



A Tradition of Stewardship
A Commitment to Service

Assessor-Recorder-County Clerk
Recorder Division

1127 First St Ste A
Napa, CA 94559-2931

(707) 253-4247
Fax: (707) 259-8149

JOHN TUTEUR
ASSESSOR-RECORDER-COUNTY CLERK

NAPA COUNTY
RESTRICTIVE COVENANT MODIFICATION PROGRAM
IMPLEMENTATION PLAN

Pursuant to California Government Code section 12956.3(b), the Recorder Division of the Napa County Assessor-Recorder-Department herewith adopts this implementation plan.

- (A) The Recorder Division will identify unlawfully restricted covenants based on submission of Restrictive Covenant Modification requests from the public or other agencies.
- (B) When identified under (A), unlawful restrictive covenants will be redacted by our current vendor who redacts social security numbers. Redaction of unlawful restrictive covenants will commence upon receipt of the first Restrictive Covenant Modification document and continue as long as such documents are recorded.
- (C) When identified under (A), properties with unlawfully restrictive covenants will be tracked in an excel spreadsheet by current assessor parcel number, situs address, the document number of the original unredacted restrictive covenant (remains in official records not available to public), the document number of the redacted restrictive covenant (available in public official records) and the date of identification and date of redaction.

Reviewed by:

	<u>7/5/2022</u>		<u>7/5/22</u>
Jon Cretarolo, Staff Services Mgr	Date	LaVanda Schneider, Assmt Recds Supv	Date

Approved by:

	<u>7-5-2022</u>
John Tuteur, Assr-Recdr-Co Clk	Date