

# **Building and Safety Division Inspection Standards Re-roof Inspection**

## **Pre-roof**

- 1) Check permit for information on type of roof.
- 2) Check all exposed existing wood for rot or damage (exposed eaves, etc.).
- 3) Check around flashed roof penetrations for rot/damage.
- 4) Ensure any B-vent penetrations have 1" clearance to combustibles.
- 5) Check plywood nailing for spacing and penetration into framing members.
- 6) Identify any roof drainage required and provide guidance to the builder on any missing or damaged roof drains, overflows, and screens.
- 7) Verify the competency of existing flashing and identify to builder where new flashing is required.

## **Final**

- 1) Check all previous flashing/drainage comments from Pre-roof inspection.
- 2) Check permit for roof type.
- 3) Check all exposed wood for protection from elements (paint or primer).
- 4) Check material type. If not common materials, ask for install instructions.
- 5) Check initial course of felt at eaves for weight and layers. Double layer required for slope less than 4/12 on asphalt.
- 6) Verify presence of Ice-barrier if required.
- 7) Check initial courses or asphalt shingles for proper stapling.
- 8) Check joints and lap in conformance with material type.
- 9) Check ridge cap nailing for corrosion resistant nails or protection (paint or caulk).
- 10) Check all metal caps, vents, and flashing for corrosion resistance or paint.
- 11) Spot check B-vent caps for 1" clearance to felt and roofing material.

\*\*either inspection is considered not ready if over 1/3 of the work is incomplete at the time of inspection. The builder is responsible for safe access to the roof area to be inspected.

Effective July 9, 2007  
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