



Building Permit Number(s): _____

Building Permit Stormwater Pollution Prevention Checklist

This checklist identifies pollution prevention activities required for building permit projects. A copy will be retained on file with the City of Vista. A copy must also be at the project site.

STEP 1: Project Information

Project Address: _____ APN: _____

Owner Name: _____

Owner Phone Number: (_____) - _____ Email: _____

Describe Your Project: _____

Approximate Dates of Construction: From _____ to _____

STEP 2: Engineering Division Review

Will your project:

2a. Excavate, remove, or fill 50 cubic yards (or more) of soil? No Yes

2b. Disturb more than one acre of soil? No Yes

2c. Create or replace 2,500 square feet or more of impervious area? No Yes

NOTE: Photovoltaic systems installed on the ground are considered an impervious area

If answer "Yes" to any questions, request Engineering Division staff to review the project. Identify Land Development number _____ and Grading Permit number _____ (if applicable) and continue to Step 3.

STEP 3: Applicable Building Permit(s)

City staff will assist with identifying building permits needed for your project. Check all that apply:

- Electrical Outlets
- Water Heater
- Meter Release/New
- Mechanical
- Reroof
- Demolition
- Other _____
- Misc. Electrical
- Non-Illuminated Sign
- Meter Upgrade
- Plumbing
- Retaining/Block Wall
- Residential
- Gas Line
- Illuminated Sign
- HVAC Replacement
- Photovoltaic System
- Storage Racks
- Spa/Pool
- Repipe Gas/Water
- Structural Light Frame
- AC Replacement
- EV Charging Station
- Temporary Power Pole
- Patio Cover/Deck/Carport

Step 4: Pollution Prevention Requirements and Certification

On the next page: Place a check in either "Yes" or "No" for each shaded box to identify project activities. Where "Yes" is selected, the Required Pollution Prevention activities must be implemented at the project site. Read, sign, and date the certification statement.

City of Vista Building Permit Stormwater Pollution Prevention Checklist

Project Activity	Yes	No	Required Pollution Prevention
Trash & Waste Generation <u>**REQUIRED FOR ALL PROJECTS**</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> • Train/inform all employees of pollution prevention requirements • Collect and contain all construction trash, waste, and debris • Promptly contain and clean any spill on site • Routinely inspect site, remove loose trash and prevent spills • Properly dispose of any hazardous materials • Do not wash down surfaces unless water is collected or directed to landscape • Permanent trash collection areas require full structure/enclosure
Digging of Dirt – excavation, trenching, or grading	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> • Do not allow dirt to migrate into street, sidewalk, or storm drain • Preserve existing vegetation where feasible • Perimeter site controls such as silt fence or straw wattles • Cover exposed dirt using mulch, tarps, or erosion control devices • Install and secure tarps over dirt piles • Routinely sweep site to remove dirt
Landscaping and Irrigation Systems	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> • Do not store landscape materials in street • Do not allow dirt to migrate into street, sidewalk, or storm drain • Test irrigation system and prevent runoff/overspray • Install and secure tarps over piles of mulch or soil • Routinely sweep site to remove mulch or soil • Do not wash down surfaces unless water is collected or directed to landscape
Concrete, Paint, Mortar, or Stucco Work	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> • Contain wet mixing areas within confined area • Do not allow material to travel into site soil, street, or storm drain • Properly dispose of waste material
Temporary Storage of Materials Outside	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> • Elevate material off ground where possible, such as on pallets • Install and secure tarps over materials
Demolition of Structures	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> • Follow Required Pollution Prevention for “Digging of Dirt”
New Structure – house addition, shed, etc.	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> • Follow Required Pollution Prevention for “Digging of Dirt” • Direct downspouts to landscape, where feasible • Consider rainwater harvesting • Preserve existing vegetation and drainage patterns, where feasible
Patio, Driveway, or Sidewalk	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> • Consider use of pervious pavers or pervious concrete • Direct runoff to landscape areas, where feasible
Re-Roofing	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> • Contain removed roof debris in waste containers • Follow Required Pollution Prevention for “Temporary Storage of Materials Outside”
Washing of Material, Equipment, or Surface	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> • Do not wash down surfaces unless water is collected or directed to landscape
Draining of Water Heater, Pool, or Spa	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> • Direct drain water to landscape areas where possible • Contact Stormwater Division if considering draining to sanitary system cleanout or storm drain system (760-643-2804)
Storm Drain at Industrial or Commercial Property	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> • Install “No Dumping” or similar signage at each storm drain inlet

I certify that the Pollution Prevention Requirements identified on this checklist will be implemented at my project site. I acknowledge that failure to implement these activities or allowing pollutants such as dirt, trash, irrigation runoff, or construction debris to enter the storm drain system (including street gutter and inlets) could result in administrative penalties, per Vista Municipal Code Chapter 13.18.

Signature (Owner or Responsible Party)

Date