CITY OF PORTERVILLE
Community Development – Planning Division

APPLICATION FOR A GENERAL PLAN AMENDMENT

NOTE: The basic purpose of the General Plan Amendment approval process as outlined in Chapter 612 of The Porterville Development Ordinance is to assure that the land reclassification and the intended use of property are performed in compliance with the regulations of the California Government Code and Californian Environmental Quality Act in order to protect the public health, safety, welfare and environment.

Permit Number _____   Resolution Number _____

CHECK ALL BEING APPLIED FOR:
- ☐ General Plan Amendment – Element :_____
- ☐ Prezoning (separate application)
- ☐ Environmental Review
- ☐ Annexation (separate application)

Project Name: _____

Name of Applicant: _____ Telephone: _____

Address of Applicant: _____

Name of Property Owner: _____ Telephone: _____

Address of Owner: _____

Project Location (address, cross street): _____

Assessors Parcel Number(s): _____

The applicant requests a General Plan Amendment to use the above-described property for the following purposes:

_____

_____

Date of most recent sale of property: _____

List below the original deed restrictions pertaining to the type of permit requested.

_____

_____

Date said restrictions expire: _____

(Please attach a copy of original printed restrictions in answer to this question. Properly underline those features controlling the type and class of uses permitted).

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A Boundary Map are attached and made a part of this application. The environmental questionnaire form, 300' radius property owners' map, and corresponding mailing list and fees are needed with the Submittal. (See detailed instructions on Page 4 of this form).

1. State how the proposed use will not be materially detrimental to the public welfare or pose injury to property or improvements in such vicinity and zone for which the use of property is proposed.

2. Principal requirements of intended use (Please answer the following statements as completely as possible).

    (a) Current General Plan designation? _____

    (b) Current zoning designation? _____

    (c) Describe the current land use:

    (d) Describe the proposed land use:

We, the undersigned OWNERS of ADJACENT PROPERTY as shown upon the map attached to the application, hereby certify that we have read the foregoing petition and agree that the fact stated correctly and completely present the conditions surrounding the property involved in the application, and believe the application SHOULD BE GRANTED. (Add additional sheets where necessary. These signatures are desirable but not required).

No. on Map	Name	Address	APN

OWNER'S DECLARATION

STATE OF CALIFORNIA)

) **ss**

COUNTY OF TULARE)

I, _____, being duly sworn, declare and say that I am the owner of part (or all) of the property involved and that this application has been prepared in compliance with the requirements of the Porterville City Council as printed herein and that the foregoing information thoroughly and completely, to the best of my ability, presents the argument in behalf of the application except as to the matters stated to be on my information and belief.

I declare under penalty of perjury that the foregoing is true and correct, executed at

_____this _____day of_____, 20_____.

Telephone (_____)_____   Signed_____

                                                _____

                                      Mailing Address_____

                                                _____

This is to certify that the foregoing application has been inspected by me and found to be complete and acceptable for filing with the Porterville City Council.

Received_____   Receipt No._____
                 Date

                       By _____

REQUIREMENTS FOR FILING APPLICATION FOR A GENERAL PLAN AMENDMENT

1. General Plan Amendment Application, Environmental Information Form, Deed & Title Report
2. Preliminary Map and Boundary Map
3. 300-Foot Radius Map, Property Owners' List and Affidavit
4. Filing fee as identified in the Fee Schedule

1. After receiving the recommendation from the Project Review Committee meeting, the completed General Plan Amendment Application and Environmental Form should be submitted and be as complete as possible during the initial submittal to enable staff to make informed recommendations. The application must be signed by the owner or authorized agent under penalty of perjury in the space provided on page 3. If applicable, a Zone Change Application and corresponding maps must be submitted for rezoning. (Annexed properties do not qualify for a zone change or a general plan amendment for a two-year period following incorporation into the city limits).

2. Prior to the filing of a final boundary map, the applicant shall submit to the City Planner or designee nine (9) copies, or as may be determined necessary at the time of submittal, of a preliminary map to indicate the essential characteristics of the property involved and describing the current uses and proposed General Plan designation(s). All maps shall be of a suitable size and scale necessary for staff to make informed recommendations. As determined necessary, nine (9) copies of detailed boundary map and legal descriptions, produced by a qualified civil engineer or licensed land survey, may be required in order to consider and process the amendment.

3. The 300-Foot Radius Map accompanying the application must be to a suitable scale and must be accurate. It must show each parcel, wholly or partially, within 300-feet of the most outer edge of the project site. Each parcel must be consecutively numbered to correspond to owner's name on the Property Owners' List.

    The Property Owners List must be current within 90 days of the first public hearing date and must be typewritten, or printed legibly, on Avery 5160 or equivalent mailing labels, and must include the owner's name and mailing address. Each owner's name on this list must be numbered to correspond with the numbering placed on the 300-foot Radius Map. The list must be of the latest available assessment roll and may be obtained through the Tulare County Assessor's Office or Title Company. The signed affidavit attests to the accuracy of the radius map and property owners list and must accompany the application.

4. Fees cover city expenses and staff time for processing the General Plan Amendment only; rezoning requires additional fee and process. It's customary to expect additional fees for processing required CEQA documents and other agency fees.

Submit this information and the application to the Planning Division, City Hall, Porterville, California. The application must be complete in every respect, with all questions answered completely, before the City Planner can receive and certify the application material.

This application is not a permit. A public hearing will be held on your application.