

OPTIONAL SELF-EVALUATION OF CLASSROOM ADJUNCT FACULTY

Faculty Member's Name

Date

Division

Evaluatee: Please complete the following form by providing recent personal examples within the categories below. When commenting on your performance of classroom and professional duties, please use the appropriate points listed in the sections as guidelines. These are not the only points that you may put forward for consideration.

Comment on methods and activities which may not be observed in a single class session. Address changes in recent semesters that you have made in your approaches in each category below.

Attach up-to-date course outlines, syllabi, handouts, along with representative assignments and exams. You may also attach recent certificates of achievement, course completion grades, published work or other examples of professional development activities pertaining to your subject area.

<u>EVALUATION CRITERIA:</u>	<u>Classroom performance</u>	<u>Evidence of student learning</u>	<u>Relationship with students, staff, and colleagues</u>	<u>Approaches to learning</u>
<i>The points listed here should be used as guidelines for your self-evaluation. They are not a checklist.</i>	• Clarity of presentation • Organization of course materials • Mastery and currency of content • Effective use of class time • Punctuality and attendance • Enthusiasm for the subject matter	• Classroom participation • Core competencies (including writing across the curriculum, information competency, etc...) • Evidence of student success • Encouragement of critical thinking • Meets the varied educational needs of students	• Respectful treatment of students • Availability and willingness to assist students beyond the classroom • Willingness to participate in on-campus/division activities • Participation in professional activities • Positive student evaluations • Cooperation with colleagues and staff	• Quality of course overview, syllabus, exams, and other course materials • Effective teaching techniques and methodologies • Inclusion of culturally diverse materials • Willingness to innovate (collaborative learning, technology in the classroom, service learning, etc...)