



**City of Sonoma**  
Building Department

#1 The Plaza  
Sonoma, CA 95476

Phone: (707) 938-3681  
Fax: (707) 938-8775

## Deferred Submittal & Design Change Application

Application Date

Existing Permit Number

**Please complete all applicable portions of the application below. (Please print)**

Project Street Address	Suite #		
Project or Existing Business Name	APN #		
Applicant (responsible for payment of review)	Phone	E-Mail Address	
Billing Address	City	State	Zip

**NOTE:** This application form is used ONLY for design changes or deferred submittals that do not increase or add to the existing scope of work covered under the existing permit stated above. Changes in the design that add or increase the scope or valuation of work covered under said permit will require a new (separate) permit application. When approved plans for the permit stated above were prepared by a licensed design professional, all proposed design changes for those portions of the plans must be designed and prepared by a licensed design professional.

*Description of Deferred Submittal or Design Changes Being Submitted:*

  
  
  
  
  
  
  
  
  
  

I am requesting that the Building Department review and approve design changes to the permit stated above. I agree to save, indemnify, and hold harmless the City of Sonoma and its employees against liabilities, judgments, costs and expenses which may accrue against the City or its employees in consequence of the design changes requested and further agree to pay all required fees in connection with the additional plan review and inspection therewith.

x \_\_\_\_\_  
**Applicant Signature** (Person responsible for payment of review) **Date**

### ROUTING AND REVIEW APPROVALS FOR CITY USE ONLY

Routed To	Approved By	Date	Rate	Review Hours	Review Fee	
<input type="checkbox"/> Building	_____	_____	\$125/hr	_____	_____	PLCKB
<input type="checkbox"/> Planning	_____	_____	\$162/hr	_____	_____	PLCKP
<input type="checkbox"/> Fire	_____	_____	\$138/hr	_____	_____	PLCKF
<input type="checkbox"/> Storm Water	_____	_____	\$108/hr.	_____	_____	PLCKE
<input type="checkbox"/> City Engineer	_____	_____	\$157/hr.	_____	_____	PLCKE

Total Design Change/Submittal Review Fee (\$62.50 min.): \$ \_\_\_\_\_

Less Initial Deposit (\$62.50 min.): (\$ \_\_\_\_\_) (PLCKB)

**Balance Due:** \$ \_\_\_\_\_