

City of Sonoma

Planning and Community
Development
No. 1, The Plaza
Sonoma, CA 95476



Plaza Banner Form

Please read the Plaza Banner
Administrative Policy (attached) prior to
filling out form.

Phone: (707) 938-3681 Fax: (707) 938-8775 E-mail: cityhall@sonomacity.org Web: www.sonomacity.org

Please submit completed form to City Hall no later than 90 days prior to the requested banner installation date for new banners and 30 days prior to the requested banner installation date for previously approved banners.

Required banner size: 30" x 94", with 4" stitched pocket with grommet at top and bottom; no text in pocket area.

Date application submitted: _____

Applicant Information:

Organization name: _____

Contact: _____

Phone number: _____

Address: _____

Email: _____

Event Name: _____

Event Description: _____

Event Sponsor(s): _____

Event Start and End Dates: Start: _____ End: _____

Number of street light poles requested: 21 Other number requested _____
(If other number requested please include justification in project narrative).

Requested 30-day installation period: From: _____ To: _____

Additional desired installation period (maximum period is 60 days, subject to availability):

From: _____ To: _____

New banners: Yes No Or reusing existing banners: Yes No

Please attach proposed banner design(s) (if new), or graphic/photo of existing banner(s). Drawing should be in color and to scale.

I have read and agree to the terms, conditions, and responsibilities outlined in the attached documents:

Signature: _____ Printed Name and Date: _____

Section for Staff Action / checklist:

Deposit in the amount of \$1,380 received: Date Received: _____

Design Review Commission meeting Date: _____

Design Review Commission Approval: Yes No Date Approved: _____

Application and banner payment receipt forwarded to Public Works Administrative Assistant: Yes

No Date sent: _____