



City of Foster City

FINANCIAL SERVICES DEPARTMENT
610 Foster City Blvd., Foster City, CA 94404

2022 Business License Renewal Courtesy Notice for OUTSIDE CONTRACTORS

If you have any questions, please contact the Business License Specialist at
(650) 286-3258 or businesslicense@fostercity.org

1. Business License Number:	2. Business Location:
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PART I. BUSINESS INFORMATION

3. Mailing Address

Check the following box(es) if applicable:

- 3a. Changed business location
- 3b. Changed mailing address; print new address at left blank area
- 3c. Discontinued/sold your business. Also complete Part III below

All Businesses including non-profits, rentals, small business exemptions, apportionments and out of town businesses are subject to the \$4.00 SB 1186 State Mandated Fee. †

PART II. CALCULATE YEAR 2022 BUSINESS LICENSE FEE (based on gross receipts generated in Foster City NOT net income or profit):

IF THE ENTITY DOES NOT ANTICIPATE RECEIVING GROSS RECEIPTS IN FOSTER CITY IN 2022, RENEWAL IS NOT REQUIRED

4. 2021 Number of Employees (include owner): Full Time _____ Part Time _____

2021 Number of Non-Employee providing services at Foster City _____

(Please inform Independent Contractors, Consultants and Vendors to obtain a Business License with the City of Foster City for Gross Receipts generated in the City of Foster City)

5. 2021 Gross Receipts generated in Foster City (if less than 12 months of business in 2021, estimate the gross receipts from 1/1/2022 to 12/31/2022) \$ _____

6. 2022 Business License Fee

6a. Multiply Line 5 by .00075. Minimum-see below. **Maximum \$26,985** \$ _____

6b. General Contractor – License **Type A or B = \$200.00** \$ _____

6c. Specialty Contractor – License **Type C or D and not holding A or B = \$100.00** \$ _____

7. Enter the **highest** amount of Line 6a or 6b or 6c \$ _____

8. Delinquency Penalty, if applicable. (See box to the right). \$ _____

9. **State Mandated Disability Access and Education Revolving Fund†** \$ **4.00**

10. **Total Fees Due (Add Line 7-8)** \$ _____

IF BUSINESS HAS BEEN ON GOING SINCE JANUARY 1, 2022, A 10% PENALTY WILL BE ASSESSED IF PAID AFTER MARCH 1, 2022 and end of each month thereafter. Maximum Delinquency Penalty is 100% of the license tax.

(Make check payable to "City of Foster City")

Online Renewal will be available starting January 1, 2022 at <https://permit.fostercity.org>. Payment will be subject to credit card service fee of 2.89%.

PART III. CLOSING ACCOUNT: Business must be sold or permanently discontinued before January 1, 2022. Business closing after December 31, 2021 is required to renew. Check box 3c above and complete Line 11 or 12 below:

11. Business was discontinued on: _____

12. Business was sold on: _____

To close the account, this declaration must be completed, signed and returned, with payment that is due, on or before March 1, 2022.

I declare, under penalty of perjury, that all information contained on this renewal is true and correct.

SIGNATURE: _____ PHONE: _____ DATE: _____

PRINT NAME: _____ TITLE: _____

EMAIL: _____

† On September 19, 2012 Governor Brown signed into law SB-1186 which adds a state fee of \$1 on any applicant for a local business license or similar instrument or permit, or renewal thereof. The purpose is to increase disability access and compliance with construction-related accessibility requirements and to develop educational resources for businesses in order to facilitate compliance with federal and state disability laws, as specified. Starting January 1, 2018 through December 31, 2023, an annual four-dollar (\$4) SB-1186 fee will be implemented.

"Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

The Division of the State Architect at www.dgs.ca.gov/dsa/Home.aspx.
 The Department of Rehabilitation at www.rehab.cahwnet.gov.
 The California Commission on Disability Access at www.ccca.ca.gov."