



**20** **FOURTH of JULY** **14**

# Booth & Table Application

The Independence Day Committee is now accepting applications for non-profit organization booths & tables for the Fourth of July Festival at Memorial Park. The booth & table area will be open from 9:00 a.m. through 4:00 p.m. on Friday, July 4, 2014. Application deadline is Thursday, May 1, 2014.

## Contact Information

Claremont Non-Profit Organization \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Federal Tax I.D. Number \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Please select from the following options:

Information Table (\$25)

Type of information to be provided

\_\_\_\_\_  
\_\_\_\_\_

Selling Table (\$100)

Item

Price

1. \_\_\_\_\_ \$ \_\_\_\_\_

2. \_\_\_\_\_ \$ \_\_\_\_\_

3. \_\_\_\_\_ \$ \_\_\_\_\_

For-Profit Supplier (If Applicable) \_\_\_\_\_

Game Booth (\$30)

If you would like a game to be provided for you please choose from the following options:

Duck Hunt

Ring Toss

Can Smash

Hit the Bucket

If you would like to provide your own game please choose the following option:

Other (Please describe) \_\_\_\_\_

## General Regulations

- Only non-profit organizations may participate, with first priority going to Claremont based organizations.
- Each booth/table must display a sign, at least 8 1/2" x 11", stating the name of the non-profit organization.
- All organizations must agree to abide by all deadlines, rules and regulations set forth by the Independence Day Committee and the City of Claremont.
- Area may be set up and decorated no earlier than 7 a.m., must open at 9 a.m. and must be closed at 4 p.m.
- Opportunity drawings (raffles), sales of any kind, and acceptance of donations may only be conducted at selling tables.
- All tape, decorations, supplies and equipment must be completely removed. Booths and tables must be left in their original condition.
- Prior approval is required for music and/or entertainment at individual game booths.
- Electricity is not available.

## Additional Regulations for Information Tables

- No food items may be distributed.

## Additional Regulations for Selling Tables

- Maximum size of sign noting for-profit supplier is 8 1/2" by 11".
- All selling items must be listed on the application form and be approved in advance by the Independence Day Committee.
- A random drawing will be conducted if more than one group wants to sell the same item.
- Each group must submit an original letter on their organization's letterhead that states their non-profit tax identification number.
- Opportunity Drawings (raffles) must be approved in advance by the City of Claremont and adhere to applicable state and local laws.
- Sales may only take place at the selling table. No mobile sales are allowed.

## Payment Information

Payment Type       Check enclosed and made out to City of Claremont       Cash       Charge  
Credit Card Information

Cardholder Name \_\_\_\_\_ Card Type \_\_\_\_\_  
Card Number \_\_\_\_\_ Exp \_\_\_\_\_ CSC \_\_\_\_\_  
Signature \_\_\_\_\_

## Liability Waiver

I, the undersigned, in consideration of my organization's participation in this activity, and intending to be legally bound for its members, their heirs, executors and administrators, do hereby release and discharge the City of Claremont and their respective officers, directors, employees, volunteers, partners and contractors, jointly and severally, from any and all liability from personal injury, accident, illness, death, property damage or other occurrence which members of my organization may suffer in any manner whatsoever arising out of or resulting from our participation in the above mentioned program(s), and I expressly assume ALL risks of our participation in this activity, including, without limitation, injury as a result of the acts of omission of the above parties or some defect in or on their property of any of them, whether caused by negligence or otherwise, except for illness and injury resulting directly from solely gross negligence of willful misconduct on the part of the City or its employees and I agree to indemnify, save, hold harmless and defend each and everyone of the above parties of and from any and all loss, damages, expenses, costs, and attorney's fees arising out of or resulting from my organization's participation in this activity. I certify that I have read and understand this waiver and release. Participants involved in the City of Claremont Community & Human Services programs/classes may be photographed and such photographs may be used to publicize City programs/classes without compensation and without further permission.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**Deadline for submission is Thursday, May 1, 2014**

**Claremont Human Services Department  
Attn: Fourth of July Celebration  
1700 Danbury Road, Claremont, CA 91711  
(909) 399-5490  
aguzman@ci.claremont.ca.us**