

City of Calimesa



Adopted

Budget

*&
Capital
Improvement
Program*

FY

2021-

2022

City of Calimesa

908 Park Avenue
Calimesa CA, 92320

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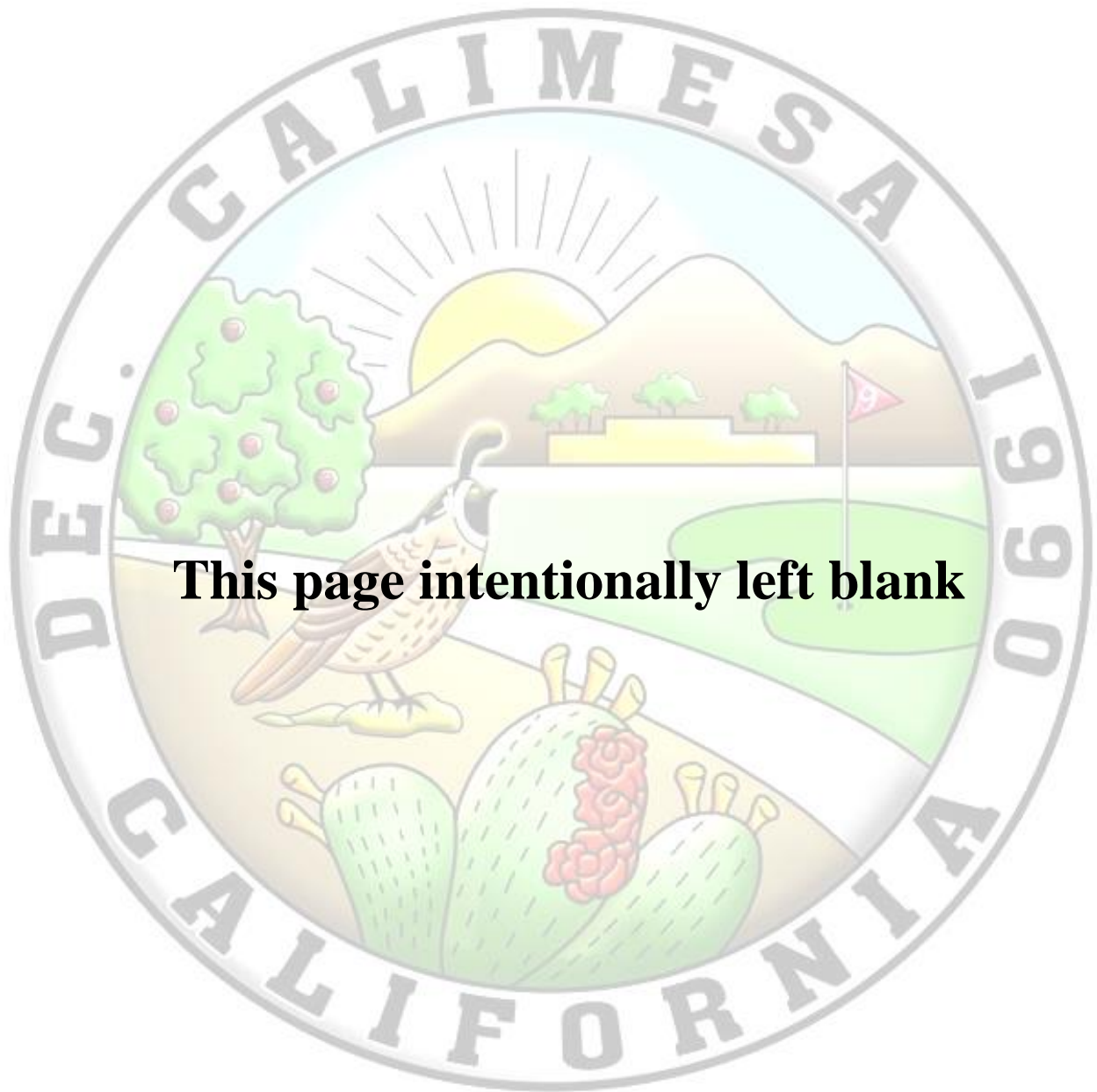


VISION STATEMENT

The City of Calimesa is dedicated to remaining a community that honors its beautiful natural setting through open space preservation, wildlife corridors, and extensive trail systems, as well as enriching the quality of life for Calimesa through sensitive planning that creates increased business activity, local jobs, new parks, and schools.

VALUES STATEMENT

The City of Calimesa incorporated December of 1990. It has developed its own unique zoning codes and standards, and sought to retain its open space characteristics. The City's General Plan provides for neighborhoods and businesses that reflect that concept. The City is governed by a five-member City Council and a form of government small enough to respond to citizen concerns yet experienced enough to maintain the unique Calimesa lifestyle.



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CITY OF CALIMESA
FISCAL YEAR 2021-2022
ANNUAL BUDGET

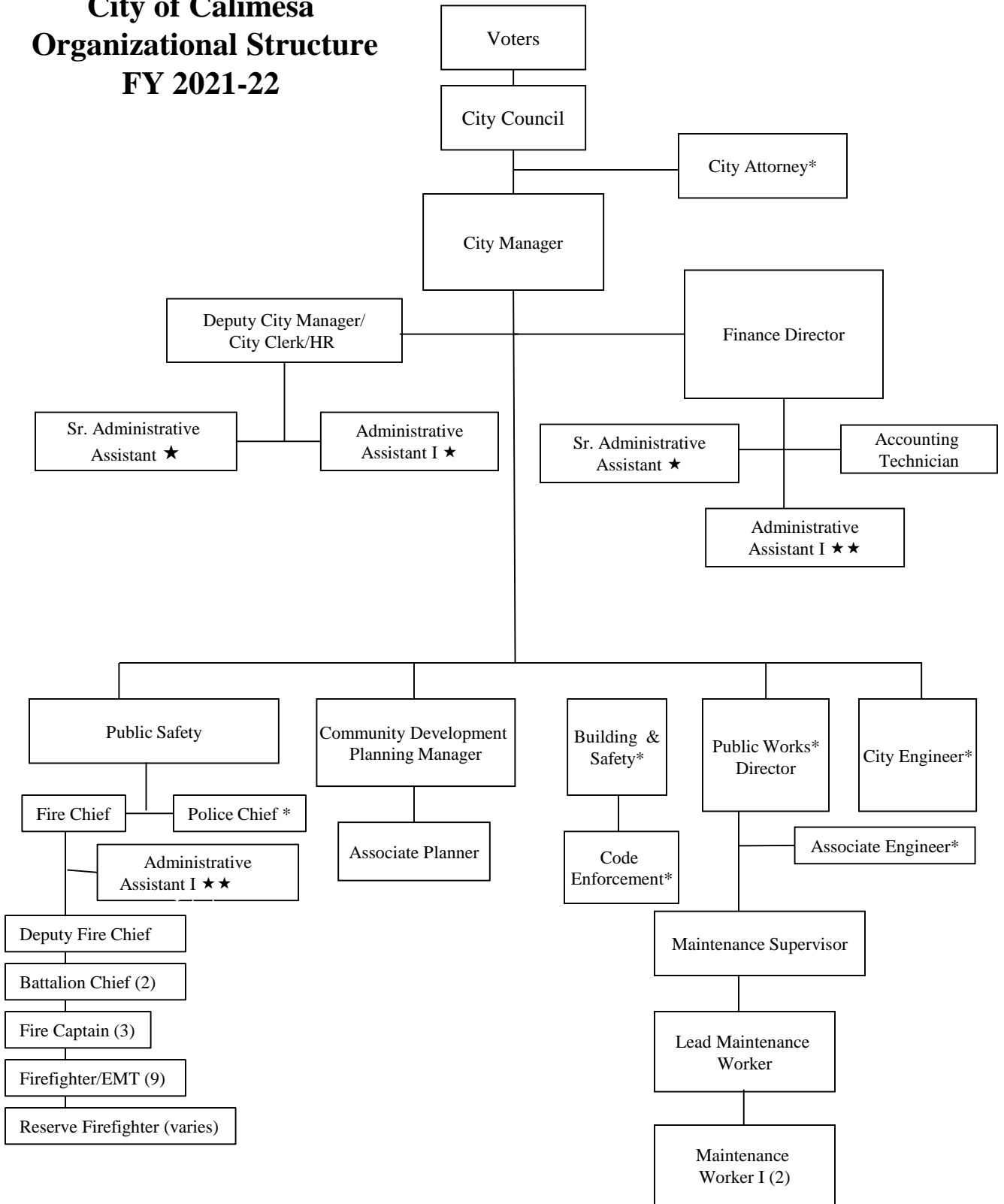
CITY COUNCIL MEMBERS

WILLIAM DAVIS, MAYOR
LINDA MOLINA, MAYOR PRO TEM
JEFF CERVANTEZ, COUNCIL MEMBER
WENDY HEWITT, COUNCIL MEMBER
WYNONA DUVALL, COUNCIL MEMBER

CITY STAFF

BONNIE JOHNSON, CITY MANAGER
QUINN BARROW, CITY ATTORNEY
DARLENE GERDES, DEPUTY CITY MANAGER/CITY CLERK
CELESTE REID, FINANCE DIRECTOR
MARGARET MONSON, PUBLIC WORKS DIRECTOR
MIKE THORNTON, CITY ENGINEER
KELLY LUCIA, PLANNING MANAGER
TIM SALAS, POLICE CAPTAIN
JOCK JOHNSON, FIRE CHIEF

City of Calimesa Organizational Structure FY 2021-22



*denotes contract employee

★ denotes employee is shared by multiple departments

★★ denotes 2 employees shared by multiple departments

Budget Adoption Resolutions

City Resolution 2021-26 (Appropriation Limit)

City Resolution 2021-27 (FY 2021-22 Budget)

CSA Resolution 2021-01 (FY 2021-22 Budget)

RESOLUTION NO. 2021-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA, CALIFORNIA ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2021-22

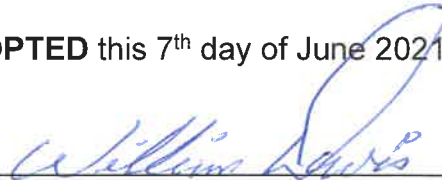
WHEREAS, California Revenue and Taxation Code requires the City to establish annual appropriations limits based on percentages of per capita income change and City population change, and

WHEREAS, the FY 2021-22 Appropriation Limit has been calculated according to data received from the California Department of Finance, and

WHEREAS, the Department of Finance data and the Appropriation Limit Calculation are attached as Exhibit "A", Appropriations Limit Calculation, Exhibit "B" Appropriation Limitation Schedule, Exhibit C "Schedule of Estimated Proceeds and Non-Proceeds of Taxes" and Exhibit "D" Department of Finance Letter.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CALIMESA, that the Appropriation Limit for the Fiscal Year 2021-22 is established at \$9,133,156.

PASSED, APPROVED AND ADOPTED this 7th day of June 2021.



WILLIAM DAVIS, MAYOR

ATTEST:



DARLENE GERDES, CITY CLERK

STATE OF CALIFORNIA }
COUNTY OF RIVERSIDE }
CITY OF CALIMESA } SS.

I, **DARLENE GERDES**, City Clerk of the City of Calimesa, California, DO HEREBY CERTIFY, that the aforementioned **Resolution No. 2021-26** known as:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA, CALIFORNIA ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2021-22

And which is on file in the Office of the City Clerk, City of Calimesa California.

Said Resolution was adopted by the said City Council at a regular meeting thereof held on the 7th day of June 2021 by the following vote:

- AYES: Cervantez, Davis, Duvall, Hewitt and Molina
- NOES: None
- ABSENT: None
- ABSTAINED: None



DARLENE GERDES, CITY CLERK

Dated this 8th day of June 2021.



**CITY OF CALIMESA
 APPROPRIATIONS LIMITATION CALCULATION
 Exhibit A**

APPROPRIATIONS LIMIT FOR FISCAL YEAR 20-21 \$ 8,035,524

PRICE CHANGE :
 PER CAPITA INCOME 5.73%

POPULATION CHANGE :
 CALIMESA 01/01/21 7.50%

RIVERSIDE COUNTY 01/01/21 0.67%
 GREATER OF TWO OPTIONS 7.50%

CALCULATION FACTOR:
 PRICE CHANGE FACTOR 1.0573
 POPULATION CHANGE FACTOR 1.0750
 TOTAL (PRICE X POPULATION) 1.1365975

APPROPRIATIONS LIMIT FOR FY 2021-22 **\$ 9,133,156**
 (6/30/21 LIMIT X TOTAL CALCULATION FACTOR)

**CITY OF CALIMESA
 APPROPRIATIONS LIMITATION SCHEDULE
 Exhibit "B"**

Gann Historical Appropriation Limit Calculations

	FY11-12	FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	FY20-21	FY21-22
Prior Year Limit:	\$ 4,558,874	\$ 4,757,889	\$ 4,992,065	\$ 5,294,887	\$ 5,370,930	\$ 5,663,087	\$ 6,078,185	\$ 6,497,216	\$ 6,978,821	\$ 7,332,302	\$ 8,035,524
Adjustments:											
Population	1.81	1.11	0.90	1.67	1.56	1.86	3.09	3.61	0.87	5.65	7.50
Inflation	-2.51	3.77	5.12	-0.23	3.82	5.37	3.69	3.67	3.85	3.73	5.73
Conversion Factors:											
Population Factor	1.0181	1.0111	1.009	1.0167	1.0382	1.0186	1.0309	1.0361	1.0117	1.0565	1.0750
Price Change Factor	1.0251	1.0377	1.0512	0.9977	1.0156	1.0537	1.0369	1.0367	1.0385	1.0373	1.0573
Adjustment Factor	1.04365431	1.04921847	1.0606608	1.01436159	1.0543959	1.0732988	1.0689402	1.0741249	1.0506505	1.0959075	1.1365975
Total Annual Adjustment	\$ 199,015	\$ 234,176	\$ 302,823	\$ 76,043	\$ 292,157	\$ 415,098	\$ 419,031	\$ 481,605	\$ 353,480	\$ 703,222	\$ 1,097,632
Current Year Limit	\$ 4,757,889	\$ 4,992,065	\$ 5,294,887	\$ 5,370,930	\$ 5,663,087	\$ 6,078,185	\$ 6,497,216	\$ 6,978,821	\$ 7,332,302	\$ 8,035,524	\$ 9,133,156

CITY OF CALIMESA
SCHEDULE OF ESTIMATED REVENUES
PROCEEDS AND NON-PROCEEDS OF TAXES
Based on the 2021-22 Proposed Budget

General Fund	<u>Proceeds of Taxes</u>	<u>Non-Proceeds of Taxes</u>	<u>Total Proceeds / Non-Proceeds</u>
Taxes			
Property Taxes - Current Year Secured	\$ 3,403,453	\$ -	\$ 3,403,453
Sales & Use Taxes	1,040,400	-	1,040,400
Franchises	492,731	-	492,731
Other taxes	132,000	-	132,000
Licenses & Permits	-	48,051	48,051
Fines & Forfeitures	-	19,450	19,450
Use of Money & Property	-	92,654	92,654
Intergovernmental Revenue			
Property Tax in Lieu of VLF	1,209,527	-	1,209,527
Other	-	5,000	5,000
Charges for Current Services - Comm Dev.	-	172,140	172,140
Miscellaneous Revenue	-	1,415,950	1,415,950
Total Proceeds from Taxes	<u>\$ 6,278,111</u>		
Total Proceeds from Other Sources		<u>\$ 1,753,245</u>	
Total General Fund Revenue			<u>\$ 8,031,356</u>



DEPARTMENT OF
FINANCE
OFFICE OF THE DIRECTOR

Gavin Newsom ■ Governor

State Capitol ■ Room 1145 ■ Sacramento CA ■ 95814-4998 ■ www.dof.ca.gov

May 2021

Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit

California Revenue and Taxation Code section 2227 requires the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2021, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2021-22. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2021-22 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: <http://leginfo.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2021.**

Please Note: The prior year's city population estimates may be revised. The per capita personal income change is based on historical data. Given the stay-at-home orders due to COVID-19, growth in the coming years may be substantially lower than recent trends.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

KEELY MARTIN BOSLER

Director

By:

/s/ Erika Li

Erika Li

Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2021-22 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2021-22	5.73

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2021-22 appropriation limit.

2021-22:

Per Capita Cost of Living Change = 5.73 percent
 Population Change = -0.46 percent

Per Capita Cost of Living converted to a ratio: $\frac{5.73 + 100}{100} = 1.0573$

Population converted to a ratio: $\frac{-0.46 + 100}{100} = 0.9954$

Calculation of factor for FY 2021-22: $1.0573 \times 0.9954 = 1.0524$

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2020 to January 1, 2021 and Total Population, January 1, 2021

County City	Percent Change 2020-2021	--- Population Minus Exclusions ---		Total
		1-1-20	1-1-21	Population 1-1-2021
Riverside				
Banning	3.79	31,057	32,233	32,233
Beaumont	1.85	51,731	52,686	52,686
Blythe	-0.02	13,934	13,931	18,556
Calimesa	7.50	9,522	10,236	10,236
Canyon Lake	0.06	11,018	11,025	11,025
Cathedral City	0.91	53,445	53,934	53,973
Coachella	0.51	47,583	47,825	47,825
Corona	0.67	168,332	169,454	169,454
Desert Hot Springs	0.17	30,036	30,086	30,086
Eastvale	1.64	66,535	67,626	67,626
Hemet	0.16	84,391	84,525	84,525
Indian Wells	1.06	5,371	5,428	5,428
Indio	0.90	90,804	91,621	91,621
Jurupa Valley	1.03	107,000	108,097	108,097
Lake Elsinore	1.85	63,446	64,617	64,762
La Quinta	0.83	40,906	41,247	41,247
Menifee	2.67	97,094	99,686	99,686
Moreno Valley	0.30	208,791	209,426	209,426
Murrieta	0.55	114,541	115,172	115,172
Norco	0.02	24,038	24,043	26,107
Palm Desert	0.12	53,828	53,892	53,892
Palm Springs	0.52	47,509	47,754	47,754
Perris	0.51	78,575	78,977	78,977
Rancho Mirage	1.01	18,611	18,799	18,799
Riverside	-1.36	328,707	324,243	324,302
San Jacinto	2.12	50,207	51,269	51,269
Temecula	0.23	112,512	112,771	112,771
Wildomar	0.14	36,963	37,013	37,013
Unincorporated	1.35	384,506	389,711	389,905
County Total	0.67	2,430,993	2,447,327	2,454,453

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

RESOLUTION 2021-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA CALIFORNIA, ADOPTING THE PROPOSED FISCAL YEAR 2021-22 GENERAL FUND OPERATING BUDGET, SPECIAL REVENUE FUNDS BUDGETS, CAPITAL IMPROVEMENT PROGRAM AND COST ALLOCATION PLAN; AND AMENDING THE FISCAL YEAR 2020-21 BUDGET

WHEREAS, the City Council has reviewed the proposed Fiscal Year 2021-22 Budget during a public meeting (budget workshop) held on May 24, 2021, regarding the adoption of the budget; and

WHEREAS, subsequent to the budget workshop staff identified certain changes to 2021-22 Proposed Budget document which are delineated in the accompanying staff report and attached as Attachment 1 to this Resolution; and

WHEREAS, the City Council also intends to amend the Fiscal Year 2020-21 Budget to incorporate the most recent projected operating results as reflected in the proposed Fiscal Year 2021-22 Budget document (column labeled FY 2020-21 Projected Actuals).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CALIMESA HEREBY FINDS, DETERMINES, RESOLVES AND ORDERS AS FOLLOWS:

Section 1: The General Fund Budget for FY 2021-22 shall be as follows:

City Council	\$ 71,583
City Manager	322,791
City Clerk	403,242
City Attorney	185,000
Finance	286,125
IT	176,625
Planning	788,711
Engineering	99,835
Citizens Patrol	8,040
Police	2,471,501
Animal Control	48,289
Fire Service	2,477,453
Community Services	152,376
Public Works	448,642
Non-Departmental	<u>189,209</u>
 Total Calimesa General Fund Budget	 <u>\$8,129,422</u>

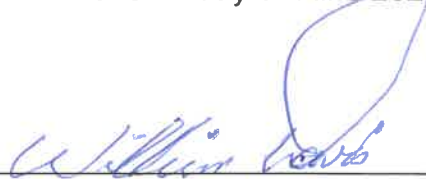
In addition, the General Fund Projected revenues of \$8,031,356 as presented in the Proposed Budget for Fiscal Year 2021-22, are hereby adopted.

Section 2. The City of Calimesa Fiscal Year 2021-22 Special Revenue Funds Budget, Capital Improvement Program and Cost Allocation Plan as presented in the Proposed Budget Document, and amended by Attachment 1 to this Resolution, are hereby adopted.

Section 3: The FY 2020-21 Budget is hereby amended to reflect the FY 2020-21 Projected Actuals as shown in the FY 2021-22 Proposed Budget Document and amended by Attachment 1 to this Resolution.

Section 4: At the end of FY 2020-21, certain purchase commitments or contracts may exist representing contractual obligations of previously budgeted funds. In addition, certain amounts related to one-time allocations for specific projects and services may remain unspent. This is common in the Capital Improvement Program (CIP) wherein projects frequently cross fiscal years. At the City Manager's discretion, these amounts will be deemed to be rebudgeted as an addition to the budget amounts approved in this resolution so long as these amounts do not cause total expenditures in FY 2020-21 to exceed projected actuals as shown in the 2021-22 Proposed Budget.

PASSED, APPROVED, and ADOPTED this 7th day of June 2021.



WILLIAM DAVIS, MAYOR

ATTEST:



DARLENE GERDES, CITY CLERK

STATE OF CALIFORNIA }
COUNTY OF RIVERSIDE } SS.
CITY OF CALIMESA }


I, **DARLENE GERDES**, City Clerk of the City of Calimesa, California, DO HEREBY CERTIFY, that the aforementioned **Resolution No. 2021-27** known as:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA CALIFORNIA, ADOPTING THE PROPOSED FISCAL YEAR 2021-22 GENERAL FUND OPERATING BUDGET, SPECIAL REVENUE FUNDS BUDGETS, CAPITAL IMPROVEMENT PROGRAM AND COST ALLOCATION PLAN; AND AMENDING THE FISCAL YEAR 2020-21 BUDGET

And which is on file in the Office of the City Clerk, City of Calimesa California.

Said Resolution was adopted by the said City Council at a regular meeting thereof held on the 7th day of June 2021 by the following vote:

AYES: Cervantez, Davis, Duvall, Hewitt and Molina
NOES: None
ABSENT: None
ABSTAINED: None



DARLENE GERDES, CITY CLERK

Dated this 8th day of June 2021.



CSA RESOLUTION 2021-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE CALIMESA REDEVELOPMENT AGENCY, ADOPTING THE PROPOSED CALIMESA SUCCESSOR AGENCY FY 2021-22 BUDGET

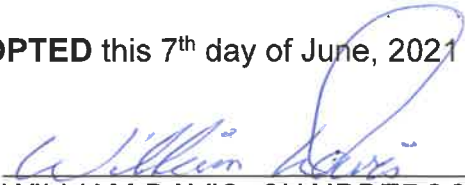
WHEREAS, the Calimesa Successor Agency Board of Directors have reviewed the proposed Fiscal Year 2021-22 Budget at a public meeting regarding the adoption of the budget as listed below:

<u>Revenue</u>	
Other Governmental Revenue	<u>\$ 294,751</u>
<u>Expenditures</u>	
Salaries/Benefits	77,382
Professional Services – Fin/Audit/Trust	11,736
Overhead Allocation	7,965
Debt Service	<u>197,668</u>
Total Expenditures	<u>\$ 294,751</u>

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE CALIMESA REDEVELOPMENT AGENCY HEREBY FINDS, DETERMINES, RESOLVES AND ORDERS AS FOLLOWS:

Section 1. The Successor Agency to the Calimesa Redevelopment Agency, Fiscal Year 2021-22 Budget, as submitted, is hereby adopted.

PASSED, APPROVED, and ADOPTED this 7th day of June, 2021



WILLIAM DAVIS, CHAIRPERSON

ATTEST:



DARLENE GERDES, AGENCY SECRETARY

STATE OF CALIFORNIA) SECRETARY'S CERTIFICATE
COUNTY OF RIVERSIDE) ss. RE ADOPTION OF RESOLUTION
CITY OF CALIMESA)

I, **Darlene Gerdes**, of the Secretary of the Board of Directors for the Successor Agency to the Calimesa Redevelopment Agency, DO HEREBY CERTIFY that the foregoing Resolution was duly adopted by the Board of Directors at a regular meeting of the Successor Agency to the Calimesa Redevelopment Agency held on the 7th day of June 2021, and that the same was passed and adopted by the following vote:

AYES: Cervantez, Davis, Duvall, Hewitt and Molina

NOES: None

ABSENT: None

ABSTAIN: None



DARLENE GERDES, SECRETARY OF THE BOARD
OF DIRECTORS FOR THE SUCCESSOR AGENCY
TO THE CALIMESA REDEVELOPMENT AGENCY

City Manager Budget Message



City of Calimesa

July 1, 2021

Honorable Mayor Davis and Members of the City Council:

I am pleased to submit the 2021-22 Annual Budget for the City of Calimesa. This letter provides an introduction and overview of the budget which serves as a tool to communicate the City's financial strategy and status for the upcoming fiscal year. As you will note throughout the budget document, a great deal of detail is being provided. Staff firmly believes that this approach promotes fiscal responsibility and transparency; two key components of the City Council's leadership philosophy.

In February 2020 (just prior to the COVID-19 pandemic), the City Council convened for a Strategic Planning and Goal Setting Workshop. At the Workshop, 5 Targets were established. They are as follows:

- ❖ #1 - Quality of Life
- ❖ #2 - Economic Development
- ❖ #3 - Infrastructure/Internal and External
- ❖ #4 - Community Engagement
- ❖ #5 - Financial Stability/Resources

Subsequently, priority 1, 2 and 3 level goals were developed under each Target. Although implementation of many of the goals were initially delayed due to the pandemic, the FY 2021- 22 was developed with the above structure in mind.

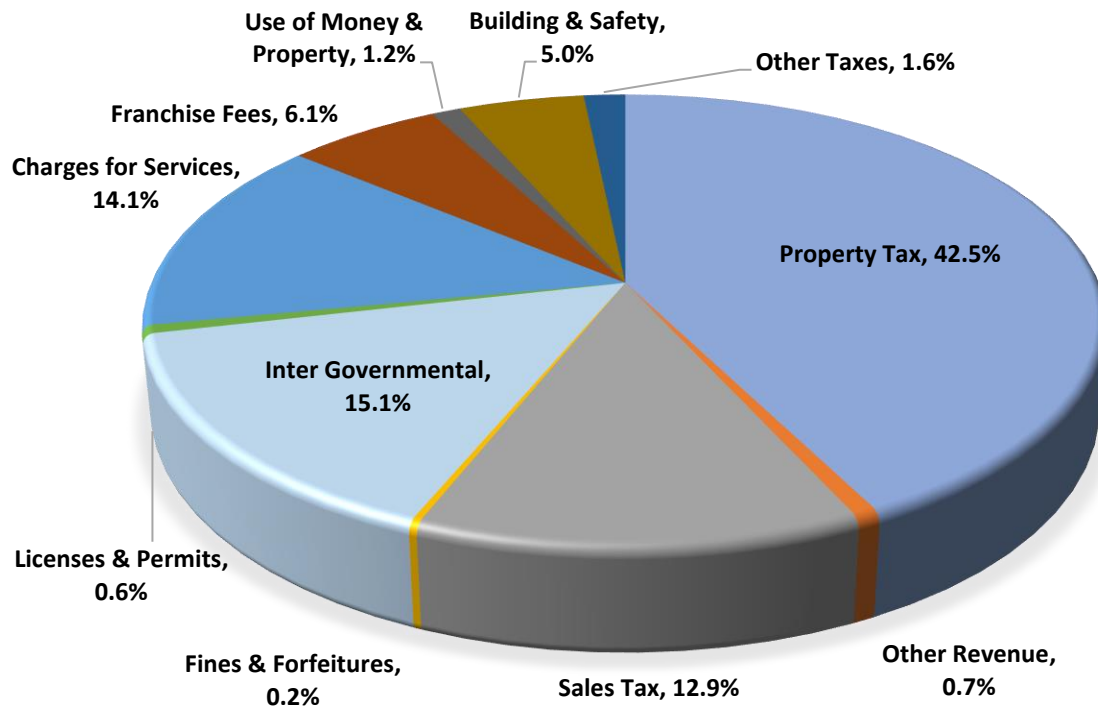
As background for discussion of the Fiscal Year 2021-22 Budget, the fiscal impact of the continued COVID-19 pandemic, cannot be ignored. The City has had a mix of economic progress and unforeseen challenges. The City benefited from new home permits and related sales. On the commercial front, the City benefited from a full year of activity from the Auto Zone in the downtown area, the second Stater Bros. Market and second Starbucks at the south end of the City. Many other projects are either in construction or in the entitlement process. All of this activity has been critical to building the City's tax base. In addition, the City Council continued to maintain a fiscally conservative approach

with a General Fund reserve policy of 35% fully funded and a total fund balance equal to 74% of expenditures.

The General Fund revenue outlook for FY 2021-22 includes an overall estimated decrease of \$519,349, or 6% lower when compared to FY 2020-21 projected actuals. It should be noted that approximately \$825,000 in FY 2020-21 was one-time revenue from development related activity, CARES act funding and Sandalwood Fire CDAA reimbursement. Thus, the estimated increase year over year of base recurring revenue is approximately 4%. In addition, as the City does not control the timing of development activity, projections in development activity revenues have been reduced to reflect conservative estimates. Building and Safety revenue projections are estimated to decrease by 55% primarily due to three housing project phases being completed at the end of FY 2020-21. Highlights of increased revenue projections include estimated increases in property taxes (7%), vehicle license fees in-lieu (7%) and sales tax (2%).

The chart below depicts overall estimated General Fund revenue and each category's respective share of the overall revenue base.

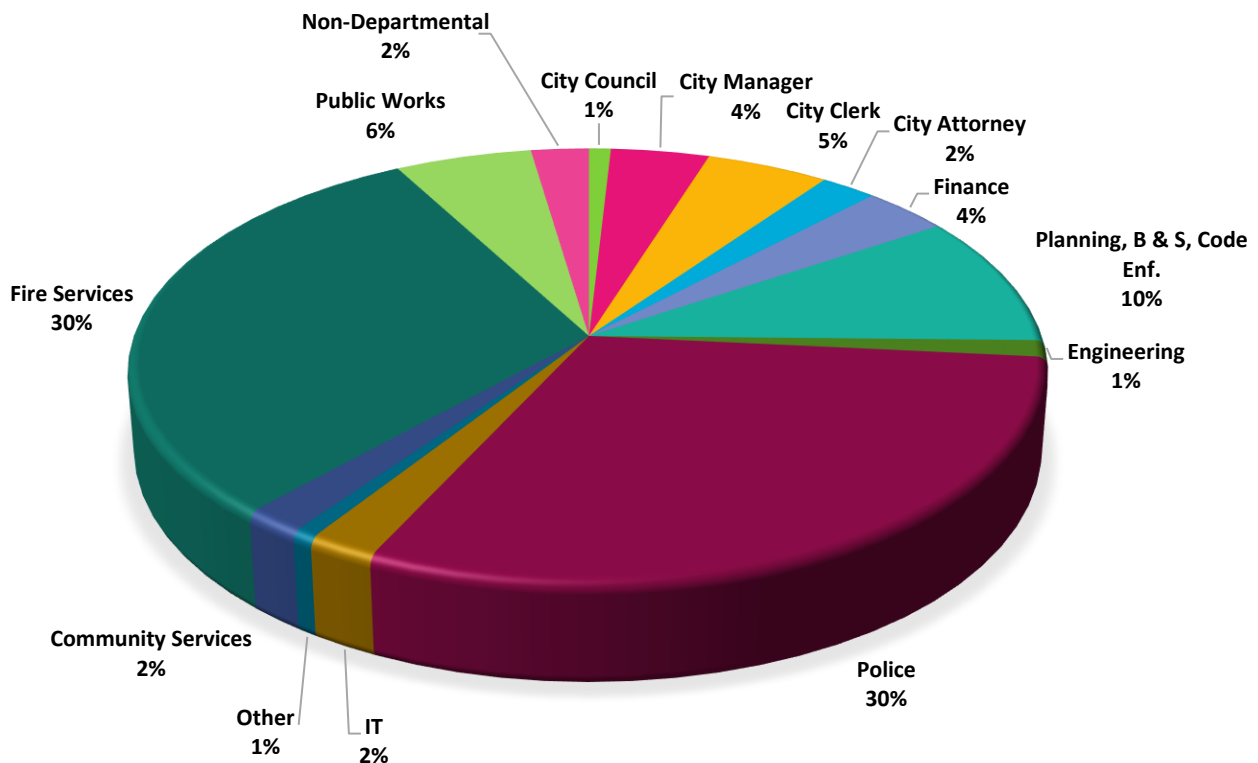
General Fund: FY 2021-22 Adopted Budget Revenues by Source - \$8,031,356



With respect to General Fund expenditures, the adopted FY 2021-22 budget is \$269,801, or 3.4% higher than the projected actuals for FY 2020-21. Significant budgetary changes in the FY 2021-22 adopted budget include: Police \$464,000 (increase of 5% for base contract services and additional contracted position for full time Problem Oriented Policing Deputy); Fire \$244,000 (increases to salary adjustments and professional services); Community Development (\$193,000) (decrease in development related activity which corresponds with decrease in development revenue); Non-Departmental (\$362,000) (decreases in COVID-19 emergency costs, residual emergency incident costs from Sandalwood fire and funding transfers to other funds); as well as a multi-department increase of \$30,000 to cover a 3% cost-of-living increase for miscellaneous (non-safety) personnel. All other fluctuations net to an increase of approximately \$86,000.

The chart below depicts overall budgeted General Fund Expenditures and each department's respective share of the overall expenditure base.

GENERAL FUND: FY 2021-22 PROPOSED BUDGET EXPENDITURES BY DEPARTMENT - \$8,129,422



The adopted General Fund budget has projected fund balance \$6,005,907. This represents 74% of the General Fund expenditures and is 39% in excess of the City Council adopted 35% reserve. Additionally, in accordance with City Council direction,

\$1,000,000 has been set aside as a reserve for implementation of the City's Pavement Management Program. This is not only a significant step, but also only the first step, to addressing one of Calimesa's highest priority goals, i.e., improving the condition of City streets.

Furthermore, the City continues to move forward with various other capital improvement projects (mainly streets and storm drains) that will benefit all Calimesa residents.

Examples of projects in progress include, but are not limited to, the following:

- Calimesa Creek Basin and Storm Drain Improvements
- County Line Road at Calimesa Boulevard Street Improvements
- Cherry Valley Interchange Improvements
- County Line Road from Calimesa Blvd. to Bryant St. Street Improvements - in partnership with the City of Yucaipa
- Singleton Interchange Missing Ramps
- Library facilities planning
- City Hall facilities planning and expansion

As noted earlier and reflected above, economic development continues to play a big role in building the City's tax base and increasing the City's ability to provide services, as well as increase its General Fund reserve. In addition, infrastructure improvements are vital as the City's population increases. These components, balanced with a preservation of the rural environment that Calimesa is known for, continue to be the City's focus.

Acknowledgements

The completion of this budget document was a collaborative effort and relied upon the participation and dedication of Team Calimesa. Teamwork, collaboration and leadership continue to be the key to the success of our City.

I also want to extend a special "thank you" to the Council Budget Ad Hoc Committee, comprised of Mayor Bill Davis and Council Member Jeff Cervantez. Their input and leadership has been instrumental to the success of Team Calimesa.

Finally, I would like to express my appreciation to the full City Council for your continued support of City staff as Calimesa moves into the future.

Respectfully submitted,

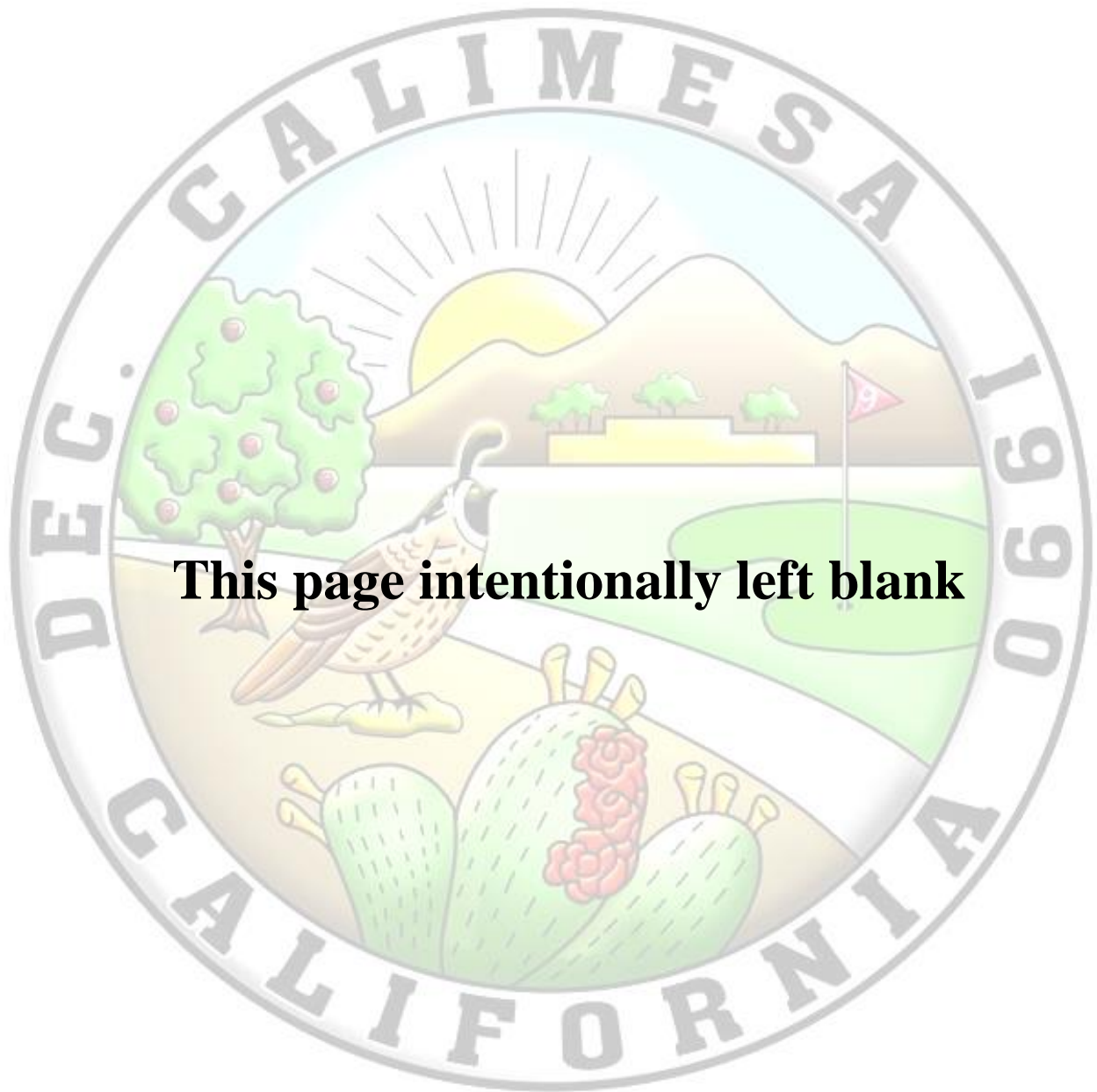


Bonnie Johnson
City Manager

General Fund Revenue & Appropriations Summaries

CITY OF CALIMESA
FY 2021-22
General Fund Summary

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended Budget	FY 20-21 Projected Actuals	FY 21-22 Adopted Budget	FY 21-22 Percentage of Total
REVENUES						
TAXES	3,762,745	3,914,386	4,327,797	4,392,797	4,575,853	57.0%
FRANCHISE FEES	388,509	442,446	442,500	483,102	492,731	6.1%
INTERGOVERNMENTAL REVENUES	964,964	997,338	1,255,718	1,262,028	1,214,527	15.1%
FINES & FORFEITURES	21,470	39,265	22,950	17,675	19,450	0.2%
BUILDING & SAFETY	929,404	1,246,813	844,150	901,150	400,950	5.0%
USE OF MONEY/PROPERTY	121,006	159,796	108,132	97,002	92,654	1.2%
CHGS FOR SVCS (PLANNING/ENG)	385,163	379,094	254,500	246,175	172,140	2.1%
CHGS FOR SVC (MISC)	784,493	911,439	846,541	852,541	960,000	12.0%
LICENSES & PERMITS	68,860	68,477	48,101	58,671	48,051	0.6%
OTHER REVENUES	213,835	242,000	227,564	239,564	55,000	0.7%
TOTAL REVENUES	\$ 7,640,449	\$ 8,401,054	\$ 8,377,953	\$ 8,550,705	\$ 8,031,356	100%
EXPENDITURES						
CITY COUNCIL	55,836	75,184	71,583	60,833	71,583	0.9%
CITY MANAGER	317,907	302,345	302,341	300,341	322,791	4.0%
CITY CLK - GENERAL OPERATIONS	102,663	102,361	127,820	127,820	105,891	1.3%
CITY CLK - RENT CONTROL	9,696	9,739	20,062	20,062	20,587	0.3%
CITY CLK - HUMAN RESOURCES	62,329	66,121	77,420	76,620	76,500	0.9%
CITY CLK - RISK MANAGEMENT	104,772	130,839	184,759	181,459	200,264	2.5%
CITY ATTORNEY	191,172	120,219	185,000	170,000	185,000	2.3%
FINANCE	151,444	216,099	271,927	202,146	286,125	3.5%
INFORMATION TECHNOLOGY	60,689	63,295	190,997	186,987	176,625	2.2%
PLANNING/CODE ENF/BLDG & SAFETY	800,071	1,014,277	935,930	981,075	788,711	9.7%
ENGINEERING	88,287	95,869	100,820	100,820	99,835	1.2%
CITIZENS PATROL	2,594	3,178	8,615	1,500	8,040	0.1%
POLICE	1,792,167	1,886,619	2,010,059	2,007,303	2,471,501	30.4%
ANIMAL CONTROL	40,000	40,000	40,000	40,000	48,289	0.6%
FIRE DEPARTMENT	1,513,038	1,937,634	2,222,842	2,233,117	2,477,453	30.5%
COMMUNITY SERVICES	131,916	159,015	168,403	163,743	152,376	1.9%
PUBLIC WORKS	262,573	342,851	420,042	454,542	448,642	5.5%
NON-DEPARTMENTAL	141,683	239,002	557,493	551,253	189,209	2.3%
TOTAL EXPENDITURES	\$ 5,828,837	\$ 6,804,647	\$ 7,896,113	\$ 7,859,621	\$ 8,129,422	100%
NET OPERATING SURPLUS (DEFICIT)	\$ 1,811,612	\$ 1,596,407	\$ 481,840	\$ 691,084	\$ (98,066)	N/A
BEGINNING FUND BALANCE RESERVE	\$ 2,004,870	\$ 3,816,482	\$ 5,412,889	\$ 5,412,889	\$ 6,103,973	N/A
ENDING FUND BALANCE RESERVE	\$ 3,816,482	\$ 5,412,889	\$ 5,894,729	\$ 6,103,973	\$ 6,005,907	N/A
FUND BALANCE RESERVE PERCENTAGE	65%	80%	75%	78%	74%	N/A
COUNCIL APPROVED RESERVES	\$ 582,884	\$ 2,381,626	\$ 2,763,640	\$ 2,750,867	\$ 2,845,298	
PERCENTAGE OF BUDGETED EXPENDITURES	10%	35%	35%	35%	35%	
RESERVE FOR PAVEMENT MANAGEMENT					\$1,000,000	
PERCENTAGE OF BUDGETED EXPENDITURES					12%	
RESERVE FOR COMPENSATED ABSENCES					\$ 160,000	
PERCENTAGE OF BUDGETED EXPENDITURES					2%	
NET UNRESERVED FUND BALANCE	\$ 3,233,598	\$ 3,031,263	\$ 3,131,089	\$ 3,353,106	\$ 2,000,609	
PERCENTAGE OF BUDGETED EXPENDITURES	55%	45%	40%	43%	25%	



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CITY OF CALIMESA
FY 2021-22 Proposed Budget
Revenues by Source Type

		FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
TAXES:						
4001	Property Tax	851,598	893,903	1,019,051	1,019,051	1,090,385
4002	Property Transfer Tax	58,902	102,903	80,000	120,000	60,000
4003	Transient Occupancy Tax	77,152	72,640	72,000	72,000	72,000
4004	Sales Tax	974,574	948,672	995,000	1,020,000	1,040,400
4005	Fire District Property Tax	1,800,519	1,896,268	2,161,746	2,161,746	2,313,068
	Total Taxes	3,762,745	3,914,386	4,327,797	4,392,797	4,575,853
FRANCHISE FEES:						
4201	So Cal Edison	78,451	78,995	80,500	91,599	93,431
4202	Gas Company	20,246	25,043	25,000	29,503	29,500
4203	CR&R Sanitation	195,739	236,706	240,000	260,000	267,800
4204	Charter Communications	64,389	75,857	75,000	80,000	80,000
4206	Verizon/Frontier	29,684	25,845	22,000	22,000	22,000
	Total Franchise Fees	388,509	442,446	442,500	483,102	492,731
INTERGOVERNMENTAL REVENUES:						
4200	Waste Management	1,587	1,925	2,800	2,800	2,800
4800	Other Govtl Revenues	48,773	7,728	6,333	12,943	1,200
4802	Beaumont Bldg Permit	4,700	-	1,000	700	1,000
4803	Beaumont Sales Tax	3,612	-	-	-	-
4804	Vehicle License Fees (VLF)	906,292	987,685	1,130,399	1,130,399	1,209,527
4935	CARES Act. COVID Grant	-	-	115,186	115,186	-
	Total Intergovernmental	964,964	997,338	1,255,718	1,262,028	1,214,527
FINES & FORFEITURES:						
4100	Parking/Registration	13,062	7,425	7,500	3,675	4,000
4102	Admin Citations	-	4,844	3,000	3,000	3,000
4108	Vehicle Impound Cost Recovery	1,388	2,625	2,500	2,500	2,500
4150	EMSA Penalties	6,120	8,500	8,000	8,000	8,000
4402	Code Enforcement Fees	-	15,121	-	-	-
4476	Building Abatement	900	750	450	500	450
4480	Abandoned Vehicle Fees	-	-	1,500	-	1,500
	Total Fines & Forfeitures	21,470	39,265	22,950	17,675	19,450
BUILDING & SAFETY:						
4401	Building Permits	872,051	1,164,738	800,000	850,000	375,000
4415	Building Permit Admin Fee	38,877	53,569	32,000	39,000	13,800
4489	(pass thru) Green Fee	186	372	150	150	150
4530	Weed Abatement	18,290	28,134	12,000	12,000	12,000
	Total Building & Safety	929,404	1,246,813	844,150	901,150	400,950

CITY OF CALIMESA
FY 2021-22 Proposed Budget
Revenues by Source Type

		FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
USE OF MONEY/PROPERTY:						
4210	T-Mobile Rent	31,608	32,873	34,187	34,187	35,554
4301	Facility Rental	2,550	2,645	2,445	2,400	2,400
4403	Microfilming Fees	9,433	14,115	8,000	9,500	3,200
4600	Passport Applications	4,671	2,835	3,000	-	1,000
4611	Sales of Copies	1,475	1,547	500	915	500
4650	Interest Income	71,269	105,781	60,000	50,000	50,000
	Total Use of Money/Property	121,006	159,796	108,132	97,002	92,654
CHGS FOR SVCS-PLANNING/ENGINEERING:						
4309	Encroachment Permits	13,336	22,133	12,000	17,865	12,000
4405	Mitigation Fees	(122)	531	200	200	200
4420	Foreclosure Ordinance	-	-	300	-	300
4450	Planning Fees	1,620	-	2,000	710	2,000
4451	Plan Check Fees	96,209	82,151	40,000	26,774	30,000
4453	Development Plan Review	27,140	2,735	15,000	16,810	15,000
4462	Grading Fees	9,985	6,408	5,000	2,000	5,000
4464	Temporary Use Permit	5,110	875	1,000	-	1,000
4465	Engineering Fees	4,914	-	5,000	-	1,000
4485	General Plan Maintenance Fee	93,874	107,359	64,000	71,015	22,000
4487	Technology Surcharge	28,358	32,511	19,000	20,661	6,500
4490	Fire Prevention Fees	73,693	95,147	65,000	63,000	50,000
4620	Mobile Home Registration Fee	31,046	29,244	26,000	27,140	27,140
	Total Planning & Engineering Charges	385,163	379,094	254,500	246,175	172,140
CHARGES FOR SERVICES (MISC):						
4101	Public Services CFD cost contribution	220,000	250,000	315,000	315,000	650,000
4410	Administrative Fee (projects, applications)	73,295	50,064	40,000	46,000	40,000
4625	Miscellaneous	70,844	55,826	93,240	93,240	30,000
4626	Development Agreement Fee	417,335	549,675	392,301	392,301	234,000
4630	Credit Card Fees	3,019	5,874	6,000	6,000	6,000
	Total Charges for Services (Misc.)	784,493	911,439	846,541	852,541	960,000
LICENSES & PERMITS:						
4300	Business License	26,359	33,823	23,000	23,000	23,000
4302	Business License - New - Inspections	2,387	1,540	2,000	2,300	2,000
4303	Business License - New Application Review	2,560	1,920	1,500	2,400	1,500
4304	Business License - Annual Fire Inspection	8,701	12,327	8,500	8,500	8,500
4308	Home Occupation Permits	1,197	1,026	1,026	2,565	1,026
4330	Senior Center Bingo	-	-	50	-	-
4406	Wide Load Permits	400	1,005	200	346	200
4407	Recycle Deposit	24,241	14,099	10,000	17,735	10,000
4471	Sign Applications	3,015	2,737	1,825	1,825	1,825
	Total Licenses & Permits	68,860	68,477	48,101	58,671	48,051
OTHER REVENUE:						
4119	Reimbursements	-	-	77,564	77,564	-
4930	Community Benefit Charge	174,000	242,000	150,000	162,000	55,000
9501	Transfers-in Other Funds	39,835	-	-	-	-
	Total for Misc Revenue	213,835	242,000	227,564	239,564	55,000
	GENERAL FUND TOTAL	\$ 7,640,449	\$ 8,401,054	\$ 8,377,953	\$ 8,550,705	\$ 8,031,356

General Fund

Department Budgets

CITY OF CALIMESA
 FY 2021-22
 History of Expenditure by Department

		FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 2021-22 Adopted
1100	City Council	\$ 55,836	\$ 75,184	\$ 71,583	\$ 60,833	\$ 71,583
1200	City Manager	317,906	302,345	302,341	300,341	322,791
1300	City Clk-Gen. Operations	102,663	102,361	127,820	127,820	105,891
1310	City Clk-MH Rent Control	9,696	9,739	20,062	20,062	20,587
1320	City Clk-Human Res.	62,329	66,121	77,420	76,620	76,500
1330	City Clerk-Risk Mgmt.	104,772	130,839	184,759	181,459	200,264
1400	City Attorney	191,172	120,219	185,000	170,000	185,000
2000	Finance	151,443	216,099	271,927	202,146	286,125
2100	IT (Info. Technology)	60,690	63,295	190,997	186,987	176,625
3000	Comm. Dvlpmt. (Planning/Code Enf/B & S)	800,071	1,014,277	935,930	981,075	788,711
3300	Engineering	88,288	95,869	100,820	100,820	99,835
4000	Citizens on Patrol	2,595	3,178	8,615	1,500	8,040
4100	Police	1,792,167	1,886,619	2,010,059	2,007,303	2,471,501
4200	Animal Control	40,000	40,000	40,000	40,000	48,289
4300	Fire Dept.	1,513,038	1,937,634	2,222,842	2,233,117	2,477,453
4900	Comm. Svcs. (Senior Ctr.)	131,917	159,015	168,403	163,743	152,376
5100	Public Works	262,575	342,851	420,042	454,542	448,642
8100	Non-Departmental	141,683	239,002	557,493	551,253	189,209
Total		\$ 5,828,841	\$ 6,804,647	\$ 7,896,113	\$ 7,859,621	\$ 8,129,422

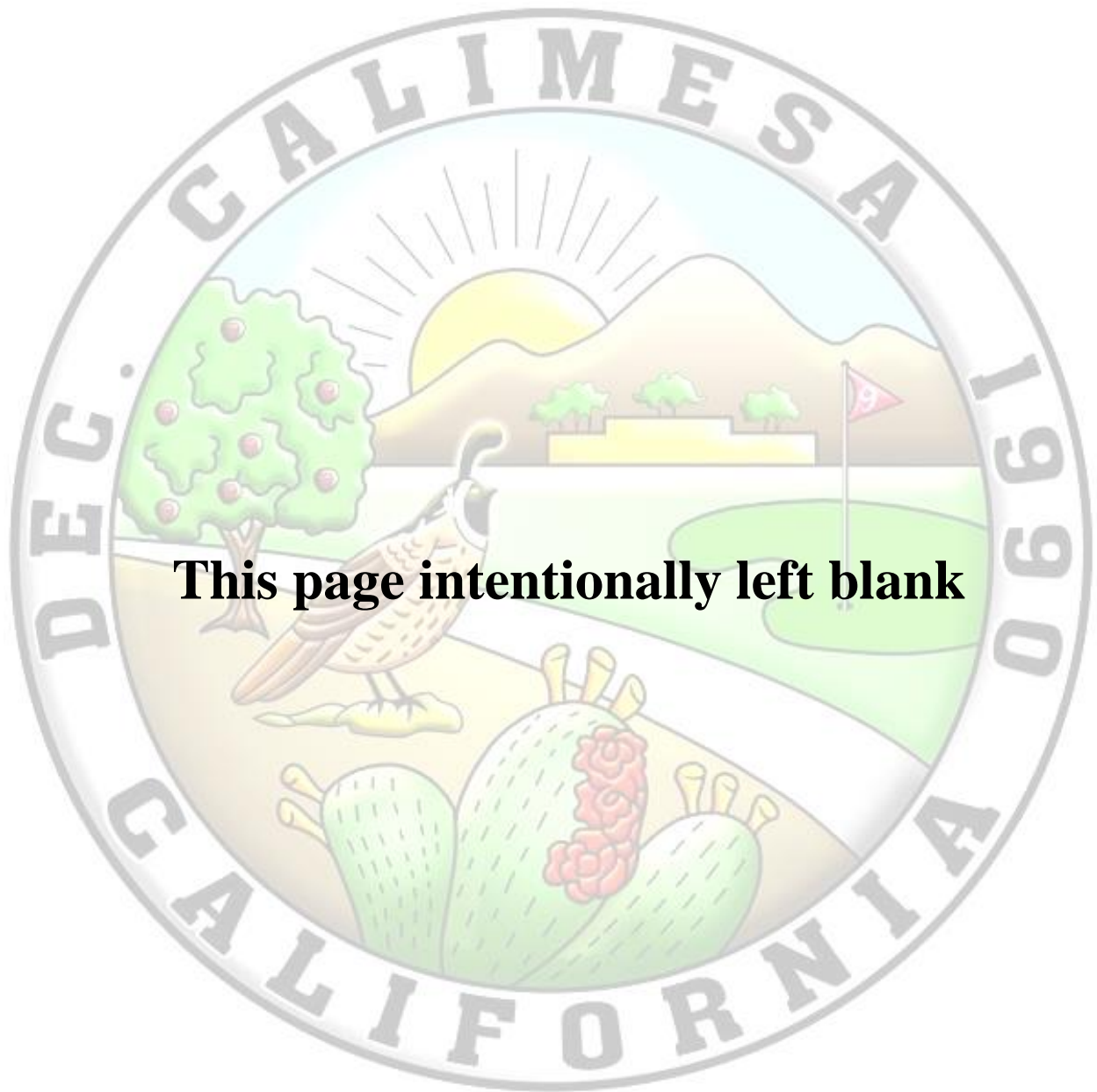
City Council - Program Overview

Program Description and Purpose

The City Council serves as the primary policy-making and legislative body of the City. The Council meets every first and third Monday of the month. Special study sessions may be scheduled periodically and additional meetings are called when necessary. The City Council reviews and discusses proposed recommendations, which result in the implementation of the Council's adopted strategies and the City's Mission Statement. The Council holds public hearings to solicit public comment, petitions and complaints. The City Council appoints commission and committee members and establishes ad hoc committees as needed. The City Council adopts the City's annual operating budget and capital improvement program. The policies and directives of the City Council are implemented by the City Manager through the City Staff.

This division accounts for the general legislative expenditures for the City Council. Primary expenditures include five Council Member salaries for attendance at City meetings. Additional expenditures include attendance at conferences and governmental organization memberships.

The City Council also serves as the Successor Agency Board to the former Calimesa Redevelopment Agency.



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CITY OF CALIMESA
 FY 2021-22
 City Council

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 2021-22 Adopted
Fund: 01 - General Fund					
Dept: 1100					
<u>PERSONNEL COSTS</u>					
6010 Salaries	18,000	18,000	18,000	18,000	18,000
6220 Insurance Benefits	1,758	2,570	7,500	7,500	7,500
6400 Benefits	2,304	2,034	2,493	2,493	2,493
	22,062	22,604	27,993	27,993	27,993
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services	18,000	34,210	20,000	20,000	20,000
7420 Communications	2,351	3,368	3,500	3,500	3,500
7585 Travel/Training & Conferences	4,887	6,219	7,700	400	7,700
7590 Meeting/Milage Reimbursement	647	630	3,550	100	3,550
7650 Dues & Memberships	7,889	8,153	8,840	8,840	8,840
	33,774	52,580	43,590	32,840	43,590
Total City Council	\$ 55,836	\$ 75,184	\$ 71,583	\$ 60,833	\$ 71,583

CITY OF CALIMESA
 FY 2021-2022
 City Council

Fund: 01 - General Fund
Dept: 1100

7210	Professional Services Turch & Associates - Federal Lobbyist		20,000
7420	Communication		
	Cell Phone 55/mo @ 5	3,300	
	Misc Phone/accessories	200	
		3,500	3,500
7585	Travel & Training		
	\$1900 Mayor; \$1450 x 4/Council members		7,700
7590	Meeting/Milage Reimbursement		
	Pass Area Mayors/Managers Monthly Breakfast	300	
	T-Now lunch - host 2 per year	250	
	Mileage: \$300/yr per Council Member (5)	1,500	
	Meetings: \$300/yr per Council Member (5)	1,500	
		3,550	3,550
7650	Dues and Memberships		
	Riverside County - LAFCO	1,040	
	League of Ca. Cities - Riverside	100	
	League of Ca. Cities - State	5,300	
	WRCOG	1,050	
	SCAG	850	
	San Gorgonio Pass Water Task Alliance	500	
		8,840	8,840

Totals

\$ 43,590

City Manager - Program Overview

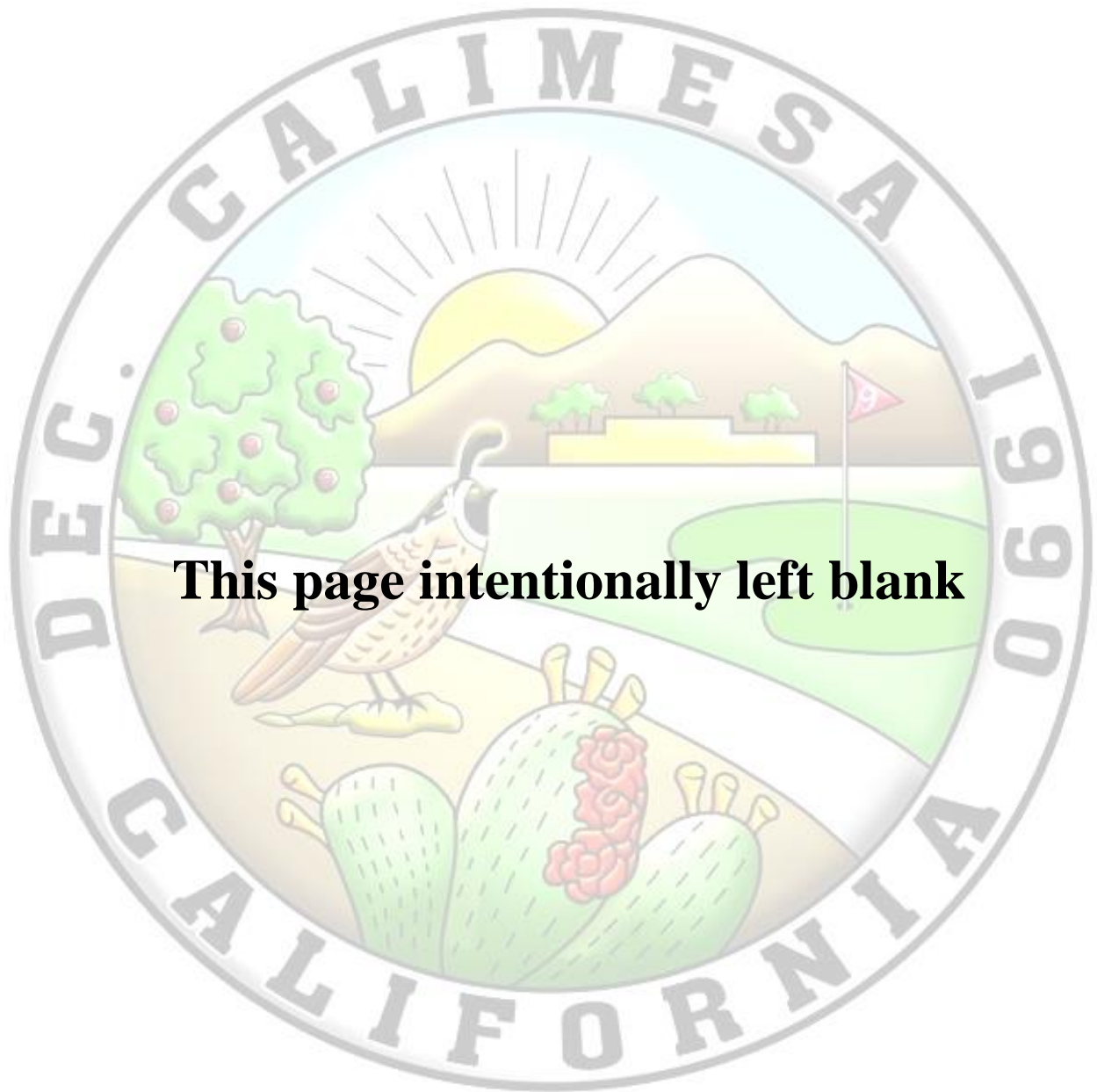
Program Description and Purpose

The City Manager is appointed by the City Council to be the administrative head of the municipal government operations. As the administrative head, she supervises and coordinates the activities of the various City departments. The five primary responsibilities of the City Manager include:

1. Identifying problems/issues in key areas of interest relating to the City.
2. Formulating appropriate solutions and making policy recommendations to the City Council.
3. Encouraging responsible public and employee participation in the governmental process.
4. Represent the City at the local, regional, State and national level through membership and participation in a variety of organizations.
5. Serve as Director of Emergency Services during times of declared emergencies and Emergency Operation Center (EOC) activities and activations.

FY 2021-22 Goals and Objectives

- Protect and enhance revenue sources through sound economic development ideas and practices that serve to build the City's tax base.
- Upgrade the City's infrastructure through grant opportunities, as well as working closely with the development community regarding the City's future improvements.
- Improve the City's image through transparency and communication.
- Participate in intergovernmental activities to represent the City's interest and influence policy and legislation; provide public information services for the community and City staff; assist Council in formulating long-term community policies and strategies; and administer and prepare all budget procedures and documents.
- Maintain a sound fiscal position for the City through preparation of and recommendations to the City's Operating and Capital Improvement Program budgets; and provide periodic monitoring of financial conditions throughout the year.
- Provide legislative and policy assistance to the City Council and staff; develop and enhance administrative policy; and perform special assignments
- Insist that the organization remain focused on the City Council's agenda and priorities, recognizing that the City Council's vision and leadership has the power to secure needed public support and financial resources.
- Continue to move the organization forward by focusing on clear communication of top priorities, empowering the organization, maintaining accountability, and encouraging and promoting the talent in the organization.
- Continue to protect the fiscal reserve to facilitate responding to economic uncertainty and maintaining services in the event of an unanticipated fiscal necessity. (Note: This approach has served the City well through both the Sandalwood Incident and the ongoing COVID-19 pandemic).
- Continue to encourage Council collaboration and teamwork.



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CITY OF CALIMESA
 FY 2021-22
 City Manager

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 2021-22 Adopted
Fund: 01 - General Fund					
Dept: 1200					
<u>PERSONNEL COSTS</u>					
6010 Salaries	184,485	172,814	173,034	173,034	190,505
6221 Management Incentive Pay	12,112	8,904	8,904	8,904	9,171
6400 Benefits	48,915	46,159	50,078	50,078	51,790
	245,512	227,877	232,016	232,016	251,466
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services	69,137	69,700	65,000	66,000	66,000
7420 Communications	459	620	825	825	825
7585 Travel/Training & Conferences	820	2,477	2,500	-	2,500
7590 Meeting/Milage Reimbursement	578	66	500	-	500
7650 Dues & Memberships	1,400	1,605	1,500	1,500	1,500
7735 Special Supplies	-	-	-	-	-
	72,394	74,468	70,325	68,325	71,325
Total City Manager	\$ 317,906	\$ 302,345	\$ 302,341	\$ 300,341	\$ 322,791

Staff Allocations:

City Manager	0.70
Deputy City Manager/City Clerk	0.10
Sr. Admin Assistant	0.20
Administrative Assistant I	0.20
Total FTE	1.20

CITY OF CALIMESA
 FY 2021-2022
 City Manager

Fund: 01 - General Fund
Dept: 1200

7210	Professional Services Economic Development Consultant		66,000
7420	Communication Cell Phone 50/mo Misc Phone/accessories/data pkg	625 200	825
7585	Travel & Training LOCC Annual Conference LOCC Annual CM Conference LOCC Annual CM Executive Committee	1,500 500 500	2,500
7590	Meeting/Milage Reimbursement LoCC Joint Issues WRCOG Annual General Assembly - no charge per WRCOG	400 100	500
7650	Dues and Memberships International CMA Membership		1,500

Totals		71,325
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City Clerk/Human Resources & Risk Management

Program Overview - Departments 1300 to 1330

Program Description and Purpose

The City Clerk is an appointed position whose primary responsibility is the management of all official City records. Responsibilities include all municipal records, records management, Council agendas and minutes, Commission minutes and agendas, municipal elections, legal public notices, maintenance of the Municipal Code and administrative policy manual, Fair Political Practices Commission filings, Conflict of Interests review, Ethics Training, supplying records and providing information to City Council, departments and the public, passports, bingo license and Mobile Home Rent Stabilization. The Clerk also serves as Secretary for the City's Successor Agency to the Calimesa Redevelopment Agency and the Oversight Board for the Calimesa Successor Agency.

The City Clerk has oversight roles for the Human Resources and Risk Management Functions and is responsible for employee retention, training, recruitment, benefits (health related insurances and vacation/medical leaves), grievances, and maintenance of personnel policies and procedures. Furthermore, for the Risk Management functions, the City Clerk is responsible for Workers Compensation, Liability, and Property Insurances.

FY 2021-22 Goals and Objectives

- Enhance the City's image within the community by improving communications and relationships with the public and continue to serve as a source of public information and referral.
- Ensure that requests for information and/or documentation are handled in a timely manner to comply with the Public Records Act.
- Maintain safe and efficient records retrieval system through Laserfiche Document Imaging System for official City documents and records.
- Continue implementation and perform an update of a Records Management and Retention Program Policy.
- Implement Supplement No. 11 of the Calimesa Municipal Code.
- Maintain the electronic reader board sign with City information and community events.
- Remain abreast of legislative changes and market trends regarding workers' compensation to maximize benefits for employees at the lowest cost to the organization.
- Maintain stability of workers' compensation premium deposit through continued education in workers' compensation reporting requirements, safety training and safety programs.
- Continue in participation in the LCW Labor & Employee Relations Consortium to provide training and legal assistance to avoid employment related litigations.
- Attend CIRA (formerly known as PARSAC) Board Meetings adopting rates, establishing retentions/premium deposits and loss control programs and claims prosecution and settlement.
- Complete an Annual Open Enrollment of benefits for City employees.
- Attend League of California Cities Clerk's New Law and Election Seminar.
- Provide voter registration services to the citizens of the community.
- Plan a successful Calimesa "State of the City" event in collaboration with the Calimesa Chamber.
- Maintain and administer Target Solutions Employee On-line Training Program, EMD Trainings and Monthly Safety Trainings for all Administrative staff.

City Clerk/Human Resources & Risk Management

Program Overview - Departments 1300 to 1330

FY 2020-21 Accomplishments

- Responded to requests for public records, issued 0 passports, 1 bingo license renewal and many general requests and telephone calls were handled by front counter staff even though City Hall has been closed.
- Continued with the scanning of City documents and records to be transferred into the Laserfiche Document Imaging System.
- Successfully maintained the electronic reader board sign with City information and community events.
- Resolutions, ordinances and City Council minutes were scanned to current date and available on Laserfiche.
- Completed and finalized Mobile Home Rent Stabilization Annual Registrations for 8 Mobile Home Parks.
- Provided voter registration services to the citizens of the community.
- Completed Annual Open Enrollment of benefits for City employees.
- Attended CIRA Board Meetings via Zoom adopting rates, establishing retentions/premium deposits and loss control programs and claims prosecution and settlement.
- Implemented Supplement No. 10 of the Calimesa Municipal Code.
- Completed the recruitment and hiring process of Fire Captains, Firefighters, Reserve Firefighters, Associate Planner, Finance Director and Administrative Assistant.
- Administered Target Solutions Employee On-line Training Program, EMD Trainings and Monthly Safety Trainings for all Administrative staff.
- Completed and finalized updated policies, procedures, forms and processes for the Fire Department.
- Completed Personnel Policies due to the COVID-19 (COVID-19 Prevention Program and Supplemental Paid Sick Leave).
- Completed update to Rule 31 regarding Standby Pay of the Personnel Rules and Regulations.
- Completed and finalized additional policies to the City's Risk Management Policy, adding an Aerosol Transmissible Diseases Exposure Control Plan and an Infectious Disease Outbreak Response Plan.
- Completed the required Bi-Annual review of the City's Conflict of Interest Code in October 2020.
- Successfully held a General Municipal City Council election consolidating with the Riverside County Registrar of Voters in November 2020 for four City Council Seats.
- Successfully held a swearing in and outgoing Council and Commissioner Appreciation Ceremony at a City Council meeting in December 2020.
- Participated as a designated vote-by-mail ballot drop off location with a ballot box provided by the County of Riverside Registrar of Voters for the November General Election.
- Participated as a designated Voting Assistance Center location with services provided for 4 days by the County of Riverside Registrar of Voters for the November General Election.
- Completed an organization wide on-line AB1234 Ethics Training.
- Completed an organization wide on-line Sexual harassment Training.

CITY OF CALIMESA
FY 2021-22
City Clerk

		FY 18-19	FY 19-20	FY 20-21	FY 20-21	FY 2021-22
		Actuals	Actuals	Amended	Projected Actuals	Adopted
City Clerk - General Ops/Functions						
Fund: 01 - General Fund						
Dept: 1300						
<u>PERSONNEL COSTS</u>						
6010	Salaries	69,292	73,113	73,377	73,377	76,686
6400	Benefits	19,910	21,079	23,068	23,068	24,083
		89,202	94,192	96,445	96,445	100,769
<u>OPERATIONS & MAINTENANCE</u>						
7210	Professional Services	3,965	3,408	3,480	3,480	3,480
7230	Other Contract Services	4,938	5,675	7,500	7,500	7,500
7550	Advertising	3,165	1,092	5,000	5,000	5,000
7585	Travel & Training	95	1,030	1,000	1,000	1,000
7590	Meeting & Mileage Reimb.	-	-	150	150	150
7650	Dues & Memberships	260	215	285	285	290
7725	Minor Equipment	-	9,178	8,300	8,300	5,000
7735	Special Supplies	1,803	574	3,550	3,550	500
7760	Elections	10,758	-	15,000	15,000	-
7770	Miscellaneous	22	-	-	-	-
		25,006	21,172	44,265	44,265	22,920
Total General Functions		114,208	115,364	140,710	140,710	123,689
7100	Less: Costs Allocated Out	11,545	13,003	12,890	12,890	17,798
Net General Functions		102,663	102,361	127,820	127,820	105,891

Staff Allocations:

Deputy City Manager/City Clerk	0.40
Sr. Admin Assistant	0.14
Administrative Assistant I	0.10
Total FTE	0.64

Mobile Home Rent Control	
Fund: 01 - General Fund	
Dept: 1310	

PERSONNEL COSTS

6010	Salaries	6,930	7,362	7,303	7,303	7,864
6400	Benefits	2,238	2,377	2,759	2,759	2,723
		9,168	9,739	10,062	10,062	10,587

OPERATIONS & MAINTENANCE

7210	Professional Services	314	-	-	-	-
7215	Legal Services	214	-	10,000	10,000	10,000
		528	-	10,000	10,000	10,000
Total Mobile Home Rent Control		\$ 9,696	\$ 9,739	\$ 20,062	\$ 20,062	\$ 20,587

Staff Allocations:

Deputy City Manager/City Clerk	0.03
Sr. Admin Assistant	0.02
Administrative Assistant I	0.04
Total FTE	0.09

CITY OF CALIMESA
 FY 2021-2022
 City Clerk

Fund: 01 - General Fund
Dept: 1300 - General Operations

7210	Professional Services:		
	Muni Code Web Host	480	
	Muni Code Update	3,000	3,480
7230	Other Contract Services		
	Annual Records Storage & Destruction Costs	2,500	
	Archive Social - Social Media Records Mgmt.	5,000	7,500
7550	Advertising		
	News Mirror/Press Enterprise - Citywide		5,000
7585	Travel & Training		
	Clerks Conference/Annual Election Law		1,000
7590	Meeting/Mileage Reimbursement		
	SoCal Clerks Association Meetings		150
7650	Dues & Memberships		
	CA City Clerk Assoc. Membership	115	
	Int'l Institute Municipal Clerk	175	290
7725	Minor Equipment		
	Additional Tables for Council Chambers	2,000	
	New Speaker Sysytem in Council Chambers	3,000	5,000
7735	Special Supplies	Plaques/Proclamation Supplies	500

Totals		22,920
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Fund: 01 - General Fund
Dept: 1310 - Mobile Home Rent Control

7215	Legal Services		
	Mobile Home Rent Stabilization		10,000

Totals		10,000
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CITY OF CALIMESA
 FY 2021-22
 City Clerk

		FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 2021-22 Adopted
Human Resources						
Fund: 01 - General Fund						
Dept: 1320						
<u>PERSONNEL COSTS</u>						
6010	Salaries	47,803	50,468	50,699	50,699	52,999
6400	Benefits	13,927	14,748	16,130	16,130	16,851
		61,730	65,216	66,829	66,829	69,850
<u>OPERATIONS & MAINTENANCE</u>						
6215	PERS Retiree Health	1,624	1,802	1,698	1,698	-
7210	Professional Services	1,441	7,040	8,700	8,700	8,700
7585	Travel & Training	180	140	1,000	200	1,000
7590	Meeting/Mileage	-	-	100	100	100
7650	Dues and Memberships	311	209	400	400	400
7770	Miscellaneous	2,089	1,860	5,000	5,000	5,000
		5,645	11,051	16,898	16,098	15,200
Total Human Resources		67,375	76,267	83,727	82,927	85,050
7100	Less: Cost Allocation	5,046	10,146	6,307	6,307	8,550
Net Human Resources		\$ 62,329	\$ 66,121	\$ 77,420	\$ 76,620	\$ 76,500

Staff Allocations:

Deputy City Manager/City Clerk	0.27
Sr. Administrative Assistant	0.09
Administrative Assistant I	0.10
Total FTE	0.46

Risk Management	
Fund: 01 - General Fund	
Dept: 1330	

PERSONNEL COSTS

6010	Salaries	38,085	40,283	40,594	40,594	42,555
6400	Benefits	11,384	12,068	13,187	13,187	13,805
		49,469	52,351	53,781	53,781	56,361

OPERATIONS & MAINTENANCE

7210	Professional Services	8,274	3,040	6,000	6,000	6,000
7510	Workers Compensation	5,749	30,771	30,854	30,854	35,000
7511	Property Insurance Premium	13,957	9,256	14,035	14,035	15,000
7513	Fidelity Bond	750	788	900	900	900
7514	Liability Insurance/ERMA Prem.	38,045	48,700	79,491	79,491	85,000
7516	Pollution Coverage	-	-	5,165	5,165	150
7585	Travel/Training	-	315	5,300	2,000	5,300
		66,775	92,870	141,745	138,445	147,350
Total Risk Management		116,244	145,221	195,526	192,226	203,711
7100	Less: Cost Allocation	11,472	14,382	10,767	10,767	3,447
Net Risk Management		\$ 104,772	\$ 130,839	\$ 184,759	\$ 181,459	\$ 200,264

Staff Allocations:

Deputy City Manager/City Clerk	0.20
Sr. Admin Assistant	0.10
Administrative Assistant I	0.10
Total FTE	0.40

CITY OF CALIMESA
 FY 2021-2022
 City Clerk

Fund: 01 - General Fund
Dept: 1320 - Human Resources

7210	ERISA and COBRA annual compliance and reporting Employee Assistance Program (Counseling Team)	1,500 <u>7,200</u>	8,700
7585	Travel & Training		1,000
7590	Meetings/Mileage Reimbursement		100
7650	Dues and Memberships		400
7770	Miscellaneous Recruitments costs, Advertising		5,000
Totals			15,200

Fund: 01 - General Fund
Dept: 1330 - Risk Management

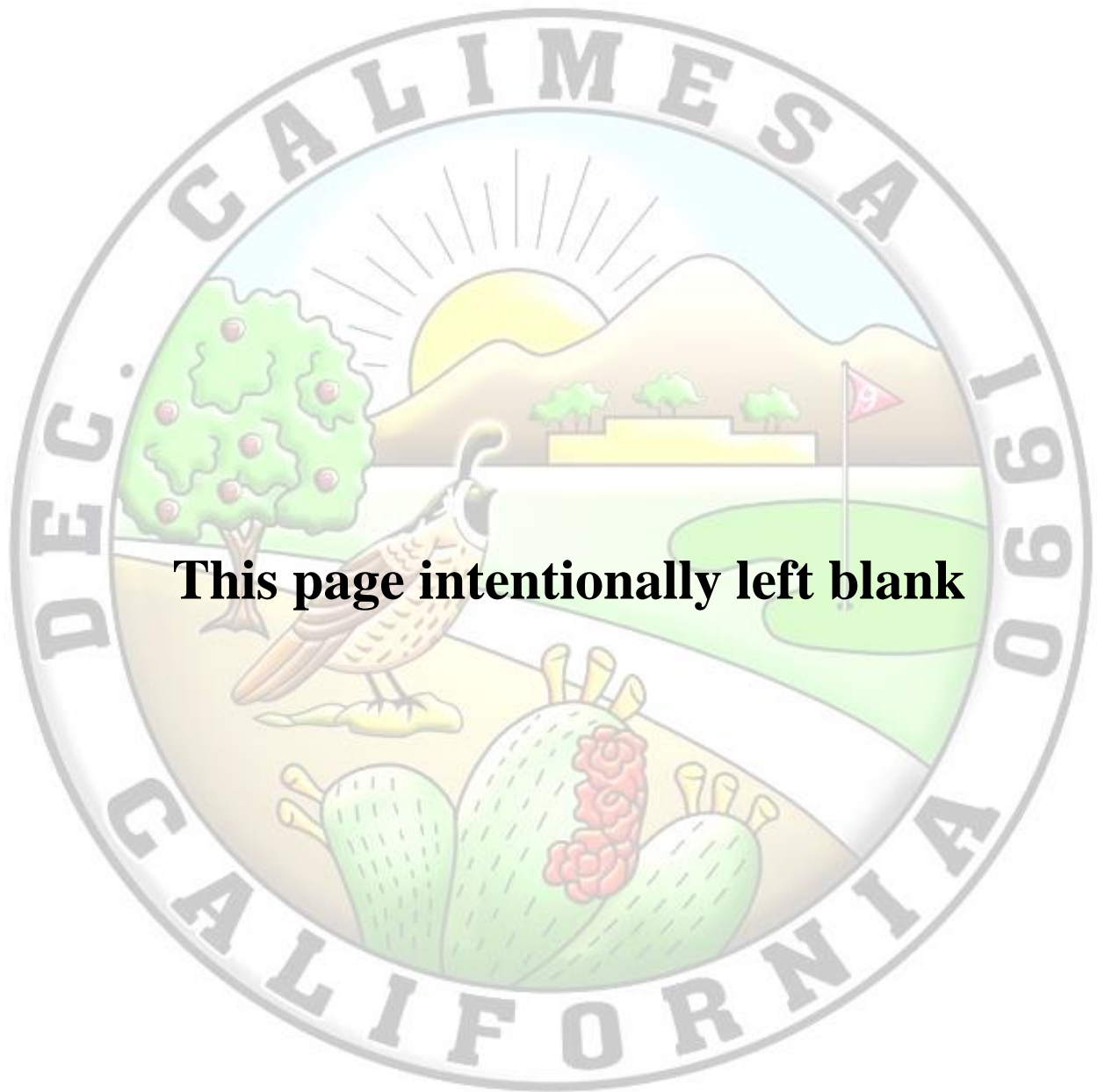
7210	Professional Services Liebert, Cassidy, Whitmore - Legal Consulting Exam Professionals - Pre Employment Physicals, etc.	3,000 <u>3,000</u>	6,000
7510	Workers Compensation EE W/C Insurance		35,000
7511	Property Insurance City Property Insurance		15,000
7513	Fidelity Bond Bond Premium		900
7514	Liability Insurance Liability Premium		85,000
7516	Pollution Insurance		150
7585	Travel & Training Target Solutions - Fire Dept, PARSAC & Other EOC and Public Information Officer training	3,800 <u>1,500</u>	5,300
Totals			\$ 147,350

CITY OF CALIMESA
 FY 2021-22
 City Clerk

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 2021-22 Adopted
Summary - All City Clerk Departments					
Fund: 01 - General Fund					
Dept: 1300-1330					
<u>PERSONNEL COSTS</u>					
6010 Salaries	162,110	171,226	171,973	171,973	180,104
6400 Benefits	47,459	50,272	55,144	55,144	57,463
	209,569	221,498	227,117	227,117	237,566
<u>OPERATIONS & MAINTENANCE</u>					
6215 PERS Retiree Health	1,624	1,802	1,698	1,698	-
7210 Professional Services	13,994	13,488	18,180	18,180	18,180
7215 Legal Services	214	-	10,000	10,000	10,000
7230 Other Contract Services	4,938	5,675	7,500	7,500	7,500
7510 Workers Compensation	5,749	30,771	30,854	30,854	35,000
7511 Property Insurance Premium	13,957	9,256	14,035	14,035	15,000
7513 Fidelity Bond	750	788	900	900	900
7514 Liability Insurance/ERMA Prem.	38,045	48,700	79,491	79,491	85,000
7516 Pollution Insurance	-	-	5,165	5,165	150
7550 Advertising	3,165	1,092	5,000	5,000	5,000
7585 Travel/Training	275	1,485	7,300	3,200	7,300
7590 Meeting & Mileage Reimb.	-	-	250	250	250
7650 Dues & Memberships	571	424	685	685	690
7725 Minor Equipment	-	9,178	8,300	8,300	5,000
7735 Special Supplies	1,803	574	3,550	3,550	500
7760 Elections	10,758	-	20,000	20,000	-
7770 Miscellaneous	2,111	1,860	5,000	5,000	5,000
	97,954	125,093	212,908	208,808	195,470
	307,523	346,591	440,025	435,925	433,036
7100 Total City Clerk	307,523	346,591	440,025	435,925	433,036
Less: Cost Allocation	28,063	37,531	29,964	29,964	29,795
Net City Clerk	\$ 279,460	\$ 309,060	\$ 410,061	\$ 405,961	\$ 403,241

Total Staff Allocations:

Deputy City Manager/City Clerk	0.90
Sr. Admin Assistant	0.35
Administrative Assistant I	0.34
Total FTE	1.59



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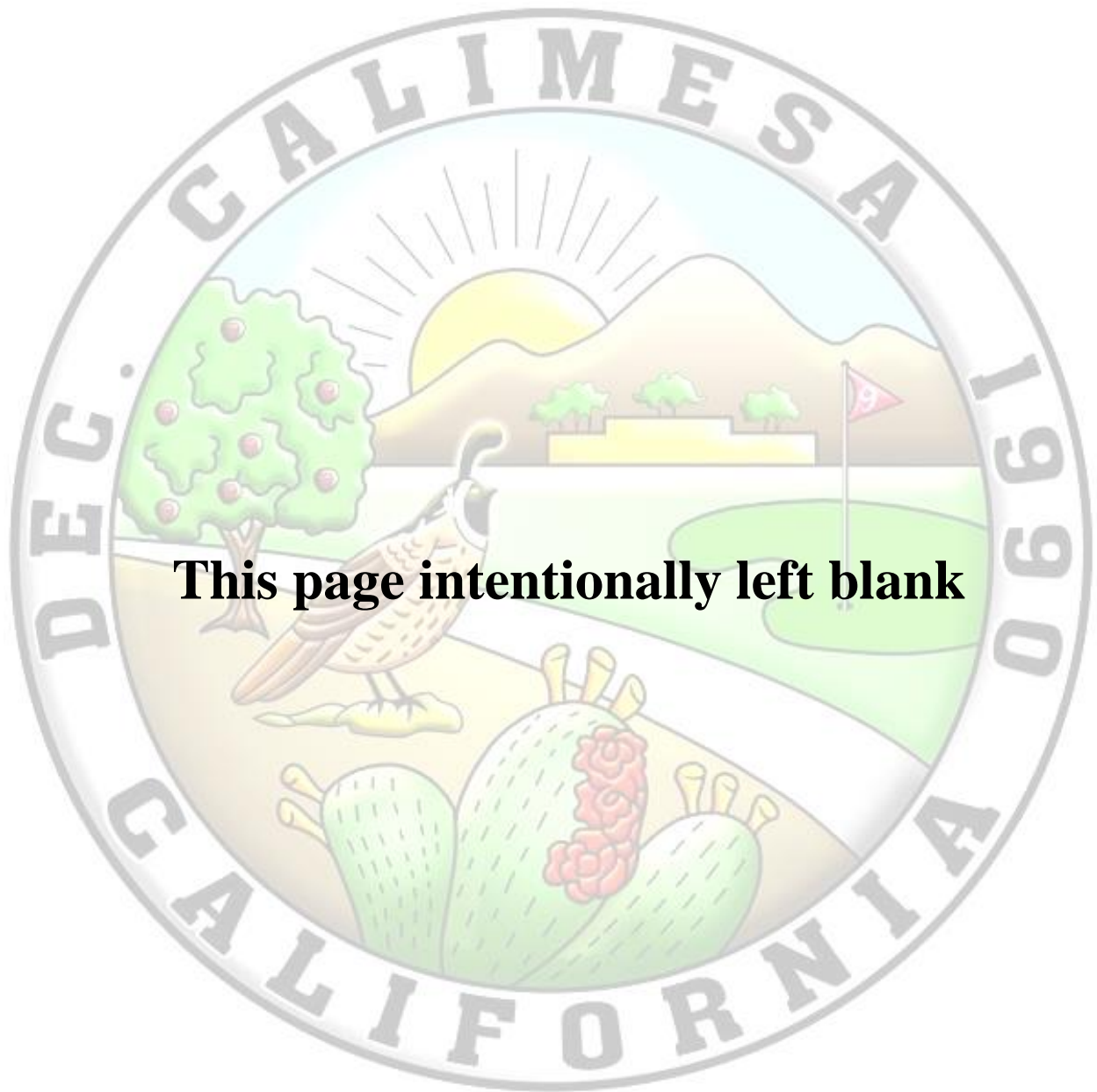
City Attorney - Program Overview

Program Description and Purpose

The City Attorney's office represents the City Council and City staff in all matters of law pertaining to their offices, and represents and appears on behalf of the City and its officers in all civil actions and proceedings. In addition to attending all regular City Council meetings, Successor Agency meetings, and other meetings as required, the City Attorney prepares and/or reviews all necessary legal documents such as contracts, deeds, ordinances, and resolutions, and performs legal research and prepares opinions. The City Attorney for the City is appointed by the City Council on a contractual basis.

FY 2021-22 Goals and Objectives

- Continue to provide effective legal services to all City officers, departments, agencies, boards and commissions.
- Continue to reduce liability exposure through timely advice.
- Continue code enforcement efforts.
- Review all resolutions/ordinances.
- Respond to typical inquiries within 24 hours.
- Attend all City Council and Successor Agency meetings.



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CITY OF CALIMESA
 FY 2021-22
 City Attorney

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 2021-22 Adopted
Fund: 01 - General Fund					
Dept: 1400					
<u>PERSONNEL COSTS</u>					
6010 Salaries	-	-	-	-	-
6400 Benefits	-	-	-	-	-
	-	-	-	-	-
<u>OPERATIONS & MAINTENANCE</u>					
7215 Legal Services - General	190,097	105,219	125,000	140,000	125,000
7216 Legal Services - Special	1,075	-	20,000	10,000	20,000
7217 Legal Services - Litigation	-	15,000	40,000	20,000	40,000
	191,172	120,219	185,000	170,000	185,000
Total City Attorney	\$ 191,172	\$ 120,219	\$ 185,000	\$ 170,000	\$ 185,000

The City Attorney is a contract position that represents the City and serves as the legal advisor to the City Council, City Manager, City Commissions and Committees, and staff.

CITY OF CALIMESA
FY 2021-2022
City Attorney

Fund: 01 - General Fund
Dept: 1400

7215	Legal Services - General	125,000
7216	Legal Services - Special	20,000
7217	Legal Services - Litigation	40,000

Totals

\$ 185,000

Fiscal Services - Program Overview

Program Description and Purpose

The Fiscal Services Division of the Finance Department provides financial support and information for all City and Successor Agency operations, including payroll, cash receipting, grants accounting, accounts receivable, financial accounting, financial planning, cash management, budgeting, and debt administration.

The Division is responsible for maintenance of the City's financial records and oversees the annual audits of financial statements. Finance personnel monitor the investment of City funds and ensure cash liquidity to meet operational needs. The Division reviews accounting internal controls to ensure that financial information is reliable, and assets are safeguarded. Financial reports produced by the Division (including the Annual City Budget, Mid-Year Budget Review, Quarterly Treasurer's Report, Annual Report of Financial Transactions to the State Controller, the Annual Report of Street and Road Expenditures and the Comprehensive Annual Financial Report) provide the City Council and City management with information necessary to make sound financial decisions.

FY 2021-22 Goals and Objectives

- Consistently provide accurate and timely information to the City Council to facilitate informed decision-making.
- Coordinate the preparation and presentation of the annual budget for Council approval by June 30th.
- Provide the City Council with audited annual financial statements in a timely manner and in accordance with Generally Accepted Accounting Principles.
- Maintain compliance with all State and Federal regulations regarding financial reporting.
- Reconcile all bank accounts within 30 days of receipt of bank statements.
- Timely presentation of the quarterly Treasurer's report to the City Council per Investment Policy.
- Transition to in-house payroll processing.

FY 2020-21 Accomplishments

- Provided both the annual budget and mid-year budget review in a timely manner for Council consideration and adoption.
- The City Manager (in her role as Finance Director) maintained the General Fund in excess of the current 35% policy. On June 30, 2021, the estimated reserve is projected to be 78%.
- The audited financial statements for fiscal year ended June 30, 2020 reflect a General Fund operating reserve of 80% or \$5,412,889.

Purchasing & Accounts Payable - Program Overview

Program Description and Purpose

The Purchasing/Accounts Payable Division (Division) of the Finance Department is responsible for managing and coordinating the administrative activities of the areas of purchasing and accounts payable services. These services include but are not limited to the following: all purchasing functions, formal bids, contract administration, development and implementation of purchasing and accounts payable procedures and policies, and the sale of surplus property. Such procedures assist each and every department in obtaining a wide range of goods and services. The Division also provides general supervision of all purchasing functions and contracts with respect to the procurement of goods, services and projects. The Division also administers a purchasing system which is fully integrated with the City's financial system. The Division is responsible for training departmental staff on the proper methods of purchasing goods and services for the City in accordance with the City's ordinance.

Purchasing conducts formal and informal bid processes, reviews department purchase requisitions, and processes all requests for purchases.

Accounts Payable processes and pays approved invoices, researches billing discrepancies, and acts as liaison between the City and its vendors.

FY 2021-22 Goals and Objectives

- Ensure all City purchases are made in accordance with the City's Purchasing Ordinance and all other regulatory policies and rules.
- Ensure all invoices for goods and services are paid timely and accurately.
- Ensure that all transactions related to purchases and payments are properly approved and recorded in a timely manner.
- Ensure all payments are captured in the warrant register presented to Council.

CITY OF CALIMESA
 FY 2021-22
 Finance

		FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 2021-22 Adopted
Fund: 01 - General Fund						
Dept: 2000						
<u>PERSONNEL COSTS</u>						
6010	Salaries	85,028	167,801	179,017	115,106	204,913
6221	Management Incentive Pay	-	1,272	1,272	1,272	1,310
6400	Benefits	29,103	48,821	54,503	40,333	58,893
		114,131	217,894	234,792	156,711	265,116
<u>OPERATIONS & MAINTENANCE</u>						
7210	Professional Services	78,657	55,841	83,981	93,981	71,767
7230	Other Contract Services	5,963	3,174	5,000	5,000	5,000
7585	Travel/Training & Conferences	265	298	2,000	300	2,000
7650	Dues & Memberships	-	95	220	220	220
7725	Minor Equipment	-	-	200	200	200
7735	Special Supplies	251	953	300	300	575
		85,136	60,361	91,701	100,001	79,762
	Total Finance	199,267	278,255	326,493	256,712	344,878
7100	Less: Cost Allocation	47,824	62,156	54,566	54,566	58,753
	Net Finance	\$ 151,443	\$ 216,099	\$ 271,927	\$ 202,146	\$ 286,125

Staff Allocations:

City Manager	0.10
Finance Director	0.85
Accounting Technician	0.80
Sr. Admin Assistant	0.30
Administrative Assistant I	0.16
Total FTE	<u>2.21</u>

CITY OF CALIMESA
 FY 2021-2022
 Finance

Fund: 01 - General Fund
Dept: 2000

7210	Professional Services		
	HDL-Sales Tax	6,000	
	Contract Financial Services	45,000	
	Annual Audit (A)	19,767	
	GASB CalPERS Report	1,000	71,767
7230	Other Contract Services		
	FundBalance Annual Maintenance		5,000
7585	Travel & Training		
	CSMFO, Other		2,000
7650	Dues and Memberships		
	CSMFO		220
7725	Minor Equipment		
	Office Equipment		200
7735	Special Supplies		
	Budget Supplies/Storage Boxes	150	
	Annual Tax Forms	100	
	Check Stock	325	575

Totals		\$ 79,762
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(A) \$29,503 annual contract less \$9,736 to be paid by the Successor Agency

Information Technology - Program Overview

Program Description and Purpose

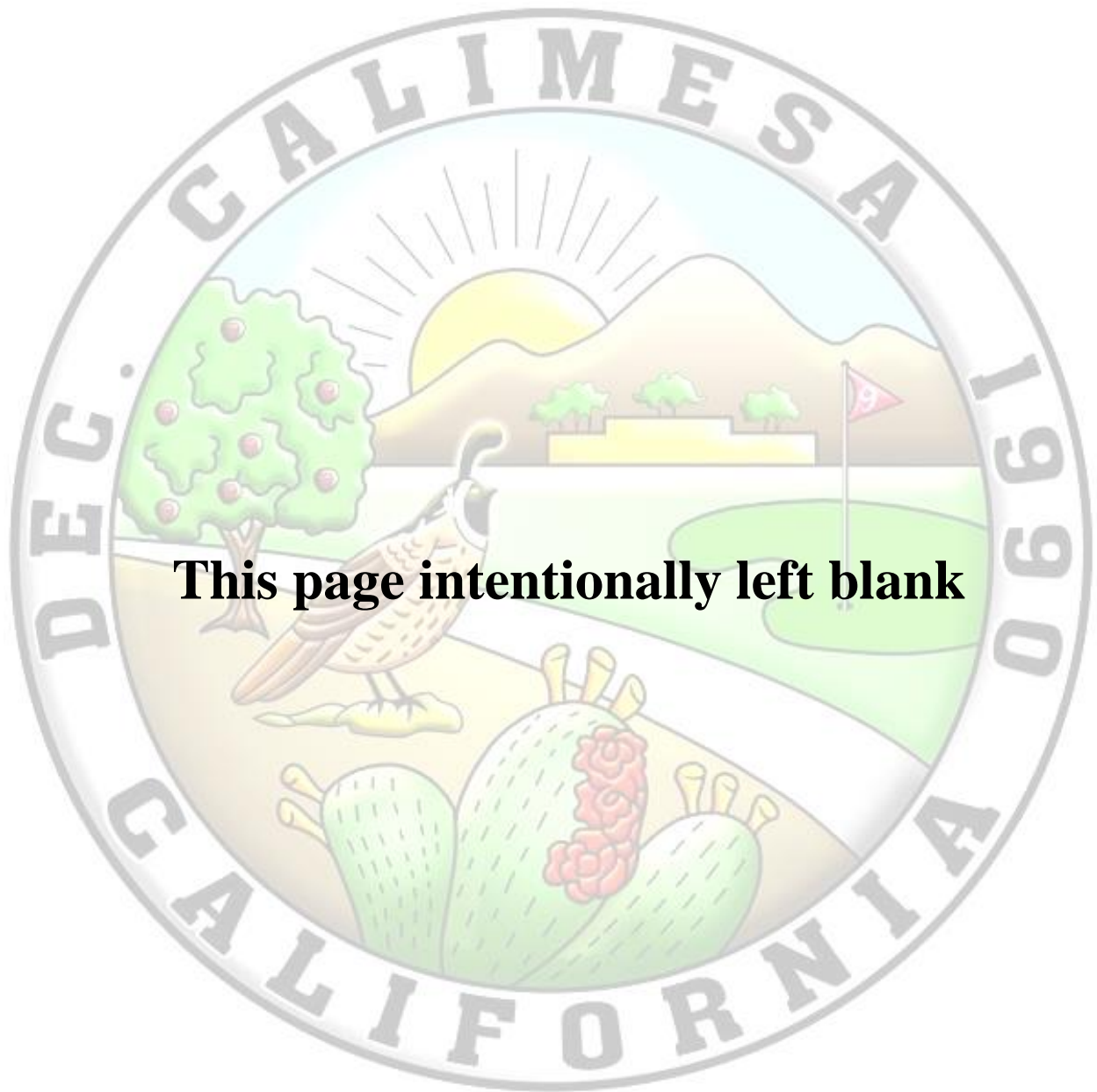
The Information Technology Department is responsible for the effective utilization of information technology throughout the City and for implementation of information systems planning consistent with the City's business need. Functional areas of responsibility include all computer systems, midrange and microcomputers alike, electronic communications, and computer training for City employees.

FY 2021-22 Goals and Objectives

- Ensure the City's technology functions are effective and reliable.
- Ensure the City's systems are properly backed up on a nightly basis to prevent lost or incomplete data.
- Respond to changes in the needs of users through updated technology and training.
- Respond to calls for service in a timely manner.
- Complete and administer an RFP for new City Logo and website creation.
- Purchase and Replacement of City Main Server.
- Extension of 8x8 Phone System to included Fire Barracks with installation of two phones.
- Laserfiche upgrade to Cloud Business Document Management and 100 GB storage for 25+ users.

FY 2020-21 Accomplishments

- System updates were performed when and where needed.
- Workstation computers were replaced where needed to ensure functionality and reliability.
- System/data backups were done timely with no downtime.
- Completed audio/visual improvements to City Hall and Sr. Center Conference Rooms.
- Finalized installation and implementation of the 8x8 "Cloud Phone System".
- Completed and administered an RFP for contract Information Technology Support Services.
- Approved Professional Services Agreement with Acorn Technologies for Managed IT Services.
- Completed on boarding with Acorn Technologies for Managed IT Services.
- Completed and administered an RFP for GIS Hosting Services.
- Approved Professional Services Agreement with Nobel Enterprises for GIS Hosting Services as well as a Work Order Software Program.
- Purchased iPads for Public Works Staff for the GIS and Work Order Software Program.
- Purchased and implemented equipment and software for improved External Storage for Image-Based Backups.
- Replaced one Battery Backup Power Supply due to failure of aged power supply.



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CITY OF CALIMESA
 FY 2020-21
 Information Technology

		FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 2021-22 Adopted
Fund: 01 - General Fund						
Dept: 2100						
<u>PERSONNEL COSTS</u>						
6010	Salaries	7,972	10,027	10,530	7,271	12,186
6400	Benefits	2,566	3,080	3,409	2,658	3,710
		10,538	13,107	13,939	9,929	15,896
<u>OPERATIONS & MAINTENANCE</u>						
7210	Professional Services	13,071	30,159	23,056	23,056	28,285
7230	Other Contract Services	5,778	2,063	137,000	137,000	95,000
7420	Communications	9,366	12,362	18,314	18,314	19,450
7430	Repairs/Maintenance	1,615	-	500	500	500
7625	Computer Supplies	59	261	350	350	350
7720	Supplies - Equipment	8,982	19,433	9,000	9,000	9,000
7725	Minor Equipment	56	1,331	2,000	2,000	2,000
8100	Equipment	17,548	-	-	-	18,000
		56,475	65,609	190,220	190,220	172,585
	Total Information Technology	67,013	78,716	204,159	200,149	188,481
7100	Less: Cost Allocation	6,323	15,421	13,162	13,162	11,856
	Net Information Technology	\$ 60,690	\$ 63,295	\$ 190,997	\$ 186,987	\$ 176,625

This department provides centralized management of the City's computer system.

Staff Allocations:

Finance Director	0.05
Accounting Technician	0.10
Total FTE	0.15

CITY OF CALIMESA
 FY 2021-2022
 Information Technology

Fund: 01 - General Fund
Dept: 2100

7210	Professional Services		
	Sonic Wall - Website virus protection - Western NRG	1,000	
	Council chamber computer - virus protection	100	
	Phone Network/Comm. Support Maint. - Lantelligence	2,100	
	Laserfiche Support Maintenance	4,850	
	Laserfiche upgrade to the Cloud (one-time fee)	3,600	
	Malware/Virus Protection: Cylance - 41 workstations @ \$91	3,800	
	Web Hosting / domain name	250	
	Offsite Backup - Based Backups	900	
	MS Office 365:		
	MS Office Suite 45 @ \$208	9,785	
	MA Office Email only 5 @ \$85		
	Readerboard Maintenance Agreement	1,900	28,285
7230	Other Contract Services		
	Outsource Labor - Acorn Technologies	40,000	
	GIS - Geoviewer - Nobel Enterprises	35,000	
	GIS - workorder application	10,000	
	Website Support	10,000	95,000
7420	Communication		
	Frontier FAX	550	
	Spectrum Internet and WiFi	12,700	
	8 x 8 Cloud Phone System	6,200	19,450
7430	Repair & Maintenance Equipment		
	IT Equipment Repairs		500
7625	Computer Supplies		
	IT Incidentals (screen protectors, anti-glare, cleaning)		350
7720	Supplies - Equipment		
	Computers/Monitors (5)	8,500	
	Replacement phone (8 x 8)	500	9,000
7725	Minor Equipment	Server battery - City Hall Main Server	2,000
8100	Equipment	Server Replacement	18,000

Totals		\$ 172,585
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Community Development - Program Overview

The Community Development Department consists of the following three City Divisions: 1) Planning, 2) Building and Safety, and 3) Code Enforcement. These Divisions are aimed at serving residents and the general public and the public health, safety, and welfare by ensuring that development is in accordance with the City's adopted General Plan, Zoning Code, Health and Safety Code, and the Uniform Building and Fire Codes.

Planning Division

The Planning Division is responsible for enforcing the City's development standards as identified in the City of Calimesa Municipal Code Chapter 18; Zoning Ordinance, and for ensuring that all existing and future development is consistent with the City's General Plan, which identifies the City's long-range plans.

As new development is proposed, the Planning Division coordinates the review of land use entitlement applications with all applicable City departments/divisions and outside agencies. Relevant land use entitlement applications include Development Plan Reviews, Conditional Use Permits, Specific Plans, Development Agreements, Tentative Tract and Parcel Maps, Variances, and Temporary Use Permits. The Planning Division also ensures that the planning process complies with all State and Federal environmental review requirements and provides general zoning information to the public.

The Planning Manager presents project-related reports to the Planning Commission and City Council. The City's Senior Administrative Assistant serves as the secretary to the Planning Commission.

Building & Safety Division

The Building & Safety Division is responsible for reviewing plans, issuing permits and conducting field inspection for all construction activities in the City to ensure compliance with the adopted California Building Codes including but not limited to; Electrical, Plumbing, Energy, Green, Disabled Access and Fire Codes. The Building and Safety Division conducts pre- and post-construction inspections, issues Notices of Violation for building code violations, and reviews building plans for compliance with State building codes prior to issuing permits. Building Division also serves as the coordinator of the plan review process, ensuring that all pertinent departments and agencies are included in the review and permitting process. The Building Division is guided by the standards of the State's Building Code.

Code Enforcement Division

The Code Enforcement Division is responsible for abating violations of the Calimesa Municipal Code to protect the public's health, safety, and general welfare, as well as overseeing the registration of vacant and abandoned properties. Major tasks include the abatement of zoning code violations, enforcement of business license violations, maintenance of the code enforcement database, monthly monitoring of vacant and abandoned properties, implementation of the abandoned vehicle program and the weed abatement program. This division issues citations and works closely with the other Community Development Department Staff and City Attorney's office to make sure violations are brought into compliance.

In order to accomplish these goals and objectives, the Department has to analyze proposals by developers and local residents for new development and modifications to existing development, make recommendations to the Planning Commission and City Council on proposed development, identify issues in order to determine when General Plan and Zoning Text and/or Map Amendments are necessary, review building plans to ensure

Community Development - Program Overview

compliance with approved entitlement plans and Uniform Building and Fire Codes, and review public complaints pertaining to potential code enforcement violations. The Department will continue to seek meaningful public feedback related to development applications.

FY 2020-21 Accomplishments

The Community Development Department in FY 2020/21 has been focused on processing an increasing number of new planning and building applications filed with the City. Department accomplishments include:

- Issued Planning Commission and City Council approval of Specific Plan Area 1 – Amendment 2 for the Summerwind Ranch at Oak Valley Specific Plan.
- Issued building permits for a new Jack in the Box, Del Taco, Panda Express, 7-11, Modern Nails, Cold Stone Creamery, and Skin Solutions Aesthetics within the Marketplace at Calimesa, an approximately 110,000 square foot commercial/retail shopping center, located within the Summerwind Ranch at Oak Valley Specific Plan.
- Issued Planning Commission entitlement approval for the Summerwind Commons, an approximately 75,000 square foot commercial/retail shopping center within the Summerwind Ranch at Oak Valley Specific Plan.
- Issued final occupancy for a new 76 gas station/Circle K convenience store located at the intersection of County Line Road/County Line Lane and Planning Commission entitlement approval for an adjacent diesel fuel canopy project.
- Continued entitlement review of a new 7-11 retail convenience store with fuel pumps located on the southwest corner of W. County Line Road and 3rd Street.
- Continued entitlement review for Tentative Tract Map 37802, a proposed 179 residential lot subdivision on Desert Lawn Drive.
- Issued building permits and certificates of occupancy for the on-going housing development JP Ranch.
- Issued the final certificates of occupancy within the on-going housing development Singleton Heights.
- Issued building permits and certificates of occupancy for on-going housing development at Summerwind Ranch at Oak Valley Specific Plan for four residential home builders.
- Coordinated with several potential developers about housing, retail, and commercial development within the City of Calimesa.
- Worked with the City Manager and the City's Economic Development Consultant on potential development in Calimesa.
- Worked with the City's CEQA consultant to complete an Initial Study/Mitigated Negative Declaration (IS/MND) for the joint (Calimesa/Yucaipa) Calimesa Boulevard/County Line Road intersection improvement project.
- Successfully applied for \$65,000 in State Planning Grant funds to accelerate the production of housing in the City.
- Code Enforcement successfully closed many long-standing cases and worked proactively community members to gain compliance.
- Code Enforcement worked with the Fire Department to gain compliance on weed abatement issues.

CITY OF CALIMESA
FY 2021-22

Community Development (Planning, Code Enf., Bldg & Safety)

		FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 2021-22 Adopted
Fund: 01 - General Fund						
Dept: 3000						
<u>PERSONNEL COSTS</u>						
6010	Salaries	70,069	123,363	143,728	143,728	159,206
6011	Allocated to Projects	(16,922)	(32,286)	(42,145)	(32,000)	(31,841)
6400	Benefits	17,615	37,887	46,637	46,637	50,097
		70,762	128,964	148,220	158,365	177,461
<u>OPERATIONS & MAINTENANCE</u>						
7210	Professional Services					
	Contract Code Enforcement	46,860	43,540	60,000	60,000	60,000
	Planning Consultant	75,800	57,443	60,000	30,000	60,000
	Consultants - CEQA	-	-	40,000	20,000	40,000
	Fire Prevention	72,611	80,274	40,000	50,000	40,000
	Housing Element Update	-	-	-	50,000	150,000
7225	Building & Safety	520,481	686,366	575,000	600,000	250,000
7230	Other Contract Services	10,516	10,715	10,260	10,260	2,800
7420	Communications	341	610	650	650	650
7585	Travel/Training & Conferences	2,700	5,763	-	-	6,000
7735	Supplies - Special	-	250	400	400	400
7650	Dues and Memberships	-	352	1,400	1,400	1,400
		729,309	885,313	787,710	822,710	611,250
Total Community Development		\$ 800,071	\$ 1,014,277	\$ 935,930	\$ 981,075	\$ 788,711

Staff Allocations:

Planning Manager	1.00
Associate Planner	1.00
Sr. Admin Assistant	0.05
Total FTE	2.05

CITY OF CALIMESA
 FY 2021-2022
 Community Development (Planning, Code Enf., Bldg & Safety)

Fund: 01 - General Fund
Dept: 3000

7210	Professional Services			
	CEQA Consultant		40,000	
	Fire Prevention		40,000	
	Planning Consultant		60,000	
	Code Enforcement - 20 hrs/wk		60,000	
	Housing Element Update (combined with \$50,000 from 2020-21)		150,000	350,000
7225	Building official			
	Bldg & Safety - staffing and revenue split			
	(includes Counter Tech 16 hrs/wk @ \$60 x 51)			250,000
7230	Other Contract Services			
	Drop Box Professional (for large documents via email)		200	
	Code Enforcement Database "lworQ"		2,600	2,800
7420	Communications	Cell Phone for Planning Manager		650
7585	Travel/Training & Conferences			
	AEP workshops, legislative updates, APA annual conference,			
	Planning Commission training			6,000
7735	Special Supplies	Legislative update publications (CEQA, Subdivision Map Act, etc.)		400
7650	Dues and Memberships			
	Association of Environmental Professionals		500	
	American Planning Association		900	1,400

Totals

\$ 611,250

Engineering - Program Overview

Program Description and Purpose

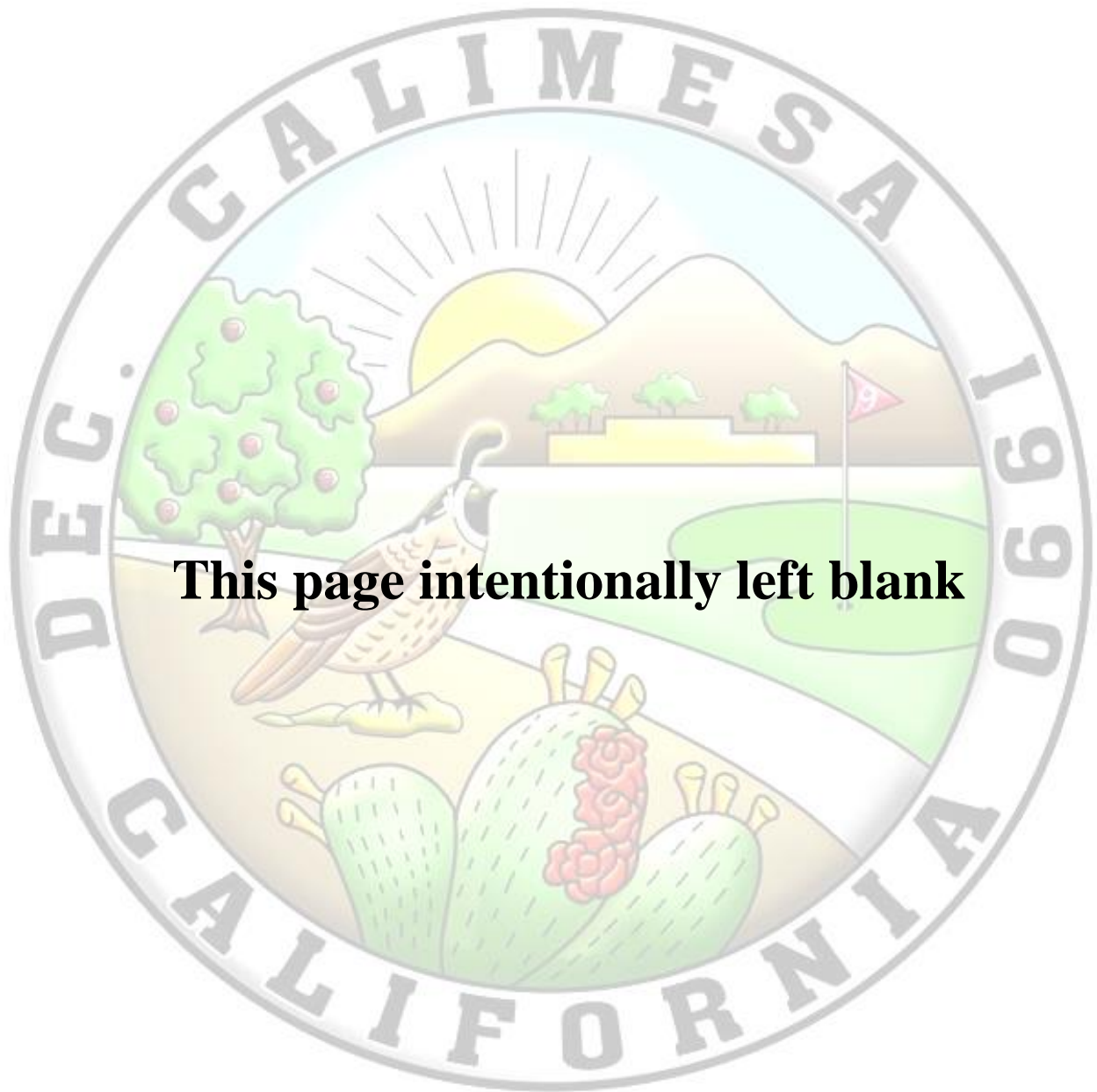
The Engineering Division is responsible for planning, design and contract administration of Street, Traffic, and Drainage projects. This Division works closely with the City's Public Works Director and is an integral part of the City's Development Team. The Engineering Division coordinates and reviews private development projects and related construction in the public rights-of-way and ensures compliance with City Codes, policies, and standards of work.

FY 2021-22 Goals and Objectives

- Continue to promote the Capital Improvement Program (CIP) projects and prepare plans and specifications.
- Collaborate with other agencies in the Calimesa area including but not limited to the Cities of Yucaipa and Beaumont, Yucaipa Valley Water District, Riverside County Flood Control and Water Conservation District, South Mesa Water Company, and the County of Riverside.
- Seek grants opportunities for City projects.
- Provide customer service as needed.
- Continue to provide assistance to other departments and the public at large.
- Update and recommend for adoption a 5-year Capital Improvement Plan.
- Review private land development (tracts, houses, commercial properties, etc.) projects by performing plan checks, reviewing drainage, traffic, soils studies, coordination with other departments as necessary, and ensuring inspection is per the approved plans.

FY 2020-21 Accomplishments

- Continued to coordinate the Calimesa Creek project with Riverside County Flood Control.
- Continued the process with Riverside County for the approval with Caltrans for the Cherry Valley interchange. Completed the Project Study Report and launched the Project Approval and Environmental Documents phase.
- Continued to work with developers pertaining to residential and commercial developments.
- Continued to work with the City of Yucaipa regarding the County Line Road Corridor Improvement Project.
- Designed, bid and oversaw completion of the Roberts Road Storm Drain repair project.
- Designed, bid and oversaw completion of pavement rehabilitation on Brady Lane and Singleton Road.
- Worked with the City's federal lobbyist to submit infrastructure projects for possible federal funding through a variety of programs including the recently reinstated federal earmarks process.



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CITY OF CALIMESA
 FY 2021-22
 Engineering

		FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 2021-22 Adopted
Fund: 01 - General Fund						
Dept: 3300						
<u>PERSONNEL COSTS</u>						
6010	Salaries	-	-	-	-	-
6400	Benefits	-	-	-	-	-
		-	-	-	-	-
<u>OPERATIONS & MAINTENANCE</u>						
7210	Professional Services	248	7,368	-	-	-
7220	Professional Services	101,711	100,001	115,000	115,000	115,000
		101,959	107,369	115,000	115,000	115,000
Total Engineering		101,959	107,369	115,000	115,000	115,000
7100	Less: Cost Allocation	13,671	11,500	14,180	14,180	15,165
Net Engineering		\$ 88,288	\$ 95,869	\$ 100,820	\$ 100,820	\$ 99,835

CITY OF CALIMESA
FY 2021-2022
Engineering

Fund: 01 - General Fund
Dept: 3300

7220	Engineering - Professional Services	115,000
	Consultant - General Services	

Totals

\$ 115,000

Calimesa Citizens on Patrol - Program Overview

Program Description and Purpose

The Calimesa Police Department is concerned not only about crime, but also the quality of life in our City. In these tough economic times, the resources used to combat crime are scarce. The Calimesa Police Department is committed in using volunteers to enhance the delivery of police services. An important component of this is the Citizen on Patrol program.

The Calimesa Citizens on Patrol program has a long-standing history with the city. It was established to bring the citizens and the police department together for a common goal, and that is to improve the quality of life by reducing crime. The Citizen on Patrol program is designed to provide a means for citizens to organize volunteer patrol groups for the purpose of reducing crime in our community through their high visibility patrols. These volunteers are the additional eyes and ears that Deputies can count on to make Calimesa a safe place to live and work.

FY 2021-22 Goals and Objectives

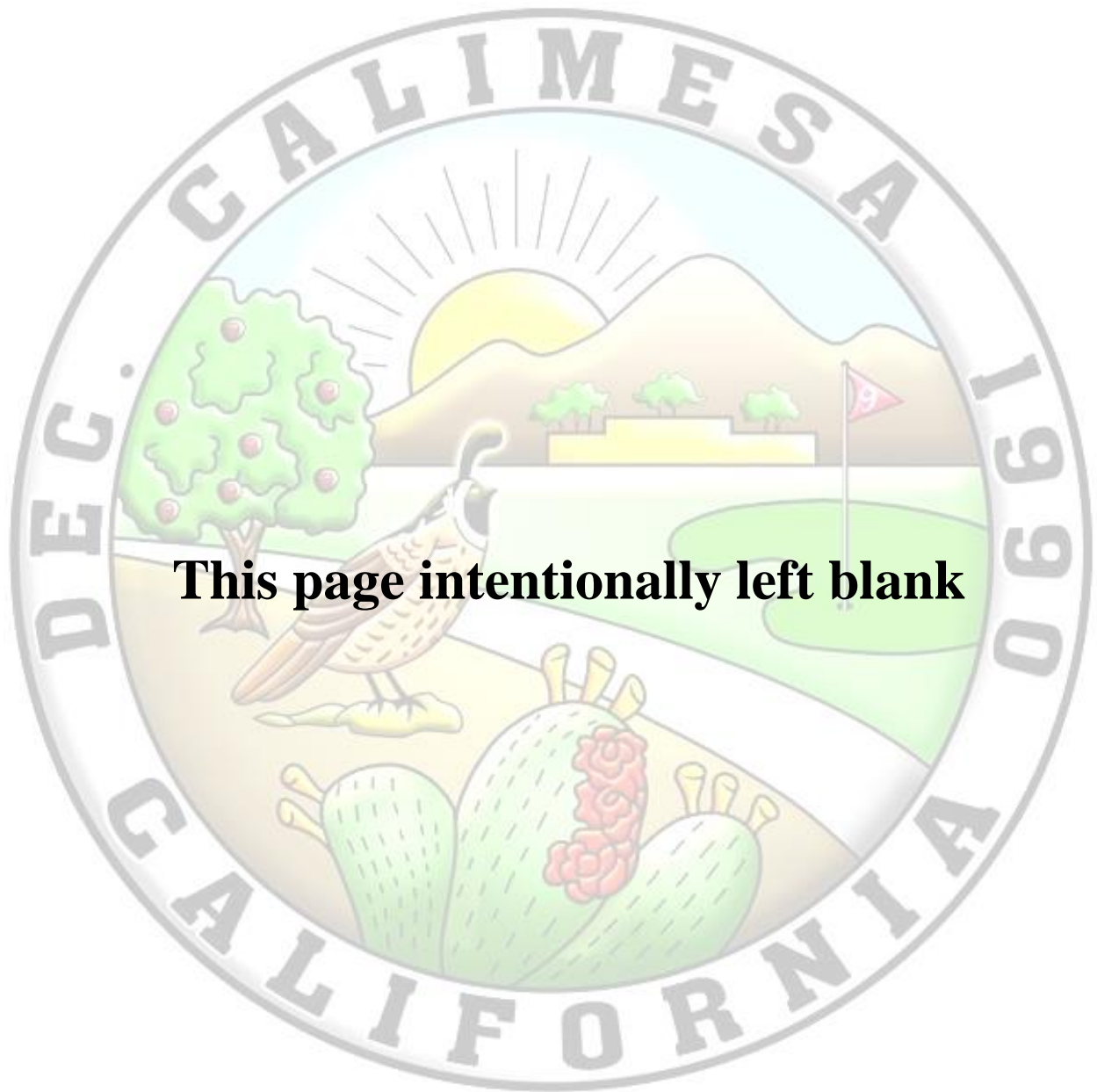
- Continue growth and membership of the program
- Provide an effective method of discouraging neighborhood crimes through high visibility
- Promote a friendly and safer neighborhood environment while respecting the privacy and rights of all citizens
- Encourage awareness and provide improved communication among neighbors
- Upgrade the quality of life and property values in Calimesa
- Continue to enhance safety measures for schools and businesses located in the City of Calimesa
- Continue efforts to enhance relationships with members of the community through Neighborhood Watch Programs and other outreach events

FY 2020-21 Notable Events

None attended due to restrictions of COVID-19 Pandemic.

FY 2020-21 Accomplishments

Very limited patrol hours due to the COVID-19 Pandemic and related protocols



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CITY OF CALIMESA

FY 2021-22

Citizens on Patrol

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 2021-22 Adopted
Fund: 01 - General Fund					
Dept: 4000					
<u>PERSONNEL COSTS</u>					
6010 Salaries	-	-	-	-	-
6400 Benefits	-	-	-	-	-
	-	-	-	-	-
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services	64	-	500	100	500
7243 Radio	-	75	500	-	500
7420 Communications	744	524	1,340	400	1,140
7432 Repairs & Maintenance - Vehicles	328	1,677	3,500	300	3,000
7725 Minor Equipment	-	-	600	-	600
7735 Special Supplies	237	141	675	-	800
7740 Fuel & Oil	1,222	761	1,500	700	1,500
	2,595	3,178	8,615	1,500	8,040
Total Citizens on Patrol	\$ 2,595	\$ 3,178	\$ 8,615	\$ 1,500	\$ 8,040

CITY OF CALIMESA
 FY 2021-2022
 Citizen On Patrol

Fund: 01 - General Fund
Dept: 4000

7210	Professional Services Prescreen volunteers - 5 @ \$100		500
7243	Radio Replacement - Radios & Batteries		500
7420	Communication 12 mo @ \$70 Cell Phone	840 <u>300</u>	1,140
7432	Repair & Maintenance - Vehicle Repairs & routine maintenance		3,000
7725	Minor Equipment First Aid Equipment Reflective Vest	100 <u>500</u>	600
7735	Special Supplies Uniforms Christmas Lunch	500 <u>300</u>	800
7740	Fuel & Oil		1,500

Totals		\$ 8,040
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Police - Program Overview

Program Description and Purpose

Through contractual agreement the Riverside County Sheriff's Department provided contact law enforcement service to the City of Calimesa. The goal is to provide continuous high-quality law enforcement services at a reasonable cost. The Riverside County Sheriff's Department is the fourth largest law enforcement agency in the State of California. It has the infrastructure, personnel and experience in place to provide a high quality of service to the Calimesa residents.

By way of contract, the City of Calimesa is provided with specialized services such as the Special Enforcement Bureau (SWAT), Aviation, Gang Suppression Unit, Canine Units, Forensic Technicians, Central Homicide Unit, Hazardous Device Technicians, 911 Dispatch Services, and Search and Rescue. In addition, the Department provides recruiting, testing, background investigations, and academy training.

Deputies assigned to the City of Calimesa are selected for their skills in community-based policing services and, as a result, the city enjoys the comfort of traditional police services by way of the contract. Unlike conventional municipal police departments, contract policing provides these services without administrative responsibilities such as worker's compensation injury claims, employee benefits, employee complaint and discipline issues, and civil claims resulting from police services.

FY 2021-22 Goals and Objectives

- Add a dedicated Deputy Sheriff to serve as Problem Orientated Policing (POP) deputy to focus on problems such as:
 - Speed Enforcement in residential and school zone areas.
 - Increase collaboration with outside agencies and the community on eradicating homelessness within the City of Calimesa.
 - Engage in directed enforcement when crime trends such as thefts or vandalism occur within the City of Calimesa.
 - Enhance relationships with members of the community through Neighborhood Watch Programs.
- Reduce the number of traffic collisions throughout the City through education and enforcement.
- Continue to enhance safety measures for schools and businesses located in the City of Calimesa.
- Seeking innovation in technology and social media to increase our communication and outreach to the citizens we serve.
- Be highly visible and responsive to the communities needs to increase trust and foster relationships.

Police - Program Overview

FY 2020-21 Accomplishments

- In FY 2020-21, the Calimesa Police Department made annual direct notification to all sex registrants living within the Calimesa city limits and immediate surrounding areas of Calimesa and informed them of the current city, county, and state restrictions.
- For FY 2020-21, the Calimesa Police Department continued in its proactive approach to traffic enforcement. That effort showed the following changes in traffic related offenses:
 - Traffic collisions increased by 22% from FY 2018/19
 - Traffic citations increased by 50% from FY 2018/19
 - DUI related events decreased by 50% from FY 2018/19

<u>Performance Measures:</u>	<u>Actual 2019 (calendar year)</u>	<u>Actual 2020 (calendar year)</u>
• Average Response Times - Priority 1 (Violent in progress)	7.61 min.	6.31 min.
• Average Response Times - Priority 2 (In progress crimes)	10.06 min.	10.28 min.
• Total Calls for Service	5,423	6,881
• Arrests - Total	127	125

Note: Total arrests include those made by Calimesa Deputies only.

CITY OF CALIMESA
 FY 2021-22
 Police

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 2021-22 Adopted
Fund: 01 - General Fund					
Dept: 4100					
<u>PERSONNEL COSTS</u>					
6010 Salaries	-	-	-	-	-
6400 Benefits	-	-	-	-	-
	-	-	-	-	-
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services	13,334	12,597	19,140	19,140	20,097
7215 Legal Services	110	-	-	-	-
7230 Other Contract Services	-	0	5,000	5,000	5,000
7240 Contract - Regular Pay	1,614,626	1,704,869	1,786,514	1,786,514	2,246,309
7241 Contract - Overtime Pay	15,223	18,291	22,767	22,767	24,704
7242 Contract - Mileage	73,967	74,032	88,249	88,249	88,249
7243 Contract - Radio	-	0	2,580	2,580	2,580
7244 Booking Fees	-	0	5,150	5,150	5,150
7245 Blood Tests	5,488	4,977	5,230	5,230	5,230
7246 Contract - Facilities Expense	60,782	62,593	64,470	61,714	62,948
7247 Cal-ID Assessment	8,637	8,876	9,159	9,159	9,434
7770 Miscellaneous	-	384	1,800	1,800	1,800
	1,792,167	1,886,619	2,010,059	2,007,303	2,471,501
Total Police	\$ 1,792,167	\$ 1,886,619	\$ 2,010,059	\$ 2,007,303	\$ 2,471,501

CITY OF CALIMESA
 FY 2021-2022
 Police

Fund: 01 - General Fund
Dept: 4100

7210	Professional Services Records Mgmt System - CLETS		20,097
7230	Other Contract Services Special Focus Enforc Special Focus Enforcement Funding		5,000
7240	Contract - Regular Patrol: 24 Hrs x 365 days x \$207.80 (estimated rate) plus additional hours as needed Problem Oriented Policing: 2088 hours @ 177.84	1,874,979 <u>371,330</u>	2,246,309
7241	Contract - Overtime Patrol -239 hrs. @ \$79.67 Investigator - 54 hrs. @ \$104.87	19,041 <u>5,663</u>	24,704
7242	Mileage Patrol - 88,000 miles @ .98 Plain - 3090 miles @ .65	86,240 <u>2,009</u>	88,249
7243	Radio 12 months @ \$215 per unit		2,580
7244	Booking Fees Division Projections Jail Access over 3yr avg - @ \$515		5,150
7245	Blood Test DOJ-Blood/Alcohol Fees/ Evidence Processing		5,230
7246	Contract - Facilities Estimate based on data from Sheriff Contract Unit		62,948
7247	Cal-ID Assessment Fingerprint ID		9,434
7770	Miscellaneous Sexual Assault Exams		1,800

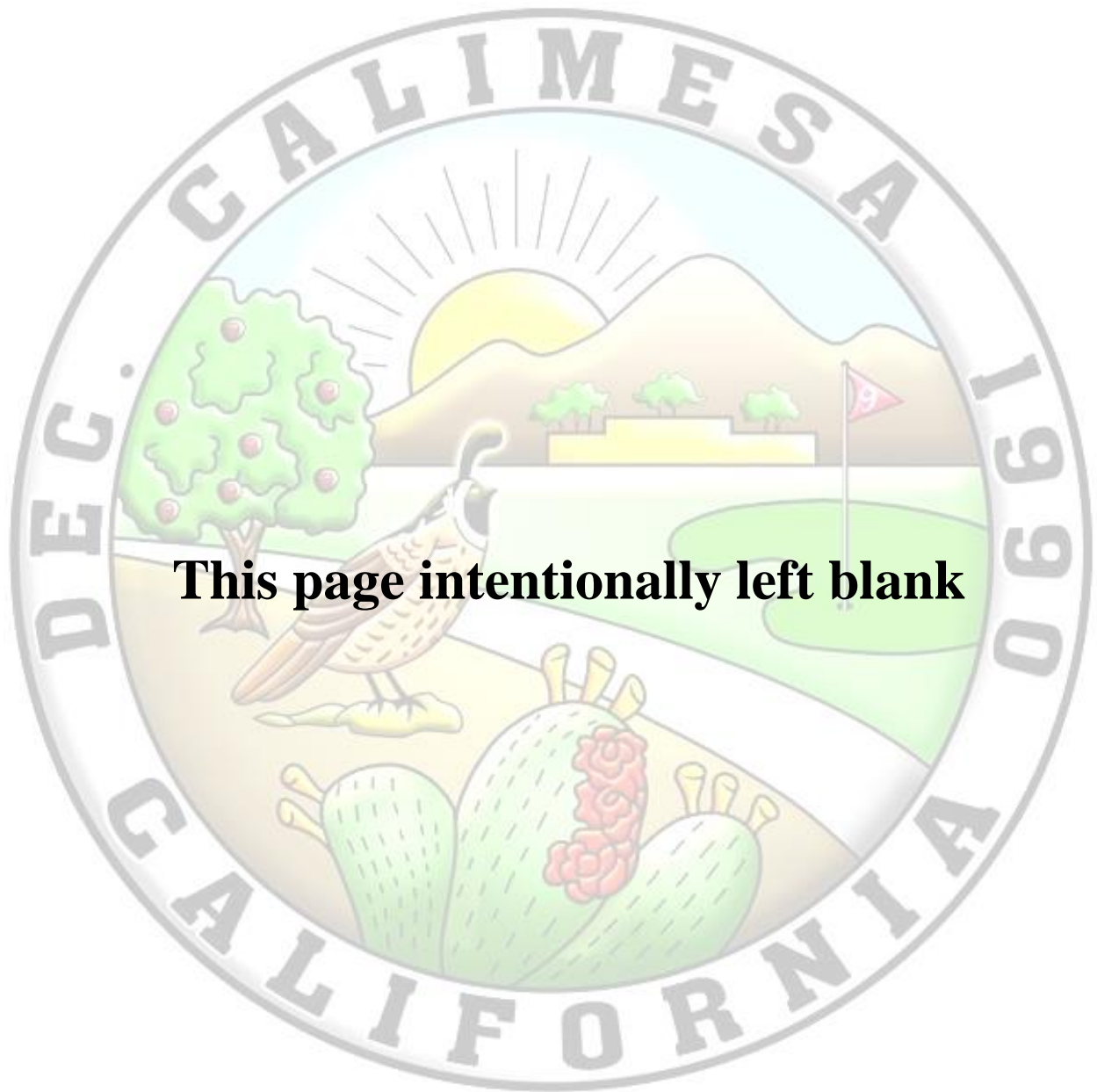
Totals

\$ 2,471,501

Animal Control - Program Overview

Program Description and Purpose

The City of Calimesa contracts with the City of Beaumont for animal control services. The major functions include responding to calls regarding stray domestic animals, sick and injured animals, dead animals, animal bites, barking dogs, and other animal related issues. In addition, the City of Beaumont handles dog licensing.



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CITY OF CALIMESA

FY 2021-22

Animal Control

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 2021-22 Adopted
Fund: 01 - General Fund					
Dept: 4200					
<u>PERSONNEL COSTS</u>					
6010 Salaries	-	-	-	-	-
6400 Benefits	-	-	-	-	-
	-	-	-	-	-
<u>OPERATIONS & MAINTENANCE</u>					
7230 Other Contract Services	40,000	40,000	40,000	40,000	48,289
	40,000	40,000	40,000	40,000	48,289
Total Animal Control	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 48,289

CITY OF CALIMESA
FY 2021-2022
Animal Control

Fund: 01 - General Fund
Dept: 4200

7230 Other Contract Services

City of Beaumont
Animal Control Officer, Shelter

48,289

Totals

\$ 48,289

Fire - Program Overview

Program Description and Purpose

The City of Calimesa formed its own Fire Department on January 1, 2018. The Calimesa Fire Department is a full-service department and provides the following services and programs:

- Fire Suppression
- Hazardous Materials Response
- Rescue Services
- Basic Life Support (BLS) Emergency Medical Response
- Fire Prevention/Public Education Programs
- Fire & Life Safety Inspections
- Intern/Reserve Program

The Fire Department staff consists of a Fire Chief, a Deputy Chief, two Battalion Chiefs, three Captains, nine Firefighters, and a pool of Intern/Reserve Firefighters. The staffing configuration provides for a minimum 3-person engine company, a 2-person squad, and a duty officer to respond to emergency calls.

FY 2021-22 Goals and Objectives

- Continue partnerships with neighboring cities, districts, and fire agencies to achieve economies of scale on services.
- Continue to evaluate the City's development to determine the needs for additional fire station locations.
- Continue to evaluate the Fire Department's service delivery levels within budgetary constraints.
- Continue to ensure City's personnel are National Incident Management System compliant.
- Continue to explore grant opportunities to offset the costs for additional equipment needs.
- Continue to ensure the City complies with applicable laws and regulations regarding safety.

FY 2020-21 Accomplishments

- Placed in service, Type III Fire Engine acquired through the Federal Excess Personal Property (FEPP) Program.
- Constructed Fire Department office expansion.
- Placed in service Fire Department Utility Pickup Truck acquired through the Federal Surplus Program.
- Placed in service the Type VI Fire Engine as replacement for retired Squad.
- Facilitated NIMS and SEMS training to all City Staff.
- Led the City through an Emergency Operation Center activation for COVID-19 public emergency from early March 2020 to present.

Fire - Program Overview

Performance Measures	Actual 2018 Calendar Year Calimesa Fire Department	Actual 2019 Calendar Year Calimesa Fire Department	Actual 2020 Calendar Year Calimesa Fire Department
Response to calls for service	1,785	1,441	1,589
Mutual/Auto Aid Responses	492	79	58
Total Cancelled Mutual/Auto Aid Response	247	38	31

CITY OF CALIMESA
 FY 2021-22
 Fire Department

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 2021-22 Adopted
Fund: 01 - General Fund					
Dept: 4300					
<u>PERSONNEL COSTS</u>					
6010 Salaries	554,034	691,108	852,467	852,467	968,770
6012 Salaries: Part-time	-	21,864	8,000	5,313	-
6400 Benefits	195,859	232,705	278,881	278,881	289,565
6030 OT/Shift Coverage	133,070	256,715	395,000	395,000	292,000
6031 Overtime Reimbursements	-	(7,279)	(94,500)	(94,500)	-
	882,963	1,195,113	1,439,848	1,437,161	1,550,335
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services	287,261	317,636	383,400	383,400	416,400
7240 Contract Pay - Intern/Reserves	29,557	28,660	51,000	51,000	73,000
7410 Utilities - Electric	7,130	7,850	8,500	8,500	9,200
7411 Utilities - Gas	1,150	1,221	1,800	1,800	1,800
7412 Utilities - Water/Sewer	2,092	2,731	3,500	3,500	3,500
7420 Communications	8,885	16,710	23,300	23,300	23,300
7430 Repairs & Maintenance-Equipment	3,176	1,305	4,500	4,500	4,500
7431 Repairs & Maintenance-Building	16,790	22,253	37,450	37,450	55,000
7432 Repairs & Maintenance-Vehicles	40,076	106,691	49,500	49,500	52,000
7510 Workers Comp. Insurance	49,393	47,370	61,905	61,905	61,905
7514 Liability Insurance	20,000	32,523	47,613	47,613	47,613
7585 Travel & Training	3,767	12,532	20,000	20,000	20,900
7610 Office Supplies	4,171	4,394	4,500	4,500	4,000
7650 Dues & Subscriptions	4,673	5,240	5,000	5,000	3,500
7725 Minor Equipment	40,472	41,945	59,500	74,171	67,000
7735 Special Supplies	83,847	67,340	57,000	57,000	54,500
7740 Fuel & Oil	27,635	25,675	31,000	29,000	29,000
7741 O&M Reimbursements	-	(5,555)	(69,412)	(69,412)	-
7770 Miscellaneous	-	-	2,938	3,229	-
8300 Vehicles	-	6,000	-	-	-
	630,075	742,521	782,994	795,956	927,118
Total Fire Department	\$ 1,513,038	\$ 1,937,634	\$ 2,222,842	\$ 2,233,117	\$ 2,477,453
<u>Staff Allocations:</u>					
Fire Chief		1.00			
Deputy Fire Chief		1.00			
Battalion Chief (2)		2.00			
Fire Captain (3)		3.00			
Firefighter/EMT (9)		9.00			
Administrative Assistant I		1.00			
Total FTE		<u>17.00</u>			

CITY OF CALIMESA
 FY 2021-2022
 Fire Department

Fund: 01 - General Fund		
Dept: 4300		
7210	Professional Services	
	Riverside County Communications/Dispatch	210,000
	Wildland Fire Agreement - State of California	121,000
	County Emergency Management Department (EMD) Services	20,000
	PARS, Backgrounds, DOJ, Other	9,900
	REMSA Inspections	500
	Recruitment Expense and Physicals	35,000
	Annual Equipment Testing	20,000
		416,400
7240	Contract Regular Pay Intern/Reserves	73,000
7410	Utilities - Electric	9,200
7411	Utilities - Gas	1,800
7412	Utilities - Water/sewer	3,500
7420	Communications	
	Communications/IT/Radio	15,700
	Radio Equipment Repair/Replacement	7,600
		23,300
7430	Repairs & Maint. Equip.	4,500
7431	Repair & Maintenance - Building	
	A/C unit - Training room and Captains' office	10,000
	Exhaust Sytem for Bay 2	8,500
	Replace roof on BC office	2,600
	Replace flooring in training room and dorms	3,600
	Installation of fiber to dorms for 8 x 8 phone system	15,000
	Normal Maintenance	15,300
		55,000
7432	Repair & Maintenance - Vehicles	52,000
7510	Workers Comp. Insurance	61,905
7514	Liability Insurance	47,613
7585	Travel & Training	20,900
7650	Dues & Subscriptions	3,500
7610	Office Supplies	4,000
7725	Minor Equipment	
	Firefighter Equipment	47,000
	Small Equipment - Swift water gear	20,000
		67,000
7735	Special Supplies	
	Uniforms/Turnouts	32,000
	Fire Prevention Supplies	4,500
	EMS Supplies	9,000
	Disaster Prepardness	6,000
	Other Supplies	3,000
		54,500
7740	Fuel & Oil	29,000
Totals		\$ 927,118

Senior Center - Program Overview

Program Description and Purpose

The Norton Younglove Multi-Purpose Senior Center (Center) provides a gathering spot for community events, socializing, and personal enhancement. The City has contracted with the Family Service Association of Western Riverside County to provide community desired services and activities, as well as administering the Senior Nutrition Program which provides onsite congregate meals. The Senior Center serves as a hub for older adults to receive services, programming, social activities, fitness classes such as Fit After 50, Line Dancing, seminars, resources, and special events.

The Center provides regular workshops and seminars as requested, participates as a Riverside County Cool Center during the summer months, as well as houses the local Sheriff and Citizens on Patrol office along with multiple meeting/activity rooms for City and community use.

Update:

The health and well-being of our participants, staff and volunteers at the Center is paramount. Due to the COVID-19 pandemic, the Senior Center remains closed to the public, with staff on-site providing assistance and resources to individuals via telephone and email. All regularly scheduled programming and special events have been suspended until further notice.

The Senior Nutrition Meal Distribution Program, which was implemented immediately at the beginning of the pandemic and replaces our daily on-site congregate meals currently serving approximately 150 individuals weekly. This program provides five (5) frozen meals, milk, bread and fruit to participants over the age of 60, regardless of residency. This program will continue, at a minimum, until the COVID-19 emergency is lifted.

The Loads of Love Program was implemented in February 2021 and provides generously donated laundry detergent to low-income seniors age 60 and above, regardless of residency. Each household will be permitted to receive product one time during the program, which provides us the opportunity to serve all in our community. This beneficial program is promoted in the Calimesa Connections newsletter, flyer, Facebook page, and a display table at our meal distribution program.

Statistics for the month of February 2021:

Received 42 bottles of donated detergent.

Distributed 40 bottles of detergent.

The average age of individuals participating in this program for the month of February 2021 is 75

Residence of participants:

55% - Calimesa

35% - Yucaipa

6% - Banning

4% - Cherry Valley

Senior Center - Program Overview

FY 2020-21 Notable Events

- Loads of Love Program implemented. Projected assistance to approximately 50 senior citizens per month, with the potential to include hygiene and cleaning supplies in the future.
- Senior Nutrition Meal Distribution, serving approximately 150 individuals weekly.
- AARP Tax Preparation drop-off for individuals age 60 and above. Projected assistance to approximately 120 senior citizens for season.

Upcoming Special Events for 2021-22

- All regularly scheduled special events have been suspended until the COVID-19 emergency is lifted.

CITY OF CALIMESA
FY 2021-22
Community Service (Senior Center)

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 2021-22 Adopted
Fund: 01 - General Fund					
Dept: 4900					
<u>PERSONNEL COSTS</u>					
6010 Salaries	21,364	16,723	25,221	25,221	27,739
6400 Benefits	8,514	6,525	7,947	7,947	8,547
	29,878	23,248	33,168	33,168	36,286
<u>OPERATIONS & MAINTENANCE</u>					
7230 Other Contract Services	75,286	75,598	76,200	76,200	81,275
7410 Utilities - Electric	14,724	14,214	19,000	17,500	17,500
7411 Utilities - Gas	749	487	800	800	300
7412 Utilities - Water/Sewer	1,367	162	1,600	-	-
7420 Communications	4,022	3,992	3,100	2,040	2,040
7430 Repairs & Maintenance - Equipment	441	1,446	1,535	1,535	1,975
7431 Repairs & Maintenance - Building	3,278	37,188	30,500	30,500	10,500
7610 Supplies - Paper	-	162	-	-	-
7750 Supplies - Paper/Custodial	2,172	2,518	2,500	2,000	2,500
	102,039	135,767	135,235	130,575	116,090
Total Community Services	\$ 131,917	\$ 159,015	\$ 168,403	\$ 163,743	\$ 152,376

Staff Allocations:	FTE
Maintenance Supervisor	0.35
Total FTE	0.35

Program Description and Purpose

The Norton Younglove Multi-purpose Senior Center provides a gathering spot for community events, socializing, and personal enhancement. The City has contracted with Family Services Association of Western Riverside County to provide community desired services and activities, as well as administering the Senior Nutrition Program. The nutrition program provides meals both on site and through home delivery to homebound participants.

The Senior Center provides regular workshops, trips, and seminars as requested; participates as a Riverside County Cool Center during the summer months; acts as a distribution site for the Second Harvest Food Bank commodity giveaway program; and houses the local Police and Citizens on Patrol office along with multiple meeting/activity rooms for City and community uses.

CITY OF CALIMESA
 FY 2021-2022
 Community Services (Senior Center)

Fund: 01 - General Fund
Dept: 4900

7230	Other Contract Services		
	Current Copy Charges	3,500	
	Copier Rental \$231/mo	2,775	
	Family Svcs Contract \$6,250/mo	75,000	81,275
7410	Utilities - Electric		
	No Change from Prior Year		17,500
7411	Utilities - Gas		
	No Change from Prior Year		300
7412	Utilities - Water/sewer		
	No Change from Prior Year		
7420	Communication		
	\$170 mo		2,040
7430	Repair & Maintenance - Equipment		
	Extinguisher svc \$120/Annual Svc \$255	375	
	Vent Hood Testing and Service	300	
	Equipment Replacement - Misc.	1,300	1,975
7431	Repair & Maintenance - Building		
	Burgeson Maint contract	1,280	
	Exterminator \$45mo	540	
	Septic-Grease trap \$500/2x	1,000	
	Troy Alarm-50% of annual fee	180	
	Building Expenditures - Misc.	5,000	
	Carpet/Tile Cleaning	2,500	10,500
7750	Supplies - Paper/custodial		
	Paper and custodial supplies		2,500

Totals

\$ 116,090

Public Works Administration - Program Overview

Program Description and Purpose

The Calimesa Public Works Department has responsibility for a variety of construction, maintenance, and infrastructure projects throughout the City. These include overseeing street lighting and traffic signal maintenance, and contract street sweeping services; construction of minor road projects including street striping and markings; maintenance of City streets, parkways and storm drainage facilities; installation and replacement of traffic signs; building and parks maintenance; development assistance, NPDES Program and management of fleet vehicles.

FY 2021-22 Goals and Objectives

- Continue design and construction of Calimesa Creek Improvements.
- Continue to pursue grants and funding for Capital Improvement projects.
- Continue to monitor and coordinate with private developments.
- Stencil all storm drain inlets.
- Continue to attend monthly NPDES meetings to stay up to date of new requirements.
- Continue to work on the \$3.747 million grant through SB1 LPP funding for a large portion of future County Line Road construction.
- Begin construction of County Line Road LPP funded improvements.
- Install new speed signs City wide to comply with the approved speed survey.
- Completed inventory of all striping, streets, curb, gutter, sidewalk throughout the city as required by CIRA. Added to GIS system. Develop inspection and maintenance program to maintain 44 miles of streets and appurtenances with the limited staff.
- Fully implement electronic work order system (purchased as part of the GIS system) for all maintenance tasks related to all divisions of Public Works.

FY 2020-21 Accomplishments

- Installed Trash Inserts into catch basins to control debris in waterways.
- Submitted annual State NPDES report timely and without difficulties.
- Completed all commercial and industrial business inspections for NPDES and made report to the State.
- Completed Improvements on County Line Road from 3rd Street to California Street as part of a joint project with the City of Yucaipa and partial funding through ATP.
- Secured remaining funding needs from Riverside County Flood Control for the Calimesa Creek Improvements.
- Issued various Encroachment and Grading Permits to residents, utility companies and contractors throughout the City for various projects.
- Issued Oversize Permits for equipment and mobile homes being transported throughout the City.

Public Works Administration - Program Overview

- Conducted Construction Inspections on all Public Works projects.
- Performed ongoing right of way maintenance, weed abatement and pothole repair throughout the City.
- Responded to emergency situations, including heavy rains which cause flooding and wind events which resulting in tree damage and debris, to ensure public safety.
- Continued coordination with developers on the Singleton Heights, JP Ranch and Summerwind Trails projects and various commercial sites. Accepted landscaping and traffic signals for maintenance when completed.
- Worked with Riverside Flood Control to fix the roadway issue on Calimesa Blvd. and on Avenue L caused by the storm drain.
- Public Works staff performed re-striping of STOP bars and legends citywide.
- Maintained certification for chemical weed abatement.
- Effectively maintained all parkways and rights-of-way by trimming trees, spraying and cutting weeds, and trimming shrubs.
- Completed many upgrades and improvements to City Hall, Senior Center and Fire Department.
- Effectively performed many diverse activities involved with the extended COVID-19 Pandemic.

Landscape Maintenance - Program Overview

Program Description and Purpose

This fund is designated for maintenance of landscaping, street lighting, traffic signals, parks and open space within the Citywide Landscaping and Lighting District, No. 91-1. The assessments are collected through the County of Riverside Tax Collector's office. The City Engineer prepares the engineer's report (on an annual basis), and assessments are recorded on individual parcels within the District to fund a portion of the District's services, however, the City's General Fund also subsidizes a significant portion of expenses in this program. The report also details the anticipated manner in which the assessments will be levied on the parcels within the District.

FY 2021-22 Goals and Objectives

- Create a City Tree Maintenance Program for reduction of liability per CIRA requirements.
- Create an inventory of City maintained lands for compliance with inspection and maintenance requirements.
- Add regular contract of gopher eradication to City maintained land.
- Additional traffic signals included in maintenance system this year.
- Continue to maintain the landscaping in public rights-of-way in an efficient and effective manner.
- Bidding and new contract for traffic signal maintenance.
- Bidding and new contract for street sweeping.

FY 2020-21 Accomplishments

- Removed several City trees that were dead; Trimmed several City trees in need of pruning.
- Contracted to maintain trees over 15 feet tall.
- Mowed and maintained five improved parkway landscaping areas.
- Weed abated and maintained all public rights-of-way throughout the City.
- Maintained all traffic signals and street lighting throughout the City.
- Tested, Repaired and maintained anti-backflow devices throughout City as required by the Water Purveyors.
- Completed tree and weed abatement inventory of entire City per CIRA requirements.

Performance Measures:	Actual 2020-21	Estimated 2021-22
Submitted engineers report and assessments to Riverside County	On Time	Submit to County on time
Maintained all parkways and open space	350 hours	350 hours
Maintenance of all traffic signals and street lights (new signals and street lights added during 2020-21)	30 hours	50 Hours
Inspection of every City maintained tree monthly	-	188.5 hours
Tree trimming (requires contract for trees over 15 feet tall)	-	754 hours

Building Maintenance - Program Overview

Program Description and Purpose

The Public Works Maintenance Division provides custodial and building repair services for approximately 22,000 square feet of building space. Facility maintenance responsibilities include City Hall, Norton Younglove Senior Center, City Yard, Fire Station and the Public Library. The majority of repairs are completed in-house by the Public Works Maintenance Department. Public Works crew is on standby nightly for emergencies.

All custodial supplies are purchased through and provided by this division.

FY 2021-22 Goals and Objectives

- Oversee installation of new flooring and other maintenance in City Hall and Community Development Annex.
- Install Americans with Disabilities Act upgrades to the interior of the Senior Center.
- Continue to maintain City facilities in a quality manner.
- Design and oversee building of additional City Hall office space of approximately 800+ square feet.

FY 2020-21 Accomplishments

- Oversaw removal of carpet in Senior Center and installation of new flooring, paint, furniture and lighting.
- Performed various repairs/upgrades to City Hall and the Senior Center.
- Assisted with expansion of fire department office space.
- Managed construction of the new diesel standby generator and the upgrade of the existing generator.
- Started design plans for the expansion of City Hall offices.
- Applied for CDBG Grant funding for exterior ADA upgrades to the Senior Center.
- Concrete driveway expansion for the fire station.
- Performed nightly decontamination of City Hall and Senior Center in accordance with COVID-19 protocols.

Performance Measures:	Actual 2020-21	Estimated 2021-22
Custodial Service	Two Employees - 450 man hours each employee	Two Employees - 450 man hours each employee
Building Maintenance	Three Employees-300 man hours each employee	Three Employees-300 man hours each employee

Parks - Program Overview

Program Description and Purpose

The Public Works Department provides maintenance of 4th Street Community Park and Creekside Park, as well as landscape maintenance of City Hall, the Senior Center and the Library. Areas maintained by this division total approximately four (4) acres. Duties performed include mowing, irrigation installation and repairs, weed control, shrub and tree trimming, Park rental clean-up, DG installation, graffiti removal, and repairs due to vandalism. Play equipment inspection by certified park play equipment inspector is required by PARSAC.

FY 2021-22 Goals and Objectives

- Continue to maintain City parks in a quality manner.
- Obtain Park Play Equipment Inspection Certifications.
- New park to be constructed in 2021-22 in the Summerwind Trails development adding to maintenance responsibilities.

FY 2020-21 Accomplishments.

- Maintenance of decomposed granite that has settled on walkways at 4th Street Community Park.
- Safely and efficiently facilitated the clean-up and disposal of many abandoned transient campsites, almost daily for August through December.
- Oversaw tree removal and trimming along Myrtlewood and at City Hall.
- Continued regular maintenance and restored automatic sprinkler systems at our Library and Creekside Park.
- Three (3) new subdivisions added to maintenance responsibilities: JP Ranch, Singleton Heights and Summerwind Trails Phase I.

Performance Measures	Actual 2020-21	Estimated 2021-22
Mowing (all Parks/City Buildings)	720 hours	820 hours
Irrigations (New Installation/Repairs)	30 hours	40 hours
Park Maintenance	156 Hours	225 Hours
Graffiti Removal/Vandalism Repairs	40 Hours	50 Hours

Refuse - Program Overview

Program Description and Purpose

The Public Works Department oversees the contract that provides refuse collection services to all City residents. A private contractor who is required to pay a percentage of gross revenues to the City, in the form of a franchise fee, provides this service. The Contractor’s Billing Division provides bills to residents on a bi-monthly basis.

FY 2021-22 Goals and Objectives

- Prepare for SB 1383 Requirements which require 50% reduction in organic waste from 2014 level by 2020, and 75% reduction by 2025.
- Continue to work with CR&R to obtain compliance in Recycling and Organics Recycling with non-complying businesses and multi-family properties.
- Continue to assist the waste hauler in providing quality service for refuse collection to residents.
- Continue working with waste hauler to meet the mandatory requirements of AB 341 commercial Recycling Program.
- Continue to seek funding opportunities for future recycling programs for residents.
- Bidding and new contract for street sweeping.

FY 2020-21 Accomplishments

- Attended Workshops for implementation of States SB 1383, Organic Waste Reduction Regulations.
- Modified Business License Application to incorporate recycling requirements.
- Incorporated recycling requirements into standard details for trash enclosures.
- Made significant progress in accomplishing mandatory AB 341 commercial Recycling Program requirements.
- Made significant progress in accomplishing mandatory AB 1826 Commercial Organics Recycling Program requirements that will improve air quality and preserve landfill space.
- Coordinated (2) annual Citywide Spring and Fall Curb Side Collection Events in conjunction with City’s franchise refuse hauler CR&R. Conducted program for distribution of free passes to the landfill to City residents for these events.
- Passed the CalRecycle (state) annual site visit to review City’s residential/commercial recycling programs and annual reporting.

PERFORMANCE MEASURES	ACTUAL 2019-20	ACTUAL 2020-21	EST. ACTUAL 2021-22
Recycling Diversion	36%	50%	50%

CITY OF CALIMESA
 FY 2021-22
 Public Works

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 2021-22 Adopted
Fund: 01 - General Fund					
Dept: 5100					
<u>PERSONNEL COSTS</u>					
6010 Salaries	117,015	134,916	36,242	36,242	58,745
6400 Benefits	36,140	32,122	13,772	13,772	21,846
	153,155	167,038	50,014	50,014	80,591
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services	22,079	145,023	251,110	281,110	270,510
7230 Other Contract Services	4,295	3,900	4,900	4,900	5,500
7231 NPDES	8,204	5,692	22,500	27,000	23,000
7420 Communications	1,870	2,910	3,540	3,540	4,470
7430 Repairs & Maintenance - Equipment	-	3,972	5,000	5,000	4,500
7431 Repairs & Maintenance - Building	8,705	22,941	27,255	27,255	46,000
7432 Repairs & Maintenance - Vehicles	8,656	5,208	10,000	10,000	9,000
7433 Repairs & Maintenance - Streets	-	-	3,460	3,460	3,500
7445 Equipment Rental	334	1,219	2,000	2,000	2,000
7585 Travel/Training	40	50	1,515	1,515	2,000
7725 Minor Equipment	-	-	-	-	20,500
7735 Supplies - Special	5,152	6,499	6,000	6,000	5,000
8100 Equipment/Machinery	73,954	-	58,862	58,862	-
	133,289	197,414	396,142	430,642	395,980
	286,444	364,452	446,156	480,656	476,571
7100 Total Public Works	286,444	364,452	446,156	480,656	476,571
Less: Cost Allocation	23,869	21,601	26,114	26,114	27,929
Net Public Works	\$ 262,575	\$ 342,851	\$ 420,042	\$ 454,542	\$ 448,642

Staff Allocations:

Maintenance Supervisor	0.15
Maintenance Worker I	0.60
Lead Maintenance Worker	0.10
Sr. Admin Assistant	0.05
Administrative Assistant I	0.20
Total FTE	1.10

CITY OF CALIMESA
 FY 2021-2022
 Public Works

Fund: 01 - General Fund
Dept: 5100

7210	Professional Services		
	Interim Public Works - contract employees	220,000	
	Test and Replace Backflow Devices	4,750	
	Solid Waste Agreement	2,650	
	Electrical Consultant	250	
	Weed Abatement	15,000	
	Tree Trimming	15,000	
	Miscellaneous	2,000	
	Annual IWORQS update - pavement assessment	1,300	
	Frontier Wi-fi Line Security Cameras - \$155 p/m	1,900	
	Security Cameras @ 4th St Park - \$1,915/Qtr	7,660	270,510
7230	Other Contract Services		
	Gopher Control	4,000	
	Vector Control - Citywide	1,500	5,500
7231	NPDES		
	SWRCB Fees	6,000	
	Consultant	11,400	
	Riverside Cty Flood Ctrl	3,000	
	Trash Amendment Requirement	2,500	
	Legal Services	100	23,000
7420	Communication		
	Cell Phones (4) - \$200/mo; i-pad (3) data plan 125/mo	3,720	
	Accessories/replacement	750	4,470
7430	Repairs & Maintenance - Equipment		4,500
7431	Repair & Maintenance - Building		
	General Facility Maintenance	16,000	
	City Hall and CD Annex - new flooring	25,000	
	Park Repairs	5,000	46,000
7432	Repair & Maintenance - Vehicles		9,000
7433	Repair & Maintenance - Streets		
	Misc costs - traffic control, etc.		3,500
7445	Equipment Rental	Tool Rental	2,000
7585	Travel and Training	Staff Training	2,000
7725	Minor Equipment	Mower, rotohammer and transfer case	20,500
7735	Special Supplies	Employee Safety gear	5,000

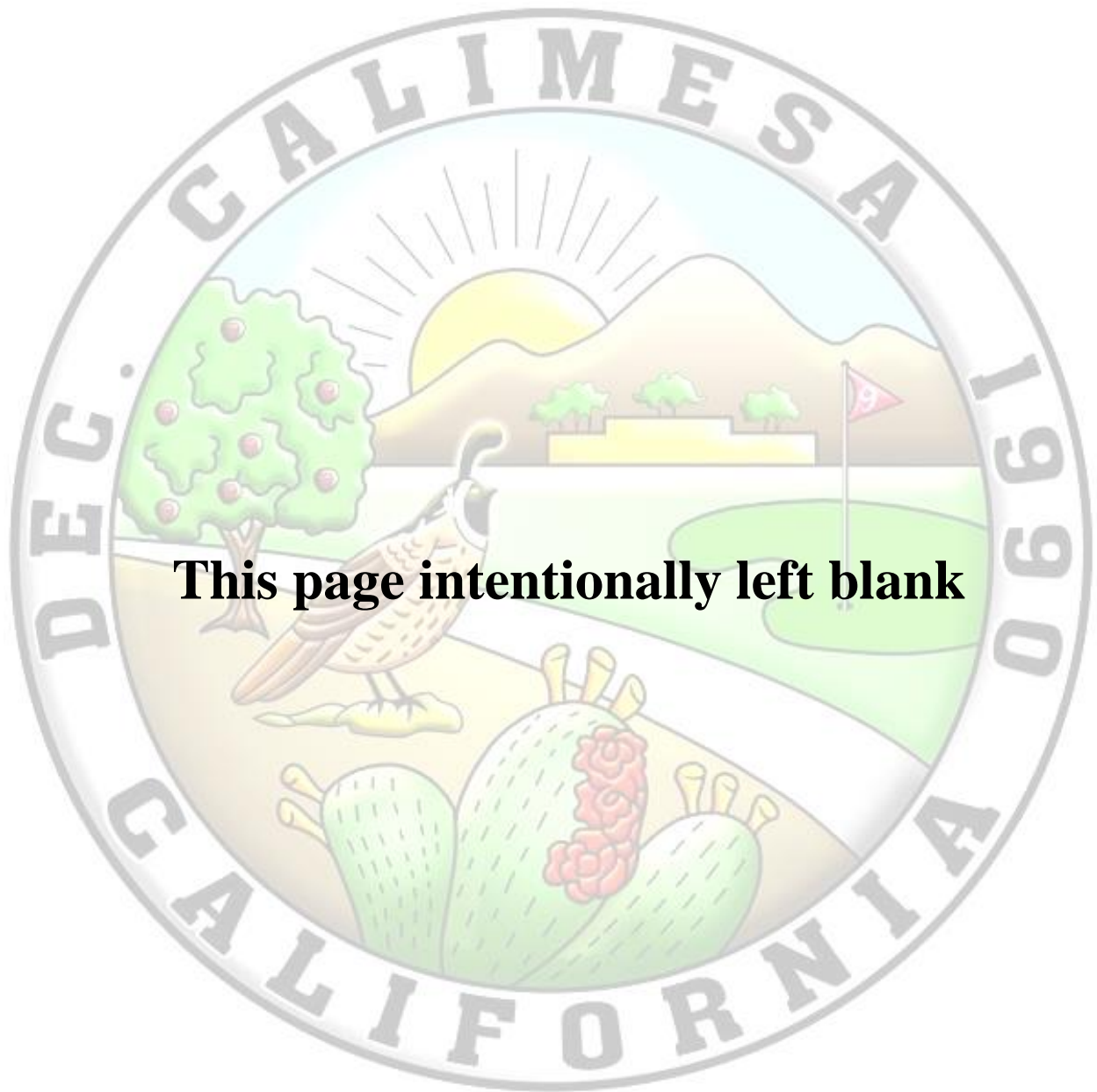
Totals

\$ 395,980

Non-Departmental - Program Overview

Program Description and Purpose

The non-departmental department provides for a variety of services not allocated directly to a specific department or program, but which are for the benefit of the entire organization. Some of these areas include copying, printing, postage, general office supplies for all departments, utilities, and requests made by any Community Partnership.



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CITY OF CALIMESA
 FY 2021-22
 Non-Departmental

		FY 18-19	FY 19-20	FY 20-21	FY 20-21	FY 2021-22
		Actuals	Actuals	Amended	Projected Actuals	Adopted
Fund: 01 - General Fund						
Dept: 8100						
<u>PERSONNEL COSTS</u>						
6010	Salaries	-	-	-	-	-
6400	Benefits	-	-	-	-	-
		-	-	-	-	-
<u>OPERATIONS & MAINTENANCE</u>						
7219	Bank Charges	16,671	21,961	18,000	24,000	20,000
7230	Other Contract Services	22,278	19,220	19,980	19,980	24,780
7410	Utilities - Electric	6,943	6,409	9,600	9,600	9,600
7412	Utilities - Water/Sewer	867	2,339	2,300	2,300	2,400
7431	Repairs & Maintenance - Bldg	4,034	5,356	14,495	14,495	6,520
7432	Repairs & Maintenance - Vehicle	2,958	1,518	4,000	4,000	4,000
7560	Printing	3,899	2,621	3,000	3,000	3,000
7610	Office Supplies	6,811	10,155	11,000	11,000	11,000
7615	Postage	5,848	8,757	9,000	9,000	9,000
7655	Publications/Newsletters	30	30	100	100	100
7656	Permits/Fees	187	94	325	325	325
7735	Special Supplies	389	435	900	900	900
7740	Fuel & Oil	1,489	1,559	1,500	1,500	1,500
7750	Supplies - Paper/Custodial	1,139	238	800	800	800
7770	Miscellaneous	1,574	5,881	6,252	4,052	4,800
7780	Emergency Incident Expense - SW Fire	-	60,087	129,913	129,913	-
7781	Emergency Expense - COVID-19	-	34,150	115,186	115,186	-
7800	Community Partnerships	10,827	11,486	56,540	46,500	15,540
9500	Transfer Out-ADA Fund 20	5,000	5,000	5,000	5,000	5,000
9500	Transfer-out LLMD Fund 28	57,947	55,000	65,000	65,000	85,000
9500	Transfer-out - Insurance Fund 13	-	-	50,000	50,000	-
9500	Transfer-out - Measure A Fund 25	-	-	44,000	44,000	-
		148,891	252,296	566,891	560,651	204,265
Total Non-Departmental		148,891	252,296	566,891	560,651	204,265
7100	Less: Costs Allocated Out	7,208	13,294	9,398	9,398	15,056
Net Non-Departmental		\$ 141,683	\$ 239,002	\$ 557,493	\$ 551,253	\$ 189,209

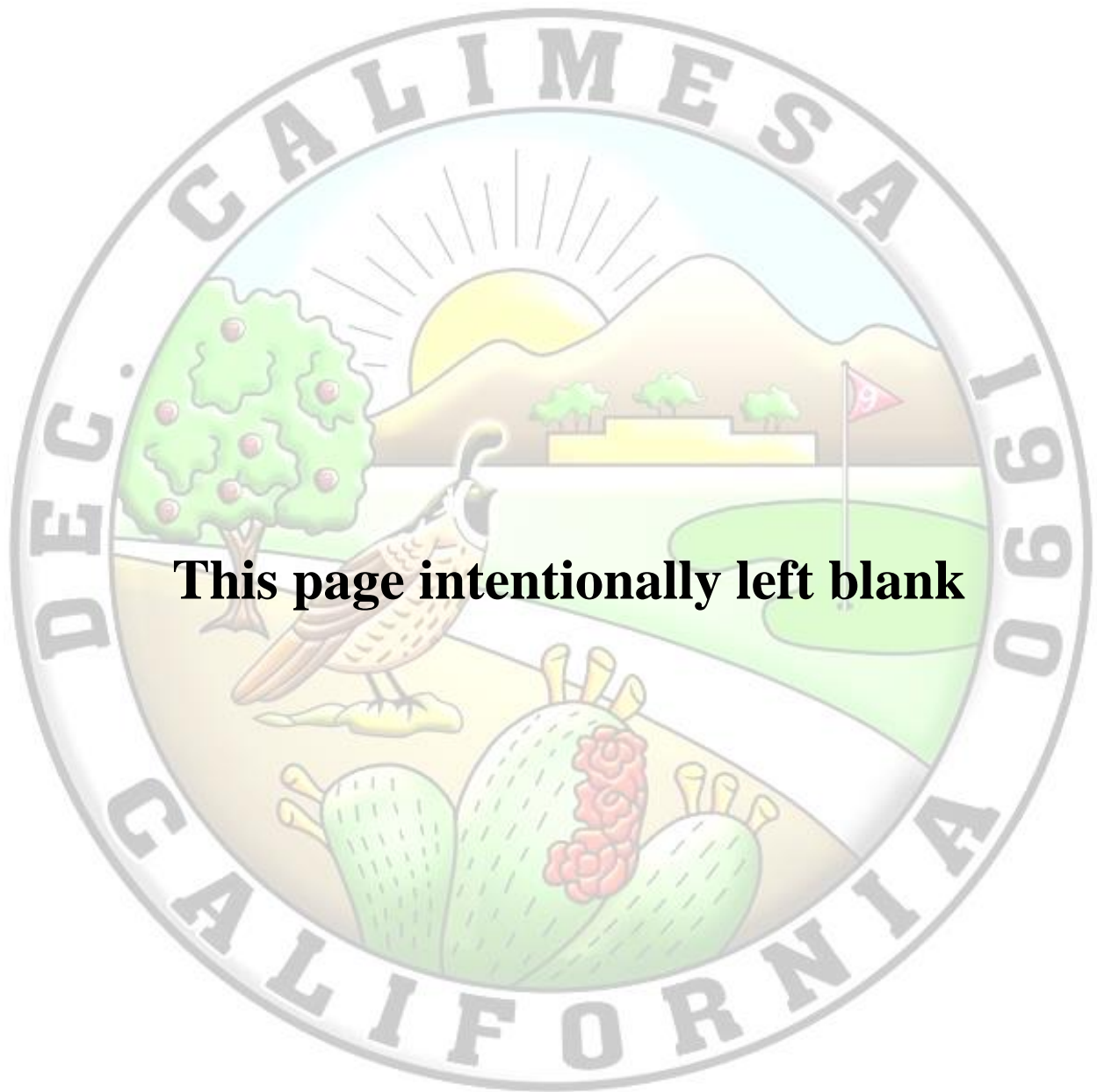
Program Description and Purpose

The Non-Departmental department provides for a variety of services not allocated directly to a department or program, but which is for the benefit of the entire organization. Some of these areas include copying, printing, general office supplies, utilities, and requests made by any Community Partnerships.

CITY OF CALIMESA
 FY 2021-2022
 Non-Departmental

Fund: 01 - General Fund			
Dept: 8100			
7219	Bank Charges		20,000
7230	Other Contract Services		
	Amazon Prime	200	
	Copy Charges & Copier Rental	18,400	
	Pitney Bowes Rental	1,900	
	Map Printer/Scanner - \$355/mo	4,280	24,780
7410	Utilities - Electric	Approx. \$800 per Month	9,600
7412	Utilities - Water/sewer	Approx. \$200 per Month	2,400
7431	Repair & Maintenance - Building		
	Exterminator \$45/mo	540	
	Burgenson Maint Contract - 4@\$250	1,000	
	Troy Alarm-50% of annual fee	180	
	Building expenditures	4,800	6,520
7432	Repair & Maintenance - Vehicle	Fleet repairs/maintenance	4,000
7560	Printing		3,000
7610	Office Supplies	City Wide	11,000
7615	Postage	City Wide	9,000
7655	Publications/Newsletters	Newsmirror Subscription	100
7656	Permits/Fees		
	Document Recording Fee- City Wide	300	
	So. Mesa Annual Assessment	25	325
7735	Special Supplies	Annual Community Service Awards	450
		Certificates of Recognition - various	450
7740	Fuel & Oil	Vehicle Pool	1,500
7750	Supplies-Paper/custodial	Custodial supplies	800
7770	Miscellaneous	Crossing Guard Agreement - YCUSD	2,300
		Digital Imagery	1,000
		Joint Issues meeting - host 2 times per year	1,500
7800	Community Partnerships		
	Cultural Performing Arts	4,000	
	VFW - Memorial Day	500	
	Donation request	500	
	Chamber of Commerce	4,000	
	State of the City	4,000	
	Chamber Installation Dinner	500	
	Summer Lunch in the Park	500	
	Christmas Tree Lighting Event	500	
	Community Connect	1,040	15,540
9500	Transfers Out		
	ADA Funds (Fund 20)	5,000	
	LLMD (Fund 28)	85,000	90,000

Totals		\$	204,265
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Special Revenue Funds

CFD'S Successor Agency

CITY OF CALIMESA

FY 2021-22

Special Revenue Funds - Expenditure Summary

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 12 - Special Deposits	\$ -	\$ -	\$ -	\$ 333,251	\$ -
Fund: 13 - Insurance Fund	-	-	50,000	50,000	-
Fund: 14 - Special Law Enforcement Safety	139,919	145,845	163,181	158,683	167,295
Fund: 18 - Planning Grants	-	-	225,000	225,000	-
Fund: 19 - Library	31,331	42,857	31,788	18,188	32,375
Fund: 20 - Captial Project - ADA	-	-	-	-	-
Fund: 21 - AQMD	53,090	3,079	1,200	1,200	1,070
Fund: 22 - Road Maintenance & Rehab Acct. (RMRA)	190,005	-	299,705	299,705	200,000
Fund: 24 - Gas Tax	184,364	207,385	225,850	224,450	247,367
Fund: 25 - Measure A	116,006	88,536	928,796	986,320	209,760
Fund: 26 - Housing Rehab. - State Grant	14,303	2,293	-	3,500	3,500
Fund: 27 - Housing Rehab. - Federal Grant	13,365	-	-	-	-
Fund: 28 - Landscape, Lighting & Maintenance Dist.	146,793	174,706	170,640	170,640	175,191
Fund: 31 - Fire Facilities Fees	96,179	221,253	69,436	70,614	55,460
Fund: 32 - Flood Control & Drainage Fees	51,474	203,290	8,425,505	8,455,505	13,697
Fund: 33 - Administration Facilities Fees	2,373	7,125	254,401	284,401	354,280
Fund: 34 - Library Facilities Fees	2,372	2,917	15,859	15,859	54,280
Fund: 35 - Law Enforcement Facilities Fees	2,372	2,917	3,426	3,426	4,280
Fund: 36 - Traffic Improvement Fees	878,770	2,116,520	13,792,461	14,292,461	2,220,695
Fund: 39 - Park Improvement Fees	43,965	4,768	5,557	5,557	6,135
Fund: 41 - Transportation Mitigation Fees	128,706	-	-	-	-
Fund: 42 - MSHCP	631,410	663,408	-	522,801	-
Fund: 47 - CFD - 2018-1 Facilities IA1	-	5,321	14,277,724	14,562,632	673,329
Fund: 48 - CFD - Mesa Verde	-	6,435	-	8,114	-
Fund: 49 - CFD 2012-1 IA2 Facilities	727,268	902,176	217,523	217,523	221,908
Fund: 51 - CFD - Public Services	228,113	259,169	325,561	325,561	660,777
Fund: 52 - CFD 2013-1 Facilities (JP Ranch)	88,215	90,197	90,265	90,265	95,056
Fund: 53 - CFD 2012-1 Facilities (Singleton)	150,559	156,209	159,614	159,614	163,973
Fund: 54 - CFD - 2013-1 Facilities IA3	-	987,497	123,834	1,374,174	134,394
Fund: 55 - CFD 2012-1 Maint. (Singleton)	35,451	10,683	20,453	17,419	172,463
Fund: 56 - CFD 2013-1 Maint. (JP Ranch)	6,588	13,435	177,310	174,310	197,052
Fund: 57 - CFD 2006-3 Argent	18,413	5,321	8,759	8,759	48,860
Fund: 58 - CFD Heritage Oaks	-	-	-	-	-
Fund: 59 - CFD JP Ranch Facilities IA2	174,713	76,428	76,319	76,319	81,224
Fund: 67 - Successor Agency	296,048	297,047	295,198	295,198	294,751
Fund: 71 - California Recycling Grant	4,194	19,606	-	-	-
Totals	\$ 4,456,359	\$ 6,716,423	\$ 40,435,365	\$ 43,431,449	\$ 6,489,172

CITY OF CALIMESA
FY 2021-22

Special Deposits

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 12 - Special Deposits					
Fund Balance, Beginning of Year	\$ 329,736	\$ 336,349	\$ 342,536	\$ 342,536	\$ 9,310
<u>REVENUE</u>					
12-0000-4650 Interest	6,613	6,187	100	25	10
12-0000-9501 Transfer In	-	-	-	-	-
TOTAL REVENUE	6,613	6,187	100	25	10
TOTAL AVAILABLE	\$ 336,349	\$ 342,536	\$ 342,636	\$ 342,561	\$ 9,320
<u>EXPENDITURES</u>					
12-0000-7100 Overhead Allocation	-	-	-	-	-
12-0000-7770 Miscellaneous	-	-	-	333,251	-
12-0000-9500 Transfer Out	-	-	-	-	-
TOTAL EXPENDITURE	-	-	-	333,251	-
FUND TOTAL	\$ 336,349	\$ 342,536	\$ 342,636	\$ 9,310	\$ 9,320

This fund accounts for Deposits from third parties that may be refundable in the future.

CITY OF CALIMESA
 FY 2021-22
 Insurance Fund

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 13 - Insurance Fund					
Fund Balance, Beginning of Year	\$ 130,924	\$ 133,587	\$ 136,044	\$ 136,044	\$ 136,894
<u>REVENUE</u>					
13-0000-4650 Interest	2,663	2,457	2,000	850	700
13-0000-9501 Transfer In	-	-	50,000	50,000	-
TOTAL REVENUE	2,663	2,457	52,000	50,850	700
TOTAL AVAILABLE	\$ 133,587	\$ 136,044	\$ 188,044	\$ 186,894	137,594
<u>EXPENDITURES</u>					
13-0000-7100 Overhead Allocation	-	-	-	-	-
13-0000-7210 Professional Services	-	-	50,000	50,000	-
13-0000-9500 Transfer Out	-	-	-	-	-
TOTAL EXPENDITURE	-	-	50,000	50,000	-
FUND TOTAL	\$ 133,587	\$ 136,044	\$ 138,044	\$ 136,894	\$ 137,594

CIRA Requirement - reserve for future claims: 3 times Self-Insured Retentions (SIR)
 for General Liability, Workers 'Compensation and Property

CITY OF CALIMESA

FY 2021-22

Special Law Enforcement Safety Fund (SLESF)

		FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 14 - Special Law Enforcement Safety						
Fund Balance, Beginning of Year	\$	32,028	\$ 41,767	\$ 53,023	\$ 53,023	\$ 43,190
<u>REVENUE</u>						
14-0000-4650 Interest		911	1,154	500	350	350
14-0000-4800 Other Governmental Revenues		148,747	155,947	148,500	148,500	148,500
14-0000-9501 Transfer In		-	-	-	-	-
TOTAL REVENUE		149,658	157,101	149,000	148,850	148,850
TOTAL AVAILABLE	\$	181,686	\$ 198,868	\$ 202,023	\$ 201,873	192,040
<u>EXPENDITURES</u>						
14-0000-7100 Cost Allocation		5,474	6,011	5,804	5,804	6,336
14-0000-7240 Contract - Regular Pay		123,850	124,812	143,394	135,052	141,805
14-0000-7241 Contract - Overtime Pay		615	408	613	613	654
14-0000-7590 Meeting/Mileage Reimb		9,868	14,614	12,870	17,214	18,000
14-0000-7735 Supplies - Special		112	-	500	-	500
TOTAL EXPENDITURE		139,919	145,845	163,181	158,683	167,295
FUND TOTAL	\$	41,767	\$ 53,023	\$ 38,842	\$ 43,190	\$ 24,745

These funds were created by AB1480 to provide additional resources at the local level to fight crime and protect public safety. These funds are used for special programs and operations related to community oriented policing. These funds also provide resources for parole sweeps, DUI check point programs, and other operations.

CITY OF CALIMESA
 FY 2021-22
 Planning Grants

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 18 - Planning Grants					
Fund Balance, Beginning of Year	\$ -	\$ -	\$ -	\$ -	\$ -
<u>REVENUE</u>					
18-0000-4650 Interest	-	-	-	-	-
18-3155-4823 Misc. State Grants	-	-	160,000	160,000	-
18-3156-4823 LEAP Grants - Misc. State Grants	-	-	65,000	65,000	-
TOTAL REVENUE	-	-	225,000	225,000	-
TOTAL AVAILABLE	\$ -	\$ -	\$ 225,000	\$ 225,000	-
<u>EXPENDITURES</u>					
18-0000-7100 Overhead Allocation	-	-	-	-	-
18-3155-7210 Professional Services	-	-	160,000	160,000	-
18-3156-7210 LEAP Grants - Professional Services	-	-	65,000	65,000	-
TOTAL EXPENDITURE	-	-	225,000	225,000	-
FUND TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -

This fund was established to account for Planning Department related grants. During 20-21, the City Council accepted 2 grants: Housing and Community Development (“HCD”) LEAP program and an SB 2 grant. Both are being used to prepare a “Residential Infill Priority Area Overlay Zone” that will facilitate the City’s compliance With certain State mandates.

CITY OF CALIMESA
FY 2021-22
Library

		FY 18-19	FY 19-20	FY 20-21	FY 20-21	FY 21-22
		Actuals	Actuals	Amended	Projected Actuals	Adopted
Fund: 19 - Library						
	Fund Balance, Beginning of Year	\$ 261,676	\$ 269,926	\$ 266,677	\$ 266,677	\$ 287,052
<u>REVENUE</u>						
19-0000-4650	Interest	6,168	6,195	4,300	2,600	2,600
19-0000-4800	Revenue - Special Taxes	33,413	33,413	33,413	35,067	36,820
19-0000-4807	Revenue from Bookstore (Formerly FOL)	-	-	3,000	396	1,000
19-0000-4808	Revenue from Giving Tree Donations	-	-	1,000	500	1,000
	TOTAL REVENUE	39,581	39,608	41,713	38,563	41,420
	TOTAL AVAILABLE	\$ 301,257	\$ 309,534	\$ 308,390	\$ 305,240	328,472
<u>EXPENDITURES</u>						
19-0000-7100	Overhead Allocation	5,740	6,378	7,188	7,188	6,775
19-0000-7431	Repair & Maintenance - Building	941	1,510	5,000	2,100	5,000
19-0000-7585	Travel and Training	-	-	500	-	500
19-0000-7725	Minor Equipment	9,718	4,830	4,200	4,200	4,200
19-0000-7735	Special Supplies	1,286	2,572	7,000	2,000	7,000
19-0000-7607	Scholarships	1,000	1,500	2,000	2,000	3,000
19-0000-7608	Culturals Art Program Donation	5,417	-	400	-	400
19-0000-7609	Summer Reading and Library Progr.	-	2,705	5,500	700	5,500
19-0000-8400	Buildings	330	-	-	-	-
19-0000-8600	Facilities	6,899	23,362	-	-	-
	TOTAL EXPENDITURE	31,331	42,857	31,788	18,188	32,375
	FUND TOTAL	\$ 269,926	\$ 266,677	\$ 276,602	\$ 287,052	\$ 296,097

The City of Calimesa is a member of the Riverside County Library System. However, a portion of the City was previously a member of the Beaumont Library District. When the Beaumont Library District annexed into the Riverside County Library System the City was then entitled to receive the tax increment for that portion of the City affected by the annexation. The tax increment from the annexation is forwarded to the City allowing local control of funds and providing additional funding for the City of Calimesa Library. The Calimesa Library Commission monitors activities and funds for the City of Calimesa Library.

CITY OF CALIMESA
 FY 2021-22
 Capital Project - ADA

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 20 - Capital Project - ADA					
Fund Balance, Beginning of Year	\$ 33,331	\$ 49,126	\$ 55,030	\$ 55,030	\$ 60,380
REVENUE					
20-0000-4625 Miscellaneous Income	10,000	-	-	-	-
20-0000-4650 Interest	795	904	500	350	350
20-0000-9501 Transfer In - from General Fund	5,000	5,000	5,000	5,000	5,000
TOTAL REVENUE	15,795	5,904	5,500	5,350	5,350
TOTAL AVAILABLE	\$ 49,126	\$ 55,030	60,530	60,380	65,730
EXPENDITURES					
20-0000-9500 Transfer Out - ADA portion of CIP	-	-	-	-	-
20-0000-7210 Professional Services	-	-	-	-	-
20-0000-7431 Repair and Maintenance - Buildings	-	-	-	-	-
TOTAL EXPENDITURE	-	-	-	-	-
FUND TOTAL	\$ 49,126	\$ 55,030	\$ 60,530	\$ 60,380	\$ 65,730

This fund receives an annual funding from the General Fund in order to establish a reserve to ensure American with Dissabilities Act (ADA) compliance.

CITY OF CALIMESA
 FY 2021-22
 AQMD

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 21 - AQMD					
Fund Balance, Beginning of Year	\$ 51,164	\$ 10,384	\$ 18,963	\$ 18,963	\$ 31,463
<u>REVENUE</u>					
21-0000-4625 Miscellaneous	-	-	-	1,870	-
21-0000-4650 Interest	797	220	200	130	140
21-0000-4820 Air Quality Allocations	11,513	11,438	11,300	11,700	11,700
TOTAL REVENUE	12,310	11,658	11,500	13,700	11,840
TOTAL AVAILABLE	\$ 63,474	\$ 22,042	\$ 30,463	\$ 32,663	43,303
<u>EXPENDITURES</u>					
21-0000-7100 Overhead Allocation	90	79	70	70	70
21-0000-7210 Professional Services	3,000	3,000	1,130	1,130	1,000
21-2087-9500 Transfer Out to to fund 36 (MSRC match)	50,000	-	-	-	-
TOTAL EXPENDITURE	53,090	3,079	1,200	1,200	1,070
FUND TOTAL	\$ 10,384	\$ 18,963	\$ 29,263	\$ 31,463	\$ 42,233

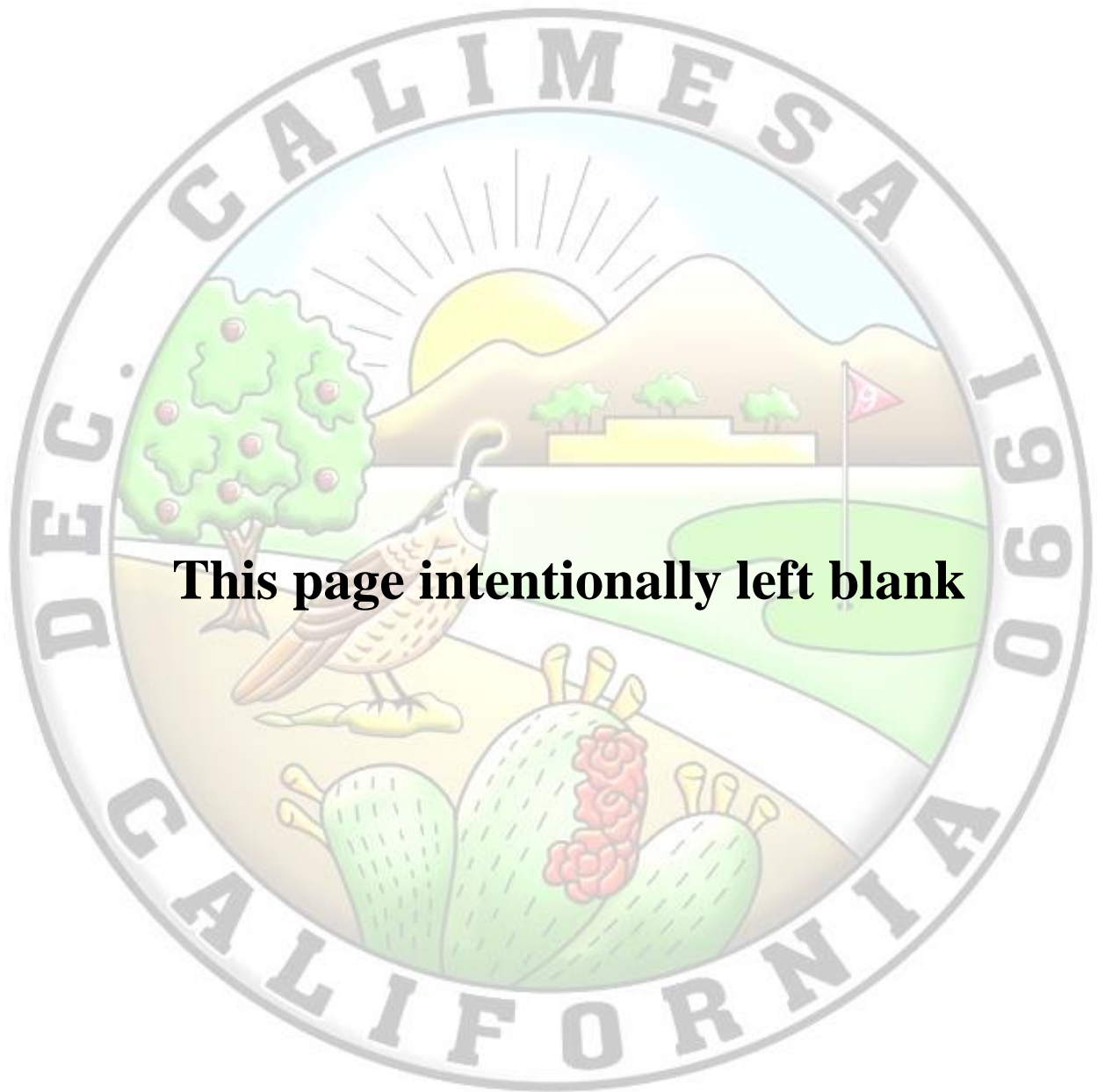
This fund accounts for AB 2766 Subvention funds that can only be used to fund expenditures that promote improved air quality.

CITY OF CALIMESA
 FY 2021-22
 Road Maintenance & Rehab Account (RMRA)

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 22 - Road Maintenance & Rehab Acct. (RMRA)					
Fund Balance, Beginning of Year	\$ 50,769	\$ 25,053	\$ 185,398	\$ 185,398	\$ 46,993
<u>REVENUE</u>					
22-0000-4650 Interest	1,519	1,712	500	1,300	1,000
22-0000-4522 Road Maint. Rehab Acct.	162,770	158,633	157,412	160,000	179,063
TOTAL REVENUE	164,289	160,345	157,912	161,300	180,063
TOTAL AVAILABLE	\$ 215,058	\$ 185,398	\$ 343,310	\$ 346,698	227,056
<u>EXPENDITURES</u>					
22-2087-9500 Transfer to fund 36 for Project 2087	190,005	-	299,705	299,705	200,000
TOTAL EXPENDITURE	190,005	-	299,705	299,705	200,000
FUND TOTAL	\$ 25,053	\$ 185,398	\$ 43,605	\$ 46,993	\$ 27,056

This fund was established as a result of the passage of Senate Bill 1. Funds must be used for certain street rehabilitation purposes.

CIP Project 2087: Partnership with Yucaipa on improvements to County Line Road



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CITY OF CALIMESA
FY 2021-22
Gas Tax

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 24 - Gas Tax					
Fund Balance, Beginning of Year	\$ 3,748	\$ 6,469	\$ 17,122	\$ 17,122	\$ 10,806
REVENUE					
24-0000-4650 Interest	58	124	100	175	200
24-0000-4523 HUTA-2103 - Traffic Congestion	29,983	65,622	77,386	76,064	82,910
24-0000-4525 HUTA-2105	48,586	47,226	48,548	48,092	52,420
24-0000-4526 HUTA-2106	35,381	32,886	34,792	34,152	37,226
24-0000-4527 HUTA-2107	61,067	59,883	58,404	57,651	62,840
24-0000-4528 HUTA-2107.5	2,000	2,000	2,000	2,000	2,000
24-0000-4625 Misc. Revenue (Loan Repayment)	10,010	10,297	-	-	-
TOTAL REVENUE	187,085	218,038	221,230	218,134	237,595
TOTAL AVAILABLE	\$ 190,833	\$ 224,507	238,352	235,256	248,401
EXPENDITURES					
24-0000-6010 Salary/Benefits	135,136	126,773	124,679	124,679	139,077
24-0000-7100 Overhead Allocation	4,820	23,816	6,621	6,621	22,440
24-0000-7210 Professional Services	-	15,227	31,050	31,050	21,050
24-0000-7230 Other Contract Services	8,299	9,454	11,000	11,000	10,000
24-0000-7415 Utilities - Street Lights	1,511	1,654	1,500	1,900	1,900
24-0000-7420 Communications	1,756	2,675	2,500	2,500	2,900
24-0000-7430 Repair & Maintenance - Equip	2,292	587	1,000	700	1,000
24-0000-7432 Repair & Maintenance - Vehicles	1,608	390	2,500	1,000	2,000
24-0000-7433 Repair & Maintenance - Streets	14,692	20,075	30,000	30,000	37,000
24-0000-7720 Supplies - Equipment	69	-	-	-	-
24-0000-7735 Supplies - Special	62	-	-	-	-
24-0000-7740 Fuel & Oil	14,119	6,734	15,000	15,000	10,000
TOTAL EXPENDITURE	184,364	207,385	225,850	224,450	247,367
FUND TOTAL	\$ 6,469	\$ 17,122	\$ 12,502	\$ 10,806	\$ 1,034

Staff Allocations:

Maintenance Supervisor	0.25
Lead Maintenance Worker	0.65
Maintenance Worker I	0.65
Total FTE	1.55

CITY OF CALIMESA
 FY 2021-22
 Gas Tax

Fund: 24 - Gas Tax
Dept: 0000

7210	Other Contract Services		
	Interim Public Works - contract employees		21,050
7230	Other Contract Services		
	SiemensIndustry-Maintenance/Emergency		10,000
7415	Utilities-Street Lights		
	DOT-Signal Lights		1,900
7420	Communication		
	DigAlert		2,900
7430	Repair & Maintenance-Equipment		
	Large Equipment		1,000
7432	Repair & Maintenance-Vehicles		
	Repairs/smog check/ tire replacement		2,000
7433	Repair & Maintenance-Streets		
	Supplies (Cold Patch, Signage, etc.)	10,000	
	Weed Control - ROW	12,000	
	Street Sweeping	15,000	37,000
7740	Fuel & Oil		
	PW Vehicles		10,000

Totals			\$ 85,850
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CITY OF CALIMESA
FY 2021-22
Measure A

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 25 - Measure A					
Fund Balance, Beginning of Year	\$ 549,600	\$ 674,318	\$ 800,660	\$ 800,660	\$ 51,840
REVENUE					
25-0000-4650 Interest	12,038	13,566	7,500	5,500	5,000
25-2064-4800 Other Gov't. - CIP Project	40,000	14,000	-	-	-
25-2086-9501 Transfer from General Fund (project 2086)	-	-	44,000	44,000	-
25-0000-5000 Measure A Revenue (RCTC)	188,686	187,312	154,000	188,000	192,000
TOTAL REVENUE	240,724	214,878	205,500	237,500	197,000
AMOUNT AVAILABLE	\$ 790,324	\$ 889,196	1,006,160	1,038,160	248,840
EXPENDITURES					
25-2064-7220 Engineering Services	6,146	3,005	-	-	-
25-2066-7220 Engineering Services	5,273	4,337	-	-	-
25-0000-7100 Overhead Allocation	13,360	13,440	12,320	12,320	15,360
25-2010-8700 CIP Project	-	-	120,000	120,000	14,400
25-2064-8700 CIP Project	84,352	-	-	-	-
25-2066-8700 CIP Project	-	1,316	146,997	180,000	-
25-2080-8700 CIP Project	-	57,617	-	-	-
25-2082-7220 Engineering Services	6,875	-	-	-	-
25-2082-8700 CIP Project	-	-	-	-	180,000
25-2086-8700 CIP Project	-	8,821	444,479	469,000	-
25-2088-8700 CIP Project	-	-	135,000	135,000	-
25-2089-8700 CIP Project	-	-	70,000	70,000	-
TOTAL EXPENDITURE	116,006	88,536	928,796	986,320	209,760
FUND TOTAL	\$ 674,318	\$ 800,660	\$ 77,364	\$ 51,840	\$ 39,080

CIP Project 2010: Misc. CIP - California St - County Line to Myrtlewood
 CIP Project 2064: Calimesa/Avenue L Slurry Seal
 CIP Project 2066: Brady Lane Street Rehabilitation (Avenue L to Myrtlewood)
 CIP Project 2080: San Timoteo Canyon Road Emergency Repairs
 CIP Project 2082: Citywide Pavement Rehab
 CIP Project 2086: Bryant/Singleton Pavement and Striping
 CIP Project 2088: CLR Paving 3rd to California
 CIP Project 2089: CLR California to Bryant

This fund was established to account for revenue and expenditures relative to transportation improvements funded by a 1/2 cent sales tax approved in 1988 and 2002 by Riverside County voters.

CITY OF CALIMESA
 FY 2021-22
 Housing Rehab. - State Grant

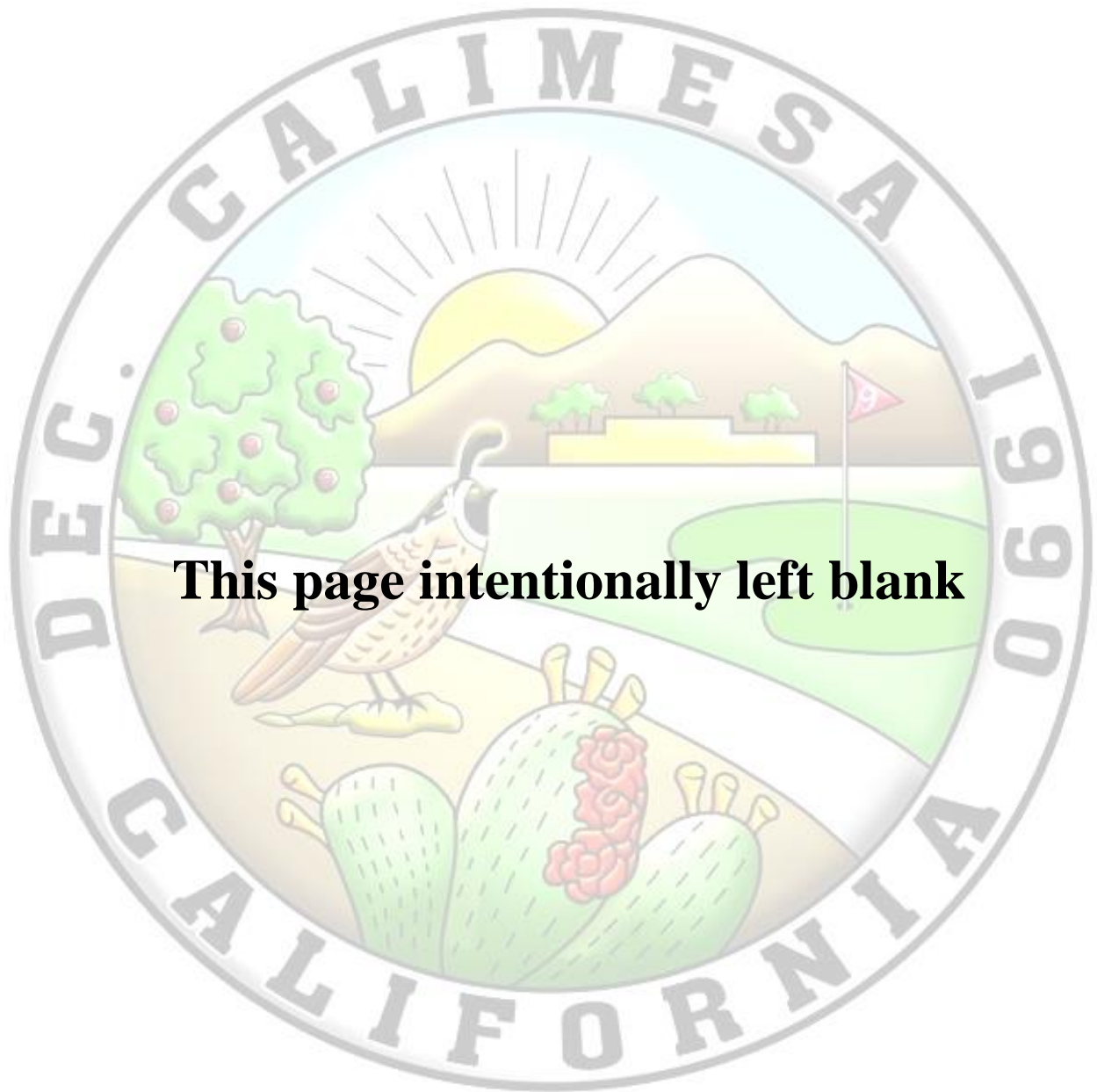
		FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 26 - Housing Rehab. - State Grant						
Fund Balance, Beginning of Year		\$ 720,875	\$ 971,762	\$ 969,469	\$ 969,469	\$ 970,169
<u>REVENUE</u>						
26-0000-4650	Interest	2,439	-	600	700	500
26-5005-4800	HOME grant revenue	262,751	-	-	3,500	3,500
TOTAL REVENUE		265,190	-	600	4,200	4,000
TOTAL AVAILABLE		\$ 986,065	\$ 971,762	\$ 970,069	\$ 973,669	974,169
<u>EXPENDITURES</u>						
26-5005-7210	Professional Services	14,303	2,293	-	3,500	3,500
TOTAL EXPENDITURE		14,303	2,293	-	3,500	3,500
FUND TOTAL		\$ 971,762	\$ 969,469	\$ 970,069	\$ 970,169	\$ 970,669

Funding from the State of California Department of Housing and Community Development (HCD) for the purpose of rehabilitation of owner occupied homes. Home owners must meet income guidelines set by HCD.

CITY OF CALIMESA
 FY 2021-22
 Housing Rehab. - Federal Grant

		FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 27 - Housing Rehab. - Federal Grant						
Fund Balance, Beginning of Year		\$ 110,881	\$ 448,167	\$ 448,167	\$ 448,167	\$ 448,167
<u>REVENUE</u>						
27-5014-4813	HOME grant revenue	350,651	-	-	-	-
TOTAL REVENUE		350,651	-	-	-	-
TOTAL AVAILABLE		\$ 461,532	\$ 448,167	448,167	448,167	448,167
<u>EXPENDITURES</u>						
27-5014-7210	Professional Services	13,365	-	-	-	-
TOTAL EXPENDITURE		13,365	-	-	-	-
FUND TOTAL		\$ 448,167	\$ 448,167	\$ 448,167	\$ 448,167	\$ 448,167

Funding from Community Development Block Grant for the purpose of rehabilitation owner occupied homes. Home owners must meet income guidelines set by HCD



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CITY OF CALIMESA
FY 2021-22

Landscape, Lighting & Maintenance District (LLMD)

		FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 28 - Landscape, Lighting & Maintenance Dist.						
Fund Balance, Beginning of Year		\$ 15,004	\$ 35,853	\$ 11,105	\$ 11,105	\$ 565
REVENUE						
28-0000-4006	LLMD Property Tax	87,480	94,835	95,000	95,000	95,000
28-0000-4625	Miscellaneous	21,953	-	-	-	-
28-0000-4650	Interest	262	123	100	100	100
28-0000-9501	Transfer In	57,947	55,000	65,000	65,000	85,000
TOTAL REVENUE		167,642	149,958	160,100	160,100	180,100
TOTAL AVAILABLE		\$ 182,646	\$ 185,811	171,205	171,205	180,665
EXPENDITURES						
28-0000-6010	Salary/Benefits	59,314	57,498	62,173	62,173	69,441
28-0000-7100	Overhead Allocation	28,770	31,945	24,217	24,217	10,000
28-0000-7210	Professional Services	4,350	25,265	20,350	20,350	23,350
28-0000-7220	Engineering Services	2,827	2,020	3,000	3,000	3,000
28-0000-7410	Utilities - Electric	6,582	6,947	8,000	8,000	8,000
28-0000-7412	Utilities - Water/Sewer	7,905	8,983	8,000	8,000	8,500
28-0000-7415	Utilities - Street Lights	36,655	38,361	38,000	38,000	38,000
28-0000-7430	Repair & Maintenance - Equipment	250	95	1,200	1,200	1,200
28-0000-7431	Repair & Maintenance - Building	31	-	500	500	500
28-0000-7550	Advertising	75	-	200	200	200
28-0000-7725	Minor Equipment	34	2,849	2,500	2,500	10,500
28-0000-7735	Supplies - Special	-	743	2,500	2,500	2,500
TOTAL EXPENDITURE		146,793	174,706	170,640	170,640	175,191
FUND TOTAL		\$ 35,853	\$ 11,105	\$ 565	\$ 565	\$ 5,474

Staff Allocations:

Maintenance Supervisor	0.25
Lead Maintenance Worker	0.25
Maintenance Worker I	0.25
Total FTE	0.75

This fund was established to account for revenue and expenditures associated with the City-wide Landscaping and Lighting Maintenance Assessment District No. 91-1

CITY OF CALIMESA
 FY 2021-22
 LLMD

Fund: 28 - LLMD Fund
Dept: 0000

7210	Professional Services		
	Interim Public Works - contract employees	13,350	
	Annual Tree Removal/Trimming	10,000	23,350
7220	Engineering Services		
	LLMD Annual Assessment		3,000
7410	Utilities-Electric		
	Park/Parkways		8,000
7412	Utilities-Water/Sewer		
	Park/Parkways		8,500
7415	Utilities-Street Lights		
	Light standards through out city		38,000
7430	Repair & Maintenance-Equipment		
	Repair of park equipment		1,200
7431	Repair & Maintenance-Building		
	Repair of restroom		500
7550	Advertising		
	Two public hearing notices-Annual LLMD Report		200
7725	Minor Equipment		
	Mowers-weedeaters- chainsaw-chipper		10,500
7735	Special Supplies		
	Park & Landscape materials		2,500

\$ 95,750

CITY OF CALIMESA
FY 2021-22
Fire Facilities Fees

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 31 - Fire Facilities Fees					
Fund Balance, Beginning of Year	\$ 225,272	\$ 173,047	\$ 31,941	\$ 31,941	\$ 12,727
REVENUE					
31-0000-4650 Interest	3,584	3,576	3,000	1,400	1,000
31-0000-4405 Mitigation Fees	40,370	76,571	44,250	50,000	15,000
TOTAL REVENUE	43,954	80,147	47,250	51,400	16,000
AMOUNT AVAILABLE	\$ 269,226	\$ 253,194	\$ 79,191	\$ 83,341	28,727
EXPENDITURES					
31-0000-7100 Overhead Allocation	2,373	4,185	4,562	4,562	5,486
31-0000-7151 Debt Service - Principal	35,595	36,734	37,910	37,910	39,123
31-0000-7160 Interest Expense	13,179	13,167	10,864	12,064	10,851
31-0000-7210 Professional Services	-	-	-	-	-
31-0000-7220 Engineering Services	-	-	-	-	-
31-0000-8100 Equipment/Machinery	12,453	-	-	-	-
31-0000-8300 Vehicles	32,579	167,167	16,100	16,078	-
TOTAL EXPENDITURE	96,179	221,253	69,436	70,614	55,460
FUND TOTAL	\$ 173,047	\$ 31,941	\$ 9,755	\$ 12,727	\$ (26,733)

Note: In 2019-20, the Law Enforcement DIF loaned this fund \$210,000 to buy a piece of equipment. Due to accounting rules, the loan doesn't show as revenue. Therefore, even though projected 2021-22 fund balance reflects as negative, there is cash from the loan available in this fund to make current and future debt service payments. Approximate 6-30-2021 cash balance is \$224,000.

The City Council identified the need for additional Fire Service facilities as the population of the City increases. The future fire station will be located in the center/southside of the City.

Funds generated are intended to fund the design, construction, and equipment for the new fire station location or enhancements/additions to existing facilities.

CITY OF CALIMESA

FY 2021-22

Flood Control & Drainage Fees

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 32 - Flood Control & Drainage Fees					
Fund Balance, Beginning of Year	\$ 619,147	\$ 1,331,342	\$ 2,297,384	\$ 2,297,384	\$ 1,766,000
REVENUE					
32-0000-4650 Interest	19,813	33,363	15,000	15,000	11,000
32-0000-4405 Mitigation Fees	722,890	1,054,636	552,300	552,300	73,640
32-2072-4799 Other Gov.Rev-Grants/Contrib.-RCFC	-	-	7,220,638	7,220,638	-
32-2072-4800 Other Gov.Rev-Grants/Contrib.-EPA	20,966	78,065	-	-	-
32-2091-4800 Other Gov.Rev-Grants/Contrib.FEMA	-	3,268	136,183	136,183	-
TOTAL REVENUE	763,669	1,169,332	7,924,121	7,924,121	84,640
AMOUNT AVAILABLE	\$ 1,382,816	\$ 2,500,674	\$ 10,221,505	\$ 10,221,505	1,850,640
EXPENDITURES					
32-0000-7100 Overhead Allocation	13,354	16,689	15,602	15,602	13,697
32-0000-7210 Professional Services	-	-	-	-	-
32-0000-7220 Engineering Services	-	-	-	-	-
32-2072-7210 Professional Services	-	22,250	-	-	-
32-2072-7220 Engineering Services	38,120	159,362	-	-	-
32-2072-8700 CIP Project	-	-	8,183,687	8,183,687	-
32-2091-8700 CIP Project	-	4,989	226,216	256,216	-
TOTAL EXPENDITURE	51,474	203,290	8,425,505	8,455,505	13,697
FUND TOTAL	\$ 1,331,342	\$ 2,297,384	\$ 1,796,000	\$ 1,766,000	\$ 1,836,943

CIP Project 2072: Calimesa Creek (partially funded by EPA Grant and Riverside County Flood Control)

CIP Project 2091: Old Roberts Road Storm Drain and Pavement Failure

The City Council thru the "Master Flood Control and Drainage Plan" dated July 16, 1992 authorized by Robert H. Born has identified and established the storm drain deficiencies within the City of Calimesa. The Born Study identifies the systems that are needed to relieve flooding in the city and to provide for protection of private and public facilities from the 100 year storm. The facilities identified in the study are the facilities that may be built with these development fees.

CITY OF CALIMESA
FY 2021-22

Administration Facilities Fees

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 33 - Administration Facilities Fees					
Fund Balance, Beginning of Year	\$ 611,053	\$ 1,323,982	\$ 2,290,452	\$ 2,290,452	\$ 2,654,200
REVENUE					
33-0000-4650 Interest	19,503	33,302	20,000	18,000	16,000
33-0000-4405 Mitigation fees	695,799	940,293	453,600	630,149	60,480
TOTAL REVENUE	715,302	973,595	473,600	648,149	76,480
AMOUNT AVAILABLE	\$ 1,326,355	\$ 2,297,577	\$ 2,764,052	\$ 2,938,601	2,730,680
EXPENDITURES					
33-0000-7100 Overhead Allocation	2,373	2,917	5,631	5,631	4,280
33-0000-7210 Professional Services	-	4,000	12,000	-	-
33-0000-7220 Engineering Services	-	-	-	-	-
33-0000-7431 Repair & Maintenance Building	-	208	-	-	-
33-0000-8600 Facilities	-	-	236,770	258,770	-
33-2085-7210 Capital Projects	-	-	-	20,000	350,000
TOTAL EXPENDITURE	2,373	7,125	254,401	284,401	354,280
FUND TOTAL	\$ 1,323,982	\$ 2,290,452	\$ 2,509,651	\$ 2,654,200	\$ 2,376,400

CIP Project 2085: Planning for new City Hall
CIP Project 0000: New Generator for City Hall Complex

The City of Calimesa through a nexus study dated January 2017, has established the City administration facility needed to administer the Governance of the City of Calimesa at build-out. The desired facility will have an approximate area of 48,000 sq ft and provide office space and a public works yard suitable through General Plan build out. These fees would be used for design and construction of the administrative facility.

CITY OF CALIMESA
 FY 2021-22
 Library Facilities Fees

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 34 - Library Facilities Fees					
Fund Balance, Beginning of Year	\$ 491,368	\$ 688,061	\$ 940,842	\$ 940,842	\$ 1,097,135
<u>REVENUE</u>					
34-0000-4650 Interest	11,787	14,906	10,000	7,000	6,000
34-0000-4405 Mitigation Fees	187,278	240,792	119,100	165,152	15,880
TOTAL REVENUE	199,065	255,698	129,100	172,152	21,880
AMOUNT AVAILABLE	\$ 690,433	\$ 943,759	\$ 1,069,942	\$ 1,112,994	1,119,015
<u>EXPENDITURES</u>					
34-0000-7100 Overhead Allocation	2,372	2,917	3,359	3,359	4,280
34-0000-7210 Professional Services	-	-	-	-	-
34-2070-7210 CIP Project	-	-	12,500	12,500	50,000
34-0000-7220 Professional Services	-	-	-	-	-
TOTAL EXPENDITURE	2,372	2,917	15,859	15,859	54,280
FUND TOTAL	\$ 688,061	\$ 940,842	\$ 1,054,083	\$ 1,097,135	\$ 1,064,735

CIP Project 2070: Planning & site clearance for a new library

The City of Calimesa has determined that the provisions of Library services to the citizens requires a Library of 24,427 sq ft with a volume of 58,265 cubic ft at ultimate build out. The fees collected are intended to fund the construction of this facility.

CITY OF CALIMESA
FY 2021-22

Law Enforcement Facilities Fees

		FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 35 - Law Enforcement Facilities Fees						
	Fund Balance, Beginning of Year	\$ 335,222	\$ 393,257	\$ 479,838	\$ 479,838	\$ 526,055
<u>REVENUE</u>						
35-0000-4650	Interest	7,267	7,591	5,000	2,100	1,500
35-0000-4405	Mitigation Fees	53,140	81,907	33,600	47,543	4,480
	TOTAL REVENUE	60,407	89,498	38,600	49,643	5,980
	AMOUNT AVAILABLE	\$ 395,629	\$ 482,755	\$ 518,438	\$ 529,481	532,035
<u>EXPENDITURES</u>						
35-0000-7100	Overhead Allocation	2,372	2,917	3,426	3,426	4,280
35-0000-7210	Professional Services	-	-	-	-	-
35-0000-7220	Engineering Services	-	-	-	-	-
35-0000-9500	Transfer out to Fund 31 (Loan)	-	-	-	-	-
	TOTAL EXPENDITURE	2,372	2,917	3,426	3,426	4,280
	FUND TOTAL	\$ 393,257	\$ 479,838	\$ 515,012	\$ 526,055	\$ 527,755

Note: In 2019-20, the Law Enforcement DIF loaned the Fire Facilities Fund \$210,000 to buy a piece of equipment. Due to accounting rules, the loan doesn't show as a reduction in fund balance. Therefore, even though projected 2021-22 fund balance reflects \$532,035 available in this fund, approximate 6-30-2021 cash balance is \$316,055.

The City Council has determined that as the population increases the need for increased police protection and facilities will be required. The fees collected for this purpose are intended to fund the construction of a building to house the police department (Sheriff contract) and acquisition of land for this purpose.

CITY OF CALIMESA
FY 2021-22
Traffic Improvement Fees

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 36 - Traffic Improvement Fees					
Fund Balance, Beginning of Year	\$ 552,169	\$ 1,877,178	\$ 1,731,046	\$ 1,731,046	\$ 180,738
REVENUE					
36-0000-4650 Interest	26,378	40,584	20,000	10,000	9,000
36-0000-4405 Mitigation Revenue	188,701	632,499	96,300	96,300	19,260
36-2074-4800 Other Gov. - Grants/Contrib. (RCTC - CMAQ) (Note A)	-	-	-	-	-
36-2074-4800 Other Gov. - Grants/Contrib. (WRCOG/Beaumont) (Note A)	-	-	-	-	-
36-2074-4815 Developer Contribution	513,898	1,100,298	2,991,366	2,991,366	-
36-2075-4800 Other Gov. - Grants/Contrib.(Local)	-	-	250,000	250,000	-
36-2075-4800 Other Gov. - Grants/Contrib. - TUMF Zone Allocation	-	-	250,000	250,000	-
36-2087-4800 Other Gov. - Grants/Contrib.(Local)	1,200,000	-	3,290,750	3,290,750	-
36-2087-4799 InterGovernmental - MSRC	-	-	-	-	-
36-2087-4799 InterGovernmental - Local Partnership Program (SB 1)	-	-	3,797,000	3,797,000	-
36-2087-9501 Transfer in - from fund 22 (RMRA SB 1 match)	190,005	-	299,705	299,705	200,000
36-2087-9501 Transfer in - from fund 21 (MSRC match)	50,000	-	-	-	-
36-2073-4800 Other Gov. - Grants/Contrib.(Local)	34,797	16,842	463,000	463,000	-
36-2073-4800 Other Gov. - Grants/Contrib. (Fed)	-	-	1,294,032	1,294,032	-
36-2090-4815 Developer Contribution	-	180,165	-	-	-
36-2092-4800 Other Gov. - Grants/Contrib. - TUMF Zone Allocation	-	-	-	-	2,000,000
TOTAL REVENUE	2,203,779	1,970,388	12,752,153	12,742,153	2,228,260
AMOUNT AVAILABLE	\$ 2,755,948	\$ 3,847,566	\$ 14,483,199	\$ 14,473,199	2,408,998
EXPENDITURES					
36-0000-7100 Overhead Allocation	14,760	18,100	18,821	18,821	20,695
36-0000-7210 Professional Services	-	115	-	-	-
36-0000-7220 Engineering Services	11,465	1,025	-	-	-
36-2073-7220 CIP Project	43,513	22,517	2,099,890	2,099,890	-
36-2073-7210 Professional Services	-	4,250	-	-	-
36-2074-7220 CIP Project (see Notes A and B)	9,438	-	50,000	50,000	-
36-2074-7210 Professional Services	513,898	1,100,298	2,941,366	2,941,366	150,000
36-2075-7220 CIP Project	-	13,295	500,000	500,000	-
36-2087-7210 Professional Services	-	4,905	-	-	-
36-2087-8700 Streets	285,696	952,015	8,182,384	8,682,384	-
36-2092-8700 Streets	-	-	-	-	2,050,000
TOTAL EXPENDITURE	878,770	2,116,520	13,792,461	14,292,461	2,220,695
FUND TOTAL	\$ 1,877,178	\$ 1,731,046	\$ 690,738	\$ 180,738	\$ 188,303

CIP Project 2073: County Line/Calimesa Blvd Intersection Imps. (Federal Funding -SAFTEALU; Local Funding-others)

CIP Project 2074: Cherry Valley Interchange planning (see Notes A and B below)

CIP Project 2075: County Line Road interchange planning

CIP Project 2087: County Line Road Intersection and Other Imps. (Bryant, 2nd & 3rd) and LPP/RMRA/DIF for other imp.

CIP Project 2092: Singleton Road Interchange

Note: (A) In 2017-18, \$2.1 million from the WRCOG/City of Beaumont settlement was available for the design and engineering of Cherry Valley Interchange Improvements ; CMAQ Grant of \$500,000 moved to construction phase; both will be appropriated in later years (not reflected above)

(B) \$50,000 has been allocated for TKE to oversee the Cherry Valley Interchange project led by the County and the WRCOG allocation in item (A) above - Funded by DIF

CITY OF CALIMESA
 FY 2021-22
 Park Improvement Fees

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 39 - Park Improvement Fees					
Fund Balance, Beginning of Year	\$ 2,107,093	\$ 2,496,086	\$ 2,937,156	\$ 2,937,156	\$ 3,328,047
REVENUE					
39-0000-4650 Interest	46,402	50,308	25,000	22,000	19,000
39-0000-4405 Mitigation Revenue	386,556	395,530	322,800	374,448	32,880
TOTAL REVENUE	432,958	445,838	347,800	396,448	51,880
AMOUNT AVAILABLE	\$ 2,540,051	\$ 2,941,924	\$ 3,284,956	\$ 3,333,604	3,379,927
EXPENDITURES					
39-0000-7100 Overhead Allocation	4,130	4,768	5,557	5,557	6,135
39-0000-7210 Professional Services	-	-	-	-	-
39-0000-7220 Engineering Services	-	-	-	-	-
39-0000-9500 Transfers-out (to GF)	39,835	-	-	-	-
39-2069-7210 Professional Services	-	-	-	-	-
39-2083-7210 CIP Project	-	-	-	-	-
39-2083-7220 Engineering Services	-	-	-	-	-
TOTAL EXPENDITURE	43,965	4,768	5,557	5,557	6,135
FUND TOTAL	\$ 2,496,086	\$ 2,937,156	\$ 3,279,399	\$ 3,328,047	\$ 3,373,792

CIP Project 2069: 4th Street Park Frontage
 CIP Project 2083: Calimesa Creek Trail Master Plan

The City Council determined that as the population of the city reaches build-out, additional recreation facilities will be required. The study estimates that 145.26 acres of land will have to be acquired and developed for park purposes to provide comparable recreation services to the public. The fees collected for this purpose are to be used for park development within the City.

CITY OF CALIMESA
FY 2021-22

Transportation Uniform Mitigation Fees

		FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 41 - TUMF						
	Fund Balance, Beginning of Year	\$ -	\$ -	\$ -	\$ -	\$ -
<u>REVENUE</u>						
41-0000-4449	Mitigation Revenue	128,706	-	-	-	-
	TOTAL REVENUE	128,706	-	-	-	-
	AMOUNT AVAILABLE	\$ 128,706	\$ -	\$ -	\$ -	\$ -
<u>EXPENDITURES</u>						
41-0000-7150	Pass-throughs	128,706	-	-	-	-
	TOTAL EXPENDITURE	128,706	-	-	-	-
	FUND TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -

The Transportation Uniform Mitigation Fee (TUMF) was established by Western Riverside County Council of Governments (WRCOG). The purpose of the program is to allow participating cities to charge a TUMF development fee to prospective developers to address the increase in traffic resulting from the development.

WRCOG has assumed all TUMF collection responsibilities in 2019-20.

CITY OF CALIMESA
FY 2021-22

Multi-Species Habitat Conservation Program (MSHCP)

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 42 - MSHCP					
Fund Balance, Beginning of Year	\$ 4,855	\$ 4,855	\$ 4,855	\$ 4,855	\$ 4,855
<u>REVENUE</u>					
42-0000-4650 Interest	-	-	-	-	-
42-0000-4449 Mitigation Revenue	631,410	663,408	-	522,801	-
TOTAL REVENUE	631,410	663,408	-	522,801	-
AMOUNT AVAILABLE	\$ 636,265	\$ 668,263	\$ 4,855	\$ 527,656	\$ 4,855
<u>EXPENDITURES</u>					
42-0000-7150 Pass-throughs	631,410	663,408	-	522,801	-
42-0000-7770 Miscellaneous	-	-	-	-	-
TOTAL EXPENDITURE	631,410	663,408	-	522,801	-
FUND TOTAL	\$ 4,855	\$ 4,855	\$ 4,855	\$ 4,855	\$ 4,855

The Multi-Species Habitat Conservation Program (MSHCP) was established several years ago by Riverside County. The purpose of the program is to allow participating cities to charge an MSHCP development fee to prospective developers for purchasing endangered species land banks in lieu of each city having to negotiate land conservation set-asides on a case-by-case basis. Fees collected by each respective city must be remitted to the county MSHCP in full.

CITY OF CALIMESA

FY 2021-22

CFD 2018-1 IA#1 (Summerwind Ranch)

		FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 47 - CFD 2018-1 IA#1						
Fund Balance, Beginning of Year	\$	-	\$	-	\$	299,015
				\$	299,015	\$ 1,842,979
<u>REVENUE</u>						
47-0000-4155 Assessments		-	140,925	737,352	733,834	751,079
47-0000-4625 Miscellaneous		-	162,150	-	-	-
47-0000-4978		-	-	15,369,762	15,369,762	-
47-0000-4650 Interest		-	1,261	500	3,000	1,000
TOTAL REVENUE		-	304,336	16,107,614	16,106,596	752,079
AMOUNT AVAILABLE	\$	-	\$ 304,336	\$ 16,406,629	\$ 16,405,611	2,595,058
<u>EXPENDITURES</u>						
47-0000-7100 Overhead Allocation		-	-	3,524	3,524	3,595
47-0000-7151 Debt Service		-	-	-	284,908	660,000
47-0000-7153 Costs of Issuance		-	-	187,474	187,474	-
47-0000-7210 Professional Services		-	5,321	8,641	8,641	9,734
47-0000-7770 Miscellaneous		-	-	14,078,085	14,078,085	-
TOTAL EXPENDITURE		-	5,321	14,277,724	14,562,632	673,329
FUND TOTAL	\$	-	\$ 299,015	\$ 2,128,905	\$ 1,842,979	\$ 1,921,729

Community Facilities District No. 2006-3 (Sunca) was formed and established by the City on January 16, 2007. Sunca subsequently went bankrupt. However, in 2018 San Geronio Land Co (formerly Sunca) formed CFD 2018-1. The action authorized the bonded indebtedness and approved the levy of special taxes. The bond funds financed cost of streets, storm drain, library, fire and law enforcement facilities. Additionally funding was also provided for certain development impact and other fees as well as Yucaipa Valley Water Dist., fees and facilities and to pay for the incidental costs associated with financing and formation of the CFD.

CITY OF CALIMESA
FY 2021-22
CFD Mesa Verde

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 48 - CFD Mesa Verde					
Fund Balance, Beginning of Year	\$ -	\$ 27,000	\$ 20,565	\$ 20,565	\$ 12,451
<u>REVENUE</u>					
48-0000-4101 Reimbursed Expenses	-	-	-	-	-
48-0000-4155 Assessments	-	-	-	-	-
48-0000-4625 Misc Revenue	27,000	-	-	-	-
48-0000-4650 Interest	-	-	-	-	-
48-0000-4978 Proceeds of Debt	-	-	-	-	-
TOTAL REVENUE	27,000	-	-	-	-
AMOUNT AVAILABLE	\$ 27,000	\$ 27,000	\$ 20,565	\$ 20,565	12,451
<u>EXPENDITURES</u>					
48-0000-7100 Overhead Allocation	-	-	-	-	-
48-0000-7151 Debt Service	-	-	-	-	-
48-0000-7153 Cost of Issuance	-	-	-	-	-
48-0000-7210 Professional Services	-	-	-	-	-
48-0000-7770 Miscellaneous	-	6,435	-	8,114	-
TOTAL EXPENDITURE	-	6,435	-	8,114	-
FUND TOTAL	\$ 27,000	\$ 20,565	\$ 20,565	\$ 12,451	\$ 12,451

On November 20, 2017, the City Council approved a development agreement between the City and Mesa Verde Re Ventures, LLC for the Mesa Verde Project. Among other things, the Development Agreement requires the Developer to annex the Project into the City's Public Services Community Facilities District (Fund 51). In addition, in the future, the Developer may petition to form a CFD to directly benefit the future property owners of the Project. This fund was established to account for activity associated with the above actions.

CITY OF CALIMESA
 FY 2021-22
 CFD 2012-1 IA2 Facilities (Singleton Heights)

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 49 - CFD 2012-1 IA2 Facilities					
Fund Balance, Beginning of Year	\$ 1,607,754	\$ 1,118,351	\$ 443,165	\$ 443,165	\$ 448,265
REVENUE					
49-0000-4101 Reimbursed Expenses	-	-	-	-	-
49-0000-4155 Assessments	210,963	214,545	222,523	222,523	226,908
49-0000-4625 Misc Revenue	-	-	-	-	-
49-0000-4650 Interest	26,902	12,445	15,000	100	100
49-0000-4978 Proceeds of Debt	-	-	-	-	-
TOTAL REVENUE	237,865	226,990	237,523	222,623	227,008
AMOUNT AVAILABLE	\$ 1,845,619	\$ 1,345,341	\$ 680,688	\$ 665,788	\$ 675,273
EXPENDITURES					
49-0000-7100 Overhead Allocation	2,742	2,797	3,759	3,759	3,834
49-0000-7151 Debt Service	193,031	197,481	206,481	206,481	210,681
49-0000-7153 Cost of Issuance	-	-	-	-	-
49-0000-7210 Professional Services	9,751	7,987	7,283	7,283	7,393
49-0000-7770 Miscellaneous	521,744	693,911	-	-	-
TOTAL EXPENDITURE	727,268	902,176	217,523	217,523	221,908
FUND TOTAL	\$ 1,118,351	\$ 443,165	\$ 463,165	\$ 448,265	\$ 453,365

Community Facilities District No. 2012-1 was formed and established by the City on April 16, 2012. The action authorized the bonded indebtedness and approved the levy of special taxes. The proposed special tax bonds will finance capital facilities fees of the City of Calimesa and the Yucaipa Valley Water Dist. relating to public facility improvements serving property within the District, fund a reserve fund and pay for bond issuance costs.

CITY OF CALIMESA
 FY 2021-22
 Public Services CFD - 1

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 51 - Public Services CFD - 1					
Fund Balance, Beginning of Year	\$ 58,535	\$ 63,152	\$ 159,706	\$ 159,706	\$ 375,877
<u>REVENUE</u>					
51-0000-4650 Interest	1,748	2,992	750	750	750
51-0000-4155 Assessments	230,982	352,731	540,982	540,982	712,618
TOTAL REVENUE	232,730	355,723	541,732	541,732	713,368
AMOUNT AVAILABLE	\$ 291,265	\$ 418,875	\$ 701,438	\$ 701,438	1,089,245
<u>EXPENDITURES</u>					
51-0000-7210 Professional Services	4,777	5,766	7,026	7,026	7,171
51-0000-7100 Overhead Allocation	3,336	3,403	3,535	3,535	3,606
51-0000-7770 Miscellaneous (to Fund 01 for Services)	220,000	250,000	315,000	315,000	650,000
TOTAL EXPENDITURE	228,113	259,169	325,561	325,561	660,777
FUND TOTAL	\$ 63,152	\$ 159,706	\$ 375,877	\$ 375,877	\$ 428,468

Community Facilities District No. 2006-1 Public Services was formed and established by the City on July 17, 2006. The action authorized the levy of special taxes to provide for (1) Police protection services, (2) Fire protection/Paramedic services, and (3) Park Maintenance services.

CITY OF CALIMESA
 FY 2021-22
 CFD 2013-1 Facilities IA1 (JP Ranch)

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 52 - CFD 2013-1 Facilities (JP Ranch)					
Fund Balance, Beginning of Year	\$ 223,413	\$ 231,382	\$ 238,249	\$ 238,249	\$ 238,249
<u>REVENUE</u>					
52-0000-4650 Interest	3,681	2,665	2,500	200	200
52-0000-4155 Assessments	92,503	94,399	95,264	95,264	100,056
52-0000-4625 Miscellaneous	-	-	-	-	-
52-0000-4978 Proceeds of Debt Issuance	-	-	-	-	-
TOTAL REVENUE	96,184	97,064	97,764	95,464	100,256
AMOUNT AVAILABLE	\$ 319,597	\$ 328,446	\$ 336,013	\$ 333,713	338,505
<u>EXPENDITURES</u>					
52-0000-7210 Professional Services	9,501	6,715	7,289	7,289	7,473
52-0000-7100 Overhead Allocation	2,741	2,797	2,853	2,853	2,910
52-0000-7151 Debt Service	75,973	80,685	80,123	80,123	84,673
52-0000-7153 Cost of Issuance	-	-	-	-	-
52-0000-7770 Miscellaneous	-	-	-	-	-
52-0000-9500 Transfer Out	-	-	-	-	-
TOTAL EXPENDITURE	88,215	90,197	90,265	90,265	95,056
FUND TOTAL	\$ 231,382	\$ 238,249	\$ 245,748	\$ 243,448	\$ 243,449

Community Facilities District No. 2013-1 Facilities (JP Ranch) was formed and established by the City on June 3, 2013. The bond proceeds used to finance landscape, lighting, streets, storm drain and detention basin maintenance.

CITY OF CALIMESA
FY 2021-22

CFD 2012-1 Facilities IA1 (Singleton Heights)

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 53 - CFD 2012-1 Facilities (Singleton Heights)					
Fund Balance, Beginning of Year	\$ 435,442	\$ 448,023	\$ 456,623	\$ 456,623	\$ 456,623
<u>REVENUE</u>					
53-0000-4650 Interest	7,281	5,359	4,500	500	500
53-0000-4155 Assessments	155,859	159,450	164,614	164,614	168,974
53-0000-4625 Miscellaneous	-	-	-	-	-
53-0000-4978 Proceeds of Debt	-	-	-	-	-
TOTAL REVENUE	163,140	164,809	169,114	165,114	169,474
AMOUNT AVAILABLE	\$ 598,582	\$ 612,832	\$ 625,737	\$ 621,737	626,097
<u>EXPENDITURES</u>					
53-0000-7210 Professional Services	6,796	7,886	7,280	7,280	7,389
53-0000-7100 Overhead Allocation	3,613	3,685	3,759	3,759	3,834
53-0000-7151 Debt Service	140,150	144,638	148,575	148,575	152,750
53-0000-7153 Cost of Issuance	-	-	-	-	-
53-0000-7770 Miscellaneous	-	-	-	-	-
TOTAL EXPENDITURE	150,559	156,209	159,614	159,614	163,973
FUND TOTAL	\$ 448,023	\$ 456,623	\$ 466,123	\$ 462,123	\$ 462,124

Community Facilities District No. 2012-1 was formed and established by the City on April 16, 2012. The action authorized the levy of special taxes to provide for maintenance of landscaping, lighting, streets, storm drain and detention basin.

CITY OF CALIMESA
 FY 2021-22
 CFD 2013-1 IA #3

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 54 - CFD 2013-1 IA#3 (JP Ranch)					
Fund Balance, Beginning of Year	\$ -	\$ -	\$ 2,094,393	\$ 2,094,393	\$ 849,603
<u>REVENUE</u>					
54-0000-4650 Interest	-	1,442	900	500	500
54-0000-4155 Assessments	-	21,322	128,884	128,884	131,949
54-0000-4978 Debt Proceeds	-	3,038,476	-	-	-
54-0000-4625 Miscellaneous	-	20,650	-	-	-
TOTAL REVENUE	-	3,081,890	129,784	129,384	132,449
AMOUNT AVAILABLE	\$ -	\$ 3,081,890	\$ 2,224,177	\$ 2,223,777	\$ 982,052
<u>EXPENDITURES</u>					
54-0000-7100 Overhead Allocation	-	-	2,000	2,000	2,010
54-0000-7151 Debt Service	-	-	114,551	114,551	117,434
54-0000-7153 Costs of Issuance	-	145,836	-	-	-
54-0000-7210 Professional Services	-	23,661	7,283	7,283	7,475
54-0000-7770 Miscellaneous	-	818,000	-	1,250,340	7,475
TOTAL EXPENDITURE	-	987,497	123,834	1,374,174	134,394
FUND TOTAL	\$ -	\$ 2,094,393	\$ 2,100,343	\$ 849,603	\$ 847,658

Community Facilities District No. 2013-1IA3 Facilities (JP Ranch) was formed and established by the City on June 3, 2013. Once bonds are issued, the proceeds will be used to finance landscape, lighting, streets, storm drain and detention basin maintenance.

CITY OF CALIMESA
FY 2021-22

CFD 2012-1B Maintenance (Singleton Heights)

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 55 - CFD 2012-1B Maint. (Singleton Heights)					
Fund Balance, Beginning of Year	\$ 221,687	\$ 369,007	\$ 563,256	\$ 563,256	\$ 775,334
<u>REVENUE</u>					
55-0000-4650 Interest	5,244	7,738	4,500	3,000	2,000
55-0000-4155 Assessments	177,527	197,194	226,497	226,497	231,028
55-0000-4625 Miscellaneous	-	-	-	-	-
TOTAL REVENUE	182,771	204,932	230,997	229,497	233,028
AMOUNT AVAILABLE	\$ 404,458	\$ 573,939	\$ 794,253	\$ 792,753	\$ 1,008,362
<u>EXPENDITURES</u>					
55-0000-6010 Staffing Costs	-	-	-	-	9,905
55-0000-7210 Professional Services	4,844	3,068	3,034	5,000	132,091
55-0000-7100 Overhead Allocation	948	967	2,419	2,419	2,467
55-0000-7415 Utilities - Street Lights	29,659	6,648	15,000	10,000	20,000
55-0000-7770 Miscellaneous	-	-	-	-	8,000
TOTAL EXPENDITURE	35,451	10,683	20,453	17,419	172,463
FUND TOTAL	\$ 369,007	\$ 563,256	\$ 773,800	\$ 775,334	\$ 835,899

Community Facilities District No. 2012-1 was formed and established by the City on April 16, 2012.
The action authorized the levy of special taxes to provide for maintenance of landscaping, lighting, streets, storm drain and detention basin.

<u>Staff Allocations:</u>	
Maintenance Worker I	0.17
Total FTE	<u>0.17</u>

CITY OF CALIMESA
 FY 2021-22
 CFD 2013-1B Maintenance (JP Ranch)

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 56 - CFD 2013-1B JP Maint.					
Fund Balance, Beginning of Year	\$ 165,035	\$ 340,096	\$ 516,850	\$ 516,850	\$ 512,938
<u>REVENUE</u>					
56-0000-4650 Interest	4,612	7,145	4,500	3,000	3,000
56-0000-4155 Assessments	177,037	183,044	167,398	167,398	201,148
TOTAL REVENUE	181,649	190,189	171,898	170,398	204,148
AMOUNT AVAILABLE	\$ 346,684	\$ 530,285	\$ 688,748	\$ 687,248	\$ 717,086
<u>EXPENDITURES</u>					
56-0000-6010 Staffing Costs	-	-	-	-	9,905
56-0000-7210 Professional Services	2,284	3,010	159,891	159,891	169,680
56-0000-7100 Overhead Allocation	2,373	2,420	2,419	2,419	2,467
56-0000-7415 Utilities - Street Lights	1,931	8,005	15,000	12,000	15,000
56-0000-7770 Miscellaneous	-	-	-	-	-
TOTAL EXPENDITURE	6,588	13,435	177,310	174,310	197,052
FUND TOTAL	\$ 340,096	\$ 516,850	\$ 511,438	\$ 512,938	\$ 520,034

Community Facilities District No. 2013-1 Facilities (JP Ranch) was formed and established by the City on June 3, 2013. The special taxes will be used to finance landscape, lighting, streets, storm drain and detention basin maintenance.

Staff Allocations:	
Maintenance Worker I	0.17
Total FTE	0.17

CITY OF CALIMESA
FY 2021-22

Summerwind 2018-1 Maintenance (formerly CFD 2006-3)

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 57- Summerwind Maintenance					
Fund Balance, Beginning of Year	\$ (2,673)	\$ (2,542)	\$ 33,608	\$ 33,608	\$ 145,150
REVENUE					
57-0000-4155 Assessments		41,291	120,151	120,151	219,144
57-0000-4625 Miscellaneous	18,544	-	-	-	-
57-0000-4650 Interest	-	180	-	150	150
TOTAL REVENUE	18,544	41,471	120,151	120,301	219,294
AMOUNT AVAILABLE	\$ 15,871	\$ 38,929	\$ 153,759	\$ 153,909	364,444
EXPENDITURES					
57-0000-6010 Staffing Costs	-	-	-	-	9,905
57-0000-7210 Professional Services	13,312	5,321	5,699	5,699	5,834
57-0000-7100 Overhead Allocation	-	-	3,060	3,060	3,121
57-000-7415 Street Lights	-	-	-	-	30,000
57-0000-7770 Miscellaneous	5,101	-	-	-	-
TOTAL EXPENDITURE	18,413	5,321	8,759	8,759	48,860
FUND TOTAL	\$ (2,542)	\$ 33,608	\$ 145,000	\$ 145,150	\$ 315,584

Community Facilities District No. 2006-3 (Sunca) was formed and established by the City on January 16, 2007. Sunca subsequently went bankrupt. However, in 2018 San Geronio Land Co (formerly Sunca) formed CFD 2018-1. The action authorized the bonded indebtedness and approved the levy of special taxes. The bond funds financed cost of streets, storm drain, library, fire and law enforcement facilities. Additionally funding was also provided for certain development impact and other fees as well as Yucaipa Valley Water Dist., fees and facilities and to pay for the incidental costs associated with financing and formation of the CFD.

Staff Allocations:	
Maintenance Worker I	0.16
Total FTE	0.16

CITY OF CALIMESA
 FY 2021-22
 CFD Heritage Oaks

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 58 - CFD Heritage Oaks					
Fund Balance, Beginning of Year	\$ 8,540	\$ 8,540	\$ 8,540	\$ 8,540	\$ 8,540
<u>REVENUE</u>					
58-0000-4650 Interest	-	-	-	-	-
58-0000-4155 Assessments	-	-	-	-	-
TOTAL REVENUE	-	-	-	-	-
AMOUNT AVAILABLE	\$ 8,540	\$ 8,540	\$ 8,540	\$ 8,540	\$ 8,540
<u>EXPENDITURES</u>					
58-0000-7210 Professional Services	-	-	-	-	-
58-0000-7100 Overhead Allocation	-	-	-	-	-
TOTAL EXPENDITURE	-	-	-	-	-
FUND TOTAL	\$ 8,540	\$ 8,540	\$ 8,540	\$ 8,540	\$ 8,540

The Heritage Oaks Specific Plan is a 45 lot development located on 54 acres of land. A deposit was made to form a CFD. To date, the CFD has not been formed and the development has not moved forward. This fund will account for the CFD formation activity at such time the project moves forward.

CITY OF CALIMESA
FY 2021-22
CFD JP Ranch Facilities IA2

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 59 - CFD JP Ranch Facilities IA2					
Fund Balance, Beginning of Year	\$ 285,946	\$ 190,662	\$ 195,777	\$ 195,777	\$ 201,127
<u>REVENUE</u>					
59-0000-4650 Interest	2,026	1,437	1,500	350	350
59-0000-4155 Assessments	77,403	80,106	81,319	81,319	86,223
59-0000-4625 Miscellaneous Revenue	-	-	-	-	-
59-0000-4978 Proceeds of Debt Issuance	-	-	-	-	-
59-0000-9501 Transfer - in	-	-	-	-	-
TOTAL REVENUE	79,429	81,543	82,819	81,669	86,573
AMOUNT AVAILABLE	\$ 365,375	\$ 272,205	\$ 278,596	\$ 277,446	\$ 287,700
<u>EXPENDITURES</u>					
59-0000-7100 Overhead Allocation	2,742	2,797	2,853	2,853	2,911
59-0000-7151 Debt Service	61,881	66,631	66,181	66,181	70,844
59-0000-7210 Professional Services	5,108	7,000	7,285	7,285	7,469
59-0000-7770 Miscellaneous	104,982	-	-	-	-
TOTAL EXPENDITURE	174,713	76,428	76,319	76,319	81,224
FUND TOTAL	\$ 190,662	\$ 195,777	\$ 202,277	\$ 201,127	\$ 206,476

Community Facilities District No. 2013-11A2 Facilities (JP Ranch) was formed and established by the City on June 3, 2013. The bond proceeds will be used to finance landscape, lighting, streets, storm drain and detention basin maintenance.

CITY OF CALIMESA
 FY 2021-22
 Successor Agency

		FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 67 - Successor Agency						
	Fund Balance, Beginning of Year	\$ (92,257)	\$ (86,174)	\$ (85,295)	\$ (85,295)	\$ (85,295)
<u>REVENUE</u>						
67-0000-4650	Interest	4,347	3,135	-	-	-
67-0000-4800	Other Governmental Revenue	297,784	294,791	295,198	295,198	294,751
	TOTAL REVENUE	302,131	297,926	295,198	295,198	294,751
	AMOUNT AVAILABLE	\$ 209,874	\$ 211,752	\$ 209,903	\$ 209,903	209,456
<u>EXPENDITURES</u>						
67-0000-6010	Salaries/Benefits	67,045	80,473	82,930	82,930	77,382
67-0000-7210	Contract Employees	-	-	-	-	-
67-0000-7210	Professional Svcs-Fin/Audit/Trust	23,190	10,536	11,177	11,177	11,736
67-0000-7215	Professional Svcs. - Legal	-	-	-	-	-
67-0000-7100	Overhead Allocation	8,475	8,475	4,025	4,025	7,965
67-0000-7151	Debt Service	197,338	197,563	197,066	197,066	197,668
67-0000-7153	Cost of Issuance Expense	-	-	-	-	-
67-0000-7585	Travel/Training	-	-	-	-	-
67-0000-7700	Miscellaneous	-	-	-	-	-
	TOTAL EXPENDITURE	296,048	297,047	295,198	295,198	294,751
	FUND TOTAL	\$ (86,174)	\$ (85,295)	\$ (85,295)	\$ (85,295)	\$ (85,295)

The Successor Agency's role is to assume the administrative duties of the former Calimesa Redevelopment Agency by paying such items as bond debt service and finishing previously approved capital projects.

Staff Allocations:

City Manager	0.20
Finance Director	0.10
Accounting Technician	0.10
Sr. Administrative Assistant	0.05
Administrative Assistant I	0.10
Total FTE	<u>0.55</u>

CITY OF CALIMESA
FY 2021-22
California Recycling Grant

	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Amended	FY 20-21 Projected Actuals	FY 21-22 Adopted
Fund: 71 - California Recycling Grant					
Fund Balance, Beginning of Year	\$ 24,680	\$ 31,066	\$ 11,880	\$ 11,880	\$ 17,030
<u>REVENUE</u>					
71-0000-4650 Interest	580	420	150	150	75
71-0000-4800 Other Governmental Revenue	10,000	-	5,000	5,000	5,000
TOTAL REVENUE	10,580	420	5,150	5,150	5,075
AMOUNT AVAILABLE	\$ 35,260	\$ 31,486	\$ 17,030	\$ 17,030	\$ 22,105
<u>EXPENDITURES</u>					
71-5100-7735 Special Supplies	4,194	19,606	-	-	-
TOTAL EXPENDITURE	4,194	19,606	-	-	-
FUND TOTAL	\$ 31,066	\$ 11,880	\$ 17,030	\$ 17,030	\$ 22,105

The Department of Resources Recycling and Recovery (CalRecycle) administers a program to provide opportunities for beverage container recycling. The goal of this program is to reach and maintain an 80 percent recycling rate for all California refund value beverage containers-aluminum, glass, plastic and bi-metal. Projects implemented by cities and counties will assist in reaching and maintaining this goal. Pursuant to Public Resources Code section 14581(a)(3)(A) of the California Beverage Container Recycling and Litter Reduction Act, CalRecycle is distributing \$10,500,000 to eligible cities and counties specifically for beverage container recycling and litter cleanup activities. The City of Calimesa receives \$5,000 annually under this program.

Authorized Positions & Salary Schedule

CITY OF CALIMESA
 Adopted FY 2021-22
 Authorized Position List

SALARY RANGE	POSITION	FUNDED	UNFUNDED
<u>FULL-TIME & PART-TIME POSITIONS:</u>			
Contract	City Manager	1	
42	Deputy City Manager/City Clerk	1	
41	Finance Director	1	
41	General Services Director		1
23	Sr. Administrative Assistant	1	
17	Administrative Assistant I	2	
26	Accountant		1
20	Accounting Technician	1	
41	Public Works Director		1
35	Planning Manager	1	
23	Associate Planner	1	
30	Maintenance Supervisor	1	
23	Lead Maintenance Worker	1	
21	Maintenance Worker II		1
18	Maintenance Worker I	2	
F-11	Fire Chief	1	
F-10	Deputy Fire Chief	1	
F-9	Battalion Chief	2	
F-8	Fire Captain	3	
F-5	Firefighter/Paramedic		6
F-4	Firefighter/EMT	9	
F-2	Reserve Firefighter	<i>(see note A below)</i>	
Contract	City Engineer	1	
Contract	Public Works Director	1	
Contract	Associate Engineer - Public Works	1	
Contract	Building Official	1	
Contract	Building Counter Technician	1	
Contract	Code Enforcement Officer	1	
Contract	Senior Services Manager	1	
Contract	Senior Services Office Specialist	1	
Total Council Authorized Positions		37	10

Note A: The number of reserve positions will vary. Classification will be paid a per-shift stipend.

Note B: The above does not include the contract with Riverside County Sheriff for Police Services

RANGE		Step A	Step B	Step C	Step D	Step E	Step F
1	Hourly	8.06	8.46	8.88	9.33	9.80	10.29
	Bi-Weekly	644.69	676.93	710.77	746.31	783.63	822.81
	Monthly	1,396.83	1,466.67	1,540.01	1,617.01	1,697.86	1,782.75
	Annually	16,761.98	17,600.07	18,480.08	19,404.08	20,374.29	21,393.00
2	Hourly	8.46	8.88	9.33	9.80	10.29	10.80
	Bi-Weekly	676.93	710.77	746.31	783.63	822.81	863.95
	Monthly	1,466.67	1,540.01	1,617.01	1,697.86	1,782.75	1,871.89
	Annually	17,600.07	18,480.08	19,404.08	20,374.29	21,393.00	22,462.65
3	Hourly	8.88	9.33	9.80	10.29	10.80	11.34
	Bi-Weekly	710.77	746.31	783.63	822.81	863.95	907.15
	Monthly	1,540.01	1,617.01	1,697.86	1,782.75	1,871.89	1,965.48
	Annually	18,480.08	19,404.08	20,374.29	21,393.00	22,462.65	23,585.78
4	Hourly	9.33	9.80	10.29	10.80	11.34	11.91
	Bi-Weekly	746.31	783.63	822.81	863.95	907.15	952.50
	Monthly	1,617.01	1,697.86	1,782.75	1,871.89	1,965.48	2,063.76
	Annually	19,404.08	20,374.29	21,393.00	22,462.65	23,585.78	24,765.07
5	Hourly	9.80	10.29	10.80	11.34	11.91	12.50
	Bi-Weekly	783.63	822.81	863.95	907.15	952.50	1,000.13
	Monthly	1,697.86	1,782.75	1,871.89	1,965.48	2,063.76	2,166.94
	Annually	20,374.29	21,393.00	22,462.65	23,585.78	24,765.07	26,003.33
6	Hourly	10.29	10.80	11.34	11.91	12.50	13.13
	Bi-Weekly	822.81	863.95	907.15	952.50	1,000.13	1,050.13
	Monthly	1,782.75	1,871.89	1,965.48	2,063.76	2,166.94	2,275.29
	Annually	21,393.00	22,462.65	23,585.78	24,765.07	26,003.33	27,303.49
7	Hourly	10.80	11.34	11.91	12.50	13.13	13.78
	Bi-Weekly	863.95	907.15	952.50	1,000.13	1,050.13	1,102.64
	Monthly	1,871.89	1,965.48	2,063.76	2,166.94	2,275.29	2,389.06
	Annually	22,462.65	23,585.78	24,765.07	26,003.33	27,303.49	28,668.67
8	Hourly	11.34	11.91	12.50	13.13	13.78	14.47
	Bi-Weekly	907.15	952.50	1,000.13	1,050.13	1,102.64	1,157.77
	Monthly	1,965.48	2,063.76	2,166.94	2,275.29	2,389.06	2,508.51
	Annually	23,585.78	24,765.07	26,003.33	27,303.49	28,668.67	30,102.10
9	Hourly	11.91	12.50	13.13	13.78	14.47	15.20
	Bi-Weekly	952.50	1,000.13	1,050.13	1,102.64	1,157.77	1,215.66
	Monthly	2,063.76	2,166.94	2,275.29	2,389.06	2,508.51	2,633.93
	Annually	24,765.07	26,003.33	27,303.49	28,668.67	30,102.10	31,607.20
10	Hourly	12.50	13.13	13.78	14.47	15.20	15.96
	Bi-Weekly	1,000.13	1,050.13	1,102.64	1,157.77	1,215.66	1,276.44
	Monthly	2,166.94	2,275.29	2,389.06	2,508.51	2,633.93	2,765.63
	Annually	26,003.33	27,303.49	28,668.67	30,102.10	31,607.20	33,187.56
11	Hourly	13.13	13.78	14.47	15.20	15.96	16.75
	Bi-Weekly	1,050.13	1,102.64	1,157.77	1,215.66	1,276.44	1,340.27
	Monthly	2,275.29	2,389.06	2,508.51	2,633.93	2,765.63	2,903.91
	Annually	27,303.49	28,668.67	30,102.10	31,607.20	33,187.56	34,846.94

RANGE		Step A	Step B	Step C	Step D	Step E	Step F
12	Hourly	13.78	14.47	15.20	15.96	16.75	17.59
	Bi-Weekly	1,102.64	1,157.77	1,215.66	1,276.44	1,340.27	1,407.28
	Monthly	2,389.06	2,508.51	2,633.93	2,765.63	2,903.91	3,049.11
	Annually	28,668.67	30,102.10	31,607.20	33,187.56	34,846.94	36,589.29
13	Hourly	14.47	15.20	15.96	16.75	17.59	18.47
	Bi-Weekly	1,157.77	1,215.66	1,276.44	1,340.27	1,407.28	1,477.64
	Monthly	2,508.51	2,633.93	2,765.63	2,903.91	3,049.11	3,201.56
	Annually	30,102.10	31,607.20	33,187.56	34,846.94	36,589.29	38,418.75
14	Hourly	15.20	15.96	16.75	17.59	18.47	19.39
	Bi-Weekly	1,215.66	1,276.44	1,340.27	1,407.28	1,477.64	1,551.53
	Monthly	2,633.93	2,765.63	2,903.91	3,049.11	3,201.56	3,361.64
	Annually	31,607.20	33,187.56	34,846.94	36,589.29	38,418.75	40,339.69
15	Hourly	15.96	16.75	17.59	18.47	19.39	20.36
	Bi-Weekly	1,276.44	1,340.27	1,407.28	1,477.64	1,551.53	1,629.10
	Monthly	2,765.63	2,903.91	3,049.11	3,201.56	3,361.64	3,529.72
	Annually	33,187.56	34,846.94	36,589.29	38,418.75	40,339.69	42,356.68
16	Hourly	16.75	17.59	18.47	19.39	20.36	21.38
	Bi-Weekly	1,340.27	1,407.28	1,477.64	1,551.53	1,629.10	1,710.56
	Monthly	2,903.91	3,049.11	3,201.56	3,361.64	3,529.72	3,706.21
	Annually	34,846.94	36,589.29	38,418.75	40,339.69	42,356.68	44,474.51
17	Hourly	17.59	18.47	19.39	20.36	21.38	22.45
	Bi-Weekly	1,407.28	1,477.64	1,551.53	1,629.10	1,710.56	1,796.09
	Monthly	3,049.11	3,201.56	3,361.64	3,529.72	3,706.21	3,891.52
	Annually	36,589.29	38,418.75	40,339.69	42,356.68	44,474.51	46,698.24
18	Hourly	18.47	19.39	20.36	21.38	22.45	23.57
	Bi-Weekly	1,477.64	1,551.53	1,629.10	1,710.56	1,796.09	1,885.89
	Monthly	3,201.56	3,361.64	3,529.72	3,706.21	3,891.52	4,086.10
	Annually	38,418.75	40,339.69	42,356.68	44,474.51	46,698.24	49,033.15
19	Hourly	19.39	20.36	21.38	22.45	23.57	24.75
	Bi-Weekly	1,551.53	1,629.10	1,710.56	1,796.09	1,885.89	1,980.18
	Monthly	3,361.64	3,529.72	3,706.21	3,891.52	4,086.10	4,290.40
	Annually	40,339.69	42,356.68	44,474.51	46,698.24	49,033.15	51,484.81
20	Hourly	20.36	21.38	22.45	23.57	24.75	25.99
	Bi-Weekly	1,629.10	1,710.56	1,796.09	1,885.89	1,980.18	2,079.19
	Monthly	3,529.72	3,706.21	3,891.52	4,086.10	4,290.40	4,504.92
	Annually	42,356.68	44,474.51	46,698.24	49,033.15	51,484.81	54,059.05
21	Hourly	21.38	22.45	23.57	24.75	25.99	27.29
	Bi-Weekly	1,710.56	1,796.09	1,885.89	1,980.18	2,079.19	2,183.15
	Monthly	3,706.21	3,891.52	4,086.10	4,290.40	4,504.92	4,730.17
	Annually	44,474.51	46,698.24	49,033.15	51,484.81	54,059.05	56,762.00
22	Hourly	22.45	23.57	24.75	25.99	27.29	28.65
	Bi-Weekly	1,796.09	1,885.89	1,980.18	2,079.19	2,183.15	2,292.31
	Monthly	3,891.52	4,086.10	4,290.40	4,504.92	4,730.17	4,966.67
	Annually	46,698.24	49,033.15	51,484.81	54,059.05	56,762.00	59,600.10

RANGE		Step A	Step B	Step C	Step D	Step E	Step F
23	Hourly	23.57	24.75	25.99	27.29	28.65	30.09
	Bi-Weekly	1,885.89	1,980.18	2,079.19	2,183.15	2,292.31	2,406.93
	Monthly	4,086.10	4,290.40	4,504.92	4,730.17	4,966.67	5,215.01
	Annually	49,033.15	51,484.81	54,059.05	56,762.00	59,600.10	62,580.10
24	Hourly	24.75	25.99	27.29	28.65	30.09	31.59
	Bi-Weekly	1,980.18	2,079.19	2,183.15	2,292.31	2,406.93	2,527.27
	Monthly	4,290.40	4,504.92	4,730.17	4,966.67	5,215.01	5,475.76
	Annually	51,484.81	54,059.05	56,762.00	59,600.10	62,580.10	65,709.11
25	Hourly	25.99	27.29	28.65	30.09	31.59	33.17
	Bi-Weekly	2,079.19	2,183.15	2,292.31	2,406.93	2,527.27	2,653.64
	Monthly	4,504.92	4,730.17	4,966.67	5,215.01	5,475.76	5,749.55
	Annually	54,059.05	56,762.00	59,600.10	62,580.10	65,709.11	68,994.56
26	Hourly	27.29	28.65	30.09	31.59	33.17	34.83
	Bi-Weekly	2,183.15	2,292.31	2,406.93	2,527.27	2,653.64	2,786.32
	Monthly	4,730.17	4,966.67	5,215.01	5,475.76	5,749.55	6,037.02
	Annually	56,762.00	59,600.10	62,580.10	65,709.11	68,994.56	72,444.29
27	Hourly	28.65	30.09	31.59	33.17	34.83	36.57
	Bi-Weekly	2,292.31	2,406.93	2,527.27	2,653.64	2,786.32	2,925.63
	Monthly	4,966.67	5,215.01	5,475.76	5,749.55	6,037.02	6,338.88
	Annually	59,600.10	62,580.10	65,709.11	68,994.56	72,444.29	76,066.51
28	Hourly	30.09	31.59	33.17	34.83	36.57	38.40
	Bi-Weekly	2,406.93	2,527.27	2,653.64	2,786.32	2,925.63	3,071.92
	Monthly	5,215.01	5,475.76	5,749.55	6,037.02	6,338.88	6,655.82
	Annually	62,580.10	65,709.11	68,994.56	72,444.29	76,066.51	79,869.83
29	Hourly	31.59	33.17	34.83	36.57	38.40	40.32
	Bi-Weekly	2,527.27	2,653.64	2,786.32	2,925.63	3,071.92	3,225.51
	Monthly	5,475.76	5,749.55	6,037.02	6,338.88	6,655.82	6,988.61
	Annually	65,709.11	68,994.56	72,444.29	76,066.51	79,869.83	83,863.32
30	Hourly	33.17	34.83	36.57	38.40	40.32	42.33
	Bi-Weekly	2,653.64	2,786.32	2,925.63	3,071.92	3,225.51	3,386.79
	Monthly	5,749.55	6,037.02	6,338.88	6,655.82	6,988.61	7,338.04
	Annually	68,994.56	72,444.29	76,066.51	79,869.83	83,863.32	88,056.49
31	Hourly	34.83	36.57	38.40	40.32	42.33	44.45
	Bi-Weekly	2,786.32	2,925.63	3,071.92	3,225.51	3,386.79	3,556.13
	Monthly	6,037.02	6,338.88	6,655.82	6,988.61	7,338.04	7,704.94
	Annually	72,444.29	76,066.51	79,869.83	83,863.32	88,056.49	92,459.31
32	Hourly	36.57	38.40	40.32	42.33	44.45	46.67
	Bi-Weekly	2,925.63	3,071.92	3,225.51	3,386.79	3,556.13	3,733.93
	Monthly	6,338.88	6,655.82	6,988.61	7,338.04	7,704.94	8,090.19
	Annually	76,066.51	79,869.83	83,863.32	88,056.49	92,459.31	97,082.28
33	Hourly	38.40	40.32	42.33	44.45	46.67	49.01
	Bi-Weekly	3,071.92	3,225.51	3,386.79	3,556.13	3,733.93	3,920.63
	Monthly	6,655.82	6,988.61	7,338.04	7,704.94	8,090.19	8,494.70
	Annually	79,869.83	83,863.32	88,056.49	92,459.31	97,082.28	101,936.39

RANGE		Step A	Step B	Step C	Step D	Step E	Step F
34	Hourly	40.32	42.33	44.45	46.67	49.01	51.46
	Bi-Weekly	3,225.51	3,386.79	3,556.13	3,733.93	3,920.63	4,116.66
	Monthly	6,988.61	7,338.04	7,704.94	8,090.19	8,494.70	8,919.43
	Annually	83,863.32	88,056.49	92,459.31	97,082.28	101,936.39	107,033.21
35	Hourly	42.33	44.45	46.67	49.01	51.46	54.03
	Bi-Weekly	3,386.79	3,556.13	3,733.93	3,920.63	4,116.66	4,322.50
	Monthly	7,338.04	7,704.94	8,090.19	8,494.70	8,919.43	9,365.41
	Annually	88,056.49	92,459.31	97,082.28	101,936.39	107,033.21	112,384.87
36	Hourly	44.45	46.67	49.01	51.46	54.03	56.73
	Bi-Weekly	3,556.13	3,733.93	3,920.63	4,116.66	4,322.50	4,538.62
	Monthly	7,704.94	8,090.19	8,494.70	8,919.43	9,365.41	9,833.68
	Annually	92,459.31	97,082.28	101,936.39	107,033.21	112,384.87	118,004.12
37	Hourly	46.67	49.01	51.46	54.03	56.73	59.57
	Bi-Weekly	3,733.93	3,920.63	4,116.66	4,322.50	4,538.62	4,765.55
	Monthly	8,090.19	8,494.70	8,919.43	9,365.41	9,833.68	10,325.36
	Annually	97,082.28	101,936.39	107,033.21	112,384.87	118,004.12	123,904.32
38	Hourly	49.01	51.46	54.03	56.73	59.57	62.55
	Bi-Weekly	3,920.63	4,116.66	4,322.50	4,538.62	4,765.55	5,003.83
	Monthly	8,494.70	8,919.43	9,365.41	9,833.68	10,325.36	10,841.63
	Annually	101,936.39	107,033.21	112,384.87	118,004.12	123,904.32	130,099.54
39	Hourly	51.46	54.03	56.73	59.57	62.55	65.68
	Bi-Weekly	4,116.66	4,322.50	4,538.62	4,765.55	5,003.83	5,254.02
	Monthly	8,919.43	9,365.41	9,833.68	10,325.36	10,841.63	11,383.71
	Annually	107,033.21	112,384.87	118,004.12	123,904.32	130,099.54	136,604.52
40	Hourly	54.03	56.73	59.57	62.55	65.68	68.96
	Bi-Weekly	4,322.50	4,538.62	4,765.55	5,003.83	5,254.02	5,516.72
	Monthly	9,365.41	9,833.68	10,325.36	10,841.63	11,383.71	11,952.90
	Annually	112,384.87	118,004.12	123,904.32	130,099.54	136,604.52	143,434.74
41	Hourly	56.73	59.57	62.55	65.68	68.96	72.41
	Bi-Weekly	4,538.62	4,765.55	5,003.83	5,254.02	5,516.72	5,792.56
	Monthly	9,833.68	10,325.36	10,841.63	11,383.71	11,952.90	12,550.54
	Annually	118,004.12	123,904.32	130,099.54	136,604.52	143,434.74	150,606.48
42	Hourly	59.57	62.55	65.68	68.96	72.41	76.03
	Bi-Weekly	4,765.55	5,003.83	5,254.02	5,516.72	5,792.56	6,082.18
	Monthly	10,325.36	10,841.63	11,383.71	11,952.90	12,550.54	13,178.07
	Annually	123,904.32	130,099.54	136,604.52	143,434.74	150,606.48	158,136.80
43	Hourly	62.55	65.68	68.96	72.41	76.03	79.83
	Bi-Weekly	5,003.83	5,254.02	5,516.72	5,792.56	6,082.18	6,386.29
	Monthly	10,841.63	11,383.71	11,952.90	12,550.54	13,178.07	13,836.97
	Annually	130,099.54	136,604.52	143,434.74	150,606.48	158,136.80	166,043.64
44	Hourly	65.68	68.96	72.41	76.03	79.83	83.82
	Bi-Weekly	5,254.02	5,516.72	5,792.56	6,082.18	6,386.29	6,705.61
	Monthly	11,383.71	11,952.90	12,550.54	13,178.07	13,836.97	14,528.82
	Annually	136,604.52	143,434.74	150,606.48	158,136.80	166,043.64	174,345.83

RANGE		Step A	Step B	Step C	Step D	Step E	Step F
45	Hourly	68.96	72.41	76.03	79.83	83.82	88.01
	Bi-Weekly	5,516.72	5,792.56	6,082.18	6,386.29	6,705.61	7,040.89
	Monthly	11,952.90	12,550.54	13,178.07	13,836.97	14,528.82	15,255.26
	Annually	143,434.74	150,606.48	158,136.80	166,043.64	174,345.83	183,063.12
46	Hourly	72.41	76.03	79.83	83.82	88.01	92.41
	Bi-Weekly	5,792.56	6,082.18	6,386.29	6,705.61	7,040.89	7,392.93
	Monthly	12,550.54	13,178.07	13,836.97	14,528.82	15,255.26	16,018.02
	Annually	150,606.48	158,136.80	166,043.64	174,345.83	183,063.12	192,216.27
47	Hourly	76.03	79.83	83.82	88.01	92.41	97.03
	Bi-Weekly	6,082.18	6,386.29	6,705.61	7,040.89	7,392.93	7,762.58
	Monthly	13,178.07	13,836.97	14,528.82	15,255.26	16,018.02	16,818.92
	Annually	158,136.80	166,043.64	174,345.83	183,063.12	192,216.27	201,827.09
48	Hourly	79.83	83.82	88.01	92.41	97.03	101.88
	Bi-Weekly	6,386.29	6,705.61	7,040.89	7,392.93	7,762.58	8,150.71
	Monthly	13,836.97	14,528.82	15,255.26	16,018.02	16,818.92	17,659.87
	Annually	166,043.64	174,345.83	183,063.12	192,216.27	201,827.09	211,918.44
49	Hourly	83.82	88.01	92.41	97.03	101.88	106.98
	Bi-Weekly	6,705.61	7,040.89	7,392.93	7,762.58	8,150.71	8,558.24
	Monthly	14,528.82	15,255.26	16,018.02	16,818.92	17,659.87	18,542.86
	Annually	174,345.83	183,063.12	192,216.27	201,827.09	211,918.44	222,514.36
50	Hourly	88.01	92.41	97.03	101.88	106.98	112.33
	Bi-Weekly	7,040.89	7,392.93	7,762.58	8,150.71	8,558.24	8,986.16
	Monthly	15,255.26	16,018.02	16,818.92	17,659.87	18,542.86	19,470.01
	Annually	183,063.12	192,216.27	201,827.09	211,918.44	222,514.36	233,640.08

City of Calimesa
Salary Schedule - FIRE Effective: 7/3/2021

Council Approved: 6/21/21

RANGE		Step A	Step B	Step C	Step D	Step E	Step F
F - 2	<u>Stipend for each 24 hr shift</u>	100.00	N/A	N/A	N/A	N/A	N/A
Reserve Firefighter							
	<u>Hourly</u>						
F - 4	Hourly	15.00	15.75	16.54	17.37	18.23	19.15
Firefighter/EMT	Bi-Weekly	1,725.19	1,811.45	1,902.02	1,997.12	2,096.97	2,201.82
	Monthly	3,737.90	3,924.80	4,121.04	4,327.09	4,543.45	4,770.62
	Annually	44,854.85	47,097.59	49,452.47	51,925.09	54,521.35	57,247.41
F - 5	Hourly	16.67	17.50	18.38	19.29	20.26	21.27
Firefighter/Paramedic	Bi-Weekly	1,916.71	2,012.55	2,113.18	2,218.84	2,329.78	2,446.27
	Monthly	4,152.88	4,360.52	4,578.55	4,807.48	5,047.85	5,300.24
	Annually	49,834.56	52,326.29	54,942.61	57,689.74	60,574.22	63,602.94
F - 8	Hourly	17.72	18.61	19.54	20.51	21.54	22.62
Captain/EMT	Bi-Weekly	2,037.84	2,139.73	2,246.72	2,359.06	2,477.01	2,600.86
	Monthly	4,415.32	4,636.09	4,867.89	5,111.29	5,366.85	5,635.20
	Annually	52,983.88	55,633.07	58,414.73	61,335.46	64,402.23	67,622.35
F - 9 (non-exempt)	Hourly	19.49	20.47	21.49	22.57	23.69	24.88
Battalion Chief	Bi-Weekly	2,241.66	2,353.75	2,471.43	2,595.01	2,724.76	2,860.99
	Monthly	4,856.94	5,099.78	5,354.77	5,622.51	5,903.64	6,198.82
	Annually	58,283.24	61,197.41	64,257.28	67,470.14	70,843.65	74,385.83
F - 9 (exempt)	Hourly	28.03	29.43	30.91	32.45	34.07	35.78
Battalion Chief	Bi-Weekly	2,242.56	2,354.68	2,472.42	2,596.04	2,725.84	2,862.13
	Monthly	4,858.87	5,101.82	5,356.91	5,624.75	5,905.99	6,201.29
	Annually	58,306.47	61,221.79	64,282.88	67,497.03	70,871.88	74,415.47
F - 10	Hourly	33.62	35.31	37.07	38.92	40.87	42.91
Deputy Chief	Bi-Weekly	2,689.99	2,824.49	2,965.71	3,114.00	3,269.70	3,433.18
	Monthly	5,828.31	6,119.72	6,425.71	6,746.99	7,084.34	7,438.56
	Annually	69,939.68	73,436.66	77,108.49	80,963.92	85,012.12	89,262.72
F - 11	Hourly	40.35	42.37	44.49	46.71	49.05	51.50
Fire Chief	Bi-Weekly	3,228.14	3,389.55	3,559.03	3,736.98	3,923.83	4,120.02
	Monthly	6,994.31	7,344.02	7,711.23	8,096.79	8,501.63	8,926.71
	Annually	83,931.71	88,128.30	92,534.71	97,161.45	102,019.52	107,120.50

Capital Improvement Program

Introduction:

The City of Calimesa’s Capital Improvement Program (CIP) covers the five-year fiscal year period of 2021-22 through 2025-26. Because many capital projects are typically long-term in nature, taking multiple years to complete, only the projected current year (2021-22) amounts to be spent (that have not been previously appropriated) are shown as new appropriations in the respective Special Revenue Funds (see the Special Revenue Funds section of this budget document). Amounts related to ongoing projects in a prior year, are shown as “spent” (included in the estimated actuals) in the 2020-21 Fiscal Year, however, any remaining project funding is reappropriated to the following year; i.e., carried forward from 2020-21 to 2021-22 as part of closing out the fiscal year. In addition, the CIP is a “rolling” five-year plan wherein as the current year comes to a close, another fiscal year is added on to the end of the plan. Keep in mind that on an annual basis the plan is updated and amended to respond to Council priorities, the needs of the community and current development.

Challenges associated with the five-year CIP include an increased workload for a relatively small number of City staff who are managing and accounting for the CIP. Furthermore, residential and commercial construction, as well as new home sales are occurring after a multi-year lag, and this growth will continue to necessitate additional capital projects and demands on staff. While these challenges are real, the City is fortunate to be in a situation that continues to provide opportunities for investment in its infrastructure now and in the future.

Over the next five years the City is projecting to expend \$93.18 million on capital projects; \$72.07 million as reflected in the CIP Funding Schedule (see two pages following carryover recap), as well as an estimated \$21.11 million in carry over balances (see following page).

Sources of future revenue include Measure A sales tax override payments, grants already approved for the City, SB 1 (RMRA) annual allocations and development impact fees based on developments already approved and/or in process.

Categorically, the City’s 2022-2026 CIP, including estimated carry over funding, will be spent on:

\$ 8.14	Storm Drain
84.64	Street Improvements
<u>0.40</u>	Facilities
<u>\$ 93.18</u>	Total (All numbers reflected in millions)

However, as noted above, the CIP will continue to be revised as community needs evolve and the exact timing of future development is known.

Projects in progress include:

- Calimesa Creek and Storm Drain Improvements
- County Line Road Street Improvements (Calimesa Blvd. and County Line Road)
- County Line Road Corridor Improvement Project (Park Ave. to Bryant)
- Cherry Valley Interchange Improvements

The following pages reflect, in detail, the projects in progress, as well as the projects commencing in the 2021-22 Fiscal Year and beyond.

CITY OF CALIMESA
Fiscal Year 2020-21 Capital Improvement Plan Carryovers
into Fiscal year 2021-22 Budget

Expenditures		Detail by Fund
Revenue		
Flood/Drainage (32)	Carryover from 20-21: Riverside County Flood Control - Calimesa Creek	7,220,638
Street and Traffic (36)	Carryover from 20-21: Balance of Grant funding and local funding - CLR/Calimesa Blvd	1,757,032
	Carryover from 20-21: Local funds due on CLR Corridor Improvement Project	3,290,750
	Carryover from 20-21: Grant funds due on CLR Corridor Improvement Project (LPP/MSRC)	3,797,000
	Carryover from 20-21: Developer Contribution for Cherry Valley Interchange	2,338,884
		18,404,304
		18,404,304
Expenditures		
Measure A (25)	Carryover from 20-21: California St. Rehabilitation - Ave L to CLR	120,000
	Carryover from 19-20: CLR California to Bryant	70,000
	Carryover from 19-20: CLR Paving 3rd to California	135,000
Flood/Drainage (32)	Carryover 20-21: Calimesa Creek	8,183,687
Admin Facilities (33)	Carryover 20-21: City Hall facilities planning	10,000
Library Facilities (34)	Carryover 20-21: Library facilities planning	12,500
Street and Traffic (36)	Carryover from 20-21: County Line Road/Calimesa Blvd Intersection	2,059,566
	Carryover from 20-21: CLR Corridor Improvement Project	8,182,384
	Carryover from 20-21: Cherry Valley Interchange Planning	2,338,884
		21,112,021
		21,112,021

Note: These numbers are estimates and do not reflect all activity for 2020-21. Actual carryovers will vary. The purpose of this schedule is to show that many projects are in progress and are not being rebudgeted, but are being carried over into 2021-22.

City of Calimesa
Five Year Capital Improvement Program
FY 2022-2026
Funding Schedule
(continued on next page)

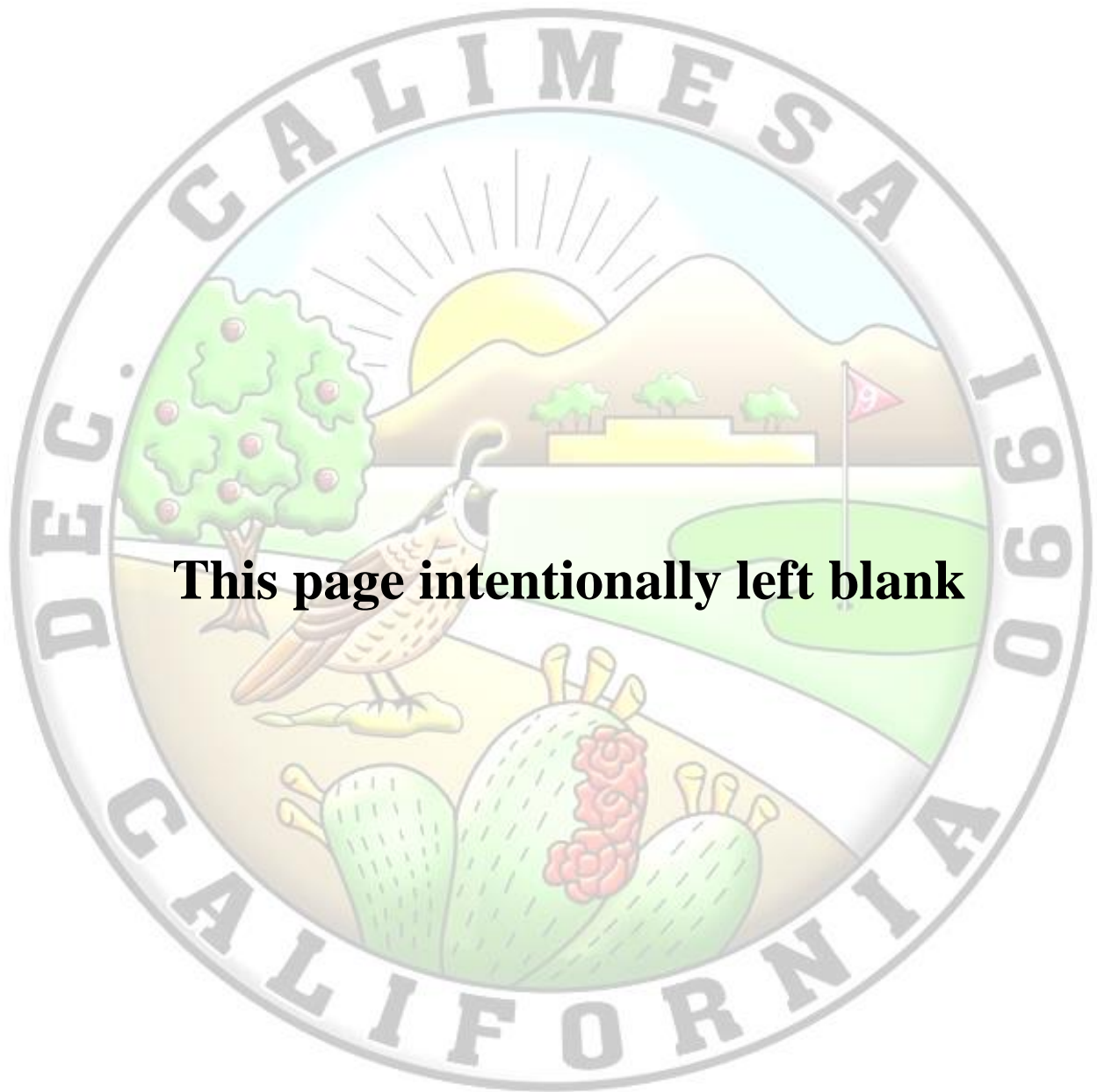
Project Description	2021-22	2022-23	2023-24	2024-25	2025-26
Calimesa Creek and Storm Drain Improvements (Balance of Prior Appropriation to carry over from 2020-21)*	-	-	-	-	-
County Line Road / Calimesa Blvd Intersection (Balance of Prior Appropriation to carry over from 2020-21)*	-	-	-	-	-
County Line Road Intersections and Other Improvements (Balance of Prior Appropriation to carry over from 2020-21)*	-	-	-	-	-
Cherry Valley Interchange (Balance of Prior Appropriation to carry over from 2020-21)*	-	-	-	-	-
Project Approval and Environmental Documents Plans, Specifications and Estimates	-	3,700,000	-	-	-
Right-of-Way Acquisition	-	2,000,000	6,400,000	-	-
Construction	-	-	-	21,250,000	21,250,000
Calimesa Blvd. Realignment near Cherry Vally Blvd. Design, Engineering and Right-of-Way	150,000	-	-	-	-
County Line Road Interchange (Balance of Prior Appropriation to carry over from 2020-21)*	-	-	-	-	-
Project Study Report	-	500,000	-	-	-
Project Approval and Environmental Documents Plans, Specifications and Estimates	-	-	1,000,000	2,000,000	1,000,000
Roberts Road/County Line Road Improvements**	-	-	-	-	-
Design, Engineering and Right-of-Way	-	-	580,000	2,280,000	-
Construction	-	-	-	-	3,600,000
Singleton Road Interchange - Interim Improvements (phase 1) Plans, Specifications and Estimates	-	-	-	-	-
Construction (no ROW required)	2,000,000	-	-	-	-
Singleton Road Interchange - Ultimate Improvements Plans, Specifications and Estimates	-	-	500,000	-	-
Project Approval and Environmental Documents	-	-	-	2,000,000	-
Sandalwood Interchange** Project Study Report	-	-	-	-	500,000
County Line Rd. Paving - 3rd to California (Balance of Prior Appropriation to carry over from 2020-21)*	-	-	-	-	-
County Line Rd. Paving - California to Bryant (Balance of Prior Appropriation to carry over from 2020-21)*	-	-	-	-	-
California Street Pavement Rehabilitation and Slurry (Balance of Prior Appropriation to carry over from 2020-21)*	14,400	-	-	-	-
Citywide Pavement Rehabilitation	180,000	180,000	180,000	180,000	180,000
Library - Planning/Architectural Design	50,000	-	-	-	-
City Hall Expansion Project	350,000	-	-	-	-
Drainage Master Plan**	-	-	-	-	-
Totals:	2,794,400	6,380,000	8,660,000	27,710,000	26,530,000

*Carry over balances are not reflected in the 5-year CIP totals; c/o are previously approved appropriations and secured funding
See previous page for listing of Carryover Projects
**No funding appropriated - project pending

City of Calimesa
Five Year Capital Improvement Program
FY 2022-2026
Funding Schedule
(continued from prior page)

Project Description	Total	Funding Source	Amount
Calimesa Creek and Storm Drain Improvements (Balance of Prior Appropriation to carry over from 2020-21)*	-	Storm Drainage DIF Riverside County Flood Control EPA Grant	- - -
Project Total Cost	-	Project Total Funding	-
County Line Road / Calimesa Blvd Intersection (Balance of Prior Appropriation to carry over from 2020-21)*	-	Traffic Imp. DIF Local Contribution SAFTEALU Grant	- - -
Project Total Cost	-	Project Total Funding	-
County Line Road Intersections and Other Improvements (Balance of Prior Appropriation to carry over from 2020-21)*	-	Traffic Imp. DIF Developer Contribution Local Contribution (AQMD, MSRC, RMRA) Local Program Partnership Grant	- - - -
Project Total Cost	-	Project Total Funding	-
Cherry Valley Interchange (Balance of Prior Appropriation to carry over from 2020-21)*	54,600,000	Developer Contribution-TUMF Credits CMAQ Grant Traffic Imp. DIF WRCOG - Zone and Settlement	48,900,000 500,000 150,000 3,100,000
Calimesa Blvd. Realignment near Cherry Vally Blvd. Design, Engineering and Right-of-Way	150,000	Local Contribution (SunnyCal) Local Contribution (Shopoff) Construction Funding in progress	1,000,000 1,100,000 -
Project Total Cost	54,750,000	Project Total Funding	54,750,000
County Line Road Interchange	4,500,000	Traffic Imp. DIF TUMF - Zone allocations Local Contribution	- 4,250,000 250,000
Project Total Cost	4,500,000	Project Total Funding	4,500,000
Roberts Road/County Line Road Improvements Design, Engineering and Right-of-Way Construction	2,860,000 3,600,000	Traffic Imp. DIF Local Contribution	6,460,000
Project Total Cost	6,460,000	Project Total Funding	6,460,000
Singleton Road Interchange - Interim Improvements	2,050,000	Traffic Imp. DIF	50,000
Singleton Road Interchange - Ultimate Improvements	2,500,000	TUMF - Zone allocations	4,500,000
Project Total Cost	4,550,000	Project Total Funding	4,550,000
Sandalwood Interchange	500,000	Traffic Imp. DIF TUMF - Zone allocations	- 500,000
Project Total Cost	500,000	Project Total Funding	500,000
County Line Rd. Paving - 3rd to California (Balance of Prior Appropriation to carry over from 2020-21)*	-	Measure A	-
County Line Rd. Paving - California to Bryant (Balance of Prior Appropriation to carry over from 2020-21)*	-	Measure A	-
California Street Pavement Rehabilitation and Slurry (Balance of Prior Appropriation to carry over from 2020-21)*	14,400	Measure A	14,400
Citywide Pavement Rehabilitation	900,000	Measure A	900,000
Project Total Cost	914,400	Project Total Funding	914,400
Library - Planning/Architectural City Hall Expansion Project	50,000 350,000	Library DIF/Admin DIF Admin DIF	50,000 350,000
Project Total Cost	400,000	Project Total Funding	400,000
Drainage Master Plan**	-	Flood Control DIF Riverside County Flood Control	- -
Project Total Cost	-	Project Total Funding	-
Totals:	72,074,400		72,074,400

*Carry over balances are not reflected in the 5-year CIP totals; c/o are previously approved appropriations and secured funding
See previous page for listing of Carryover Projects
**No funding appropriated - project pending



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Cost Allocation Plan

Introduction:

Every governmental organization in the United States, which receives federal dollars in any substantial form, must have an objective cost allocation plan for distributing administrative overhead. Many states and counties also require the existence of such a plan to substantiate charges for administrative costs to programs that are state or county grant funded. A cost allocation plan may not be required if no administrative costs are allocated to funds or departments receiving other governmental revenue.

The City of Calimesa (the City) has numerous special revenue funds which receive money from other governments, developers (fees), property tax assessments for special districts, donations, and other funding sources independent of General Fund activities. As a result, periodic updating of the City's cost allocation plan is essential.

Methodology:

Administrative overhead typically includes line items for various general government functions such as City Clerk, Human Resources, Risk Management (and related insurances), Information Technology, Finance, facilities (including utilities and communications), and other items of a service or support nature which theoretically benefit other departments, programs, and funds. While the City Manager's Department is clearly an administrative function, its purpose is not to directly support activities of other operations but rather to oversee all activities of a city in more of an indirect manner. As a result, City Manager Department costs are not typically allocated to others. However, the Public Works and Engineering Departments often spend time administering projects, grants and related programs and, thus a portion of their time is allocated to those specific programs and funds.

Table 1: Typical factors used to allocate overhead costs

Type of costs	Factors used to calculate overhead costs
Maintenance and janitorial	Square footage
Electric and other externally provided utilities	Square footage
Accounting	Actual expenses or number of transactions
Budget	Actual expenses, budgeted expenses or number of staff (FTE)
Payroll	Number of staff (FTE) or payroll warrants
Human resources	Number of staff (FTE)
IT services	Number of computers, servers, databases or ports
Legal – indirect costs	Actual expenses or hours worked
Insurance	Number of staff (FTE), claims or loss history, square footage, property values insured, and risk factor
Accounts payable	Number of transactions (including vouchers or invoices)
Purchasing	Number of transactions (procurements)

Sources: OMB Circular A-87 & studies by other auditors and consultants.

While the above Table contains and suggests certain allocation criteria, the related factors are not precise requirements and vary greatly from government to government, depending on budget size, number of employees,

the nature of facilities, the nature of operational activities, and other overhead components. Each entity has unique characteristics which necessitate customized approaches in allocating costs.

Cost centers selected for the City which appear to suit allocation are:

- Information Technology
- Non-Departmental (facilities, utilities, etc.)
- City Clerk General Operations
- City Clerk – Human Resources
- City Clerk – Risk Management
- Finance
- Public Works (project/program related only)
- Engineering (project/program related only)

Allocation factors used in determining the related methodology include (by cost center):

- Information Technology - 50% based on the number of general ledger transactions and 50% based on the number of employees in each department or fund.
- Non-Departmental (facilities, utilities, etc.) – 50% based on budget size and 50% based on number of employees
- City Clerk General Operations – 100% number of agenda items
- City Clerk – Human Resources – 100% number of employees including those on contract
- City Clerk – Risk Management – 100% number of employees including contract
- Finance – 50% based on number of general ledger transactions and 50% based on budget size.
- Public Works – 7.5% to the City’s Capital Improvement Program
- Engineering – 5% to the City’s Capital Improvement Program

Additional standard cost allocation methodologies prescribe a “step-down” approach for allocating costs internally among the overhead departments being allocated to other departments, programs, and funds. Generally, this methodology would begin the step-down with departments that clearly benefit all citywide activities such as information technology and non-departmental (facilities, utilities, etc.). The order of “step-down” for the City’s cost allocation plan is:

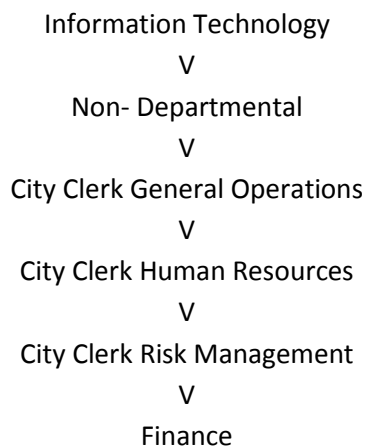


Table 2: Overhead Departments' Allocation of Costs to Other Funds

Allocated Costs									
Fund #	Fund Name	Info. Tech.	Non-Dept.	C Clerk Gen Op	C Clerk HR	C Clerk RM	Finance	PW/Eng.	Total
14	Special Law Enforce.	\$ 769	\$ 939	\$ -	\$ -	\$ -	\$ 4,628	\$ -	\$ 6,336
19	Library Support Fund	769	149	3,710	-	-	2,147	-	6,775
20	Capital Projects	-	-	-	-	-	-	-	-
21	AQMD	-	-	-	-	-	70	-	70
22	Road Maint & Rehab (SB1)	-	-	-	-	-	-	-	-
24	Gas Tax	2,307	4,437	5,920	5,198	-	4,578	-	22,440
25	Measure A	769	90	1,113	1,959	-	-	11,429	15,360
26	HOME GRANT - STATE	-	-	-	-	-	-	-	-
27	HOME GRANT - FED	-	-	-	-	-	-	-	-
28	LLMD	1,859	1,131	278	1,393	3,447	1,892	-	10,000
31	Fire Facilities Fees	769	291	-	-	-	2,593	1,833	5,486
32	Flood Control Fees	769	-	-	-	-	1,678	11,250	13,697
33	Gen Govt. Facil. Fees	769	-	-	-	-	1,678	1,833	4,280
34	Library Facil. Fees	769	-	-	-	-	1,678	1,833	4,280
35	Law Enf. Facil. Fees	769	-	-	-	-	1,678	1,833	4,280
36	Traffic Imp. Fees	769	1,331	1,484	-	-	5,861	11,250	20,695
39	Park Imp. Fees	769	-	1,855	-	-	1,678	1,833	6,135
47	CFD 2018-1 IA1	-	742	-	-	-	2,853	-	3,595
49	CFD 2012-1 IA 2	-	557	-	-	-	3,277	-	3,834
51	Public Services CFD - 1	-	742	-	-	-	2,864	-	3,606
52	CFD 2013-1 IA 1	-	769	463	-	-	1,678	-	2,910
53	CFD 2012-1 IA 1	-	769	928	-	-	2,137	-	3,834
54	CFD 2013-1 IA 3	-	33	-	-	-	1,977	-	2,010
55	CFD 2012-1 Maint.	-	769	240	-	-	1,458	-	2,467
56	CFD 2013-1 Maint.	-	769	240	-	-	1,458	-	2,467
57	CFD 2006 (summerwind)	-	769	125	-	-	2,227	-	3,121
59	CFD 2013-1 IA 2	-	769	557	-	-	1,585	-	2,911
67	SUCCESSOR AGENCY	-	-	885	-	-	7,080	-	7,965
71	CA RECYCLE	-	-	-	-	-	-	-	-
Total Costs to Other Funds		\$ 11,856	\$ 15,056	\$ 17,798	\$ 8,550	\$ 3,447	\$ 58,753	\$ 43,094	\$ 158,554

This results in \$158,554 of internal overhead budgeted appropriations being allocated to departments outside of the General Fund. Certain funds, such as Measure A, AQMD, Gas Tax, LLMD, CFDs and Successor Agency either have a cap on administrative costs and/or limited ability to pay for allocated costs. As such, certain costs have been adjusted based upon that funding source's ability to accept costs.