

2015-2016



City of Grand Terrace

Adopted Budget



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City of Grand Terrace



FY2015-16 Adopted Budget

City Council

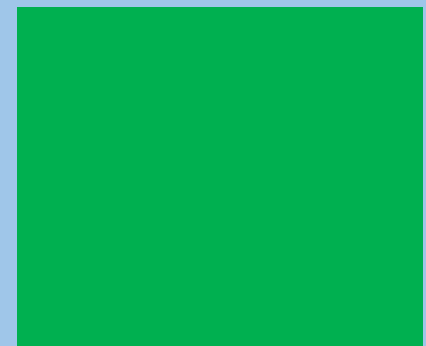
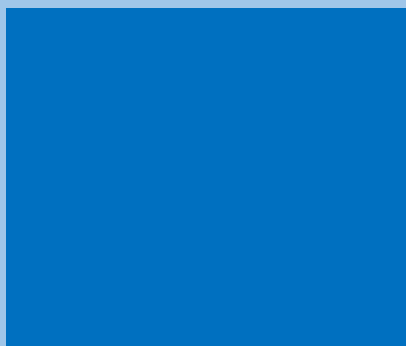
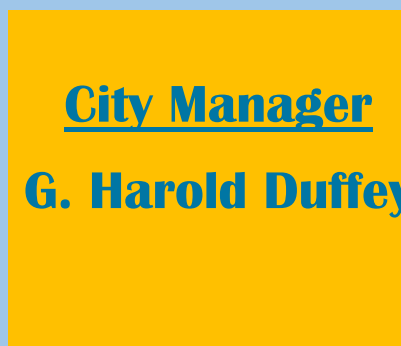
Darcy McNaboe, Mayor

Sylvia Robles, Council Member

Jackie Mitchell, Council Member

Doug Wilson, Council Member

Bill Hussey, Council Member



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CITY OF GRAND TERRACE

2030 VISION and 2014-2020 STRATEGIC PLAN

Our Mission

To preserve and protect our community and its exceptional quality of life through thoughtful planning, within the constraints of fiscally responsible government.

Our Vision

Grand Terrace is an exceptionally safe and well managed City, known for its natural beauty and recreational opportunities; a vibrant and diverse local economy; a place where residents enjoy an outstanding quality of life that fosters pride and an engaged community, encouraging families to come and remain for generations.

Our Core Values

*Open and Inclusive Government
Honesty and Integrity
Mutual Respect*

*Exceptional Customer Service
Innovation and Creativity
Positive and Productive Work Environment*

Goals

- 1. Ensure Our Fiscal Viability**
 - Commit to a Balanced Budget*
 - Identify Additional Revenue Sources*
 - Review Expenditures and Seek Savings*
 - Explore Creative Means to Provide Services*
 - Ensure Appropriate Cost Recovery for Services*
- 2. Maintain Public Safety**
 - Ensure Staff Levels for Police Services Remain Adequate for Our Community*
 - Invest in Critical Improvements to Infrastructure*
- 3. Promote Economic Development**
 - Develop Proactive Economic Development Plan to Attract New Businesses*
 - Invest in Infrastructure Needed to Support Business Attraction and Retention*
 - Prepare for Development by Updating Zoning and Development Codes including the Sign Code*
- 4. Develop and Implement Successful Partnerships**
 - Work Collaboratively with Community Groups, Private and Public Sector Agencies to Facilitate the Delivery of Services Benefitting Youth, Seniors and Our Community*
 - Work with Local, Regional and State Agencies to Secure Funding for Programs and Projects*
- 5. Engage in Proactive Communication**
 - Develop and Implement a Cost Effective Proactive Communication Program*
 - Utilize Technology and Web-Based Tools to Disseminate Information*
 - Engage the Community by Participation*

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2015-16 ADOPTED BUDGET
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Introduction



CITY OF GRAND TERRACE 2030 VISION

Our Mission

To preserve and protect our community and its exceptional quality of life through thoughtful planning, within the constraints of fiscally responsible government.

Our Vision

Grand Terrace is an exceptionally safe and well managed City, known for its natural beauty and recreational opportunities; a vibrant and diverse local economy; a place where residents enjoy an outstanding quality of life that fosters pride and an engaged community, encouraging families to come and remain for generations.

Our Core Values

*Open and Inclusive Government
Exceptional Customer Service
Honesty and Integrity
Innovation and Creativity
Mutual Respect
Positive and Productive Work Environment*



2030 VISION GOALS

1. Ensure Our Fiscal Viability

- Commit to a Balanced Budget
- Identify Additional Revenue Sources
- Review Expenditures and Seek Savings
- Explore Creative Means to Provide Services
- Ensure Appropriate Cost Recovery for Services

2. Maintain Public Safety

- Ensure Staff Levels for Police Services Remain Adequate for Our Community
- Invest in Critical Improvements to Infrastructure

3. Promote Economic Development

- Develop Proactive Economic Development Plan to Attract New Businesses
- Invest in Infrastructure Needed to Support Business Attraction and Retention
- Prepare for Development by Updating Zoning and Development Codes including the Sign Code

4. Develop and Implement Successful Partnerships

- Work Collaboratively with Community Groups, Private and Public Sector Agencies to Facilitate the Delivery of Services Benefitting Youth, Seniors & Our Community
- Work with Local, Regional and State Agencies to Secure Funding for Programs and Projects

5. Engage in Proactive Communication

- Develop and Implement a Cost Effective Proactive Communication Program
- Utilize Technology and Web-Based Tools to Disseminate Information
- Engage the Community by Participation

Grand Terrace 2030 Vision



City of Grand Terrace
City Manager's Office
22795 Barton Road
Grand Terrace, CA 92313-5295
(909) 824-6621

Honorable Mayor, City Council Members and Citizens of Grand Terrace

Introduction

The last several fiscal years have been extremely challenging for the City of Grand Terrace. Recent budgets considered by the City Council were adopted in the face of the most significant economic downturn since the Great Depression and the dissolution by the Legislature of all redevelopment activities throughout the state of California. Together, these events have shed new light on the precariousness of the City's fiscal viability, first highlighted by the San Bernardino Local Agency Formation Commission (LAFCo) in 1978 when the City first incorporated.

In addressing the structural imbalance between revenues and expenses, the City Council attempted to gain ballot box approval of a local tax measure. The measure was rejected by the voters, so Council, with the help of unanticipated, and new, revenues, focused their attention on crafting structurally-balanced budgets starting from FY2014-2015 and developed and adopted a vision for the community. Both of these initiatives have realized successes, with FY2014-2015 ending with a surplus of approximately \$477,251.

The FY2015-16 budget is structurally-balanced and requires no contribution from the General Fund Contingency Reserve to gain this status. This was made possible by staying within the fiscal "footprint" of the FY2014-2015 budget, an improving economy and certain development assumptions related to the improving economy. While taking forward-looking measures during the FY2014-2015 Mid-Year Budget Review, and preparing its FY2015-2016 budget, the City Council continued to implement the City's Vision, known as the City of Grand Terrace 2030 Vision and 2014-2020 Strategic Plan. The City Council and staff continue to provide dedicated and ongoing efforts to contain costs, seek new efficiencies and manage the City's financial affairs to continue the successful implementation of its 2030 Vision and 2014-2020 Strategic Plan.

Proposed Budget

On May 26, 2015, staff presented the City Manager's Proposed FY 2015/2016 Budget to the City Council. In years past, the budget document has included information on the General Fund, Child Care Fund and the Wastewater Fund. The FY 2015/2016 budget does not include a budget discussion, and support documentation, for the Wastewater Fund for reasons outlined in the Wastewater section below. Also included below are summary descriptions of the General Fund and Child Care Fund.

General Fund

The General Fund budget is structurally-balanced and includes a small contribution to the fund balance in the amount of \$932 as a result of successful cost containment strategies instituted over the last several years. The non-partisan state prop (LAO) published projected FY 2015-2016 property tax increases of 3-5% on a state-wide level. Importantly, the LAO has projected higher property tax increases in those areas of the state hit hardest by the Great Recession and which had high percentages of property owners receiving reassessments of the taxable value of affected properties. The Inland Empire (San Bernardino and Riverside counties) was one of the areas hit hardest by the Great Recession and property reassessments. As a result, Inland Empire cities are beginning to see some growth in property tax revenues for the first time in years. In light of this, the Grand Terrace General Fund budget contains an increase in property tax revenues of five percent (5%). In recent years, including FY 2014-2015, the adopted budget contained three percent (3%) increases in property tax revenue.

Category	FY2014-15 Actuals	FY2015-16 Adopted
Revenue	\$4,882,912	\$4,588,536
Expense	<u>4,405,661</u>	<u>4,587,604</u>
NET	\$477,251	\$932

Child Care Fund

In 2013, the City Council took steps to ensure the Child Care Fund would be self-supporting going forward and require no annual contribution from the General Fund to remain solvent. This policy determination resulted in several annual rate increases, effective July 1, 2013, to balance revenues and expenditures and maintain a minimal, but positive, fund balance through FY 2013-2014 and FY 2014-2015. For FY 2015-2016, Child Care rates were adjusted upwards by 2.5% to reflect changes in California's minimum wage law and the ongoing effort to ensure the Child Care Fund remains self-supporting.

Category	FY2014-15 Actuals	FY2015-16 Adopted
Revenue	\$1,119,684	\$1,237,609
Expense	<u>1,269,135</u>	<u>1,210,984</u>
NET	\$(149,451)	\$26,625

Wastewater Fund

Before incorporation, the community of Grand Terrace received certain sewer services, including treatment of Grand Terrace effluent, from the City of Colton Public Utility Authority. After incorporation, these services continued, with the understanding that Grand Terrace and Colton citizens would be charged the same rates for various levels of sewer services. For reasons that are unclear, sewer rates for Grand Terrace and Colton citizens never aligned as originally envisioned, leading the City of Colton to initiate litigation and demand back payments from Grand Terrace amounting to \$4 million. Through intensive negotiations, a Settlement and Release, Sewer Services and Lease agreements were entered into by both cities. The approval and adoption of these agreements by the City Councils of Grand Terrace and Colton resolved all outstanding litigation, established the same rates for the same classes of users for citizens and businesses in both communities and leased the Grand Terrace wastewater collection system to the Colton Public Utility Authority for a period of 50-years.

Importantly, the arrangements set forth in the above agreements extricated Grand Terrace from the wastewater business during a time it was least able to carry out this function from staffing and organizational competency standpoints. Moreover, the lease agreement provided the City a \$400,000 one-time infusion to its General Fund, and provides for annual lease payments to the General Fund, beginning at \$300,000 per annum and rising in proportion to future rate increases. The recurring revenues assist the City Council in preparing and adopting a structurally-balanced General Fund budget for FY 2015/2016.

Priorities for FY2015-16 and Beyond

The City's priorities have been shaped by its 2030 Vision and 2014-2020 Strategic Plan. In addition to important statements regarding its Mission, Vision and Core Values, and recognizing its limited human and financial resources, the 2030 Vision focuses upon five, specific goals as follows:

- "Ensure Our Fiscal Viability";
- "Maintain Public Safety";
- "Promote Economic Development";
- "Develop and Implement Successful Partnerships"; and,
- "Engage in Proactive Communication"

In an effort to marshal its resources as efficiently and effectively as possible, each of the City's departments has developed Implementation Plans that cover the first two years of

its 2014-2020 Strategic Plan. These departmental plans have been combined into an overall Implementation Plan for the City, covering all five goals of its 2030 Vision. It is the 2030 Vision Implementation Plan that serves, as the City Manager's work plan.

System of Budgetary Control

The FY2015-16 Adopted Budget establishes the budgetary control system for the fiscal year. Expenditures are controlled at the fund level and may not exceed the approved budget without City Council approval of a budget appropriation. Departments will be apprised of their budget-to-actual results on an ongoing basis and through appropriate internal financial reports. A 1st Quarter Review, a Mid-Year Budget Report, a 3rd Quarter Report and Year-end Review, in addition to monthly financial reports will be presented to the City Council, showing budget-to-actual revenue and expenditure results, fiscal year-end projections and any recommended budgetary adjustments.

Acknowledgements

Given the fiscal challenges facing the City for the foreseeable future, I want to express my thanks and appreciation to each City Department, and all City staff, for their ongoing commitment to identifying cost control and cost reduction measures wherever possible. The FY2015-16 Adopted Budget reflects a continuation of the compensation reductions implemented several years ago for all City staff. Despite this less than desirable situation, staff's commitment and dedication in the face of unfortunate circumstances is unquestioned.

I also want to express my appreciation to the City Council for its leadership in adopting a structurally-balanced General Fund budget for FY2015-16. Over the last year the City Council has shown the focus, dedication and willingness to make difficult budget decision enabling the City to remain solvent. Vigilance in this area will continue to be required, as will the ongoing effort to calibrate the City's service levels with its human and financial resources. Doing so will place the City in the best possible position to effectively, and successfully, implement its 2030 Vision, the key to fiscal solvency and economic sustainability.

Respectfully submitted,

G. Harold Duffey
City Manager



Our History

Grand Terrace's roots go back to Mexican land grants dating from the period between 1830 and 1840. According to the Riverside Press, in 1876 there were nine buildings in the Terrace-Colton area.

The development of Grand Terrace, or East Riverside as the Grand Terrace - Highgrove area was then called, became a reality with the construction of the Gage Canal in 1896. This 22-1/2 mile canal, built at a cost of 2 million dollars, brought water from the Santa Ana River marshlands below The Terrace. With plenty of irrigation water, Grand Terrace rapidly became an agricultural community featuring fine, quality citrus. However, the severe "freeze" of 1913 destroyed many groves. Walnuts, a hardier tree, were planted as replacements along with peaches as a quick-profit crop.

The social activities in the early 1900's centered around the Farm Bureau Extension Service and the Women's Club established in 1908, followed by the P.T.A. in the 1930's. Since there were no local churches, people traveled to surrounding communities for worship and other church activities.

Grand Terrace was originally called "The Terrace" because of its higher ground. Later, the name "Grand" was added referring to the area's lovely view. The area's first settlers were Dr. Benjamin Barton (hence Barton Road) and Dr. W.R. Fox. By the time the Riverside-Highland Water Company was formed in 1898, this community was known as Grand Terrace.



Push to Cityhood

In 1962, the Grand Terrace Chamber of Commerce was organized. From the very beginning the Chamber was interested in preserving the local identity of the area, and therefore, was a strong supporter of cityhood.

The push by residents for cityhood led to hearings by the county's Local Agency Formation Commission (LAFCO), which was charged with deciding whether the town could succeed as a city.

According to Tony Petta, the City's first mayor, several hundred Grand Terrace residents attended the LAFCO hearings and the news they heard wasn't always encouraging. LAFCO members seemed to think the area was too small to support itself as a city.

Then Supervisor Dennis Hansberger during his first term in office said the concerns were that Grand Terrace had no tax base -- meaning little sales tax revenue and an insufficient amount of property taxes -- to pay for city services.



But Hansberger supported the city and helped obtain the \$28,000 needed for a feasibility study.

The residents got the issue on the ballot, and on November 7, 1978, 82 percent of Grand Terrace's voters said yes to incorporation. The city was officially formed on November 30 of that year, when the City Council had its first meeting at Terrace Hills Middle School

and became the 16th City in San Bernardino County.

Eighteen residents applied to be city council members and five were elected: Tony Petta, Thomas A. Tillinghast, Hugh J. Grant, Doug Erway and Jack A. Allen. Tony Petta was chosen mayor.

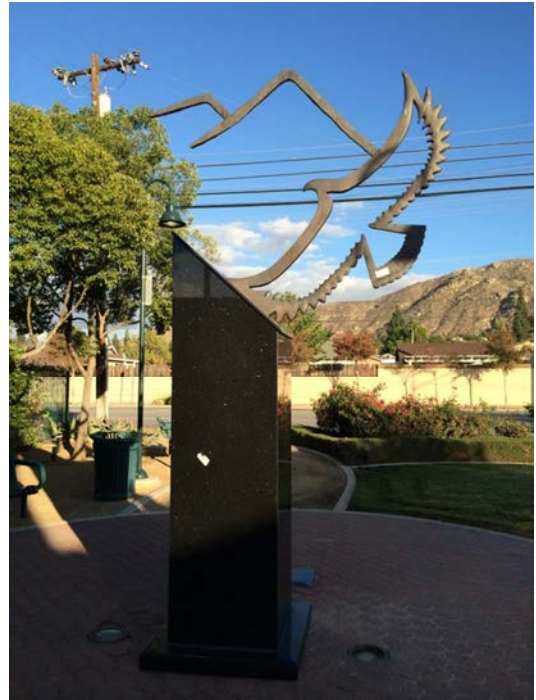


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- Positive and Productive Work Environment

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City of Grand Terrace Community Profile

The City of Grand Terrace is located in San Bernardino County, is 5 miles south of the City of San Bernardino and is 7 miles northeast of the City of Riverside.

History:

The City of Grand Terrace is a 3.6 sq.-mile community located in San Bernardino County, California with a current population of 12,157. When the town was still part of an unincorporated area in San Bernardino County, Tony Petta, resident and the president of the Grand Terrace Chamber of Commerce, saw a threat to the bedroom community when the City of Colton, a neighboring city, filed papers in 1976 to move Grand Terrace into its sphere of influence (SOI). A sphere of influence is defined as the probable future service boundary of a city or special district, and it represents the area within which the city or district is expected to grow. In this case, Colton was including the community of Grand Terrace as an area where they will grow into and was considering annexation of Grand Terrace.

It was popular sentiment of local residents at that time that Grand Terrace should keep its small-town feel by becoming its own city, rather than being annexed into the City of Colton. Petta, along with numerous volunteers from the community, convinced the county board of supervisors and the Local Agency Formation Committee (LAFCO) that cityhood was best for Grand Terrace.

LAFCO is responsible for the following:

1. Encourage orderly growth.
2. Promote logical and orderly service boundaries for cities and special districts (this includes incorporation and disincorporation of cities and service areas).
3. Discourage premature conversion of prime agricultural lands to urban uses.
4. Promote efficient and effective service delivery for cities and special districts.

Residents agreed overwhelmingly; the vote was 2,022 to 437.

Date of Incorporation: November 30, 1978

Area: 3.6 square miles

County: San Bernardino

Altitude: Average of 1,065 feet

Form of Government: City Manager

Location: Between the cities of Riverside and San Bernardino along the I-215

Grand Terrace is located between the cities of Riverside and San Bernardino.



City of Grand Terrace Statistical Summary

As Provided by the Southern California Association of Governments
(SCAG) 2014 Report.

<i>Category</i>	<i>Grand Terrace</i>	<i>San Bernardino County</i>	<i>Grand Terrace relative to San Bernardino County*</i>	<i>SCAG Region</i>
2014 Total Population	12,285	2,085,669	[0.59%]	18,645,437
2014 Median Age (Years)	36.3	32.6	3.7	35.5
2014 Hispanic	42.6%	51.4%	-8.8%	46.8%
2014 Non-Hispanic White	42.8%	30.8%	12.0%	31.8%
2014 Non-Hispanic Asian	6.1%	6.7%	-.6%	12.4%
2014 Non-Hispanic Black	5.3%	8.1%	-2.8%	6.3%
2014 Non-Hispanic American Indian	.4%	.4%	.0%	.3%
2014 All Other Non-Hispanic	2.7%	2.6%	.1%	2.5%
2014 Number of Households	4,430	617,749	[0.72%]	6,029,326
2014 Average Household Size	2.7	3.3	-0.6	3.1
2014 Median Household Income (\$)	53,637	50,080	3,557	56,737
2014 Number of Housing Units	4,677	706,314	[0.66%]	6,524,730
2014 Homeownership Rate	62.5%	54.5%	8%	54.5%
2014 Median Existing Home Sales Price (\$)	263,000	235,000	28,000	426,000
2013 - 2014 Median Home Sales Price Change	14.3%	14.6%	-0.29%	10.1%
2014 Drive Alone to Work	84.7%	78.0%	6.7%	78.2%
2014 Mean Travel Time to Work (minutes)	28.1	32.3	-4.2	31.7
2013 Number of Jobs	2,260	687,710	[0.33%]	7,660,489
2012 - 2013 Total Jobs Change	111	28,547	[0.39%]	231,953
2013 Average Salary per Job (\$)	38,466	39,616	-1,150	48,213
2014 K-12 Public School Student Enrollment	4,755	408,067	1.2%	3,058,957

Sources: U.S. Census Bureau American Community Survey, 2014; Nielsen Co.; California Department of Finance E-5, May 2014; MDA Data Quick; California Department of Education; and SCAG

* Numbers with [] represent Grand Terrace's share of San Bernardino County. The other numbers represent the difference between Grand Terrace and San Bernardino County.

Mapped jurisdictional boundaries are as of July 1, 2012 and are for visual purposes only. Report data, however, are updated according to their respective sources.

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City of Grand Terrace How to Read the Budget Document

The budget document is organized into the following sections:

- **INTRODUCTION:** The City Manager's Transmittal Letter provides an overview of the 2014-15 financial plan, a summary of the major operating program changes, and policy issues requiring City Council determination. This section also includes the City's history, mission, vision and core values, and the City's community profile.
- **ORGANIZATIONAL & FINANCIAL STRUCTURE:** This section provides the City's organizational chart, its elected officials, budget guidelines, structures and resolutions adopting the 2014-15 budget.
- **FINANCIAL SUMMARIES:** This section provides financial tables and charts which emphasize significant financial relationships and summarizes the overall budget document.

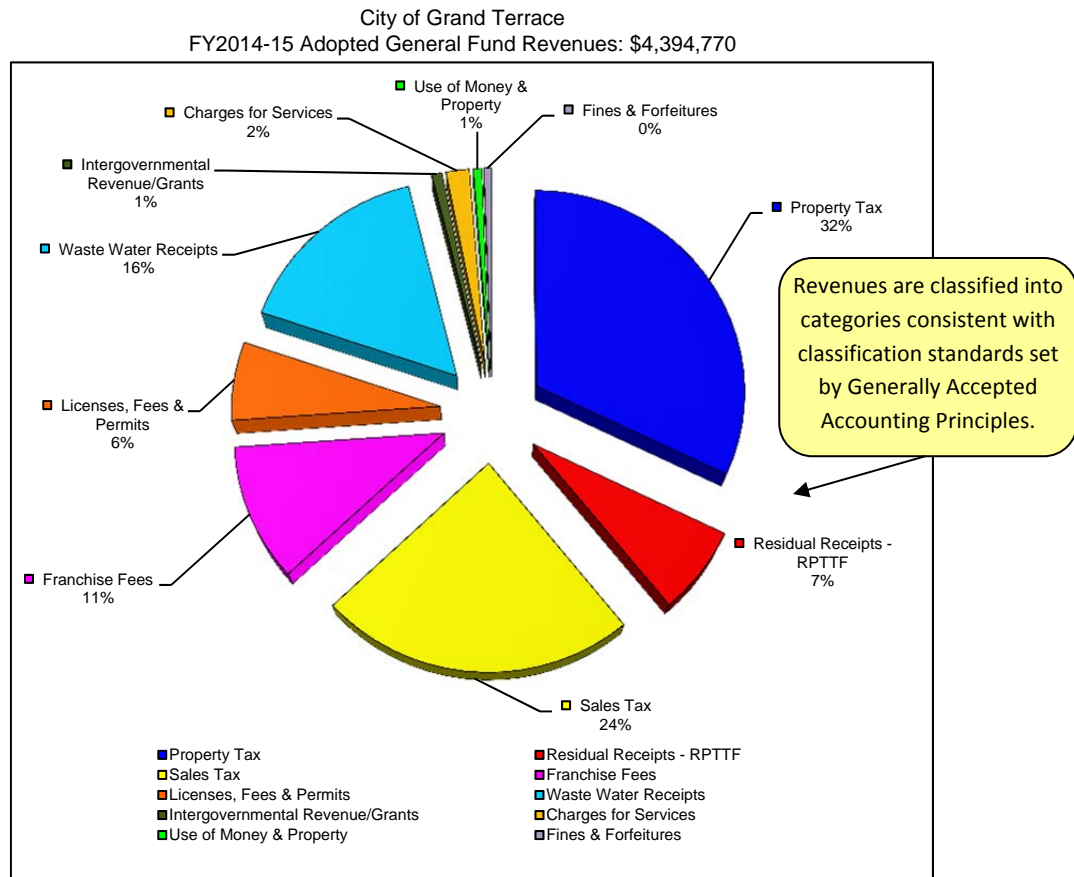
The following illustrations show the financial tables and charts that summarize the City's overall budget.

FUND BALANCE

Fund balance is the difference between assets and liabilities in a governmental fund. It is the accumulation of revenues less expenditures. General Fund fund balance can be used for purposes determined by City Council.

City of Grand Terrace				
Fund Balance				
	2012-13 Fund Balance	2013-14 Projected Revenue	2013-14 Projected Expenditures	2013-14 Fund Balance
General Fund				
10 GENERAL FUND	\$1,493,781	\$4,694,545	\$4,998,807	\$1,189,518
Special Revenue Funds				
11 STREET FUND	1,032,537	86,704	49,207	1,070,034
12 STORM DRAIN FUND	72,455	5,069	-	77,524
13 PARK FUND	233,081	9,244	1,584	240,741
14 SLESF (AB3229 COPS)	(935)	100,026	99,091	-
16 GAS TAX FUND	189,697	444,534	343,813	290,418
17 TRAFFIC SAFETY FUND	15,158	26,235	4,890	36,503
19 FACILITIES FUND	212,234	3,642	-	215,876
20 MEASURE "I" FUND	419,616	182,935	329,102	273,449
22 CDBG	7,938	16,676	-	24,614

REVENUE – CATEGORIES



Property Tax	1,414,000	32%
Residual Receipts - RPTTF	306,370	7%
Sales Tax	1,047,000	24%
Franchise Fees	480,000	11%
Licenses, Fees & Permits	276,200	6%
Waste Water Receipts	700,000	16%
Intergovernmental Revenue/Grants	35,000	1%
Charges for Services	81,200	2%
Use of Money & Property	30,000	1%
Fines & Forfeitures	25,000	0%
	<u>4,394,770</u>	

Two years of historical data, prior year-end projection and adopted amounts.

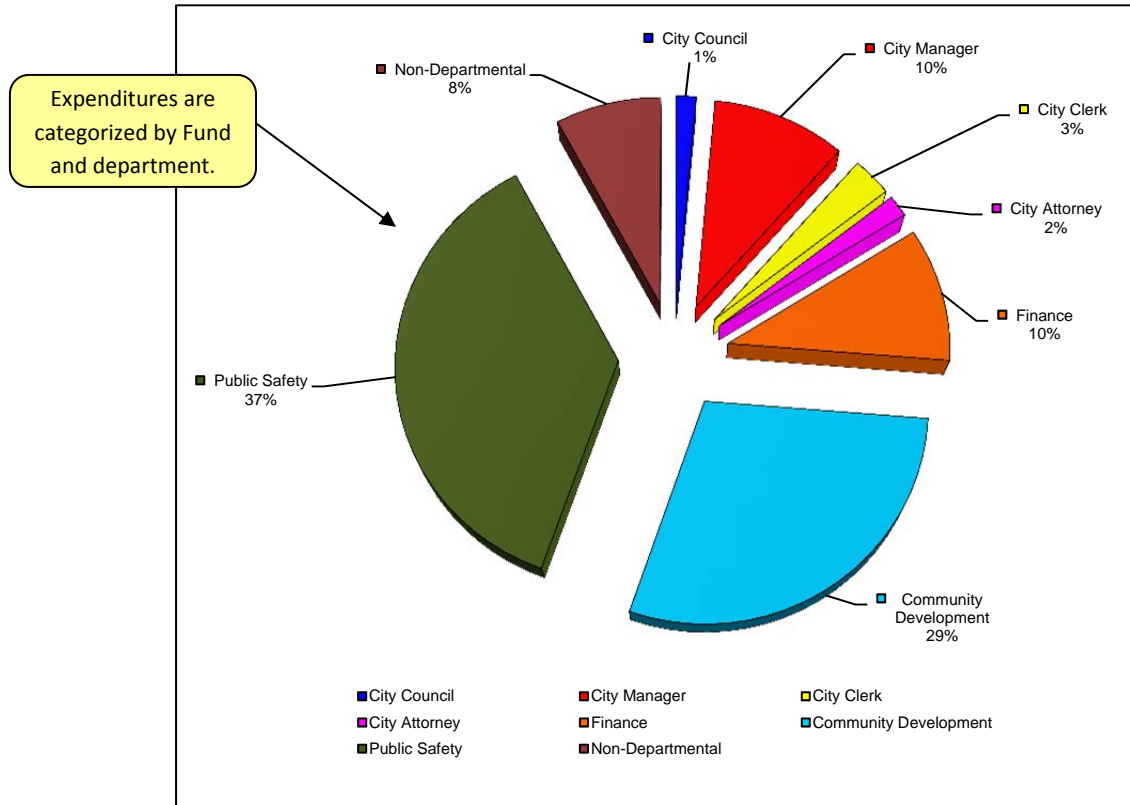
REVENUE – DATA

City of Grand Terrace
FY 2014-15 Adopted Revenue Detail by Fund

<u>Fund</u>	<u>Fund Title</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Actuals</u>	<u>2013-14</u> <u>Projected</u>	<u>2014-15</u> <u>Adopted</u>
10	GENERAL FUND				
	Property Tax	\$ 1,382,935	\$ 1,396,514	\$ 1,374,122	\$ 1,414,000
	Residual Receipts - RPTTF	-	902,440	827,304	306,370
	Sales Tax	963,439	971,549	979,235	1,047,000
	Franchise Fees	478,011	478,268	480,000	480,000
	Licenses, Fees & Permits	302,797	255,990	218,285	276,200

EXPENDITURE – BY DEPARTMENT

City of Grand Terrace
FY2014-15 Adopted General Fund Expenditures by Department: \$4,425,867



City Council	64,750	1%
City Manager	446,006	10%
City Clerk	132,492	3%
City Attorney	73,000	2%
Finance	446,070	10%
Community Development	1,287,549	29%
Public Safety	1,626,200	37%
Non-Departmental	349,800	
	<u>4,425,867</u>	

Four years of expenditure data by Fund. All costs for salaries and benefits, as well as related costs of services, supplies and equipment are included.

EXPENDITURE – DATA

City of Grand Terrace
FY 2014-15 Adopted Expenditure Detail by Fund

Fund	Fund Title	2011-12 Actuals	2012-13 Actuals	2013-14 Projected	2014-15 Adopted
10	GENERAL FUND				
	Salaries	\$ 791,344	\$ 659,164	\$ 667,171	\$ 730,230
	Benefits	422,011	394,494	359,730	388,380
	Professional/Contractual Services	2,260,392	2,317,798	2,597,161	2,829,657
	Materials & Supplies	311,513	246,897	277,707	307,900

- PROGRAM SUMMARIES: This section presents the adopted budget for each program categorized by department:
 - GENERAL FUND: This section presents the adopted budget for functions and programs funded by general fund revenues which include property and taxes, licenses, permits and other miscellaneous revenues and is categorized by department:
 - ❖ City Council
 - ❖ City Manager
 - ❖ City Clerk
 - ❖ City Attorney
 - ❖ Community Development
 - ❖ Finance
 - ❖ Law Enforcement
 - ❖ General Government (Non-Departmental)
 - SPECIAL REVENUE FUNDS: This section presents the adopted budget for programs and assessment districts funded through special revenues.
 - ENTERPRISE FUND: This section presents the adopted budget for the City's wastewater disposal operations.
 - CAPITAL PROJECT FUNDS: This section presents the City's construction and capital projects financed by various funding sources.
 - SUCCESSOR AGENCY: The Successor Agency to the Community Redevelopment Agency (CRA) of the City of Grand Terrace presents the adopted budget of the dissolution and wind-down activities of the city's former redevelopment agency.

The illustration on the following page explains each section of the program summary page for special revenue funds, capital projects funds, enterprise funds, and the Successor Agency.

City of Grand Terrace
FY 2014-15 Adopted Program Detail

Fund: CHILD CARE FUND
 Dept: Child Care
 Program: **Child Care Services**

Indicates Fund No.,
Dept. No. and Program.

Fund No.: 09
 Program No.: 440

Program Desc: The Child Care Services program of the City is a fully licensed child care program operated by experienced child care educators. The program provides a structured environment for physical, intellectual, and social development of the child.

- Program Services:
- 1 Before and After School child care programs for children attending Kindergarten through 6th grades;
 - 2 Off Track Programs provided for elementary school children in the area when schools are not in session;
 - 3 Winter Day Camp is offered for 2 weeks during the holiday season;
 - 4 Year- round all day child care program are provided for newborn to 5 year-old children;
 - 5 Tiny tot Program operates for three hours daily at the Community Center/Lion's Club.

Position Summary (before direct labor and overhead cost allocation distribution)

Position	2011-12	2012-13	2013-14	2014-15	Increase (Decrease) over(under)
	Actuals	Actuals	Projected	Adopted	
1 Child Care Director	1.0	1.0	1.0	1.0	0.00%
2 Assistant Child Care Director	2.0	2.0	2.0	2.0	0.00%
3 Lead Teacher	2.0	2.0	2.0	2.0	0.00%
4 Teacher	15.0	15.0	15.0	15.0	0.00%
5 Teaching Assistant	3.0	3.0	3.0	3.0	0.00%
6 Substitute Teacher (P/T)	2.0	2.0	2.0	2.0	0.00%
Total	25.0	25.0	25.0	25.0	0.00%

Expenditure Summary

Expenditure Category	2011-12	2012-13	2013-14	2014-15	Increase (Decrease) over(under)
	Actuals	Actuals	Projected	Adopted	
1 Salaries	\$ 510,019	\$ 536,725	\$ 560,000	\$ 575,460	2.76%
2 Benefits	217,501	250,597	262,026	263,250	0.47%
3 Materials & Supplies	60,506	60,124	58,738	60,800	3.51%
4 Professional/Contractual Services	27,421	19,503	24,115	24,200	0.35%
5 Utilities	14,768	16,278	17,097	17,100	0.02%
6 Lease of Facility/Equipment	3,200	3,200	8,000	8,000	0.00%
7 Equipment	1,531	383	350	400	14.29%
8 Capital Projects	34,457	-	15,200	11,400	-25.00%
9 Overhead Cost Allocation	213,252	196,884	198,800	198,800	0.00%
10 Debt Service	-	-	-	-	
11 Transfers Out	-	-	-	-	
Total					

- **DEBT SERVICE:** The Debt Service section summarizes the City debt obligations and outlines the repayment periods.
- **APPENDICES:** This section contains supplementary information that has corresponding significance to information provided within this budget document and provides descriptions of funds, other governmental agencies and glossaries of terms and acronyms.

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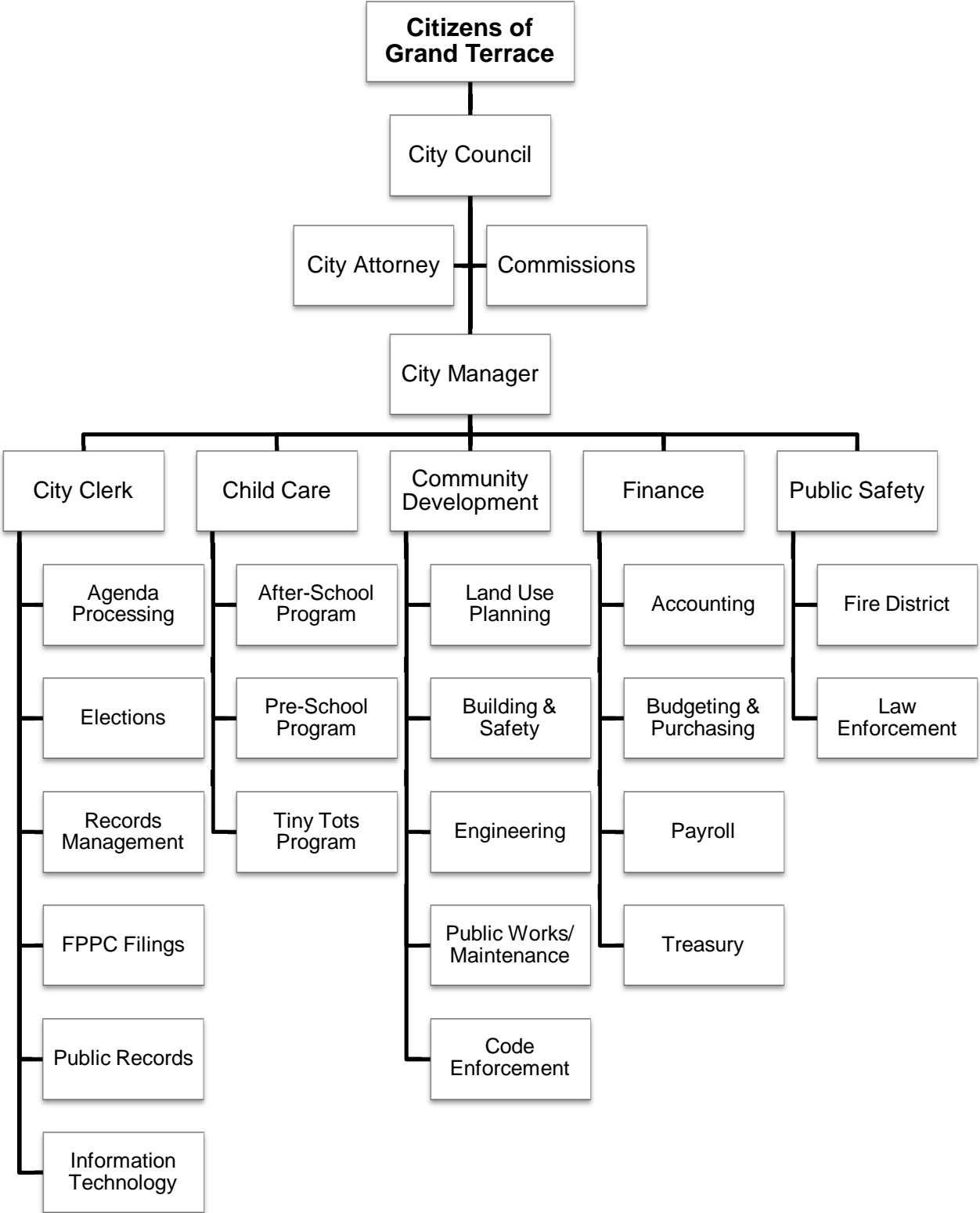
Organizational & Financial Structure





Grand Terrace Child Care Center

City of Grand Terrace Organization Chart





City Council

Darcy McNaboe, Mayor

- Elected Council Member 2010
- Directly Elected as Mayor 2014
- Current Term: November 2014 - November 2018

Sylvia Robles, Mayor Pro-Tem

- Elected Council Member 2012
- Current Term: November 2012 - November 2016

Jackie Mitchell, Council Member

- Elected Council Member 2012
- Current Term: November 2012 - November 2016

Doug Wilson, Council Member

- Elected Council Member 2014
- Current Term: November 2014 - November 2018

Bill Hussey, Council Member

- Appointed Council Member 2015 to fill Vacancy
- Current Term: January 2015 - November 2016

City of Grand Terrace Budget Process

The budget process for the City of Grand Terrace, generally, begins in January each year with a department head meeting to discuss the following year's budget. The City Manager outlines the goals and directives for the development of the upcoming budget. Budget parameters are provided to the departments based on a preliminary revenue forecast and current economic conditions. The Finance Department creates the budget process calendar, and prepares the budget development guidelines and budget worksheets for each department to use in preparing the new budget. The guidelines outline the policies and procedures to be used in preparing the departmental budget submittals.

In February and March, after the departments have submitted their detailed budget requests into the worksheets, the Finance Department reviews, analyzes, compiles the data, and calculates the total expense budget requested by the various City departments. Finance prepares the revenue estimates for most of the general fund revenues and reviews all other revenue estimates for other City funds that are provided by various City departments.

In April, the Finance Department prepares the proposed budget document, reflecting the City Manager's proposal. The City Manager, then, submits the proposed budget to City Council, as required by the City of Grand Terrace Municipal Code and a public hearing is held. In May through June, the Council conducts several budget meetings to discuss the proposals and make revisions as warranted. The Council adopts the budget prior to the beginning of the fiscal year.

After the budget is adopted, the Finance Department integrates the budgetary data into the City's financial system at the beginning of the fiscal year. During the fiscal year, budgetary controls are maintained to ensure compliance with the budget as approved by the City Council. The level of budgetary control (that is, the level at which expenditures cannot legally exceed the appropriated amount) is at the program level.

Monthly Financial Reports and Mid-Year Budget Reviews are presented to the City Council to review budget-to-actual results for both revenues and expenditures. The Mid-Year Budget Review also includes a fiscal year-end projection such that adjustments in staffing and other budgetary resources may be made per Council's direction. Appropriation adjustments requested by departments are also considered during the Mid-Year Budget Review.

Budget Amendments: Supplemental appropriations requested during the fiscal year, when necessitating the use of reserves/fund balance, require approval by the City Council. Supplemental appropriations requested during the fiscal year with offsetting revenues and budget adjustments between funds and departments are approved by the City Manager throughout the fiscal year.

Basis of Budgeting: The City uses the modified accrual basis in budgeting governmental funds. As such, obligations of the City are budgeted as expenditures and revenues are recognized when they are both measurable and available to fund current expenditures.

Enterprise Fund: The City has an enterprise fund for its wastewater disposal operations. The City has entered into three (3) agreements with the City of Colton as follows:

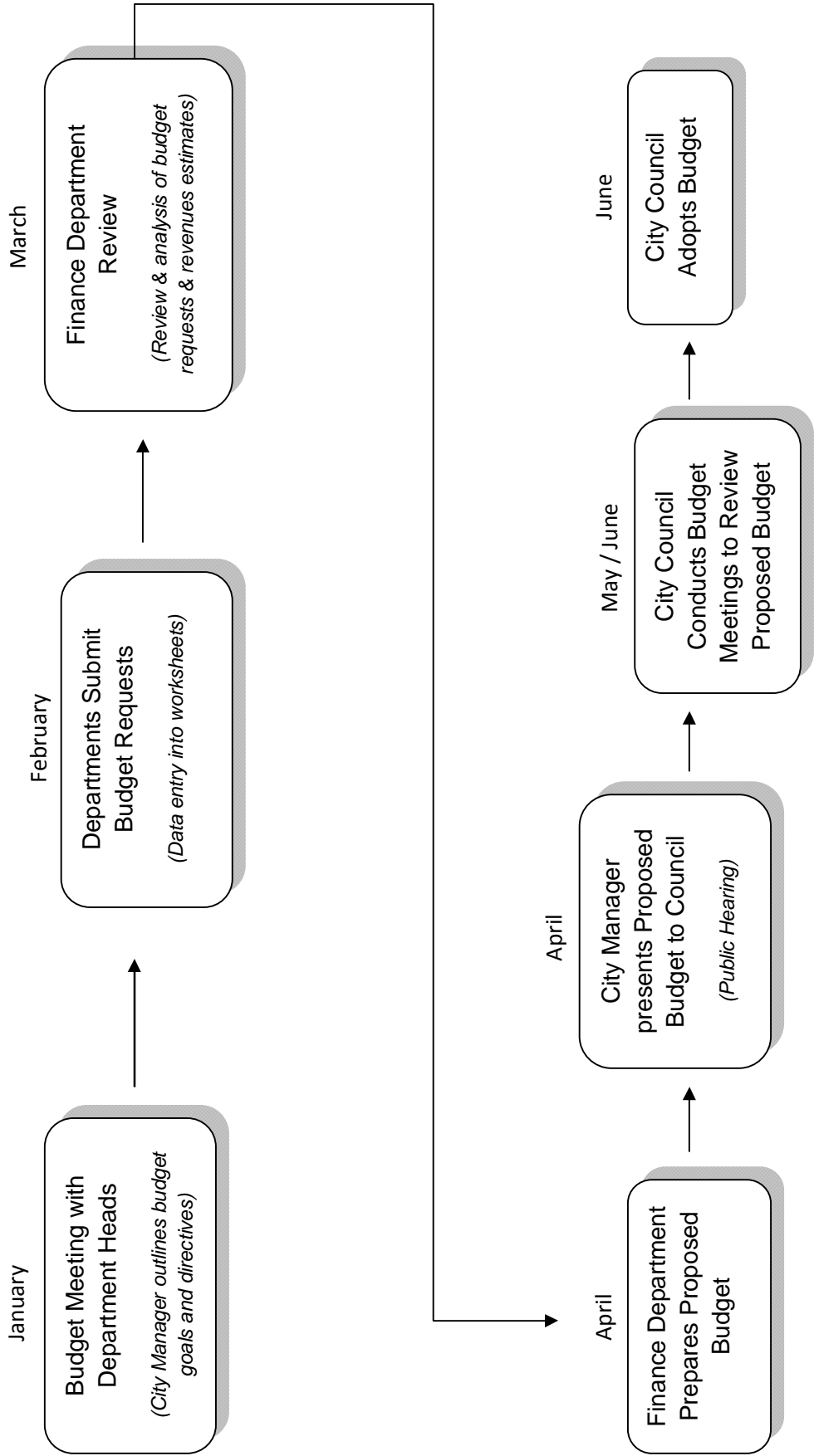
- a) a Wastewater Lease Agreement wherein the Colton Utility Authority shall collect revenues, operate, maintain, manage and monitor the City's Wastewater Enterprise;
- b) a Sewer Services Agreement wherein the Colton Utility Authority shall convey, treat, dispose of or reuse all wastewater received from the Grand Terrace Wastewater System; and
- c) a Settlement and Release Agreement that settled all pending waste water litigation between Grand Terrace and the City of Colton.

Overhead Cost Allocation: The City also utilizes an overhead cost allocation model for its general government costs.

The budgets for the enterprise and overhead cost allocation amounts are prepared on a full accrual basis, with expenses recognized when incurred and revenues recognized when due the City.

Budgetary Data: Annual budgets are legally adopted for all funds on a basis consistent with generally accepted accounting principles.

City of Grand Terrace Budget Process Flow Chart



**City of Grand Terrace
Budget Development Guidelines
FY 2015-16 Budget**

Budget Development Guidelines

- Departments should submit budgets that reflect no change in staffing or service levels from FY 2014-15.

- Personnel budgets have been developed by Finance and are based on current compensation levels, as follows:
 - Continuation of the 36-hour work week and corresponding 10% salary reduction;
 - Continued suspension of merit increases; and
 - No cost-of-living adjustment (COLA).

- Any reinstatement of the above compensation items will be by policy direction of the City Council.

- Payroll allocations for employees charging time to the Successor Agency have been adjusted in some cases, compared to FY 2014-15, based on the \$250,000 state-mandated limit on Successor Agency administrative allowance.

- A general inflation factor of 2% was applied to the base year budget for FY 2014-15 in operation and maintenance accounts. If multi-year contracts are in place that provide for inflationary adjustments greater or less than 2%, departments should enter the adjustment in the “Department Adjustment” column.

- A general inflation factor of 2% annually has also been applied to the additional 4-year projection amounts. If a department believes that this amount should be greater or less than 2%, the amount can be adjusted in the department recommended amounts.

- Following review by the City Manager & Finance Department, the City Manager will submit a Preliminary Base Budget and additional 4-year projection reflecting the above guidelines.

- Any proposed additions to the Preliminary Base Budget should be submitted for consideration as a New Budget Request, along with comprehensive justification and service level impact utilizing the attached form. Given the significant fiscal challenges facing the City, any such requests must have compelling justification.

**City of Grand Terrace
Budget Preparation Instructions
FY 2015-16 Budget**

Budget Preparation Instructions

- Budgets should be keyed into the Department Excel Worksheets provided by Finance.

- An additional worksheet will be provided requesting detailed vendor, description of goods and/or services and amounts of certain account line items to provide justification for the line item amount.

- All line items should be rounded to the nearest \$100.

- The “2015-16 Base Budget Column” column has been populated. If the department feels the need to adjust the base amount, all adjustments should be entered in the “Department. Adjustment” column and sufficient justification be provided for any increases.

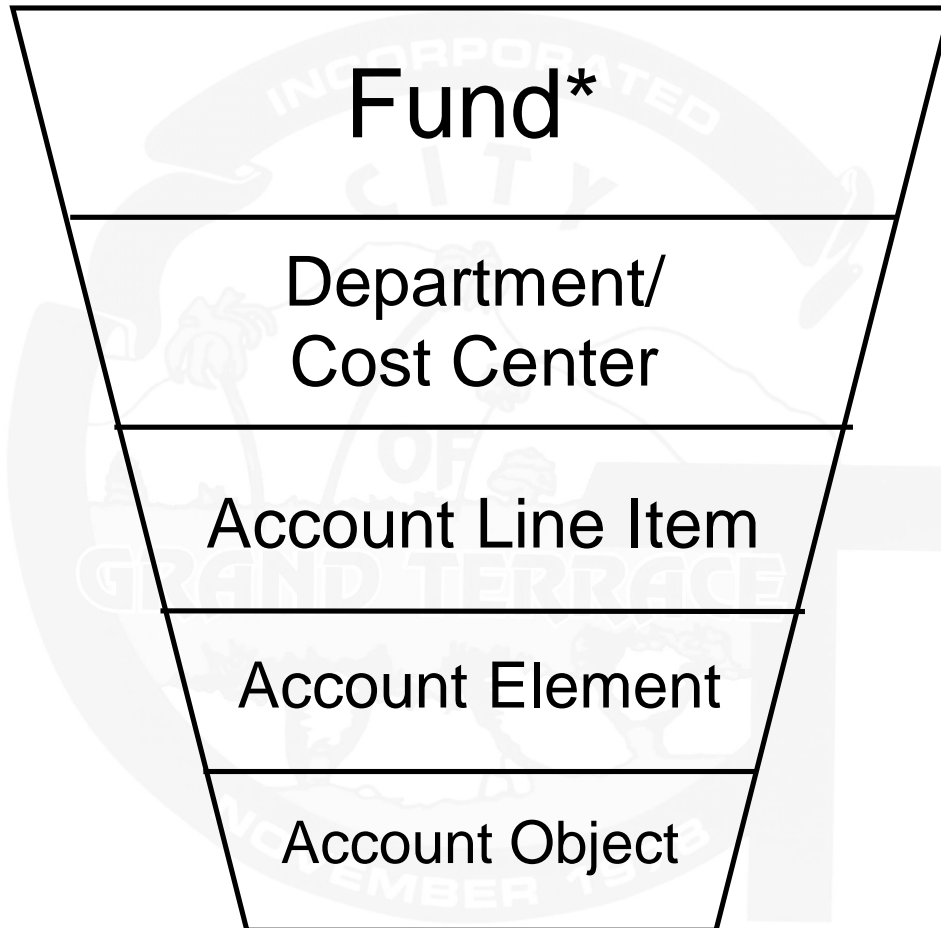
- Salaries & benefits data has been entered by Finance and will be flat for the 2015-16 base year.

- With the exception of employees hired under an Employment Agreement, salaries for vacant positions that are still funded have been budgeted at the “C” step of the applicable salary range; benefits for such vacant positions have been reduced in accordance with the new tier benefit structure.

- Salaries-TEMPORARY (Object 6120) & Salaries-OVERTIME (Object 6122) are the responsibility of each department. Please make sure your department reviews these amounts.

- Capital Assets (assets with an initial cost of \$5,000 or greater and an estimated useful life of at least two years) must meet replacement guidelines. However, departments should try to extend the useful life and keep the asset in service longer if possible. Consult with Finance before budgeting for replacement of a capital asset. (Note: Replacement assets are budgeted net of accumulated depreciation.)

**City of Grand Terrace
Financial Structure**



*City Council adopts the
Proposed Budget at the FUND Level.

RESOLUTION NO. 2015-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND
TERRACE, CALIFORNIA, ADOPTING THE ANNUAL BUDGET
FOR FISCAL YEAR 2015-2016**

WHEREAS, A Proposed Budget for Fiscal Year 2015-2016 was introduced during a regularly scheduled City Council meeting on May 26, 2015; and

WHEREAS, Continued Deliberations for the Annual Budget for Fiscal Year 2015-2016 was continued during a regularly scheduled City Council meeting on June 9, 2015; and

WHEREAS, the City Manager has heretofore submitted to the City Council a Proposed Budget for the City for Fiscal Year 2015-2016, a copy of which, as may have been amended by the City Council, is on file in the City Clerk's Department and is available for public inspection; and

WHEREAS, the said Proposed Budget contains estimates of the services, activities and projects comprising the budget, and contains expenditure requirements and the resources available to the City; and

WHEREAS, the said Proposed Budget contains the estimates of uses of fund balance as required to stabilize the delivery of City services during periods of operational deficits; and

WHEREAS, the City Council has made such revisions to the Proposed Budget as so desired; and

WHEREAS, the Proposed Budget conforms with the City's 2030 Vision and 2014-2020 Strategic Plan; and

WHEREAS, the Proposed Budget, as herein approved, will enable the City Council to make adequate financial plans and will ensure that City officers can administer their respective functions in accordance with such plans.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GRAND TERRACE VALLEY, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. The Proposed Budget, as Attachment A to this Resolution and as on file in the City Clerk's Department and as may have been amended by the City Council, is hereby approved and adopted as the Annual Budget of the City of Grand Terrace for Fiscal Year 2015-2016.
2. The amounts of proposed expenditures, which include the uses of fund balance specified in the approved budget, are hereby appropriated for the various budget programs and units for said fiscal year.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon the date of its adoption.

PASSED, APPROVED AND ADOPTED by the City Council of Grand Terrace at a regular meeting held on the 23rd day of June, 2015 by the following vote:

Mayor of the City of Grand Terrace
and the City Council thereof

ATTEST:

City Clerk of the City of Grand Terrace

I, PAT JACQUES-NARES, CITY CLERK of the City of Grand Terrace, California, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Grand Terrace held on the 23rd day of June, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Pat Jacques-Nares, City Clerk

APPROVED AS TO FORM:

City Attorney

RESOLUTION NO. 2015-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
GRAND TERRACE, CALIFORNIA, ESTABLISHING THE
APPROPRIATIONS LIMIT FOR FISCAL YEAR 2015-16**

WHEREAS, Article XIII B of the California Constitution and Section 7910 of the California Government Code require that each year the City of Grand Terrace shall by resolution, establish an Appropriations Limit for the fiscal year; and

WHEREAS, the City Council has prepared a Proposed Budget for Fiscal Year 2015-16, a copy of which is on file in the Office of the City Clerk and available for public inspection, and

WHEREAS, the said Proposed Budget contains the estimates of the services, activities and projects comprising the budget, and contains expenditure requirements and the resources available to the City; and

WHEREAS, the City's Finance Department has prepared calculations and documentation required for and to be used in the determination of certain matters and for the establishment of an Appropriations Limit for the City for Fiscal Year 2015-16 and such data and documentation has been available to the public for at least fifteen (15) days prior to the adoption of this Resolution; and

WHEREAS, the City Council has considered pertinent data such as price and population factors and made such determinations as may be required by law, and has adopted this Resolution as a regularly scheduled meeting of the City Council: and

WHEREAS, the Appropriations Limit for the City of Grand Terrace for Fiscal Year 2015-16 is hereby established at \$11,991,632 and the total annual appropriations subject to such limitation for Fiscal Year 2015-16 are determined to be \$3,183,522.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. That \$11,991,632 is hereby established as the Appropriations Limit for the City of Grand Terrace for Fiscal Year 2015-16.
2. The City Council hereby adopts the findings and methods of calculation set forth in Exhibit A (Appropriations Limit Calculation) and Exhibit B (Proceeds of Tax Calculation).
3. The City of Grand Terrace reserves the right to revise the factors associated with the calculation of the limit established pursuant to Article XIII B of the California Constitution if such changes or revisions would result in a more advantageous Appropriations Limit in the future.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon the date of its adoption.

PASSED, APPROVED AND ADOPTED by the City Council of Grand Terrace at a regular meeting held on the 9th day of June, 2015 by the following vote:

Mayor of the City of Grand Terrace
and the City Council thereof

ATTEST:

City Clerk of the City of Grand Terrace

I PATRICIA JACQUEZ- NAREZ, CITY CLERK of the City of Grand Terrace, California, do hereby certify that the foregoing Resolution was introduced and adopted at a regular meeting of the City Council of the City of Grand Terrace held on the 9th day of June, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Patricia Jacquez- Narez, City Clerk

APPROVED AS TO FORM:

City Attorney

EXHIBIT A

**CITY OF GRAND TERRACE
 APPROPRIATIONS (GANN) LIMIT CALCULATION
 FISCAL YEAR 2015-16**

APPROPRIATIONS SUBJECT TO THE LIMIT

FY 2015-16 Total Revenue*	\$	6,724,515
Less Non-Proceeds of Tax		<u>3,540,993</u>
A) Total Appropriations Subject to the Limit	\$	<u>3,183,522</u>

APPROPRIATIONS LIMIT

B) FY 2014-15 Appropriations Limit		11,426,043
C) Change Factor**	<u>% Increase</u>	<u>Factor</u>
Cost of Living Adjustment	3.82	1.0382
Population Adjustment	1.09	1.0109
Change Factor (0.9977 x 1.0078)		<u><u>1.0495</u></u>
D) Increase (decrease) in Appropriations Limit	\$	<u>565,589</u>
E) FY 2015-16 Appropriations Limit (B x C)	\$	<u>11,991,632</u>

REMAINING APPROPRIATIONS CAPACITY (E-A)

\$ 8,808,110

Remaining Capacity as Percent of the FY 2015-16 Appropriations Limit	<u>73.45%</u>
---	---------------

*Revenues are based on FY 2015-16 Proposed Budget (all City funds excluding Successor Agency).

** State Department of Finance
 Percent of Change in California Per Capita Income
 Percent of Change in City of Grand Terrace Population

EXHIBIT B

**CITY OF GRAND TERRACE
APPROPRIATIONS (GANN) LIMIT
PROCEEDS OF TAX CALCULATION
FISCAL YEAR 2015-16**

REVENUE SOURCE	BUDGETED PROCEEDS OF TAX	BUDGETED NON-PROCEEDS OF TAX	TOTAL REVENUE
TAXES			
Property Tax (1)	\$ 2,186,524		\$ 2,186,524
Sales Tax (2)	900,000		900,000
Business License Tax	91,000		91,000
FEES			
Franchise Fees		\$ 490,000	490,000
Building Fees		113,000	113,000
Planning Fees		69,500	69,500
Other Permits/Fees		286,550	286,550
Residual Receipts Agreement		-	-
Intergovernmental		5,000	5,000
Use of Property/Other		321,840	321,840
Child Care Fees		1,245,695	1,245,695
Waste Water Disposal Fees		-	-
Gas Tax/Highway User Fees		281,000	281,000
Measure "I" Transportation		180,000	180,000
SLESF (AB 3229 COPS)		100,000	100,000
CDBG		48,456	48,456
Other		38,600	38,600
OPERATING BUDGET SUBTOTAL	\$ 3,177,524	\$ 3,179,641	\$ 6,357,165
% of Total	49.98%	50.02%	100.00%
Interest Allocation (3)	5,998	6,002	12,000
CAPITAL PROJECT FUNDING			
Gas Tax/Measure "I"/Transfers		355,350	355,350
State Grants		-	-
Bond Proceeds		-	-
CAPITAL PROJECT SUBTOTAL	\$ -	\$ 355,350	\$ 355,350
TOTAL	\$ 3,183,522	\$ 3,540,993	\$ 6,724,515

Revenues are based on FY 2015-16 Proposed Budget (all City funds excluding Successor Agency).

Notes:

- (1) Includes Property Tax In-Lieu of Vehicle License Fees & RPTTF Residual Receipts
- (2) Includes Property Tax In-Lieu of Sales Tax
- (3) Based on percentage of Tax/Non-Tax Proceeds



May 2015

Dear Fiscal Officer:

Subject: Price and Population Information

Appropriations Limit

The California Revenue and Taxation Code, section 2227, mandates the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2015, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2015-16. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2015-16 appropriations limit. Attachment B provides city and unincorporated county population percentage change. Attachment C provides population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. Consult the Revenue and Taxation Code section 2228 for further information regarding the appropriations limit. Article XIII B, section 9(C), of the State Constitution exempts certain special districts from the appropriations limit calculation mandate. The Code and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this issue should be referred to their respective county for clarification, or to their legal representation, or to the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2015.**

Please Note: Prior year's city population estimates may be revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

MICHAEL COHEN
Director
By:

KEELY M. BOSLER
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2015-16 appropriation limit is:

Per Capita Personal Income	
Fiscal Year (FY)	Percentage change over prior year
2015-16	3.82

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2015-16 appropriation limit.

2015-16:

Per Capita Cost of Living Change = 3.82 percent
 Population Change = 0.93 percent

Per Capita Cost of Living converted to a ratio: $\frac{3.82 + 100}{100} = 1.0382$

Population converted to a ratio: $\frac{0.93 + 100}{100} = 1.0093$

Calculation of factor for FY 2015-16: $1.0382 \times 1.0093 = 1.0479$

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total</u>
	2014-2015	1-1-14	1-1-15	1-1-2015
San Bernardino				
Adelanto	2.07	31,779	32,438	33,084
Apple Valley	1.00	70,687	71,396	71,396
Barstow	0.68	22,826	22,981	23,407
Big Bear Lake	0.98	5,115	5,165	5,165
Chino	4.80	74,901	78,493	84,465
Chino Hills	2.03	76,055	77,596	77,596
Colton	0.72	53,002	53,384	53,384
Fontana	1.14	202,013	204,312	204,312
Grand Terrace	0.65	12,272	12,352	12,352
Hesperia	0.83	91,417	92,177	92,177
Highland	0.66	53,975	54,332	54,332
Loma Linda	0.62	23,529	23,675	23,751
Montclair	3.02	37,332	38,458	38,458
Needles	0.73	4,904	4,940	4,940
Ontario	0.92	167,240	168,777	168,777
Rancho Cucamonga	1.10	172,168	174,064	174,064
Redlands	0.84	69,814	70,398	70,398
Rialto	0.75	101,329	102,092	102,092
San Bernardino	0.65	211,014	212,377	213,933
Twentynine Palms	0.86	17,370	17,520	25,846
Upland	0.95	75,074	75,787	75,787
Victorville	0.78	115,525	116,426	121,168
Yucaipa	0.65	52,598	52,942	52,942
Yucca Valley	1.55	21,030	21,355	21,355
Unincorporated	0.63	288,283	290,101	299,110
County Total	1.09	2,051,252	2,073,538	2,104,291

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Financial Summaries





Grand Terrace City Hall

CITY-WIDE Fund Balance



2015-16 Adopted Budget

City of Grand Terrace
Citywide Fund Balance

<u>Fund</u>	<u>Fund Balance</u> <u>June 30, 2014</u>	<u>Estimated</u> <u>Revenues</u> <u>FY2014-15</u>	<u>Projected</u> <u>Expenditures</u> <u>FY2014-15</u>	<u>Projected</u> <u>Fund Balance</u> <u>June 30, 2015</u>
10 GENERAL FUND	\$ 1,936,864	\$ 4,541,506	\$ 4,377,047	\$ 2,101,323
SPECIAL REVENUE FUNDS				
09 CHILD CARE CENTER FUND	16,583	1,179,000	1,141,804	53,779
11 STREET IMPROVEMENT FUND	1,070,035	227,299	49,200	1,248,134
12 STORM DRAIN IMPROVEMENT FUND	77,522	5,998	-	83,520
13 PARK DEVELOPMENT FUND	240,742	912	17,300	224,354
14 SUPPL LAW ENFORCE SVCS FUND (SLESF)	-	100,000	100,000	-
15 AIR QUALITY IMPROVEMENT FUND	94,102	3,846	64,000	33,948
16 GAS TAX FUND	329,841	316,605	402,490	243,956
17 TRAFFIC SAFETY FUND	36,504	10,000	5,200	41,304
19 FACILITIES DEVELOPMENT FUND	215,878	23,589	-	239,467
20 MEASURE "I" FUND	369,696	170,000	170,000	369,696
22 COMMUNITY DEV BLOCK GRANT (CDBG)	7,948	49,530	49,530	7,948
25 SPRING RANCH TRAFFIC MITIGATION	-	194,700	-	194,700
26 LANDSCAPE & LIGHTING ASSESS DISTRICT	5,445	7,634	7,800	5,279
CAPITAL PROJECT FUNDS				
46 CAPITAL IMPROVEMENTS - STREETS	105,627	-	50,000	55,627
47 CAP.PRJ. BARTON/COLTON BRIDGE	2,331	-	-	2,331
48 CAPITAL PROJECTS FUND	(348)	-	-	(348)
50 CAPITAL PROJECT BOND PROCEEDS	-	-	-	-
ENTERPRISE FUND				
21 WASTE WATER DISPOSAL FUND	2,123,842	31,564	1,200,000	955,406
SUCCESSOR AGENCY (S/A)				
31 S/A RDA OBLIGATION RETIREMENT FUND	2,514,403	2,105,959	-	4,620,362
32 S/A CAPITAL PROJECTS FUND	-	5,583	353,600	(348,017)
33 S/A DEBT SERVICE FUND	-	-	1,751,170	(1,751,170)
34 S/A LOW INCOME HOUSING FUND	-	-	-	-
37 S/A CRA PROJECTS TRUST	-	376	411,250	(410,874)
TRUST FUND				
52 HOUSING AUTHORITY	22,131	-	5,200	16,931
61 COMMUNITY BENEFITS FUND	-	-	-	-
70 FIXED ASSET FUND	-	-	-	-
GRAND TOTAL	<u>\$ 9,169,146</u>	<u>\$ 8,974,101</u>	<u>\$ 10,155,591</u>	<u>\$ 7,987,656</u>

City of Grand Terrace
Citywide Fund Balance

<u>Adopted</u> <u>Revenues</u> <u>FY2015-16</u>	<u>Adopted</u> <u>Expenditures</u> <u>FY2015-16</u>	<u>Fixed Asset</u> <u>Transfers &</u> <u>Approvals</u>	<u>Projected</u> <u>Fund Balance</u> <u>June 30, 2016</u>	<u>Fund</u>
\$ 4,588,536	\$ 4,587,604	\$ 445,000	\$ 1,657,255	10 GENERAL FUND
				SPECIAL REVENUE FUNDS
1,237,609	1,210,984	-	80,404	09 CHILD CARE CENTER FUND
800	-	-	1,248,934	11 STREET IMPROVEMENT FUND
5,600	-	-	89,120	12 STORM DRAIN IMPROVEMENT FUND
800	-	-	225,154	13 PARK DEVELOPMENT FUND
100,000	100,000	-	-	14 SUPPL LAW ENFORCE SVCS FUND (SLESF)
14,000	-	-	47,948	15 AIR QUALITY IMPROVEMENT FUND
372,500	372,484	-	243,972	16 GAS TAX FUND
18,000	22,000	-	37,304	17 TRAFFIC SAFETY FUND
4,250	-	-	243,717	19 FACILITIES DEVELOPMENT FUND
180,000	436,885	-	112,811	20 MEASURE "I" FUND
59,296	59,296	-	7,948	22 COMMUNITY DEV BLOCK GRANT (CDBG)
-	-	-	194,700	
10,000	7,800	-	7,479	26 LANDSCAPE & LIGHTING ASSESS DISTRICT
				CAPITAL PROJECT FUNDS
355,350	355,350	-	55,627	46 CAPITAL IMPROVEMENTS - STREETS
-	-	-	2,331	47 CAP.PRJ. BARTON/COLTON BRIDGE
-	-	-	(348)	48 CAPITAL PROJECTS FUND
-	-	-	-	50 CAPITAL PROJECT BOND PROCEEDS
				ENTERPRISE FUND
-	13,500	-	941,906	21 WASTE WATER DISPOSAL FUND
				SUCCESSOR AGENCY (S/A)
2,346,270	-	-	6,966,632	31 S/A RDA OBLIGATION RETIREMENT FUND
-	355,561	-	(703,578)	32 S/A CAPITAL PROJECTS FUND
-	1,751,170	-	(3,502,340)	33 S/A DEBT SERVICE FUND
-	-	-	-	34 S/A LOW INCOME HOUSING FUND = 52
-	241,500	-	(652,374)	37 S/A CRA PROJECTS TRUST
-	6,200	-	10,731	52 HOUSING AUTHORITY
25,000	25,000	-	-	61 COMMUNITY BENEFITS FUND
<u>420,000</u>	<u>120,000</u>	<u>-</u>	<u>300,000</u>	70 FIXED ASSET FUND
<u>\$ 9,738,011</u>	<u>\$ 9,665,334</u>	<u>\$ 445,000</u>	<u>7,615,333</u>	



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CITY-WIDE Revenue & Expenditure Appropriations



City of Grand Terrace
FY 2015-16 Adopted Revenue Summary by Fund

<u>Fund</u>	<u>Fund Title</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	Increase (Decrease) over(under) 2014-15 Projected
		<u>Actuals</u>	<u>Actuals</u>	<u>Projected</u>	<u>Adopted</u>	
09	CHILD CARE CENTER FUND	\$1,110,540	\$1,093,112	\$1,179,000	\$1,237,609	4.97%
10	GENERAL FUND	4,238,297	5,286,756	4,541,506	4,588,536	1.04%
11	STREET FUND	2,815	86,704	227,299	800	-99.65%
12	STORM DRAIN FUND	163	5,069	5,998	5,600	-6.64%
13	PARK FUND	525	9,244	912	800	-12.28%
14	SLESF (AB3229 COPS)	99,993	100,026	100,000	100,000	0.00%
15	AIR QUALITY IMPROVEMENT FUND	14,819	14,602	3,846	14,000	264.01%
16	GAS TAX FUND	382,653	484,029	316,605	372,500	17.65%
17	TRAFFIC SAFETY FUND	46,294	26,235	10,000	18,000	80.00%
19	FACILITIES FUND	503	3,642	23,589	4,250	-81.98%
20	MEASURE "I" FUND	177,851	182,935	170,000	180,000	5.88%
21	WASTE WATER DISPOSAL FUND	1,658,484	1,535,968	31,564	-	-100.00%
22	CDBG	75,828	19,794	49,530	59,296	19.72%
25	SPRING RANCH TRAFFIC MITIGATION FEES	-	-	194,700	-	-100.00%
26	LNDSCP & LGTG ASSESSMENT DIST	10,955	11,812	7,634	10,000	30.99%
31	S/A RDA OBLIGATION RETIREMENT FUND	2,277,372	1,409,537	2,105,959	2,346,270	11.41%
32	S/A CAPITAL PROJECTS FUND	64,462	299,894	5,583	-	-100.00%
33	S/A DEBT SERVICE FUND	1,680,063	1,088,103	-	-	
34	S/A LOW INCOME HOUSING FUND	-	-	-	-	
37	S/A CRA PROJECTS TRUST	795	719	376	-	-100.00%
46	CAPITAL IMPROVEMENTS - STREETS	216,224	217,412	-	355,350	
47	CAP.PRJ. BARTON/COLTON BRIDGE	33,588	6	-	-	
48	CAPITAL PROJECTS FUND	944,450	413	-	-	
50	CAPITAL PROJECT BOND PROCEEDS	197,650	-	-	-	
52	HOUSING AUTHORITY	1,201	40	-	-	
61	HOUSING AUTHORITY	-	-	-	25,000	
70	FIXED ASSET FUND	-	-	-	420,000	
Total Revenues		\$ 13,235,525	\$ 11,876,052	\$ 8,974,101	\$ 9,738,011	8.51%

City of Grand Terrace
FY 2015-16 Adopted Expenditure Summary by Fund

<u>Fund</u>	<u>Fund Title</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	Increase (Decrease) over(under) 2014-15 Projected
		<u>Actuals</u>	<u>Actuals</u>	<u>Projected</u>	<u>Adopted</u>	
09	CHILD CARE CENTER FUND	\$ 1,083,694	\$ 1,104,354	\$ 1,141,804	\$ 1,210,984	6.06%
10	GENERAL FUND	3,531,471	4,843,673	4,377,047	4,587,604	4.81%
11	STREET FUND	262,793	49,207	49,200	-	
12	STORM DRAIN FUND	-	-	-	-	
13	PARK FUND	2,361	1,584	17,300	-	
14	SLESF (AB3229 COPS)	100,495	99,091	100,000	100,000	0.00%
15	AIR QUALITY IMPROVEMENT FUND	(7)	-	64,000	-	
16	GAS TAX FUND	336,753	343,885	402,490	372,484	-7.46%
17	TRAFFIC SAFETY FUND	17,915	4,890	5,200	22,000	323.08%
19	FACILITIES FUND	-	-	-	-	
20	MEASURE "I" FUND	(14,258)	232,857	170,000	436,885	156.99%
21	WASTE WATER DISPOSAL FUND	1,579,517	1,578,036	1,200,000	13,500	-98.88%
22	CDBG	25,724	19,783	49,530	59,296	19.72%
25	SPRING RANCH TRAFFIC MITIGATION	-	-	-	-	
26	LNDSCP & LGTG ASSESSMENT DIST	12,966	7,385	7,800	7,800	0.00%
31	S/A RDA OBLIGATION RETIREMENT FUND	-	283,853	-	-	
32	S/A CAPITAL PROJECTS FUND	2,200,327	296,586	353,600	355,561	0.55%
33	S/A DEBT SERVICE FUND	1,346,589	4,326,269	1,751,170	1,751,170	0.00%
34	S/A LOW INCOME HOUSING FUND	228,092	-	-	-	
37	S/A CRA PROJECTS TRUST	-	-	411,250	241,500	-41.28%
46	CAPITAL IMPROVEMENTS - STREETS	216,559	143,277	50,000	355,350	610.70%
47	CAP.PRJ. BARTON/COLTON BRIDGE	-	-	-	-	
48	CAPITAL PROJECTS FUND	897,493	202,526	-	-	
50	CAPITAL PROJECT BOND PROCEEDS	198,009	-	-	-	
52	HOUSING AUTHORITY	134	142	5,200	6,200	19.23%
61	COMMUNITY BENEFITS FUND	-	-	-	25,000	
70	FIXED ASSET FUND	-	-	-	120,000	
Total Expenditures		<u>\$ 12,026,627</u>	<u>\$ 13,537,398</u>	<u>\$ 10,155,591</u>	<u>\$ 9,665,334</u>	-4.83%

City of Grand Terrace
FY 2015-16 Adopted Revenue & Expense Summary by Category

	<u>GENERAL</u> <u>FUND</u>	<u>SPECIAL</u> <u>REVENUE</u> <u>FUNDS</u>	<u>CAPITAL</u> <u>PROJECT</u> <u>FUNDS</u>	<u>ENTERPRISE</u> <u>FUND</u>
Revenues				
Property Tax	\$ 1,551,519	\$ 10,000	\$ -	\$ -
Sales Tax	900,000	180,000	-	-
Franchise Fees	495,000	-	-	-
Licenses, Fees & Permits	308,300	116,150	-	-
Residual Receipts - RPTTF	860,077	-	-	-
Gas Tax	-	281,000	-	-
Wastewater Receipts	300,000	-	-	-
Intergovernmental Revenue/Grants	5,000	159,296	-	-
Charges for Services	104,000	1,237,609	-	-
Use of Money & Property	22,840	800	-	-
Fines & Forfeitures	36,800	18,000	-	-
Miscellaneous	5,000	-	-	-
Transfers In	-	-	355,350	-
Total Revenues	<u>4,588,536</u>	<u>2,002,855</u>	<u>355,350</u>	<u>-</u>
Expenditures				
Salaries	749,955	682,075	-	-
Benefits	295,874	296,507	-	-
Materials & Supplies	306,250	81,100	-	-
Professional/Contractual Services	3,031,160	396,942	-	13,500
Utilities	132,400	100,900	-	-
Lease of Facility/Equipment	4,400	4,000	-	-
Equipment	-	-	-	-
Capital Projects	-	10,840	355,350	-
Debt Service	257,800	-	-	-
Overhead Cost Allocation	(281,735)	281,735	-	-
Transfers Out	91,500	355,350	-	-
Total Expenditures	<u>4,587,604</u>	<u>2,209,449</u>	<u>355,350</u>	<u>13,500</u>
Impact to Fund Balance				
Revenues	4,588,536	2,002,855	355,350	-
Expenditures	<u>4,587,604</u>	<u>2,209,449</u>	<u>355,350</u>	<u>13,500</u>
Net - Increase to or (Use of) Fund Balance	<u>932</u>	<u>(206,594)</u>	<u>-</u>	<u>(13,500)</u>

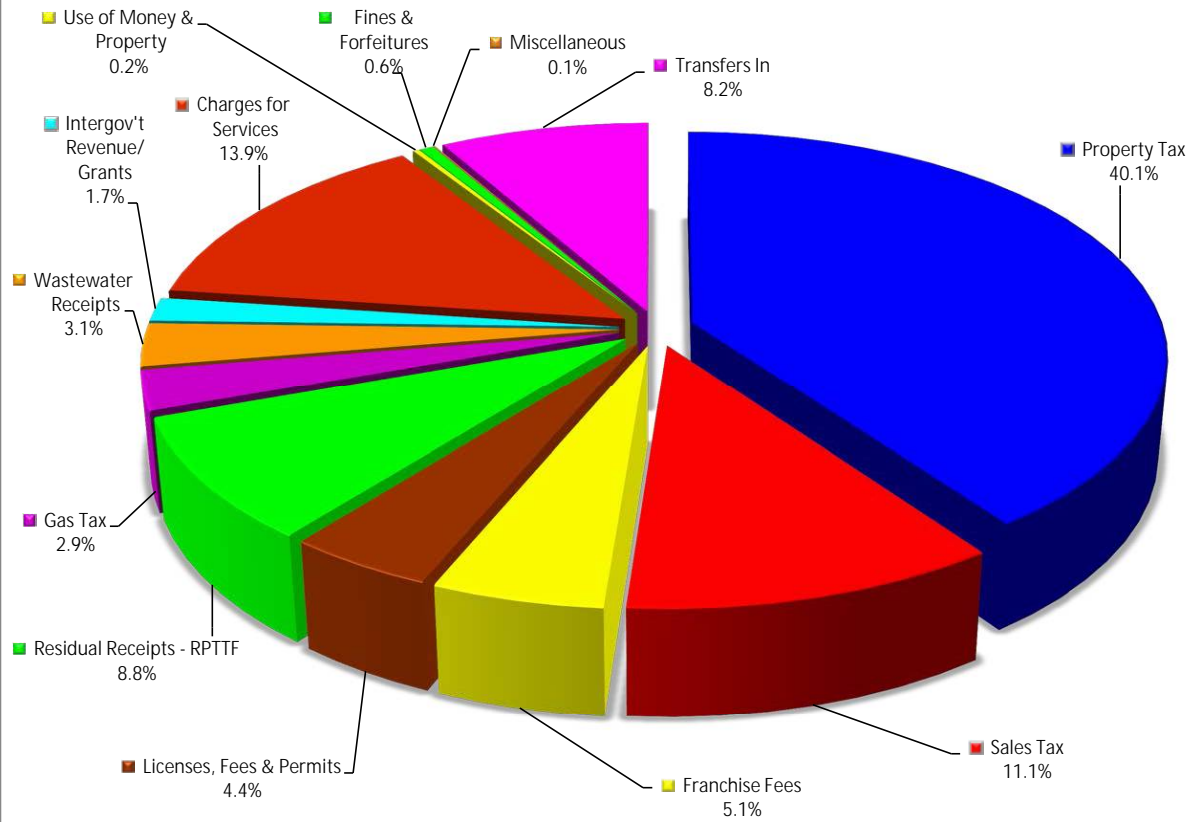
City of Grand Terrace
FY 2015-16 Adopted Revenue & Expense Summary by Category

<u>SUCCESSOR</u> <u>AGENCY</u>	<u>TRUST</u> <u>FUND</u>	<u>COMMUNITY</u> <u>BENEFIT</u> <u>FUND</u>	<u>FIXED ASSET</u> <u>FUND</u>	
				Revenues
\$ 2,346,270	\$ -	\$ -	\$ -	Property Tax
-	-	-	-	Sales Tax
-	-	-	-	Franchise Fees
-	-	-	-	Licenses, Fees & Permits
-	-	-	-	Residual Receipts - RPTTF
-	-	-	-	Gas Tax
-	-	-	-	Wastewater Receipts
-	-	-	-	Intergovernmental Revenue/Grants
-	-	-	-	Charges for Services
-	-	-	-	Use of Money & Property
-	-	-	-	Fines & Forfeitures
-	-	-	-	Miscellaneous
-	-	25,000	420,000	Transfers In
<u>2,346,270</u>	<u>-</u>	<u>25,000</u>	<u>420,000</u>	Total Revenues
				Expenditures
171,549	-	-	-	Salaries
50,412	-	-	-	Benefits
-	-	-	-	Materials & Supplies
2,126,270	6,200	25,000	120,000	Professional/Contractual Services
-	-	-	-	Utilities
-	-	-	-	Lease of Facility/Equipment
-	-	-	-	Equipment
-	-	-	-	Capital Projects
-	-	-	-	Debt Service
-	-	-	-	Overhead Cost Allocation
-	-	-	-	Transfers Out
<u>2,348,231</u>	<u>6,200</u>	<u>25,000</u>	<u>120,000</u>	Total Expenditures
				Impact to Fund Balance
2,346,270	-	25,000	420,000	Revenues
<u>2,348,231</u>	<u>6,200</u>	<u>25,000</u>	<u>120,000</u>	Expenditures
<u>(1,961)</u>	<u>(6,200)</u>	<u>-</u>	<u>300,000</u>	Net - Increase to or (Use of) Fund Balance

City of Grand Terrace
FY 2015-16 Adopted Revenue & Expense Summary by Category

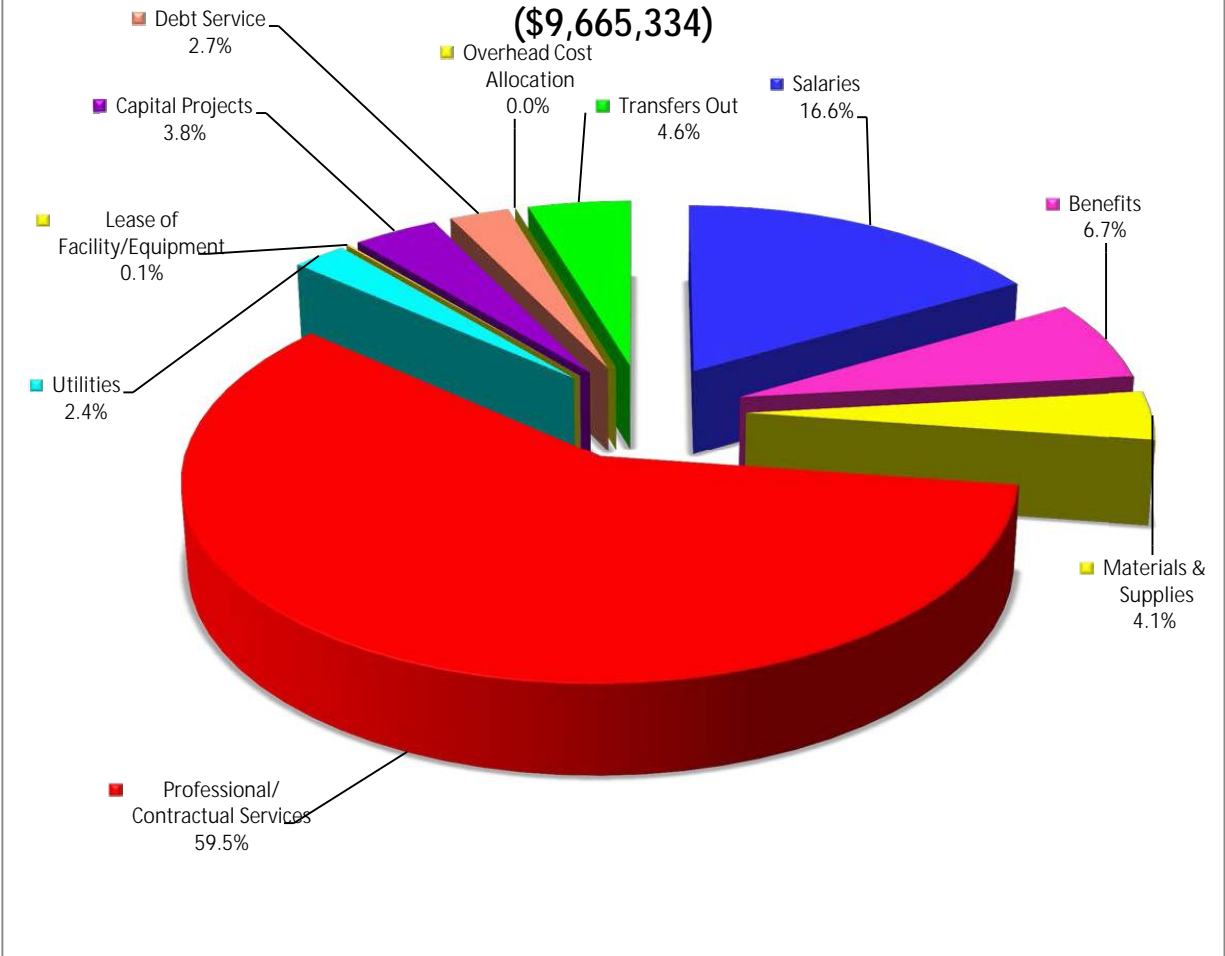
	<u>TOTAL</u>
Revenues	
Property Tax	\$ 3,907,789
Sales Tax	1,080,000
Franchise Fees	495,000
Licenses, Fees & Permits	424,450
Residual Receipts - RPTTF	860,077
Gas Tax	281,000
Wastewater Receipts	300,000
Intergovernmental Revenue/Grants	164,296
Charges for Services	1,341,609
Use of Money & Property	23,640
Fines & Forfeitures	54,800
Miscellaneous	5,000
Transfers In	<u>800,350</u>
Total Revenues	<u>9,738,011</u>
 Expenditures	
Salaries	1,603,579
Benefits	642,793
Materials & Supplies	387,350
Professional/Contractual Services	5,719,072
Utilities	233,300
Lease of Facility/Equipment	8,400
Equipment	-
Capital Projects	366,190
Debt Service	257,800
Overhead Cost Allocation	-
Transfers Out	<u>446,850</u>
Total Expenditures	<u>9,665,334</u>
 Impact to Fund Balance	
Revenues	9,738,011
Expenditures	<u>9,665,334</u>
Net - Increase to or (Use of) Fund Balance	<u>72,677</u>

City of Grand Terrace 2015-16 Citywide Adopted Revenues (\$9,713,011)



Property Tax	\$ 3,907,789
Sales Tax	1,080,000
Franchise Fees	495,000
Licenses, Fees & Permits	424,450
Residual Receipts - RPTTF	860,077
Gas Tax	281,000
Wastewater Receipts	300,000
Intergovernmental Revenue/Grants	164,296
Charges for Services	1,341,609
Use of Money & Property	23,640
Fines & Forfeitures	54,800
Miscellaneous	5,000
Transfers In	800,350
	<u>800,350</u>
	\$ 9,738,011

City of Grand Terrace 2015-16 City-wide Adopted Expenditures (\$9,665,334)



Salaries	\$ 1,603,579
Benefits	642,793
Materials & Supplies	387,350
Professional/Contractual Services	5,719,072
Utilities	233,300
Lease of Facility/Equipment	8,400
Capital Projects	366,190
Debt Service	257,800
Overhead Cost Allocation	-
Transfers Out	446,850
	<u>\$ 9,665,334</u>

CITY-WIDE Revenue & Expense Statements by Fund



City of Grand Terrace
FY 2015-16 Adopted Revenue & Expense Detail by Fund

	CATEGORY			
	<u>SPECIAL</u> <u>REVENUE</u>	<u>GENERAL</u>	<u>SPECIAL</u> <u>REVENUE</u>	<u>SPECIAL</u> <u>REVENUE</u>
	FUND NUMBER & TITLE			
	<u>09</u>	<u>10</u>	<u>11</u>	<u>12</u>
	<u>CHILD CARE</u> <u>CENTER FUND</u>	<u>GENERAL</u> <u>FUND</u>	<u>STREET</u> <u>FUND</u>	<u>STORM DRAIN</u> <u>FUND</u>
Revenues				
Property Tax	\$ -	\$ 1,551,519	\$ -	\$ -
Sales Tax	-	900,000	-	-
Franchise Fees	-	495,000	-	-
Licenses, Fees & Permits	-	308,300	-	5,600
Residual Receipts - RPTTF	-	860,077	-	-
Gas Tax	-	-	-	-
Wastewater Receipts	-	300,000	-	-
Intergovernmental Revenue/Grants	-	5,000	-	-
Charges for Services	1,237,609	104,000	-	-
Use of Money & Property	-	22,840	800	-
Fines & Forfeitures	-	36,800	-	-
Miscellaneous	-	5,000	-	-
Transfers In	-	-	-	-
Total Revenues	<u>1,237,609</u>	<u>4,588,536</u>	<u>800</u>	<u>5,600</u>
Expenditures				
Salaries	601,990	749,955	-	-
Benefits	265,394	295,874	-	-
Materials & Supplies	81,100	306,250	-	-
Professional/Contractual Services	43,700	3,031,160	-	-
Utilities	16,000	132,400	-	-
Lease of Facility/Equipment	4,000	4,400	-	-
Equipment	-	-	-	-
Capital Projects	-	-	-	-
Debt Service	-	257,800	-	-
Overhead Cost Allocation	198,800	(281,735)	-	-
Transfers Out	-	91,500	-	-
Total Expenditures	<u>1,210,984</u>	<u>4,587,604</u>	<u>-</u>	<u>-</u>
Impact to Fund Balance				
Revenues	1,237,609	4,588,536	800	5,600
Expenditures	1,210,984	4,587,604	-	-
Net - Increase to or (Use of) Fund Balance	<u>\$ 26,625</u>	<u>\$ 932</u>	<u>\$ 800</u>	<u>\$ 5,600</u>

City of Grand Terrace
FY 2015-16 Adopted Revenue & Expense Detail by Fund

CATEGORY				
<u>SPECIAL REVENUE</u>	<u>SPECIAL REVENUE</u>	<u>SPECIAL REVENUE</u>	<u>SPECIAL REVENUE</u>	
FUND NUMBER & TITLE				
<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>	
<u>PARK FUND</u>	<u>SLESF (AB3229 COPS)</u>	<u>AIR QUALITY IMPROVEMENT FUND</u>	<u>GAS TAX FUND</u>	
				Revenues
\$ -	\$ -	\$ -	\$ -	Property Tax
-	-	-	-	Sales Tax
-	-	-	-	Franchise Fees
800	-	14,000	91,500	Licenses, Fees & Permits
-	-	-	-	Residual Receipts - RPTTF
-	-	-	281,000	Gas Tax
-	-	-	-	Wastewater Receipts
-	100,000	-	-	Intergovernmental Revenue/Grants
-	-	-	-	Charges for Services
-	-	-	-	Use of Money & Property
-	-	-	-	Fines & Forfeitures
-	-	-	-	Miscellaneous
-	-	-	-	Transfers In
<u>800</u>	<u>100,000</u>	<u>14,000</u>	<u>372,500</u>	Total Revenues
				Expenditures
-	-	-	66,390	Salaries
-	-	-	23,694	Benefits
-	-	-	-	Materials & Supplies
-	99,500	-	158,400	Professional/Contractual Services
-	-	-	80,000	Utilities
-	-	-	-	Lease of Facility/Equipment
-	-	-	-	Equipment
-	-	-	-	Capital Projects
-	-	-	-	Debt Service
-	500	-	44,000	Overhead Cost Allocation
-	-	-	-	Transfers Out
<u>-</u>	<u>100,000</u>	<u>-</u>	<u>372,484</u>	Total Expenditures
				Impact to Fund Balance
800	100,000	14,000	372,500	Revenues
-	100,000	-	372,484	Expenditures
<u>\$ 800</u>	<u>\$ -</u>	<u>\$ 14,000</u>	<u>\$ 16</u>	Net - Increase to or (Use of) Fund Balance

City of Grand Terrace
FY 2015-16 Adopted Revenue & Expense Detail by Fund

	CATEGORY			
	<u>SPECIAL</u> <u>REVENUE</u>	<u>SPECIAL</u> <u>REVENUE</u>	<u>SPECIAL</u> <u>REVENUE</u>	<u>ENTERPRISE</u>
	FUND NUMBER & TITLE			
	<u>17</u>	<u>19</u>	<u>20</u>	<u>21</u>
	<u>TRAFFIC</u> <u>SAFETY FUND</u>	<u>FACILITIES</u> <u>FUND</u>	<u>MEASURE "1"</u> <u>FUND</u>	<u>WASTE WATER</u> <u>DISPOSAL FUND</u>
Revenues				
Property Tax	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	180,000	-
Franchise Fees	-	-	-	-
Licenses, Fees & Permits	-	4,250	-	-
Residual Receipts - RPTTF	-	-	-	-
Gas Tax	-	-	-	-
Wastewater Receipts	-	-	-	-
Intergovernmental Revenue/Grants	-	-	-	-
Charges for Services	-	-	-	-
Use of Money & Property	-	-	-	-
Fines & Forfeitures	18,000	-	-	-
Miscellaneous	-	-	-	-
Transfers In	-	-	-	-
Total Revenues	<u>18,000</u>	<u>4,250</u>	<u>180,000</u>	<u>-</u>
Expenditures				
Salaries	-	-	-	-
Benefits	-	-	-	-
Materials & Supplies	-	-	-	-
Professional/Contractual Services	22,000	-	46,000	13,500
Utilities	-	-	-	-
Lease of Facility/Equipment	-	-	-	-
Equipment	-	-	-	-
Capital Projects	-	-	-	-
Debt Service	-	-	-	-
Overhead Cost Allocation	-	-	35,535	-
Transfers Out	-	-	355,350	-
Total Expenditures	<u>22,000</u>	<u>-</u>	<u>436,885</u>	<u>13,500</u>
Impact to Fund Balance				
Revenues	18,000	4,250	180,000	-
Expenditures	22,000	-	436,885	13,500
Net - Increase to or (Use of) Fund Balance	<u>\$ (4,000)</u>	<u>\$ 4,250</u>	<u>\$ (256,885)</u>	<u>\$ (13,500)</u>

**City of Grand Terrace
FY 2015-16 Adopted Revenue & Expense Detail by Fund**

CATEGORY				
<u>SPECIAL REVENUE</u>	<u>SPECIAL REVENUE</u>	<u>SPECIAL REVENUE</u>	<u>SUCCESSOR AGENCY</u>	
FUND NUMBER & TITLE				
<u>22</u>	<u>25</u>	<u>26</u>	<u>31</u>	
<u>CDBG</u>	<u>SPRING RANCH TRAFFIC MITIGATION</u>	<u>LNDS CP & LGTG ASSESSMENT DIST</u>	<u>S/A RDA OBLIGATION RETIREMENT FUND</u>	
				Revenues
\$ -	\$ -	\$ 10,000	\$ 2,346,270	Property Tax
-	-	-	-	Sales Tax
-	-	-	-	Franchise Fees
-	-	-	-	Licenses, Fees & Permits
-	-	-	-	Residual Receipts - RPTTF
-	-	-	-	Gas Tax
-	-	-	-	Wastewater Receipts
59,296	-	-	-	Intergovernmental Revenue/Grants
-	-	-	-	Charges for Services
-	-	-	-	Use of Money & Property
-	-	-	-	Fines & Forfeitures
-	-	-	-	Miscellaneous
-	-	-	-	Transfers In
<u>59,296</u>	<u>-</u>	<u>10,000</u>	<u>2,346,270</u>	Total Revenues
				Expenditures
13,695	-	-	-	Salaries
7,419	-	-	-	Benefits
-	-	-	-	Materials & Supplies
27,342	-	-	-	Professional/Contractual Services
-	-	4,900	-	Utilities
-	-	-	-	Lease of Facility/Equipment
-	-	-	-	Equipment
10,840	-	-	-	Capital Projects
-	-	-	-	Debt Service
-	-	2,900	-	Overhead Cost Allocation
-	-	-	-	Transfers Out
<u>59,296</u>	<u>-</u>	<u>7,800</u>	<u>-</u>	Total Expenditures
				Impact to Fund Balance
59,296	-	10,000	2,346,270	Revenues
59,296	-	7,800	-	Expenditures
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,200</u>	<u>\$ 2,346,270</u>	Net - Increase to or (Use of) Fund Balance

City of Grand Terrace
FY 2015-16 Adopted Revenue & Expense Detail by Fund

	CATEGORY			
	<u>SUCCESSOR</u> <u>AGENCY</u>	<u>SUCCESSOR</u> <u>AGENCY</u>	<u>SUCCESSOR</u> <u>AGENCY</u>	<u>CAPITAL</u> <u>PROJECTS</u>
	FUND NUMBER & TITLE			
	<u>32</u>	<u>33</u>	<u>37</u>	<u>46</u>
	<u>S/A CAPITAL</u> <u>PROJECTS</u> <u>FUND</u>	<u>S/A DEBT</u> <u>SERVICE FUND</u>	<u>S/A CRA</u> <u>PROJECTS</u> <u>TRUST</u>	<u>CAPITAL</u> <u>IMPROVEMENTS</u> <u>- STREETS</u>
Revenues				
Property Tax	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Franchise Fees	-	-	-	-
Licenses, Fees & Permits	-	-	-	-
Residual Receipts - RPTTF	-	-	-	-
Gas Tax	-	-	-	-
Wastewater Receipts	-	-	-	-
Intergovernmental Revenue/Grants	-	-	-	-
Charges for Services	-	-	-	-
Use of Money & Property	-	-	-	-
Fines & Forfeitures	-	-	-	-
Miscellaneous	-	-	-	-
Transfers In	-	-	-	355,350
Total Revenues	<u>-</u>	<u>-</u>	<u>-</u>	<u>355,350</u>
Expenditures				
Salaries	171,549	-	-	-
Benefits	50,412	-	-	-
Materials & Supplies	-	-	-	-
Professional/Contractual Services	133,600	1,751,170	241,500	-
Utilities	-	-	-	-
Lease of Facility/Equipment	-	-	-	-
Equipment	-	-	-	-
Capital Projects	-	-	-	355,350
Debt Service	-	-	-	-
Overhead Cost Allocation	-	-	-	-
Transfers Out	-	-	-	-
Total Expenditures	<u>355,561</u>	<u>1,751,170</u>	<u>241,500</u>	<u>355,350</u>
Impact to Fund Balance				
Revenues	-	-	-	355,350
Expenditures	<u>355,561</u>	<u>1,751,170</u>	<u>241,500</u>	<u>355,350</u>
Net - Increase to or (Use of) Fund Balance	<u>\$(355,561)</u>	<u>\$(1,751,170)</u>	<u>\$(241,500)</u>	<u>\$ -</u>

City of Grand Terrace
FY 2015-16 Adopted Revenue & Expense Detail by Fund

CATEGORY					
<u>TRUST</u> <u>FUND</u>	<u>COMMUNITY</u> <u>BENEFITS</u>	<u>FIXED</u> <u>ASSET</u>			
FUND NUMBER & TITLE					
<u>52</u>	<u>61</u>	<u>70</u>			
<u>HOUSING</u> <u>AUTHORITY</u>	<u>COMMUNITY</u> <u>BENEFITS FUND</u>	<u>FIXED ASSET</u> <u>FUND</u>	<u>TOTAL</u>		
				Revenues	
\$ -	\$ -	\$ -	\$ 3,907,789	Property Tax	
-	-	-	1,080,000	Sales Tax	
-	-	-	495,000	Franchise Fees	
-	-	-	424,450	Licenses, Fees & Permits	
-	-	-	860,077	Residual Receipts - RPTTF	
-	-	-	281,000	Gas Tax	
-	-	-	300,000	Wastewater Receipts	
-	-	-	164,296	Intergovernmental Revenue/Grants	
-	-	-	1,341,609	Charges for Services	
-	-	-	23,640	Use of Money & Property	
-	-	-	54,800	Fines & Forfeitures	
-	-	-	5,000	Miscellaneous	
-	25,000	420,000	800,350	Transfers In	
<u>-</u>	<u>25,000</u>	<u>420,000</u>	<u>9,738,011</u>	Total Revenues	
				Expenditures	
-	-	-	1,603,579	Salaries	
-	-	-	642,793	Benefits	
-	-	-	387,350	Materials & Supplies	
6,200	25,000	120,000	5,719,072	Professional/Contractual Services	
-	-	-	233,300	Utilities	
-	-	-	8,400	Lease of Facility/Equipment	
-	-	-	-	Equipment	
-	-	-	366,190	Capital Projects	
-	-	-	257,800	Debt Service	
-	-	-	-	Overhead Cost Allocation	
-	-	-	446,850	Transfers Out	
<u>6,200</u>	<u>25,000</u>	<u>120,000</u>	<u>9,665,334</u>	Total Expenditures	
				Impact to Fund Balance	
-	25,000	420,000	9,738,011	Revenues	
6,200	25,000	120,000	9,665,334	Expenditures	
<u>\$ (6,200)</u>	<u>\$ -</u>	<u>\$ 300,000</u>	<u>\$ 72,677</u>	Net - Increase to or (Use of) Fund Balance	



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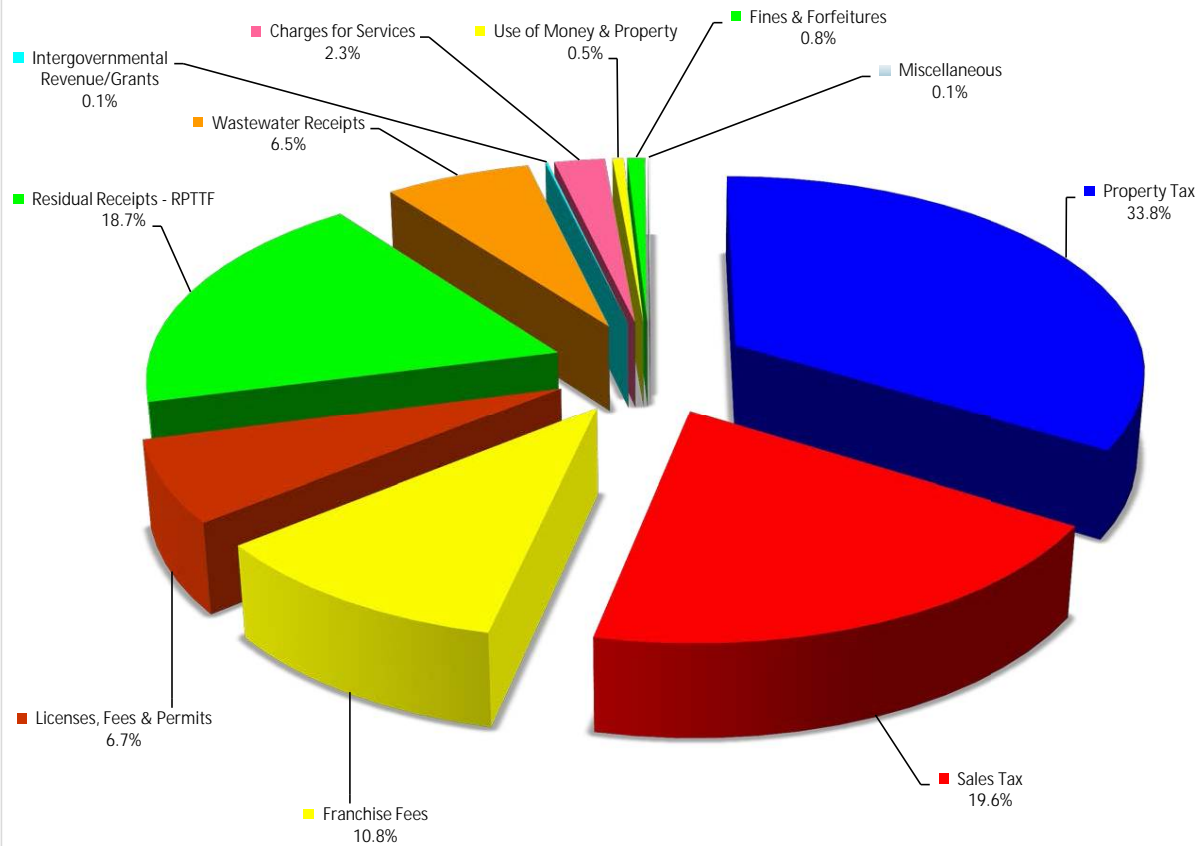
GENERAL FUND Revenue & Expenditure



City of Grand Terrace
General Fund
FY2015-16 Adopted Budget

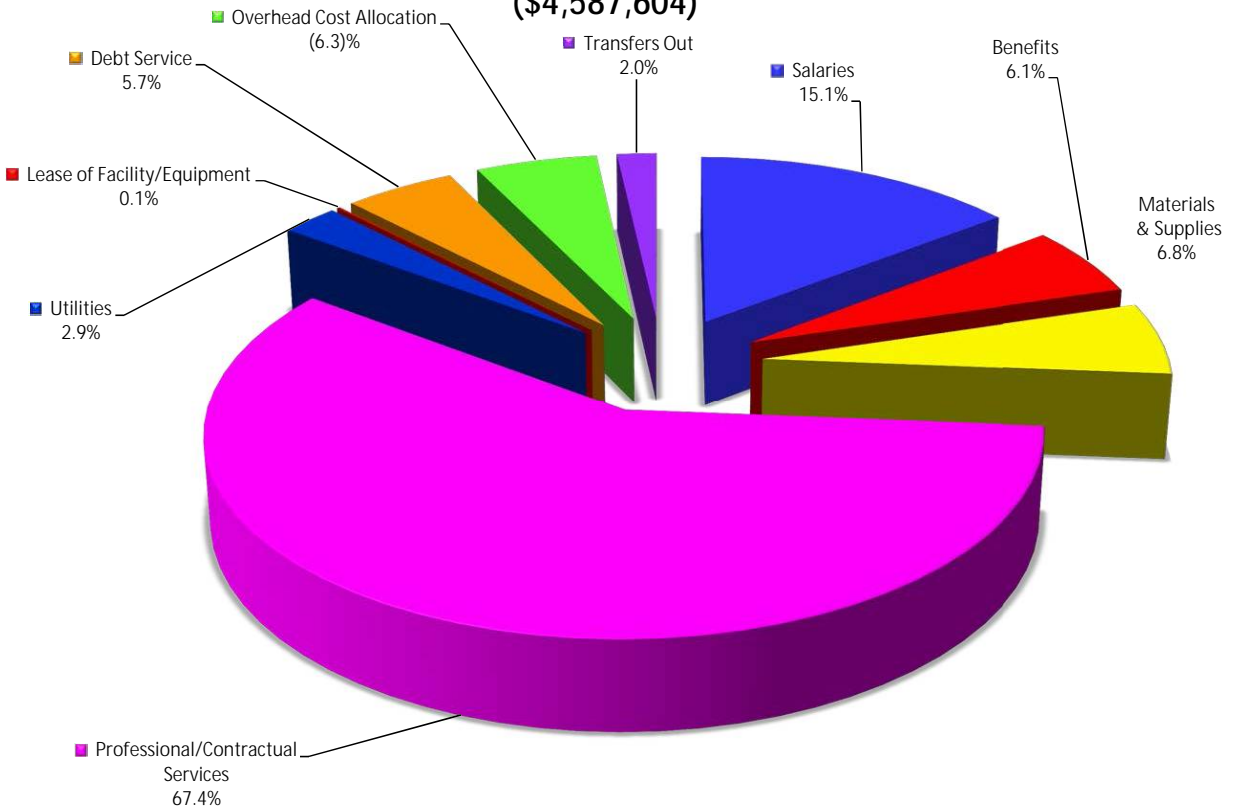
	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2015-16</u>	<u>2015-16</u>
	<u>Actuals</u>	<u>Year-End</u> <u>Projections</u>	<u>Base</u> <u>Budget</u>	<u>Approved</u> <u>Requests</u>	<u>Adopted</u> <u>Budget</u>
REVENUES					
Property Tax	1,454,971	1,407,100	1,484,519	67,000	1,551,519
Residual Receipts - RPTTF	1,790,323	682,256	315,600	544,477	860,077
Franchise Fees	477,395	478,000	480,000	15,000	495,000
Licenses, Fees & Permits	243,468	284,890	291,900	16,400	308,300
Sales Tax	958,649	843,960	1,047,000	(147,000)	900,000
Intergovernmental Revenue/Grants	9,289	15,000	5,000	-	5,000
Charges for Services	104,715	78,000	81,200	22,800	104,000
Fines & Forfeitures	32,985	25,000	33,000	3,800	36,800
Miscellaneous	189,114	8,800	5,000	-	5,000
Use of Money & Property	22,049	18,500	22,840	-	22,840
Wastewater Receipts	3,798	700,000	700,000	(400,000)	300,000
	<u>5,286,756</u>	<u>4,541,506</u>	<u>4,466,059</u>	<u>122,477</u>	<u>4,588,536</u>
EXPENDITURES					
City Council	49,013	55,660	61,278	(400)	60,878
City Mgr - Administration	293,318	401,850	340,809	21,910	362,719
Senior Citizens Program	31,734	30,810	30,500	2,600	33,100
Emer. Ops. Center	4,962	11,000	11,000	(5,100)	5,900
City Attorney	64,243	73,000	73,000	(9,000)	64,000
City Clerk - Administration	106,686	139,824	163,628	(3,000)	160,628
Hist. & Cultural Comm.	668	1,140	1,200	-	1,200
Building & Safety	157,101	130,660	153,564	3,200	156,764
Public Works	127,163	241,876	307,936	(9,732)	298,204
Community Events	40,158	51,566	40,514	-	40,514
Code Enforcement	29,764	30,242	25,958	(1,200)	24,758
Enforcement Programs	139,600	186,400	191,570	8,010	199,580
Facilities Maintenance	48,615	106,400	122,197	(30,300)	91,897
CDD - Planning	138,222	153,248	198,403	1,150	199,553
Park Maintenance	139,078	171,956	180,979	(8,200)	172,779
NPDES	63,858	74,256	42,900	-	42,900
Storm Drain Maintenance	16,793	16,000	16,000	-	16,000
Planning Commission	1,283	6,454	6,461	-	6,461
Finance - Administration	364,944	404,206	488,680	12,355	501,035
Information Technology	141,602	92,500	66,100	(9,530)	56,570
Non-Departmental	1,832,457	679,700	667,700	30,000	697,700
Overhead Cost Alloc	(476,167)	(317,900)	(317,900)	36,165	(281,735)
Law Enforcement	1,528,578	1,626,200	1,626,200	50,000	1,676,200
Every 15 Minutes	-	10,000	-	-	-
	<u>4,843,673</u>	<u>4,377,047</u>	<u>4,498,676</u>	<u>88,928</u>	<u>4,587,604</u>
NET (Revenues less Expenditures)	<u>443,083</u>	<u>164,459</u>	<u>(32,617)</u>	<u>33,549</u>	<u>932</u>
Fund Balance, Beginning of Year	1,493,781	1,936,864			2,101,323
NET (Revenues less Expenditures)	443,083	164,459			932
Less: Establishment of the Equipment Replacement Fund					(400,000)
Approved Expenditures Budget Stabilization Fund	-	-			(45,000)
Fund Balance, End of Year	<u>1,936,864</u>	<u>2,101,323</u>			<u>1,657,255</u>

City of Grand Terrace 2015-16 General Fund Adopted Revenues (\$4,588,536)



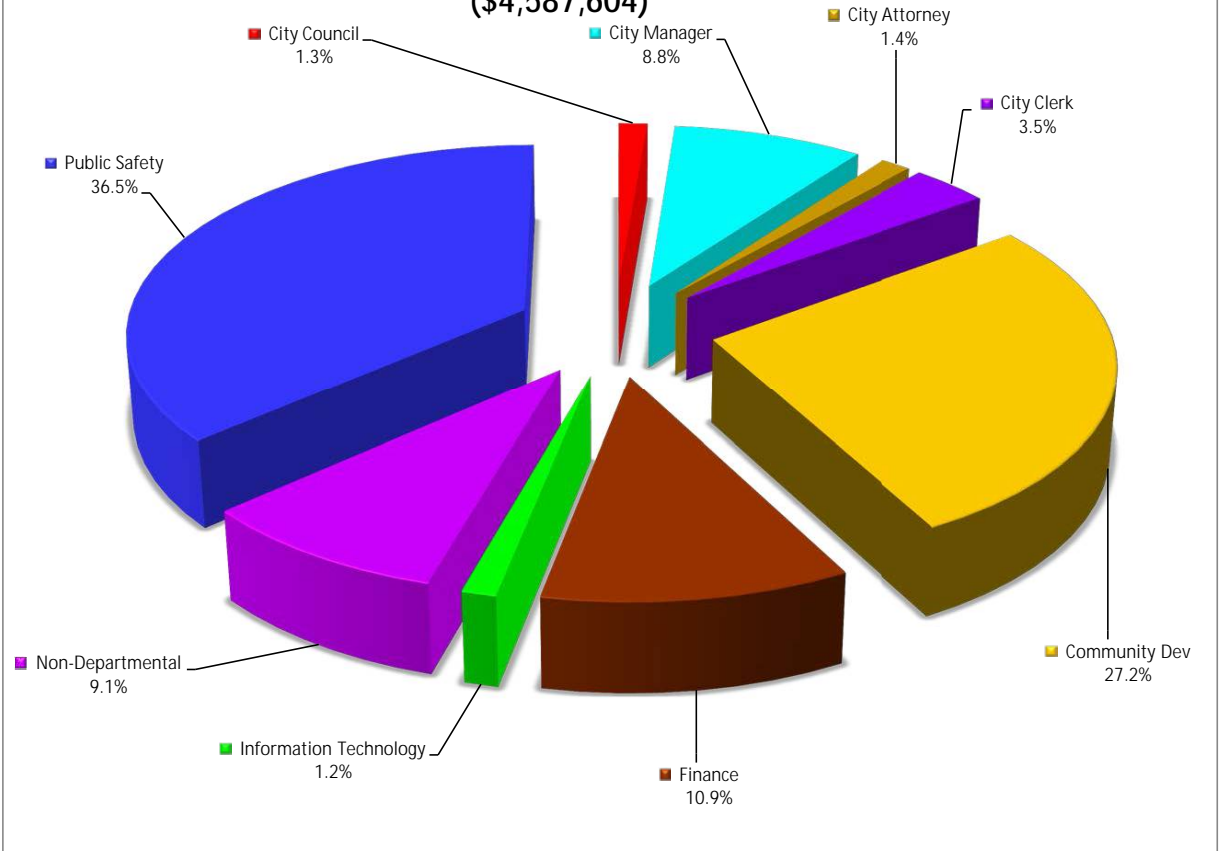
Property Tax	\$ 1,551,519
Sales Tax	\$ 900,000
Franchise Fees	\$ 495,000
Licenses, Fees & Permits	\$ 308,300
Residual Receipts - RPTTF	\$ 860,077
Wastewater Receipts	\$ 300,000
Intergovernmental Revenue/Grants	\$ 5,000
Charges for Services	\$ 104,000
Use of Money & Property	\$ 22,840
Fines & Forfeitures	\$ 36,800
Miscellaneous	\$ 5,000
	<u>\$ 4,588,536</u>

**City of Grand Terrace
2015-16 General Fund
Adopted Expenditures by Category
(\$4,587,604)**



10Salaries	Salaries	\$	749,955
10Benefits	Benefits		295,874
10Materials & Supp	Materials & Supplies		306,250
10Professional/Con	Professional/Contractual Services		3,031,160
10Utilities	Utilities		132,400
10Lease of Facility/	Lease of Facility/Equipment		4,400
10Debt Service	Debt Service		257,800
10Overhead Cost A	Overhead Cost Allocation		(281,735)
10Transfers Out	Transfers Out		91,500
		\$	<u>4,587,604</u>

**City of Grand Terrace
2015-16 General Fund
Adopted Expenditures by Department
(\$4,587,604)**



10City Council	City Council	\$	60,878
10City Manager	City Manager		401,719
10City Attorney	City Attorney		64,000
10City Clerk	City Clerk		161,828
10Community Dev	Community Dev		1,249,409
10Finance	Finance		501,035
10Information Technology	Information Technology		56,570
10Non-Departmental	Non-Departmental		415,965
10Public Safety	Public Safety		1,676,200
		\$	<u>4,587,604</u>



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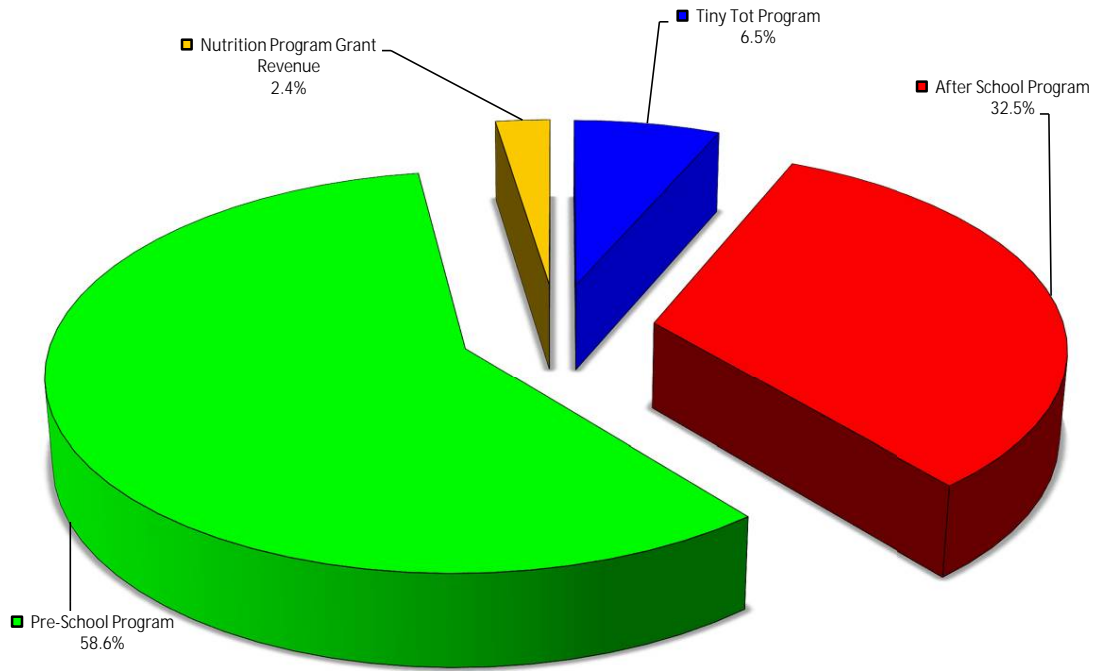
CHILD CARE FUND Revenue & Expenditure



City of Grand Terrace
Child Care Fund
FY2015-16 Approved Budget

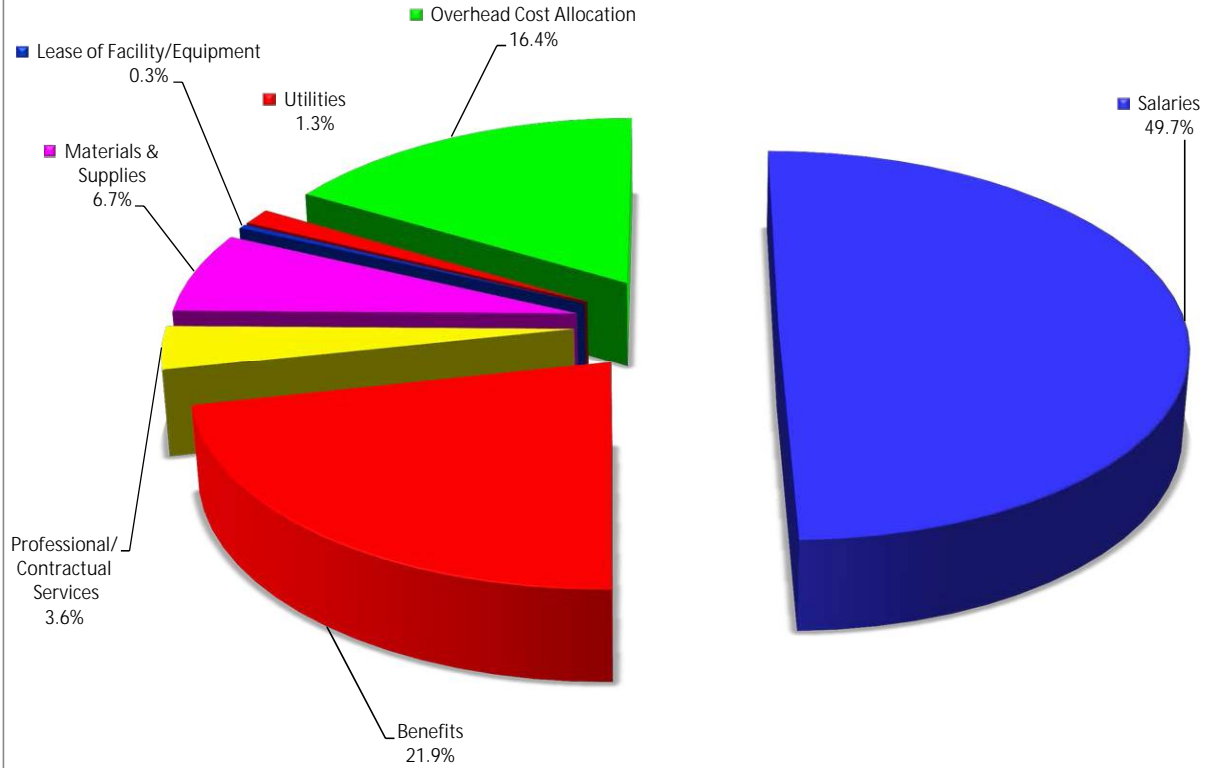
	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2015-16</u>	<u>2015-16</u>
	<u>Actuals</u>	<u>Year-End</u>	<u>Base Budget</u>	<u>Dept</u>	<u>Total</u>
		<u>Projections</u>		<u>Request</u>	<u>Approved</u>
Revenues					
Tiny Tot Program	82,824	84,000	78,823	1,971	80,794
After School Program	354,941	355,000	392,172	9,804	401,976
Pre-School Program	655,329	740,000	707,160	17,679	724,839
Nutrition Program Grant Revenue	-	-	-	30,000	30,000
	<u>1,093,094</u>	<u>1,179,000</u>	<u>1,178,155</u>	<u>59,454</u>	<u>1,237,609</u>
Expenditures					
Salaries	549,914	575,223	601,990	-	601,990
Benefits	235,144	263,381	265,394	-	265,394
Professional/Contractual Services	37,842	23,664	39,300	4,400	43,700
Materials & Supplies	57,206	59,770	57,500	23,600	81,100
Lease of Facility/Equipment	8,000	-	8,000	(4,000)	4,000
Equipment	-	-	-	-	-
Capital Projects	-	5,000	-	-	-
Utilities	17,419	15,967	17,100	(1,100)	16,000
Overhead Cost Allocation	<u>198,829</u>	<u>198,800</u>	<u>198,800</u>	<u>-</u>	<u>198,800</u>
	<u>1,104,354</u>	<u>1,141,805</u>	<u>1,188,084</u>	<u>22,900</u>	<u>1,210,984</u>
Net (Revenues less Expenditures)	<u>(11,260)</u>	<u>37,195</u>	<u>(9,929)</u>	<u>36,554</u>	<u>26,625</u>

**City of Grand Terrace
2015-16 Child Care Adopted Revenues (\$1,237,609)**



Tiny Tot Program	\$ 80,794
After School Program	\$ 401,976
Pre-School Program	\$ 724,839
Nutrition Program Grant Revenue	\$ 30,000
	<u>\$ 1,237,609</u>

**City of Grand Terrace
2015-16 Child Care Adopted Expenditures by Category
(\$1,210,984)**



10Salaries	Salaries	\$	601,990	49.7%
10Benefits	Benefits	\$	265,394	21.9%
10Professional/Con	Professional/Contractual Services	\$	43,700	3.6%
10Materials & Supp	Materials & Supplies	\$	81,100	6.7%
10Lease of Facility/	Lease of Facility/Equipment	\$	4,000	0.3%
10Utilities	Utilities	\$	16,000	1.3%
10Overhead Cost A	Overhead Cost Allocation	\$	198,800	16.4%
		\$	<u>1,210,984</u>	

CITY-WIDE Position Summary



City of Grand Terrace

FY 2015-16 Authorized Summary of Positions

Elected and Appointed Officials

<u>Position</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2015-16</u>	Increase (Decrease) over(under) 2014-15 Projected
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Approved</u> <u>Requests</u>	<u>Adopted</u>	
1 Council Members	5.0	5.0	5.0	-	5.0	0.00%
2 Planning Commissioners	5.0	5.0	5.0	-	5.0	0.00%
Total	10.0	10.0	10.0	-	10.0	0.00%

City Hall

<u>Position</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2015-16</u>	Increase (Decrease) over(under) 2014-15 Projected
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Approved</u> <u>Requests</u>	<u>Adopted</u>	
1 Accounting Technician	1.0	1.0	1.0	(1.0)	-	
2 Administrative Intern - P/T	-	-	1.0	-	1.0	0.00%
3 Assistant to the City Manager	-	-	-	-	-	
4 Building & Safety Technician II	1.0	1.0	1.0	-	1.0	0.00%
5 Building & Safety/PW Director	-	-	-	-	-	
6 City Clerk	1.0	1.0	1.0	-	1.0	0.00%
7 City Manager	1.0	1.0	1.0	-	1.0	0.00%
8 Community Development Director	1.0	1.0	1.0	-	1.0	0.00%
9 Community & Econ. Dev. Director	-	-	-	-	-	
10 Deputy City Clerk	-	-	-	-	-	
11 Deputy Community Dev Director	1.0	1.0	-	-	-	
12 Executive Assistant	-	-	1.0	-	1.0	0.00%
13 Finance Director	-	-	-	-	-	
14 Human Resources Technician	0.5	0.5	0.5	-	0.5	0.00%
15 Maintenance Crew Leader	1.0	1.0	1.0	-	1.0	0.00%
16 Maintenance Worker 2	1.0	1.0	2.0	-	2.0	0.00%
17 Maintenance Worker 3	-	-	-	-	-	
18 Management Analyst	1.0	1.0	1.0	-	1.0	0.00%
19 MIS Specialist	1.0	1.0	1.0	(1.0)	-	
20 Parks & Field Assistant	-	-	-	-	-	
21 Planning Technician	-	-	0.5	-	0.5	0.00%
22 Secretary	1.0	1.0	1.0	-	1.0	0.00%
23 Senior Accounting Technician	-	-	-	-	-	
24 Senior Engineer	-	-	1.0	-	1.0	0.00%
25 Senior Planner	-	-	-	-	-	
26 Sr. Code Enforcement Officer	1.0	1.0	1.0	-	1.0	0.00%
Total	12.5	12.5	16.0	(2.0)	14.0	-12.50%

City of Grand Terrace
FY 2015-16 Authorized Summary of Positions

Child Care Services

<u>Position</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2015-16</u>	Increase (Decrease) over(under) 2014-15 Projected
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Approved</u>	<u>Adopted</u>	
				<u>Requests</u>		
1 Child Care Services Director	1.0	1.0	1.0	-	1.0	0.00%
2 Assistant Child Care Director	2.0	2.0	2.0	-	2.0	0.00%
3 Lead Teacher	2.0	3.0	3.0	-	3.0	0.00%
4 Teacher	15.0	15.0	14.0	-	14.0	0.00%
5 Teaching Assistant	3.0	3.0	3.0	-	3.0	0.00%
6 Substitute Teacher (P/T)	2.0	2.0	2.0	-	2.0	0.00%
7 Cook	-	-	1.0	-	1.0	0.00%
Total	<u>25.0</u>	<u>26.0</u>	<u>26.0</u>	<u>-</u>	<u>26.0</u>	0.00%



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GENERAL FUND Five-Year Projection





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City of Grand Terrace
General Fund
FY2015-16 Five-Year Projection

	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>
	<u>Adopted</u>	<u>Projected</u>	<u>Projected</u>	<u>Projected</u>	<u>Projected</u>
REVENUES					
Property Tax	1,551,519	1,554,879	1,558,340	1,561,905	1,565,576
Residual Receipts - RPTTF	860,077	885,879	912,456	939,829	968,024
Franchise Fees	495,000	495,000	495,000	495,000	495,000
Licenses, Fees & Permits	308,300	317,549	327,075	336,888	346,994
Sales Tax	900,000	927,000	897,712	817,546	859,975
Intergovernmental Revenue/Grants	5,000	5,150	5,305	5,464	5,628
Charges for Services	104,000	107,120	110,334	113,644	117,053
Fines & Forfeitures	36,800	37,904	39,041	40,212	41,419
Miscellaneous	5,000	5,150	5,305	5,464	5,628
Use of Money & Property	22,840	23,525	24,231	24,958	25,707
Wastewater Receipts	300,000	300,000	300,000	300,000	300,000
	<u>4,588,536</u>	<u>4,659,157</u>	<u>4,674,798</u>	<u>4,640,909</u>	<u>4,731,003</u>
EXPENDITURES					
City Council	60,878	60,891	60,906	60,920	60,935
City Mgr - Administration	362,719	363,631	364,574	365,551	366,561
Senior Citizens Program	33,100	33,100	33,100	33,100	33,100
Emer. Ops. Center	5,900	5,900	5,900	5,900	5,900
City Attorney	64,000	64,000	64,000	64,000	64,000
City Clerk - Administration	160,628	175,874	161,129	176,394	161,667
Hist. & Cultural Comm.	1,200	1,200	1,200	1,200	1,200
Building & Safety	156,764	156,861	156,962	157,066	157,174
Public Works	298,204	298,746	299,306	299,886	300,486
Community Events	40,514	40,514	40,514	40,514	40,514
Code Enforcement	24,758	25,131	25,517	25,917	26,331
Enforcement Programs	199,580	199,580	199,580	199,580	199,580
Facilities Maintenance	91,897	91,897	91,897	91,897	91,897
CDD - Planning	199,553	200,363	201,201	202,068	202,966
Park Maintenance	172,779	172,917	173,059	173,207	173,360
NPDES	42,900	42,900	42,900	42,900	42,900
Storm Drain Maintenance	16,000	16,000	16,000	16,000	16,000
Planning Commission	6,461	6,462	6,463	6,465	6,466
Finance - Administration	501,035	501,035	501,035	501,035	501,035
Information Technology	56,570	56,570	56,570	56,570	56,570
Non-Departmental	697,700	697,700	697,700	697,700	697,700
Overhead Cost Alloc	(281,735)	(281,735)	(281,735)	(281,735)	(281,735)
Law Enforcement	1,676,200	1,751,629	1,830,452	1,912,823	1,998,900
Every 15 Minutes	-	-	-	-	-
	<u>4,587,604</u>	<u>4,681,165</u>	<u>4,748,231</u>	<u>4,848,956</u>	<u>4,923,506</u>
NET (Revenues less Expenditures)	<u>932</u>	<u>(22,009)</u>	<u>(73,432)</u>	<u>(208,047)</u>	<u>(192,503)</u>
Fund Balance, Beginning of Year	2,101,323	1,657,255	1,635,246	1,561,813	1,353,766
NET (Revenues less Expenditures)	932	(22,009)	(73,432)	(208,047)	(192,503)
Less: Establishment of the Equipment Replacement Fund	(400,000)	-	-	-	-
Approved Expenditures Budget Stabilization Fund	(45,000)	-	-	-	-
Fund Balance, End of Year	<u>1,657,255</u>	<u>1,635,246</u>	<u>1,561,813</u>	<u>1,353,766</u>	<u>1,161,263</u>



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General Fund



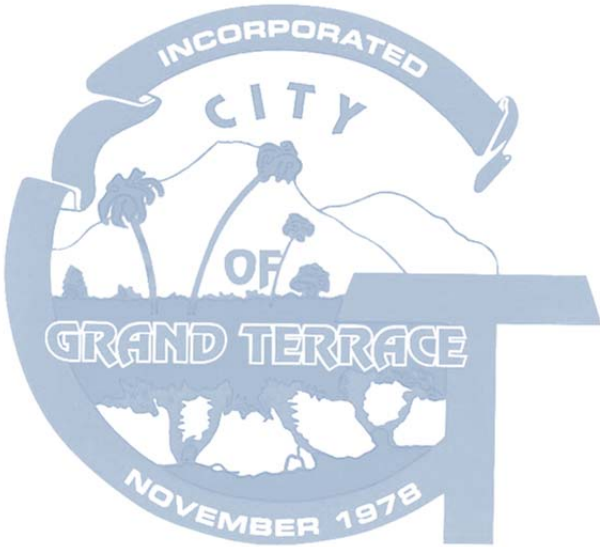


Grand Terrace Fitness Park

**City of Grand Terrace
FY2015-16 Adopted General Fund Expenditure Program Summary**

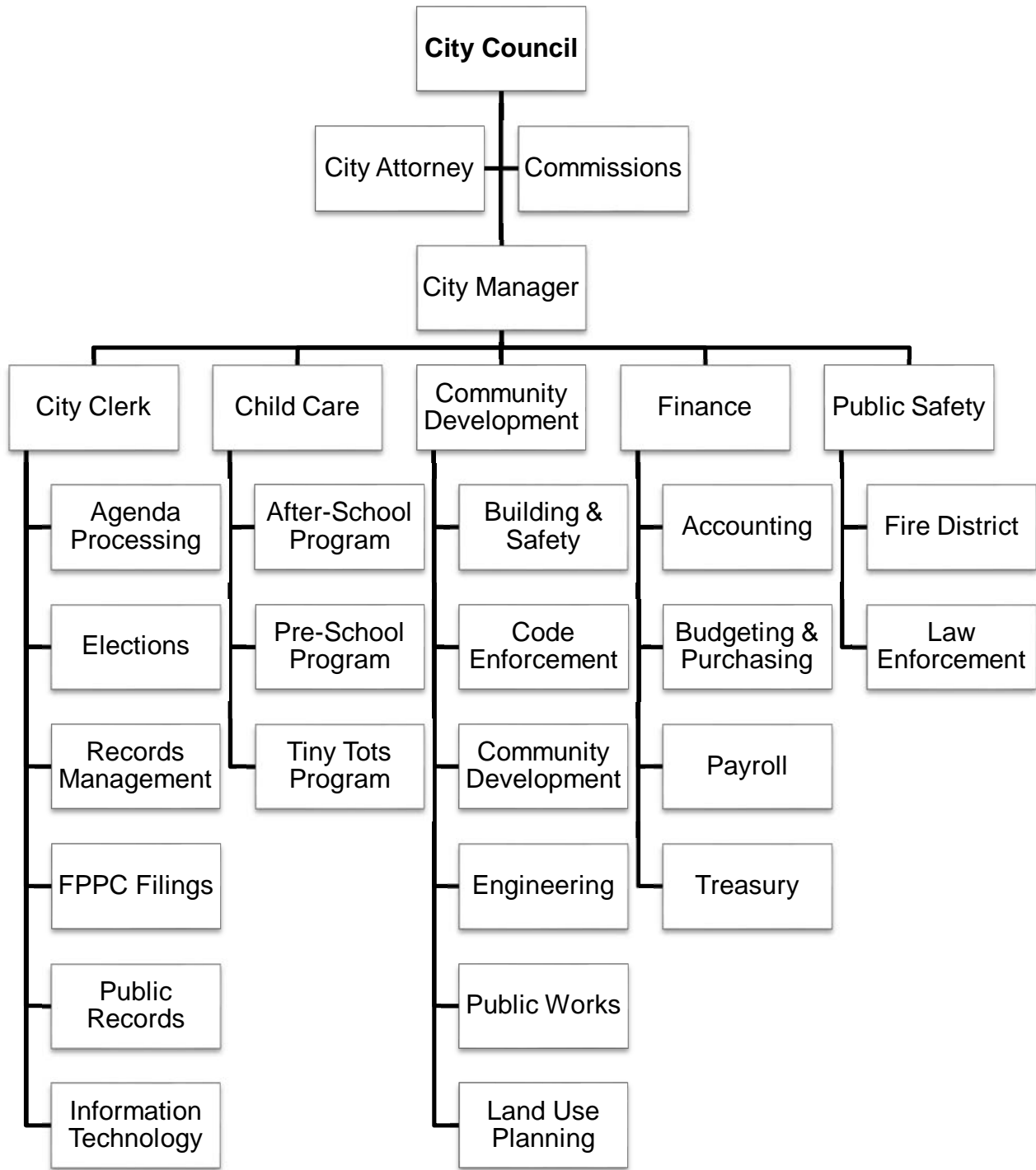
<u>Department and Program</u>	2012-13	2013-14	2014-15	2015-16	Increase (decrease) Over(Under) 2014-15
	Actuals	Actuals	Actuals	Adopted	Actuals
<u>CITY COUNCIL</u>					
10-110 City Council	\$57,215	\$49,013	\$55,660	\$60,878	9.38%
TOTAL	\$57,215	\$49,013	\$55,660	\$60,878	9.38%
<u>CITY MANAGER</u>					
10-120 City Manager	\$166,826	\$293,318	\$401,850	\$362,719	-9.74%
10-805 Senior Citizens Program	\$29,423	\$31,734	\$30,810	\$33,100	7.43%
10-808 EOC / Cert	\$5,562	\$4,962	\$11,000	\$5,900	-46.36%
TOTAL	\$201,811	\$330,014	\$443,660	\$401,719	-9.45%
<u>CITY CLERK</u>					
10-125 City Clerk	\$98,954	\$106,696	\$139,824	\$160,628	14.88%
10-804 Historical/Cultural Committee	\$920	\$688	\$1,140	\$1,200	5.00%
TOTAL	\$99,874	\$107,384	\$140,964	\$161,828	14.80%
<u>CITY ATTORNEY</u>					
10-160 City Attorney	\$65,604	\$64,243	\$73,000	\$64,000	-12.33%
TOTAL	\$65,604	\$64,243	\$73,000	\$64,000	-12.33%
<u>COMMUNITY DEVELOPMENT</u>					
10-370 Community Development	\$177,053	\$138,222	\$153,248	\$199,553	30.22%
10-450 Parks Maintenance	\$133,871	\$139,078	\$171,956	\$172,779	0.48%
10-625 NPDES	\$81,345	\$63,858	\$74,256	\$42,900	-42.23%
10-631 Storm Drain Maintenance	\$ -	\$16,793	\$16,000	\$16,000	0.00%
10-801 Planning Commission	\$1,604	\$1,287	\$6,454	\$6,461	0.11%
10-172 Building & Safety	\$133,948	\$157,101	\$130,660	\$156,764	19.98%
10-175 Public Works	\$151,939	\$127,163	\$241,876	\$298,204	23.29%
10-185 Code Enforcement	\$74,921	\$70,685	\$81,808	\$65,282	-20.20%
10-187 Enforcement Programs	\$129,860	\$139,600	\$186,400	\$199,580	7.07%
10-195 Facilities Maintenance	\$77,410	\$48,615	\$106,400	\$91,897	-13.63%
TOTAL	\$961,951	\$902,402	\$1,169,058	\$1,249,420	6.87%
<u>FINANCE</u>					
10-140 Finance	\$346,412	\$364,944	\$404,206	\$501,035	23.96%
10-190 Non-Departmental	\$440,267	\$1,832,457	\$679,700	\$697,700	7.43%
10-999 Cost Allocation	(\$442,161)	(\$476,167)	(\$317,900)	(\$281,735)	-11.38%
TOTAL	\$344,518	\$1,721,234	\$766,006	\$917,000	19.71%
<u>LAW ENFORCEMENT</u>					
10-410 Law Enforcement	\$1,710,354	\$1,528,578	\$1,636,200	\$1,676,200	2.44%
TOTAL	\$1,710,354	\$1,528,578	\$1,636,200	\$1,676,200	2.44%
GRAND TOTAL	\$3,441,327	\$4,702,868	\$4,284,548	\$4,531,045	5.75%

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CITY COUNCIL

Organization Chart



CITY COUNCIL

Department Description

The City Council is a legislative body of five members elected at large by the citizens of Grand Terrace. The City Council is comprised of one (1) Mayor and four (4) Council Members. Each member is elected to a four-year term. The City Council ratifies laws and provides policy direction with regards to City services to provide for the welfare of the citizens of the City. The City Council also serves as the Board of Directors of the Successor Agency to the Community Redevelopment Agency of the City of Grand Terrace. The Mayor presides over Council meetings and serves as the ceremonial head of our City Government. The City Council provides political leadership for the City, makes appointments to various commissions and advisory boards, represents the City in matters involving governmental affairs and activities, performs fiduciary duties for the benefit of the citizens of Grand Terrace, establishes priorities and direction for policies regarding City services, conducts public meetings of the City agenda, adopts and amends municipal codes and ordinances, passes resolutions, and adopts the City's annual operating and capital budgets.



Grand Terrace City Council Chambers

CITY COUNCIL

Position Summary Report (10-110)

<u>Position</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
Council Members	5.0	5.0	5.0	5.0	0.0%
	-	-	-	-	
TOTAL	5.0	5.0	5.0	5.0	0.0%

Adopted Expenditure Budget (10-110)

<u>Category</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
Salaries	\$21,550	\$18,232	\$14,470	\$18,000	24.40%
Benefits	31,246	28,518	32,150	33,878	5.37%
Materials & Supplies	4419	2263	9,040	9,000	-00.44%
Professional / Contractual Services	-	-	-	-	
Utilities	-	-	-	-	
Lease of Facility / Equipment	-	-	-	-	
Capital Projects	-	-	-	-	
Overhead Cost Allocation	-	-	-	-	
Debt Services	-	-	-	-	
Transfers Out	-	-	-	-	
TOTAL	\$57,215	\$49,013	\$55,660	\$60,878	9.38%

CITY COUNCIL

2030 Vision / Goals

1. Ensure Our Fiscal Viability
 - Commit to a Balanced Budget
 - Identify Additional Revenue Sources
 - Review Expenditures and Seek Savings
 - Explore Creative Means to Provide Services
 - Ensure Appropriate Cost Recovery for Services

2. Maintain Public Safety
 - Ensure Staff Levels for Police Services Remain Adequate for Our Community
 - Invest in Critical Improvements to Infrastructure

3. Promote Economic Development
 - Develop Proactive Economic Development Plan to Attract New Businesses
 - Invest in Infrastructure Needed to Support Business Attraction and Retention
 - Prepare for Development by Updating Zoning and Development Codes including the Sign Code

4. Develop and Implement Successful Partnerships
 - Work Collaboratively with Community Groups, Private and Public Sector Agencies to Facilitate the Delivery of Services Benefitting Youth, Seniors & Our Community
 - Work with Local, Regional and State Agencies to Secure Funding for Programs and Projects

5. Engage in Proactive Communication
 - Develop and Implement a Cost Effective Proactive Communication Program
 - Utilize Technology and Web-Based Tools to Disseminate Information

CITY COUNCIL

- Engage the Community by Participation



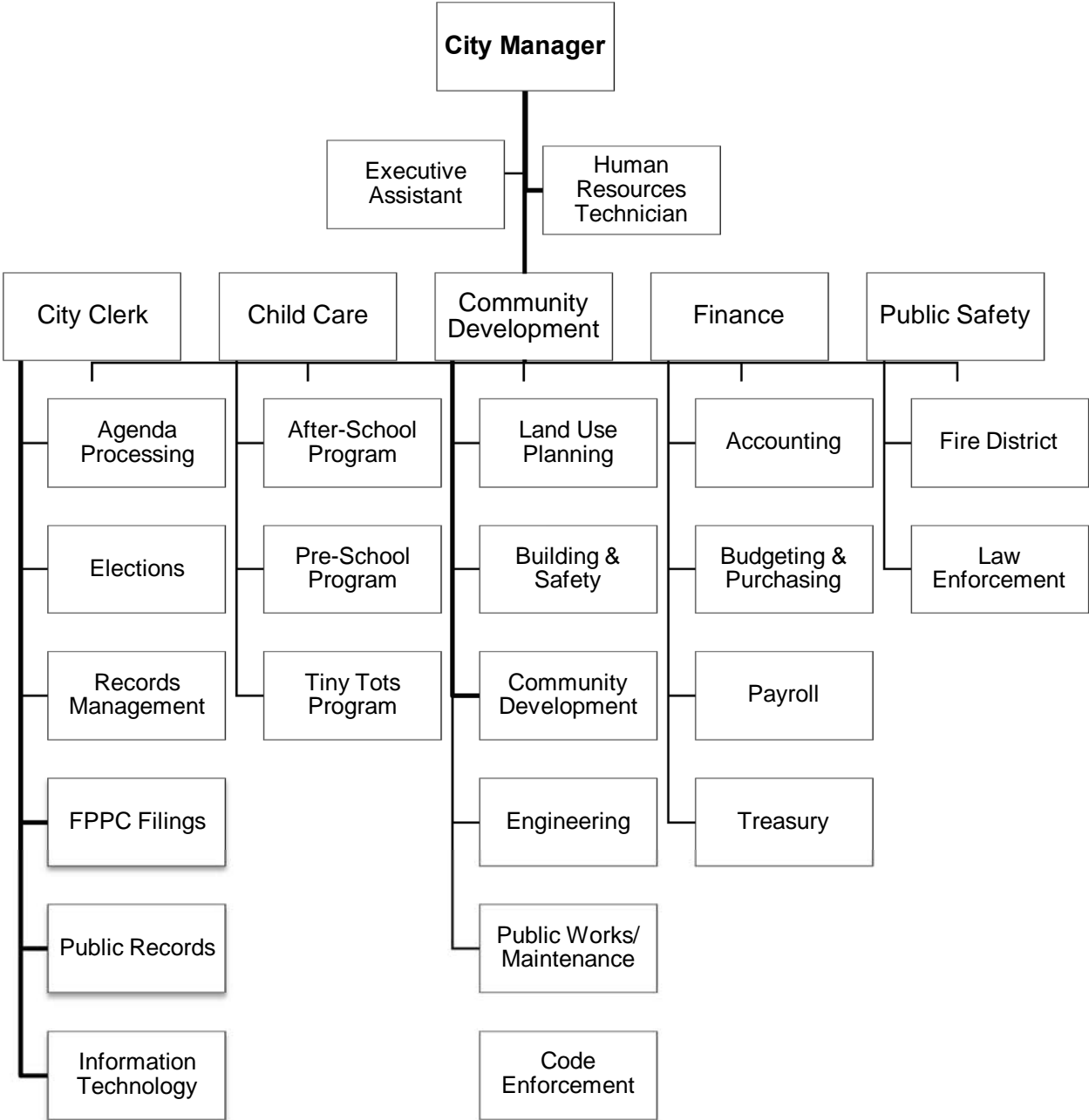
Grand Terrace City Council Members (From right to left: Doug Wilson, William Hussey, Jacqueline Mitchell, Sylvia Robles, and Mayor Darcy McNaboe)

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CITY MANAGER

Organization Chart



CITY MANAGER

Department Description

The City Manager's Office, under the direction of the City Council, is responsible for planning, organizing, and evaluating City services, and providing management direction to all City departments. It continually evaluates the organizational structure of the City as it relates to requirements for effective, efficient, and economical public service. The City Manager's Office carries out the directives and policies of the City Council, reviews and presents the City's annual budget to the City Council for consideration and approval. It is the City Manager's responsibility to provide leadership in the development, program planning, and coordination of City operations for the purpose of effectively and efficiently achieving City Council goals and objectives. The City Manager represents the City at various regional government agencies, ensures that the City Council receives information and documentation necessary to make informed decisions regarding problems and issues facing the community. The City Manager also negotiates, administers, and implements contracts for the provision of municipal services.



Grand Terrace City Hall

CITY MANAGER

Cost Centers – City Manager

1. City Manager (10-120)
2. Senior Citizen\$ Program (10-805)
3. Emergency Operations Program (10-808)

Position Summary Report (10-120)

<u>Position</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
City Manager	1.0	1.0	1.0	1.0	0.0%
Human Resources Technician (P/T)	0.5	0.5	0.5	0.5	0.0%
Executive Assistant	1.0	-	-	1.0	100.00%
Administrative Intern	-	-	0.5	0.5	0.0%
TOTAL	2.5	1.5	2.0	3.0	50.00%

Adopted Expenditure Budget (10-120)

<u>Category</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
Salaries	\$97,944	\$223,628	\$250,000	\$241,248	-3.50%
Benefits	66,318	66,902	97,430	71,501	-26.61%
Materials & Supplies	2,351	1,980	5,260	9,150	73.95%
Professional / Contractual Services	108	808	49,160	40,820	-16.97%
Capital Projects	-	-	-	-	
Overhead Cost Allocation	-	-	-	-	
Debt Services	-	-	-	-	
Transfers Out	-	-	-	-	
TOTAL	\$166,826	\$293,318	\$401,850	\$362,719	-9.74%

CITY MANAGER

Senior Citizens Program (10-805)

The City provides facility and maintenance costs to support activities for the social interaction and health of the local senior citizen population. These programs are run by dedicated volunteers. Hot lunches are served each week day to 25-40 individuals by Family Services Association, a monthly general meeting and a monthly planning meeting is conducted, information and referral services are provided to the senior citizen population, recreation and meeting areas are held for various activities such as: crafts, bridge, pinochle, bingo; crime prevention, citizens patrol board, and general meetings are also available.

Position Summary Report (10-805)

<u>Position</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
Sr. Center Coordinator	-	-	-	-	
	-	-	-	-	
TOTAL	-	-	-	-	

Adopted Expenditure Budget (10-805)

<u>Category</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
Salaries	\$ -	\$ -	\$ -	\$ -	
Materials & Supplies	1,799	1,439	2,710	2,400	-11.44%
Professional / Contractual Services	1,745	1,791	1,700	2,700	58.82%
Utilities	25,879	27,504	26,400	28,000	6.06%
Transfers Out	-	-	-	-	
TOTAL	\$29,423	\$31,734	\$30,810	\$33,100	7.43%

CITY MANAGER

Emergency Operations Program (10-808)

The Emergency Operations Program provides trained and prepared volunteers to assist the City in responding to emergency situations. The volunteers assist City staff with the City's Emergency Operations Plan and Communications System, promote informed public response to emergency situations, coordinate activities with the CERT (Citizens Emergency Response Team). The program educates residents on how to protect families and property during an emergency situation.

Position Summary Report (10-808)

<u>Position</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-14 Actual</u>
	-	-	-	-	
TOTAL	-	-	-	-	

Adopted Expenditure Budget (10-808)

<u>Category</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
Salaries	\$ -	\$ -	\$ -	\$ -	
Benefits	-	-	-	-	
Materials & Supplies	2,407	2,551	4,100	3,000	-26.83%
Professional / Contractual Services	3,155	2,411	6,900	2,900	-57.97%
Utilities	-	-	-	-	
Equipment	-	-	-	-	
Capital Projects	-	-	-	-	
Transfers Out	-	-	-	-	
TOTAL	\$5,562	\$4,962	\$11,000	\$5,900	-46.36%

CITY MANAGER

Department Strategies

1. Ensure Our Fiscal Viability:

1.1. Commit to a Balanced Budget

City Manager

CM 1.1.1 - Oversee the development of a balanced annual budget that reflects the priorities of the City Council and maintains adequate funding levels for public safety and community development.

CM 1.1.2 - Explore and identify opportunities to outsource services when doing so provides a cost-benefit to the City, such as Information Technology and Animal Services.

CM 1.1.3 - Oversee the development of the annual department budget and ensure that all costs and expenditures remain consistent with the Council's approved annual City budget.

Human Resources

HR 1.1.1 - Review classifications and compensation packages for employees to ensure appropriate level of pay for services.

HR 1.1.2 - Review administrative policies and procedures and update accordingly.

1.2. Identify Additional Revenue Sources

City Manager

CM 1.2.1 - Explore potential sales, utility, and/or parcel tax measures to fund services and infrastructure improvements.

CM 1.2.2 - Review services offered by the City that may be provided to other agencies on a fee basis.

CM 1.2.3 - Aggressively implement the Economic Development Strategic Plan.

1.3. Review Expenditures and Seek Savings

City Manager

CM 1.3.1 - Implement energy audit for the purpose of identifying potential savings to the City.

1.4. Explore Creative Means to Provide Services

City Manager

CM 1.4.1 - Explore viability of forming special district(s) to provide specific services and/or maintenance.

CITY MANAGER

CM 1.4.2 - Continue to manage outsourced contracts for finance, information technology, City attorney, police and other services that result in efficiency increases and decreased cost to the City.

1.5. Ensure Appropriate Cost Recovery for Services

City Manager

CM 1.5.1 - Review and manage cost recovery opportunities with all departments.

2. Maintain Public Safety

2.1 Ensure Staff Levels for Police Services Remain Adequate for Our Community

City Manager

CM 2.1.1 - Work with City Council and staff to prioritize annual budget to allocate adequate funding for police services.

CM 2.1.2 - Explore sales or parcel tax measure and/or special district financing to ensure adequately funded public safety.

2.2 Invest in Critical Improvements to Infrastructure

City Manager

CM 2.2.1 - Explore potential sale, utility, and/or parcel tax measure to fund infrastructure improvements.

CM 2.2.2 - Continue to work with legal counsel and the Community Development and Finance Directors to gain control of former redevelopment public financing proceeds for infrastructure development purposes.

3. Promote Economic Development

3.1 Develop Proactive Economic Development Plan to Attract New Businesses and Support Retention and Expansion of Existing Businesses

City Manager

CITY MANAGER

CM 3.1.1 . Working with Economic Development and the Community Development Department, develop a comprehensive plan prioritizing economic development efforts for the next five years.

- 3.2 Invest in Infrastructure Needed to Support Business Attraction and Retention

City Manager

CM 3.2.1 - Identify and prioritize key infrastructure requirements based on current and projected market conditions and General Plan build-out.

- 3.3 Prepare for Development by Updating Zoning and Development Codes including the Sign Code

City Manager

CM 3.3.1 - Gain approval of the Long Range Property Management Plan (LRPMP) for the purpose of facilitating the development on parcels owned by successor to the former redevelopment agency.



Grand Terrace Sign (Mt. Vernon and Main St.)

CITY MANAGER

4. Develop and Implement Successful Partnerships

- 4.1 Work Collaboratively with Community Groups, Private and Public Sector Agencies to Facilitate the Delivery of Services Benefitting Youth, Seniors & Our Community

City Manager

CM 4.1.1 - Continue to work proactively with community groups to provide programming for youth sports programs.

CM 4.1.2 - Engage local Chamber of Commerce, identify opportunities for mutual benefit and assist in the City's business retention and expansion efforts.

CM 4.1.3 - Continue to collaborate with neighboring cities, the County and other agencies, as appropriate, to identify mutual benefits for sharing physical and human resources to deliver services.

- 4.2 Work with Local, Regional and State Agencies to Secure Funding for Programs and Projects

City Manager

CM 4.2.1 - Proactively contact local, regional and state agencies to identify new grant and/or funding opportunities for programs and projects.

5. Engage in Proactive Communication

- 5.1 Develop and Implement a Cost Effective Proactive Communication Program

City Manager

CM 5.1.1 - Oversee the development and implementation of a comprehensive communication plan to reach residents, business interests and future economic development interests in Grand Terrace and the surrounding communities.

CM 5.1.2 - Implement communication protocols for City staff.

CM 5.1.3 - Implement communication protocols for City Council and Planning Commission.

Human Resources

HR 5.1.1 - Provide employees and contractors up-to-date information regarding City policies, benefits and programs.

HR 5.1.2 - Maintain appropriate employee records.

CITY MANAGER

5.2 Utilize Technology and Web-Based Tools to Disseminate Information

City Manager

CM 5.2.1 - Identify cost-effective means for online viewing of City Council and Planning Commission meetings and accessing meeting agendas, minutes and reports.

CM 5.2.2 - Update the City's website design and content.

CM 5.2.3 - Utilize electronic means of information distribution to the public including email, text, social media and RSS feeds.

5.3 Engage the Community by Participation

City Manager

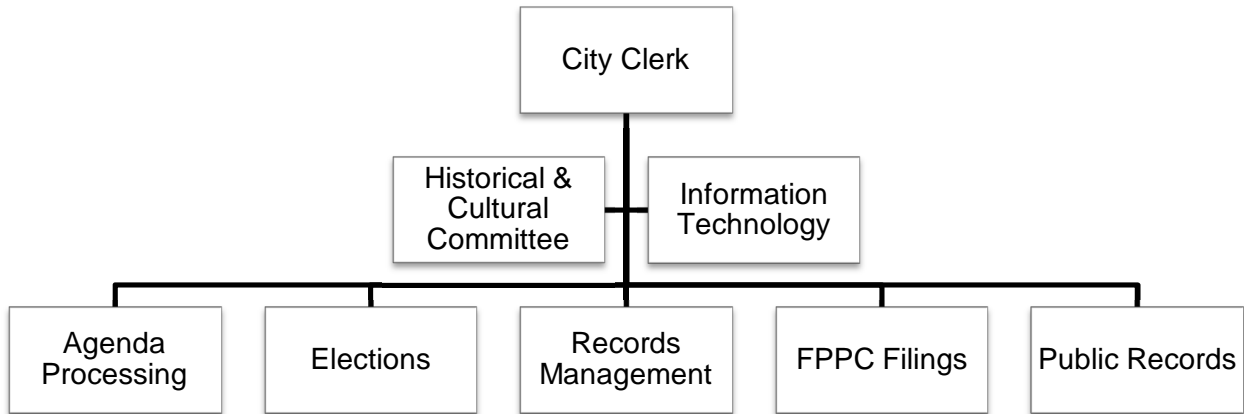
CM 5.3.1 - Coordinate with City Council and staff, as appropriate, to attend and/or make presentations in the community on behalf of the City.



Grand Terrace Senior Center

CITY CLERK

Organization Chart



Department Description

The City Clerk's Office provides the administrative and records management services legally required by California Government Codes and Grand Terrace Municipal Codes. It also protects and preserves official City records and oversees the City's records management program. The City Clerk's office is the custodian of City records, keeping track of various contracts and agreements. The Department maintains and updates Municipal code books, prepares, distributes, and posts agenda-related materials and minutes on a timely basis. The City Clerk's Office ensures that City residents have the opportunity to elect legally qualified representatives and express their views on City measures by providing for the efficient and legal conduct of regular and special municipal elections. The Department provides continuous updates to the City Council agendas and reports, public hearing notices, election information and campaign forms, campaign disclosure statements, the Municipal Code, and the calendar of City meetings and events.

Cost Centers – City Clerk

1. City Clerk (10-125)
2. Historical & Cultural Committee (10-804)
3. Management Information Systems (10-380)

CITY CLERK

Position Summary Report (10-125)

<u>Position</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
City Clerk	1.0	1.0	1.0	1.0	0.00%
Deputy City Clerk	-	-	-	-	
	-	-	-	-	
TOTAL	1.0	1.0	1.0	1.0	0.00%

Adopted Expenditure Budget (10-125)

<u>Category</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
Salaries	\$40,497	\$60,836	\$62,000	\$87,992	41.92%
Benefits	26,849	16,971	33,174	28,036	15.49%
Materials & Supplies	2,685	696	1,890	4,700	148.68%
Professional / Contractual Services	28,923	28,183	42,760	39,900	-6.69%
Utilities	-	-	-	-	
Lease of Facility / Equipment	-	-	-	-	
Capital Projects	-	-	-	-	
Overhead Cost Allocation	-	-	-	-	
Debt Services	-	-	-	-	
Transfers Out	-	-	-	-	
TOTAL	\$98,954	\$106,696	\$139,824	\$160,628	14.88%

CITY CLERK

Historical & Cultural Committee (10-804)

The Historical and Cultural Activities Committee preserves the history of Grand Terrace and facilitates cultural activities for the benefit of all citizens in the City. They make continuing efforts to seek out, select, identify and suitably preserve the historical records of Grand Terrace. They enhance all forms of cultural activities and expression in the City and actively promote them. The Committee makes reports and recommendations to the City Council as an advisory committee and keeps minutes of committee proceedings, conducts an Annual Art Show, Country Fair and City Birthday Party.

Position Summary Report (10-804)

<u>Position</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
	-	-	-	-	
TOTAL	-	-	-	-	

Adopted Expenditure Budget (10-804)

<u>Category</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
Salaries	\$ -	\$ -	\$ -	\$ -	
Benefits	-	-	-	-	
Materials & Supplies	-	-	-	-	
Professional / Contractual Services	920	668	1140	1200	5.00%
Utilities	-	-	-	-	
Transfers Out	-	-	-	-	
TOTAL	\$920	\$688	\$1,140	\$1,200	5.00%

CITY CLERK

Management Information Systems (10-380)

Provides computer hardware and software support, network coordination and GIS (Geographic Information Systems) support, maintains updates and supports networks and computers, maintains updates and supports GIS, supports desktop software, and maintains network security.

Position Summary Report (10-380)

<u>Position</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
MIS Specialist	1.0	1.0	-	-	0.0%
	-	-	-	-	
TOTAL	1.0	1.0	-	-	0.00%

Adopted Expenditure Budget (10-380)

<u>Category</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2013-14 Actual</u>
Salaries	\$46,008	\$55,842	\$ -	\$ -	0.00%
Benefits	27,675	28,302	-	-	0.00%
Materials & Supplies	944	45,378	25,100	2,000	-92.03%
Professional / Contractual Services	15,187	12,080	67,400	54,570	-19.04%
Equipment	-	-	-	-	
Transfers Out	-	-	-	-	
TOTAL	\$89,814	\$141,602	\$92,500	\$56,570	-38.84%

CITY CLERK

Department Strategies

1. Ensure Our Fiscal Viability:

1.1. Commit to a Balanced Budget

City Clerk

CC 1.1.1 - The City Clerk will oversee the development of the annual department budget ensure that all costs and expenditures remain consistent with the Council's approved annual City budget.

2. Maintain Public Safety:

2.1 Ensure Staff Levels for Police Services Remain Adequate for Our Community

City Clerk

CM 2.1.1 - Provide noticing and appropriate document support for public meetings involving public safety.



Grand Terrace City Hall Interior (December)

CITY CLERK

5. Engage in Proactive Communication:

5.1 Develop and Implement a Cost Effective Proactive Communication Program

City Clerk

CC 5.1.1 - Support the implementation of the Communications Plan with appropriate noticing and placement of advertisements announcing City meetings and initiatives as appropriate.

CC 5.1.2 - Facilitate all public records requests and ensure complete transparency in records management.

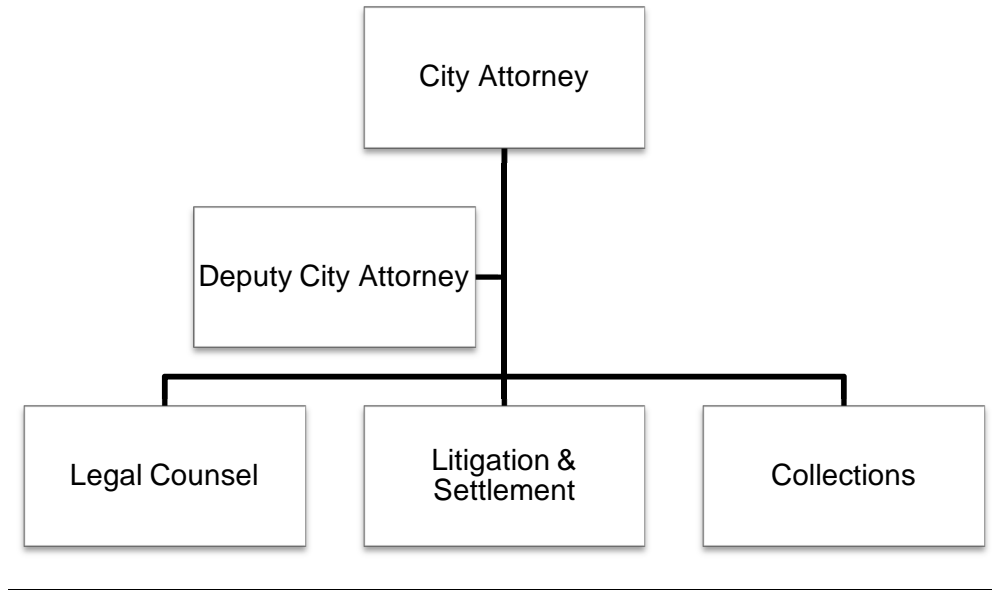
5.2 Utilize Technology Web-Based Tools to Disseminate Information:

City Clerk

CC 5.2.1 - Utilize electronic means of information distribution to the public including email, website updates and social media.

CITY ATTORNEY

Organization Chart



Department Description

The City Attorney's Office provides a wide range of legal services for City Council, City boards and commissions, and operating departments. This includes the coordinating and monitoring of the investigation, settlement, and litigation arising out of personal injury claims. In addition to defending minor personal injury suits against the City, the City Attorney is also responsible for handling minor collection cases on the City's behalf. The City Attorney's Office provides day-to-day legal advice to City officials and employees, drafts contracts, opinions, resolutions, and ordinances, defends the City, its officers, and employees in civil litigation. The City Attorney prosecutes criminal and civil violations of the City's Municipal Code, provides staff support to the City's administrative code compliance program, represents the City in discovery matters initiated by third parties, and negotiates civil settlements, franchises, and agreements on behalf of the City.

CITY ATTORNEY

Position Summary Report (10-160)

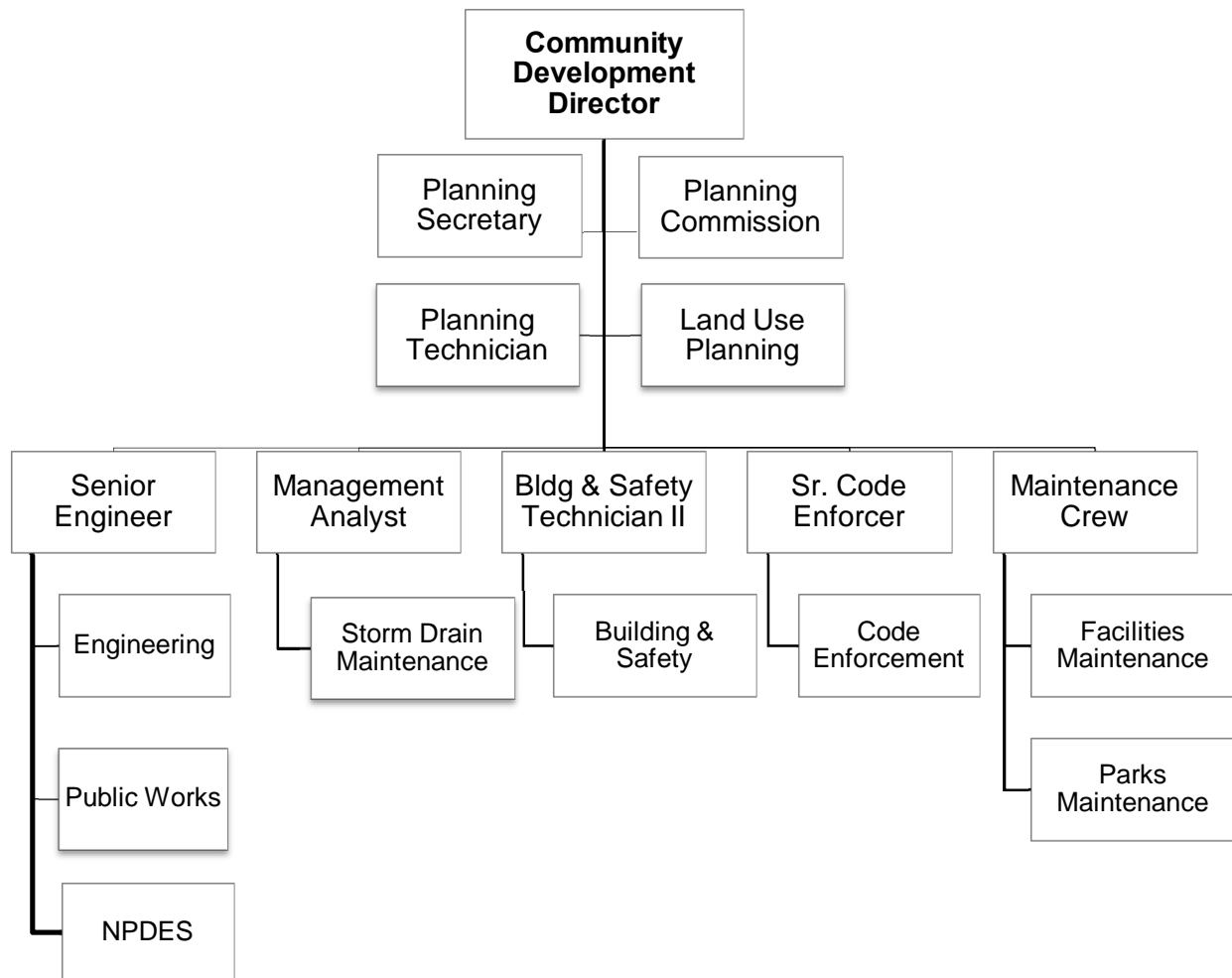
<u>Position</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
	-	-	-	-	
TOTAL	-	-	-	-	

Adopted Expenditure Budget (10-160)

<u>Category</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
Salaries	\$ -	\$ -	\$ -	\$ -	
Benefits	-	-	-	-	
Materials & Supplies	-	-	-	-	
Professional / Contractual Services	65,604	64,243	73,000	64,000	-12.33%
Utilities	-	-	-	-	
Lease of Facility / Equipment	-	-	-	-	
Capital Projects	-	-	-	-	
Overhead Cost Allocation	-	-	-	-	
Debt Services	-	-	-	-	
Transfers Out	-	-	-	-	
TOTAL	\$65,604	\$64,243	\$73,000	\$64,000	-12.33%

COMMUNITY DEVELOPMENT DEPARTMENT

Organization Chart



Grand Terrace City Hall Front Counter

COMMUNITY DEVELOPMENT DEPARTMENT

Department Description

The Community Development Department provides planning, economic development, zoning, engineering, public works/maintenance, code enforcement, and development services. The Department advises, administers and implements policies established by the Planning Commission and City Council on matters concerning the orderly growth, and physical and economic development of the City. The Department processes development cases and responds to numerous counter and phone inquiries, issues environmental clearances, monitors and evaluates project entitlement conditions for S&A, CUP, etc., is responsible for implementation and update of the City's General Plan, the City Zoning Code and Specific Plans, processing of zoning and sign code enforcement cases, participation in SANBAG's comprehensive transportation plan development and participation in the Greenhouse Gas Reduction Plan.

Cost Centers – Community Development

1. Community Development . Planning (10-370)
2. Parks Maintenance (10-450)
3. National Pollution Discharge Elimination System (10-625)
4. Storm Drain Maintenance (10-631)
5. Planning Commission (10-801)
6. Building & Safety (10-172)
7. Public Works (10-175)
8. Code Enforcement (10-185)
9. Enforcement Programs (10-187)
10. Facilities Maintenance (10-195)



Grand Terrace City Hall

COMMUNITY DEVELOPMENT DEPARTMENT

Position Summary Report (10-370)

<u>Position</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
Deputy Comm. Dev. Director	1.0	1.0	-	-	-
Senior Planner	1.0	-	-	-	-
Planning Technician	-	-	0.5	0.5	0.00%
Secretary	1.0	1.0	1.0	1.0	0.00%
TOTAL	3.0	2.0	1.5	1.5	0.00%

Adopted Expenditure Budget (10-370)

<u>Category</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
Salaries	\$115,363	\$84,849	\$80,000	\$124,019	55.02%
Benefits	59,196	50,352	53,228	49,683	-6.66%
Materials & Supplies	1,094	1,171	2,040	2100	2.94%
Professional / Contractual Services	1,400	1,850	17,980	23,750	32.09%
Utilities	-	-	-	-	
Lease of Facility / Equipment	-	-	-	-	
Capital Projects	-	-	-	-	
Overhead Cost Allocation	-	-	-	-	
Debt Services	-	-	-	-	
Transfers Out	-	-	-	-	
TOTAL	\$177,053	\$138,222	\$153,248	\$199,553	30.22%

COMMUNITY DEVELOPMENT DEPARTMENT

Parks Maintenance (10-450)

Parks Maintenance, under the direction of the Community Development Director, maintains Richard Rollins Park, Pico Park, the Grand Terrace Senior Center, Child Care Center, Civic Center/Library Complex, and various greenbelt areas located throughout the city. Parks Maintenance is responsible for the daily upkeep of all landscaped parks and parkways at City owned facilities, weekly mowing of over 30 acres of park area and the maintenance of three acres of landscaping. This section also maintains over 300 sprinklers and irrigation controllers, and is responsible for the repair and installation of ball field lights, park irrigation, and ancillary support functions.

Position Summary Report (10-450)

<u>Position</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
Parks & Field Assistant	-	-	-	-	
TOTAL	-	-	-	-	

Adopted Expenditure Budget (10-450)

<u>Category</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
Salaries	\$18,021	\$21,786	\$21,020	\$27,741	31.97%
Benefits	10,254	10,001	10,306	12,938	25.54%
Materials & Supplies	564	841	630	900	42.86%
Professional / Contractual Services	63,146	61,915	90,000	84,900	-5.67%
Utilities	41,886	44,579	50,000	46,300	-7.40%
Equipment	-	(44)	-	-	
Transfers Out	-	-	-	-	
TOTAL	\$133,871	\$139,078	\$171,956	\$172,779	0.48%

COMMUNITY DEVELOPMENT DEPARTMENT

National Pollution Discharge & Elimination System (10-625)

The Community Development Department administers the City's National Pollutant Discharge Elimination System (NPDES) Program in order to comply with the water discharge requirements of urban storm water, from areas of San Bernardino County within the Santa Ana Region to waters of the US (general fund portion). The Department obtains permits from the Santa Ana Regional Water Control Board, provides an effective storm water management program and ensures that discharge of storm water into the various drainage channels and washes throughout the City complies with the standards set by the Santa Ana Regional Water Control Board. The Program provides public information/education and outreaches to businesses and residents and enforces a County-wide permit through inspections and education.

Position Summary Report (10-625)

<u>Position</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
Management Analyst	1.0	1.0	1.0	1.0	0.00%
	-	-	-	-	
TOTAL	1.0	1.0	1.0	1.0	0.00%

Adopted Expenditure Budget (10-625)

<u>Category</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
Salaries	\$27,621	\$21,130	\$20,000	\$ -	-100.00%
Benefits	16,626	12,120	11,396	-	-100.00%
Materials & Supplies	89	174	160	200	25.00%
Professional / Contractual Services	37,009	30,434	42,700	42,700	0.00%
Utilities	-	-	-	-	-
Transfers Out	-	-	-	-	
TOTAL	\$81,345	\$63,858	\$74,256	\$42,900	-42.23%

COMMUNITY DEVELOPMENT DEPARTMENT

Storm Drain Maintenance (10-631)

The Department maintains the storm drain system. This department is responsible for cleaning storm drains per requirements set forth by the County Storm Water Permit. The department also takes videos of storm drains for maintenance purposes.

Position Summary Report (10-631)

<u>Position</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
	-	-	-	-	
	-	-	-	-	
TOTAL	-	-	-	-	

Adopted Expenditure Budget (10-631)

<u>Category</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
Salaries	\$ -	\$ -	\$ -	\$ -	
Benefits	-	-	-	-	
Materials & Supplies	-	-	-	-	
Professional / Contractual Services	-	16,793	16,000	16,000	0.00%
Utilities	-	-	-	-	
Transfers Out	-	-	-	-	
TOTAL	\$ -	\$16,793	\$16,000	\$16,000	0.00%

COMMUNITY DEVELOPMENT DEPARTMENT

Planning Commission (10-801)

The Planning Commission is an Advisory Board to the City Council as approved by State Government Code, and set in the Municipal Code and general procedures. The Planning Commission also serves as the Architectural Review Board and Board of Appeals on Code Enforcement, Planning, and Building and Fire issues. The Planning Commission adopts rules and policies which will guide the Commission in carrying out their responsibilities; issue legally binding decisions and determine Conditions of Approval on planning projects within the City, develop and maintain a General Plan, develop and maintain the City Zoning Code, and develop such Specific Plans as may be necessary or desirable.

Position Summary Report (10-801)

<u>Position</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
Planning Commissioners	5.0	5.0	5.0	5.0	0.00%
	-	-	-	-	
TOTAL	5.0	5.0	5.0	5.0	0.00%

Adopted Expenditure Budget (10-801)

<u>Category</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
Salaries	\$1,550	\$1,250	\$3150	\$3,000	-4.76%
Benefits	54	55	304	461	51.64%
Materials & Supplies	-	-	-	-	
Professional / Contractual Services	-	(18)	3000	3,000	0%
Utilities	-	-	-	-	
Transfers Out	-	-	-	-	
TOTAL	\$1,604	\$1,287	\$6,454	\$6,461	0.11%

COMMUNITY DEVELOPMENT DEPARTMENT

Building and Safety (10-172)

This program ensures that all structures built in the City of Grand Terrace meet all acceptable state-mandated laws and uniform building codes as incorporated into the City's Municipal Code. It also ensures compliance with all zoning, signage, and noise ordinances. Building and Safety is responsible for code enforcement of building and safety violations, building inspections and permit issuance. They provide plan check services for new and existing residential housing, apartments, lots, splits, tracks and grading plans. They provide plan check services for new and existing commercial buildings, site plans, grading plans, tenant improvements and signage, perform all field investigations and construction inspections, provide information on building, electrical, plumbing, mechanical and code information. They maintain records and provide information to county, state and federal agencies on building activity.

Position Summary Report (10-172)

Position	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	<u>Increase</u> <u>(Decrease)</u> <u>over(under)</u> <u>2014-15</u> <u>Actual</u>
Building & Safety Technician II	1.0	1.0	1.0	1.0	0.00%
Building & Safety/PW Director	-	-	-	-	
TOTAL	1.0	1.0	1.0	1.0	0.00%

Adopted Expenditure Budget (10-172)

Category	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	<u>Increase</u> <u>(Decrease)</u> <u>over(under)</u> <u>2014-15</u> <u>Actual</u>
Salaries	\$61,179	\$63,173	\$34,061	\$44,447	30.49%
Benefits	37,879	13,493	18,859	17,689	-6.20%
Materials & Supplies	638	1,714	970	3,300	240.02%
Professional / Contractual Services	33,631	77,997	75,970	90,440	19.05%
Utilities	621	724	800	900	12.50%
Transfers Out	-	-	-	-	
TOTAL	\$133,948	\$157,101	\$130,660	\$156,764	19.98%

COMMUNITY DEVELOPMENT DEPARTMENT

Public Works (10-175)

The Public Works Division has the responsibility over City infrastructures of sewer, water, gas, telephone, cable, and electric systems that fall within the public right of way. The Division coordinates plans and permits with utility companies, reviews plans and prepares permits and inspection work for tracts, and major commercial developments, reviews all off-site plans for water, street, sewer and storm drains. They maintain all original sewer, water, street improvement, storm drain, tract, parcel maps, record of survey, address maps, street lighting, signal maps including files for all capital improvement projects, prepare plans, specifications and contracts for City infrastructure capital projects, coordinate and monitor maintenance alerts.

Position Summary Report (10-175)

<u>Position</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
Community Development Director	1.0	1.0	1.0	1.0	0.00%
Senior Engineer	-	-	1.0	1.0	0.00%
Maintenance Crew Leader	1.0	1.0	1.0	1.0	0.00%
Maintenance Worker 2	1.0	1.0	1.0	2.0	100.00%
TOTAL	3.0	3.0	4.0	5.0	25.00%

Adopted Expenditure Budget (10-175)

<u>Category</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
Salaries	\$67,550	\$50,981	\$105,147	\$162,994	55.02%
Benefits	39,330	30,720	56,174	59,442	5.82%
Materials & Supplies	14,764	12,092	14,530	18,600	28.01%
Professional / Contractual Services	26,849	30,156	63,225	53,268	-15.75%
Utilities	621	724	800	900	12.50%
Lease of Facility / Equipment	2,825	2,490	2000	3,000	33.33%
TOTAL	\$151,939	\$127,163	\$241,876	\$298,204	23.29%

COMMUNITY DEVELOPMENT DEPARTMENT

Code Enforcement (10-185)

Code Enforcement, which includes the Rental Inspection Program, ensures that single family and multi-family rentals within the City are maintained in a satisfactory manner, which in turn increases property values and improves public safety. The Program provides an annual inspection of single family rentals for compliance with the Municipal Code and the Uniform Housing Code, provides annual inspections of multi-family rentals for compliance with the Municipal Code and the Uniform Housing Code, and provides annual inspections of apartment rentals for compliance with the Municipal Code and the Uniform Housing Code.

Position Summary Report (10-185)

<u>Position</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
Sr. Code Enforcement Officer	1.0	1.0	1.0	1.0	0.00%
TOTAL	1.0	1.0	1.0	1.0	0.00%

Adopted Expenditure Budget (10-185)

<u>Category</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
Salaries	\$43,289	\$40,618	\$51,566	\$40,514	-21.43%
Benefits	30,625	28,687	29,532	22,268	-24.60%
Materials & Supplies	932	1,002	670	2500	273.13%
Professional / Contractual Services	75	75	40	0	-
Utilities	-	-	-	-	
Transfers Out	-	-	-	-	
TOTAL	\$74,921	\$70,685	\$81,808	\$65,282	-20.20%

COMMUNITY DEVELOPMENT DEPARTMENT

Enforcement Program (10-187)

The Enforcement Program addresses code violations on public and private properties within the City limits in order to protect the health and safety of the residents in the community. The City contracts with the City of San Bernardino Police Department for animal control services. The City contracts with the City of San Bernardino Fire Department for household hazardous waste services.

Position Summary Report (10-187)

<u>Position</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
	-	-	-	-	-
TOTAL	-	-	-	-	-

Adopted Expenditure Budget (10-187)

<u>Category</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
Salaries	\$ -	\$ -	\$ -	\$ -	
Benefits	-	-	-	-	
Materials & Supplies	-	-	-	-	
Professional / Contractual Services	129,860	139,600	186,400	199,580	7.07%
Utilities	-	-	-	-	
Transfers Out	-	-	-	-	
TOTAL	\$129,860	\$139,600	\$186,400	\$199,580	7.07%

COMMUNITY DEVELOPMENT DEPARTMENT

Facilities Maintenance (10-195)

Facilities Maintenance provides management and administration of in-house and contract maintenance repair services for the Civic Center and all other City facilities and parks. They provide day-to-day maintenance operations of the various City facilities; oversee a preventative maintenance program, including cleaning services and pest control. They maintain City parks and grounds, city-wide trees, provide for the maintenance of the Civic Center security system, oversee the HVAC service agreement contract, and provide for custodial, locksmith and security services.

Position Summary Report (10-195)

<u>Position</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
	-	-	-	-	
	-	-	-	-	
TOTAL					

Adopted Expenditure Budget (10-195)

<u>Category</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
Salaries	\$ -	\$ -	\$ -	\$ -	
Benefits	-	-	-	-	
Materials & Supplies	-	-	-	-	
Professional / Contractual Services	77,410	48,615	106,400	91,897	-13.63%
Utilities	-	-	-	-	
Transfers Out	-	-	-	-	
TOTAL	77,410	\$48,615	\$106,400	\$91,897	-13.63%

COMMUNITY DEVELOPMENT DEPARTMENT

Department Strategies

1. Ensure Our Fiscal Viability:

1.1. Commit to a Balanced Budget

Community Development

CD 1.1.1 - The Community Development Director will oversee the development of the annual department budget, verify payment of invoices, and ensure all costs and expenditures remain consistent with the Council's approved annual City budget.

Economic Development

ED 1.1.1 - The Economic Development Manager will oversee the development of the annual department budget and ensure that all costs and expenditures remain consistent with the Council's approved annual City budget.

Public Works

PW 1.1.1 - Oversee the development of the annual department budget and ensure all costs and expenditures remain consistent with the Council's approved annual City budget.



Grand Terrace Town Square McDonald's

COMMUNITY DEVELOPMENT DEPARTMENT

1.2. Identify Additional Revenue Sources

Economic Development

ED 1.2.1 - Working with the City Manager and the Community Development and Finance Directors, the Economic Development Manager will oversee the analysis of projected revenue streams based upon certain economic development and land use assumptions at General Plan build-out.

Community Development

CD 1.2.2 - Review all service areas to identify potential new revenue sources.

CD 1.2.3 - Implement appropriate cost recovery programs for application processing and permitting services.

Public Works

PW 1.2.1 - Review all service areas to identify potential new revenue sources.

PW 1.2.2 - Explore opportunities for providing landscape and/or maintenance services to outside agencies on a fee basis.

1.4. Explore Creative Means to Provide Services

Community Development

CD 1.4.1 - Explore potential for outsourcing expedited planning services via a cost recovery model, which allows developers to pay for Fast-Track application processing and permitting services.

CD 1.4.2 - Explore potential for utilization of students/interns from local colleges and universities to support staffing.

Public Works

PW 1.4.1 - Review current service contracts and create new agreements to provide better, more cost effective services.

PW 1.4.2 - Work in conjunction with neighboring agencies and utility providers to provide services and pool resources.

1.5. Ensure Appropriate Cost Recovery for Services

Community Development

CD 1.5.1 - Review planning, engineering and building fees to ensure appropriate cost recovery for services.

CD 1.5.2 - Begin review of development impact fees and determine if an update is required.

COMMUNITY DEVELOPMENT DEPARTMENT

CD 1.5.3 - Establish a policy and procedure relating to requests for fee waivers.

Public Works

PW 1.5.1 - Review costs of delivering services and identify, where appropriate, opportunities for cost recovery via fees, assessments and/or other means of underwriting costs.

2. Maintain Public Safety:

2.2 Invest in Critical Improvements to Infrastructure

Community Development

CD 2.2.1 - Ensure through inspections via Building & Safety that all residential, commercial, and other construction in the City meets or exceeds the minimum requirements of codes that have been adopted by both the State of California and the City of Grand Terrace.

CD 2.2.2 - Continue to manage the City's Stormwater Master Plan and identify areas of deficiency for future investment.

CD 2.2.3 - Support efforts for Code Enforcement to educate the community in preventative maintenance and encourage residents to maintain their property and property values, keeping the city clean and beautiful.

CD 2.2.4 - Continue to coordinate efforts for public safety with San Bernardino County Fire Department office of Emergency Services (OES) and the Multi-Jurisdictional Multi-Hazard Mitigation Plan.

CD 2.2.5 - Position the City so it can competitively apply for grand funding, which includes a certified Housing Element.



COMMUNITY DEVELOPMENT DEPARTMENT

Public Works

PW 2.2.1 - Monitor the condition of City streets, pavement, sidewalks and lighting; make recommendations for repairs and maintenance.

PW 2.2.2 - Initiate process for the development of a Pavement Management System (PMS) so, when funding is acquired, street improvement priorities will have been identified.

PW 2.2.3 - Maintain and repair City properties including parks and recreation facilities, City Hall and child care services facilities.

PW 2.2.4 - Ensure all new street construction, drainage, traffic signal and street lighting plans are checked by staff to assure compliance with adopted standards and specifications.

PW 2.2.5 - Identify potential projects for capital improvement planning.

3. Promote Economic Development

- 3.1 Develop Proactive Economic Development Plan to Attract New Businesses and Support Retention and Expansion of Existing Businesses

Economic Development

ED 3.1.1 - Working with the City Manager and Community Development Department, develop a comprehensive plan prioritizing economic development efforts for the next five years.

ED 3.1.2 - Prepare a market assessment to identify potential specific types of businesses and or economic opportunities suitable for the City of Grand Terrace.

ED 3.1.3 - Working with Community Development prepares an analysis of available properties and infrastructure to support economic development.

ED 3.1.4 - Coordinate local economic development plans with local, regional and statewide efforts.

ED 3.1.5 - Gain approval of the Long Range property Management Plan (LRPMP) for the purpose of facilitating the development of parcels owned by successor to the former redevelopment agency.

ED 3.1.6 - Develop a marketing plan and collateral materials for new business attraction.

ED 3.1.7 - Identify needs and connect local businesses with educational resources and technical assistance.

COMMUNITY DEVELOPMENT DEPARTMENT

- 3.2 Invest in Infrastructure Needed to Support business Attraction and Retention

Economic Development

ED 3.2.1 - Identify and prioritize key infrastructure requirements based on current and projected market conditions and General Plan build-out.

Community Development

CD 3.2.1 - Identify infrastructure deficiencies related to circulation, drainage, water and sewer in the City and assist in the development of budgets for improvements and/or investments.

CD 3.2.2 - Create a new ~~best~~ ^{best practices+} business packet that explains the development review process for new businesses, including sign provisions.

CD 3.2.3 - In conjunction with the development of a new information technology program, assess and determine which development applications can be received, processed and permitted online.

Public Works

PW 3.2.1 - Identify infrastructure deficiencies in the City and assist in the development of budgets for improvements and/or investments.

PW 3.2.2 - Ensure infrastructure is maintained to attract and retain businesses.

PW 3.2.3 - Create building permit submittal check lists for developers with clear guidance on submittal requirements.

- 3.3 Prepare for Development by Updating Zoning and Development Codes including the Sign Code

Community Development

CD 3.3.1 - Prepare for future development by updating the zoning map and development code.

CD 3.3.2 - Update current Sign Code Ordinance.

CD 3.3.3 - Continue management of the Long-Range Property Management Plan (~~LRPMP~~ ^{LRPMP+}) and support the development and/or liquidation of parcels once approved by the State.

CD 3.3.4 - Ensure adequate and creative staffing solutions to facilitate the entitlement process for new development.

COMMUNITY DEVELOPMENT DEPARTMENT

4. Develop and Implement Successful Partnerships

4.2 Work with Local, Regional and State Agencies to Secure Funding for Programs and Projects

Community Development

CD 4.2.1 - Identify and apply for appropriate Community Development Block Grants to fund projects in the City.

CD 4.2.2 - Identify and apply for appropriate funding for programs and projects through the State of California, the Southern California Association of Governments (SCAG), the San Bernardino County and/or other outside agencies.

Economic Development

ED 4.2.1 - Apply for applicable economic development and infrastructure funding from applicable regional, state and federal programs.

ED 4.2.2 - Participate, leverage and collaborate with economic development agencies/interests on a local, regional and statewide basis.

Public Works

PW 4.2.1 - Identify potential projects for inclusion in regional Transportation Plan(s), Safe Routes to schools and other state and federally funded transportation planning efforts.

5. Engage in Proactive Communication

5.3 Engage the Community by Participation

Community Development

CD 5.3.1 - Support effort for Code Enforcement to educate the community about preventative maintenance and encourage tenants, property owners and businesses to maintain their property to keep the city clean and beautiful.

CD 5.3.2 - Provide adequate notification and education regarding proposed projects, land use and development activities.

Economic Development

ED 5.3.1 - Provide education and outreach to local chamber of commerce and other local businesses.

COMMUNITY DEVELOPMENT DEPARTMENT

Public Works

PW 5.3.1 - Encourage comments from residents, businesses, regional agencies as well as internal stakeholders on project planning or program implementation.



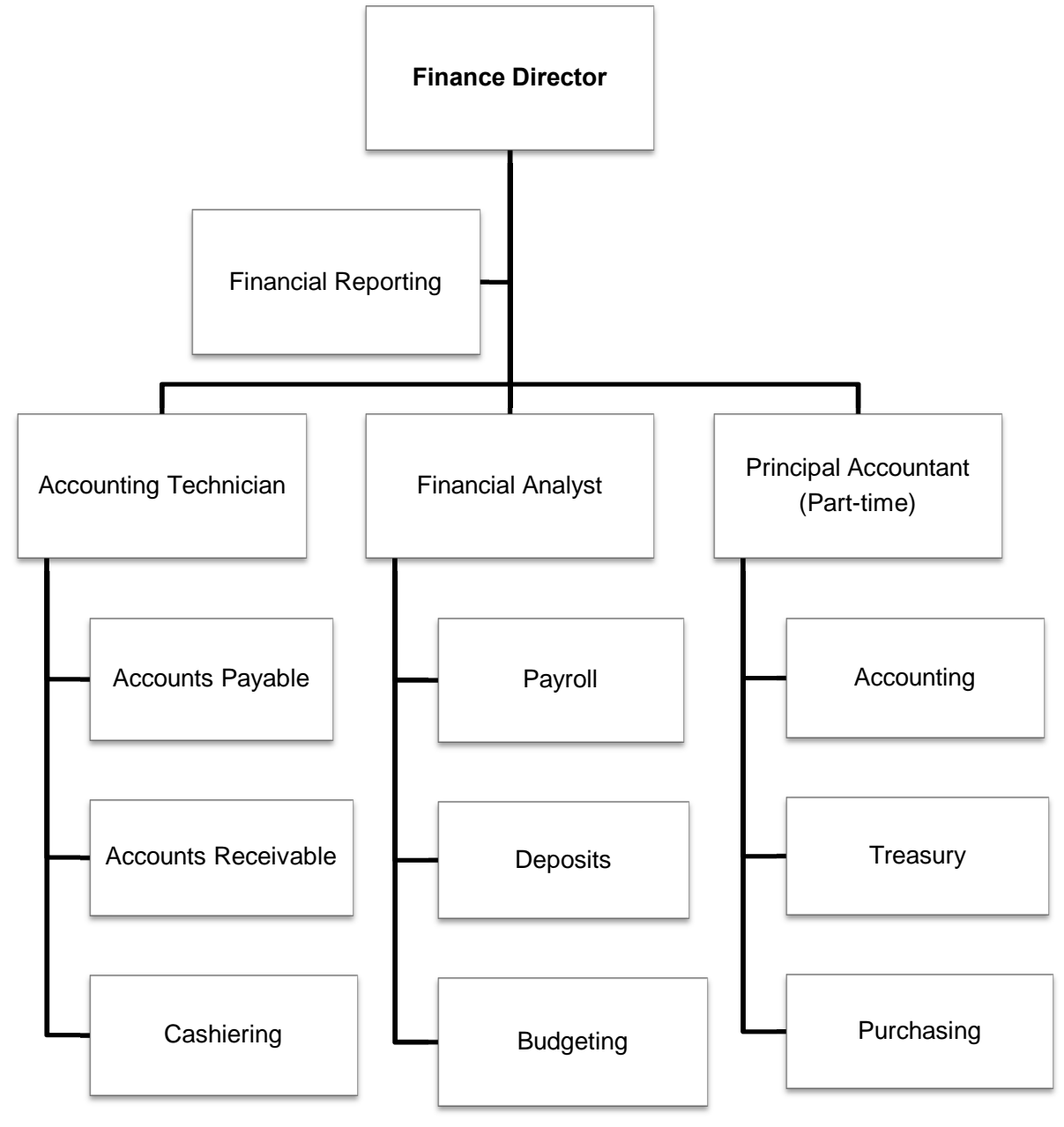
Grand Terrace Fitness Park

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FINANCE

Organization Chart



FINANCE

Department Description

The Finance Department is responsible for all financial transactions of City business and provides various support services to other City departments. These services include financial reporting, budget coordination, cash management, payroll, accounts payable, business licensing, cashing, and debt administration. The Finance Department coordinates the preparation of the City-wide budget and develops and administers the adopted budget; maintains the City's financial records and coordinates the annual financial City audits, is responsible for all financial related reporting to management and the City Council, issues business licenses to various businesses within the City, as well as to contractors outside the City; is responsible for daily cash management, including cash receipting and accounts receivable. Processes purchase orders and performs accounts payable and payroll functions/ maintain the investment portfolio; handle the administration of all City debts.

Cost Centers – Finance

1. Finance (10-140)
2. Non-Departmental (10-190)
3. Overhead Cost Allocation (10-999)



FINANCE

Position Summary Report (10-140)

<u>Position</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
Finance Director	1.0	-	-	-	
Senior Accounting Technician	1.0	-	-	-	
Accounting Technician	1.0	-	1.0	-	100.00%
TOTAL	3.0	-	1.0	-	100.00%

Adopted Expenditure Budget (10-140)

<u>Category</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
Salaries	\$118,592	\$25,860	\$25,070	\$ -	-100.00%
Benefits	48,198	16,761	16,500	-	-100.00%
Materials & Supplies	6,046	4,797	4100	4,100	0.00%
Professional / Contractual Services	172,133	316,038	358,036	495,535	38.66%
Utilities	-	-	-	-	
Lease of Facility / Equipment	1,443	1,488	1,400	1,400	0.00%
Capital Projects	-	-	-	-	
Overhead Cost Allocation	-	-	-	-	
Debt Services	-	-	-	-	
Transfers Out	-	-	-	-	
TOTAL	\$346,412	\$364,944	\$404,206	\$501,035	23.96%

FINANCE

Non-Departmental (10-190/10-999)

The General Government (Non Department) Fund is comprised of services used by all departments which are not directly chargeable to any specific department and includes various general expenditures not attributable to any specific program: postage and mailing for all City correspondence, pre-employment physicals and background checks, copy machine costs, maintenance and supplies, general utilities, City membership due in regional bodies (SANBAG, SCAG, League of California Cities), liability and Workers Compensation Insurance, administrative fees and expenditures shared citywide or not assigned to any department

The General Government (Non Department) Fund accounts for the overhead cost allocation of General Fund City departments and various other cost centers and programs to record calculated overhead costs chargeable to various departments and programs as established in the approved budget, using a reasonably equitable basis for the allocation of costs.

Adopted Expenditure Budget (10-190/10-999)

<u>Category</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
Salaries	\$ -	\$ -	\$ -	\$ -	
Benefits	786	244	-	-	
Materials & Supplies	25,741	33,539	40,300	34,600	-14.14%
Professional / Contractual Services	140,877	315,408	233,400	249,900	7.07%
Utilities	56,191	58,539	56,300	56,300	0.00%
Lease of Facility / Equipment	7,321	7,041	7,500	7,600	1.33%
Capital Projects	-	-	-	-	-
Overhead Cost Allocation	(442,161)	(476,167)	(317,900)	(281,735)	11.38%
Debt Services	127,424	254,848	254,900	257,800	1.14%
Transfers Out	89,957	1,169,396	94,500	91,500	3.19%
TOTAL	\$(1,894)	\$1,356,290	\$361,800	\$415,965	14.97%

FINANCE

Department Strategies

1. Ensure Our Fiscal Viability:

1.1 Commit to a Balanced Budget

F 1.1.1 - Working closely with the City Manager, the Finance Department will develop an annual budget for the City based on projected market conditions and conservative fiscal projections.

F 1.1.2 - Finance will provide City Council with clear and concise information regarding revenues and expenditures on a monthly basis.

F 1.1.3 - Finance will perform financial responsibilities in accordance with the City of Grand Terrace fiscal policies, statutory regulations and standards promulgated by professional associations and regulatory agencies.

F 1.1.4 - Account for the City's fiscal activities in an accurate and timely manner with generally accepted accounting principles (GAAP) and other legal requirements.

F 1.1.5 - Finance will provide all departments with online access to the financial system for ongoing departmental budget analysis, forecasting and report generation purposes.

F 1.1.6 - The Finance Director will oversee the development of the annual department budget and ensure that all costs and expenditures remain consistent with the Council's approved annual City budget.

1.2 Identify Additional Revenue Sources

F 1.2.1 - Explore potential sales, utility and/or parcel tax measures to fund services and infrastructure improvements.

F 1.2.2 - Review service areas in all departments and coordinate with staff to identify potential new revenue sources.

F 1.2.3 - Work with Community Development staff to ensure appropriate cost recovery for services provided.

1.3 Review Expenditures and Seek Savings

F 1.3.1 - Review expenditures by department and identify potential savings opportunities detailed in the 2013-2014 Five Year Fiscal Analysis and Budget Stabilization Plan and provide annual updates and/or recommendations for new savings/revenue opportunities.

F 1.3.2 - Institute comprehensive business licensing/audit program.

1.4 Explore Creative Means to Provide Services

F 1.4.1 - Work with City Manager to explore viability of forming special district(s) to provide specific services and/or fund infrastructure investment and/or maintenance.

FINANCE

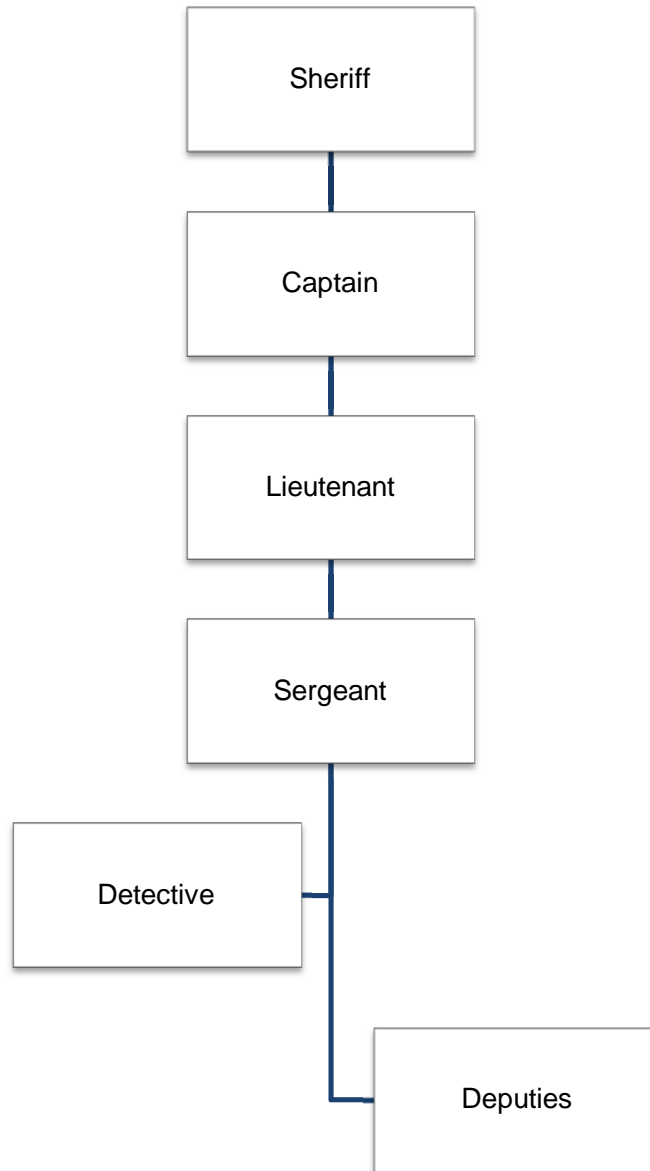
- 1.5 Ensure Appropriate Cost Recovery for Services
 - F 1.5.1 - Review cost of services for all departments, including parks and Recreation.
2. Maintain Public Safety
 - 2.1 Ensure Staff Levels for Police Services Remain Adequate for Our Community
 - F 2.1.1 - Prioritize annual budget to allocate adequate funding for police services.
3. Promote Economic Development
 - 3.2 Invest in Infrastructure Needed to Support Business Attraction and Retention
 - F 3.2.1 - Continue to work with legal counsel and the City Manager to secure the release of former redevelopment funds from the State that may be used for infrastructure improvements to support economic development.
 - F 3.2.2 - Work with the Community Development Department on the development of online development, application processing and permitting.
 - F 3.2.3 - Establish use of credit/debit cards for City bills and development permitting.



Grand Terrace Rollins Park

LAW ENFORCEMENT

Organization Chart



LAW ENFORCEMENT

Department Description

The City contracts with the San Bernardino County Sheriff's Department to provide law enforcement services.

Adopted Expenditure Budget (10-410)

<u>Category</u>	<u>2012-13 Actual</u>	<u>2013-14 Actual</u>	<u>2014-15 Actual</u>	<u>2015-16 Adopted</u>	<u>Increase (Decrease) over(under) 2014-15 Actual</u>
Salaries	\$ -	\$ -	\$ -	\$ -	0.0%
Benefits	-	-	-	-	
Materials & Supplies	-	-	-	-	-
Professional / Contractual Services	1,702,510	1,528,578	1,636,200	1,676,200	2.44%
Utilities	-	-	-	-	
Lease of Facility / Equipment	-	-	-	-	
Equipment	7,844	-	-	-	
Transfers Out	-	-	-	-	
TOTAL	\$1,710,354	\$1,528,578	\$1,636,200	\$1,676,200	2.44%



San Bernardino County Central Station

LAW ENFORCEMENT

Department Strategies

1. Ensure Our Fiscal Viability:

1.1 Commit to a Balanced Budget

SD 1.1.1 - Oversee the department contract budget and ensure all costs and expenditures remain consistent with the Council's approved annual City budget.

SD 1.1.2 - Continue to identify and implement technology-based law enforcement programs and activities at no cost to the city.

2. Maintain Public Safety

2.1 Ensure Staff Levels for Police Services Remain Adequate for Our Community.

SD 2.1.1 - Continue to provide appropriate staffing levels to maintain low crime rate and adequate response times.

SD 2.1.2 - Continue to identify and implement technology-based law enforcement programs and activities at no cost to the City.

SD 2.1.3 - Continue to enhance mutual aid relationships and identify task force-oriented law enforcement programs, such as SMASH, to increase law enforcement services in Grand Terrace.

4. Develop and Implement Successful Partnerships

4.2 Work with Local, Regional and State Agencies to Secure Funding for Programs and Projects

SD 4.2.1 - Continue to work with regional, state and federal law enforcement agencies to coordinate services.

5. Engage in Proactive Communication

5.3 Engage the Community by Participation

SD 5.3.1 - Provide crime prevention and education programs for residents and local business owners.

SD 5.3.2 - Assist with, and foster, neighborhood-based crime prevention programs and activities.

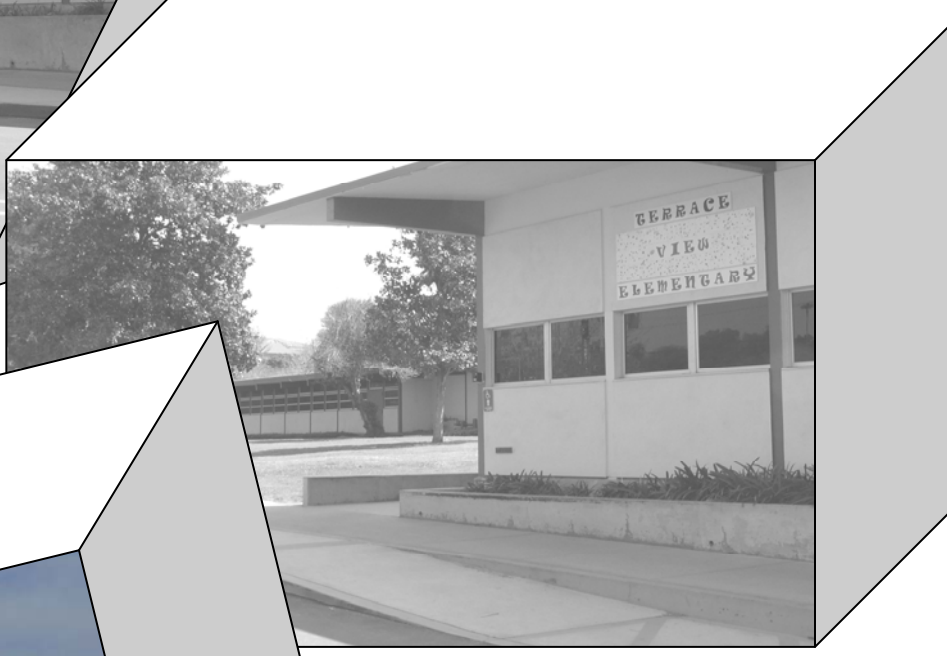
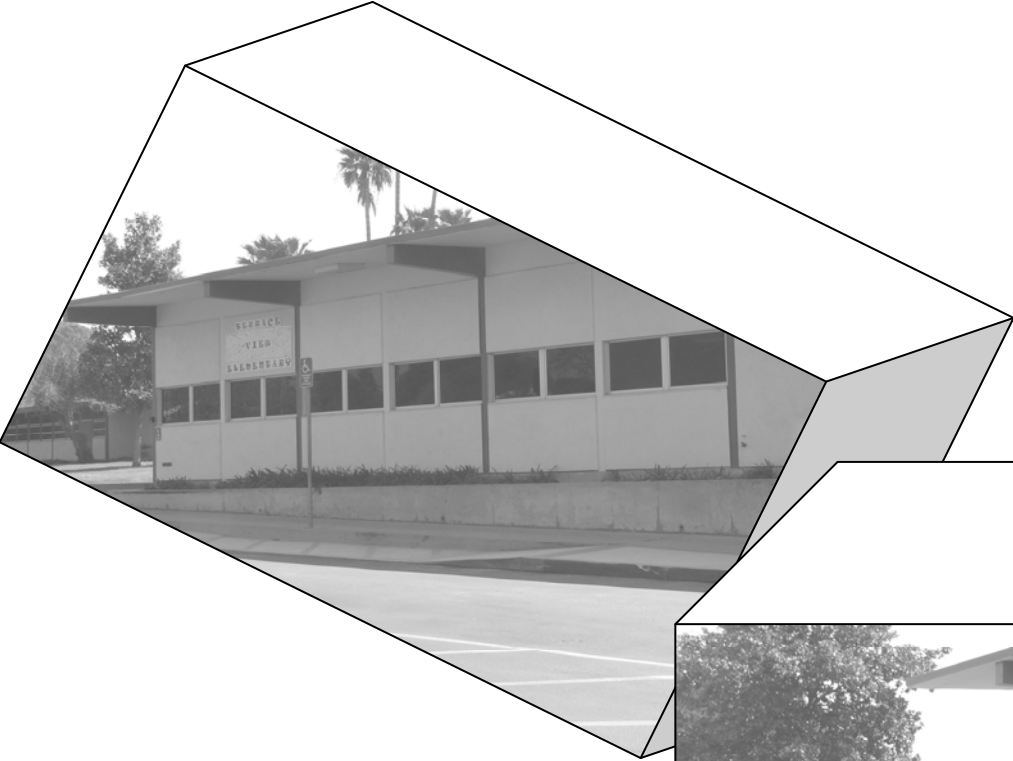
SD 5.3.3 - Provide opportunities for youth engagement and crime prevention.

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Special Revenue Funds





Grand Terrace View Elementary

City of Grand Terrace
FY 2015-16 Adopted Special Funds Expenditure Program Summary

<u>Fund and Program</u>	<u>2012-13</u> Actuals	<u>2013-14</u> Actuals	<u>2014-15</u> Actuals	<u>2015-16</u> Adopted	Increase (Decrease) over(under) 2014-15 Actual
CHILD CARE SERVICES FUND					
09-440 Child Care Services	886,810	905,525	943,004	971,384	3.01%
09-441 Child Care Services	-	-	-	40,800	
09-999 Overhead Cost Allocation	\$ 196,884	\$ 198,829	\$ 198,800	\$ 198,800	0.00%
Total CHILD CARE SERVICES FUND	<u>1,083,694</u>	<u>1,104,354</u>	<u>1,141,804</u>	<u>1,210,984</u>	6.06%
STREET FUND					
11-999 Overhead Cost Allocation	262,793	49,207	49,200	-	-100.00%
Total STREET FUND	<u>262,793</u>	<u>49,207</u>	<u>49,200</u>	<u>-</u>	-100.00%
PARK FUND					
13-445 Park Projects	-	(716)	15,000	-	-100.00%
13-999 Overhead Cost Allocation	2,361	2,300	2,300	-	-100.00%
Total PARK FUND	<u>2,361</u>	<u>1,584</u>	<u>17,300</u>	<u>-</u>	-100.00%
SLESF (AB3229 COPS) FUND					
14-411 (COPS) Projects	100,000	98,591	99,500	99,500	0.00%
14-999 Over Head Cost Allocation	495	500	500	500	0.00%
Total SLESF (AB3229 COPS) FUND	<u>100,495</u>	<u>99,091</u>	<u>100,000</u>	<u>100,000</u>	0.00%
AIR QUALITY IMPROVEMENT FUND					
15-500 Air Quality	-	-	64,000	-	-100.00%
15-999 Overhead	(7)	-	-	-	
Total AIR QUALITY IMPROVEMENT FUND	<u>(7)</u>	<u>-</u>	<u>64,000</u>	<u>-</u>	-100.00%
GAS TAX FUND					
16-175 Public Works	97,864	98,860	119,490	90,084	-24.61%
16-510 Street & Signal Lighting	105,743	93,729	110,000	110,000	0.00%
16-900 Road Maintenance	89,570	107,290	129,000	128,400	-0.47%
16-999 Overhead Cost Allocation	43,576	44,006	44,000	44,000	0.00%
Total GAS TAX FUND	<u>336,753</u>	<u>343,885</u>	<u>402,490</u>	<u>372,484</u>	-7.46%
TRAFFIC SAFETY FUND					
17-900 Road Safety	13,321	289	600	22,000	3566.67%
Total TRAFFIC SAFETY FUND	<u>13,321</u>	<u>289</u>	<u>600</u>	<u>22,000</u>	3566.67%
MEASURE "I" FUND					
20-200 Intersections	-	232,857	158,000	401,350	154.02%
20-999 Non-Departmental	(14,258)	15,602	12,000	35,535	196.13%
Total MEASURE "I" FUND	<u>(14,258)</u>	<u>248,459</u>	<u>170,000</u>	<u>436,885</u>	156.99%

City of Grand Terrace
FY 2015-16 Adopted Special Funds Expenditure Program Summary

<u>Fund and Program</u>	<u>2012-13</u> Actuals	<u>2013-14</u> Actuals	<u>2014-15</u> Actuals	<u>2015-16</u> Adopted	Increase (Decrease) over(under) 2014-15 Actual
CDBG FUND					
22-425 Community Development Block Grant (CDBG)	25,724	19,783	49,530	59,296	19.72%
Total CDBG FUND	<u>25,724</u>	<u>19,783</u>	<u>49,530</u>	<u>59,296</u>	19.72%
LANDSCAPE & LIGHTING ASSESSMENT DISTRICT					
26-600 Terrace Pines Assessment District	2,430	2,634	2,800	2,800	0.00%
26-601 Tract 14471 - Pico & Oriole	994	1,154	1,200	1,200	0.00%
26-602 Forrest City - Phase 2	697	697	900	900	0.00%
26-999 Overhead Cost Allocation	8,845	2,900	2,900	2,900	0.00%
Total LANDSCAPE & LIGHTING ASSESSMENT	<u>12,966</u>	<u>7,385</u>	<u>7,800</u>	<u>7,800</u>	0.00%
WASTE WATER DISPOSAL FUND					
21-175 Public Works	87,323	98,315	-	-	
21-570 Waste Water Disposal-Colton	1,182,000	1,182,000	1,200,000	-	-100.00%
21-572 Waste Water Disposal-GT	3,281	3,215	-	3,500	
21-573 Line Maintenance	119,241	112,623	-	-	
21-625 NPDES	31,794	23,160	-	10,000	
21-999 Overhead Cost Allocation	155,878	158,723	-	-	
Total WASTE WATER DISPOSAL FUND	<u>1,579,517</u>	<u>1,578,036</u>	<u>1,200,000</u>	<u>13,500</u>	-98.88%
HOUSING AUTHORITY					
52-400 Low Mod Programs	-	-	5,000	6,000	20.00%
52-700 Programs	134	142	200	200	0.00%
Total HOUSING AUTHORITY	<u>134</u>	<u>142</u>	<u>5,200</u>	<u>6,200</u>	19.23%
COMMUNITY BENEFITS FUND					
61-461 Community Benefits Fund	-	-	-	25,000	
Total COMMUNITY BENEFITS FUND	<u>-</u>	<u>-</u>	<u>-</u>	<u>25,000</u>	
CAPITAL EQUIPMENT FUND					
70-110 Council Chamber Upgrades	-	-	-	20,000	
70-125 Equipment Replacement Reserve	-	-	-	85,000	
70-175 On-line Permitting System	-	-	-	15,000	
Total CAPITAL EQUIPMENT FUND	<u>-</u>	<u>-</u>	<u>-</u>	<u>120,000</u>	
TOTAL SPECIAL REVENUE FUNDS	<u>\$ 3,403,493</u>	<u>\$ 3,452,215</u>	<u>\$ 3,207,924</u>	<u>\$ 2,374,149</u>	-25.99%

City of Grand Terrace
FY 2015-16 Adopted Program Detail

Fund:	CHILD CARE FUND	Fund No.:	09
Dept:	Child Care		
Program:	Child Care Services	Program No.:	440

Program Desc: The Child Care Services program of the City is a fully licensed child care program operated by experienced child care educators. The program provides a structured environment for physical, intellectual, and social development of the child.

- Program Services:
- 1 Before and After School child care programs for children attending Kindergarten through 6th grades;
 - 2 Off Track Programs provided for elementary school children in the area when schools are not in session;
 - 3 Winter Day Camp is offered for 2 weeks during the holiday season;
 - 4 Year- round all day child care program are provided for newborn to 5 year-old children;
 - 5 Tiny tot Program operates for three hours daily at the Community Center/Lion's Club.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2014-15
<u>Position</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	Actual
1 Child Care Director	1.0	1.0	1.0	1.0	0.00%
2 Assistant Child Care Director	2.0	2.0	2.0	2.0	0.00%
3 Lead Teacher	2.0	2.0	3.0	3.0	0.00%
4 Teacher	15.0	15.0	14.0	14.0	0.00%
5 Teaching Assistant	3.0	3.0	3.0	3.0	0.00%
6 Substitute Teacher (P/T)	2.0	2.0	2.0	2.0	0.00%
Total	<u>25.0</u>	<u>25.0</u>	<u>25.0</u>	<u>25.0</u>	0.00%

Expenditure Summary					Increase (Decrease) over(under) 2015-16
<u>Expenditure Category</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	Actual
1 Salaries	\$ 536,725	\$ 549,914	\$ 575,223	\$ 601,990	4.65%
2 Benefits	\$ 250,597	\$ 235,144	\$ 263,381	\$ 265,394	0.76%
3 Materials & Supplies	\$ 45,570	\$ 57,206	\$ 21,064	\$ 40,300	91.33%
4 Professional/Contractual Services	\$ 34,440	\$ 37,842	\$ 67,370	\$ 43,700	-35.13%
5 Utilities	\$ 16,278	\$ 17,419	\$ 15,967	\$ 16,000	0.20%
6 Lease of Facility/Equipment	\$ 3,200	\$ 8,000	\$ -	\$ 4,000	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ -	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ 196,884	\$ 198,829	\$ 198,800	\$ 198,800	0.00%
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ -	\$ -	\$ -	
Total	<u>\$ 1,083,694</u>	<u>\$ 1,104,354</u>	<u>\$ 1,141,804</u>	<u>\$ 1,170,184</u>	2.49%

City of Grand Terrace
FY 2015-16 Adopted Program Detail

Fund:	CHILD CARE FUND	Fund No.:	09
Dept:	Child Care		
Program:	Child Care Services	Program No.:	441

Program Desc: The Child Care Services program of the City is a fully licensed child care program operated by experienced child care educators. The program provides a structured environment for physical, intellectual, and social development of the child.

- Program Services:
- 1 Before and After School child care programs for children attending Kindergarten through 6th grades;
 - 2 Off Track Programs provided for elementary school children in the area when schools are not in session;
 - 3 Winter Day Camp is offered for 2 weeks during the holiday season;
 - 4 Year- round all day child care program are provided for newborn to 5 year-old children;
 - 5 Tiny tot Program operates for three hours daily at the Community Center/Lion's Club.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
1 Child Care Director	-	-	-	-	
2 Assistant Child Care Director	-	-	-	-	
3 Lead Teacher	-	-	-	-	
4 Teacher	-	-	-	-	
5 Teaching Assistant	-	-	-	-	
6 Cook	-	-	-	1.0	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>1.0</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	\$ -	\$ -	\$ -	\$ -	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ 40,800	
4 Professional/Contractual Services	\$ -	\$ -	\$ -	\$ -	
5 Utilities	\$ -	\$ -	\$ -	\$ -	
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ -	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ -	\$ -	\$ -	\$ -	
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ -	\$ -	\$ -	
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 40,800</u>	

City of Grand Terrace
FY 2015-16 Adopted Program Detail

Fund: STREET FUND Fund No.: 11
 Dept: General Government
 Program: **General Government (Non-Dept)** Program No.: 999

Program Desc: Established as a special revenue fund to account for the collection of arterial improvement and traffic signal development fees. Fees are derived exclusively from new development. Funds are transferred to the Capital Projects - Streets for street improvements.

- Program 1 Supplement Gas Tax revenues;
 Services: 2 Provide Street Capital Improvement funds;
 3 Provide funds for major street improvements;
 4 Provide funds for traffic signal construction;

Position Summary (before direct labor and overhead cost allocation distribution)					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	\$ -	\$ -	\$ -	\$ -	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ -	\$ -	\$ -	\$ -	
5 Utilities	\$ -	\$ -	\$ -	\$ -	
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ -	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ 48,793	\$ 49,207	\$ 49,200	\$ -	-100.00%
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ 214,000	\$ -	\$ -	\$ -	
Total	<u>\$ 262,793</u>	<u>\$ 49,207</u>	<u>\$ 49,200</u>	<u>\$ -</u>	-100.00%

City of Grand Terrace
FY 2015-16 Adopted Program Detail

Fund: PARK FUND Fund No.: 13
 Dept: Community Development
 Program: **Park Projects** Program No.: 445

Program Desc: Park Development Fund is a special revenue fund established by City Ordinance. Fees are set under Municipal Code 4.80.010, B for Capital Improvement and Maintenance Fees. Funds are to be used for capital improvements and major maintenance of City parks. Fees are derived exclusively from development.

Program 1 Capital improvement of parks;
 Services: 2 Major improvements/repairs of existing parks;

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	\$ -	\$ -	\$ -	\$ -	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ -	\$ (716)	\$ 15,000	\$ -	-100.00%
5 Utilities	\$ -	\$ -	\$ -	\$ -	
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ -	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ 2,361	\$ 2,300	\$ 2,300	\$ -	-100.00%
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ -	\$ -	\$ -	
Total	<u>\$ 2,361</u>	<u>\$ 1,584</u>	<u>\$ 17,300</u>	<u>\$ -</u>	-100.00%

**City of Grand Terrace
FY 2015-16 Adopted Program Detail**

Fund: SLESF (AB3229 COPS) Fund No.: 14
 Dept: Public Safety
 Program: **COPs Projects** Program No.: 411

Program Desc: Assembly Bill - AB3229 established a COPS Program (Citizen's Option for Public Safety) for local agencies. Funds are used for "front line" law enforcement or crime prevention activities. Money must supplement not supplant existing funding. This State funding requires an appropriation each fiscal year, The City is required to report its appropriations and actual expenditures to a county oversight committee consisting of law enforcement and local government officials.

Program Services: 1 Sheriff Special Services Officer;
 2 One General Law 40 hour patrol car;
 3 Citizen's Patrol Liaison;
 4 Community service programs.

Position Summary (before direct labor and overhead cost allocation distribution)					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> Actual	<u>2013-14</u> Actual	<u>2014-15</u> Actual	<u>2015-16</u> Adopted	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> Actual	<u>2013-14</u> Actual	<u>2014-15</u> Actual	<u>2015-16</u> Adopted	
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	\$ -	\$ -	\$ -	\$ -	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ 100,000	\$ 98,591	\$ 99,500	\$ 99,500	0.00%
5 Utilities	\$ -	\$ -	\$ -	\$ -	
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ -	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ 495	\$ 500	\$ 500	\$ 500	0.00%
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ -	\$ -	\$ -	
Total	<u>\$ 100,495</u>	<u>\$ 99,091</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>	0.00%

City of Grand Terrace
FY 2015-16 Adopted Program Detail

Fund: AIR QUALITY IMPROVEMENT FUND Fund No.: 15
 Dept: Community Development
 Program: **Air Quality Fund** Program No.: 500

Program Desc: Air Quality Improvement Fund is a special revenue fund to account for fees received from the California Department of Motor Vehicles (DMV). Its expenditure is legally restricted to air quality improvement. The City of Grand Terrace has adopted Ordinance No 135, Mobile Source Air Pollution Ordinance to support projects and programs that reduce air pollution from motor vehicles in order to be eligible to receive AB2766 Subvention funds.

- Program 1 Monitor and implement General Plan objectives related to air quality;
 Services: 2 Promote air quality improvement to City residents and businesses;
 3 Provide periodic reports to AQMD on City Air Quality programs.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Proposed</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	\$ -	\$ -	\$ -	\$ -	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ -	\$ -	\$ -	\$ -	
5 Utilities	\$ -	\$ -	\$ -	\$ -	
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ 64,000	\$ -	-100.00%
8 Capital Projects	\$ -	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ (7)	\$ -	\$ -	\$ -	
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ -	\$ -	\$ -	
Total	<u>\$ (7)</u>	<u>\$ -</u>	<u>\$ 64,000</u>	<u>\$ -</u>	-100.00%

City of Grand Terrace
FY 2015-16 Adopted Program Detail

Fund: GAS TAX FUND Fund No.: 16
 Dept: Community Development
 Program: **Public Works** Program No.: 175

Program Desc: Gas Tax is a special revenue fund used to account for the receipt of gas tax revenues and expenditures, as restricted by Streets and Highways Code Section 2106, 2107, and 2107.5. Consumers are levied a gasoline tax of \$.18 per gallon. The City receives an apportionment of approximately 13% (\$.024) on a per capita basis.

Program 1 Prepare, review and process staff reports related to public works issues and concerns;
 Services: 2 Administer programs and projects funded by Gas Tax monies.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>						Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>		
1 Maintenance Crew Leader	1.0	1.0	1.0	1.0		0.00%
2 Maintenance Worker 2	2.0	1.0	1.0	1.0		0.00%
3 Maintenance Worker 3	1.0	-	-	-		
	-	-	-	-		
Total	<u>4.0</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>		0.00%

Expenditure Summary						Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>		
1 Salaries	\$ 62,386	\$ 65,328	\$ 83,560	\$ 66,390		-20.55%
2 Benefits	\$ 35,478	\$ 30,867	\$ 35,930	\$ 23,694		-34.06%
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -		
4 Professional/Contractual Services	\$ -	\$ 2,665	\$ -	\$ -		
5 Utilities	\$ -	\$ -	\$ -	\$ -		
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -		
7 Equipment	\$ -	\$ -	\$ -	\$ -		
8 Capital Projects	\$ -	\$ -	\$ -	\$ -		
9 Overhead Cost Allocation	\$ -	\$ -	\$ -	\$ -		
10 Debt Service	\$ -	\$ -	\$ -	\$ -		
11 Transfers Out	\$ -	\$ -	\$ -	\$ -		
Total	<u>\$ 97,864</u>	<u>\$ 98,860</u>	<u>\$ 119,490</u>	<u>\$ 90,084</u>		-24.61%

**City of Grand Terrace
FY 2015-16 Adopted Program Detail**

Fund:	GAS TAX FUND	Fund No.:	16
Dept:	Community Development		
Program:	Street & Signal Lighting	Program No.:	510
Program Desc:	This program is responsible for the maintenance and improvements of street lights and traffic signals.		

Program 1 Provide for energy costs for street lights and traffic signals;
 Services: 2 Provide for traffic signal maintenance costs.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	\$ -	\$ -	\$ -	\$ -	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ 30,307	\$ 20,739	\$ 30,000	\$ 30,000	0.00%
5 Utilities	\$ 75,436	\$ 72,990	\$ 80,000	\$ 80,000	0.00%
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ -	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ -	\$ -	\$ -	\$ -	
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ -	\$ -	\$ -	
Total	<u>\$ 105,743</u>	<u>\$ 93,729</u>	<u>\$ 110,000</u>	<u>\$ 110,000</u>	0.00%

City of Grand Terrace
FY 2015-16 Adopted Program Detail

Fund: GAS TAX FUND Fund No.: 16
 Dept: Community Development
 Program: **Road Maintenance** Program No.: 900

Program Desc: This program is responsible for the maintenance of streets and roads in the City.

- Program 1 Street sweeping;
 Services: 2 Architectural barrier removal;
 3 Weed control;
 4 Road patching.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	\$ -	\$ -	\$ -	\$ -	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ 87,011	\$ 107,290	\$ 129,000	\$ 128,400	-0.47%
5 Utilities	\$ -	\$ -	\$ -	\$ -	
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ -	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ -	\$ -	\$ -	\$ -	
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ 2,559	\$ -	\$ -	\$ -	
Total	<u>\$ 89,570</u>	<u>\$ 107,290</u>	<u>\$ 129,000</u>	<u>\$ 128,400</u>	-0.47%

City of Grand Terrace
FY 2015-16 Adopted Program Detail

Fund: GAS TAX FUND Fund No.: 16
 Dept: General Government
 Program: **General Government (Non-Dept)** Program No.: 999

Program Desc: Gas Tax is a special revenue fund used to account for the receipt of gas tax revenues and expenditures, as restricted by Streets and Highways Code Section 2106, 2107, and 2107.5. The Gas Tax fund is charged an overhead cost allocation fee for administrative services which include agenda processing, human resources, budgeting, purchasing, accounts receivable and accounts payable functions.

Program 1
 Services: 2

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
1 Maintenance Crew Leader	-	-	-	-	
2 Maintenance Worker 2	-	-	-	-	
3 Maintenance Worker 3	-	-	-	-	
	-	-	-	-	
Total	-	-	-	-	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	\$ -	\$ -	\$ -	\$ -	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ -	\$ -	\$ -	\$ -	
5 Utilities	\$ -	\$ -	\$ -	\$ -	
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ -	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ 43,576	\$ 44,006	\$ 44,000	\$ 44,000	0.00%
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ -	\$ -	\$ -	
Total	\$ 43,576	\$ 44,006	\$ 44,000	\$ 44,000	0.00%

City of Grand Terrace
FY 2015-16 Adopted Program Detail

Fund: TRAFFIC SAFETY FUND Fund No.: 17
 Dept: Community Development
 Program: **Road Safety** Program No.: 900

Program Desc: Traffic Safety fund is a special revenue fund that receives revenue from 50% of all fines and forfeitures of bail related to misdemeanors in the Vehicle Code of the City (Section 1463, Penal Code). Expenditures are restricted to: (V.C. section 4220) - traffic control devices, traffic law enforcement supplies and equipment, construction and improvement of public streets, bridges and culverts, maybe also be used for crossing guards.

Program 1 Overlay/Sealing of streets;
 Services: 2 Patching of street roads for the safety of the residents;

Position Summary (before direct labor and overhead cost allocation distribution)					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	\$ -	\$ -	\$ -	\$ -	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ -	\$ -	\$ -	\$ -	
5 Utilities	\$ -	\$ -	\$ -	\$ -	
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ 13,321	\$ 289	\$ 600	\$ 22,000	3566.67%
8 Capital Projects	\$ -	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ -	\$ -	\$ -	\$ -	
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ -	\$ -	\$ -	
Total	<u>\$ 13,321</u>	<u>\$ 289</u>	<u>\$ 600</u>	<u>\$ 22,000</u>	3566.67%

City of Grand Terrace
FY 2015-16 Adopted Program Detail

Fund:	TRAFFIC SAFETY FUND	Fund No.:	17
Dept:	Community Development		
Program:	School Crossing Guard	Program No.:	910

Program Desc: This program covers the use of crossing guards.

Program Services: 1 Part-time crossing guard services at Grand Terrace Elementary School - Vivienda Avenue crosswalk, reimbursed by school district.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
1 Crossing Guards - PT & Sub	0.5	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u><u>0.5</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	\$ -	\$ -	\$ -	\$ -	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ -	\$ -	\$ -	\$ -	
5 Utilities	\$ -	\$ -	\$ -	\$ -	
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ -	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ -	\$ -	\$ -	\$ -	
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ -	\$ -	\$ -	
Total	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	

City of Grand Terrace
FY 2015-16 Adopted Program Detail

Fund:	MEASURE "I" FUND	Fund No.:	20
Dept:	Community Development		
Program:	Intersections	Program No.:	200

Program Desc: Measure I is a special revenue fund that provides funding for road improvement and traffic management programs. One half of one percent (.50%) addition was added to the Sales Tax rate in San Bernardino County in 1989 (current rate including .50% is 8.00%). Revenues are disbursed from the San Bernardino Transportation Authority. City is required to adopt a resolution approving a five year Capital Improvement plan, which is developed and implemented by the Public Works Department

- Program 1 Street overlay/ sealing contract;
 Services: 2 Street patching;
 3 Major repairs and improvements of City streets;
 4 Provide funding for transportation/ traffic management projects.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	\$ -	\$ -	\$ -	\$ -	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ -	\$ -	\$ 46,000	\$ 46,000	0.00%
5 Utilities	\$ -	\$ -	\$ -	\$ -	
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ -	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ (14,258)	\$ 15,602	\$ 12,000	\$ 35,535	196.13%
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ 217,255	\$ 112,000	\$ 355,350	217.28%
Total	<u>\$ (14,258)</u>	<u>\$ 232,857</u>	<u>\$ 170,000</u>	<u>\$ 436,885</u>	156.99%

City of Grand Terrace
FY 2015-16 Adopted Program Detail

Fund:	CDBG	Fund No.:	22
Dept:	Community Development		
Program:	Community Dev Block Grant (CDBG)	Program No.:	425

Program Desc: The federal Housing and Community Act of 1974, as amended, created the Community Development Block Grant (CDBG) program to return federal funds to local communities in order to implement a wide range of community development activities directed toward neighborhood revitalization, economic development, and the provision of improved community facilities and services.

- Program Services:
- 1 Address code violations on public and private property;
 - 2 Respond to citizen complaints within the Community Development Block Grant (CDBG) area in order to protect the health & safety of the residents.
 - 3 Daily inspections of CDBG grant area.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
1 Salaries	\$ -	\$ -	\$ -	\$ 13,695	
2 Benefits	\$ -	\$ -	\$ -	\$ 7,419	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ 25,584	\$ 19,783	\$ 38,690	\$ 27,342	-29.33%
5 Utilities	\$ -	\$ -	\$ -	\$ -	
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ 140	\$ -	\$ 10,840	\$ 10,840	0.00%
9 Overhead Cost Allocation	\$ -	\$ -	\$ -	\$ -	
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ -	\$ -	\$ -	
Total	<u>\$ 25,724</u>	<u>\$ 19,783</u>	<u>\$ 49,530</u>	<u>\$ 59,296</u>	19.72%

City of Grand Terrace
FY 2015-16 Adopted Program Detail

Fund: LNDSCP & LGTG ASSESSMENT DIST Fund No.: 26
 Dept: Community Development
 Program: **Terrace Pines Assessment District** Program No.: 600

Program Desc: Monitor city-maintained landscaping and street lighting within the Terrace Pines Assessment District and insure that they are properly maintained.

- Program 1 Assure safe vehicular traffic by keeping street lights within the Terrace Pines Assessment District properly lit;
 Services: 2 Respond to service requests from residents and promptly report problems and lighting- related issues in the assessment district to Southern California Edison;
 3 Properly maintain landscaped areas within the assessment district.

Position Summary (before direct labor and overhead cost allocation distribution)					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	\$ -	\$ -	\$ -	\$ -	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ -	\$ -	\$ -	\$ -	
5 Utilities	\$ 2,430	\$ 2,634	\$ 2,800	\$ 2,800	0.00%
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ -	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ -	\$ -	\$ -	\$ -	
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ -	\$ -	\$ -	
Total	<u>\$ 2,430</u>	<u>\$ 2,634</u>	<u>\$ 2,800</u>	<u>\$ 2,800</u>	0.00%

City of Grand Terrace
FY 2015-16 Adopted Program Detail

Fund:	LNDSCP & LGTG ASSESSMENT DIST	Fund No.:	26
Dept:	Community Development		
Program:	Tract 14471 Pico & Oriole	Program No.:	601
Program Desc:	Monitor city-maintained landscaping and street lighting within Tract 14471- Pico & Oriole area and insure that they are properly maintained.		

- Program 1 Assure safe vehicular traffic by keeping street lights within Tract 14471 - Pico & Oriole area properly lit;
- Services: 2 Respond to service requests from residents and promptly report problems and lighting- related issues in the assessment district to Southern California Edison;
- 3 Properly maintain landscaped areas within the assessment district.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> Actual	<u>2013-14</u> Actual	<u>2014-15</u> Actual	<u>2015-16</u> Adopted	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> Actual	<u>2013-14</u> Actual	<u>2014-15</u> Actual	<u>2015-16</u> Adopted	
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	\$ -	\$ -	\$ -	\$ -	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ -	\$ -	\$ -	\$ -	
5 Utilities	\$ 994	\$ 1,154	\$ 1,200	\$ 1,200	0.00%
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ -	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ -	\$ -	\$ -	\$ -	
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ -	\$ -	\$ -	
Total	<u>\$ 994</u>	<u>\$ 1,154</u>	<u>\$ 1,200</u>	<u>\$ 1,200</u>	0.00%

City of Grand Terrace
FY 2015-16 Adopted Program Detail

Fund:	LNDSCP & LGTG ASSESSMENT DIST	Fund No.:	26
Dept:	Community Development		
Program:	Forrest City - Phase 2	Program No.:	602
Program Desc:	Monitor city-maintained landscaping and street lighting within the Forrest City- Phase 2 assessment district area and insure that they are properly maintained.		

- Program 1 Assure safe vehicular traffic by keeping street lights within Forrest City- Phase 2 area properly lit;
- Services: 2 Respond to service requests from residents and promptly report problems and lighting- related issues in the assessment district area to Southern California Edison;
- 3 Properly maintain landscaped areas within the assessment district.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	\$ -	\$ -	\$ -	\$ -	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ -	\$ -	\$ -	\$ -	
5 Utilities	\$ 697	\$ 697	\$ 900	\$ 900	0.00%
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ -	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ -	\$ -	\$ -	\$ -	
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ -	\$ -	\$ -	
Total	<u>\$ 697</u>	<u>\$ 697</u>	<u>\$ 900</u>	<u>\$ 900</u>	0.00%

City of Grand Terrace
FY 2015-16 Adopted Program Detail

Fund: LNDSCP & LGTG ASSESSMENT DIST Fund No.: 26
 Dept: General Government
 Program: **General Government (Non-Dept)** Program No.: 999
 Program Desc: To account for the fund's portion of general government services (overhead cost allocation).

Program 1 Overhead cost allocation expenditures.
 Services:

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	\$ -	\$ -	\$ -	\$ -	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ -	\$ -	\$ -	\$ -	
5 Utilities	\$ -	\$ -	\$ -	\$ -	
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ -	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ 3,845	\$ 2,900	\$ 2,900	\$ 2,900	0.00%
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ 5,000	\$ -	\$ -	\$ -	
Total	<u>\$ 8,845</u>	<u>\$ 2,900</u>	<u>\$ 2,900</u>	<u>\$ 2,900</u>	0.00%

City of Grand Terrace
FY 2015-16 Adopted Program Detail

Fund: WASTE WATER DISPOSAL FUND Fund No.: 21
 Dept: Community Development
 Program: **Waste Water Disposal - Colton** Program No.: 570

Program Desc: The City contracts with the City of Colton for wastewater disposal services. This program accounts for the expenditures paid to the the City of Colton for waste water disposal activities.

Program 1 Calculation of user fees due to the City of Colton for wastewater transmitted to the Colton Treatment Plant;
 Services: 2 Accounts for payments to the City of Colton for waste water treatment.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	\$ -	\$ -	\$ -	\$ -	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ 1,182,000	\$ 1,182,000	\$ 1,200,000	\$ -	-100.00%
5 Utilities	\$ -	\$ -	\$ -	\$ -	
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ -	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ -	\$ -	\$ -	\$ -	
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ -	\$ -	\$ -	
Total	<u>\$ 1,182,000</u>	<u>\$ 1,182,000</u>	<u>\$ 1,200,000</u>	<u>\$ -</u>	-100.00%

City of Grand Terrace
FY 2015-16 Adopted Program Detail

Fund: WASTE WATER DISPOSAL FUND Fund No.: 21
 Dept: Community Development
 Program: **Public Works** Program No.: 175

Program Desc: This program captures City related personnel costs and other contractual services incurred during the oversight of the waste water disposal contract with the City of Colton.

- Program 1 Account for salaries and wages of City employees assigned to perform services relating to waste water treatment disposal, including overtime, Medicare/FICA, employee & retirement benefit plans, health insurance and worker's compensation.
- Services: 2 Account for other contractual and professional services related to waste water disposal.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
1 Salaries	\$ 37,659	\$ 32,753	\$ -	\$ -	
2 Benefits	\$ 21,037	\$ 17,026	\$ -	\$ -	
3 Materials & Supplies	\$ 357	\$ 3,610	\$ -	\$ -	
4 Professional/Contractual Services	\$ 28,270	\$ 44,926	\$ -	\$ -	
5 Utilities	\$ -	\$ -	\$ -	\$ -	
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ -	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ -	\$ -	\$ -	\$ -	
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ -	\$ -	\$ -	
Total	<u>\$ 87,323</u>	<u>\$ 98,315</u>	<u>\$ -</u>	<u>\$ -</u>	

City of Grand Terrace
FY 2015-16 Adopted Program Detail

Fund:	WASTE WATER DISPOSAL FUND	Fund No.:	21
Dept:	Community Development		
Program:	Line Maintenance	Program No.:	573

Program Desc: This program provides professional and contractual services for sewer line maintenance related activities such as sewer rodding and lab testing.

- Program 1 Sewer rodding/maintenance;
 Services: 2 Video inspection of pipes;
 3 Lab testing.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	\$ -	\$ -	\$ -	\$ -	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ 119,241	\$ 112,623	\$ -	\$ -	
5 Utilities	\$ -	\$ -	\$ -	\$ -	
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ -	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ -	\$ -	\$ -	\$ -	
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ -	\$ -	\$ -	
Total	<u>\$ 119,241</u>	<u>\$ 112,623</u>	<u>\$ -</u>	<u>\$ -</u>	

City of Grand Terrace
FY 2015-16 Adopted Program Detail

Fund: WASTE WATER DISPOSAL FUND Fund No.: 21
 Dept: Community Development
 Program: **National Pollution Discharge & Elimination System (NPDES)** Program No.: 625

Program Administers the City's National Pollutant Discharge Elimination System (NPDES) Program in order to comply with the water discharge requirements of urban storm water, from areas of San Bernardino County within the Santa Ana Region to waters of the US (waste water disposal portion).
 Desc:

- Program 1 Obtain a permit from the Santa Ana Regional Water Control Board;
 Services: 2 Provide an effective storm water management program and ensure that discharge of storm water into the various
 3 To provide public information/education and out reach to businesses and residents;

Position Summary (before direct labor and overhead cost allocation distribution)					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
1 Salaries	\$ 12,102	\$ 9,050	\$ -	\$ -	
2 Benefits	\$ 7,422	\$ 5,178	\$ -	\$ -	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ 12,270	\$ 8,932	\$ -	\$ 10,000	
5 Utilities	\$ -	\$ -	\$ -	\$ -	
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ -	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ -	\$ -	\$ -	\$ -	
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ -	\$ -	\$ -	
Total	<u>\$ 31,794</u>	<u>\$ 23,160</u>	<u>\$ -</u>	<u>\$ 10,000</u>	

City of Grand Terrace
FY 2015-16 Adopted Program Detail

Fund:	WASTE WATER DISPOSAL FUND	Fund No.:	21
Dept:	Community Development		
Program:	Wastewater Disp - GT	Program No.:	572
Program Desc:	This program provides for waste water disposal billing services outsourced to Riverside Highland Water Company.		

Program 1 Process user fees collected by Riverside Highland Water Company for the City;
 Services: Account for payments made by the City to Riverside Highland Water Company for billing services and the
 2 processing of liens for delinquent accounts.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> Actual	<u>2013-14</u> Actual	<u>2014-15</u> Actual	<u>2015-16</u> Adopted	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> Actual	<u>2013-14</u> Actual	<u>2014-15</u> Actual	<u>2015-16</u> Adopted	
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	\$ -	\$ -	\$ -	\$ -	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ 3,281	\$ 3,215	\$ -	\$ 3,500	
5 Utilities	\$ -	\$ -	\$ -	\$ -	
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ -	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ -	\$ -	\$ -	\$ -	
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ -	\$ -	\$ -	
Total	<u>\$ 3,281</u>	<u>\$ 3,215</u>	<u>\$ -</u>	<u>\$ 3,500</u>	

City of Grand Terrace
FY 2015-16 Adopted Program Detail

Fund: WASTE WATER DISPOSAL FUND Fund No.: 21
 Dept: General Government
 Program: **General Government (Non-Dept)** Program No.: 999

Program Desc: This program accounts for the fund's share of general government services (overhead cost allocation).

Program Services: 1 Account for the share waste water disposal fund in the City-wide annual cost allocation.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	\$ -	\$ -	\$ -	\$ -	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ -	\$ -	\$ -	\$ -	
5 Utilities	\$ -	\$ -	\$ -	\$ -	
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ -	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ 155,878	\$ 158,723	\$ -	\$ -	
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ -	\$ -	\$ -	
Total	<u>\$ 155,878</u>	<u>\$ 158,723</u>	<u>\$ -</u>	<u>\$ -</u>	

City of Grand Terrace
FY 2015-16 Adopted Program Detail

Fund:	Community Benefits Fund	Fund No.:	61
Dept:	City Manager		
Program:	Community Benefits Fund	Program No.:	461

Program Desc: The Community Benefits Fund program is delivered by the City of Grand Terrace City Council to support and empower people and communities to become engaged, to connect, and to take local action.

Program

- Services:
- 1 Build relationships and partner with the community.
 - 2 Provide the opportunity for the community to identify and respond to local issues
 - 3 Empower the community to take an active role in improving their quality of life
 - 4 Foster community involvement and participation.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	\$ -	\$ -	\$ -	\$ -	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ -	\$ -	\$ -	\$ 25,000	
5 Utilities	\$ -	\$ -	\$ -	\$ -	
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ -	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ -	\$ -	\$ -	\$ -	
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ -	\$ -	\$ -	
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 25,000</u>	

**City of Grand Terrace
FY 2015-16 Adopted Program Detail**

Fund: HOUSING AUTHORITY Fund No.: 52
 Dept: City Manager
 Program: **LOW MOD PROGRAMS** Program No.: 400

Program Desc: The purpose of the City of Grand Terrace Housing Element is to provide the residents, development community and elected and appointed officials with a clear understanding of the City's housing needs.

- Program 1 To ensure that local governments recognize their responsibilities in contributing to the attainment of the State housing goal.
- Services: 2 To ensure that cities and counties prepare and implement housing elements which, along with federal and State programs, will move toward attainment of the State housing goal.
- 3 Represent the City in matters involving governmental affairs and activities;
- 4 To recognize that each locality is best capable of determining what efforts are required by it to contribute to the attainment of the State housing goal as well as regional housing needs.
- 5 To ensure that each local government cooperates with other local governments to address regional housing needs.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	\$ -	\$ -	\$ -	\$ -	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ -	\$ -	\$ 5,000	\$ 6,000	20.00%
5 Utilities	\$ -	\$ -	\$ -	\$ -	
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ -	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ -	\$ -	\$ -	\$ -	
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ -	\$ -	\$ -	
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,000</u>	<u>\$ 6,000</u>	20.00%

**City of Grand Terrace
FY 2015-16 Adopted Program Detail**

Fund: HOUSING AUTHORITY Fund No.: 52
 Dept: City Manager
 Program: **PROGRAMS** Program No.: 700

Program Desc: The purpose of the City of Grand Terrace Housing Element is to provide the residents, development community and elected and appointed officials with a clear understanding of the City's housing needs.

- Program 1 To ensure that local governments recognize their responsibilities in contributing to the attainment of the State housing goal.
- Services: 2 To ensure that cities and counties prepare and implement housing elements which, along with federal and State programs, will move toward attainment of the State housing goal.
- 3 Represent the City in matters involving governmental affairs and activities;
- 4 To recognize that each locality is best capable of determining what efforts are required by it to contribute to the attainment of the State housing goal as well as regional housing needs.
- 5 To ensure that each local government cooperates with other local governments to address regional housing needs.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	\$ -	\$ -	\$ -	\$ -	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ 134	\$ 142	\$ 200	\$ 200	0.00%
5 Utilities	\$ -	\$ -	\$ -	\$ -	
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ -	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ -	\$ -	\$ -	\$ -	
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ -	\$ -	\$ -	
Total	<u>\$ 134</u>	<u>\$ 142</u>	<u>\$ 200</u>	<u>\$ 200</u>	0.00%

City of Grand Terrace
FY 2015-16 Adopted Program Detail

Fund:	Capital Equipment	Fund No.:	70
Dept:	City Council		
Program:	City Council Chambers Upgrades	Program No.:	110

Program Desc: An Equipment Replacement Reserve will be maintained in an Equipment Replacement Fund to fund replacement costs of existing equipment, vehicles, computers and office furnishings as they reach the end of their useful lives.

- Program Services:
- 1 The City will strive to maintain a minimum fund balance in the Equipment Replacement Fund of at least the average annual replacement cost of the current items accounted for in this fund.
 - 2 Contributions to the Equipment Replacement Reserve will be made through annual depreciation charges in accordance with the City's Fixed Asset Policy.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	
	\$ -	\$ -	\$ -	\$ -	
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	\$ -	\$ -	\$ -	\$ -	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ -	\$ -	\$ -	\$ 20,000	
5 Utilities	\$ -	\$ -	\$ -	\$ -	
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ -	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ -	\$ -	\$ -	\$ -	
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ -	\$ -	\$ 20,000	
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 20,000</u>	

City of Grand Terrace
FY 2015-16 Adopted Program Detail

Fund:	Capital Equipment	Fund No.:	70
Dept:	City Clerk		
Program:	Equipment Replacement Reserve	Program No.:	125

Program Desc: An Equipment Replacement Reserve will be maintained in an Equipment Replacement Fund to fund replacement costs of existing equipment, vehicles, computers and office furnishings as they reach the end of their useful lives.

Program 1 Minute Traq Agenda Processing Upgrade

Services: 2 LaserFiche Electronic Records Retention system

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	
	\$ -	\$ -	\$ -	\$ -	
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	\$ -	\$ -	\$ -	\$ -	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ -	\$ -	\$ -	\$ 85,000	
5 Utilities	\$ -	\$ -	\$ -	\$ -	
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ -	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ -	\$ -	\$ -	\$ -	
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ -	\$ -	\$ 85,000	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>85,000</u>	

City of Grand Terrace
FY 2015-16 Adopted Program Detail

Fund: Capital Equipment
 Dept: Community Development
 Program: On-Line Permitting System

Fund No.: 70
 Program No.: 175

Program Desc: An Equipment Replacement Reserve will be maintained in an Equipment Replacement Fund to fund replacement costs of existing equipment, vehicles, computers and office furnishings as they reach the end of their useful lives.

Program 1 The City will strive to maintain a minimum fund balance in the Equipment Replacement Fund of at least the average annual replacement cost of the current items accounted for in this fund.

Services: 2 Contributions to the Equipment Replacement Reserve will be made through annual depreciation charges in accordance with the City's Fixed Asset Policy.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
		-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	
	\$ -	\$ -	\$ -	\$ -	
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	\$ -	\$ -	\$ -	\$ -	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ -	\$ -	\$ -	\$ 15,000	
5 Utilities	\$ -	\$ -	\$ -	\$ -	
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ -	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ -	\$ -	\$ -	\$ -	
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ -	\$ -	\$ 15,000	
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 15,000</u>	

Capital Project Funds





Snow in Grand Terrace

City of Grand Terrace
FY 2015-16 Adopted Capital Project Funds Expenditure Summary
by Fund and Program

<u>Fund and Program</u>	<u>2012-13</u> Actuals	<u>2013-14</u> Actuals	<u>2014-15</u> Projected	<u>2015-16</u> Adopted	Increase (Decrease) over(under) 2014-15 Projected
CAPITAL IMPROVEMENT - STREETS					
46-900 Street Projects	\$ 2,559	\$ 217,255	\$ 50,000	\$ 355,350	610.70%
Total CAPITAL IMPROVEMENT - STREETS	<u>2,559</u>	<u>217,255</u>	<u>50,000</u>	<u>355,350</u>	610.70%
BARTON-COLTON BRIDGE					
47-400 Barton-Colton Bridge Project	-	-	-	-	
Total BARTON-COLTON BRIDGE	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
CAPITAL PROJECTS FUND					
48-600 Grand Terrace Fitness Park	897,493	202,526	-	-	
Total CAPITAL PROJECTS FUND	<u>897,493</u>	<u>202,526</u>	<u>-</u>	<u>-</u>	
CAPITAL PROJECT BOND PROCEEDS					
Michigan Street Design & Right of Way (ROW)	198,010	-	-	-	
Total CAPITAL PROJECT BOND PROCEEDS	<u>198,010</u>	<u>-</u>	<u>-</u>	<u>-</u>	
TOTAL SPECIAL REVENUE FUNDS	<u>\$ 1,098,062</u>	<u>\$ 419,781</u>	<u>\$ 50,000</u>	<u>\$ 355,350</u>	610.70%

**City of Grand Terrace
FY 2015-16 Adopted Program Detail**

Fund:	CAPITAL IMPROVEMENTS - STREETS	Fund No.:	46
Dept:	Community Development		
Program:	Street Projects	Program No.:	900
Program Desc:	Capital Projects fund used to account for financial resources utilized to construct major capital street projects.		

Program
Services: 1 Repaving of De Berry Street.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	\$ -	\$ -	\$ -	\$ -	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ -	\$ -	\$ -	\$ -	
5 Utilities	\$ -	\$ -	\$ -	\$ -	
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ 2,559	\$ 217,255	\$ 50,000	\$ 355,350	610.70%
9 Overhead Cost Allocation	\$ -	\$ -	\$ -	\$ -	
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ -	\$ -	\$ -	
Total	<u>\$ 2,559</u>	<u>\$ 217,255</u>	<u>\$ 50,000</u>	<u>\$ 355,350</u>	610.70%

City of Grand Terrace
FY 2015-16 Adopted Program Detail

Fund:	CAP.PRJ. BARTON/COLTON BRIDGE	Fund No.:	47
Dept:	General Government		
Program:	Street Projects - Barton/Colton Bridge	Program No.:	400
Program Desc:	Capital Improvement Fund for the joint project of the City of Colton and the City of Grand Terrace Barton Road Bridge seismic replacement project.		

Program
 Services: 1 Account for the Barton Road Bridge seismic replacement project.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	\$ -	\$ -	\$ -	\$ -	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ -	\$ -	\$ -	\$ -	
5 Utilities	\$ -	\$ -	\$ -	\$ -	
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ -	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ -	\$ -	\$ -	\$ -	
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ -	\$ -	\$ -	
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	

City of Grand Terrace
FY 2015-16 Adopted Program Detail

Fund:	CAPITAL PROJECTS FUND	Fund No.:	48
Dept:	Community Development		
Program:	Grand Terrace Fitness Park	Program No.:	600

Program Desc: The City of Grand Terrace was awarded approximately \$2,300,000 in state grant funding for the design and construction of a park on the west side of town.

- Program 1 Complete the construction of Grand Terrace Fitness Park project;
 Services: 2 Track revenues and expenditures of state grant parks project, Grant Terrace Fitness Park.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	\$ -	\$ -	\$ -	\$ -	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ -	\$ -	\$ -	\$ -	
5 Utilities	\$ -	\$ -	\$ -	\$ -	
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ 897,493	\$ 202,526	\$ -	\$ -	
9 Overhead Cost Allocation	\$ -	\$ -	\$ -	\$ -	
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ -	\$ -	\$ -	
Total	<u>\$ 897,493</u>	<u>\$ 202,526</u>	<u>\$ -</u>	<u>\$ -</u>	

City of Grand Terrace
FY 2015-16 Adopted Program Detail

Fund: CAPITAL PROJECT BOND PROCEEDS Fund No.: 50
 Dept: Community Development
 Program: **Michigan Street Design & Right of Way** Program No.: 900

Program Desc: Restricted bond proceeds from the 2011 tax allocation bonds is the source of funding for the Michigan Street Design & Right of Way (ROW) capital projects. Bond projects must be named in the bond tax certificate as well as approved by the Successor Agency to the Community Redevelopment Agency of the City of Grand Terrace.

Program Services: 1 Complete the Design & Right of Way (ROW) for the Michigan Street capital project.

Position Summary (before direct labor and overhead cost allocation distribution)					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	\$ -	\$ -	\$ -	\$ -	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ -	\$ -	\$ -	\$ -	
5 Utilities	\$ -	\$ -	\$ -	\$ -	
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ 198,009	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ -	\$ -	\$ -	\$ -	
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ -	\$ -	\$ -	
Total	<u>\$ 198,009</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	

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Successor Agency





Grand Terrace Blue Mountain

City of Grand Terrace
FY 2015-16 Adopted Successor Agency Expenditure Summary
by Fund and Program

<u>Fund and Program</u>	<u>2012-13</u> Actuals	<u>2013-14</u> Actuals	<u>2014-15</u> Projected	<u>2015-16</u> Adopted	Increase (Decrease) over(under) 2014-15 Projected
S/A RDA OBLIGATION RETIREMENT FUND					
General Government (Non-Dept)	\$ -	\$ -	\$ 920,000	\$ 2,231,675	142.57%
Total S/A RDA OBLIGATION RETIREMENT	<u>-</u>	<u>-</u>	<u>920,000</u>	<u>2,231,675</u>	142.57%
S/A CAPITAL PROJECTS FUND					
32-200 General & Administration	317,223	264,917	315,500	317,461	0.62%
32-370 Community & Economic Dev	34,029	31,022	37,300	37,300	0.00%
32-600 Capital Projects	570	647	800	800	0.00%
Total S/A CAPITAL PROJECTS FUND	<u>351,822</u>	<u>296,586</u>	<u>353,600</u>	<u>355,561</u>	0.55%
S/A DEBT SERVICE FUND					
33-300 Debt Service	1,339,289	1,239,412	1,751,170	1,751,170	0.00%
Total S/A DEBT SERVICE FUND	<u>1,339,289</u>	<u>1,239,412</u>	<u>1,751,170</u>	<u>1,751,170</u>	0.00%
S/A CRA PROJECTS TRUST					
37-600 Capital Projects - Stater Bros.	-	-	411,250	241,500	-41.28%
Total S/A CRA PROJECTS TRUST	<u>-</u>	<u>-</u>	<u>411,250</u>	<u>241,500</u>	-41.28%
TOTAL SUCCESSOR AGENCY	<u>\$ 1,691,111</u>	<u>\$ 1,535,998</u>	<u>\$ 3,436,020</u>	<u>\$ 4,579,906</u>	33.29%

**City of Grand Terrace
FY 2015-16 Adopted Program Detail**

Fund: S/A CAPITAL PROJECTS FUND Fund No.: 32
 Dept: Community Development
 Program: **General & Administration** Program No.: 200

Program Desc: This program accounts for City costs in related to the redevelopment dissolution and wind down activities.

- Program Services: 1 Allocate salaries and wages of general and administrative staff in connection with redevelopment dissolution and wind down activities.
 2 Account for other charges for contractual and professional services relating to redevelopment dissolution and wind down activities.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
1 Salaries	\$ 151,864	\$ 157,008	\$ 145,990	\$ 171,549	17.51%
2 Benefits	\$ 80,924	\$ 78,008	\$ 74,010	\$ 50,412	-31.89%
3 Materials & Supplies	\$ 3,229	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ 81,206	\$ 29,901	\$ 95,500	\$ 95,500	0.00%
5 Utilities	\$ -	\$ -	\$ -	\$ -	
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ -	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ -	\$ -	\$ -	\$ -	
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ -	\$ -	\$ -	
Total	<u>\$ 317,223</u>	<u>\$ 264,917</u>	<u>\$ 315,500</u>	<u>\$ 317,461</u>	0.62%

City of Grand Terrace
FY 2015-16 Adopted Program Detail

Fund:	S/A CAPITAL PROJECTS FUND	Fund No.:	32
Dept:	Community Development		
Program:	Community & Economic Dev	Program No.:	370

Program Desc: This program accounts for community development City costs in related to the redevelopment dissolution and wind down activities, including costs for the property management disposition plan.

Program Services: 1 Allocate salaries and wages of CDD staff in connection with the redevelopment dissolution and wind down activities.
2 Allocate costs for the property management disposition plan.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> Actual	<u>2013-14</u> Actual	<u>2014-15</u> Actual	<u>2015-16</u> Adopted	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> Actual	<u>2013-14</u> Actual	<u>2014-15</u> Actual	<u>2015-16</u> Adopted	
1 Salaries	\$ 10,841	\$ -	\$ -	\$ -	
2 Benefits	\$ 6,213	\$ -	\$ -	\$ -	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ 16,975	\$ 31,022	\$ 37,300	\$ 37,300	0.00%
5 Utilities	\$ -	\$ -	\$ -	\$ -	
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ -	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ -	\$ -	\$ -	\$ -	
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ -	\$ -	\$ -	
Total	<u>\$ 34,029</u>	<u>\$ 31,022</u>	<u>\$ 37,300</u>	<u>\$ 37,300</u>	0.00%

City of Grand Terrace
FY 2015-16 Adopted Program Detail

Fund: S/A CAPITAL PROJECTS FUND Fund No.: 32
 Dept: Community Development
 Program: **Capital Projects** Program No.: 600

Program Desc: To account for financial resources for the acquisition or construction of major capital projects funded by the Successor Agency to the Community Redevelopment Agency of the City of Grand Terrace.

Program Services: 1 Record all related charges and costs associated with various approved capital project construction and other asset acquisitions.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	\$ -	\$ -	\$ -	\$ -	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ 570	\$ 647	\$ 800	\$ 800	0.00%
5 Utilities	\$ -	\$ -	\$ -	\$ -	
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ -	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ -	\$ -	\$ -	\$ -	
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ -	\$ -	\$ -	
Total	<u>\$ 570</u>	<u>\$ 647</u>	<u>\$ 800</u>	<u>\$ 800</u>	0.00%

**City of Grand Terrace
FY 2015-16 Adopted Program Detail**

Fund: S/A DEBT SERVICE FUND Fund No.: 33
 Dept: General Government
 Program: **Debt Service** Program No.: 300

Program Desc: To account for debt service payments, both principal and interest obligations of the Successor Agency to the Community Redevelopment Agency of the City of Grand Terrace.

Program Services: ¹ Record all the payments made for various scheduled principal and interest payments relating to long-term loans and other obligations of the Successor Agency;

Position Summary (before direct labor and overhead cost allocation distribution)					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	\$ -	\$ -	\$ -	\$ -	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ 1,339,289	\$ 1,239,412	\$ 1,751,170	\$ 1,751,170	0.00%
5 Utilities	\$ -	\$ -	\$ -	\$ -	
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ -	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ -	\$ -	\$ -	\$ -	
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ -	\$ -	\$ -	
Total	<u>\$ 1,339,289</u>	<u>\$ 1,239,412</u>	<u>\$ 1,751,170</u>	<u>\$ 1,751,170</u>	0.00%

City of Grand Terrace
FY 2015-16 Adopted Program Detail

Fund:	S/A CRA PROJECTS TRUST	Fund No.:	37
Dept:	Community Development		
Program:	Capital Projects - Stater Bros.	Program No.:	600
Program Desc:	Record commitment of obligations to redevelopment or economic development agreements for the Successor Agency to the Community Redevelopment Agency of the City of Grand Terrace.		

Program
 Services: 1 Account for the financial economic development agreement with Stater Bros in 2011.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2014-15 Actual
<u>Position</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2015-16 Actual
<u>Expenditure Category</u>	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Actual</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Adopted</u>	
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	\$ -	\$ -	\$ -	\$ -	
3 Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
4 Professional/Contractual Services	\$ -	\$ -	\$ 411,250	\$ 241,500	-41.28%
5 Utilities	\$ -	\$ -	\$ -	\$ -	
6 Lease of Facility/Equipment	\$ -	\$ -	\$ -	\$ -	
7 Equipment	\$ -	\$ -	\$ -	\$ -	
8 Capital Projects	\$ -	\$ -	\$ -	\$ -	
9 Overhead Cost Allocation	\$ -	\$ -	\$ -	\$ -	
10 Debt Service	\$ -	\$ -	\$ -	\$ -	
11 Transfers Out	\$ -	\$ -	\$ -	\$ -	
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 411,250</u>	<u>\$ 241,500</u>	-41.28%

Debt Service





Grand Terrace Rollins Park

Annual Debt Service Payment Schedules

<u>Fiscal Year</u>	<u>2011 A Tax Allocation Bonds</u>			<u>2011B Tax Allocation Bonds</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2011	-	177,712	177,712	-	88,475	88,475
2012	260,000	841,795	1,101,795	220,000	419,090	639,090
2013	280,000	836,595	1,116,595	235,000	403,470	638,470
2014	285,000	828,195	1,113,195	255,000	386,785	641,785
2015	295,000	819,645	1,114,645	270,000	368,680	638,680
2016	310,000	807,845	1,117,845	290,000	349,510	639,510
2017	320,000	795,445	1,115,445	310,000	328,920	638,920
2018	330,000	783,445	1,113,445	335,000	306,910	641,910
2019	340,000	769,915	1,109,915	360,000	283,125	643,125
2020	360,000	755,040	1,115,040	385,000	257,565	642,565
2021	380,000	736,680	1,116,680	410,000	230,230	640,230
2022	400,000	717,300	1,117,300	440,000	198,660	638,660
2023	420,000	696,900	1,116,900	475,000	164,780	639,780
2024	440,000	671,700	1,111,700	515,000	128,205	643,205
2025	465,000	645,300	1,110,300	555,000	88,550	643,550
2026	495,000	617,400	1,112,400	595,000	45,815	640,815
2027	1,165,000	587,700	1,752,700	-	-	-
2028	1,240,000	517,800	1,757,800	-	-	-
2029	1,310,000	443,400	1,753,400	-	-	-
2030	1,390,000	364,800	1,754,800	-	-	-
2031	1,475,000	281,400	1,756,400	-	-	-
2032	1,560,000	192,900	1,752,900	-	-	-
2033	1,655,000	99,300	1,754,300	-	-	-
	<u>\$15,175,000</u>	<u>\$13,988,212</u>	<u>\$29,163,212</u>	<u>\$5,650,000</u>	<u>\$4,048,770</u>	<u>\$9,698,770</u>

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Appendices





Grand Terrace Senior Center Construction

City of Grand Terrace Fund Descriptions

General Fund (10)

In public sector accounting, the primary or catchall fund of a government, government agency, or nonprofit entity such as a university. It is similar to a firm's general ledger account, and records all assets and liabilities of the entity that are not assigned to a special purpose fund. It provides the resources necessary to sustain the day-to-day activities and thus pays for all administrative, police and operating expenses. When governments or administrators talk about 'balancing the budget' they typically mean balancing the budget for their general fund.

Special Revenue Funds

Child Care Fund (09)

The Child Care Fund accounts for all revenues collected and all expenditures incurred by the City's Child Care Services program. Resources in this fund come from fees paid by participants in the various services offered by the City's fully licensed child care program.

Street Improvements Fund (11)

All new development is required to pay a Development Impact Fee for Streets. This fund accounts for all revenue collected for Street Capital Improvement Fees under the Municipal Code. Funds should be expended in accordance with the latest adopted fiscal impact study and capital needs assessment.

Storm Drain Improvements Fund (12)

All new development is required to pay a Development Impact Fee for Storm Drain Capital Improvement. This fund accounts for all revenue collected for Storm Drain Capital Improvement Fees under the Municipal Code. Funds should be expended in accordance with the latest adopted fiscal impact study and capital needs assessment. Storm drain capital improvement and maintenance fund, for the purpose of developing a storm drain master plan and a storm drain system in accordance with the master plan. The fees shall be established by a resolution and shall be placed in a fund exclusively for the use specified in this subsection.

(Ord. 102 § 18, 1986; Ord. 44 § 2(D), 1981)

Park Fund (13)

All new development is required to pay a Development Impact Fee for Parks. This fund accounts for all revenue collected for Park Improvement Capital Improvement Fees under the Municipal Code. Funds should be expended in accordance with the latest adopted fiscal impact study and capital needs assessment or master plan. Park capital improvement and maintenance fund, for the purpose of purchasing the land and developing and maintaining the city park system. The City Council shall have the option to request dedication of land for park purposes or, in lieu thereof, request that the applicant pay a fee in accordance with the resolution setting the fees;

Ord. 102 § 18, 1986; Ord. 44 § 2(D), 1981).

City of Grand Terrace **Fund Descriptions** *(continued)*

Supplemental Law Enforcement Services (SLESF) Fund (14)

State Legislature has granted monies for the purpose of providing funds to local governments for front line law enforcement services. GC 30061-30065. This was originally funded by the state as a pacifier to local governments for the ERAF shift.

Air Quality Improvement Fund (15)

"Mobile source air pollution reduction programs" means any program or project implemented by the city to reduce air pollution from motor vehicles which it determines will be consistent with the California Clean Air Act of 1988 or the plan proposed pursuant to Article 5 (commencing with Section 40460) of Chapter 5.5 of Part 3 of the California Health and Safety Code. All revenues received from the SCAQMD and deposited in the trust fund account shall be exclusively expended on mobile source emission reduction programs as defined in Section 16.04.020. Such revenues and any interest earned on the revenues shall be expended within one year of the completion of the programs.

Gas Tax Fund (16)

The Gas Tax Fund is the result of laws that tax the sale of gasoline. The current total tax on fuel is 18.4 cents per gallon. The City's share of gas tax revenue is based on a formula consisting of vehicle registration, assessed valuation, and population. The funding generated is used to perform citywide repairs and restoration to existing roadways, reduce congestion, improve safety, and provide for the construction of assets within the public right-of-way. The Gas Tax funds the maintenance of street lighting, traffic signals, traffic signs, and related facilities.

Traffic Safety Fund (17)

VEHICLE CODE SECTION 42200-42205

42200. (a) Of the total amount of fines and forfeitures received by a city under Section 1463 of the Penal Code that proportion which is represented by fines and forfeitures collected from any person charged with a misdemeanor under this code following arrest by an officer employed by a city, shall be paid into the treasury of the city and deposited in a special fund to be known as the "Traffic Safety Fund," and shall be used exclusively for official traffic control devices, the maintenance thereof, equipment and supplies for traffic law enforcement and traffic accident prevention, and for the maintenance, improvement, or construction of public streets, bridges, and culverts within the city, but the fund shall not be used to pay the compensation of traffic or other police officers. The fund may be used to pay the compensation of school crossing guards who are not regular full-time members of the police department of the city.

Facilities Development Fund (19)

Public Use Facilities Fund development impact fee. Funds should be expended in accordance with the latest adopted fiscal impact study and capital needs assessment or master plan.

City of Grand Terrace **Fund Descriptions** *(continued)*

Measure I Fund (20)

The San Bernardino Associated Governments (SANBAG) administers San Bernardino County's half-cent transportation sales tax, Measure I. This half-cent tax, adopted by county voters in November 1989, provides funding for local and regional transportation projects countywide. Expenditure rules are generally similar to Gas Tax laws.

Community Development Block Grant (CDBG) Fund (22)

This fund is used to record the revenue received for related federal funds and expenditures for approved CDBG programs.

Landscape and Lighting Assessment District (26)

Accounts for the revenue and expenditures from Landscape and Street Lighting District 89-1. The district is an assessment district formed under the California Street Lighting Act of 1972 for the purpose of right of way lighting and landscaping. Revenue is derived from property tax assessments levied annually to pay for the related property maintenance.

Capital Projects Funds

Capital Improvements - Streets (46)

Capital Projects Fund used to account for financial resources used for the improvement of major capital street projects.

Capital Projects Fund (48)

Capital Projects Fund used to account for financial resources provided by grant funds for the land acquisition and construction of the Grand Terrace Fitness Park.

Capital Projects – Bond Proceeds (50)

Capital Projects Fund used to account for the 2011 tax allocation bond proceeds for capital project improvements.

Enterprise Fund

Waste Water Disposal Fund (21)

An enterprise fund which uses accounting similar to business accounting utilizing full accrual and depreciation of assets. The purpose of this fund is to account for the revenue received from residents and businesses for sewer line maintenance and to fund the payment for wastewater disposal services to the City of Colton.

City of Grand Terrace **Fund Descriptions** *(continued)*

Successor Agency (S/A) Funds

S/A RDA Obligation Retirement Fund (31)

All property tax increment received from the County of San Bernardino for redevelopment enforceable obligations are deposited into this fund. These funds are received from the Redevelopment Property Tax Trust Fund (RPTTF).

S/A Capital Projects Fund (32)

Since the passing of ABx1 26 resulting in redevelopment dissolution, all Successor Agency operating expenditures approved by the Department of Finance (DOF) as enforceable obligations are accounted for in this fund.

S/A Debt Service Fund (33)

Since the passing of ABx1 26 resulting in redevelopment dissolution, all Successor Agency debt service payments approved by the Department of Finance (DOF) as enforceable obligations are accounted for in this fund.

S/A CRA Projects Trust Fund (37)

This fund was created to record commitment or obligations to redevelopment or economic development agreements. The only funds held for commitment at this time is for the economic development agreement (2011) with Stater Bros.

City of Grand Terrace Glossary of Agencies and Organizations

California Society of Municipal finance Officers (CSMFO)

CSMFO promotes excellence in financial management through innovation, continuing education and the professional development of it's' members. CSMFO members are involved in the key issues facing cities, counties, and special districts in the State of California.

California Public Employees Retirement System (CalPERS)

An agency in the California executive branch that manages pension and health benefits for more than 1.6 million California public employees, retirees, and their families.

City of Grand Terrace

The City of Grand Terrace is a general law city and municipal corporation formed under the laws of the State of California.

Department of Finance (DOF)

The California Department of Finance is a state cabinet-level agency within the government of California. The Department of Finance is responsible for preparing, explaining, and administering the state's annual financial plan. The Department of Finance's duties include analyzing the budgets of proposed laws in the California State Legislature, creating and monitoring current and future economic forecasts of the state, estimating population demographics and enrollment projections, and maintaining the state's accounting and financial reporting systems.

Governmental Accounting Standards Board (GASB)

The Governmental Accounting Standards Board is a recognized organization that provides accounting and financial reporting guidance to state and local governments. GASB generally sets the rules and standards for governmental agencies.

Government Finance Officers Association (GFOA)

The purpose of the Government Finance Officers Association is to enhance and promote the professional management of governments for the public benefit by identifying and developing financial policies and best practices and promoting their use through education, training, facilitation of member networking, and leadership.

Local Agency Formation Commission (LAFCO)

The fundamental principles of the Local Agency Formation Commission is to ensure the establishment of an appropriate, sustainable, and logical municipal level government structure for the distribution of efficient and effective public services. The Local Agency Formation Commission for San Bernardino County encourages and promotes communication among agencies (public and private), property owners and residents of the County to achieve these goals.

City of Grand Terrace
Glossary of Agencies and Organizations *(continued)*

San Bernardino Associated Governments (SANBAG)

This Agency is the council of governments and transportation planning agency for San Bernardino County. SANBAG is responsible for cooperative regional planning and furthering an efficient multi-modal transportation system countywide.

As the County Transportation Commission, SANBAG supports freeway construction projects, regional and local road improvements, train and bus transportation, railroad crossings, call boxes, ridesharing, congestion management efforts and long-term planning studies. SANBAG administers Measure I, the half-cent transportation sales tax approved by county voters in 1989.

South Coast Air Quality Management District (SCAQMD)

The SCAQMD is the air pollution control agency for all of Orange County and the urban portions of Los Angeles, Riverside and San Bernardino counties. AQMD undertakes the necessary steps to protect public health from air pollution, with sensitivity to the impacts of its actions on the community and businesses. This is accomplished through a comprehensive program of planning, regulation, compliance assistance, enforcement, monitoring, technology advancement, and public education.

Southern California Association of Governments (SCAG)

SCAG is the nation's largest metropolitan planning organization, representing six counties, 191 cities and more than 18 million residents. SCAG undertakes a variety of planning and policy initiatives to encourage a more sustainable Southern California.

Successor Agency to the CRA of the City of Grand Terrace

This Agency is responsible for the city's redevelopment dissolution and wind-down activities as required by ABx1 26 and AB 1484.

City of Grand Terrace Glossary of Acronyms

ARC

Annual Required Contribution

CalPERS

California Public Employees Retirement System

CDBG

Community Development Block Grant

CERT

Community Emergency Response Team

COLA

Cost of Living Adjustment

CPI

Consumer Price Index

CPI-U

Consumer Price Index for All Urban Consumers

COPS Grant

Citizens' Option for Public Safety Grant

CRA

Community Redevelopment Agency

CSD

Community Services District

CSMFO

California Society of Municipal Finance Officers

CUP

Conditional Use Permit

DIF

Development Impact Fees

DOF

Department of Finance

DDR

Due Diligence Review

City of Grand Terrace
Glossary of Acronyms *(continued)*

DMV

Department of Motor Vehicles

EECBG

Energy Efficiency Conservation Block Grant

EOC

Emergency Operations Center Program

EOPS

Enforceable Obligation Payment Schedule

ERAF

Educational Revenue Augmentation Fund

FTE

Full-Time Equivalents

FY

Fiscal Year

GAAP

Generally Accepted Accounting Principles

GAAS

Generally Accepted Auditing Standards

GFOA

Government Finance Officers Association

LAFCO

Local Agency Formation Commission

MIS

Management Information Systems

NPDES

National Pollutant Discharge Elimination System

O/H

Overhead Cost Allocation

PEMHCA

Public Employees' Medical and Hospital and Care Act

City of Grand Terrace
Glossary of Acronyms *(continued)*

ROPS

Recognized Obligation Payment Schedule

ROW

Right of Way

RPTTF

Redevelopment Property Tax Trust Fund

S/A

Successor Agency to the Community Redevelopment Agency of the City of Grand Terrace

S&A Review

Site and Architectural Review

SANBAG

San Bernardino Associated Governments

SCAG

Southern California Association of Governments

SCAQMD

Southern California Air Quality Management District

SERAF

Supplemental Educational Revenue Augmentation Fund

SLESE

Supplemental Law Enforcement Services Fund

TABs

Tax Allocation Bonds

UUT

Utility Users' Tax

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City of Grand Terrace Glossary of Terms

Air Quality Subvention Revenue

Beginning in 1991, a surcharge was added to this area's vehicle registration fees to help fund air pollution control efforts. This surcharge consists of a \$4 per vehicle state fee and an additional \$1 per vehicle District-wide fee. The \$1 fee and 30% of the \$4 fee from vehicles registered in our four counties goes to the AQMD to be used for Mobile source programs such as those promoting ridesharing and developing clean fuels. Forty percent of the \$4 fee goes directly to cities for air quality improvements involving mobile sources. Grants for programs intended to reduce vehicle emissions are available on a competitive basis subject to funds.

Budget

A spending guideline adopted by the governing body of an organization by which the individual and specific goals and purpose of the organization are promoted and achieved.

Budgetary Accounting

A method of accounting in which the planned amounts and actual amounts spent and received are both included in the accounts, so that you can see at any time how much of the planned amount remains.

California Public Employees' Retirement System (CalPERS)

The California Public Employees' Retirement System is an agency in the California executive branch that manages pension and health benefits for more than 1.6 million California public employees, retirees, and their families.

Citizens' Option for Public Safety (COPS) Grant

Assembly Bill 1913 (Schiff-Cardenas Crime Prevention Act), signed into law in 2000, provides funding to cities and counties for frontline law enforcement officers and juvenile justice initiatives. With the passage of Assembly Bill 118 in 2011, the State of California amended Government Code 30061 as part of the criminal justice realignment plan. This provided financing for the Citizens' Option for Public Safety (COPS) program.

Community Development Block Grant (CDBG)

The primary federal objective of the CDBG program is the development of viable urban communities by providing decent housing and a suitable living environment and through expanding economic opportunities, principally, for persons of low- and moderate-income. Persons of low and moderate income are defined as families, households, and individuals whose incomes do not exceed 80 percent of the county median income, adjusted for family or household size.

Conditional Use Permit

A conditional use permit is a document that allows a city or county to consider special uses that may be essential to a specific community, through a public hearing process. It is however not allowed as a matter of right within a zoning district. It enables a municipality to control certain uses that could have detrimental effects on the community.

City of Grand Terrace **Glossary of Terms** *(continued)*

Development Impact fees (DIF)

Development impact fees are one-time charges applied to offset the additional public-service costs of new development. They are usually applied at the time a building permit is issued and are dedicated to provision of additional services, such as water and sewer systems, roads, schools, libraries, and parks and recreation facilities, made necessary by the presence of new residents in the area. The funds collected cannot be used for operation, maintenance, repair, alteration, or replacement of existing capital facilities and cannot be added to general revenue. They are user fees levied in anticipation of use, expanding the capacity of existing services to handle additional demand.

Energy Efficiency and Conservation Block Grant (EECBG)

The Energy Efficiency and Conservation Block Grant (EECBG) is a program in the United States, which provides federal grants to units of local government to reduce energy use and fossil fuel emissions, and for improvements in energy efficiency.

Expenditures

Actual payment of cash or cash-equivalent for goods or services, or a charge against available funds in settlement of an obligation as evidenced by an invoice, receipt, voucher, or other such document.

Expenditures Accounts

Expenditure accounts are generally differentiated as to type of expenditures. Generally, the types of expenditures are segregated between Salaries and benefit accounts; Maintenance and Operations accounts and Capital and Non-recurring accounts.

Fund Accounting

Fund accounting is an accounting system emphasizing accountability rather than profitability, used by non-profit organizations and governments. In this system, a fund is a self-balancing set of accounts, segregated for specific purposes in accordance with laws and regulations or special restrictions and limitations.

Fund Balance

Fund balance is defined as the difference between the assets and liabilities of a fund. Fund balance is terminology that is applicable to "fund level" reporting of individual Governmental funds and is based on the modified accrual basis of accounting. It is used as a measure of the amount available to budget or spend in the future.

GAAP

Accounting Principle termed Generally Accepted Accounting Principles - Recognized accounting principles that the City is expected to follow for such items as revenue recognition and fund accounting.

Property Tax

An annual tax on the owner of real or business property. The tax is generally allocated among overlapping taxing agencies that provide services to the property or property owner. The allocation percentages are generally frozen by passing of Proposition 13 in 1978.

City of Grand Terrace
Glossary of Terms *(continued)*

Recognized Obligation Payment Schedule

A Recognized Obligation Payment Schedule is a document setting forth the minimum payment amounts and due dates of payments required by enforceable obligations for each six-month fiscal period as provided in subdivision (m) of Section 34177 of California's Health & Safety Codes.

Revenues

Financial resources received and recorded in a governmental agency. Revenues are generally taxes, fees, grants or use of money or property or some variation thereof.

Sales Tax

A tax on the sale of most goods but generally not services.

State

State of California - General Fund	5.00%
State of California - Fiscal Recovery Fund	0.25%
State of California – Education Protection Account	0.25%

Local Revenue Fund

Counties for Health and Social Services	0.50%
Public Safety Fund (Proposition 172)	0.50%
County Transportation	0.25%
San Bernardino County Transportation Authority	0.50% Measure I

City

City of Grand Terrace	<u>0.75%</u>
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Total Sales Tax Rate in Grand Terrace	<u>8.00%</u>
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