



PARKING LOT AND SIDEWALK SALES

PLEASE COMPLETE THE FOLLOWING INFORMATION (REQUIRED)

Event Address: _____

Applicant(s) Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Telephone No.: _____

Email Address: _____

Property Owner(s) Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Telephone No.: _____

Email Address: _____

EVENT INFORMATION

Parking Lot Sale

Sidewalk Sale

Date(s) of Event: _____

Hours of Event: _____

Construction/Set-Up Date and Time: _____

Construction/Take Down Date and Time: _____

EVENT DESCRIPTION

If merchandise is to be sold, please describe the type of merchandise and amount. A plan of the area to be used must be attached to the application. Indicate the total number of parking spaces in the lot and the number that will not be available for parking during the event. The plan must clearly show the ingress/egress as well as all signs, advertising and directional that will be used for the event. Use the area below to describe the event in detail:

PLEASE INDICATE WHAT TYPE OF EQUIPMENT WILL BE USED AND/OR INVOLVED IN THE EVENT:

- | | | |
|---|--|---|
| <input type="checkbox"/> Temporary Tents/Canopies | <input type="checkbox"/> Food Service | <input type="checkbox"/> Alcohol Served or Sold |
| <input type="checkbox"/> Animals | <input type="checkbox"/> Outside Vendors | <input type="checkbox"/> Music Recorded or Live |
| <input type="checkbox"/> Games | <input type="checkbox"/> Carnival Rides | <input type="checkbox"/> Beverage Service |
| <input type="checkbox"/> Sale of Merchandise | <input type="checkbox"/> Displays | <input type="checkbox"/> Traffic Barricade |
| <input type="checkbox"/> Other _____ | | |

CONDITIONS OF APPROVAL

No merchant, vendor or seller shall place any goods, wares or merchandise outside any building for the purpose of storage, advertising, display or sale except upon applying for and receiving a permit as set forth and such sidewalk or parking lot sales shall be permitted only in accordance with the regulations set forth in this section:

- No business shall participate in more than two (2) sidewalk or parking lot sales in any calendar year. No such sale may be conducted for more than two (2) consecutive days and shall be held no earlier than 9:00 a.m. no later than 9:00 p.m.
- Sidewalk and parking lot sales may only be conducted in Downtown Mixed Use (DMU) or less restrictive zones.
- Only the goods, wares or merchandise normally of the type sold on the premises offering such goods for sale.
- For parking lot sales, twenty-five percent (25%) of the parking area may be utilized for the sales or display of merchandise. If the parking provided exceeds Code Development requirements, those additional spaces may be utilized.
- Each sidewalk sale shall include the participation of a minimum of thirty percent (30%) of the business on a block face.
- No merchandise or signs shall be displayed within fifty feet (50') of a residentially zoned property.
- Tables, racks and other displays or merchandise may be placed on sidewalks provided that a walkway of a minimum width of seven feet (7') be left clear adjacent to the curb and, provided further, that all doorways, alleyways, driveways and other means of ingress or egress to adjoining buildings and property shall remain clear of obstruction.
- Any signs shall be permitted only during the conduct of the event and shall be approved as to size and place by the Development Services Director or designee at the time of application approval.

OWNERSHIP RESPONSIBILITY

THE APPLICANT AND PROPERTY OWNER HEREBY DECLARE UNDER PENALTY OF PERJURY THAT ALL THE INFORMATION SUBMITTED FOR THIS APPLICATION IS TRUE AND CORRECT, THAT ANY FALSE OR MISLEADING INFORMATION SHALL BE GROUNDS FOR DENIAL, AND I/WE AGREE TO COMPLY WITH ANY AND ALL CONDITIONS OF APPROVAL.

APPLICANT'S SIGNATURE

DATE

PROPERTY OWNER'S SIGNATURE

DATE

FOR OFFICE USE ONLY

APPROVED BY _____

DATE _____

DENIED BY _____

DATE _____