

**TEMPORARY STREET CLOSURE PERMIT APPLICATION**

Use this application to request to close off streets for block parties or other neighborhood events. If you are holding a community event, you must complete the Parade/Event Permit Application.

The City of Tulare encourages neighborhood activities. Whenever possible, neighborhood activities should be held on private property; however, if the party cannot be adequately handled on private property, the City will consider the temporary closing of public streets, subject to certain procedures, restrictions and controls. It is strongly suggested you make contact with your neighbors regarding this proposed activity to solicit their cooperation and/or input.

Temporary Street Closure Permits will be required in all instances where a street is proposed to be closed block parties or other neighborhood events. The required permit application form must be submitted to the City Manager’s Office not less than ten (10) calendar days prior to the planned activity.

**PROCEDURES FOR OBTAINING A TEMPORARY STREET CLOSURE PERMIT**

1. Read and initial the Conditions for a Temporary Street Closure Permit.
2. Complete the Temporary Street Closure Permit Application on page 2 of this application and submit to the City Manager’s Office at least ten (10) calendar days prior to the event.
3. Submit the application fee of \$28.00. Make check payable to: City of Tulare

**CONDITIONS FOR A TEMPORARY STREET CLOSURE PERMIT** *Please initial each line.*

All permits issued for the temporary street closure shall be issued subject to the following conditions:

- \_\_\_\_\_ 1. Temporary Street Closure Permits will generally NOT be issued on major streets or on streets which provide major access for a subdivision, a church, a hospital, a public park, a fire station, a community center or a business which is in operation during the hours of the activity.
- \_\_\_\_\_ 2. The hours of the street closure will be limited as approved by the city. With few exceptions, city public safety departments have requested that street closures not be allowed beyond 10:00 p.m. Your party may continue after 10:00 p.m.; however, the street may not be closed past 10:00 p.m. nor any activities held on the street.
- \_\_\_\_\_ 3. The right of ingress and egress (in/out) for every parcel of land must be maintained.
- \_\_\_\_\_ 4. An eighteen foot (18’) unobstructed roadway must be maintained along the closed sections of streets for emergency vehicle use. The city will not authorize the prohibition of parking to meet this requirement. It is suggested that you request (in advance of the activity) the cooperation of your neighbors in moving their cars off the street.
- \_\_\_\_\_ 5. The permittee is required to place standard barricades with “Block Party – Street Closed” designation placed across the streets at the intersections of the closure. The required barricades are furnished by the city. The permittee is responsible for picking up and returning the barricades Monday-Friday before 2:30 p.m. prior to and following the event. In the event that barricades are damaged, lost or stolen in the possession of the permittee, a \$27 replacement fee will be charged for each barricade. Barricades are located at the Corporation Yard at 3981 South K Street, (559) 684-4322.
- \_\_\_\_\_ 6. No obstacles may be placed adjacent to any fire hydrant.
- \_\_\_\_\_ 7. The permittee will be held responsible for clean-up after the neighborhood activity/block party. It is suggested that several trash cans be placed in the block for collection of refuse.
- \_\_\_\_\_ 8. The permittee will be held responsible for removal of barricades and all other obstructions placed in conjunction with the activity within thirty (30) minutes of the approved conclusion of the street closure.
- \_\_\_\_\_ 9. A non-refundable fee in the amount of \$28 is due at the time of submitting the request.
- \_\_\_\_\_ 10. Violations of these regulations or public safety requirements, including illegal dangerous fireworks use may cause revocation of the permit, termination of the activity, and/or jeopardize future requests for temporary street closures. **The use of illegal dangerous fireworks carries a fine of \$1,000 per occurrence.**

# TEMPORARY STREET CLOSURE PERMIT APPLICATION

FOR OFFICIAL USE ONLY

This application is only for block parties and other neighborhood events.  
If you are holding a community event in or upon any public street, sidewalk, or public place, please complete the Parade/Event Permit Application.

## APPLICANT INFORMATION

APPLICANT/PERMITEE NAME

DATE OF APPLICATION

ADDRESS

TELEPHONE NUMBER

## STREET CLOSURE INFORMATION

REASON FOR CLOSURE (Example: Neighborhood Block Party, Birthday Party, etc.)

DATE(S) OF CLOSURE

TIME OF CLOSURE - START

END (no later than 10 p.m.)

STREET TO BE CLOSED

STARTING AT (Street/Location)

ENDING AT (Street/Location)

## AMPLIFIED SOUND INFORMATION

Will you have amplified music at the event?  Yes  No

*If yes, you are required to complete and submit the Temporary Amplified Sound Permit Application and remit it with the required fee to the City Manager's Office.*

**ACKNOWLEDGMENT** *I have read, understand and agree to assume the responsibilities and comply with the conditions and acknowledge the potential fine for use of illegal and dangerous fireworks as printed on the first page of this permit application.*

APPLICANT SIGNATURE

PRINT NAME

## FOR OFFICIAL USE ONLY

By administrative authority granted by the Tulare City Council, this Temporary Street Closure Permit is hereby granted.

DATE

CITY MANAGER SIGNATURE

### DEPARTMENTAL REVIEWS

Sign and date if approved; Provide feedback if not approved.

FIRE

POLICE

PUBLIC WORKS

DATE RECEIVED:

FEE PAID:

CLERKS INITIALS: