



City of Bell Police Department

**Proposal Forms for:
Non-Exclusive Franchise Agreement for
Tow Truck Services**

Dear Proposers:

The City of Bell (hereinafter referred to as the "City") is requesting proposals from a qualified public entity and/or private firm to establish a contract for the Non-Exclusive Towing Services of the City of Bell Police Department. The contract term will be for the period of three (3) years beginning at the signing of an Agreement with the option to renew on a year by year basis for a maximum of three (3) additional one (1) year periods.

This contract is intended to include all labor, tools, equipment, materials and supervision necessary to provide for a safe, efficient towing operation in accordance with all Federal and State guidelines currently in force and any future requirements throughout the term of the contract.

BACKGROUND

The City of Bell Police Department is a full service law enforcement agency in accordance with all applicable state, federal and local laws. On occasion, there is a need to tow, impound, store and recover vehicles that are involved in crimes, traffic accidents or that are being operated in a manner that violates applicable laws.

On average the City of Bell Police Department tows approximately 1000 vehicles per year. Currently the department utilizes a Non-Exclusive tow agreement and rotates tow calls for service between three qualified tow vendors. It is our desire to continue a Non-Exclusive tow agreement (rotation) with three (3) qualified tow vendors.

Interested and qualified tow vendors are invited to respond and complete the attached Proposal Forms for Non-Exclusive Franchise Agreement for tow truck services for the City of Bell.

The City of Bell has established a Franchise Fee to be assessed and paid by the selected qualified tow vendors in the amount of \$25,000 annually. This Franchise Fee is due July 1st and is due each year the tow contracts are valid. It is the city's intent to select three qualified tow vendors to be used on a rotational basis.

SELECTION PROCEDURE

This request for proposal will be governed by the following schedule:

Proposal Submission Deadline	March 6, 2014 at <u>11:00am</u>
Proposal Evaluations	March 7 - 10, 2014
Interviews with Prospective Proposers (if needed)	March 12, 2014
Recommendation to City Council	March 26, 2014
Contract Begins Approximately	July 1, 2014



**Proposal for Franchise Agreement for
Tow Truck Services for
The City of Bell Police Department**

Date: _____, 2014

Proposer: _____
(Print Name of Business)

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ FAX: _____

Contact Name: _____

TO THE CITY OF BELL, CALIFORNIA:

In response to the Request for Proposals (“RFP”) by the City of Bell (“City”), the undersigned person or entity (“Proposer”) now submits this proposal, with the accompanying forms and attachments.

1. In submitting this proposal, Proposer certifies that:
 - A. Proposer has thoroughly read, examined, and fully understands the following documents:
 - (1) The RFP’s provisions; and,
 - (2) All terms, conditions, requirements, specifications, and minimum performance standards.
 - B. Proposer understands and accepts all of the terms and conditions set forth in the documents listed in Section 1(A);
 - C. Proposer has carefully checked all words, figures and statements made in proposal;
 - D. Proposer’s documents and information submitted in response to the City’s RFP are complete and accurate;



- E. Proposer has fully considered all other matters that may affect, in any way, Proposer's services or costs;
- F. Proposer offers to fully perform all of the duties and obligations specified in the documents in exchange for the consideration described in the documents;
- G. Proposer agrees that the City is not liable or responsible for any costs, fees or expenses that Proposer incurs for any one or more of the following:
 - (1) Responding to this RFP;
 - (2) Anticipating or preparing for an award of a tow contract;
 - (3) Obtaining any equipment, personnel facilities or other items to comply with the Documents' provisions; or,
 - (4) Performing the services under the Contract.
- H. Within seven (7) calendar days after City issues the Notice of Intent to Award the Franchise Agreement for Tow Truck Services, or within any extension that City may allow, Proposer agrees to:
 - (1) Sign and deliver the Franchise Agreement, along with any required attachments; and,
 - (2) Furnish all required proofs of insurance.
- I. At its expense, Proposer agrees to indemnify, defend and hold harmless the City, its directors, officials, officers, employees, agents, and designated volunteers from and against any and all liability, suits, actions, proceedings, judgments, claims, demands, liens, losses, damages, costs and expenses (including attorneys' fees, litigation, arbitration, mediation and appeal expenses) if a dispute, lawsuit or other proceeding arises out of any one or more of the following:
 - (1) Proposer's submitting the proposal;
 - (2) City accepting Proposer's proposal; or,
 - (3) City awarding a contract to Proposer in compliance with this RFP.



PROPOSER'S QUALIFICATIONS STATEMENT

All responses must be typewritten or printed legibly in ink. When additional space is needed to explain an answer, attach sheets as necessary. Failure to (1) complete this form, (2) return it, or (3) attach a required document may render the Proposal non-responsive.

1. BUSINESS ORGANIZATION / STRUCTURE

1.1 Your firm is a:

- Corporation Sole Proprietorship Other: _____
 Limited Liability Company General or Limited Partnership

1.2 If your firm is a corporation, answer the following:

1.2.1 Date of incorporation: _____

1.2.2 State of incorporation: _____

1.2.3 Corporate ID number: _____

1.2.4 President's name: _____

1.2.5 Vice President's name: _____

1.2.6 Secretary's name: _____

1.2.7 Treasurer's name: _____

1.2.8 Agent for Service of Process: _____

1.2.9 Agent's Address: _____

1.2.10 Is your firm a publicly traded corporation?

- Yes No

1.3 If your firm is a limited liability company, answer the following:

1.3.1 Date of formation: _____



1.3.2 State of formation: _____

1.3.3 Secretary of State's File or ID number: _____

1.3.4 Chief Executive Officer's name: _____

1.3.5 Name of Manger(s): _____

1.3.6 Agent for Service of Process: _____

1.3.7 Agent's Address: _____

1.4 If your firm is a partnership, answer the following:

1.4.1 Date of formation: _____

1.4.2 Type of partnership (General, Limited, LLP): _____

1.4.3 Secretary of State's Registration or ID number: _____

1.4.4 List the name of the General Partner(s) and any individual who has any equity interest in the partnership:

1.4.5 List jurisdictions in which your firm's fictitious name (dba) is filed:

1.5 If your firm is individually owned (a sole proprietorship), answer the following:

1.5.1 Date your firm started: _____



1.5.2 Name of owner: _____

1.5.3 List jurisdictions in which your firm's fictitious name (dba) is filed:

2. OWNERSHIP AND NAME CHANGES

2.1 How many years has your firm been in business under its present name?

2.2 In the past five years, has your firm changed names? Yes No

If **yes**, list all prior names, addresses and the dates they were used. Explain the reason for each name change:

2.2.1 Prior name: _____

2.2.2 Address: _____

2.2.3 Reason name changed: _____

2.2.4 Starting / ending dates of prior name: _____ / _____

2.2.5 Prior name: _____

2.2.6 Address: _____

2.2.7 Reason name changed: _____

2.2.8 Starting / ending dates of prior name: _____ / _____

3. LICENSING

For the following questions, the term "owner" does not include owners of stock in your firm if your firm is a publicly traded corporation.



3.1 Are any of your firm's licenses held in the name of a corporation or partnership?

Yes No

If **Yes**, list below the name of the corporation or partnership that actually holds the license:

3.1.1 Corporation or partnership name: _____

3.2 List jurisdictions in which your firm is legally qualified to do business, provide license or registration number, and set forth the type of license. Attach additional sheets as necessary.

3.2.1 Jurisdiction: _____

3.2.2 License or registration number: _____

3.2.3 Type of license: _____

3.2.4 Jurisdiction: _____

3.2.5 License or registration number: _____

3.2.6 Type of license: _____

3.2.7 Jurisdiction: _____

3.2.8 License or registration number: _____

3.2.9 Type of license: _____

3.3 In the past seven years, has your firm or any of its owners, partners, officers or employees been investigated, cited, assessed any penalties, subjected to disciplinary action by a licensing agency or found to have violated any licensing laws or regulations?

Yes No

If **Yes**, identify the licensing agency, type of license, date and reason for the disciplinary action. Attach additional sheets as necessary.

3.3.1 Licensing Agency: _____

3.3.2 Type of license: _____



- 3.3.3 Date of disciplinary action: _____
- 3.3.4 Reason for disciplinary action: _____
- 3.3.5 Licensing Agency: _____
- 3.3.6 Type of license: _____
- 3.3.7 Date of disciplinary action: _____
- 3.3.8 Reason for disciplinary action: _____
- 3.3.9 Licensing Agency: _____
- 3.3.10 Type of license: _____
- 3.3.11 Date of disciplinary action: _____
- 3.3.12 Reason for disciplinary action: _____

4. EXPERIENCE AND PERFORMANCE HISTORY

For the following questions, the term “owner” does not include owners of stock in your firm if your firm is a publicly traded corporation.

- 4.1 How many years has your firm been in business as a Tow Service? _____
- 4.2 In the past five years, has any of your firm’s owners, partners, or officers operated a similar towing business?
 - Yes No

If **Yes**, list the business’ name and address and the person who operated the business. Attach additional sheets as necessary.

- 4.2.1 Tow business name: _____
- 4.2.2 Address: _____
- 4.2.3 Name of your firm’s owner, partner or officer who operated other towing business: _____
- 4.2.4 Starting / ending dates of ownership: _____ / _____
- 4.2.5 Tow business name: _____



4.2.6 Address: _____

4.2.7 Name of your firm's owner, partner or officer who operated other towing business: _____

4.2.8 Starting / ending dates of ownership: _____/_____

4.3 Does your firm currently dismantle vehicles or have a salvage operation?

Yes No

4.4 Does your firm currently own or operate any other business?

Yes No

If yes, list the business' name and address and the person who operates the business. Attach additional sheets as necessary.

4.4.1 Business name: _____

4.4.2 Address: _____

4.4.3 Person's name who operates business: _____

4.4.4 Description of business: _____

4.4.5 Business name: _____

4.4.6 Address: _____

4.4.7 Person's name who operates business: _____

4.4.8 Description of business: _____

4.5 List the government entities for which your firm has performed towing, storage, lien sale services, whether or not under contract or as an Official Police Tow Service. Provide the name and telephone number of the person within the government entity who is most familiar with your performance of the services (i.e., "Contact Person"). Attach additional sheets as necessary.

4.5.1 Government entity's name: _____

4.5.2 Services that your firm provided: _____

4.5.3 Starting / ending dates of services: _____/_____



4.5.4 Was your firm:
Selected by a bid or RFP? Yes No

Under a contract or agreement? Yes No

4.5.5 Contact Person: _____ Phone: _____

4.5.6 Government entity's name: _____

4.5.7 Services that your firm provided: _____

4.5.8 Starting / ending dates of services: _____/_____

4.5.9 Was your firm:

Selected by a bid or RFP? Yes No

Under a contract or agreement? Yes No

4.5.10 Contact Person: _____ Phone: _____

4.5.11 Government entity's name: _____

4.5.12 Services that your firm provided: _____

4.5.13 Starting / ending dates of services: _____/_____

4.5.14 Was your firm:

Selected by a bid or RFP? Yes No

Under a contract or agreement? Yes No

4.5.15 Contact Person: _____ Phone: _____

4.6 Describe your firm's lien-sale experience in terms of knowledge and procedures used in the processing and disposing of vehicles in accordance with California's laws. Attach additional sheets as necessary.



5. FACILITIES

5.1 List the address where the facilities will be located, and attach photographs depicting each on of the areas and facilities listed in (a) through (f) below.

For this RFP please submit:

- (a) Up to 3 photos of the: Business office
- (b) Up to 3 photos of the: Customer waiting area
- (c) Up to 3 photos of the: Secure area for police hold vehicles
- (d) Up to 3 photos of the: Primary storage lot
- (e) Up to 3 photos of the: Secondary storage lot
- (f) Up to 3 photos of the: Disposal lot

PRIMARY STORAGE LOT AND BUSINESS OFFICE ADDRESS

5.1.1 Business office: _____

5.1.2 Primary vehicle storage lot: _____

5.1.3 Secure area for police hold vehicles: _____

5.1.4 Secondary vehicle storage lot: _____

5.1.5 Disposal / salvage vehicle lot: _____

SECONDARY STORAGE LOT AND BUSINESS OFFICE ADDRESS

5.1.6 Business office: _____

5.1.7 Primary vehicle storage lot: _____

5.1.8 Secure area for police hold vehicles: _____

5.1.9 Secondary vehicle storage lot: _____



5.1.10 Disposal / salvage vehicle lot: _____

6. EQUIPMENT

6.1 For each piece of towing equipment below, (1) list the requested information; and, (2) attach a photograph of each tow unit:

	Year of Manufacture	Make
FLATBED CARRIER:	_____	_____
	_____	_____
	_____	_____
	_____	_____
CLASS A TOW:	_____	_____
	_____	_____
	_____	_____
	_____	_____
CLASS B TOW:	_____	_____
	_____	_____
	_____	_____
	_____	_____
CLASS C TOW:	_____	_____
	_____	_____
	_____	_____
	_____	_____



**Year of
Manufacture**

Make

CLASS D TOW:

_____	_____
_____	_____
_____	_____
_____	_____

6.2 Does your firm lease, loan or rent its tow units to any other towing firm?

Yes No

If **Yes**, identify the person or company to whom your firm leases, loans or rents its tow units and describe the details of your firm's lease, loan or rental arrangement with the other person or company. Attach additional sheets as necessary.

6.3 If your firm does not have "Heavy Duty" or "Super Heavy Duty" (i.e., Class C or Class D) tow trucks, (1) identify the subcontractors(s) whom your firm will use, (2) attach a photograph of each tow truck, and (3) list the equipment:

6.3.1 Subcontractor's Name: _____

6.3.2 Address where tow units are kept: _____

6.3.3 Contact Person: _____ Phone: _____

**Year of
Manufacture**

Make

CLASS C TOW:

_____	_____
_____	_____
_____	_____



**Year of
Manufacture**

Make

CLASS D TOW:

_____	_____
_____	_____
_____	_____
_____	_____

6.3.4 Subcontractor's Name: _____

6.3.5 Address where tow units are kept: _____

6.3.6 Contact Person: _____ Phone: _____

**Year of
Manufacture**

Make

CLASS C TOW:

_____	_____
_____	_____
_____	_____
_____	_____

CLASS D TOW:

_____	_____
_____	_____
_____	_____
_____	_____

7. PERSONNEL

7.1 At present, how many people (whether paid or unpaid) work at your firm?



7.2 Does your firm have an agreement or an arrangement with any other towing firm to loan or share your firm's employees?

Yes No

7.3 For each employee whose function is described below, (1) list the requested information, (2) attach the person's resume and (3) attach a current photo:

Name (Last, First, Middle)	Date Last Trained	Date of Hire	Driver's License #
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DISPATCHER:

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

TOW TRUCK
DRIVER:

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____



Name (Last, First, Middle)	Date Last Trained	Date of Hire	Driver's License #
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LIEN-SALE:

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

SECURITY:

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

VEHICLE
STORAGE:

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

RELEASE OF
VEHICLES:

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____



Name (Last, First, Middle)	Date Last Trained	Date of Hire	Driver's License #
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RELEASE OF
VEHICLES:
(cont.)

CUSTOMER
SERVICE:

OFFICE
SUPPORT:

EMERGENCY
OR AFTER-
HOURS:



Name (Last, First, Middle)	Date Last Trained	Date of Hire	Driver's License #
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EMERGENCY
OR AFTER-
HOURS:
(cont.)

OTHER
PERSONNEL:

8. EMPLOYEE SAFETY AND TRAINING

8.1 Does your firm have a written Injury and Illness Prevention Program (“IIPP”) that complies with California’s Code of Regulations, Title 8, Section 3203, or any other written policy manual for your employees’ safety?

Yes No

8.2 Does your firm have a written policy for handling, transporting and disposing of hazardous materials?

Yes No

8.3 Does your firm have a training program for new employees?

Yes No

8.4 Does your firm have annual or biennial training for its tow unit operators?



10.2 In the past five years, has your firm had any consolidations, mergers, acquisitions, closings, layoffs, or staff reductions?

Yes No

If **Yes**, list the date and describe the facts and circumstances about each instance. Attach additional sheets as necessary.

11. **BID REJECTION AND CONTRACT TERMINATION**

For the following questions, the term “owner” does not include owners of stock in your firm if your firm is a publicly traded corporation.

11.1 Has a government entity or a client ever rejected your firm’s bid or proposal for services?

Yes No

If **Yes**, list the date and describe the facts and circumstances about each instance. Attach additional sheets as necessary.



11.4 Has a government entity or a client ever terminated a contract for tow services with your firm?

Yes No

If **Yes**, list the date and describe the facts and circumstances about each instance. Attach additional sheets as necessary.

11.5 In the past five years, has your firm or any of its owners, partners, officers or employees been convicted of a crime related to the bidding of a government



contract, the awarding of a government contract or the performance of a government contract? (“Convicted” includes a verdict of guilty by a judge or jury, a plea of guilty, a plea or nolo contendere or a forfeiture of bail.)

Yes No

If **Yes**, identify the government entity; list the date, court and case number; describe the facts and circumstances about each instance; and set forth the penalty or punishment imposed. Attach additional sheets as necessary.

12. BUSINESS INTEGRITY

For the following questions, the term “owner” does not include owners of stock in your firm if your firm is a publicly traded corporation. The term “convicted” includes a verdict of guilty by a judge or jury, a plea of guilty, a plea of nolo contendere, or a forfeiture of bail.

12.1 In the past five years, has your firm or any of its owners, partners, officers or employees been convicted in a criminal action or found liable in a civil suit for making false claims(s) or material misrepresentations(s) to any government entity?

Yes No

If **Yes**, identify the government entity; list the date, court and case number; describe the facts and circumstances about each instance; and set forth the outcome or disposition. Attach additional sheets as necessary.



12.2 In the past five years, has your firm or any of its owners, partners, officers or employees been convicted of a crime involving embezzlement, theft, fraud, forgery, bribery, deceptive or unlawful business practices, perjury, falsifying or destroying records or evidence or receiving stolen property?

- Yes No

If **Yes**, identify the crime or offense; list the date, court and case number; describe the facts and circumstances about each instance; and set forth the penalty or punishment imposed. Attach additional sheets as necessary.

12.3 To your knowledge, is a government entity currently investigating your firm or any of its owners, partners, officers or employees for making false claim(s) or material misrepresentation(s)?



Yes No

If **Yes**, identify the government entity and describe the facts and circumstances about each instance. Attach additional sheets as necessary.



13. **CLAIMS AND SUITS**

For the following questions, the term “owner” does not include owners of stock in your firm if your firm is a publicly traded corporation.

13.1 In the past three years, has your firm or any of its owners, partners, officers or employees been a defendant in court on a matter related to:

13.1.1 The performance, non-performance, default, or breach of a contract or agreement?

Yes No

13.1.2 A vehicle collision or other accident involving your firm’s tow truck operator?

Yes No

13.1.3 Bodily injury or personal injury (libel, slander, false imprisonment) to a customer?

Yes No

13.1.4 Employment-related litigation brought by an employee of your firm?

Yes No

13.1.5 Payment to a subcontractor?

Yes No

If the answer to any of the questions 13.1.1 to 13.1.5 above is **Yes**, identify the name of the person or entity that sued (i.e., “the plaintiff”); list the date, court and case number; describe the facts and circumstances giving rise to the lawsuit; and set forth the outcome or disposition. Attach additional sheets as necessary.



13.2 In the last three years, has your firm ever filed a claim for damages or a lawsuit or requested arbitration or mediation against a government entity?

- Yes
- No

If **Yes**, identify the government entity; list the date, court and case number; describe the facts and circumstances about the claim for damages or the lawsuit or both; and set forth the outcome or disposition. Attach additional sheets as necessary.

13.3 Are there any pending or outstanding judgments or liens against your firm.



Yes No

If **Yes**, identify the name of the person or entity entitled to payment; list the date, court and case number; describe the facts and circumstances giving rise to the judgment or lien; and set forth the amount of the judgment or lien. Attach additional sheets as necessary.

13.4 For the last four years, state how many vehicle collisions or accidents occurred which involved your firm's tow truck operators (whether or not the tow truck operator was at fault):

13.4.1 2009: _____

13.4.2 2010: _____

13.4.3 2011: _____

13.4.4 2012: _____

13.5 For the last three years, state how many customers reported to your firm vehicle damage or theft including the vehicle's contents, while the vehicle was towed or stored by your firm (whether or not your firm believes it was responsible for the loss or damage).

13.5.1 2010: _____

13.5.2 2011: _____



13.5.3 2012: _____

14. INSURANCE

14.1 A Proposer who is awarded a contract must maintain liability and workers' compensation insurance as indicated below, as more fully described in this RFP and the Contract. As part of this proposal, your firm must submit evidence of its current insurance coverage. This information will be used only for the purpose of determining whether the Proposer has insurance to perform the requested services. Contact your firm's insurance company or agent and request a "Certificate of Insurance" (an ACORD form or equivalent). Attach the certificate of insurance to this proposal.

NOTE: Do not add the City to your insurance policy or otherwise change your current policy or its coverage.

14.2. Please place an "X" below to indicate the type of insurance coverage that your firm now has and list the coverage amounts for each:

- _____ Commercial General Liability Coverage: _____
- _____ On-Hook Liability Coverage: _____
- _____ Business Automobile Liability Coverage: _____
- _____ Cargo Liability Coverage: _____
- _____ Garage Liability Coverage: _____
- _____ Uninsured Motorist/Bodily Injury Coverage: _____
- _____ Garagekeepers Liability Coverage: _____
- _____ Pollution Liability Coverage: _____
- _____ Workers' Compensation Liability Coverage: _____
- _____ Excess Liability or Umbrella Coverage: _____

14.3 If your firm is self-insured, identify the liability(s) listed above for which your firm insures itself and set forth the amount of the self-insured retention (SIR):

- Liability: _____ SIR amount: _____
- Liability: _____ SIR amount: _____
- Liability: _____ SIR amount: _____
- Liability: _____ SIR amount: _____



14.4 For the last three years, state how many bodily injury, personal injury or property damage claims (whether or not your firm believes it was responsible for the loss or injury), filed by customers or third parties, that your firm forwarded to its insurance carrier(s). Include paid and unpaid claims:

14.4.3 2010: _____

14.4.4 2011: _____

14.4.5 2012: _____

14.5 In the past five years, has an insurance company or a surety company:

14.5.1 Refused to insure your firm for a type of insurance policy listed in Question 14.2 above?

14.5.2 Canceled or non-renewed your firm's insurance coverage?

If the answer to question 14.5.1 or 14.5.2 is **Yes**, identify the name of the insurance company or surety company; list the date; and describe the facts and circumstances about each instance. Attach additional sheets as necessary.



15. CUSTOMER SERVICE COMPLAINTS AND DAMAGE CLAIMS

Below, please describe the process and procedures that your firm has in place for responding to and resolving: (1) Customer complaints; and (2) Customer claims for vehicle or contents damage or theft. (You may attach your firm's written policy).

16. PUBLIC RECORDS EXEMPT INFORMATION

Below, please identify (by a general description) all copyrighted material, trade secrets or other proprietary information (“protectable documents”) that Proposer has included in the proposal which Proposer believes should be exempt from disclosure under California’s Public Records Act, **Government Code Section 6250, et seq.** By listing the protectable documents below, Proposer agrees to indemnify, defend, and hold harmless the City, its directors, officials, officers, employees, agents, and designated volunteers from and against any action, claim, lawsuit, or proceeding, including costs and expenses, arising out of or connected with the City’s refusal to disclose the protectable documents to any party making a request for those items. The City will treat any Proposer who fails to identify below protectable documents that Proposer believes should be exempt from disclosure, as having waived its right to an exemption from disclosure, as the Public Records Act provides.

17. CREDIT AND REFERENCE CHECK

17.1 The City of Bell may: (1) request credit reports or investigative reports, or both, about your firm; and, (2) contact the reference, government entities and other persons listed in this proposal. The City of Bell will use this information to evaluate your firm’s financial resources, responsibility and integrity with respect to this proposal, an award of the Contract, or any contract renewal. The City of Bell will treat any information that it obtains now or later as confidential.



17.1.1 Does your firm authorize the City of Bell to obtain credit and investigative reports about your firm?

Yes No

17.1.2 Does your firm authorized the references, government entities and other persons listed in the proposal to release information about your firm to the City of Bell?

Yes No

18. **ADDITIONAL INFORMATION**

Below, please state any other information that your firm believes is essential to a complete evaluation of the proposal. If your firm has no additional information, please state below: ***“Our firm does not have any additional information to present.”***



19. ATTACHMENTS

Certain sections of the Proposal Forms requested photographs, insurance certificates and further explanations if your firm answered “yes” to a question. For each attachment that is a part of this Proposal, please list and describe the attachment (e.g., “#3 photographs of our tow trucks” or “Explanation concerning questions 9.3-2 pages.” If your firm has no attachments, write “None” on 19.1).

Our firm declares that the attachments listed below are added and are made a part of this Proposal in order to fully and accurately respond to the RFP:

- 19.1 _____
- 19.2 _____
- 19.3 _____
- 19.4 _____
- 19.5 _____
- 19.6 _____
- 19.7 _____

- 19.8 _____
- 19.9 _____
- 19.10 _____
- 19.11 _____
- 19.12 _____
- 19.13 _____
- 19.14 _____
- 19.15 _____
- 19.16 _____
- 19.17 _____
- 19.18 _____
- 19.19 _____
- 19.20 _____
- 19.21 _____
- 19.22 _____
- 19.23 _____
- 19.24 _____
- 19.25 _____
- 19.26 _____
- 19.27 _____
- 19.28 _____
- 19.29 _____
- 19.30 _____



20. **UNDER THE PENALTY OF PERJURY, PROPOSER CERTIFIES THAT:**

- A. This proposal is genuine, is not a sham or collusive, and is not made in the interest of or on behalf of any person, partnership, corporation, firm, organization or another entity not named or disclosed in the proposal;
- B. All facts and statements in the proposal are completely true, accurate and correct.
- C. By signing this proposal, each individual below represents and warrants that the individual:
 - (1) Has the right, power, legal capacity and authority not only to sign this Proposal on the Proposer's behalf, but also to bind the Proposer to this Proposal; and,
 - (2) Binds the Proposer to this proposal.

PROPOSER

By _____
Signature

Name _____
Printed

Its _____
Title

Address _____

Telephone _____

