



**CITY OF HUNTINGTON PARK**  
 Community Development Dept. • Planning Division  
 6550 Miles Avenue, Huntington Park, CA 90255  
 Tel. (323) 584-6210 • planning@hpca.gov

# LARGE FAMILY CHILD DAY CARE HOME PERMIT (LCC) APPLICATION

Property Address: \_\_\_\_\_

## APPLICANT'S INFORMATION

Applicant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone 1: \_\_\_\_\_ Phone 2: \_\_\_\_\_ Email: \_\_\_\_\_

## PROPERTY OWNER'S INFORMATION

Property Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone 1: \_\_\_\_\_ Phone 2: \_\_\_\_\_ Email: \_\_\_\_\_

## PROJECT INFORMATION

Number of Children to be served: \_\_\_\_\_ Single Family House? Yes  No

Are you the property owner? Yes  No

If no, have you discussed the proposed activity with the property owner? Yes  No

Have you discussed the proposed activity with adjoining property owners? Yes  No

Did they raise any objections? Yes  No

If yes, explain: \_\_\_\_\_

A Child Day Care Home provides non-medical care to children under 18 years of age in need of personal services, supervision, or assistance essential for sustaining the activities of daily living or the protection of the individual on less than a 24-hour basis. A Large Family Child Day Care Home or "large facility" provides family care for **nine (9) to fourteen (14)** children, inclusive.

Applications for a Large Family Child Day Care Home Permit (LCC) are processed by the Community Development Department, Planning Division within City Hall. Materials necessary to process an LCC include:

1. A completed Large Family Child Day Care Home Permit Application;
2. Photocopy of license to operate a Large Family Child Day Care Home by the State of California;
3. Ten (10) sets (copies) of proposed site plans on 8 1/2" x 11" sheets;
4. Public Notice Radius Map (The Public Notice Radius map is necessary to inform all property owners within a 100-foot radius of the proposed activity); and
5. \$256.00 Filing Fee.

*Note: Staff will not review an application if submittal is illegible/inadequate or otherwise incomplete. Unless all filing materials are submitted, application will be deemed to be incomplete and processing will stop until a complete application is resubmitted.*

Large Family Child Day Care Homes shall comply with the following:

**I. Findings:**

- (1) That the subject site is located in a residential zone of the City (R-L, R-M, R-H);
- (2) That the subject site has two (2) spaces for the primary residence, plus one (1) for loading and unloading passengers;
- (3) That the large facility is not located within 300 feet of another large facility unless it can be demonstrated that the existing facility is filled to capacity, offers different services, or there is a high need in the area; and
- (4) That the operator is licensed to operate a Large Family Child Day Care Home by the State of California for the location specified in the application.

**II. Development/ Operating Standards:**

- (1) That large facility shall conform to all property development standards of the zoning district in which it is located;
- (2) That all on-site signs shall comply with the provisions of 9-3.1201 (Sign Standard);
- (3) That the City may require the construction of a six (6) foot high solid decorative fence or wall if affected person or persons have noise complaints and those complaints are substantiated. Fences or walls shall be constructed in accordance with the City's fences and walls development standards and shall be subject to the approval of the Director;
- (4) In addition, to mitigate for noise complaints, the City may require on-site landscaping which shall be consistent with that prevailing in the neighborhood and shall be installed and maintained in compliance with Section 9-3.401 (Landscaping Standards); and
- (5) That all large facilities shall be State licensed and shall be operated in compliance with all applicable State Health and Safety regulation.

**CERTIFICATE AND AFFIDAVIT OF APPLICANT:** I/We certify that all statements made on this application are true and complete to the best of my/our knowledge. I/We understand that any false statements may result in denial of the requested permit or revocation of any issued permit. I/We have reviewed, understand, and agree to comply with the above listed requirements and any special conditions as deemed necessary by the Director and as attached hereto. I/We understand that the permit shall not be transferred or assigned to any person other than named herein.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

The Director has 30 days to determine approval or denial of an LCC permit. The applicant can appeal a decision made by the Director to the Planning Commission and a decision made by Planning Commission to City Council.

**FOR OFFICE USE ONLY - DO NOT WRITE BELOW THIS LINE**

Large Family Child Care Home Permit No.: \_\_\_\_\_

Date Filed: \_\_\_\_\_

Received By: \_\_\_\_\_

File Fee: \$256.00 \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Business License No.: \_\_\_\_\_

Approved

Approved with Conditions (Attached)

Denied

\_\_\_\_\_  
Director of Community Development

\_\_\_\_\_  
Date