



FY 2013-14 Adopted Budget



City of Grand Terrace



City of Grand Terrace

FY 2013-14 Adopted Budget

City Council

Walt Stanckiewicz, Mayor

Bernardo Sandoval, Mayor Pro Tem

Darcy McNaboe, Council Member

Jackie Mitchell, Council Member

Sylvia Robles, Council Member

City Manager

Betsy M. Adams



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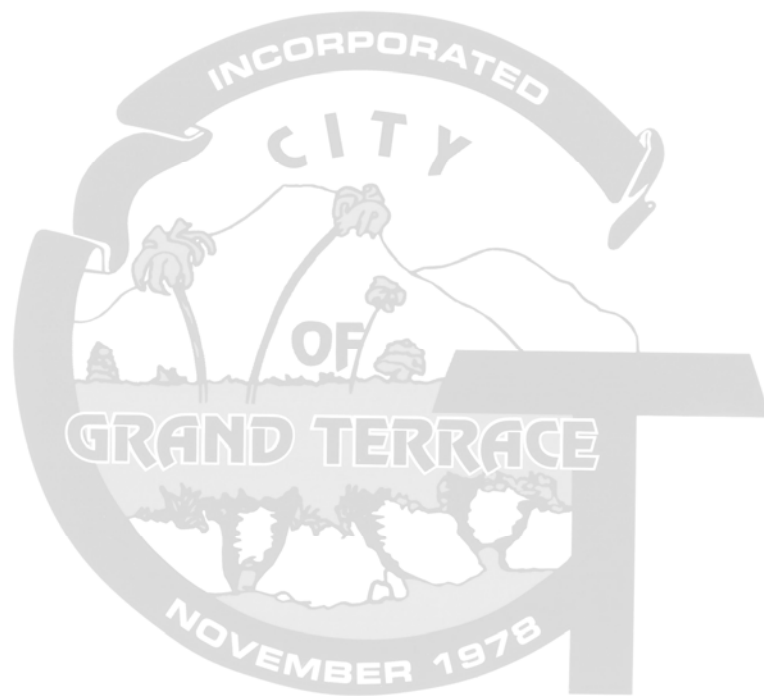
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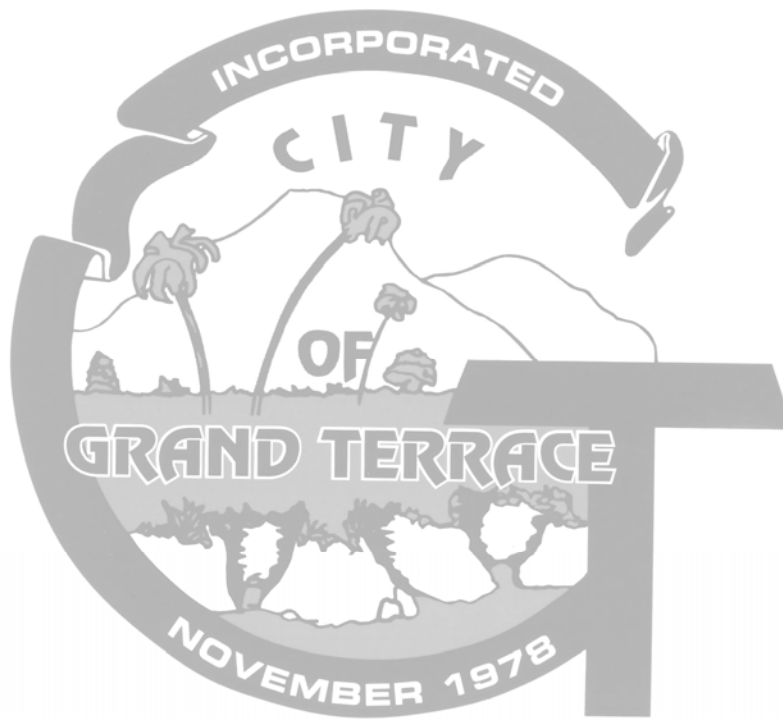
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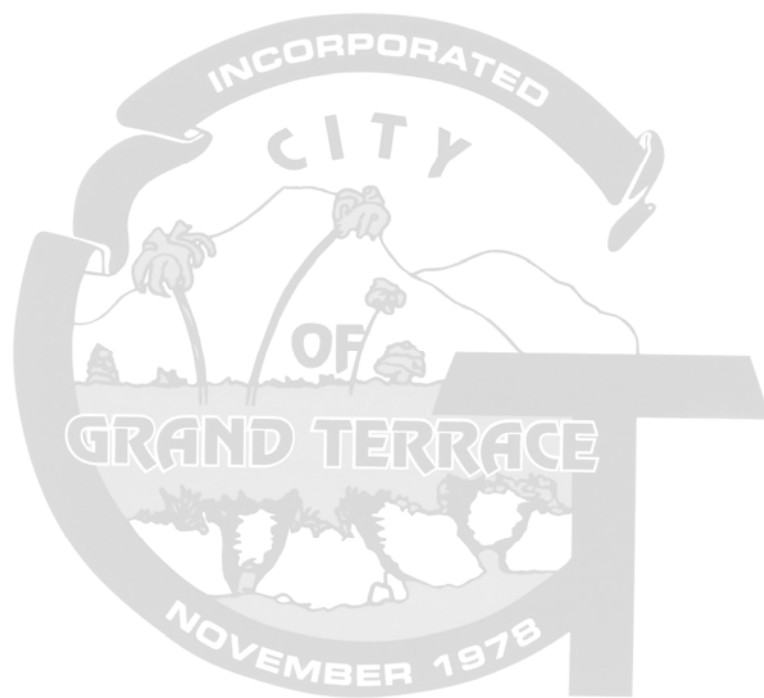
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Introduction





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City of Grand Terrace
City Manager's Office
22795 Barton Road
Grand Terrace, CA 92313-5295
(909) 430-2212

September 30, 2013

Honorable Mayor, Mayor Pro Tem, City Council Members,
and Citizens of Grand Terrace:

Introduction

The foundation for the City's Fiscal Year (FY) 2013-14 Adopted Budget is the Five-Year Financial Analysis and Budget Stabilization Plan (Five-Year Plan), which was presented to the City Council on April 22, 2013, and is included for reference as part of the Adopted Budget. While the Five-Year Plan focused on policy decisions that would need to be made to address an ongoing projected General Fund structural deficit, the FY 2013-14 Adopted Budget narrows the focus to the projected revenues and expenditures for the upcoming fiscal year. The FY 2013-14 Adopted Budget will serve as the City's annual financial plan and basis for budgetary control. While the Five-Year Plan addressed the City's major funds (General Fund, Child Care Fund and Waste Water Disposal Fund), the Adopted Budget includes all City funds.

A number of enhancements have been made to the FY 2013-14 Adopted Budget in an effort to make the document more meaningful to the City Council and the citizens of Grand Terrace. These enhancements include background information on the City such as community profile/statistical summaries; organizational/financial structure information; additional financial summaries; program descriptions; position allocations; and a glossary of terms.

Proposed Budget

On June 11, 2013, staff presented the City Manager's Proposed FY 2013-14 Budget to the City Council. The three funds addressed in the Five-Year Plan (General Fund, Child Care Fund and Waste Water Disposal Fund) required policy decisions by the City Council in order for the respective budgets to be balanced. Following is a brief discussion of the issues impacting these three funds. The other funds were balanced or had adequate accumulated fund balance to cover proposed expenditures and did not need policy decisions prior to budget adoption.

General Fund

The General Fund revenues and expenditures shown in the FY 2013-14 Proposed Budget were not in balance and reflected a deficit of revenues to expenditures of (\$674,713). Significant policy decisions were needed to enable a balanced budget to be adopted. These issues and budget balancing options are addressed later in this transmittal letter.

Child Care Fund

The Five-Year Plan identified a projected deficit of revenues to expenditures of (\$54,807) in FY 2013-14 and advised the City Council that proposed rate adjustments would be submitted as part of each annual budget process to achieve the goal of the Child Care operation being self-supporting. On June 11, 2013, the City Council approved a recommended rate increase of 2% effective July 1, 2013 to balance revenues and expenditures and maintain a minimal but positive fund balance through FY 2013-14. This rate adjustment has been incorporated in the FY 2013-14 Adopted Budget.

Waste Water Disposal Fund

Consistent with the Five-Year Plan, an operating deficit of (\$231,260) is projected for FY 2013-14 in the Waste Water Disposal Fund. There are a number of issues concerning waste water collection and treatment with the City of Colton that are currently being evaluated and that could alter the budget projections. The City Council and staff are in the process of addressing these issues. Once resolved, there will be a need for budgetary adjustments to this fund.

Budget Adoption Process – General Fund Balancing Plan

On June 11, 2013, the City Manager's FY 2013-14 Proposed Budget was presented to the City Council. As previously indicated, the Proposed Budget reflected a General Fund deficit of (\$674,713). Adding to this projected deficit were three General Fund expenditure increases approved by the City Council totaling \$85,800, which increased the projected General Fund deficit to (\$760,513). The FY 2013-14 Proposed Budget included four options for addressing the General Fund deficit. Following the City Council's deliberation on June 11, 2013, the FY 2013-14 Budget was adopted by unanimous approval of the City Council on June 25, 2013, reflecting the following General Fund balancing plan:

Budgetary Category / Action Item	Effective Date	FY 2013-14 Budgetary Impact	General Fund Balance
Beginning Fund Balance	7/1/13	--	\$300,152
Projected Budgetary Deficit	7/1/13	(\$674,713)	(374,561)
Approved Expenditure Increases	7/1/13	(85,800)	(460,361)
Reduce law enforcement contract by one (1) deputy	7/1/13	257,500	(202,861)
Additional overtime required due to above staffing reduction	7/1/13	(10,000)	(212,861)
Additional Budgetary Reductions Should Tax Measure Not Pass:			
Reduce law enforcement contract by one additional deputy	12/1/13	150,200	(62,661)
Eliminate Senior Center funding	1/1/14	13,500	(49,161)
Reduce EOC/CERT Committee funding by 50%	1/1/14	2,850	(46,311)
Close Rollins and Pico Parks	1/1/14	60,000	13,689
Required weed abatement on closed parks (\$13,000 annually)	1/1/14	(6,500)	7,189
Reduce contract services for City Attorney and Finance	1/1/14	26,000	33,189
Reduce City Administration personnel-related expense through some combination of outsourcing, wage/benefit reductions, work schedule reductions, and/or workforce reductions (lay-offs), subject to the meet-and-confer process.	1/1/14	266,000	299,189
Reduce Cultural & Historical Committee funding by 50%	1/1/14	300	299,489
Reduce City Council and Oversight Board meetings to monthly	1/1/14	250	299,739
Eliminate Planning Commission; City Council to assume duties	1/1/14	1,100	300,839

The balancing plan shown on the previous page centers around a tax measure that will be submitted to the City's voters in a November 5th special election. If the tax measure passes, additional revenues will be generated to balance the FY 2013-14 General Fund budget. If the tax measure fails, the expenditure reductions shown in the balancing plan will be implemented to maintain a balanced General Fund budget. Because the outcome of the election is not known, the General Fund budget schedules reflect an operating deficit of (\$513,013) and negative fund balance of (\$212,861) at fiscal year end, although adjustments will be made to either revenues or expenditures following the election to offset these deficits.

Budget Advisory Committee

An Ad Hoc Budget Advisory Committee was appointed by the City Council to review the Five-Year Plan and related information, and submit its recommendations to the City Council regarding budget stabilization options. The Committee met six times (from April 25 through May 29) and issued its report to the City Council on June 11, 2013. The Committee made the following recommendations to the City Council: (1) Unanimously declare a fiscal emergency; (2) Place a Utility Users' Tax (UUT) initiative on a November 5, 2013 ballot initiative; (3) Set the UUT rate such that it would generate \$1.5 million in new revenue for the City's General Fund.

November 2013 Special Election

In conjunction with adopting the FY 2013-14 Budget, on June 25, 2013 the City Council approved a declaration of fiscal emergency by unanimous vote. This action was necessary in order for a special election to be held in November 2013 to consider a new local tax measure. On July 23, 2013, the City Council adopted resolutions authorizing the special election to be held on November 5, 2013 for the purpose of enacting a 5% UUT. Following is the ballot question to be submitted to the voters as Measure C:

To ensure Grand Terrace has the funds necessary to remain an independent city and able to provide essential services to residents including rapid response to 9-1-1 police emergencies, maintenance/repair of local streets, adequate police services, and maintaining parks and public facilities, shall the City of Grand Terrace establish a utility users' tax of 5% for six years only with independent citizen oversight, all money staying local, and an exemption for low-income seniors?

Should Measure C be approved by the voters, an estimated \$1,134,500 in new General Fund revenue would be generated. While falling short of the Budget Advisory Committee's recommended target of \$1.5 million, the additional revenue should be sufficient to enable the City to continue providing the current level of services to the community. If Measure C is not approved by the voters, the expenditure reductions identified in the General Fund balancing plan will be implemented to enable a balanced budget to be maintained and General Fund balance to be preserved by fiscal year end.

Priorities for FY 2013-14

A significant amount of staff time over the past fiscal year has been devoted to wind-down of the former Redevelopment Agency in response to state law which dissolved all redevelopment agencies effective February 1, 2012. The City, as Successor Agency to the former Redevelopment Agency, has received its Finding of Completion from the Department of Finance, enabling the City (as Successor Agency) to proceed with a Long-Range Property Management Plan (Plan). Development and execution of this Plan will be a critical undertaking for the City during FY 2013-14 and will largely determine the scope and extent of future economic development within the City. The City will be seeking to maximize

the economic development potential of several vacant parcels of land adjacent to the I-215 freeway owned by the Successor Agency, however, the Plan is subject to final approval by the Department of Finance.

Other than development and approval of the above Plan, the priorities for FY 2013-14 will be largely shaped by the outcome of the November 2013 special election. If the UUT is approved by the voters, the City's administrative priorities will be to continue delivering essential services to the Community, to identify and implement efficiency improvements to maximize the productivity of the minimal City staff, and to enhance staff effectiveness and internal controls through implementation of comprehensive fiscal and administrative policies. If the UUT is not approved by the voters, the primary administrative priority will be to immediately implement the significant expenditure reductions identified in the General Fund balancing plan, including a substantial staffing reduction that will result in a part-time City administration. Discussions would also ensue regarding how the City will deliver services to the Community with its reduced staffing and financial resources, whether or not another tax measure should be attempted, and whether consideration should be given to the process of City disincorporation.

System of Budgetary Control

The FY 2013-14 Adopted Budget establishes the budgetary control system for the fiscal year. Expenditures are controlled at the fund level and may not exceed the approved budget without City Council approval of a budget appropriation. Departments will be apprised of their budget-to-actual results on an ongoing basis through appropriate internal financial reports. A Mid-Year Budget Report will be presented to the City Council in February 2014 showing budget-to-actual revenue and expenditure results, fiscal year-end projections, and any recommended budgetary adjustments.

Acknowledgments

Given the fiscal challenges facing the City as a result of the loss of redevelopment funds, development of the FY 2013-14 Budget was especially challenging. I want to express my thanks to each City department for their commitment to identifying cost control and cost reduction measures wherever possible. The FY 2013-14 Adopted Budget also reflects ongoing compensation reductions implemented several years ago for all City staff, despite the increased volume of work for all employees due to the significant workforce reductions that have been implemented. Staff has maintained positive morale during this challenging time and continues their commitment to providing the highest possible level of service to the Community.

I also want to express my appreciation to the City Council for their leadership in adopting a General Fund balancing plan that authorizes specific expenditure reductions to be implemented if Measure C is not approved by the voters. These decisions were difficult ones but reflect the Council's commitment to fiscal responsibility and making further budgetary reductions if revenues are not adequate to maintain the current level and scope of services to the Community.

Respectfully submitted,



Betsy M. Adams
City Manager

City of Grand Terrace Community Profile

The City of Grand Terrace is located in San Bernardino County, is 5 miles south of the City of San Bernardino and is 7 miles northeast of the City of Riverside.

History:

The City of Grand Terrace is a 3.6 sq.-mile community located in San Bernardino County, California with a current population of 12,157. When the town was still part of an unincorporated area in San Bernardino County, Tony Petta, resident and the president of the Grand Terrace Chamber of Commerce, saw a threat to the bedroom community when the City of Colton, a neighboring city, filed papers in 1976 to move Grand Terrace into its sphere of influence (SOI). A sphere of influence is defined as the probable future service boundary of a city or special district, and it represents the area within which the city or district is expected to grow. In this case, Colton was including the community of Grand Terrace as an area where they will grow into and was considering annexation of Grand Terrace.

It was popular sentiment of local residents at that time that Grand Terrace should keep its small-town feel by becoming its own city, rather than being annexed into the City of Colton. Petta, along with numerous volunteers from the community, convinced the county board of supervisors and the Local Agency Formation Committee (LAFCO) that cityhood was best for Grand Terrace.

LAFCO is responsible for the following:

1. Encourage orderly growth.
2. Promote logical and orderly service boundaries for cities and special districts (this includes incorporation and disincorporation of cities and service areas).
3. Discourage premature conversion of prime agricultural lands to urban uses.
4. Promote efficient and effective service delivery for cities and special districts.

Residents agreed overwhelmingly; the vote was 2,022 to 437.

Date of Incorporation: November 30, 1978

Area: 3.6 square miles

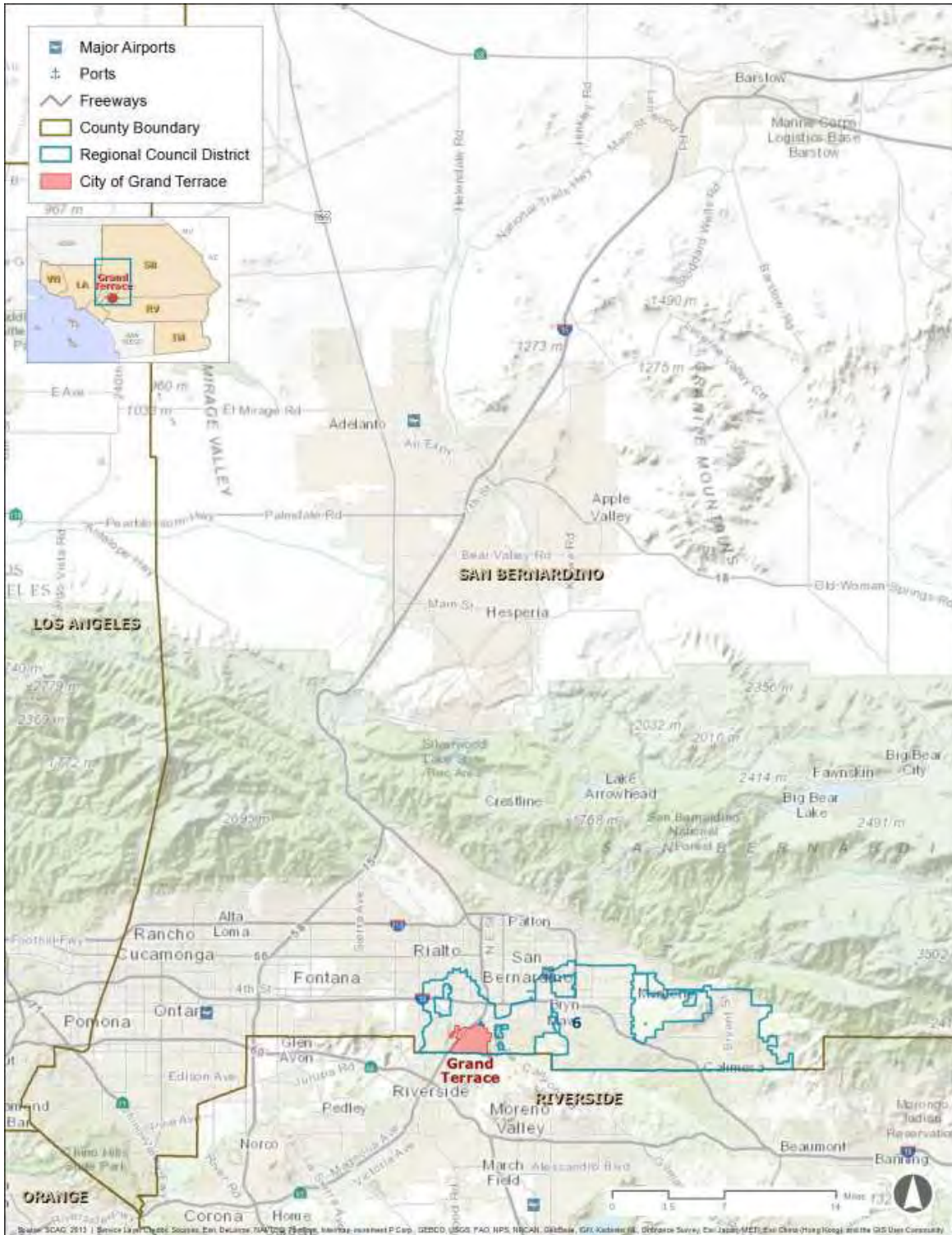
County: San Bernardino

Altitude: Average of 1,065 feet

Form of Government: City Manager

Location: Between the cities of Riverside and San Bernardino along the I-215

Grand Terrace is located between the cities of Riverside and San Bernardino.



City of Grand Terrace Statistical Summary

As provided by the Southern California Association of Governments (SCAG) May 2013 report.

<i>Category</i>	<i>Grand Terrace</i>	<i>San Bernardino County</i>	<i>Grand Terrace relative to San Bernardino County*</i>	<i>SCAG Region</i>
2012 Population	12,157	2,063,919	[0.59%]	18,242,331
2012 Median Age (Years)	36.3	32.3	4	35.2
2012 Hispanic	42.6%	51.7%	-9.1%	46.4%
2012 Non-Hispanic White	42.8%	30.7%	12.1%	32.1%
2012 Non-Hispanic Asian	6.2%	6.5%	-.3%	12.4%
2012 Non-Hispanic Black	5.5%	8.3%	-2.8%	6.3%
2012 Non-Hispanic American Indian	.3%	.4%	-.1%	.2%
2012 Non-Hispanic All Other	2.6%	2.5%	.1%	2.5%
2012 Number of Households	4,405	614,640	[0.72%]	5,870,003
2012 Average Household Size	2.7	3.3	-0.6	3.1
2012 Median Household Income (\$)	54,896	53,087	1,809	57,465
2012 Number of Housing Units	4,651	702,911	[0.66%]	6,356,479
2012 Homeownership Rate	62.7%	54.3%	8.4%	54.3%
2012 Median Existing Home Sales Price (\$)	185,000	163,000	22,000	323,000
2011 - 2012 Median Home Sales Price Change	-7.5%	8.7%	-16.2%	6.4%
2012 Drove Alone to Work	84.4%	77.4%	7.0%	77.8%
2012 Mean Travel Time to Work (minutes)	26	32	-6	31.4
2012 Number of Jobs	3,327	727,093	[0.46%]	7,462,957
2011 - 2012 Total Jobs Change	62	13,893	[0.45%]	109,491
2011 Average Salary per Job (\$)	41,003	41,278	-275	49,468
2012 K-12 Public School Student Enrollment	2,364	412,448	.6%	3,096,034

Sources: U.S. Census Bureau; Nielsen Co.; California Department of Finance; MDA Data Quick; and SCAG

* Numbers with [] represent Grand Terrace's share of San Bernardino County. The other numbers represent the difference between Grand Terrace and San Bernardino County.

Mapped jurisdictional boundaries are as of July 1, 2012 and are for visual purposes only. Report data, however, are updated according to their respective sources

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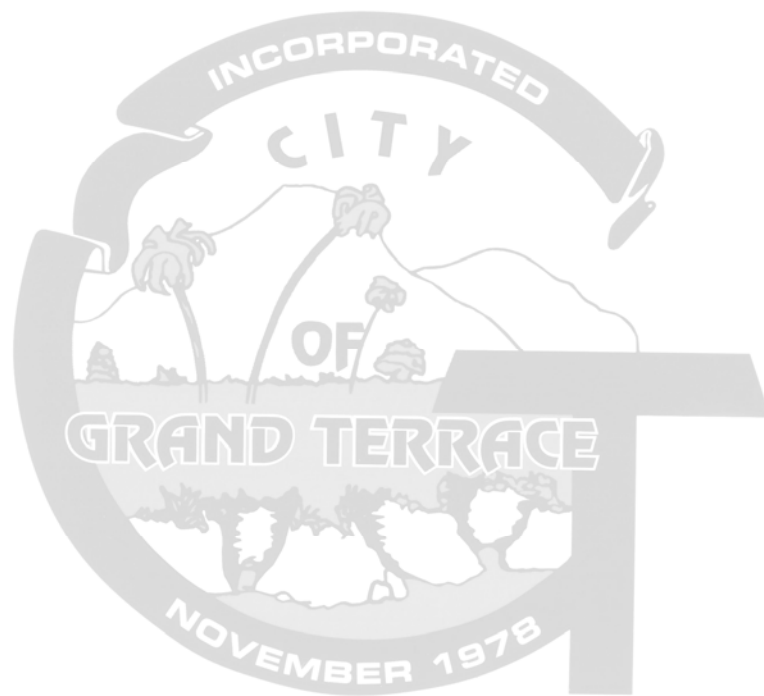
Mapped jurisdictional boundaries are as of July 1, 2012 and are for visual purposes only. Report data, however, are updated according to their respective sources

City of Grand Terrace
City Poem

Grand Terrace

*O, Terrace, my Terrace a small town with heart;
So lovely, so lively, a city apart.
With people who love you, who make up your core,
And leaders who guide you, protect you, and more.
Blue Mountain looks over neat houses and lawn,
And so this sweet haven that's yet in its dawn.
Green orchards and farmland still guard us from noise,
Our jewel of the Southland, secure in its poise.
O, Terrace, my Terrace, I feel so at ease,
In comfort and beauty, midst mountain and trees.
The city I've wanted now shines in our land;
You're my special home place -
-- you've earned the name, "Grand".*

By: Thomas Federich Teorey



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City of Grand Terrace How to Read the Budget Document

The budget document is organized into the following sections:

- **INTRODUCTION:** The City Manager’s Transmittal Letter provides an overview of the 2013-14 financial plan, a summary of the major operating program changes, and policy issues requiring City Council determination. This section also includes the City’s history, profile and statistical summary as provided by the Southern California Association of Governments (SCAG) in their May 2013 Profile of the City of Grand Terrace report.
- **ORGANIZATIONAL & FINANCIAL STRUCTURE:** This section provides the City’s organizational chart, its’ elected officials, budget guidelines, structures and resolutions adopting the 2013-14 budget.
- **FINANCIAL SUMMARIES:** This section provides financial tables and charts which emphasize significant financial relationships and summarizes the overall budget document.

The following illustrations show the financial tables and charts that summarize the City’s overall budget.

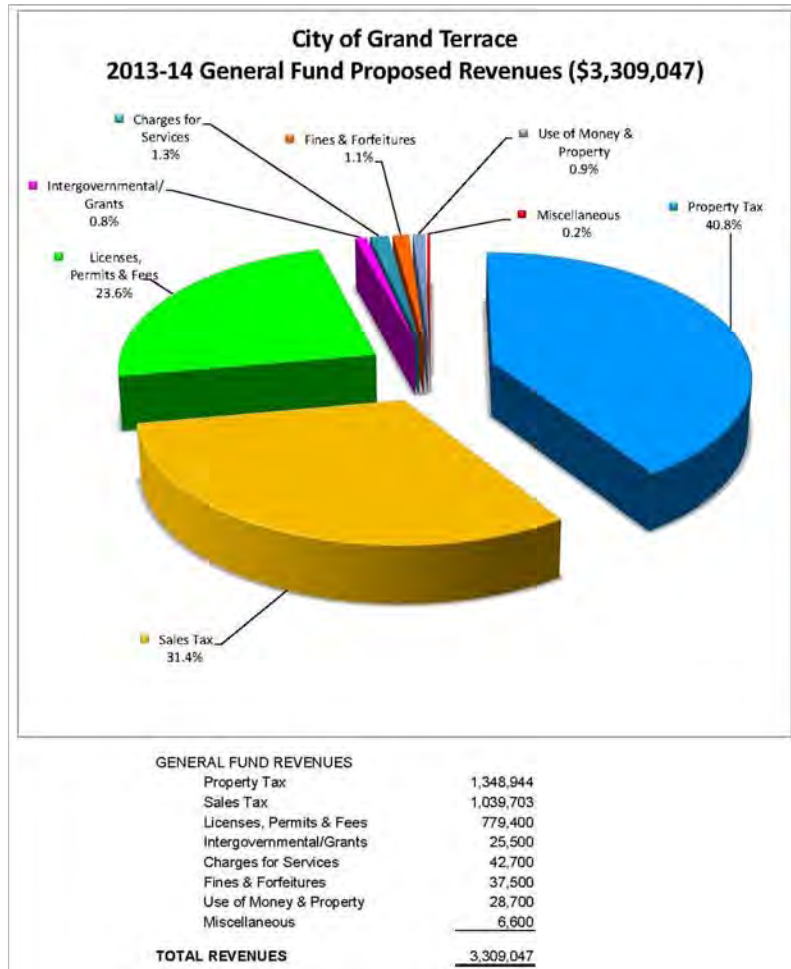
FUND BALANCE

City of Grand Terrace Citywide Fund Balance		City of Grand Terrace Citywide Fund Balance						
<u>Fund</u>	<u>Estimated Fund Balance June 30, 2012</u>	<u>Estimated Revenues FY2012-13</u>	<u>Projected Expenditures FY2012-13</u>	<u>Projected Fund Balance June 30, 2013</u>	<u>Proposed Revenues FY2013-14</u>	<u>Proposed Expenditures FY2013-14</u>	<u>Projected Fund Balance June 30, 2014</u>	
10 GENERAL FUND	\$ 786,960	\$ 3,205,668	\$ 3,692,476	\$ 300,152	\$ 3,309,047	\$ 3,983,760	\$ (374,561)	
SPECIAL REVENUE FUNDS								
09 CHILD CARE CENTER FUND	-	1,059,655	1,058,386	1,269	1,113,360	1,114,407	222	
11 STREET IMPROVEMENT FUND	1,292,516	2,000	49,284	1,245,232	2,040	332,284	914,988	
12 STORM DRAIN IMPROVEMENT FUND	72,291	350	-	72,641	360	-	73,001	
13 PARK DEVELOPMENT FUND	234,917	1,100	2,385	233,632	1,120	17,385	217,367	
14 SUPPL LAW ENFORCE SVCS FUND (SLESF)	(433)	100,000	99,500	67	100,000	100,000	67	
15 AIR QUALITY IMPROVEMENT FUND	64,674	14,250	-	78,924	14,260	-	93,184	
16 GAS TAX FUND	143,796	419,190	337,172	225,814	419,190	346,732	298,272	
17 TRAFFIC SAFETY FUND	(13,221)	54,610	34,640	6,749	55,700	54,640	7,809	
19 FACILITIES DEVELOPMENT FUND	211,732	200	-	211,932	200	-	212,132	
20 MEASURE "I" FUND	227,507	101,000	238,867	89,640	103,020	63,605	129,055	
22 COMMUNITY DEV BLOCK GRANT (CDBG)	(42,168)	49,924	7,756	0	40,000	40,000	0	
26 LANDSCAPE & LIGHTING ASSESS DISTRIC	3,031	10,507	9,164	4,374	12,065	12,065	4,374	

Fund Balance is the difference between assets and liabilities in a governmental fund. It is the accumulation of revenues less expenditures. General Fund balance can be used for purposes determined by City Council.

REVENUE - CATEGORIES

Revenue Categories – revenues are classified into categories consistent with classification standards set by Generally Accepted Accounting Principles (GAAP).



REVENUE - DATA

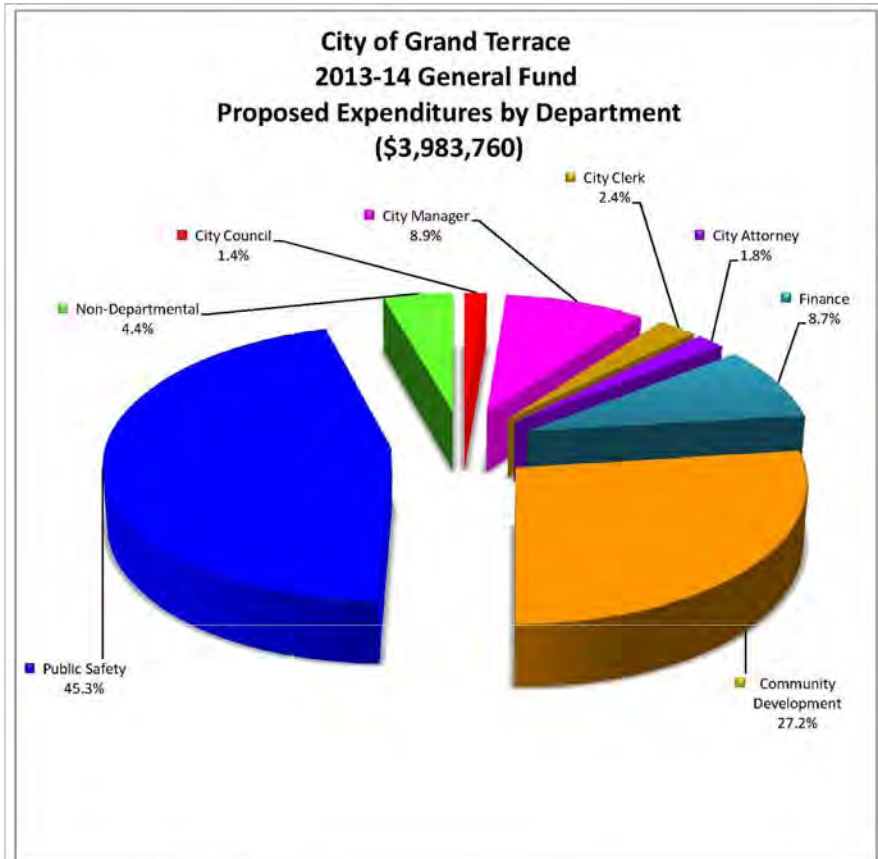
City of Grand Terrace
FY 2013-14 Proposed Revenue Detail by Fund

Fund	Revenue Category	2010-11	2011-12	2012-13	2013-14	Increase (Decrease) over (under) 2012-13 Projected
		Actuals	Actuals	Projected	Proposed	
10	GENERAL FUND					
	Property Tax	1,389,541	1,382,935	1,252,738	1,348,944	7.68%
	Sales Tax	932,246	969,958	1,003,300	1,039,703	3.63%
	Licenses, Permits & Fees	813,860	819,613	793,300	779,400	-1.75%
	Intergovernmental/Grants	66,699	77,814	25,000	25,500	2.00%
	Charges for Services	94,486	53,447	40,000	42,700	6.75%
	Fines & Forfeitures	14,925	20,356	36,700	37,500	2.18%
	Use of Money & Property	213,555	399,315	48,130	28,700	-40.37%
	Transfers In	819,235	-	-	-	
	Residual Receipts	300,000	300,000	-	-	
	Miscellaneous	106,311	7,847	6,500	6,600	1.54%
	GENERAL FUND Total	4,750,858	4,031,285	3,205,668	3,309,047	

Revenues include two years of historical data, current year projection and proposed amounts.

EXPENDITURE – DEPARTMENT

By Department



GENERAL FUND EXPENDITURES by Department

City Council	\$ 54,025
City Manager	354,450
City Clerk	97,190
City Attorney	70,910
Finance	344,750
Community Development	1,081,995
Public Safety	1,803,690
Non-Departmental	176,750
TOTAL EXPENDITURES	\$ 3,983,760

EXPENDITURE – DATA

Expenditure Categories

Expenditures	09	10
	<u>CHILD CARE CENTER FUND</u>	<u>GENERAL FUND</u>
Salaries & Benefits	798,240	921,405
Professional/Contractual Svcs	22,700	2,782,937
Materials & Supplies	51,800	125,310
Equipment	700	15,610
Utilities	22,100	145,118
Insurance	-	106,010
Fixed Charges	4,800	12,800
Capital Projects	15,200	15,300
Debt Service	-	254,850
Transfers Out	-	91,520
Overhead Cost Allocation	198,867	(487,100)
Total Expenditures	1,114,407	3,983,760

- PROGRAM SUMMARIES: This section presents the adopted budget for each program categorized by department:
 - GENERAL FUND: This section presents the adopted budget for functions and programs funded by general fund revenues which include property and taxes, licenses, permits and other miscellaneous revenues and is categorized by department:
 - ❖ City Council
 - ❖ City Manager
 - ❖ City Clerk
 - ❖ City Attorney
 - ❖ Community Development
 - ❖ Finance
 - ❖ Law Enforcement
 - ❖ General Government (Non-Departmental)
 - SPECIAL REVENUE FUNDS: This section presents the adopted budget for programs and assessment districts funded through special revenues.
 - CAPITAL PROJECT FUNDS: This section presents the City's construction and capital projects financed by various funding sources.
 - ENTERPRISE FUND: This section presents the adopted budget for the City's wastewater disposal operations.
 - SUCCESSOR AGENCY: The Successor Agency to the Community Redevelopment Agency (CRA) of the City of Grand Terrace presents the adopted budget of the dissolution and wind-down activities of the city's former redevelopment agency.

The illustration on the following page explains each section of the program summary page.

City of Grand Terrace
FY 2013-14 Proposed Program Detail

Fund: GENERAL FUND Fund No.: 10
 Dept: City Manager
 Program: City Manager Program No.: 120

Program Desc: The City Manager's Office, under the direction of the City Council, is responsible for planning, organizing and evaluating City services and providing management direction to all City departments. It also continually evaluated the organizational structure of the City as it relates to requirements for effective, efficient, and economical public service.

Program Services: 1 Carries out the directives and policies of the City Council
 2 Reviews and presents the City's annual budget to the City Council for consideration and approval.
 3 Provide leadership in the development, program planning, and coordination of City operations for the purpose of effectively and efficiently achieving City Council goals and objectives.
 4 Represents the City at various regional government agencies.
 5 Ensures that the City Council receives, in a timely manner, information and documentation necessary to make informed decisions regarding problems and issues facing the community.
 6 Negotiates, administers and implements contracts for the provision of municipal services.

Position Summary (before direct labor and overhead cost allocation distribution)					Increase (Decrease) over(under) 2012-13 Projected
Position	2010-11 <u>Actuals</u>	2011-12 <u>Actuals</u>	2012-13 <u>Projected</u>	2013-14 <u>Proposed</u>	
1 City Manager	1.0	1.0	1.0	1.0	0.00%
2 Human Resources Technician (P/T)	-	0.5	0.5	0.5	0.00%
3 Assistant to the City Manager	1.0	1.0	-	-	
4 Secretary	1.0	-	-	-	
Total	<u>3.0</u>	<u>2.5</u>	<u>1.5</u>	<u>1.5</u>	0.00%

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
Expenditure Category	2010-11 <u>Actuals</u>	2011-12 <u>Actuals</u>	2012-13 <u>Projected</u>	2013-14 <u>Proposed</u>	
1 Salaries & Benefits	\$ 220,005	\$ 281,210	\$ 239,728	\$ 207,090	-13.61%
2 Professional/Contractual Svcs	644	569	1,300	620	-52.31%
3 Materials & Supplies	2,550	1,691	1,900	2,940	54.74%
4 Equipment	-	-	-	-	

Indicates Fund, Department and Program. Description of Funds are in the Organizational & Financial Structure Section.

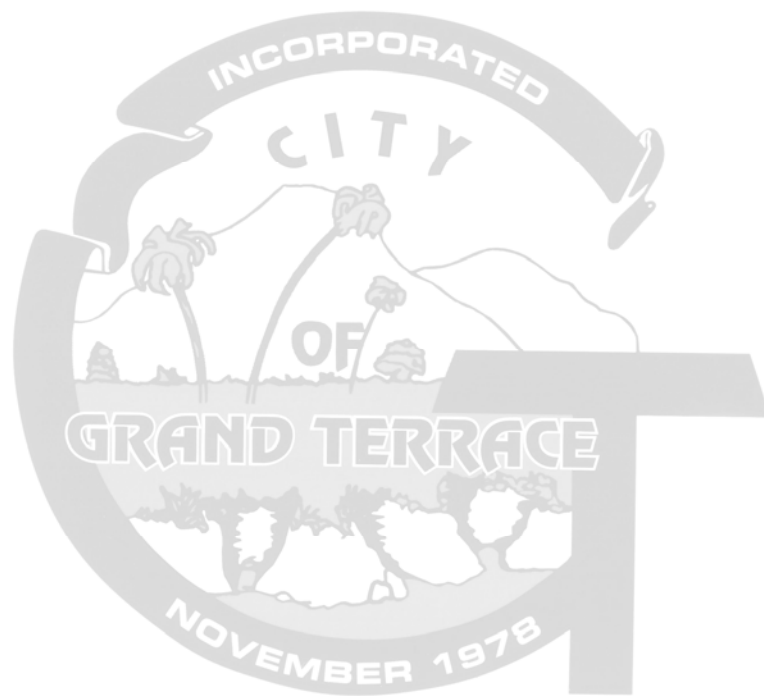
Provides a narrative of fundamental programs and services.

Provides a list of the specific activities of the program.

Provides a list of full-time and part-time position staffing levels by job classification.

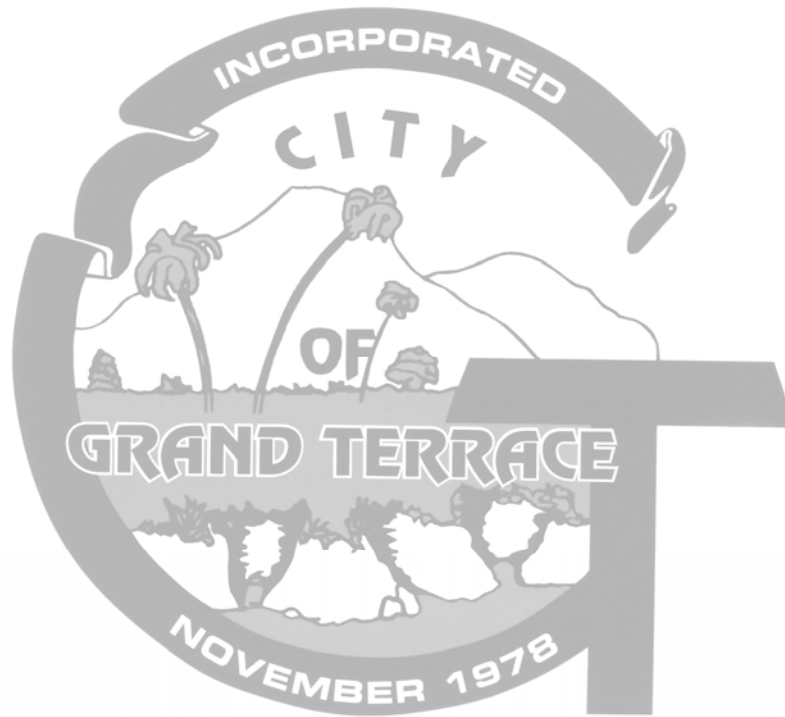
Four years of expenditure data by program. All costs for salaries and benefits, as well as related costs of services and supplies are included.

- DEBT SERVICE: The Debt Service section summarizes the City debt obligations and outlines the repayment periods.
- FIVE-YEAR FORECAST: This section provides five-year financial forecasts for the City's major funds:
 - General Fund
 - Child Care Fund
 - Waste Water Disposal Fund
 - Gas Tax Fund
- APPENDICES: This section contains supplementary information that has corresponding significance to information provided within this budget document and provides descriptions of funds, other governmental agencies and glossaries of terms and acronyms.

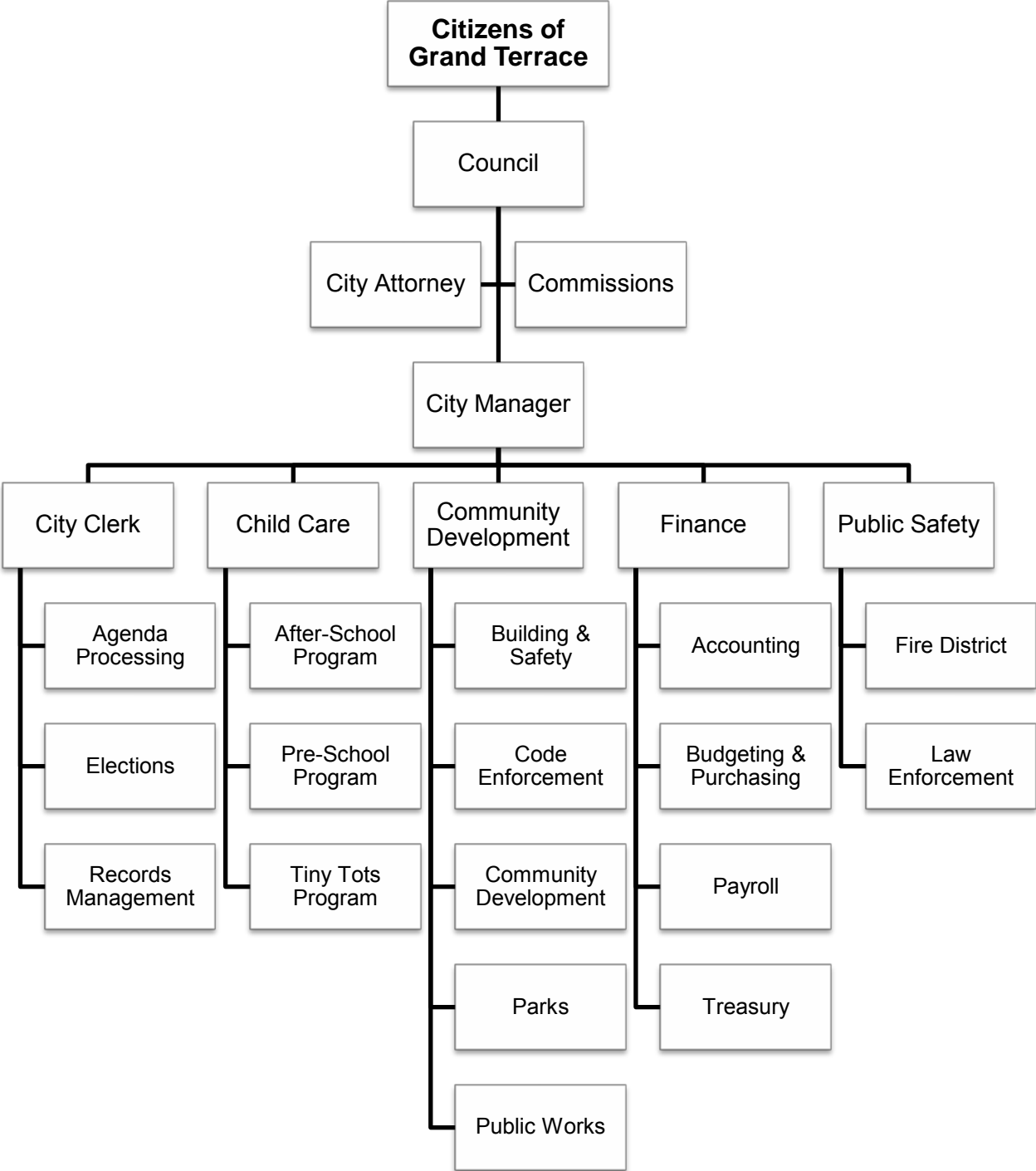


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Organizational & Financial Structure



City of Grand Terrace Organization Chart





City Council

Walt Stanckiewicz, Mayor

- Elected Council Member 2008
- Directly Elected as Mayor 2010
- Current Term November 2010 - November 2014

Bernardo Sandoval, Mayor Pro Tem

- Elected Council Member 2010
- Current Term - November 2010 - November 2014

Darcy McNaboe, Council Member

- Elected Council Member November 2010 to fill Vacancy
- Current Term - November 2012 - November 2016

Jackie Mitchell, Council Member

- Elected Council Member November 2012
- Current Term - November 2012 - November 2016

Sylvia Robles, Council Member

- Elected Council Member November 2012
- Current Term - November 2012 - November 2016

City of Grand Terrace Budget Process

The budget process for the City of Grand Terrace generally begins in January each year with a department head meeting to discuss the following year's budget. The City Manager outlines the goals and directives for the development of the upcoming budget. Budget parameters are provided to the departments based on a preliminary revenue forecast and current economic conditions. The Finance Department creates the budget process calendar, and prepares the budget development guidelines and budget worksheets for each department to use in preparing the new budget. The guidelines outline the policies and procedures to be used in preparing the departmental budget submittals.

In February and March, after the departments have submitted their detailed budget requests into the worksheets that have been provided to them, the Finance Department reviews, analyzes, compiles the data, and calculates the total expense budget requested by the various City departments. Finance prepares the revenue estimates for most of the general fund revenues and reviews all other revenue estimates for other City funds that are provided by other City departments.

In April, the Finance Department prepares the proposed budget document, reflecting the City Manager's proposal. The City Manager then submits the proposed budget to City Council, as required by the City of Grand Terrace Municipal Code and a public hearing is held. In May through June, the Council conducts several budget meetings to discuss the proposals and make revisions as warranted. The Council adopts the budget prior to the beginning of the fiscal year.

After the budget is adopted, the Finance Department integrates the budgetary data into the City's financial system at the beginning of the fiscal year. During the fiscal year, budgetary controls are maintained to ensure compliance with the budget as approved by the City Council. The level of budgetary control (that is, the level at which expenditures cannot legally exceed the appropriated amount) is at the program level.

First Quarter and Mid-Year Budget Reviews are presented to the City Council to review budget-to-actual results for both revenues and expenditures. The Mid-Year Budget Review also includes a fiscal year-end projection such that adjustments in staffing and other budgetary resources may be made per Council's direction. Appropriation adjustments requested by departments are also considered during the Mid-Year Budget Review.

Budget Amendments: Supplemental appropriations requested during the fiscal year, when necessitating the use of reserves/fund balance, require approval by the City Council. Supplemental appropriations requested during the fiscal year with offsetting revenues and budget adjustments between funds and departments are approved by the City Manager throughout the fiscal year.

Basis of Budgeting: The City uses the modified accrual basis in budgeting governmental funds. As such, obligations of the City are budgeted as expenditures and revenues are recognized when they are both measurable and available to fund current expenditures.

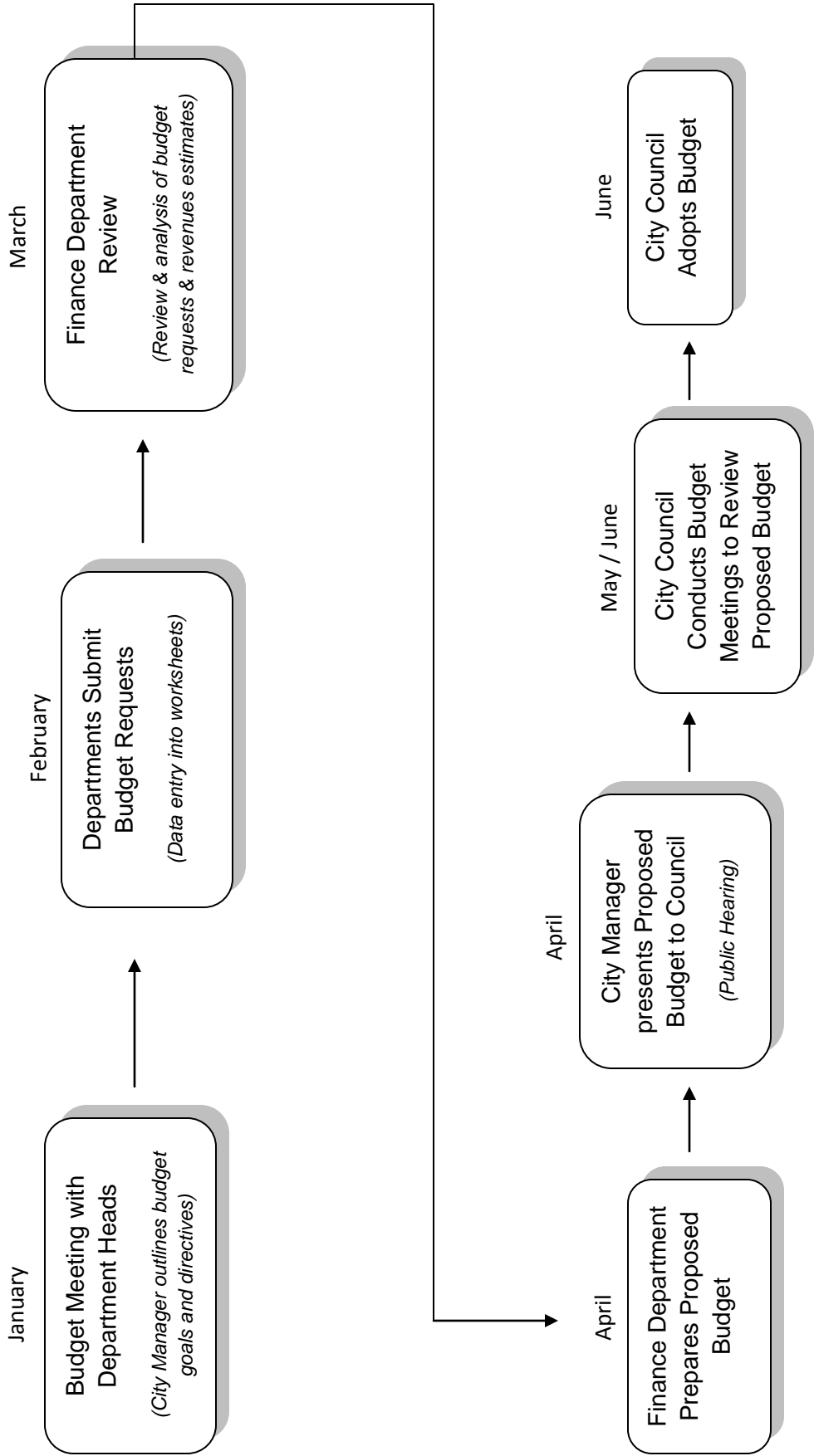
Enterprise Fund: The City has an enterprise fund for its waste water disposal operations.

Overhead Cost Allocation: The City also utilizes an overhead cost allocation model for its general government costs.

The budgets for the enterprise and overhead cost allocation amounts are prepared on a full accrual basis, with expenses recognized when incurred and revenues recognized when due the City.

Budgetary Data: Annual budgets are legally adopted for all funds on a basis consistent with generally accepted accounting principles.

City of Grand Terrace Budget Process Flow Chart



City of Grand Terrace
Budget Development Guidelines & Preparation Instructions
FY 2013-14 Budget & Additional Four-Year Projection

Budget Development Guidelines

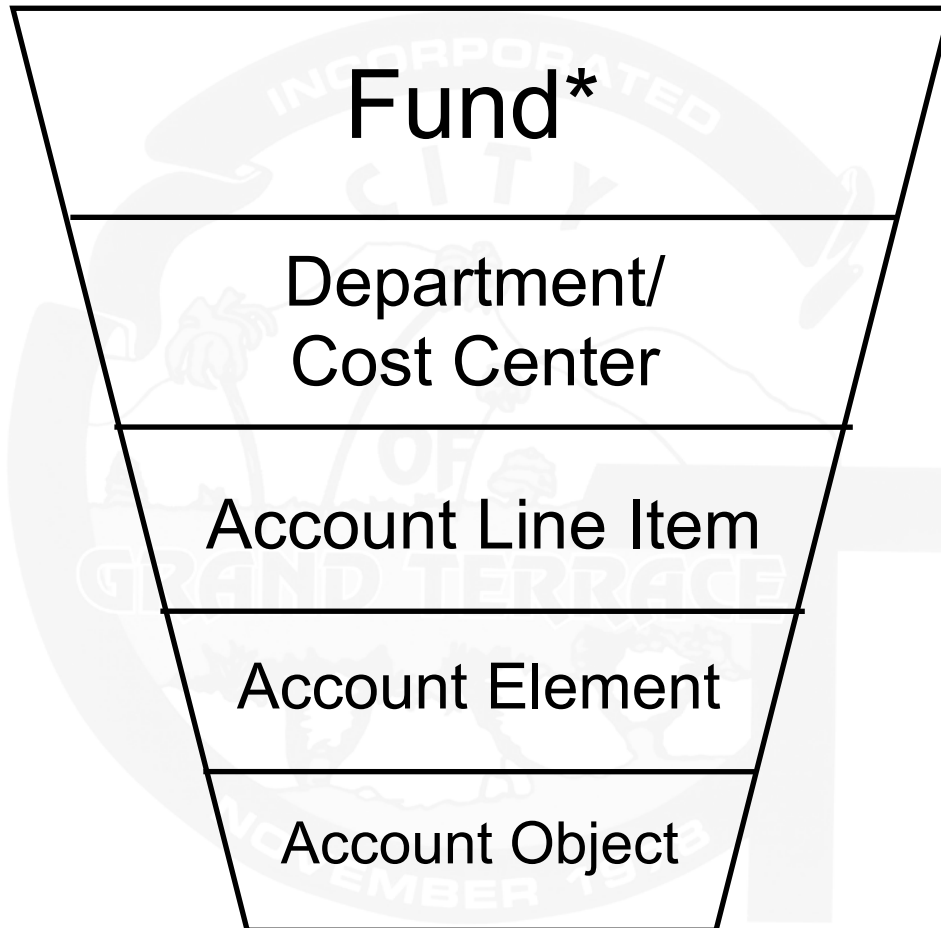
- Departments should submit budgets that reflect no change in staffing or service levels from FY 2012-13.
- Personnel budgets have been developed by Finance and are based on current compensation levels, as follows:
 - Continuation of the 36-hour work week and corresponding 10% salary reduction;
 - Continued suspension of merit increases; and
 - No cost-of-living adjustment (COLA).
- Any reinstatement of the above compensation items will be by policy direction of the City Council.
- Payroll allocations for employees charging time to the Successor Agency have been adjusted in some cases, compared to FY 2012-13, based on the \$250,000 state-mandated limit on Successor Agency administrative allowance.
- A general inflation factor of 2% was applied to the base year budget for FY 2013-14 in operation and maintenance accounts. If multi-year contracts are in place that provide for inflationary adjustments greater or less than 2%, departments should enter the adjustment in the "Department Adjustment" column.
- A general inflation factor of 2% annually has also been applied to the additional 4-year projection amounts. If a department believes that this amount should be greater or less than 2%, the amount can be adjusted in the department recommended amounts.
- Following review by the City Manager & Finance Department, the City Manager will submit a Preliminary Base Budget and additional 4-year projection reflecting the above guidelines.
- Any proposed additions to the Preliminary Base Budget should be submitted for consideration as a New Budget Request, along with comprehensive justification and service level impact utilizing the attached form. Given the significant fiscal challenges facing the City, any such requests must have compelling justification.

City of Grand Terrace
Budget Development Guidelines & Preparation Instructions
FY 2013-14 Budget & Additional Four-Year Projection

Budget Preparation Instructions

- Budgets should be keyed into the Department Excel Worksheets provided by Finance.
- An additional worksheet will be provided requesting detailed vendor, description of goods and/or services and amounts of certain account line items to provide justification for the line item amount.
- All line items should be rounded to the nearest \$100.
- The “2013-14 Base Budget Column” column has been populated. If the department feels the need to adjust the base amount, all adjustments should be entered in the “Dept. Adjustment” column and sufficient justification be provided for any increases.
- Salaries & benefits data has been entered by Finance and will be flat for the 2013-14 base year and the additional 4-year projection.
- With the exception of employees hired under an Employment Agreement, salaries for vacant positions that are still funded have been budgeted at the “C” step of the applicable salary range; benefits for such vacant positions have been reduced in accordance with the new tier benefit structure.
- Salaries-TEMPORARY (Object 6120) & Salaries-OVERTIME (Object 6122) are the responsibility of each department. Please make sure your department reviews these amounts.
- Capital Assets (assets with an initial cost of \$5,000 or greater and an estimated useful life of at least two years) must meet replacement guidelines. However, departments should try to extend the useful life and keep the asset in service longer if possible. Consult with Finance before budgeting for replacement of a capital asset. (Note: Replacement assets are budgeted net of accumulated depreciation.)

**City of Grand Terrace
Financial Structure**



*City Council adopts the
Proposed Budget at the FUND Level.

**City of Grand Terrace
Budget Calendar – Fiscal Year 2013-14**

Event	Date
Presentation of Five-Year Financial Analysis and Budget Stabilization Plan	April 22, 2013
Budget Advisory Committee Meeting #1	April 25, 2013
City Council Special Meeting (Budget Workshop) with information presented by San Bernardino County Local Agency Formation Commission (LAFCO)	April 30, 2013
Budget Advisory Committee Meeting #2	May 1, 2013
Budget Advisory Committee Meeting #3	May 8, 2013
Budget Advisory Committee Meeting #4	May 13, 2013
Budget Advisory Committee Meeting #5	May 20, 2013
Budget Advisory Committee Meeting #6	May 29, 2013
Presentation of report and recommendations by Ad Hoc Budget Advisory Committee	June 11, 2013
Introduction of Proposed Budget for FY 2013-14	June 11, 2013
Budget Deliberations	June 18, 2013
Adoption of FY 2013-14 Budget	June 25, 2013

RESOLUTION NO. 2013- 26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA, ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2013-14

WHEREAS, A Proposed Budget for Fiscal Year 2013-14 was introduced during a regularly scheduled City Council meeting on June 11, 2013; and

WHEREAS, the Proposed Budget for Fiscal Year 2013-14 reflected a projected General Fund deficit of \$674,713; and

WHEREAS, overcoming the projected General Fund deficit will require additional revenues, expenditure reductions, or a combination of both; and

WHEREAS, the City Council deliberated on the Proposed Budget for Fiscal Year 2013-14 during the regularly scheduled City Council meeting on June 11, 2013, with the deliberations including a discussion regarding four options for addressing the projected General Fund deficit so that a balanced General Fund budget could be adopted.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. That the Proposed Budget for Fiscal Year 2013-14 is hereby adopted with the following adjustments to the General Fund:

Budgetary Category / Action Item	Effective Date	FY 2013-14 Budgetary Impact	Fund Balance
Beginning Fund Balance	7/1/13	--	\$300,152
Projected Budgetary Deficit	7/1/13	(\$674,713)	(374,561)
Approved Expenditure Increases	7/1/13	(85,800)	(460,361)
Reduce law enforcement contract by one (1) deputy	7/1/13	257,500	(202,861)
Additional overtime required due to above staffing reduction	7/1/13	(10,000)	(212,861)
Additional Budgetary Reductions Should Tax Measure Not Pass:			
Reduce law enforcement contract by one additional deputy	12/1/13	150,200	(62,661)
Eliminate Senior Center funding	1/1/14	13,500	(49,161)
Reduce EOC/CERT Committee funding by 50%	1/1/14	2,850	(46,311)
Close Rollins and Pico Parks	1/1/14	60,000	13,689
Required weed abatement on closed parks (\$13,000 annually)	1/1/14	(6,500)	7,189
Reduce contract services for City Attorney and Finance	1/1/14	26,000	33,189
Reduce City Administration personnel-related expense through some combination of outsourcing, wage/benefit reductions, work schedule reductions, and/or workforce reductions (lay-offs), subject to the meet-and-confer process.	1/1/14	266,000	299,189
Reduce Cultural & Historical Committee funding by 50%	1/1/14	300	299,489
Reduce City Council and Oversight Board meetings to monthly	1/1/14	250	299,739
Eliminate Planning Commission; City Council to assume duties	1/1/14	1,100	300,839

2. That the budgetary adjustments reflected above are based on the premise that the City Council will declare a fiscal emergency on June 25, 2013, and that a special election to consider a local tax measure will be held in November 2013.
3. That if a local tax measure is not approved by the voters in November 2013, the expenditure reductions identified above will be automatically implemented without further City Council action.
4. That if a local tax measure is approved by the voters in November 2013, the City Council can opt not to implement the additional expenditure reduction measures identified in the General Fund balancing plan, since additional revenues will be available to fund these services.

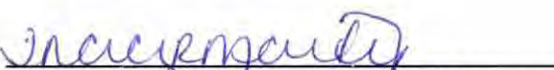
BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon the date of its adoption.

PASSED, APPROVED AND ADOPTED by the City Council of Grand Terrace at a regular meeting held on the 25th day of June, 2013 by the following vote:



Mayor of the City of Grand Terrace
and the City Council thereof

ATTEST:



City Clerk of the City of Grand Terrace

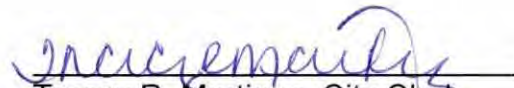
I TRACEY R. MARTINEZ, CITY CLERK of the City of Grand Terrace, California, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Grand Terrace held on the 25th day of June, 2013, by the following vote:

AYES: Councilmembers Mitchell, Robles and McNaobe; Mayor Pro Tem Sandoval and Mayor Stanckiewicz

NOES: None

ABSENT: None

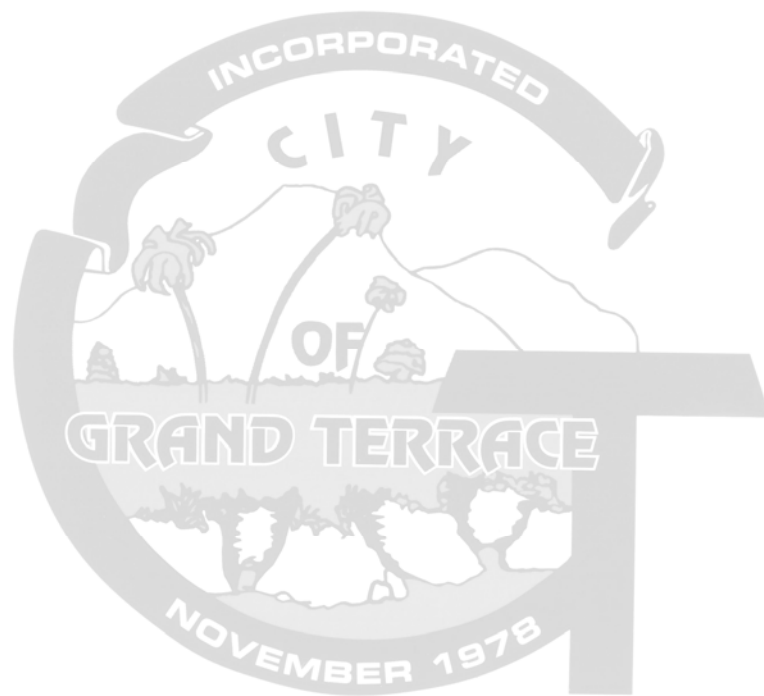
ABSTAIN: None


Tracey R. Martinez, City Clerk

APPROVED AS TO FORM:



City Attorney



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RESOLUTION NO. 2013-27

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
GRAND TERRACE, CALIFORNIA, ESTABLISHING THE
APPROPRIATIONS LIMIT FOR FISCAL YEAR 2013-14**

WHEREAS, Article XIII B of the California Constitution and Section 7910 of the California Government Code require that each year the City of Grand Terrace shall by resolution, establish an Appropriations Limit for the fiscal year; and

WHEREAS, the City Council has prepared a Proposed Budget for Fiscal Year 2013-14, a copy of which is on file in the Office of the City Clerk and available for public inspection, and

WHEREAS, the said Proposed Budget contains the estimates of the services, activities and projects comprising the budget, and contains expenditure requirements and the resources available to the City; and

WHEREAS, the City's Finance Department has prepared calculations and documentation required for and to be used in the determination of certain matters and for the establishment of an Appropriations Limit for the City for Fiscal Year 2013-14 and such data and documentation has been available to the public for at least fifteen (15) days prior to the adoption of this Resolution; and

WHEREAS, the City Council has considered pertinent data such as price and population factors and made such determinations as may be required by law, and has adopted this Resolution as a regularly scheduled meeting of the City Council; and


WHEREAS, the Appropriations Limit for the City of Grand Terrace for Fiscal Year 2013-14 is hereby established at \$11,337,610 and the total annual appropriations subject to such limitation for Fiscal Year 2013-14 are determined to be \$2,490,010.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. That \$11,337,610 is hereby established as the Appropriations Limit for the City of Grand Terrace for Fiscal Year 2013-14.
2. The City Council hereby adopts the findings and methods of calculation set forth in Exhibit A (Appropriations Limit Calculation) and Exhibit B (Proceeds of Tax Calculation).
3. The City of Grand Terrace reserves the right to revise the factors associated with the calculation of the limit established pursuant to Article XIII B of the California Constitution if such changes or revisions would result in a more advantageous Appropriations Limit in the future.

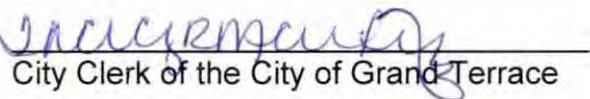
BE IT FURTHER RESOLVED that this Resolution shall take effect immediately up the date of its adoption.

PASSED, APPROVED AND ADOPTED by the City Council of Grand Terrace at a regular meeting held on the 25th day of June, 2013 by the following vote:



Mayor of the City of Grand Terrace
and the City Council thereof

ATTEST:



City Clerk of the City of Grand Terrace

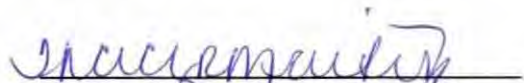
I TRACEY R. MARTINEZ, CITY CLERK of the City of Grand Terrace, California, do hereby certify that the foregoing Resolution was introduced and adopted at a regular meeting of the City Council of the City of Grand Terrace held on the 25th day of June, 2013, by the following vote:

AYES: Councilmembers Mitchell, Robles and McNaboe; Mayor Pro Tem Sandoval and Mayor Stanckiewtiz

NOES: None

ABSENT: None

ABSTAIN: None



Tracey R. Martinez, City Clerk

APPROVED AS TO FORM:



City Attorney

EXHIBIT A

**CITY OF GRAND TERRACE
APPROPRIATIONS (GANN) LIMIT CALCULATION
FISCAL YEAR 2013-14**

APPROPRIATIONS SUBJECT TO THE LIMIT

FY 2013-14 Total Revenue*	\$	7,412,462
Less Non-Proceeds of Tax		4,922,452
A) Total Appropriations Subject to the Limit	\$	2,490,010

APPROPRIATIONS LIMIT

B) FY 2012-13 Appropriations Limit		10,662,663
C) Change Factor**	<u>% Increase</u>	<u>Factor</u>
Cost of Living Adjustment	5.12	1.0512
Population Adjustment	1.15	1.0115
Change Factor (1.0512 x 1.0115)		<u><u>1.0633</u></u>
D) Increase (decrease) in Appropriations Limit	\$	674,947
E) FY 2012-13 Appropriations Limit (B x C)	\$	11,337,610

REMAINING APPROPRIATIONS CAPACITY (E-A)

\$ 8,847,599

Remaining Capacity as Percent of the FY 2013-14
Appropriations Limit

78.04%

*Revenues are based on FY 2013-14 Proposed Budget (all City funds excluding Successor Agency).

** State Department of Finance
Percent of Change in California Per Capita Income
Percent of Change in City of Grand Terrace Population

EXHIBIT B

**CITY OF GRAND TERRACE
APPROPRIATIONS (GANN) LIMIT
PROCEEDS OF TAX CALCULATION
FISCAL YEAR 2013-14**

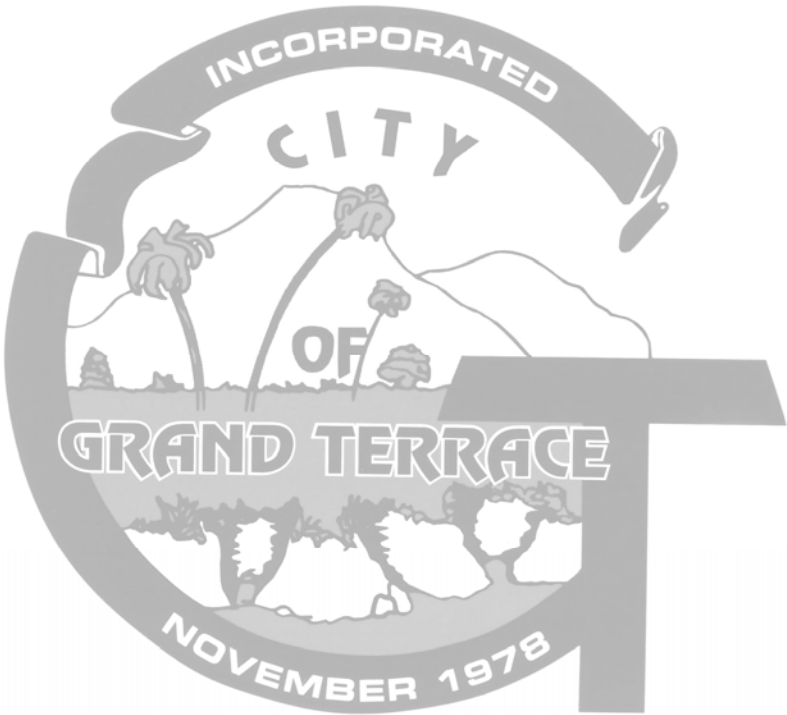
REVENUE SOURCE	BUDGETED PROCEEDS OF TAX	BUDGETED NON-PROCEEDS OF TAX	TOTAL REVENUE
TAXES			
Property Tax (1)	\$ 1,348,944		\$ 1,348,944
Sales Tax (2)	1,039,703		1,039,703
Business License Tax	93,300		93,300
FEES			
Franchise Fees		\$ 487,700	487,700
Building Fees		84,100	84,100
Planning Fees		15,900	15,900
Other Permits/Fees		185,200	185,200
Residual Receipts Agreement		-	-
Intergovernmental		25,500	25,500
Use of Property/Other		18,500	18,500
Child Care Fees		1,113,360	1,113,360
Waste Water Disposal Fees		1,540,100	1,540,100
Gas Tax/Highway User Fees		419,190	419,190
Measure "I" Transportation		102,510	102,510
SLESF (AB 3229 COPS)		100,000	100,000
CDBG		40,000	40,000
Other		74,725	74,725
OPERATING BUDGET SUBTOTAL	\$ 2,481,947	\$ 4,206,785	\$ 6,688,732
% of Total	37.11%	62.89%	100.00%
Interest Allocation (3)	8,063	13,667	21,730
CAPITAL PROJECT FUNDING			
Gas Tax/Measure "I"/Transfers		312,000	312,000
State Grants		390,000	390,000
Bond Proceeds		-	-
CAPITAL PROJECT SUBTOTAL	\$ -	\$ 702,000	\$ 702,000
TOTAL	\$ 2,490,010	\$ 4,922,452	\$ 7,412,462

Revenues are based on FY 2013-14 Proposed Budget (all City funds excluding Successor Agency).

Notes.

- (1) Includes Property Tax In-Lieu of Vehicle License Fees
- (2) Includes Property Tax In-Lieu of Sales Tax
- (3) Based on percentage of Tax/Non-Tax Proceeds

Financial Summaries



City of Grand Terrace
Citywide Fund Balance

<u>Fund</u>	<u>Estimated Fund Balance June 30, 2012</u>	<u>Estimated Revenues FY2012-13</u>	<u>Projected Expenditures FY2012-13</u>	<u>Projected Fund Balance June 30, 2013</u>
10 GENERAL FUND	\$ 786,960	\$ 3,205,668	\$ 3,692,476	\$ 300,152
SPECIAL REVENUE FUNDS				
09 CHILD CARE CENTER FUND	-	1,059,655	1,058,386	1,269
11 STREET IMPROVEMENT FUND	1,292,516	2,000	49,284	1,245,232
12 STORM DRAIN IMPROVEMENT FUND	72,291	350	-	72,641
13 PARK DEVELOPMENT FUND	234,917	1,100	2,385	233,632
14 SUPPL LAW ENFORCE SVCS FUND (SLESF	(433)	100,000	99,500	67
15 AIR QUALITY IMPROVEMENT FUND	64,674	14,250	-	78,924
16 GAS TAX FUND	143,796	419,190	337,172	225,814
17 TRAFFIC SAFETY FUND	(13,221)	54,610	34,640	6,749
19 FACILITIES DEVELOPMENT FUND	211,732	200	-	211,932
20 MEASURE "I" FUND	227,507	101,000	238,867	89,640
22 COMMUNITY DEV BLOCK GRANT (CDBG)	(42,168)	49,924	7,756	0
26 LANDSCAPE & LIGHTING ASSESS DISTRIC	3,031	10,507	9,164	4,374
CAPITAL PROJECT FUNDS				
46 CAPITAL IMPROVEMENTS - STREETS	31,826	221,000	216,600	36,226
47 CAP.PRJ. BARTON/COLTON BRIDGE	(31,262)	31,262	-	-
48 CAPITAL PROJECTS FUND	(36,820)	710,000	669,843	3,337
50 CAPITAL PROJECT BOND PROCEEDS	11	198,010	198,010	11
ENTERPRISE FUND				
21 WASTE WATER DISPOSAL FUND	1,605,596	1,509,900	1,631,488	1,484,008
SUCCESSOR AGENCY (S/A)				
31 S/A RDA OBLIGATION RETIREMENT FUND	1,494,957	931,182	920,000	1,506,139
32 S/A CAPITAL PROJECTS FUND	23,074,920	400,000	2,199,315	21,275,605
33 S/A DEBT SERVICE FUND	6,549,758	520,000	3,878,529	3,191,229
34 S/A LOW INCOME HOUSING FUND	-	-	-	-
37 S/A CRA PROJECTS TRUST	<u>1,048,075</u>	<u>-</u>	<u>-</u>	<u>1,048,075</u>
52 HOUSING AUTHORITY	<u>2,057,444</u>	<u>-</u>	<u>234,192</u>	<u>1,823,252</u>
GRAND TOTAL	<u>\$ 38,776,107</u>	<u>\$ 9,539,807</u>	<u>\$ 15,477,607</u>	<u>\$ 32,838,307</u>

City of Grand Terrace
Citywide Fund Balance

<u>Adopted</u> <u>Revenues</u> <u>FY2013-14</u>	<u>Adopted</u> <u>Expenditures</u> <u>FY2013-14</u>	<u>Projected</u> <u>Fund Balance</u> <u>June 30, 2014</u>	<u>Fund</u>
\$ 3,309,047	\$ 3,822,060	\$ (212,861)	10 GENERAL FUND
			SPECIAL REVENUE FUNDS
1,113,360	1,114,407	222	09 CHILD CARE CENTER FUND
2,040	332,284	914,988	11 STREET IMPROVEMENT FUND
360	-	73,001	12 STORM DRAIN IMPROVEMENT FUND
1,120	17,385	217,367	13 PARK DEVELOPMENT FUND
100,000	100,000	67	14 SUPPL LAW ENFORCE SVCS FUND (SLESF)
14,260	-	93,184	15 AIR QUALITY IMPROVEMENT FUND
419,190	346,731	298,273	16 GAS TAX FUND
55,700	54,640	7,809	17 TRAFFIC SAFETY FUND
200	-	212,132	19 FACILITIES DEVELOPMENT FUND
103,020	63,605	129,055	20 MEASURE "I" FUND
40,000	40,000	0	22 COMMUNITY DEV BLOCK GRANT (CDBG)
12,065	12,065	4,374	26 LANDSCAPE & LIGHTING ASSESS DISTRICT
			CAPITAL PROJECT FUNDS
312,000	283,000	65,226	46 CAPITAL IMPROVEMENTS - STREETS
-	-	-	47 CAP.PRJ. BARTON/COLTON BRIDGE
390,000	390,000	3,337	48 CAPITAL PROJECTS FUND
-	-	11	50 CAPITAL PROJECT BOND PROCEEDS
			ENTERPRISE FUND
1,540,100	1,771,360	1,252,748	21 WASTE WATER DISPOSAL FUND
			SUCCESSOR AGENCY (S/A)
2,230,200	2,231,675	1,504,664	31 S/A RDA OBLIGATION RETIREMENT FUND
480,000	479,120	21,276,485	32 S/A CAPITAL PROJECTS FUND
1,751,675	1,751,675	3,191,229	33 S/A DEBT SERVICE FUND
-	-	-	34 S/A LOW INCOME HOUSING FUND = 52
-	<u>241,500</u>	<u>806,575</u>	37 S/A CRA PROJECTS TRUST
<u>-</u>	<u>-</u>	<u>1,823,252</u>	52 HOUSING AUTHORITY
<u>\$ 11,874,337</u>	<u>\$ 13,051,507</u>	<u>\$ 31,661,138</u>	

City of Grand Terrace
FY 2013-14 Adopted Revenue Summary by Fund

<u>Fund</u>	<u>Fund Title</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	Increase (Decrease) over(under) 2012-13 Projected
		<u>Actuals</u>	<u>Actuals</u>	<u>Projected</u>	<u>Adopted</u>	
09	CHILD CARE CENTER FUND	\$ 925,419	\$ 913,700	\$ 1,059,655	\$ 1,113,360	5.07%
10	GENERAL FUND	4,750,858	4,031,285	3,205,668	3,309,047	3.22%
11	STREET FUND	467,986	15,377	2,000	2,040	2.00%
12	STORM DRAIN FUND	2,483	5,389	350	360	2.86%
13	PARK FUND	8,122	1,341	1,100	1,120	1.82%
14	SLESF (AB3229 COPS)	100,095	100,067	100,000	100,000	0.00%
15	AIR QUALITY IMPROVEMENT FUND	14,369	15,312	14,250	14,260	0.07%
16	GAS TAX FUND	359,738	431,674	419,190	419,190	0.00%
17	TRAFFIC SAFETY FUND	80,391	55,844	54,610	55,700	2.00%
19	FACILITIES FUND	2,561	3,628	200	200	0.00%
20	MEASURE "I" FUND	317,281	257,698	101,000	103,020	2.00%
21	WASTE WATER DISPOSAL FUND	1,496,571	1,609,854	1,509,900	1,540,100	2.00%
22	CDBG	252,469	15,550	49,924	40,000	-19.88%
26	LNDSCP & LGTG ASSESSMENT DIST	13,323	11,701	10,507	12,065	14.83%
31	S/A RDA OBLIGATION RETIREMENT FUND	-	1,494,957	931,182	2,230,200	139.50%
32	S/A CAPITAL PROJECTS FUND	23,230,909	1,395,937	400,000	480,000	20.00%
33	S/A DEBT SERVICE FUND	7,612,155	1,253,294	520,000	1,751,675	236.86%
34	S/A LOW INCOME HOUSING FUND	-	-	-	-	
37	S/A CRA PROJECTS TRUST	1,207,500	3,700	-	-	
46	CAPITAL IMPROVEMENTS - STREETS	428,513	210,702	221,000	312,000	41.18%
47	CAP.PRJ. BARTON/COLTON BRIDGE	-	3,572	31,262	-	-100.00%
48	CAPITAL PROJECTS FUND	-	671,157	710,000	390,000	-45.07%
50	CAPITAL PROJECT BOND PROCEEDS	-	188,516	198,010	-	-100.00%
52	HOUSING AUTHORITY	1,307,420	97,680	-	-	
Total Revenues		<u>\$42,578,163</u>	<u>\$12,787,935</u>	<u>\$ 9,539,807</u>	<u>\$11,874,337</u>	24.47%

City of Grand Terrace
FY 2013-14 Adopted Revenue Detail by Fund

Fund	Revenue Category	2010-11 Actuals	2011-12 Actuals	2012-13 Projected	2013-14 Adopted	Increase (Decrease) over(under) 2012-13 Projected
09	CHILD CARE CENTER FUND					
	Intergovernmental/Grants	\$ -	\$ 35,000	\$ -	\$ -	
	Charges for Services	925,419	878,700	1,059,655	1,113,360	5.07%
	CHILD CARE CENTER FUND Total	925,419	913,700	1,059,655	1,113,360	
10	GENERAL FUND					
	Property Tax	1,389,541	1,382,935	1,252,738	1,348,944	7.68%
	Sales Tax	932,246	969,958	1,003,300	1,039,703	3.63%
	Licenses, Permits & Fees	813,860	819,613	793,300	779,400	-1.75%
	Intergovernmental/Grants	66,699	77,814	25,000	25,500	2.00%
	Charges for Services	94,486	53,447	40,000	42,700	6.75%
	Fines & Forfeitures	14,925	20,356	36,700	37,500	2.18%
	Use of Money & Property	213,555	399,315	48,130	28,700	-40.37%
	Transfers In	819,235	-	-	-	
	Residual Receipts	300,000	300,000	-	-	
	Miscellaneous	106,311	7,847	6,500	6,600	1.54%
	GENERAL FUND Total	4,750,858	4,031,285	3,205,668	3,309,047	
11	STREET FUND					
	Licenses, Permits & Fees	463,540	12,449	-	-	
	Use of Money & Property	4,446	2,928	2,000	2,040	2.00%
	STREET FUND Total	467,986	15,377	2,000	2,040	
12	STORM DRAIN FUND					
	Licenses, Permits & Fees	2,234	5,232	-	-	
	Use of Money & Property	249	157	350	360	2.86%
	STORM DRAIN FUND Total	2,483	5,389	350	360	
13	PARK FUND					
	Licenses, Permits & Fees	7,241	756	-	-	
	Use of Money & Property	881	535	1,100	1,120	1.82%
	Miscellaneous	-	50	-	-	
	PARK FUND Total	8,122	1,341	1,100	1,120	
14	SLESF (AB3229 COPS)					
	Intergovernmental/Grants	100,000	100,067	100,000	100,000	0.00%
	Use of Money & Property	95	-	-	-	
	SLESF (AB3229 COPS) Total	100,095	100,067	100,000	100,000	
15	AIR QUALITY IMPROVEMENT FUND					
	Intergovernmental/Grants	14,151	15,189	14,000	14,000	0.00%
	Use of Money & Property	218	123	250	260	4.00%
	AIR QUALITY IMPROVEMENT FUND Total	14,369	15,312	14,250	14,260	

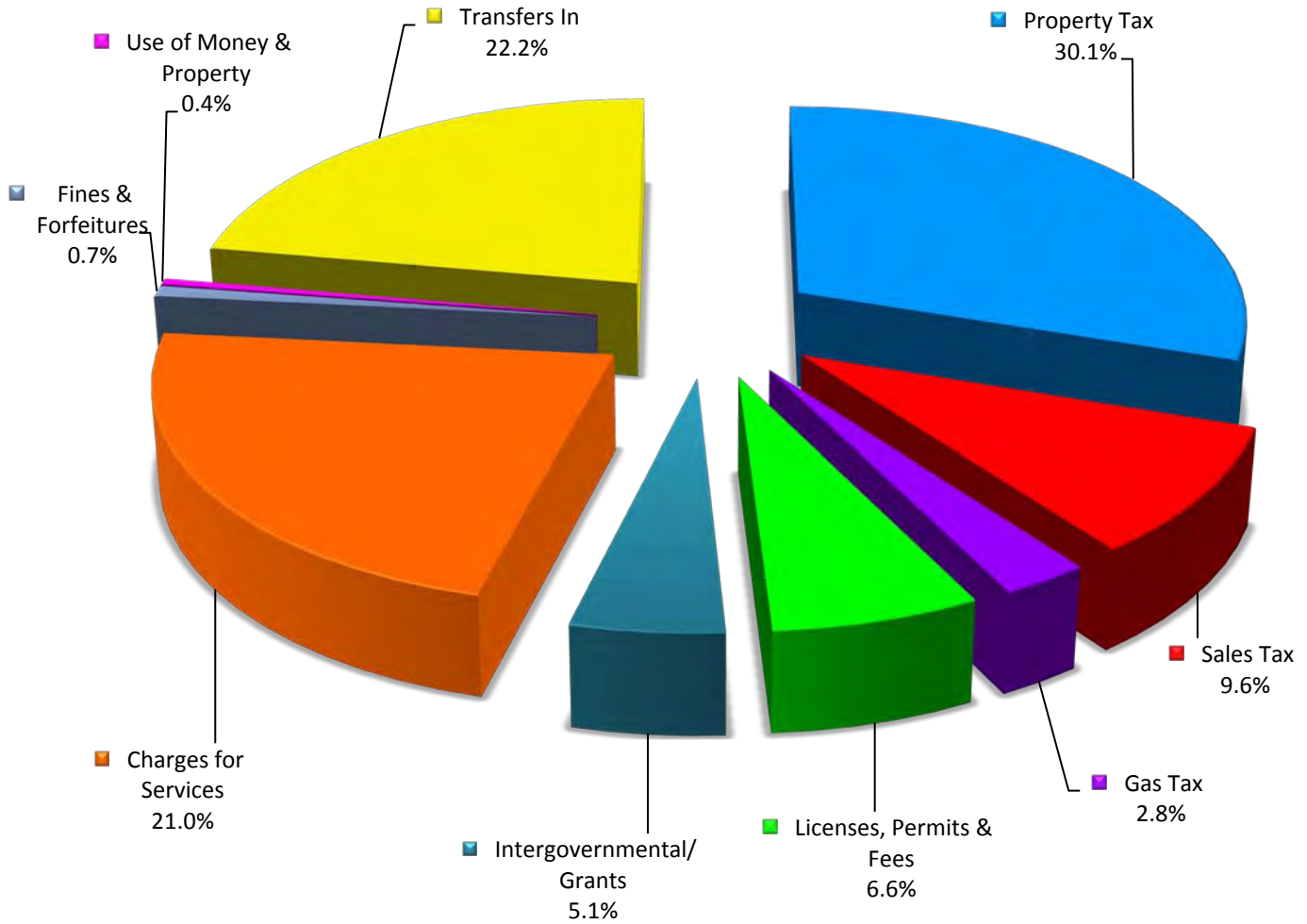
City of Grand Terrace
FY 2013-14 Adopted Revenue Detail by Fund

Fund	Revenue Category	2010-11 Actuals	2011-12 Actuals	2012-13 Projected	2013-14 Adopted	Increase (Decrease) over(under) 2012-13 Projected
16	GAS TAX FUND					
	Gas Tax	320,722	358,801	327,670	327,670	0.00%
	Licenses, Permits & Fees	-	-	-	-	
	Use of Money & Property	180	209	-	-	
	Transfers In	38,836	72,664	91,520	91,520	0.00%
	GAS TAX FUND Total	359,738	431,674	419,190	419,190	
17	TRAFFIC SAFETY FUND					
	Fines & Forfeitures	80,517	54,553	54,610	55,700	2.00%
	Use of Money & Property	(126)	(129)	-	-	
	Transfers In	-	1,420	-	-	
	TRAFFIC SAFETY FUND Total	80,391	55,844	54,610	55,700	
19	FACILITIES FUND					
	Licenses, Permits & Fees	1,776	3,083	-	-	
	Use of Money & Property	785	545	200	200	0.00%
	FACILITIES FUND Total	2,561	3,628	200	200	
20	MEASURE "I" FUND					
	Sales Tax	154,208	178,149	100,500	102,510	2.00%
	Intergovernmental/Grants	162,472	79,069	-	-	
	Use of Money & Property	601	480	500	510	2.00%
	MEASURE "I" FUND Total	317,281	257,698	101,000	103,020	
21	WASTE WATER DISPOSAL FUND					
	Charges for Services	1,486,212	1,604,587	1,503,000	1,533,060	2.00%
	Use of Money & Property	10,359	5,267	6,900	7,040	2.03%
	WASTE WATER DISPOSAL FUND Total	1,496,571	1,609,854	1,509,900	1,540,100	
22	CDBG					
	Intergovernmental/Grants	252,469	15,550	49,924	40,000	-19.88%
	CDBG Total	252,469	15,550	49,924	40,000	
26	LNDSKP & LGTG ASSESSMENT DIST					
	Property Tax	7,413	5,645	5,196	6,415	23.47%
	Intergovernmental/Grants	5,671	6,056	5,000	5,650	13.00%
	Fines & Forfeitures	239	-	311	-	-100.00%
	LNDSKP & LGTG ASSESSMENT DIST Total	13,323	11,701	10,507	12,065	
31	S/A RDA OBLIGATION RETIREMENT FUND					
	Property Tax	-	1,437,405	920,000	2,220,000	141.30%
	Use of Money & Property	-	1,252	11,182	10,200	-8.78%
	Miscellaneous	-	56,300	-	-	
	S/A RDA OBLIGATION RETIREMENT FUND Total	-	1,494,957	931,182	2,230,200	

City of Grand Terrace
FY 2013-14 Adopted Revenue Detail by Fund

Fund	Revenue Category	2010-11 Actuals	2011-12 Actuals	2012-13 Projected	2013-14 Adopted	Increase (Decrease) over(under) 2012-13 Projected
32	S/A CAPITAL PROJECTS FUND					
	Property Tax	19,067,200	-	-	-	
	Use of Money & Property	63,983	70,937	-	-	
	Transfers In	4,098,713	1,325,000	400,000	480,000	20.00%
	Miscellaneous	1,013	-	-	-	
	S/A CAPITAL PROJECTS FUND Total	23,230,909	1,395,937	400,000	480,000	
33	S/A DEBT SERVICE FUND					
	Property Tax	5,204,983	1,242,155	-	-	
	Use of Money & Property	30,071	11,139	-	-	
	Transfers In	619,301	-	520,000	1,751,675	236.86%
	Miscellaneous	1,757,800	-	-	-	
	S/A DEBT SERVICE FUND Total	7,612,155	1,253,294	520,000	1,751,675	
37	S/A CRA PROJECTS TRUST					
	Use of Money & Property	-	3,700	-	-	
	Transfers In	1,207,500	-	-	-	
	S/A CRA PROJECTS TRUST Total	1,207,500	3,700	-	-	
46	CAPITAL IMPROVEMENTS - STREETS					
	Intergovernmental/Grants	147,469	-	-	-	
	Transfers In	211,044	210,702	221,000	312,000	41.18%
	Miscellaneous	70,000	-	-	-	
	CAPITAL IMPROVEMENTS - STREETS Total	428,513	210,702	221,000	312,000	
47	CAPITAL PROJECTS BARTON/COLTON BRIDGE					
	Property Tax	-	3,572	31,262	-	-100.00%
	CAPITAL PROJECTS BARTON/COLTON BRIDGE T	-	3,572	31,262	-	
48	CAPITAL PROJECTS FUND					
	Intergovernmental/Grants	-	671,094	710,000	390,000	-45.07%
	Use of Money & Property	-	63	-	-	
	CAPITAL PROJECTS FUND Total	-	671,157	710,000	390,000	
50	CAPITAL PROJECT BOND PROCEEDS					
	Use of Money & Property	-	11	-	-	
	Transfers In	-	188,505	198,010	-	-100.00%
	CAPITAL PROJECT BOND PROCEEDS Total	-	188,516	198,010	-	
52	HOUSING AUTHORITY					
	Property Tax	1,301,246	-	-	-	
	Use of Money & Property	6,174	1,723	-	-	
	Transfers In	-	95,957	-	-	
	HOUSING AUTHORITY Total	1,307,420	97,680	-	-	
	Grand Total	\$42,578,163	\$12,787,935	\$ 9,539,807	\$11,874,337	24.47%

City of Grand Terrace 2013-14 Adopted Revenues (\$11,874,337)



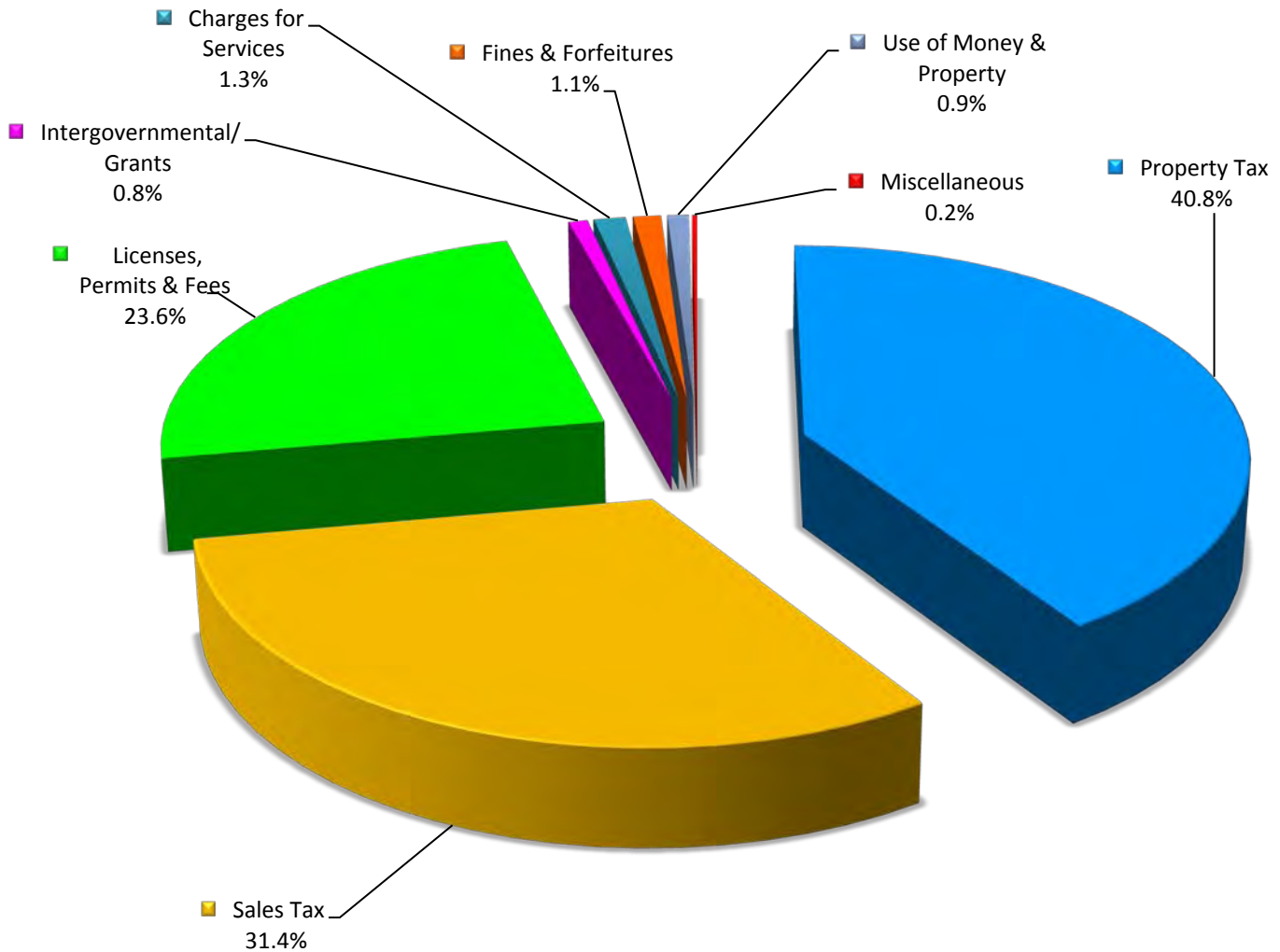
CITYWIDE REVENUES

Property Tax	\$ 3,575,359
Sales Tax	1,142,213
Gas Tax	327,670
Licenses, Permits & Fees	779,400
Intergovernmental/Grants	575,150
Charges for Services	2,689,120
Fines & Forfeitures	93,200
Use of Money & Property	50,430
Transfers In	2,635,195
Miscellaneous	6,600

TOTAL REVENUES

\$11,874,337

City of Grand Terrace 2013-14 General Fund Adopted Revenues (\$3,309,047)



GENERAL FUND REVENUES

Property Tax	\$ 1,348,944
Sales Tax	1,039,703
Licenses, Permits & Fees	779,400
Intergovernmental/Grants	25,500
Charges for Services	42,700
Fines & Forfeitures	37,500
Use of Money & Property	28,700
Miscellaneous	6,600

TOTAL REVENUES

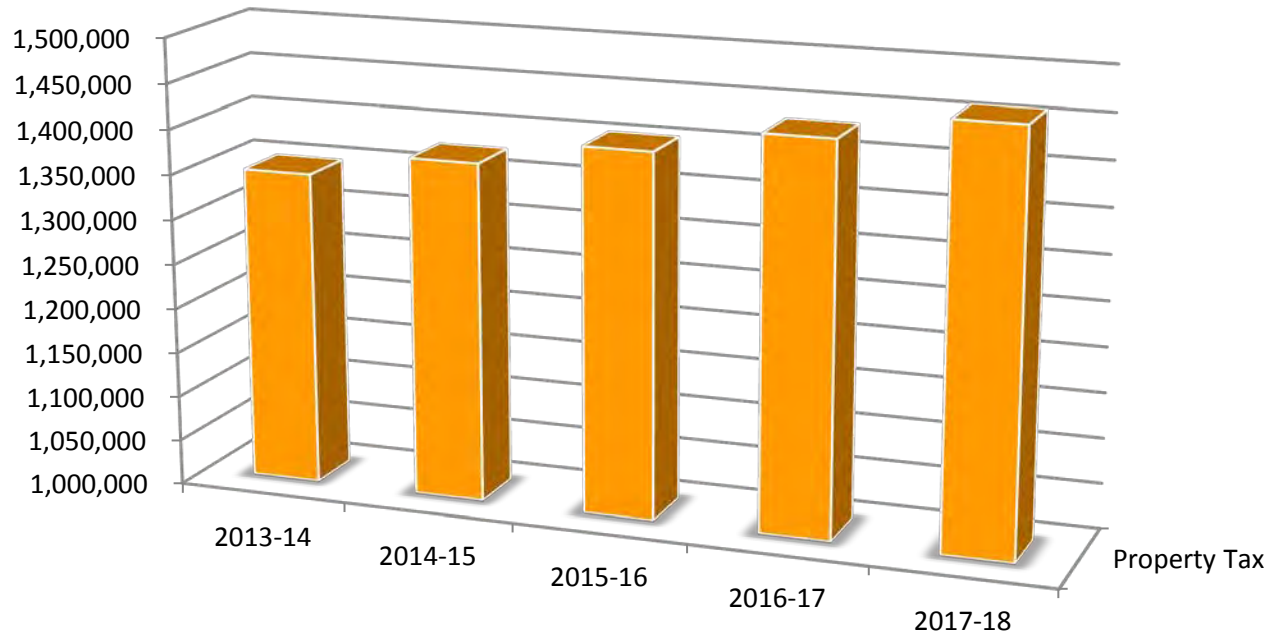
\$ 3,309,047

City of Grand Terrace

General Fund Five-Year Revenue Projections

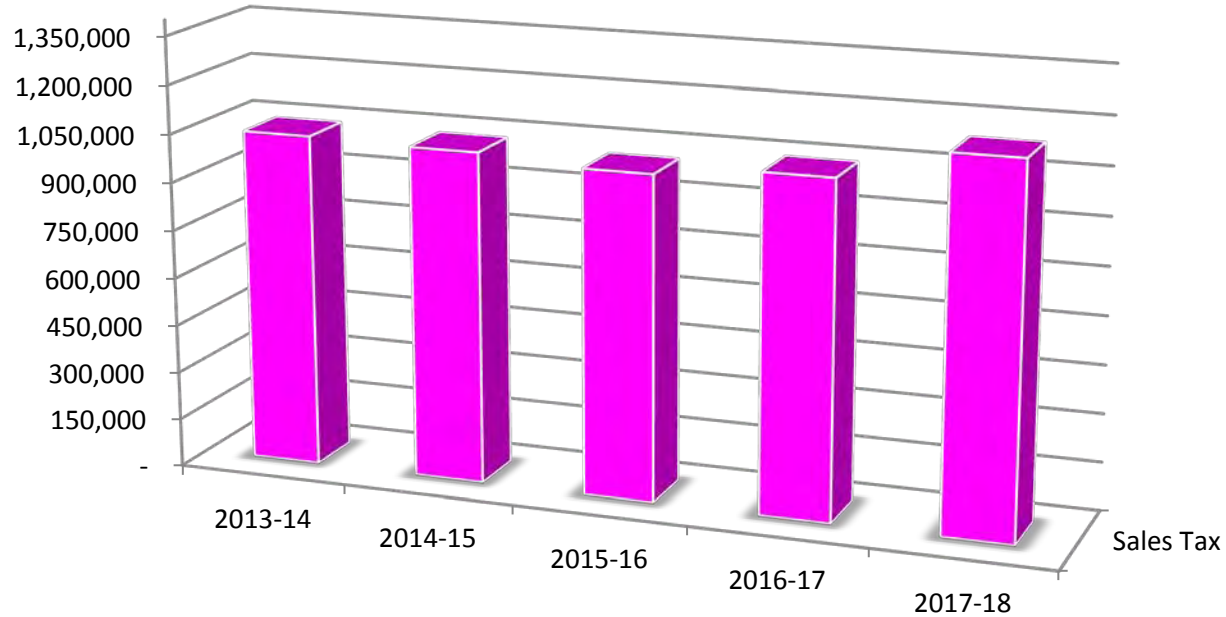
	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
	<u>Adopted</u>	<u>Projected</u>	<u>Projected</u>	<u>Projected</u>	<u>Projected</u>
Revenues					
Property Tax	\$ 1,348,944	\$ 1,376,000	\$ 1,403,400	\$ 1,431,400	\$ 1,459,900
Sales Tax	1,039,703	1,031,737	1,008,772	1,041,684	1,141,684
Licenses, Permits & Fees	779,400	794,800	800,400	806,000	830,300
Intergovernmental/Grants	25,500	26,000	26,500	27,000	27,500
Charges for Services	42,700	42,180	42,045	33,739	31,475
Fines & Forfeitures	37,500	38,300	39,100	39,900	40,800
Use of Money & Property	28,700	29,300	29,900	30,500	31,100
Miscellaneous	<u>6,600</u>	<u>6,700</u>	<u>6,800</u>	<u>6,900</u>	<u>7,000</u>
Total Revenues	<u>\$ 3,309,047</u>	<u>\$ 3,345,017</u>	<u>\$ 3,356,917</u>	<u>\$ 3,417,123</u>	<u>\$ 3,569,759</u>

**City of Grand Terrace
General Fund Five Year Projection
Property Tax**



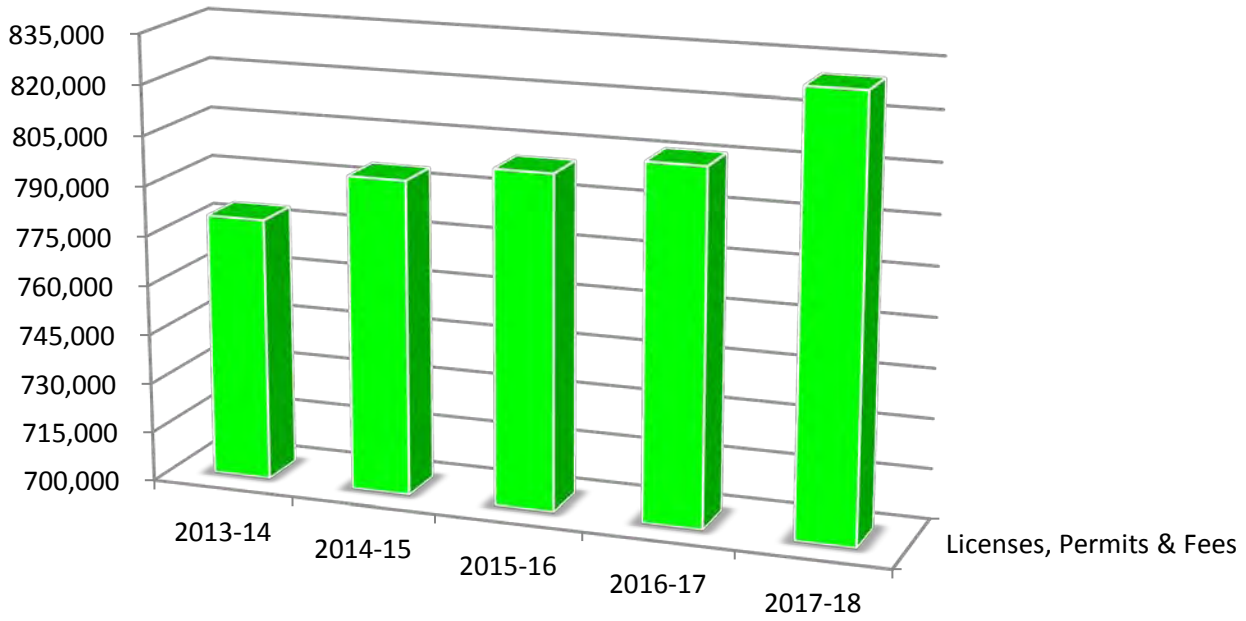
<u>Category</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Property Tax	\$ 1,348,944	\$ 1,376,000	\$ 1,403,400	\$ 1,431,400	\$ 1,459,900

**City of Grand Terrace
General Fund Five Year Projection
Sales Tax**



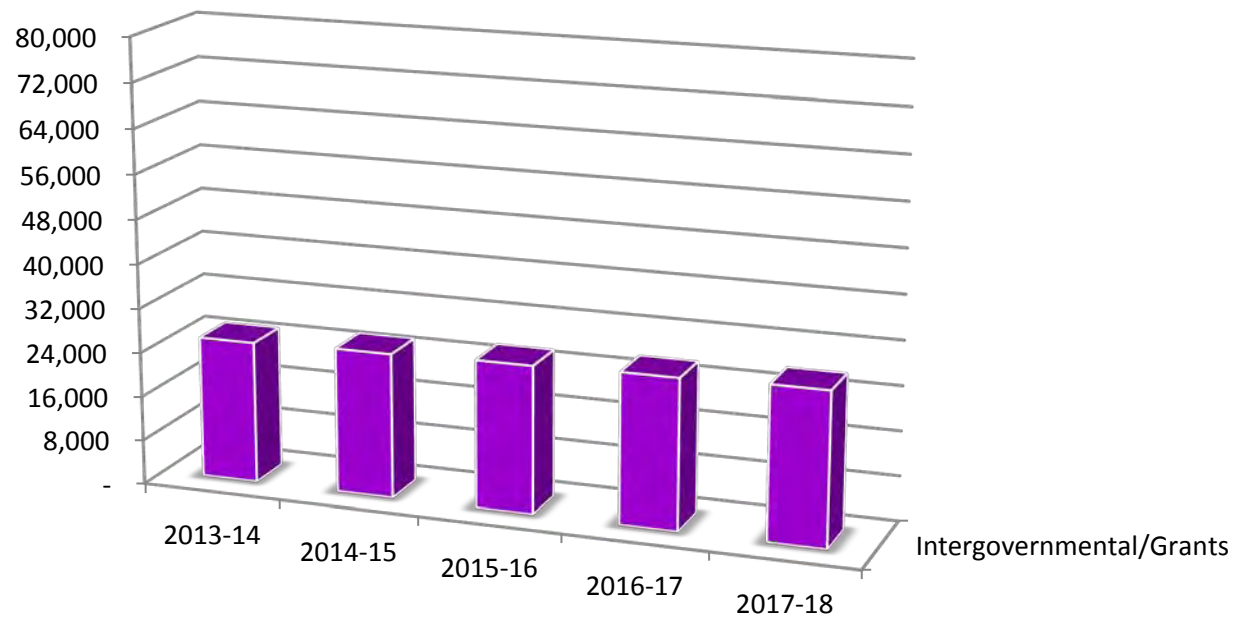
<u>Category</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Sales Tax	\$ 1,039,703	\$ 1,031,737	\$ 1,008,772	\$ 1,041,684	\$ 1,141,684

**City of Grand Terrace
General Fund Five-Year Projection
Licenses, Permits, & Fees**



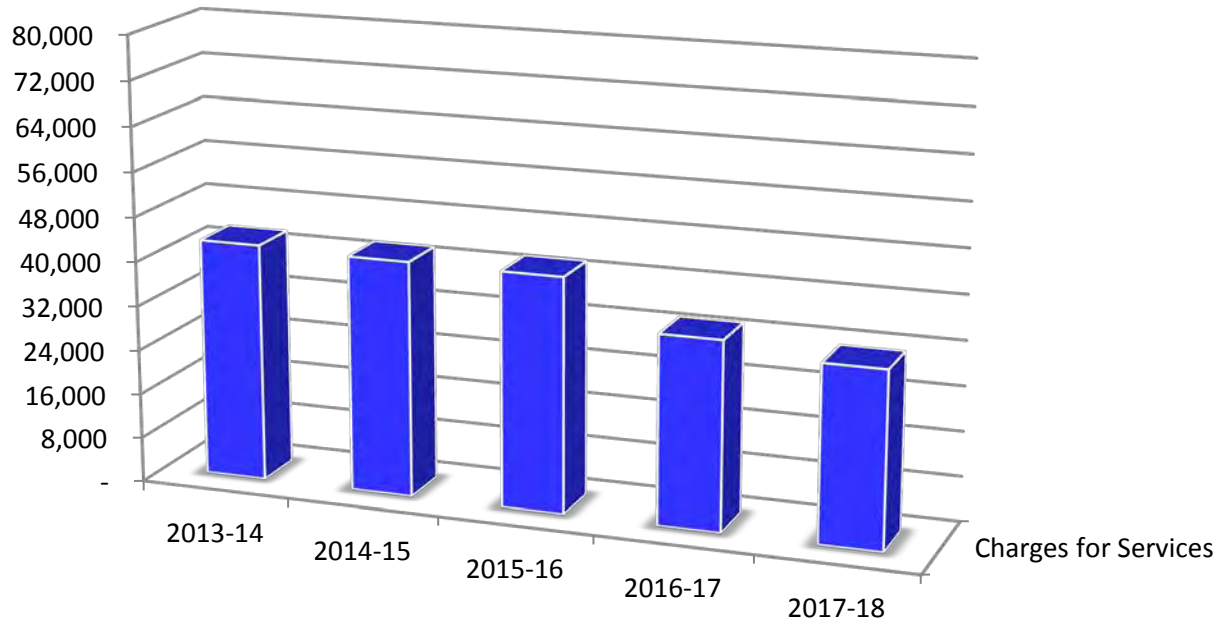
<u>Category</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Licenses, Permits & Fees	\$ 779,400	\$ 794,800	\$ 800,400	\$ 806,000	\$ 830,300

**City of Grand Terrace
General Fund Five-year Projection
Intergovernmental/Grants**



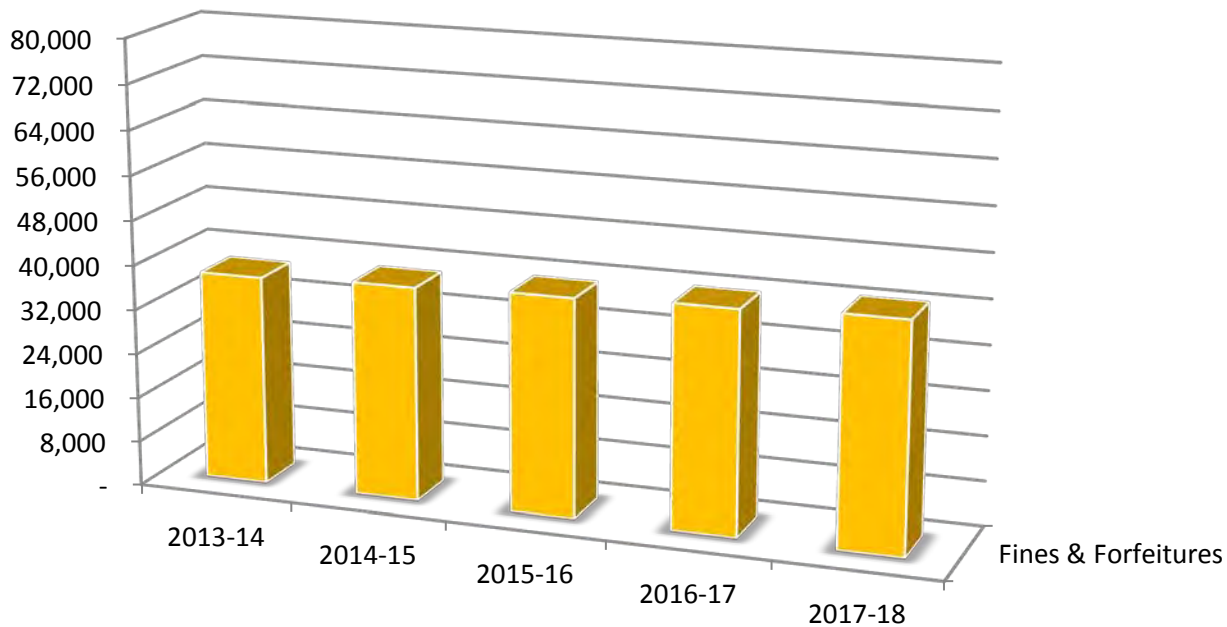
<u>Category</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Intergovernmental/Grants	\$ 25,500	\$ 26,000	\$ 26,500	\$ 27,000	\$ 27,500

**City of Grand Terrace
General Fund Five-Year Projection
Charges for Services**



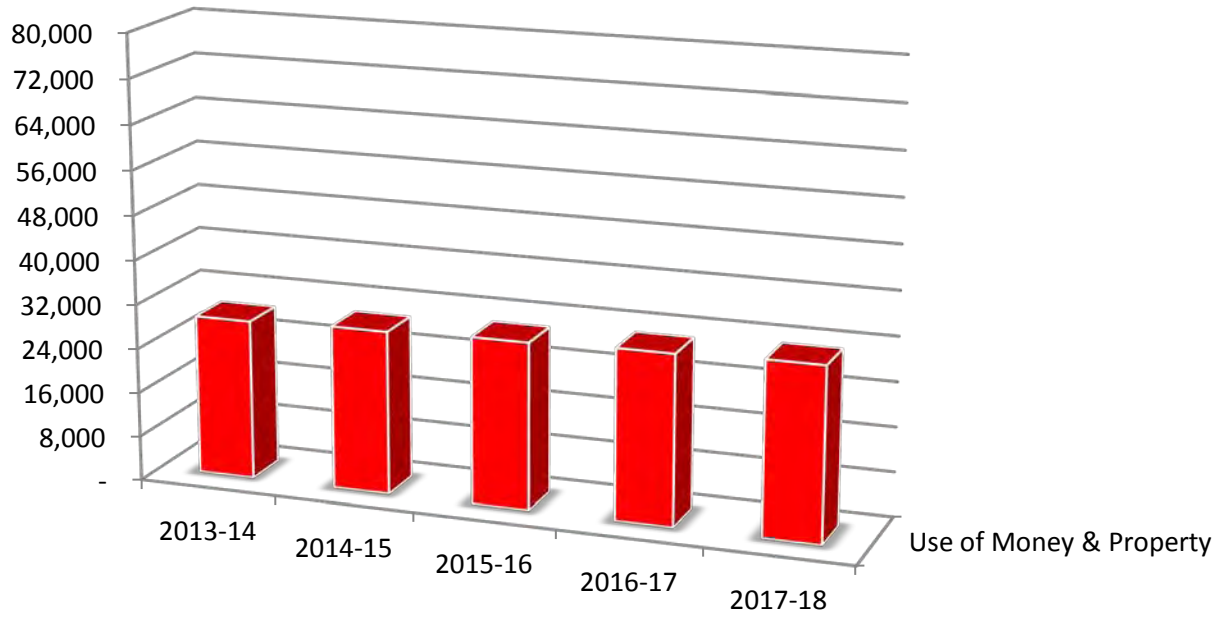
<u>Category</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Charges for Services	\$ 42,700	\$ 42,180	\$ 42,045	\$ 33,739	\$ 31,475

**City of Grand Terrace
General Fund Five-Year Projection
Fines & Forfeitures**



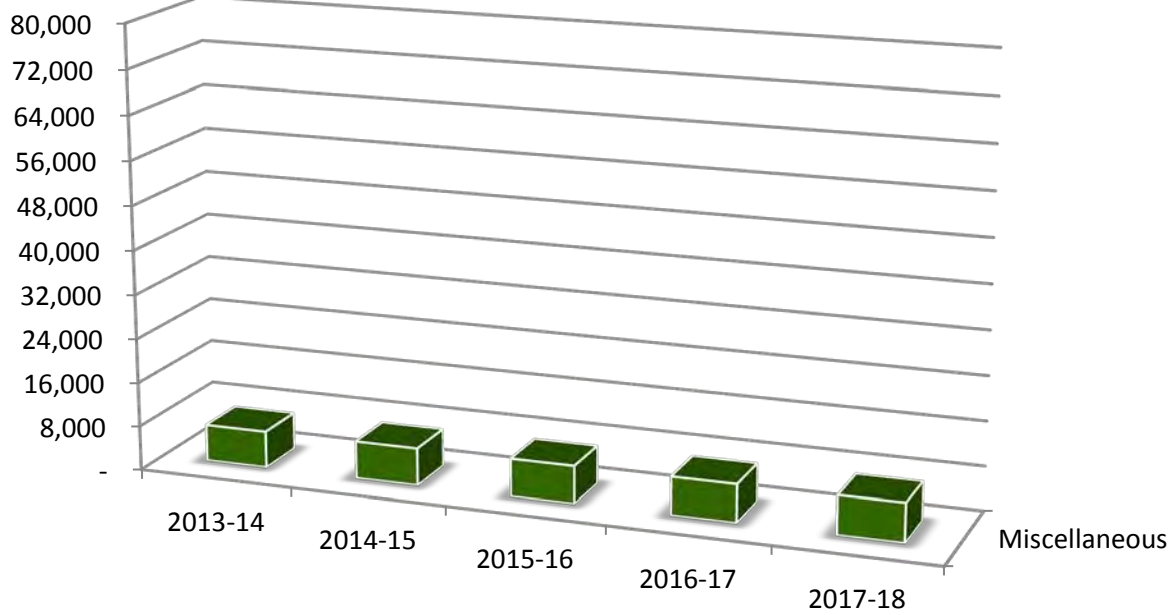
<u>Category</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Fines & Forfeitures	\$ 37,500	\$ 38,300	\$ 39,100	\$ 39,900	\$ 40,800

City of Grand Terrace General Fund - Use of Money & Property

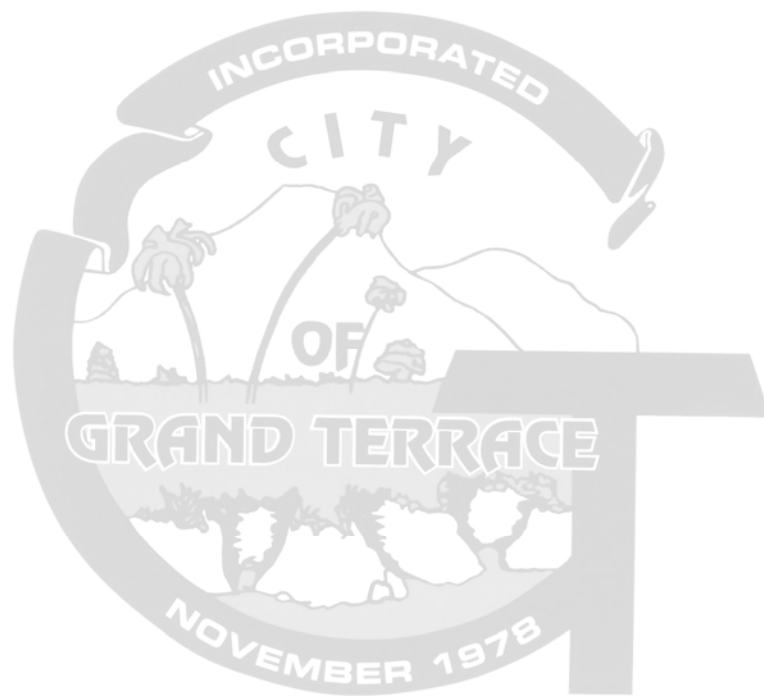


Category	2013-14	2014-15	2015-16	2016-17	2017-18
Use of Money & Property	\$ 28,700	\$ 29,300	\$ 29,900	\$ 30,500	\$ 31,100

City of Grand Terrace General Fund - Miscellaneous



Category	2013-14	2014-15	2015-16	2016-17	2017-18
Miscellaneous	\$ 6,600	\$ 6,700	\$ 6,800	\$ 6,900	\$ 7,000



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City of Grand Terrace
FY 2013-14 Adopted Expenditure Summary by Fund

<u>Fund</u>	<u>Fund Title</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	Increase (Decrease) over(under) 2012-13 Projected
		<u>Actuals</u>	<u>Actuals</u>	<u>Projected</u>	<u>Adopted</u>	
09	CHILD CARE CENTER FUND	\$ 994,690	\$ 1,082,655	\$ 1,058,386	\$ 1,114,407	5.29%
10	GENERAL FUND	3,686,183	3,277,399	3,692,476	3,822,060	3.51%
11	STREET FUND	13,746	17,012	49,284	332,284	574.22%
12	STORM DRAIN FUND	-	-	-	-	
13	PARK FUND	-	2,716	2,385	17,385	628.93%
14	SLESF (AB3229 COPS)	100,095	100,500	99,500	100,000	0.50%
15	AIR QUALITY IMPROVEMENT FUND	34,176	4,848	-	-	
16	GAS TAX FUND	352,431	376,489	337,172	346,731	2.83%
17	TRAFFIC SAFETY FUND	67,930	41,552	34,640	54,640	57.74%
19	FACILITIES FUND	-	-	-	-	
20	MEASURE "I" FUND	265,218	188,346	238,867	63,605	-73.37%
21	WASTE WATER DISPOSAL FUND	1,505,573	1,569,386	1,631,488	1,771,360	8.57%
22	CDBG	260,019	50,167	7,756	40,000	415.74%
26	LNDSCP & LGTG ASSESSMENT DIST	26,786	13,640	9,164	12,065	31.65%
31	S/A RDA OBLIGATION RETIREMENT FUND	-	-	920,000	2,231,675	142.57%
32	S/A CAPITAL PROJECTS FUND	4,608,945	830,242	2,199,315	479,120	-78.22%
33	S/A DEBT SERVICE FUND	9,148,826	4,064,225	3,878,529	1,751,675	-54.84%
34	S/A LOW INCOME HOUSING FUND	-	-	-	-	
37	S/A CRA PROJECTS TRUST	-	163,125	-	241,500	
46	CAPITAL IMPROVEMENTS - STREETS	396,687	210,702	216,600	283,000	30.66%
47	CAP.PRJ. BARTON/COLTON BRIDGE	26,583	3,718	-	-	
48	CAPITAL PROJECTS FUND	-	707,977	669,843	390,000	-41.78%
50	CAPITAL PROJECT BOND PROCEEDS	-	188,505	198,010	-	
52	HOUSING AUTHORITY	1,243,948	397,036	234,192	-	
Total Expenditures		<u>\$22,731,836</u>	<u>\$13,290,240</u>	<u>\$15,477,607</u>	<u>\$13,051,507</u>	-15.67%

City of Grand Terrace
FY 2013-14 Adopted Expenditure Detail by Fund

Fund	Expenditure Category	2010-11 Actuals	2011-12 Actuals	2012-13 Projected	2013-14 Adopted	Increase (Decrease) over(under) 2012-13 Projected
09	CHILD CARE CENTER FUND					
	Salaries & Benefits	\$ 747,270	\$ 727,520	\$ 762,275	\$ 798,240	4.72%
	Professional/Contractual Svcs	23,146	27,467	22,000	22,700	3.18%
	Materials & Supplies	51,983	53,791	49,644	51,800	4.34%
	Equipment	556	1,531	700	700	0.00%
	Utilities	22,049	21,437	21,700	22,100	1.84%
	Fixed Charges	-	3,200	3,200	4,800	50.00%
	Capital Projects	-	34,457	-	15,200	
	Overhead Cost Allocation	149,686	213,252	198,867	198,867	0.00%
	CHILD CARE CENTER FUND Total	994,690	1,082,655	1,058,386	1,114,407	
10	GENERAL FUND					
	Salaries & Benefits	1,254,397	1,207,072	1,130,625	923,605	-18.31%
	Professional/Contractual Svcs	2,667,453	2,339,968	2,448,209	2,569,037	4.94%
	Materials & Supplies	61,717	103,035	109,178	175,310	60.57%
	Equipment	29,068	32,061	18,520	15,610	-15.71%
	Utilities	122,576	126,883	140,400	145,118	3.36%
	Insurance	123,975	109,500	90,400	106,010	17.27%
	Fixed Charges	13,425	12,020	8,300	12,800	54.22%
	Capital Projects	-	-	15,000	15,300	2.00%
	Debt Service	101	101	127,424	254,850	100.00%
	Transfers Out	38,836	74,084	91,520	91,520	0.00%
	Overhead Cost Allocation	(625,365)	(727,325)	(487,100)	(487,100)	0.00%
	GENERAL FUND Total	3,686,183	3,277,399	3,692,476	3,822,060	
11	STREET FUND					
	Transfers Out	-	-	-	283,000	
	Overhead Cost Allocation	13,746	17,012	49,284	49,284	0.00%
	STREET FUND Total	13,746	17,012	49,284	332,284	
13	PARK FUND					
	Capital Projects	-	-	-	15,000	
	Overhead Cost Allocation	-	2,716	2,385	2,385	0.00%
	PARK FUND Total	-	2,716	2,385	17,385	
14	SLESF (AB3229 COPS)					
	Professional/Contractual Svcs	99,595	100,000	99,000	99,500	0.51%
	Overhead Cost Allocation	500	500	500	500	0.00%
	SLESF (AB3229 COPS) Total	100,095	100,500	99,500	100,000	
15	AIR QUALITY IMPROVEMENT FUND					
	Salaries & Benefits	673	-	-	-	
	Professional/Contractual Svcs	-	5,775	-	-	
	Equipment	31,876	-	-	-	
	Overhead Cost Allocation	1,627	(927)	-	-	
	AIR QUALITY IMPROVEMENT FUND Total	34,176	4,848	-	-	

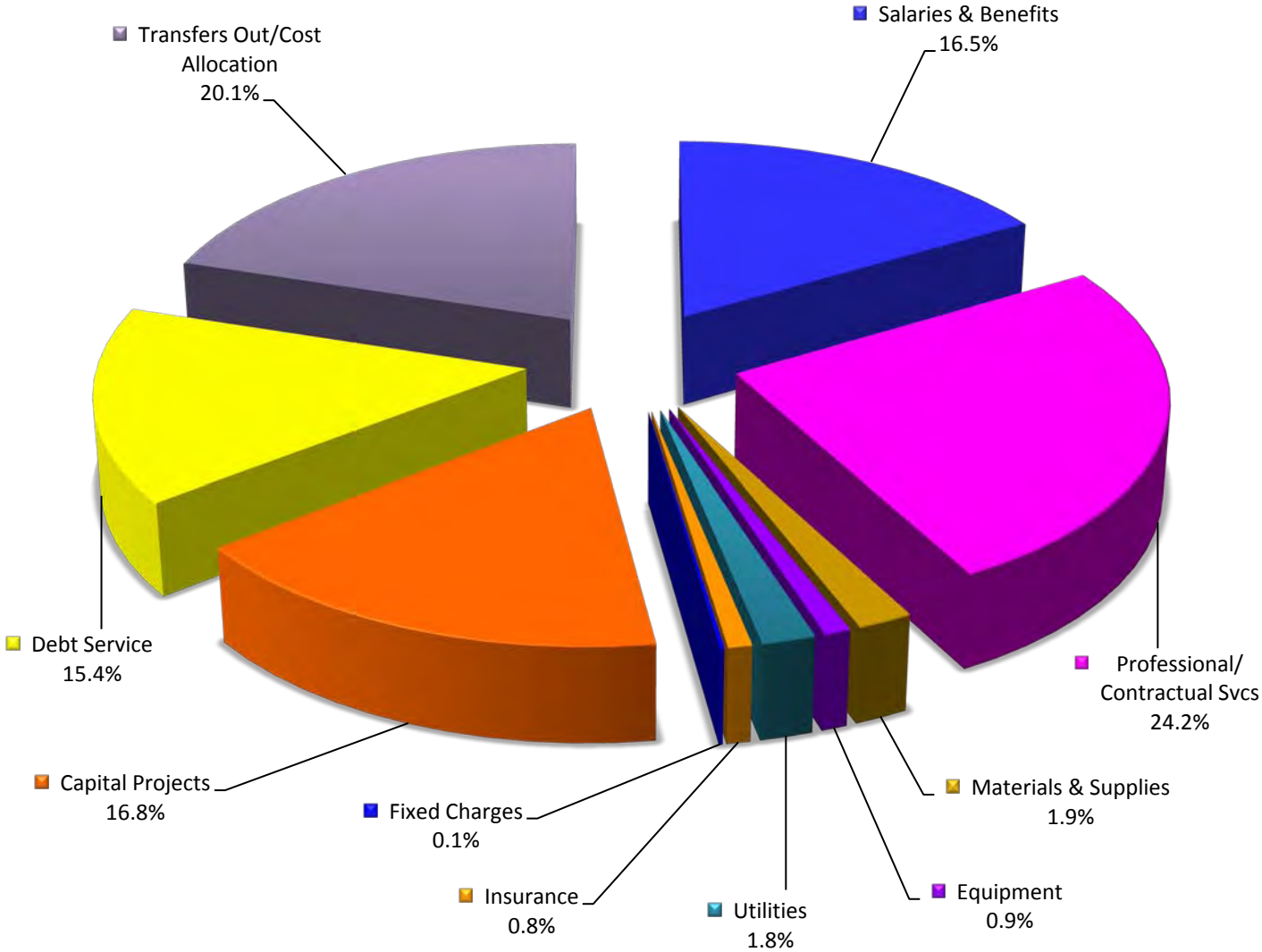
City of Grand Terrace
FY 2013-14 Adopted Expenditure Detail by Fund

Fund	Expenditure Category	2010-11 Actuals	2011-12 Actuals	2012-13 Projected	2013-14 Adopted	Increase (Decrease) over(under) 2012-13 Projected
16	GAS TAX FUND					
	Salaries & Benefits	150,440	100,816	95,817	102,010	6.46%
	Professional/Contractual Svcs	81,639	118,521	104,689	106,782	2.00%
	Materials & Supplies	538	631	518	528	2.00%
	Utilities	76,300	72,657	63,133	64,395	2.00%
	Transfers Out	-	50,000	29,000	29,000	0.00%
	Overhead Cost Allocation	43,514	33,864	44,015	44,015	0.00%
	GAS TAX FUND Total	352,431	376,489	337,172	346,731	
17	TRAFFIC SAFETY FUND					
	Salaries & Benefits	8,455	1,420	-	-	
	Professional/Contractual Svcs	54,950	36,820	30,000	50,000	66.67%
	Overhead Cost Allocation	4,525	3,312	4,640	4,640	0.00%
	TRAFFIC SAFETY FUND Total	67,930	41,552	34,640	54,640	
20	MEASURE "I" FUND					
	Capital Projects	70,000	-	-	48,000	
	Transfers Out	162,472	164,274	223,262	-	-100.00%
	Overhead Cost Allocation	32,746	24,072	15,605	15,605	0.00%
	MEASURE "I" FUND Total	265,218	188,346	238,867	63,605	
21	WASTE WATER DISPOSAL FUND					
	Salaries & Benefits	78,601	79,071	71,800	79,770	11.10%
	Professional/Contractual Svcs	124,619	161,264	204,440	232,870	13.91%
	Materials & Supplies	74	11,880	15,800	16,120	2.03%
	Equipment	800	-	-	100,000	
	Capital Projects	1,193,540	1,185,731	1,182,000	1,182,000	0.00%
	Overhead Cost Allocation	107,939	131,440	157,448	160,600	2.00%
	WASTE WATER DISPOSAL FUND Total	1,505,573	1,569,386	1,631,488	1,771,360	
22	CDBG					
	Professional/Contractual Svcs	-	4,825	7,579	40,000	427.78%
	Capital Projects	7,550	45,342	177	-	-100.00%
	Transfers Out	252,469	-	-	-	
	CDBG Total	260,019	50,167	7,756	40,000	
26	LNDS CP & LGTG ASSESSMENT DIST					
	Salaries & Benefits	16,489	5,496	-	-	
	Professional/Contractual Svcs	3,374	3,719	1,800	5,350	197.22%
	Utilities	3,171	3,313	3,481	4,050	16.34%
	Transfers Out	-	-	-	-	
	Overhead Cost Allocation	3,752	1,112	3,883	2,665	-31.37%
	LNDS CP & LGTG ASSESSMENT DIST Total	26,786	13,640	9,164	12,065	
31	S/A RDA OBLIGATION RETIREMENT FUND					
	Transfers Out	-	-	920,000	2,231,675	142.57%
	S/A RDA OBLIGATION RETIREMENT FUND Total	-	-	920,000	2,231,675	

City of Grand Terrace
FY 2013-14 Adopted Expenditure Detail by Fund

Fund	Expenditure Category	2010-11 Actuals	2011-12 Actuals	2012-13 Projected	2013-14 Adopted	Increase (Decrease) over(under) 2012-13 Projected
32	S/A CAPITAL PROJECTS FUND					
	Salaries & Benefits	414,169	175,393	249,864	255,610	2.30%
	Professional/Contractual Svcs	179,707	416,294	100,000	223,000	123.00%
	Materials & Supplies	10,861	149	500	510	2.00%
	Capital Projects	1,279,243	19,617	445	-	-100.00%
	Debt Service	527,891	-	-	-	
	Transfers Out	2,075,307	188,505	198,010	-	-100.00%
	Overhead Cost Allocation	121,767	30,284	1,650,496	-	-100.00%
	S/A CAPITAL PROJECTS FUND Total	4,608,945	830,242	2,199,315	479,120	
33	S/A DEBT SERVICE FUND					
	Professional/Contractual Svcs	2,388,572	1,360,997	40,000	-	-100.00%
	Debt Service	2,093,581	1,256,310	3,838,529	1,751,675	-54.37%
	Transfers Out	4,520,223	1,329,729	-	-	
	Overhead Cost Allocation	146,450	117,189	-	-	
	S/A DEBT SERVICE FUND Total	9,148,826	4,064,225	3,878,529	1,751,675	
37	S/A CRA PROJECTS TRUST					
	Capital Projects	-	163,125	-	241,500	
	S/A CRA PROJECTS TRUST Total	-	163,125	-	241,500	
46	CAPITAL IMPROVEMENTS - STREETS					
	Capital Projects	396,687	210,702	216,600	283,000	30.66%
	CAPITAL IMPROVEMENTS - STREETS Total	396,687	210,702	216,600	283,000	
47	CAP.PRJ. BARTON/COLTON BRIDGE					
	Professional/Contractual Svcs	26,583	3,718	-	-	
	CAP.PRJ. BARTON/COLTON BRIDGE Total	26,583	3,718	-	-	
48	CAPITAL PROJECTS FUND					
	Capital Projects	-	707,977	669,843	390,000	-41.78%
	CAPITAL PROJECTS FUND Total	-	707,977	669,843	390,000	
50	CAPITAL PROJECT BOND PROCEEDS					
	Capital Projects	-	188,505	198,010	-	-100.00%
	CAPITAL PROJECT BOND PROCEEDS Total	-	188,505	198,010	-	
52	HOUSING AUTHORITY					
	Salaries & Benefits	163,616	82,519	-	-	
	Professional/Contractual Svcs	27,183	3,806	234,092	-	-100.00%
	Materials & Supplies	1,526	1,525	-	-	
	Utilities	1,029	-	-	-	
	Capital Projects	132,180	147	100	-	-100.00%
	Transfers Out	919,301	300,000	-	-	
	Overhead Cost Allocation	(887)	9,039	-	-	
	HOUSING AUTHORITY Total	1,243,948	397,036	234,192	-	
	Grand Total	\$ 22,731,836	\$ 13,290,240	\$ 15,477,607	\$ 13,051,507	-15.67%

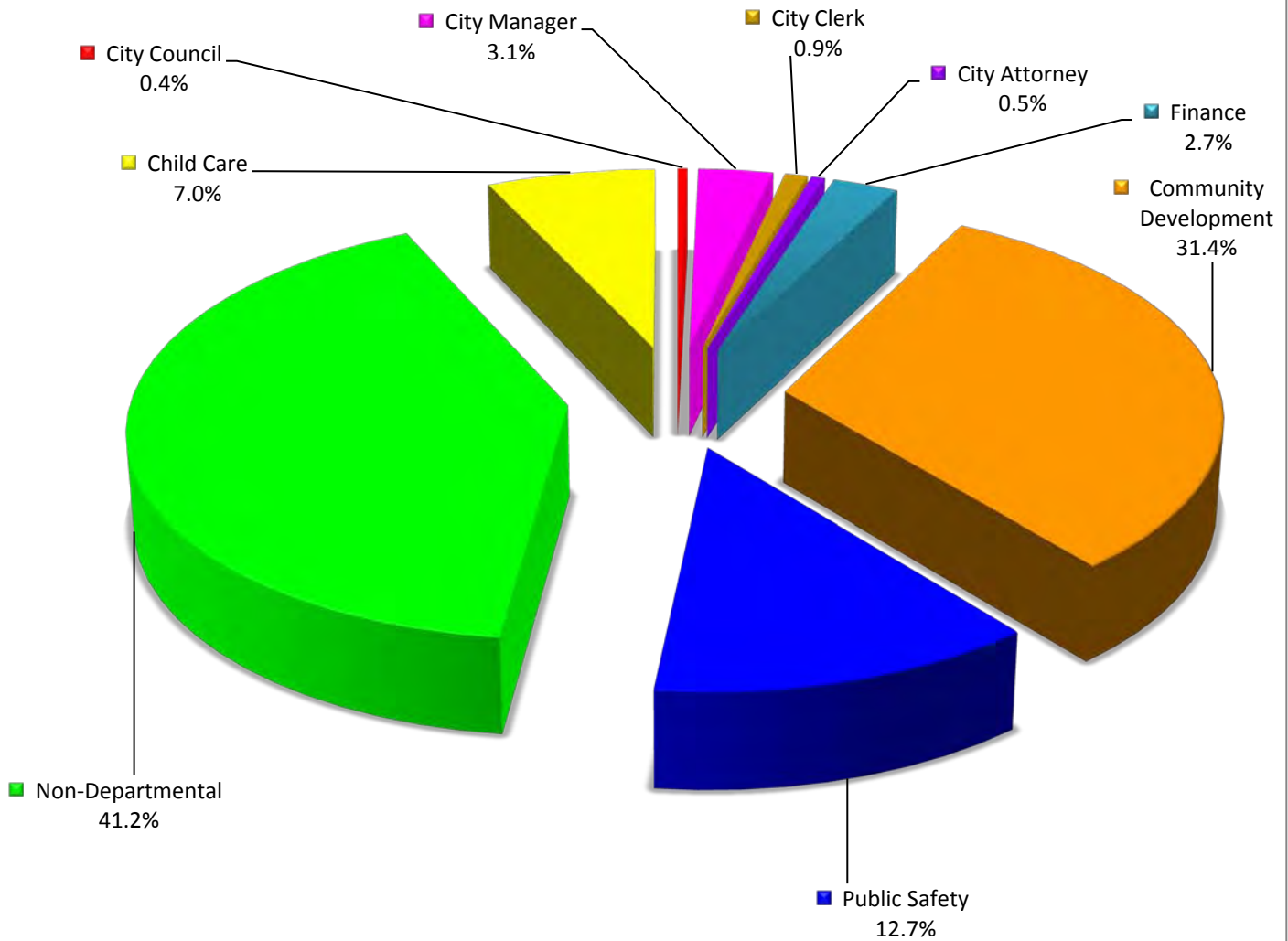
City of Grand Terrace 2013-14 Adopted Expenditures by Category (\$13,051,507)



CITYWIDE EXPENDITURES *by category*

Salaries & Benefits	\$ 2,159,235
Professional/Contractual Svcs	3,349,239
Materials & Supplies	244,268
Equipment	116,310
Utilities	235,663
Insurance	106,010
Fixed Charges	17,600
Capital Projects	2,190,000
Debt Service	2,006,525
Transfers Out	<u>2,626,656</u>
TOTAL EXPENDITURES	<u>\$ 13,051,507</u>

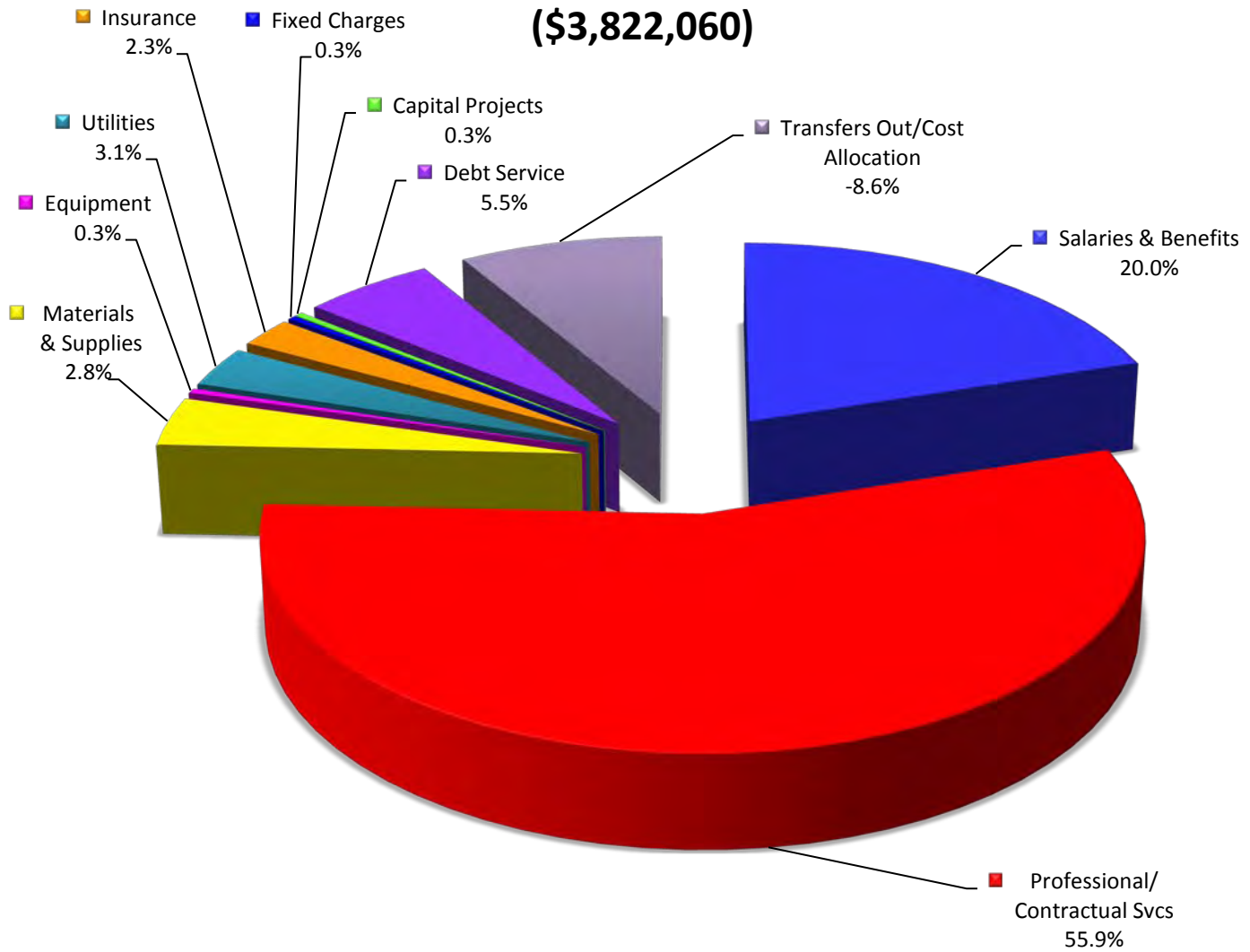
City of Grand Terrace 2013-14 Adopted Expenditures by Department (\$13,051,507)



CITYWIDE EXPENDITURES *by department*

City Council	\$ 54,025
City Manager	404,450
City Clerk	122,190
City Attorney	70,910
Finance	355,550
Community Development	4,102,371
Public Safety	1,655,690
Non-Departmental	5,370,781
Child Care	915,540
TOTAL EXPENDITURES	<u>\$ 13,051,507</u>

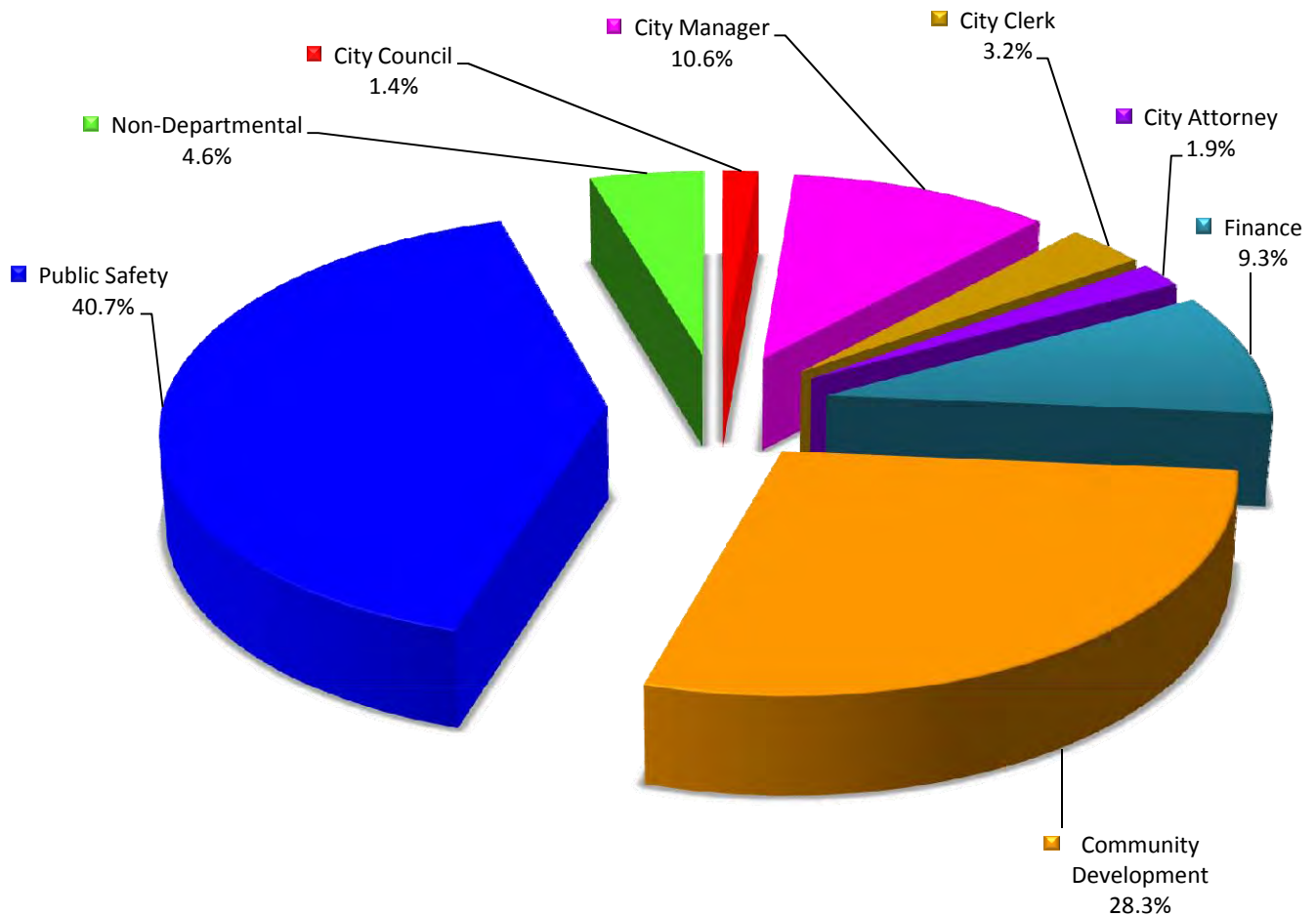
City of Grand Terrace 2013-14 General Fund Adopted Expenditures by Category (\$3,822,060)



GENERAL FUND EXPENDITURES by category

Salaries & Benefits	\$ 923,605
Professional/Contractual Svcs	2,569,037
Materials & Supplies	175,310
Equipment	15,610
Utilities	145,118
Insurance	106,010
Fixed Charges	12,800
Capital Projects	15,300
Debt Service	254,850
Transfers Out/Cost Allocation	<u>(395,580)</u>
TOTAL EXPENDITURES	<u>\$ 3,822,060</u>

City of Grand Terrace 2013-14 General Fund Adopted Expenditures by Department (\$3,822,060)



GENERAL FUND EXPENDITURES *by Department*

City Council	\$ 54,025
City Manager	404,450
City Clerk	122,190
City Attorney	70,910
Finance	355,550
Community Development	1,081,995
Public Safety	1,556,190
Non-Departmental	<u>176,750</u>
TOTAL EXPENDITURES	<u>\$ 3,822,060</u>

City of Grand Terrace
FY 2013-14 Adopted Revenue & Expense Summary by Fund

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUE FUNDS</u>	<u>CAPITAL PROJECT FUNDS</u>	<u>ENTERPRISE FUND</u>
Revenues				
Property Tax	\$ 1,348,944	\$ 6,415	\$ -	\$ -
Sales Tax	1,039,703	102,510	-	-
Gas Tax	-	327,670	-	-
Licenses, Permits & Fees	779,400	-	-	-
Intergovernmental/Grants	25,500	159,650	390,000	-
Charges for Services	42,700	1,113,360	-	1,533,060
Fines & Forfeitures	37,500	55,700	-	-
Use of Money & Property	28,700	4,490	-	7,040
Transfers In	-	91,520	312,000	-
Residual Receipts	-	-	-	-
Miscellaneous	6,600	-	-	-
Total Revenues	<u>3,309,047</u>	<u>1,861,315</u>	<u>702,000</u>	<u>1,540,100</u>
Expenditures				
Salaries & Benefits	923,605	900,250	-	79,770
Professional/Contractual Svcs	2,569,037	324,332	-	232,870
Materials & Supplies	175,310	52,328	-	16,120
Equipment	15,610	700	-	100,000
Utilities	145,118	90,545	-	-
Insurance	106,010	-	-	-
Fixed Charges	12,800	4,800	-	-
Capital Projects	15,300	78,200	673,000	1,182,000
Debt Service	254,850	-	-	-
Transfers Out	91,520	312,000	-	-
Overhead Cost Allocation	(487,100)	317,961	-	160,600
Total Expenditures	<u>3,822,060</u>	<u>2,081,117</u>	<u>673,000</u>	<u>1,771,360</u>
Impact to Fund Balance				
Revenues	3,309,047	1,861,315	702,000	1,540,100
Expenditures	<u>3,822,060</u>	<u>2,081,117</u>	<u>673,000</u>	<u>1,771,360</u>
Net - Increase to or (Use of) Fund Balance	<u>\$ (513,013)</u>	<u>\$ (219,802)</u>	<u>\$ 29,000</u>	<u>\$ (231,260)</u>

City of Grand Terrace
FY 2013-14 Adopted Revenue & Expense Summary by Fund

<u>SUCCESSOR</u> <u>AGENCY</u>	<u>TRUST</u> <u>FUND</u>	<u>TOTAL</u>	
			Revenues
\$ 2,220,000	\$ -	\$ 3,575,359	Property Tax
-	-	1,142,213	Sales Tax
-	-	327,670	Gas Tax
-	-	779,400	Licenses, Permits & Fees
-	-	575,150	Intergovernmental/Grants
-	-	2,689,120	Charges for Services
-	-	93,200	Fines & Forfeitures
10,200	-	50,430	Use of Money & Property
2,231,675	-	2,635,195	Transfers In
-	-	-	Residual Receipts
-	-	6,600	Miscellaneous
<u>4,461,875</u>	<u>-</u>	<u>11,874,337</u>	Total Revenues
			Expenditures
255,610	-	2,159,235	Salaries & Benefits
223,000	-	3,349,239	Professional/Contractual Svcs
510	-	244,268	Materials & Supplies
-	-	116,310	Equipment
-	-	235,663	Utilities
-	-	106,010	Insurance
-	-	17,600	Fixed Charges
241,500	-	2,190,000	Capital Projects
1,751,675	-	2,006,525	Debt Service
2,231,675	-	2,635,195	Transfers Out
-	-	(8,539)	Overhead Cost Allocation
<u>4,703,970</u>	<u>-</u>	<u>13,051,507</u>	Total Expenditures
			Impact to Fund Balance
4,461,875	-	11,874,337	Revenues
4,703,970	-	13,051,507	Expenditures
<u>\$ (242,095)</u>	<u>\$ -</u>	<u>\$ (1,177,170)</u>	Net - Increase to or (Use of) Fund Balance

City of Grand Terrace
FY 2013-14 Adopted Revenue & Expense Detail by Fund and Category

	<u>09</u>	<u>10</u>	<u>11</u>	<u>12</u>
	<u>CHILD CARE CENTER FUND</u>	<u>GENERAL FUND</u>	<u>STREET FUND</u>	<u>STORM DRAIN FUND</u>
Revenues				
Property Tax	\$ -	\$ 1,348,944	\$ -	\$ -
Sales Tax	-	1,039,703	-	-
Gas Tax	-	-	-	-
Licenses, Permits & Fees	-	779,400	-	-
Intergovernmental/Grants	-	25,500	-	-
Charges for Services	1,113,360	42,700	-	-
Fines & Forfeitures	-	37,500	-	-
Use of Money & Property	-	28,700	2,040	360
Transfers In	-	-	-	-
Residual Receipts	-	-	-	-
Miscellaneous	-	6,600	-	-
Total Revenues	<u>1,113,360</u>	<u>3,309,047</u>	<u>2,040</u>	<u>360</u>
Expenditures				
	800,450	918,860		
	2,210	(4,745)		
Salaries & Benefits	798,240	923,605	-	-
Professional/Contractual Svcs	22,700	2,569,037	-	-
Materials & Supplies	51,800	175,310	-	-
Equipment	700	15,610	-	-
Utilities	22,100	145,118	-	-
Insurance	-	106,010	-	-
Fixed Charges	4,800	12,800	-	-
Capital Projects	15,200	15,300	-	-
Debt Service	-	254,850	-	-
Transfers Out	-	91,520	283,000	-
Overhead Cost Allocation	198,867	(487,100)	49,284	-
Total Expenditures	<u>1,114,407</u>	<u>3,822,060</u>	<u>332,284</u>	<u>-</u>
Impact to Fund Balance				
Revenues	1,113,360	3,309,047	2,040	360
Expenditures	1,114,407	3,822,060	332,284	-
Net - Increase to or (Use of) Fund Balance	<u>\$ (1,047)</u>	<u>\$ (513,013)</u>	<u>\$ (330,244)</u>	<u>\$ 360</u>

City of Grand Terrace
FY 2013-14 Adopted Revenue & Expense Detail by Fund and Category

<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>	
<u>PARK FUND</u>	<u>SLESF (AB3229 COPS)</u>	<u>AIR QUALITY IMPROVEMENT FUND</u>	<u>GAS TAX FUND</u>	
				Revenues
\$ -	\$ -	\$ -	\$ -	Property Tax
-	-	-	-	Sales Tax
-	-	-	327,670	Gas Tax
-	-	-	-	Licenses, Permits & Fees
-	100,000	14,000	-	Intergovernmental/Grants
-	-	-	-	Charges for Services
-	-	-	-	Fines & Forfeitures
1,120	-	260	-	Use of Money & Property
-	-	-	91,520	Transfers In
-	-	-	-	Residual Receipts
-	-	-	-	Miscellaneous
<u>1,120</u>	<u>100,000</u>	<u>14,260</u>	<u>419,190</u>	Total Revenues
			96,710	
			(5,300)	Expenditures
-	-	-	102,010	Salaries & Benefits
-	99,500	-	106,782	Professional/Contractual Svcs
-	-	-	528	Materials & Supplies
-	-	-	-	Equipment
-	-	-	64,395	Utilities
-	-	-	-	Insurance
-	-	-	-	Fixed Charges
15,000	-	-	-	Capital Projects
-	-	-	-	Debt Service
-	-	-	29,000	Transfers Out
2,385	500	-	44,015	Overhead Cost Allocation
<u>17,385</u>	<u>100,000</u>	<u>-</u>	<u>346,731</u>	Total Expenditures
				Impact to Fund Balance
1,120	100,000	14,260	419,190	Revenues
17,385	100,000	-	346,731	Expenditures
<u>\$ (16,265)</u>	<u>\$ -</u>	<u>\$ 14,260</u>	<u>\$ 72,459</u>	Net - Increase to or (Use of) Fund Balance

City of Grand Terrace
FY 2013-14 Adopted Revenue & Expense Detail by Fund and Category

	<u>17</u>	<u>19</u>	<u>20</u>	<u>21</u>
	<u>TRAFFIC SAFETY FUND</u>	<u>FACILITIES FUND</u>	<u>MEASURE "I" FUND</u>	<u>WASTE WATER DISPOSAL FUND</u>
Revenues				
Property Tax	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	102,510	-
Gas Tax	-	-	-	-
Licenses, Permits & Fees	-	-	-	-
Intergovernmental/Grants	-	-	-	-
Charges for Services	-	-	-	1,533,060
Fines & Forfeitures	55,700	-	-	-
Use of Money & Property	-	200	510	7,040
Transfers In	-	-	-	-
Residual Receipts	-	-	-	-
Miscellaneous	-	-	-	-
Total Revenues	<u>55,700</u>	<u>200</u>	<u>103,020</u>	<u>1,540,100</u>
79,560				
(210)				
Expenditures				
Salaries & Benefits	-	-	-	79,770
Professional/Contractual Svcs	50,000	-	-	232,870
Materials & Supplies	-	-	-	16,120
Equipment	-	-	-	100,000
Utilities	-	-	-	-
Insurance	-	-	-	-
Fixed Charges	-	-	-	-
Capital Projects	-	-	48,000	1,182,000
Debt Service	-	-	-	-
Transfers Out	-	-	-	-
Overhead Cost Allocation	4,640	-	15,605	160,600
Total Expenditures	<u>54,640</u>	<u>-</u>	<u>63,605</u>	<u>1,771,360</u>
Impact to Fund Balance				
Revenues	55,700	200	103,020	1,540,100
Expenditures	<u>54,640</u>	<u>-</u>	<u>63,605</u>	<u>1,771,360</u>
Net - Increase to or (Use of) Fund Balance	<u>\$ 1,060</u>	<u>\$ 200</u>	<u>\$ 39,415</u>	<u>\$ (231,260)</u>

City of Grand Terrace
FY 2013-14 Adopted Revenue & Expense Detail by Fund and Category

<u>22</u>	<u>26</u>	<u>31</u>	<u>32</u>	
<u>CDBG</u>	<u>LNDSGP & LGTG</u>	<u>S/A RDA</u>	<u>S/A CAPITAL</u>	
	<u>ASSESSMENT</u>	<u>OBLIGATION</u>	<u>PROJECTS</u>	
	<u>DIST</u>	<u>RETIREMENT</u>	<u>FUND</u>	
		<u>FUND</u>		
				Revenues
\$ -	\$ 6,415	\$ 2,220,000	\$ -	Property Tax
-	-	-	-	Sales Tax
-	-	-	-	Gas Tax
-	-	-	-	Licenses, Permits & Fees
40,000	5,650	-	-	Intergovernmental/Grants
-	-	-	-	Charges for Services
-	-	-	-	Fines & Forfeitures
-	-	10,200	-	Use of Money & Property
-	-	-	480,000	Transfers In
-	-	-	-	Residual Receipts
-	-	-	-	Miscellaneous
<u>40,000</u>	<u>12,065</u>	<u>2,230,200</u>	<u>480,000</u>	Total Revenues
			255,610	
			-	Expenditures
-	-	-	255,610	Salaries & Benefits
40,000	5,350	-	223,000	Professional/Contractual Svcs
-	-	-	510	Materials & Supplies
-	-	-	-	Equipment
-	4,050	-	-	Utilities
-	-	-	-	Insurance
-	-	-	-	Fixed Charges
-	-	-	-	Capital Projects
-	-	-	-	Debt Service
-	-	2,231,675	-	Transfers Out
-	2,665	-	-	Overhead Cost Allocation
<u>40,000</u>	<u>12,065</u>	<u>2,231,675</u>	<u>479,120</u>	Total Expenditures
				Impact to Fund Balance
40,000	12,065	2,230,200	480,000	Revenues
<u>40,000</u>	<u>12,065</u>	<u>2,231,675</u>	<u>479,120</u>	Expenditures
<u>\$ -</u>	<u>\$ -</u>	<u>\$ (1,475)</u>	<u>\$ 880</u>	Net - Increase to or (Use of) Fund Balance

City of Grand Terrace
FY 2013-14 Adopted Revenue & Expense Detail by Fund and Category

	<u>33</u>	<u>37</u>	<u>46</u>	<u>48</u>
	<u>S/A DEBT</u> <u>SERVICE FUND</u>	<u>S/A CRA</u> <u>PROJECTS</u> <u>TRUST</u>	<u>CAPITAL</u> <u>IMPROVEMENTS</u> <u>- STREETS</u>	<u>CAPITAL</u> <u>PROJECTS</u> <u>FUND</u>
Revenues				
Property Tax	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Gas Tax	-	-	-	-
Licenses, Permits & Fees	-	-	-	-
Intergovernmental/Grants	-	-	-	390,000
Charges for Services	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	-	-	-	-
Transfers In	1,751,675	-	312,000	-
Residual Receipts	-	-	-	-
Miscellaneous	-	-	-	-
Total Revenues	<u>1,751,675</u>	<u>-</u>	<u>312,000</u>	<u>390,000</u>
Expenditures				
Salaries & Benefits	-	-	-	-
Professional/Contractual Svcs	-	-	-	-
Materials & Supplies	-	-	-	-
Equipment	-	-	-	-
Utilities	-	-	-	-
Insurance	-	-	-	-
Fixed Charges	-	-	-	-
Capital Projects	-	241,500	283,000	390,000
Debt Service	1,751,675	-	-	-
Transfers Out	-	-	-	-
Overhead Cost Allocation	-	-	-	-
Total Expenditures	<u>1,751,675</u>	<u>241,500</u>	<u>283,000</u>	<u>390,000</u>
Impact to Fund Balance				
Revenues	1,751,675	-	312,000	390,000
Expenditures	<u>1,751,675</u>	<u>241,500</u>	<u>283,000</u>	<u>390,000</u>
Net - Increase to or (Use of) Fund Balance	<u>\$ -</u>	<u>\$ (241,500)</u>	<u>\$ 29,000</u>	<u>\$ -</u>

City of Grand Terrace
FY 2013-14 Adopted Revenue & Expense Detail by Fund and Category

52

	<u>HOUSING</u>	<u>TOTAL</u>	
<u>AUTHORITY</u>			
			Revenues
\$ -	\$	3,575,359	Property Tax
-		1,142,213	Sales Tax
-		327,670	Gas Tax
-		779,400	Licenses, Permits & Fees
-		575,150	Intergovernmental/Grants
-		2,689,120	Charges for Services
-		93,200	Fines & Forfeitures
-		50,430	Use of Money & Property
-		2,635,195	Transfers In
-		-	Residual Receipts
-		6,600	Miscellaneous
<u>-</u>		<u>11,874,337</u>	Total Revenues
			Expenditures
-		2,159,235	Salaries & Benefits
-		3,349,239	Professional/Contractual Svcs
-		244,268	Materials & Supplies
-		116,310	Equipment
-		235,663	Utilities
-		106,010	Insurance
-		17,600	Fixed Charges
-		2,190,000	Capital Projects
-		2,006,525	Debt Service
-		2,635,195	Transfers Out
-		(8,539)	Overhead Cost Allocation
<u>-</u>		<u>13,051,507</u>	Total Expenditures
			Impact to Fund Balance
-		11,874,337	Revenues
-		13,051,507	Expenditures
<u>\$ -</u>	<u>\$</u>	<u>(1,177,170)</u>	Net - Increase to or (Use of) Fund Balance

**CITY OF GRAND TERRACE
FY2013-14 ADOPTED TRANSFERS SCHEDULE**

TRANSFERS IN

<u>FUND</u>	<u>ACCT. NO.</u>	<u>AMOUNT</u>
16 GAS TAX FUND	16-800-10	91,520
46 CAPITAL IMPROVEMENTS - STREETS	46-300-15	283,000
46 CAPITAL IMPROVEMENTS - STREETS	46-300-16	29,000
32 S/A CAPITAL PROJECTS FUND	32-800-00	480,000
33 S/A DEBT SERVICE FUND	33-800-00	<u>1,751,675</u>
TOTAL TRANSFERS IN		<u>2,635,195</u>

TRANSFERS OUT

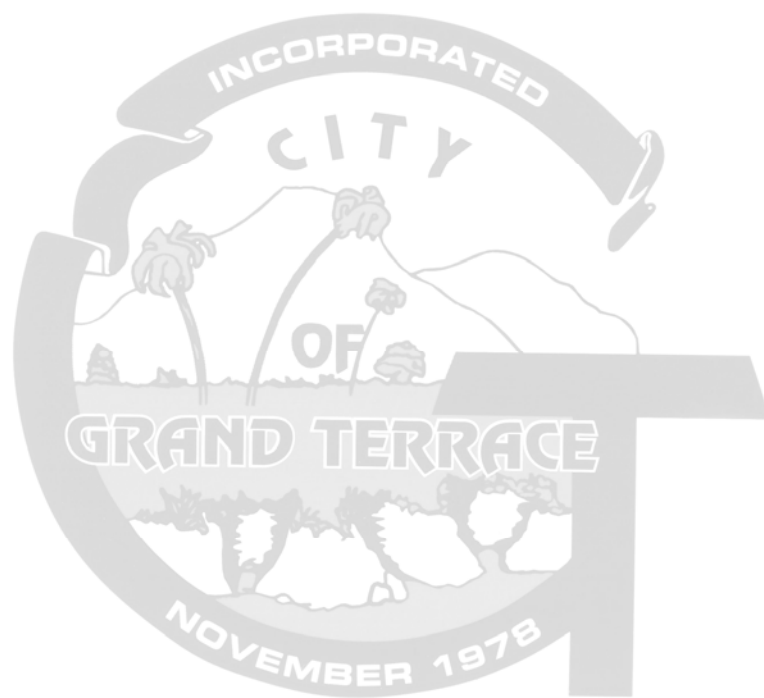
<u>FUND</u>	<u>ACCT. NO.</u>	<u>AMOUNT</u>
10 GENERAL FUND	10-190-999	91,520
11 STREET FUND	11-999-999	283,000
16 GAS TAX FUND	16-900-999	29,000
31 S/A RDA OBLIGATION RETIREMENT FUND	31-999-999	480,000
31 S/A RDA OBLIGATION RETIREMENT FUND	31-999-999	<u>1,751,675</u>
TOTAL TRANSFERS OUT		<u>2,635,195</u>

City of Grand Terrace
FY 2013-14 Authorized Summary of Positions

Elected and Appointed Officials	<u>Position</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	Increase (Decrease) over(under) 2012-13 Projected
		<u>Actuals</u>	<u>Actuals</u>	<u>Projected</u>	<u>Adopted</u>	
	1 Councilmembers	5.0	5.0	5.0	5.0	0.00%
	2 Planning Commissioners	5.0	5.0	5.0	5.0	0.00%
	Total	10.0	10.0	10.0	10.0	0.00%

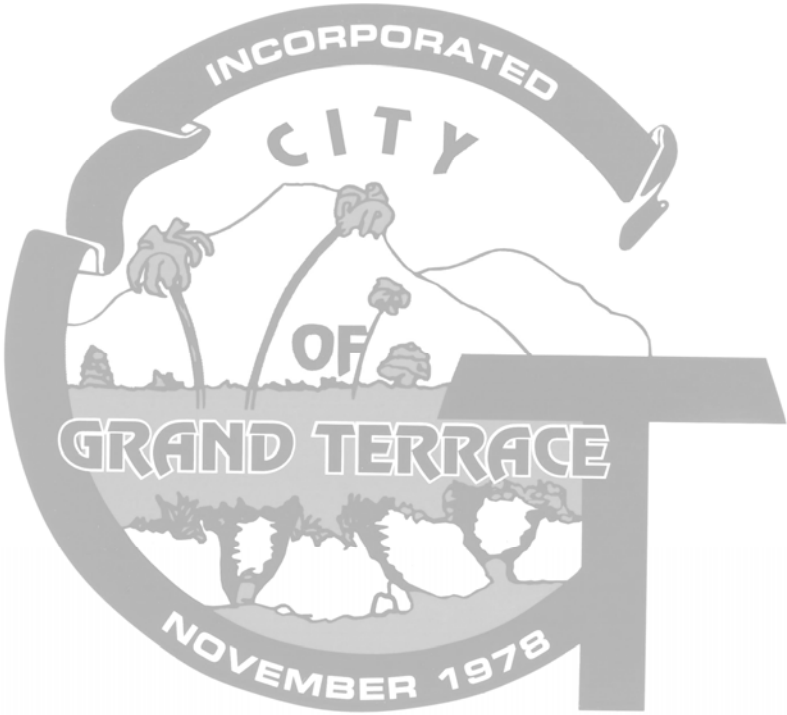
City Hall	<u>Position</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	Increase (Decrease) over(under) 2012-13 Projected
		<u>Actuals</u>	<u>Actuals</u>	<u>Projected</u>	<u>Proposed</u>	
	1 Accounting Technician	1.0	1.0	1.0	1.0	0.00%
	2 Assistant to the City Manager	1.0	1.0	-	-	
	3 Building & Safety Technician II	1.0	1.0	1.0	1.0	0.00%
	4 Building & Safety/PW Director	1.0	1.0	-	-	
	5 City Clerk	1.0	1.0	1.0	1.0	0.00%
	6 City Manager	1.0	1.0	1.0	1.0	0.00%
	7 Code Enforcement Officer (Rental)	0.5	-	-	-	
	8 Community Development Director	-	-	1.0	1.0	0.00%
	9 Community & Econ. Dev. Director	1.0	1.0	-	-	
	10 Crossing Guards-PT & Sub	0.5	-	-	-	
	11 Deputy City Clerk	1.0	-	-	-	
	12 Deputy Community Dev Director	-	-	1.0	1.0	0.00%
	13 Finance Director	1.0	1.0	-	-	
	14 Human Resources Technician	-	0.5	0.5	0.5	0.00%
	15 Maintenance Crew Leader	1.0	1.0	1.0	1.0	0.00%
	16 Maintenance Worker 2	2.0	1.0	1.0	1.0	0.00%
	17 Maintenance Worker 3	1.0	-	-	-	
	18 Management Analyst	2.0	1.0	1.0	1.0	0.00%
	19 MIS Specialist	1.0	1.0	1.0	1.0	0.00%
	20 Parks & Field Assistant	0.5	-	-	-	
	21 Secretary	2.5	1.0	1.0	1.0	0.00%
	22 Senior Accounting Technician	1.0	1.0	-	-	
	23 Senior Center Coordinator	0.5	-	-	-	
	24 Senior Planner	1.0	1.0	-	-	
	25 Sr. Code Enforcement Officer	1.0	1.0	1.0	1.0	0.00%
	Total	23.5	16.5	12.5	12.5	0.00%

Child Care Services	<u>Position</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	Increase (Decrease) over(under) 2012-13 Projected
		<u>Actuals</u>	<u>Actuals</u>	<u>Projected</u>	<u>Proposed</u>	
	1 Child Care Director	1.0	1.0	1.0	1.0	0.00%
	2 Assistant Child Care Director	2.0	2.0	2.0	2.0	0.00%
	3 Lead Teacher	2.0	2.0	2.0	2.0	0.00%
	4 Teacher	15.0	15.0	15.0	15.0	0.00%
	5 Teaching Assistant	3.0	3.0	3.0	3.0	0.00%
	6 Substitute Teacher (P/T)	2.0	2.0	2.0	2.0	0.00%
	Total	25.0	25.0	25.0	25.0	0.00%



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General Fund



City of Grand Terrace
FY 2013-14 Adopted General Fund Revenue and Expenditure Report
by Department and Program

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	Increase (Decrease) over(under) 2012-13 Projected
	<u>Actuals</u>	<u>Actuals</u>	<u>Projected</u>	<u>Adopted</u>	
Revenues					
Property Tax	\$ 1,389,541	\$ 1,382,935	\$ 1,252,738	\$ 1,348,944	7.68%
Sales Tax	932,246	969,958	1,003,300	1,039,703	3.63%
Licenses, Permits & Fees	813,860	819,613	793,300	779,400	-1.75%
Intergovernmental/Grants	66,699	77,814	25,000	25,500	2.00%
Charges for Services	94,486	53,447	40,000	42,700	6.75%
Fines & Forfeitures	14,925	20,356	36,700	37,500	2.18%
Use of Money & Property	213,555	399,315	48,130	28,700	-40.37%
Transfers In	819,235	-	-	-	
Residual Receipts	300,000	300,000	-	-	
Miscellaneous	106,311	7,847	6,500	6,600	1.54%
Total Revenues	<u>4,750,858</u>	<u>4,031,285</u>	<u>3,205,668</u>	<u>3,309,047</u>	3.22%
Expenditures by Department/Program					
City Council	49,977	52,987	53,000	54,025	1.93%
City Manager	223,199	283,470	242,928	260,650	7.30%
City Clerk	190,400	133,467	86,627	120,960	39.63%
Finance	252,644	283,631	331,400	355,550	7.29%
City Attorney	63,739	52,203	66,900	70,910	5.99%
Building & Safety	128,884	123,656	132,177	129,370	-2.12%
Public Works	183,465	187,980	146,227	175,770	20.20%
Community Events	32,832	436	-	-	
Rental Inspection Program	61,946	-	86,343	103,420	19.78%
Enforcement Program	135,930	141,531	142,465	160,214	12.46%
General Government (Non-Dept)	406,056	368,498	506,144	663,850	31.16%
Facilities Maintenance	72,602	110,770	101,800	124,389	22.19%
Community & Economic Dev	188,518	231,399	197,263	126,344	-35.95%
Management Information Systems	64,019	60,349	88,780	103,060	16.08%
Law Enforcement	2,002,574	1,762,956	1,751,317	1,556,190	-11.14%
Parks Maintenance	117,036	111,186	118,005	149,078	26.33%
National Pollution Discharge & Elimination System (NPDES)	82,032	75,558	86,390	95,150	10.14%
Storm Drain Maintenance	16,000	(13,078)	-	16,000	
Planning Commission	2,331	2,363	2,260	2,260	0.00%
Historical & Cultural Committee	1,137	685	1,150	1,230	6.96%
Senior Citizens Program	27,569	26,817	28,800	29,940	3.96%
Emergency Operations Program	8,658	7,860	9,600	10,800	12.50%
Capital Projects	-	-	-	-	
Overhead Cost Allocation	(625,365)	(727,325)	(487,100)	(487,100)	0.00%
Total Expenditures	<u>3,686,183</u>	<u>3,277,399</u>	<u>3,692,476</u>	<u>3,822,060</u>	3.51%
Revenues	4,750,858	4,031,285	3,205,668	3,309,047	3.22%
Expenditures by Department/Program	<u>3,686,183</u>	<u>3,277,399</u>	<u>3,692,476</u>	<u>3,822,060</u>	3.51%
Net (Revenues less Expenditures)	<u>\$ 1,064,675</u>	<u>\$ 753,886</u>	<u>\$ (486,808)</u>	<u>\$ (513,013)</u>	

City of Grand Terrace
FY 2013-14 Adopted General Fund Expenditure Program Summary by Department
by Department and Program

<u>Department and Program</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	Increase (Decrease) over(under) 2012-13 Projected
	<u>Actuals</u>	<u>Actuals</u>	<u>Projected</u>	<u>Adopted</u>	
COUNCIL					
City Council	\$ 49,977	\$ 52,987	\$ 53,000	\$ 54,025	1.93%
Total COUNCIL	<u>49,977</u>	<u>52,987</u>	<u>53,000</u>	<u>54,025</u>	1.93%
CITY MANAGER					
City Manager	223,199	283,470	242,928	260,650	7.30%
Management Information Systems	64,019	60,349	88,780	103,060	16.08%
Senior Citizens Program	27,569	26,817	28,800	29,940	3.96%
Emergency Operations Program	8,658	7,860	9,600	10,800	12.50%
Total CITY MANAGER	<u>323,445</u>	<u>378,496</u>	<u>370,108</u>	<u>404,450</u>	9.28%
CITY CLERK					
City Clerk	190,400	133,467	86,627	120,960	39.63%
Historical & Cultural Committee	1,137	685	1,150	1,230	6.96%
Total CITY CLERK	<u>191,537</u>	<u>134,152</u>	<u>87,777</u>	<u>122,190</u>	39.21%
CITY ATTORNEY					
City Attorney	63,739	52,203	66,900	70,910	5.99%
Total CITY ATTORNEY	<u>63,739</u>	<u>52,203</u>	<u>66,900</u>	<u>70,910</u>	5.99%
COMMUNITY DEVELOPMENT					
Building & Safety	128,884	123,656	132,177	129,370	-2.12%
Public Works	183,465	187,980	146,227	175,770	20.20%
Community Events	32,832	436	-	-	
Rental Inspection Program	61,946	-	86,343	103,420	19.78%
Enforcement Program	135,930	141,531	142,465	160,214	12.46%
Facilities Maintenance	72,602	110,770	101,800	124,389	22.19%
Community & Economic Dev	188,518	231,399	197,263	126,344	-35.95%
Parks Maintenance	117,036	111,186	118,005	149,078	26.33%
Natl Pollution Dischrg & Elim Sys (NPDES)	82,032	75,558	86,390	95,150	10.14%
Storm Drain Maintenance	16,000	(13,078)	-	16,000	
Planning Commission	2,331	2,363	2,260	2,260	0.00%
Total COMMUNITY DEVELOPMENT	<u>1,021,576</u>	<u>971,801</u>	<u>1,012,930</u>	<u>1,081,995</u>	6.82%
FINANCE					
Finance	252,644	283,631	331,400	355,550	7.29%
Total FINANCE	<u>252,644</u>	<u>283,631</u>	<u>331,400</u>	<u>355,550</u>	7.29%
LAW ENFORCEMENT					
Law Enforcement	2,002,574	1,762,956	1,751,317	1,556,190	-11.14%
Total LAW ENFORCEMENT	<u>2,002,574</u>	<u>1,762,956</u>	<u>1,751,317</u>	<u>1,556,190</u>	-11.14%

City of Grand Terrace
FY 2013-14 Adopted General Fund Expenditure Program Summary by Department
by Department and Program

<u>Department and Program</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	Increase (Decrease) over(under) 2012-13 Projected
	<u>Actuals</u>	<u>Actuals</u>	<u>Projected</u>	<u>Adopted</u>	
GENERAL GOVERNMENT					
General Government (Non-Dept)	<u>406,056</u>	<u>368,498</u>	<u>506,144</u>	<u>663,850</u>	31.16%
Total GENERAL GOVERNMENT	<u>406,056</u>	<u>368,498</u>	<u>506,144</u>	<u>663,850</u>	31.16%
OVERHEAD COST ALLOCATION					
Overhead Cost Allocation	<u>(625,365)</u>	<u>(727,325)</u>	<u>(487,100)</u>	<u>(487,100)</u>	0.00%
Total OVERHEAD COST ALLOCATION	<u>(625,365)</u>	<u>(727,325)</u>	<u>(487,100)</u>	<u>(487,100)</u>	0.00%
Total Expenditures	<u>\$ 3,686,183</u>	<u>\$ 3,277,399</u>	<u>\$ 3,692,476</u>	<u>\$ 3,822,060</u>	3.51%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	GENERAL FUND	Fund No.:	10
Dept:	City Council		
Program:	City Council	Program No.:	110

Program Desc: The City Council is a legislative body of five members elected at large by the citizens of Grand Terrace. Each member is elected to a four-year term. The City Council provide policy direction with regards to City services. The City Council also serves as the Board of Directors of the Successor Agency to the Community Redevelopment Agency of City of Grand Terrace.

- Program 1 Provide political leadership for the City;
- Services: 2 Make appointments to various commissions and advisory boards;
3 Represent the City in matters involving governmental affairs and activities;
4 Perform fiduciary duties for the benefit of the citizens of Grand Terrace;
5 Establish priorities and direction for policies regarding City services;
6 Conduct public meetings of City agenda;
7 Serve on the Successor Agency to the Community Redevelopment Agency of the City of Grand Terrace;
8 Adopt and amend municipal codes and ordinances, and pass resolutions;
9 Adopt the City's annual operating and capital budgets.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	Increase (Decrease) over(under) 2012-13 Projected
1 Councilmembers	5.0	5.0	5.0	5.0	0.00%
	-	-	-	-	
Total	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>	0.00%

Expenditure Summary					
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	Increase (Decrease) over(under) 2012-13 Projected
1 Salaries & Benefits	\$ 45,311	\$ 49,277	\$ 48,100	\$ 49,525	2.96%
2 Professional/Contractual Svcs	3,506	2,690	3,600	3,000	-16.67%
3 Materials & Supplies	1,160	1,020	1,300	1,500	15.38%
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ 49,977</u>	<u>\$ 52,987</u>	<u>\$ 53,000</u>	<u>\$ 54,025</u>	1.93%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	GENERAL FUND	Fund No.:	10
Dept:	City Manager		
Program:	City Manager	Program No.:	120

Program Desc: The City Manager's Office, under the direction of the City Council, is responsible for planning, organizing and evaluating City services and providing management direction to all City departments. It also continually evaluates the organizational structure of the City as it relates to requirements for effective, efficient, and economical public service.

- Program 1 Carries out the directives and policies of the City Council
- Services: 2 Reviews and presents the City's annual budget to the City Council for consideration and approval.
- 3 Provide leadership in the development, program planning, and coordination of City operations for the purpose of effectively and efficiently achieving City Council goals and objectives.
- 4 Represents the City at various regional government agencies.
- 5 Ensures that the City Council receives, in a timely manner, information and documentation necessary to make informed decisions regarding problems and issues facing the community.
- 6 Negotiates, administers and implements contracts for the provision of municipal services.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> Actuals	<u>2011-12</u> Actuals	<u>2012-13</u> Projected	<u>2013-14</u> Adopted	
1 City Manager	1.0	1.0	1.0	1.0	0.00%
2 Human Resources Technician (P/T)	-	0.5	0.5	0.5	0.00%
3 Assistant to the City Manager	1.0	1.0	-	-	
4 Secretary	1.0	-	-	-	
Total	<u>3.0</u>	<u>2.5</u>	<u>1.5</u>	<u>1.5</u>	0.00%

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> Actuals	<u>2011-12</u> Actuals	<u>2012-13</u> Projected	<u>2013-14</u> Adopted	
1 Salaries & Benefits	\$ 220,005	\$ 281,210	\$ 239,728	\$ 207,090	-13.61%
2 Professional/Contractual Svcs	644	569	1,300	620	-52.31%
3 Materials & Supplies	2,550	1,691	1,900	52,940	2686.32%
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ 223,199</u>	<u>\$ 283,470</u>	<u>\$ 242,928</u>	<u>\$ 260,650</u>	7.30%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund: GENERAL FUND Fund No.: 10
 Dept: City Manager
 Program: **Management Information Systems** Program No.: 380

Program Desc: Provides computer hardware and software support, network coordination and GIS (Geographic Information Systems) support.

- Program 1 Maintains, updates and supports networks and computers;
 Services: 2 Maintains, updates and supports GIS;
 3 Supports desktop software;
 4 Maintains network security.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	Increase (Decrease) over(under) 2012-13 Projected
1 MIS Specialist	1.0	1.0	1.0	1.0	0.00%
	-	-	-	-	
Total	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	0.00%

Expenditure Summary					
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	Increase (Decrease) over(under) 2012-13 Projected
1 Salaries & Benefits	\$ 52,479	\$ 53,535	\$ 68,580	\$ 75,970	10.78%
2 Professional/Contractual Svcs	10,993	6,738	19,000	23,590	24.16%
3 Materials & Supplies	-	76	900	1,000	11.11%
4 Equipment	147	-	300	2,500	733.33%
5 Utilities	400	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ 64,019</u>	<u>\$ 60,349</u>	<u>\$ 88,780</u>	<u>\$ 103,060</u>	16.08%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	GENERAL FUND	Fund No.:	10
Dept:	City Manager		
Program:	Senior Citizens Program	Program No.:	805

Program Desc: The City provides facility and maintenance costs to support activities for the social interaction and health of the local senior citizen population. These programs are run by dedicated volunteers.

- Program Services:
- 1 A hot lunch is served each week day to 25-40 individuals by Family Services Association;
 - 2 Conduct a monthly general meeting and a monthly planning meeting;
 - 3 Provide information and referral services to the senior citizen population;
 - 4 Provide recreation and meeting areas for various activities such as crafts, bridge, pinochle, bingo, crime prevention and citizens patrol board and general meetings;

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Sr. Center Coordinator	0.5	-	-	-	
2 Volunteers					
	-	-	-	-	
Total	<u>0.5</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ 1,644	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	1,837	1,704	1,900	2,500	31.58%
3 Materials & Supplies	693	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	23,395	25,113	26,900	27,440	2.01%
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ 27,569</u>	<u>\$ 26,817</u>	<u>\$ 28,800</u>	<u>\$ 29,940</u>	3.96%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	GENERAL FUND	Fund No.:	10
Dept:	City Manager		
Program:	Emergency Operations Program	Program No.:	808

Program Desc: Provides trained and prepared volunteers to assist the City in responding to emergency situations.

- Program 1 Assist City staff with the City's Emergency Operations Plan and Communications System;
 Services: 2 Promote an informed public response to emergency situations;
 3 Coordinate activities with the CERT (Citizens Emergency Response Team) Program;
 4 Educate residents on how to protect families and property during an emergency situation.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Volunteers	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	1,199	3,826	4,600	3,200	-30.43%
3 Materials & Supplies	3,845	550	1,800	3,900	116.67%
4 Equipment	2,610	2,303	2,000	2,500	25.00%
5 Utilities	1,004	1,181	1,200	1,200	0.00%
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ 8,658</u>	<u>\$ 7,860</u>	<u>\$ 9,600</u>	<u>\$ 10,800</u>	12.50%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund: GENERAL FUND Fund No.: 10
 Dept: City Clerk
 Program: **City Clerk** Program No.: 125

Program Desc: The City Clerk's Office provides the administrative and records management services legally required by California Government Codes and Grand Terrace Municipal Codes. It also protects and preserves official City records and oversees the City's records management program.

- Program 1 Custodian of City records, contracts and agreements.
 Services: 2 Maintains and updates Municipal code books.
 3 Prepares, distributes, and posts agenda-related materials and minutes on a timely basis.
 4 Ensures that City residents have the opportunity to elect legally qualified representatives and express their views on City measures by providing for the efficient and legal conduct of regular and special municipal elections.
 5 Provide continuous updates to the City Council agendas and reports, public hearing notices, election information and campaign forms, campaign disclosure statements, the Municipal Code, and the calendar of City meetings and events.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> Actuals	<u>2011-12</u> Actuals	<u>2012-13</u> Projected	<u>2013-14</u> Adopted	
1 City Clerk	1.0	1.0	1.0	1.0	0.00%
2 Deputy City Clerk	1.0	-	-	-	
	-	-	-	-	
Total	<u>2.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	0.00%

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> Actuals	<u>2011-12</u> Actuals	<u>2012-13</u> Projected	<u>2013-14</u> Proposed	
1 Salaries & Benefits	\$ 153,598	\$ 111,173	\$ 64,527	Adopted	#VALUE!
2 Professional/Contractual Svcs	34,309	20,648	20,400	52,120	155.49%
3 Materials & Supplies	1,994	1,646	1,700	2,140	25.88%
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	499	-	-	510	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ 190,400</u>	<u>\$ 133,467</u>	<u>\$ 86,627</u>	<u>\$ 54,770</u>	-36.77%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund: GENERAL FUND Fund No.: 10
 Dept: City Clerk
 Program: **Historical & Cultural Committee** Program No.: 804

Program Desc: The Historical and Cultural Activities Committee preserves the history of Grand Terrace and facilitates cultural activities for the benefit of all citizens in the City.

- Program 1 Adopt rules and policies which will guide them in carrying out their responsibilities;
 Services: 2 Make continuing efforts to seek out, select, identify and suitably preserve the historical records of Grand Terrace;
 3 Enhance all forms of cultural activities and expression in the City and to actively promote them;
 4 Make reports and recommendations to the City Council as an advisory committee and keep minutes of committee proceedings;
 5 Conduct an Annual Art Show, County Fair and City Birthday Party;
 6 Search for articles in the newspapers regarding the City of Grand Terrace.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Volunteers	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	-	-	-	-	
3 Materials & Supplies	1,137	685	1,150	1,230	6.96%
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ 1,137</u>	<u>\$ 685</u>	<u>\$ 1,150</u>	<u>\$ 1,230</u>	6.96%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	GENERAL FUND	Fund No.:	10
Dept:	City Attorney		
Program:	City Attorney	Program No.:	160

Program Desc: The City Attorney's Office provides a wide range of legal services for City Council, City boards and commissions, and operating departments. This includes the coordinating and monitoring the investigation, settlement, and litigation arising out of personal injury claims; defending minor personal injury suits against the City; and handling minor collection cases on the City's behalf.

- Program Services:
- 1 Provides day-to-day legal advice to City officials and employees.
 - 2 Drafts contracts, opinions, resolutions, and ordinances.
 - 3 Defends the City, its officers, and employees in civil litigation.
 - 4 Prosecutes criminal and civil violations of the City's Municipal Code.
 - 5 Provides staff support to the City's administrative code compliance program.
 - 6 Represents the City in discovery matters initiated by third parties.
 - 7 Negotiates civil settlements, franchises, and agreements on behalf of the City.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
Total	-	-	-	-	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	63,739	52,203	66,900	70,910	5.99%
3 Materials & Supplies	-	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	\$ 63,739	\$ 52,203	\$ 66,900	\$ 70,910	5.99%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	GENERAL FUND	Fund No.:	10
Dept:	Community Development		
Program:	Building & Safety	Program No.:	172

Program Desc: This program ensures that all structures built in the City of Grand Terrace meet all acceptable state-mandated laws and uniform building codes as incorporated into the City's Municipal Code. It also ensures compliance with all zoning, signage and noise ordinances.

- Program 1 Responsible for code enforcement of building and safety violations.
- Services: 2 Responsible for all building inspections and permit issuance.
- 3 Provides plan check services for new and existing residential housing, apartments, lots, splits, tracks and grading plans.
- 4 Provides plan check services for new and existing commercial buildings, site plans, grading plans, tenant improvements and signage.
- 5 Performs all field investigations and construction inspections.
- 6 Provides information on building, electrical, plumbing, mechanical and code information.
- 7 Maintains records and provides information to county, state and federal agencies on building activity.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> Actuals	<u>2011-12</u> Actuals	<u>2012-13</u> Projected	<u>2013-14</u> Adopted	
1 Building & Safety Technician II	1.0	1.0	1.0	1.0	0.00%
2 Building & Safety/PW Director	1.0	1.0	-	-	
	-	-	-	-	
Total	<u>2.0</u>	<u>2.0</u>	<u>1.0</u>	<u>1.0</u>	0.00%

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> Actuals	<u>2011-12</u> Actuals	<u>2012-13</u> Projected	<u>2013-14</u> Adopted	
1 Salaries & Benefits	\$ 86,492	\$ 87,639	\$ 99,177	\$ 87,110	-12.17%
2 Professional/Contractual Svcs	39,729	33,717	31,900	40,440	26.77%
3 Materials & Supplies	1,821	1,180	500	1,100	120.00%
4 Equipment	-	-	-	-	
5 Utilities	842	1,120	600	720	20.00%
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ 128,884</u>	<u>\$ 123,656</u>	<u>\$ 132,177</u>	<u>\$ 129,370</u>	-2.12%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	GENERAL FUND	Fund No.:	10
Dept:	Community Development		
Program:	Public Works	Program No.:	175

Program Desc: The Public Works Division has the responsibility over City infrastructures of sewer, water, gas, telephone, cable, and electric systems that fall within the public right of way.

- Program 1 Coordinates plans and permits with utility companies;
- Services: 2 Review plans and prepare permits and inspection work for tracts, and major commercial developments;
- 3 Review all off-site plans for water, street, sewer and storm drains;
- 4 Maintain all original sewer, water, street improvement, storm drain, tract, parcel maps, record of survey, address maps, street lighting, signal maps including files for all capital improvement projects;
- 5 Prepare plans, specifications and contracts for City infrastructure capital projects;
- 6 Coordinates and monitors maintenance alerts;
- 7 Interviews and selects engineering firms to prepare cost estimates and contracts to take to the City Council.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Community Development Director	-	-	1.0	1.0	0.00%
2 Community & Econ. Dev. Director	1.0	1.0	-	-	
	-	-	-	-	
Total	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	0.00%

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ 104,094	\$ 100,939	\$ 105,327	\$ 94,190	-10.57%
2 Professional/Contractual Svcs	72,571	80,790	36,200	67,560	86.63%
3 Materials & Supplies	1,666	1,702	1,100	4,000	263.64%
4 Equipment	-	-	-	5,000	
5 Utilities	758	1,120	800	2,160	170.00%
6 Insurance	-	-	-	-	
7 Fixed Charges	4,376	3,429	2,800	2,860	2.14%
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ 183,465</u>	<u>\$ 187,980</u>	<u>\$ 146,227</u>	<u>\$ 175,770</u>	20.20%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	GENERAL FUND	Fund No.:	10
Dept:	Community Development		
Program:	Rental Inspection Program	Program No.:	185

Program Desc: The Rental Inspection Program's main purpose is to make sure that single family and multi-family rentals within the City are maintained in a satisfactory manner, which in turn increases property values and improves public safety.

- Program Services:
- 1 Annual inspection of single family rentals for compliance with the municipal code & the Uniform Housing Code.
 - 2 Annual inspection of multi- family rentals for compliance with the municipal code & the Uniform Housing Code.
 - 3 Annual inspection of apartment rentals for compliance with the municipal code & the Uniform Housing Code.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> Actuals	<u>2011-12</u> Actuals	<u>2012-13</u> Projected	<u>2013-14</u> Adopted	
1 Sr. Code Enforcement Officer	1.0	1.0	1.0	1.0	0.00%
2 Code Enforcement Officer	0.5	-	-	-	
3 Secretary	0.5	-	-	-	
	-	-	-	-	
Total	<u>2.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	0.00%

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> Actuals	<u>2011-12</u> Actuals	<u>2012-13</u> Projected	<u>2013-14</u> Adopted	
1 Salaries & Benefits	\$ 57,614	\$ -	\$ 85,643	\$ 102,040	19.15%
2 Professional/Contractual Svcs	3,557	-	672	680	1.19%
3 Materials & Supplies	775	-	28	700	2400.00%
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ 61,946</u>	<u>\$ -</u>	<u>\$ 86,343</u>	<u>\$ 103,420</u>	19.78%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	GENERAL FUND	Fund No.:	10
Dept:	Community Development	Program No.:	187
Program:	Enforcement Program		

Program Desc: To address code violations on public and private properties within the City limits in order to protect the health and safety of the residents in the community.

- Program 1 The City contracts with the City of San Bernardino Police Department for animal control services.
 Services: 2 The City contracts with the City of San Bernardino Fire Department for household hazardous waste services.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	135,930	141,531	142,465	160,214	12.46%
3 Materials & Supplies	-	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ 135,930</u>	<u>\$ 141,531</u>	<u>\$ 142,465</u>	<u>\$ 160,214</u>	12.46%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	GENERAL FUND	Fund No.:	10
Dept:	Community Development	Program No.:	195
Program:	Facilities Maintenance		

Program Desc: Provide management and administration of in-house and contract maintenance repair services for the Civic Center and all other City facilities and parks.

- Program 1 Provide day-to-day maintenance operations of the various City facilities;
 Services: 2 Oversee a preventive maintenance program, including cleaning services and pest control;
 3 Maintain City parks and grounds;
 4 Maintain City-wide trees;
 5 Provide for the maintenance of the Civic Center security system;
 6 Oversee the HVAC service agreement contract;
 7 Provide for custodial, locksmith and security services.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	69,452	81,012	86,200	108,479	25.85%
3 Materials & Supplies	-	-	-	-	
4 Equipment	3,150	29,758	600	610	1.67%
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	15,000	15,300	2.00%
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ 72,602</u>	<u>\$ 110,770</u>	<u>\$ 101,800</u>	<u>\$ 124,389</u>	22.19%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	GENERAL FUND	Fund No.:	10
Dept:	Community Development		
Program:	Community & Economic Dev	Program No.:	370

Program Desc: Provide planning, economic development, zoning, code enforcement, and development services. Advises, administers and implements policies established by the Planning Commission and City Council on matters concerning the orderly growth, and physical and economic development of the City.

- Program 1 Processes development cases and responds to numerous counter and phone inquiries;
 Services: 2 Issues environmental clearances, monitors and evaluates project entitlement conditions for S&A, CUP, etc.;
 3 Responsible for implementation and updating of the City General Plan;
 4 Responsible for implementation and updating of the City Zoning Code and Specific Plans;
 5 Processes zoning and sign code enforcement cases;
 6 Participates in SANBAG's comprehensive transportation plan development;
 7 Participates in Greenhouse Gas Reduction Plan.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> Actuals	<u>2011-12</u> Actuals	<u>2012-13</u> Projected	<u>2013-14</u> Adopted	
1 Deputy Comm. Dev. Director	-	-	1.0	1.0	0.00%
2 Senior Planner	1.0	1.0	-	-	
3 Management Analyst	1.0	-	-	-	
4 Secretary	1.0	1.0	1.0	1.0	0.00%
Total	<u>3.0</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	0.00%

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> Actuals	<u>2011-12</u> Actuals	<u>2012-13</u> Projected	<u>2013-14</u> Adopted	
1 Salaries & Benefits	\$ 181,256	\$ 228,314	\$ 194,763	\$ 123,390	-36.65%
2 Professional/Contractual Svcs	4,895	1,138	1,300	1,734	33.38%
3 Materials & Supplies	2,367	1,947	1,200	1,220	1.67%
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ 188,518</u>	<u>\$ 231,399</u>	<u>\$ 197,263</u>	<u>\$ 126,344</u>	-35.95%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	GENERAL FUND	Fund No.:	10
Dept:	Community Development		
Program:	Parks Maintenance	Program No.:	450

Program Desc: Parks maintenance, under the direction of the Public Works director is implemented through the Parks Maintenance Division. The division maintains Richard Rollins Park, Pico Park, the Grand Terrace Senior Center, Child Care Center, Civic Center/Library Complex and various greenbelt areas.

- Program 1 Daily upkeep of all landscaped parks and parkways at City owned facilities;
 Services: 2 Weekly mowing of over 30 acres of park area and the maintenance of 3 acres of landscaping;
 3 Maintenance of over 300 sprinklers and irrigation controllers;
 4 Maintenance of the Civic Center/Library, Child Care Center, Senior Center and park support facilities;
 5 Repair and installation of ball field lights, park irrigation and ancillary support functions.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Parks & Field Assistant	0.5	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>0.5</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ 69,378	\$ 33,909	\$ 26,705	\$ 27,710	3.76%
2 Professional/Contractual Svcs	13,638	35,327	48,800	72,540	48.65%
3 Materials & Supplies	-	-	-	-	
4 Equipment	1,200	-	-	5,000	
5 Utilities	32,820	41,950	42,500	43,828	3.12%
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ 117,036</u>	<u>\$ 111,186</u>	<u>\$ 118,005</u>	<u>\$ 149,078</u>	26.33%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund: GENERAL FUND Fund No.: 10
 Dept: Community Development
 Program: **National Pollution Discharge & Elimination System (NPDES)** Program No.: 625

Program Desc: Administer the City's National Pollutant Discharge Elimination System (NPDES) Program in order to comply with the water discharge requirements of urban storm water, from areas of San Bernardino County within the Santa Ana Region to waters of the US (general fund portion).

- Program 1 Obtain a permit from the Santa Ana Regional Water Control Board;
 Services: 2 Provide an effective storm water management program and ensure that discharge of storm water into the various drainage channels and washes throughout the City complies with the standards set by the Santa Ana Regional Water Control Board.
 3 To provide public information/education and out reach to businesses and residents;
 4 To enforce a County-wide permit through inspections and education.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Management Analyst	1.0	1.0	1.0	1.0	0.00%
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	1.0	1.0	1.0	1.0	0.00%

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ 61,001	\$ 42,594	\$ 39,890	\$ 47,210	18.35%
2 Professional/Contractual Svcs	492	5,095	9,600	10,200	6.25%
3 Materials & Supplies	20,539	27,869	36,900	37,740	2.28%
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	\$ 82,032	\$ 75,558	\$ 86,390	\$ 95,150	10.14%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	GENERAL FUND	Fund No.:	10
Dept:	Community Development	Program No.:	631
Program:	Storm Drain Maintenance		

Program Desc: Maintains the storm drain system.

Program 1 Clean storm drains per requirements set forth by the County storm water permit;
 Services: 2 Video storm drains for maintenance purposes.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	16,000	(13,078)	-	16,000	
3 Materials & Supplies	-	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ 16,000</u>	<u>\$ (13,078)</u>	<u>\$ -</u>	<u>\$ 16,000</u>	

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	GENERAL FUND	Fund No.:	10
Dept:	Community Development		
Program:	Planning Commission	Program No.:	801

Program Desc: The Planning Commission is an Advisory Body to the City Council as approved by State Government Code, and set in the Municipal Code and general procedures. The Planning Commission also serves as the Architectural Review Board and Board of Appeals on Code Enforcement, Planning , Building and Fire issues.

- Program 1 To adopt rules and policies which will guide the commission in carrying out their responsibilities;
 Services: 2 Issue legally binding decisions and determine conditions of approval on Planning projects within the City;
 3 Develop and maintain a General Plan;
 4 Develop and maintain the City Zoning Code;
 5 Develop such specific plans as maybe necessary or desirable.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Planning Commissioners	5.0	5.0	5.0	5.0	0.00%
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>	0.00%

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ 2,331	\$ 2,363	\$ 2,260	\$ 2,260	0.00%
2 Professional/Contractual Svcs	-	-	-	-	
3 Materials & Supplies	-	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ 2,331</u>	<u>\$ 2,363</u>	<u>\$ 2,260</u>	<u>\$ 2,260</u>	0.00%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	GENERAL FUND	Fund No.:	10
Dept:	Finance	Program No.:	140
Program:	Finance		

Program Desc: The Finance Department is responsible for all financial transactions of City business and provides various support services to other City departments. These services include financial reporting, budget coordination, financial reporting, cash management, payroll, accounts payable, business licensing, cashiering and debt administration.

- Program 1 Coordinate the preparation of the City-wide budget and develop and administer the adopted budget;
 Services: 2 Maintain the City's financial records and coordinate the annual financial City audits;
 3 Responsible for all financial related reporting to management and the City Council;
 4 Issue business licenses to various businesses within the City, as well as to contractors outside the City;
 5 Responsible for daily cash management, including cash receipting and accounts receivable;
 6 Process purchase orders and perform the accounts payable and payroll functions;
 7 Maintain the investment portfolio;
 8 Handle the administration of all City debts.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> Actuals	<u>2011-12</u> Actuals	<u>2012-13</u> Projected	<u>2013-14</u> Adopted	
1 Finance Director	1.0	1.0	-	-	
2 Senior Accounting Technician	1.0	1.0	-	-	
3 Accounting Technician	1.0	1.0	1.0	1.0	0.00%
	-	-	-	-	
Total	<u>3.0</u>	<u>3.0</u>	<u>1.0</u>	<u>1.0</u>	0.00%

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> Actuals	<u>2011-12</u> Actuals	<u>2012-13</u> Projected	<u>2013-14</u> Adopted	
1 Salaries & Benefits	\$ 197,177	\$ 215,683	\$ 155,925	\$ 40,920	-73.76%
2 Professional/Contractual Svcs	51,484	64,654	170,875	309,930	81.38%
3 Materials & Supplies	2,555	1,866	3,200	3,270	2.19%
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	1,428	1,428	1,400	1,430	2.14%
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ 252,644</u>	<u>\$ 283,631</u>	<u>\$ 331,400</u>	<u>\$ 355,550</u>	7.29%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	GENERAL FUND	Fund No.:	10
Dept:	Public Safety	Program No.:	410
Program:	Law Enforcement		

Program Desc: The City contracts with the San Bernardino County Sheriff's Department to provide law enforcement services.

- Program Services:
- 1 Provide patrol services;
 - 2 Provide detective services;
 - 3 Provide traffic enforcement services;
 - 4 Provide Sheriff's Service Specialist services (Crime Prevention, Citizens on Patrol, community programs);
 - 5 Provide emergency back up and specialized law enforcement resources;
 - 6 Provide access to various sheriff's special units as needed.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	-	-	-	-	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	1,985,126	1,762,956	1,735,697	1,556,190	-10.34%
3 Materials & Supplies	-	-	-	-	
4 Equipment	17,448	-	15,620	-	-100.00%
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	\$ 2,002,574	\$ 1,762,956	\$ 1,751,317	\$ 1,556,190	-11.14%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	GENERAL FUND	Fund No.:	10
Dept:	General Government		
Program:	General Government (Non-Dept)	Program No.:	190

Program Desc: Non- departmental is comprised of services used by all departments which are not directly chargeable to any specific department and includes various general expenditures not attributable to any specific program.

- Program 1 Postage and mailing for all City correspondence;
 Services: 2 Pre-employment physicals and background checks;
 3 Copy machine costs, maintenance and supplies;
 4 General utilities;
 5 City membership due in regional bodies (SANBAG, SCAG, League of California Cities);
 6 Liability and Worker's Compensation Insurance;
 7 Administrative fees;
 8 Expenditures shared citywide or not assigned to any department.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	152,008	58,448	66,800	69,130	3.49%
3 Materials & Supplies	20,582	62,803	57,500	64,570	12.30%
4 Equipment	-	-	-	-	
5 Utilities	63,357	56,399	68,400	69,770	2.00%
6 Insurance	123,975	109,500	90,400	106,010	17.27%
7 Fixed Charges	7,197	7,163	4,100	8,000	95.12%
8 Capital Projects	-	-	-	-	
9 Debt Service	101	101	127,424	254,850	100.00%
10 Transfers Out	38,836	74,084	91,520	91,520	0.00%
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ 406,056</u>	<u>\$ 368,498</u>	<u>\$ 506,144</u>	<u>\$ 663,850</u>	31.16%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

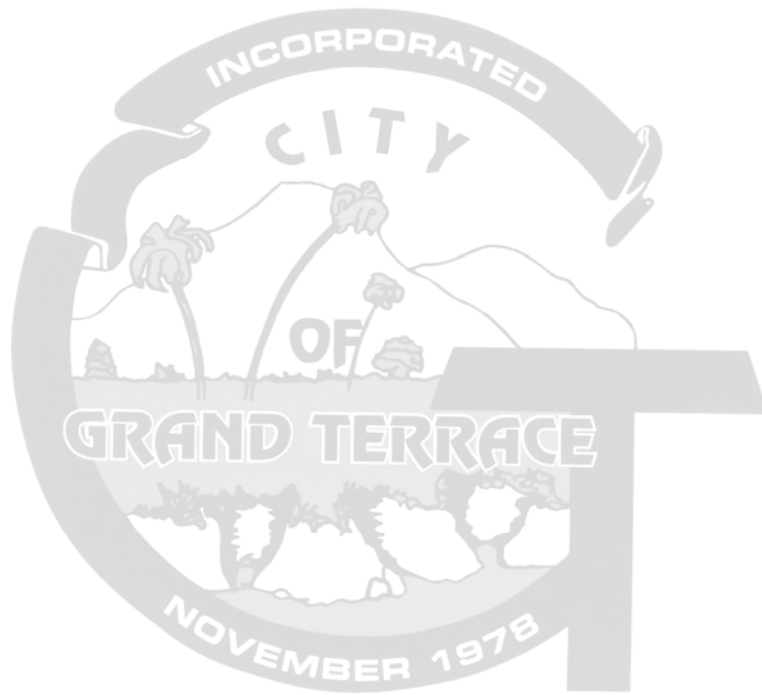
Fund:	GENERAL FUND	Fund No.:	10
Dept:	General Government		
Program:	General Government (Non-Dept)	Program No.:	999
Program Desc:	This program accounts for the overhead cost allocation of General Fund City departments and various other cost centers and programs.		
Program Services:	Record calculated overhead costs chargeable to various departments and programs as established in the approved budget, using a reasonably equitable basis for the allocation of costs.		

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	-	-	-	-	
3 Materials & Supplies	-	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	<u>(625,365)</u>	<u>(727,325)</u>	<u>(487,100)</u>	<u>(487,100)</u>	0.00%
Total	<u>\$ (625,365)</u>	<u>\$ (727,325)</u>	<u>\$ (487,100)</u>	<u>\$ (487,100)</u>	0.00%

Special Revenue Funds





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City of Grand Terrace
FY 2013-14 Adopted Special Funds Expenditure Summary
by Fund and Program

<u>Fund and Program</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	Increase (Decrease) over(under) 2012-13 Projected
<u>Actuals</u>	<u>Actuals</u>	<u>Projected</u>	<u>Adopted</u>		
CHILD CARE SERVICES FUND					
Child Care Services	\$ 994,690	\$ 1,082,655	\$ 1,058,386	\$ 1,114,407	5.29%
Total CHILD CARE SERVICES FUND	<u>994,690</u>	<u>1,082,655</u>	<u>1,058,386</u>	<u>1,114,407</u>	5.29%
STREET FUND					
General Government (Non-Dept)	13,746	17,012	49,284	332,284	574.22%
Total STREET FUND	<u>13,746</u>	<u>17,012</u>	<u>49,284</u>	<u>332,284</u>	574.22%
PARK FUND					
Park Projects	-	2,716	2,385	17,385	628.93%
Total PARK FUND	<u>-</u>	<u>2,716</u>	<u>2,385</u>	<u>17,385</u>	628.93%
SLESF (AB3229 COPS) FUND					
Citizen's Option for Public Safety (COPS) Projects	100,095	100,500	99,500	100,000	0.50%
Total SLESF (AB3229 COPS) FUND	<u>100,095</u>	<u>100,500</u>	<u>99,500</u>	<u>100,000</u>	0.50%
AIR QUALITY IMPROVEMENT FUND					
Air Quality	34,176	4,848	-	-	
Total AIR QUALITY IMPROVEMENT FUND	<u>34,176</u>	<u>4,848</u>	<u>-</u>	<u>-</u>	
GAS TAX FUND					
Public Works	193,954	134,680	139,832	146,025	4.43%
Street & Signal Lighting	86,362	92,178	92,554	94,405	2.00%
Road Maintenance	72,115	149,631	104,786	106,301	1.45%
Total GAS TAX FUND	<u>352,431</u>	<u>376,489</u>	<u>337,172</u>	<u>346,732</u>	2.84%
TRAFFIC SAFETY FUND					
Road Safety	59,475	40,132	34,640	54,640	57.74%
School Crossing Guard	8,455	1,420	-	-	
Total TRAFFIC SAFETY FUND	<u>67,930</u>	<u>41,552</u>	<u>34,640</u>	<u>54,640</u>	57.74%
MEASURE "I" FUND					
Intersections	102,746	24,072	15,605	63,605	307.59%
Total MEASURE "I" FUND	<u>102,746</u>	<u>24,072</u>	<u>15,605</u>	<u>63,605</u>	307.59%
CDBG FUND					
Community Development Block Grant (CDBG)	7,550	50,167	7,756	40,000	415.74%
Total CDBG FUND	<u>7,550</u>	<u>50,167</u>	<u>7,756</u>	<u>40,000</u>	415.74%

City of Grand Terrace
FY 2013-14 Adopted Special Funds Expenditure Summary
by Fund and Program

<u>Fund and Program</u>	<u>2010-11</u> Actuals	<u>2011-12</u> Actuals	<u>2012-13</u> Projected	<u>2013-14</u> Adopted	Increase (Decrease) over(under) 2012-13 Projected
LANDSCAPE & LIGHTING ASSESSMENT DISTRICT					
Terrace Pines Assessment District	14,281	6,422	3,913	5,900	50.77%
Tract 14471 - Pico & Oriole	8,056	5,266	781	2,550	226.66%
Forrest City - Phase 2	697	840	587	950	61.74%
General Government (Non-Dept)	<u>3,752</u>	<u>1,112</u>	<u>3,883</u>	<u>2,665</u>	-31.37%
Total LANDSCAPE & LIGHTING ASSESSMENT	<u>26,786</u>	<u>13,640</u>	<u>9,164</u>	<u>12,065</u>	31.65%
TOTAL SPECIAL REVENUE FUNDS	<u>\$ 1,700,150</u>	<u>\$ 1,713,651</u>	<u>\$ 1,613,892</u>	<u>\$ 2,081,118</u>	28.95%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	CHILD CARE FUND	Fund No.:	09
Dept:	Child Care		
Program:	Child Care Services	Program No.:	440

Program Desc: The Child Care Services program of the City is a fully licensed child care program operated by experienced child care educators. The program provides a structured environment for physical, intellectual, and social development of the child.

- Program Services:
- 1 Before and After School child care programs for children attending Kindergarten through 6th grades;
 - 2 Off Track Programs provided for elementary school children in the area when schools are not in session;
 - 3 Winter Day Camp is offered for 2 weeks during the holiday season;
 - 4 Year- round all day child care program are provided for newborn to 5 year-old children;
 - 5 Tiny tot Program operates for three hours daily at the Community Center/Lion's Club.

Position Summary *(before direct labor and overhead cost allocation distribution)*

<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	Increase (Decrease) over(under) 2012-13 Projected
1 Child Care Director	1.0	1.0	1.0	1.0	0.00%
2 Assistant Child Care Director	2.0	2.0	2.0	2.0	0.00%
3 Lead Teacher	2.0	2.0	2.0	2.0	0.00%
4 Teacher	15.0	15.0	15.0	15.0	0.00%
5 Teaching Assistant	3.0	3.0	3.0	3.0	0.00%
6 Substitute Teacher (P/T)	2.0	2.0	2.0	2.0	0.00%
Total	<u>25.0</u>	<u>25.0</u>	<u>25.0</u>	<u>25.0</u>	0.00%

Expenditure Summary

<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	Increase (Decrease) over(under) 2012-13 Projected
1 Salaries & Benefits	\$ 747,270	\$ 727,520	\$ 762,275	\$ 798,240	4.72%
2 Professional/Contractual Svcs	23,146	27,467	22,000	22,700	3.18%
3 Materials & Supplies	51,983	53,791	49,644	51,800	4.34%
4 Equipment	556	1,531	700	700	0.00%
5 Utilities	22,049	21,437	21,700	22,100	1.84%
6 Insurance	-	-	-	-	
7 Fixed Charges	-	3,200	3,200	4,800	50.00%
8 Capital Projects	-	34,457	-	15,200	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	149,686	213,252	198,867	198,867	0.00%
Total	<u>\$ 994,690</u>	<u>\$ 1,082,655</u>	<u>\$ 1,058,386</u>	<u>\$ 1,114,407</u>	5.29%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	STREET FUND	Fund No.:	11
Dept:	General Government		
Program:	General Government (Non-Dept)	Program No.:	999

Program Desc: Established as a special revenue fund to account for the collection of arterial improvement and traffic signal development fees. Fees are derived exclusively from new development. Funds are transferred to the Capital Projects - Streets for street improvements.

- Program 1 Supplement Gas Tax revenues;
 Services: 2 Provide Street Capital Improvement funds;
 3 Provide funds for major street improvements;
 4 Provide funds for traffic signal construction;

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	-	-	-	-	
3 Materials & Supplies	-	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	283,000	
11 Overhead Cost Allocation	13,746	17,012	49,284	49,284	0.00%
Total	<u>\$ 13,746</u>	<u>\$ 17,012</u>	<u>\$ 49,284</u>	<u>\$ 332,284</u>	574.22%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	PARK FUND	Fund No.:	13
Dept:	Community Development		
Program:	Park Projects	Program No.:	445

Program Desc: Park Development Fund is a special revenue fund established by City Ordinance. Fees are set under Municipal Code 4.80.010, B for Capital Improvement and Maintenance Fees. Funds are to be used for capital improvements and major maintenance of City parks. Fees are derived exclusively from development.

Program 1 Capital improvement of parks;
 Services: 2 Major improvements/repairs of existing parks;

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	-	-	-	-	
3 Materials & Supplies	-	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	15,000	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	2,716	2,385	2,385	0.00%
Total	<u>\$ -</u>	<u>\$ 2,716</u>	<u>\$ 2,385</u>	<u>\$ 17,385</u>	628.93%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	SLESF (AB3229 COPS)	Fund No.:	14
Dept:	Public Safety		
Program:	COPs Projects	Program No.:	411

Program Desc: Assembly Bill - AB3229 established a COPS Program (Citizen's Option for Public Safety) for local agencies. Funds are used for "front line" law enforcement or crime prevention activities. Money must supplement not supplant existing funding. This State funding requires an appropriation each fiscal year, The City is required to report its appropriations and actual expenditures to a county oversight committee consisting of law enforcement and local government officials.

Program 1 Sheriff Special Services Officer;
 Services: 2 One General Law 40 hour patrol car;
 3 Citizen's Patrol Liaison;
 4 Community service programs.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	99,595	100,000	99,000	99,500	0.51%
3 Materials & Supplies	-	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	0.00%
Total	<u>\$ 100,095</u>	<u>\$ 100,500</u>	<u>\$ 99,500</u>	<u>\$ 100,000</u>	0.50%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	AIR QUALITY IMPROVEMENT FUND	Fund No.:	15
Dept:	Community Development		
Program:	Air Quality Fund	Program No.:	500

Program Desc: Air Quality Improvement Fund is a special revenue fund to account for fees received from the California Department of Motor Vehicles (DMV). Its expenditure is legally restricted to air quality improvement. The City of Grand Terrace has adopted Ordinance No 135, Mobile Source Air Pollution Ordinance to support projects and programs that reduce air pollution from motor vehicles in order to be eligible to receive AB2766 Subvention funds.

- Program 1 Monitor and implement General Plan objectives related to air quality;
 Services: 2 Promote air quality improvement to City residents and businesses;
 3 Provide periodic reports to AQMD on City Air Quality programs.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Proposed</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	-	-	-	-	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ 673	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	-	5,775	-	-	
3 Materials & Supplies	-	-	-	-	
4 Equipment	31,876	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	1,627	(927)	-	-	
Total	\$ 34,176	\$ 4,848	\$ -	\$ -	

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	GAS TAX FUND	Fund No.:	16
Dept:	Community Development		
Program:	Public Works	Program No.:	175

Program Desc: Gas Tax is a special revenue fund used to account for the receipt of gas tax revenues and expenditures, as restricted by Streets and Highways Code Section 2106, 2107, and 2107.5. Consumers are levied a gasoline tax of \$.18 per gallon. The City receives an apportionment of approximately 13% (\$0.24) on a per capita basis.

Program 1 Prepare, review and process staff reports related to public works issues and concerns;
 Services: 2 Administer programs and projects funded by Gas Tax monies.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					
<u>Position</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	Increase (Decrease) over(under) 2012-13 Projected
	<u>Actuals</u>	<u>Actuals</u>	<u>Projected</u>	<u>Adopted</u>	
1 Maintenance Crew Leader	1.0	1.0	1.0	1.0	0.00%
2 Maintenance Worker 2	2.0	1.0	1.0	1.0	0.00%
3 Maintenance Worker 3	1.0	-	-	-	
	-	-	-	-	
Total	<u>4.0</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	0.00%

Expenditure Summary					
<u>Expenditure Category</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	Increase (Decrease) over(under) 2012-13 Projected
	<u>Actuals</u>	<u>Actuals</u>	<u>Projected</u>	<u>Adopted</u>	
1 Salaries & Benefits	\$ 150,440	\$ 100,816	\$ 95,817	\$ 102,010	6.46%
2 Professional/Contractual Svcs	-	-	-	-	
3 Materials & Supplies	-	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	43,514	33,864	44,015	44,015	0.00%
Total	<u>\$ 193,954</u>	<u>\$ 134,680</u>	<u>\$ 139,832</u>	<u>\$ 146,025</u>	4.43%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	GAS TAX FUND	Fund No.:	16
Dept:	Community Development	Program No.:	510
Program:	Street & Signal Lighting		

Program Desc: This program is responsible for the maintenance and improvements of street lights and traffic signals.

Program 1 Provide for energy costs for street lights and traffic signals;
 Services: 2 Provide for traffic signal maintenance costs.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	10,062	19,521	29,421	30,010	2.00%
3 Materials & Supplies	-	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	76,300	72,657	63,133	64,395	2.00%
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ 86,362</u>	<u>\$ 92,178</u>	<u>\$ 92,554</u>	<u>\$ 94,405</u>	2.00%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	GAS TAX FUND	Fund No.:	16
Dept:	Community Development	Program No.:	900
Program:	Road Maintenance		

Program Desc: This program is responsible for the maintenance of streets and roads in the City.

- Program 1 Street sweeping;
 Services: 2 Architectural barrier removal;
 3 Weed control;
 4 Road patching.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	71,577	99,000	75,268	76,772	2.00%
3 Materials & Supplies	538	631	518	528	2.00%
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	50,000	29,000	29,000	0.00%
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ 72,115</u>	<u>\$ 149,631</u>	<u>\$ 104,786</u>	<u>\$ 106,300</u>	1.45%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	MEASURE "I" FUND	Fund No.:	20
Dept:	Community Development		
Program:	Intersections	Program No.:	200

Program Desc: Measure I is a special revenue fund that provides funding for road improvement and traffic management programs. One half of one percent (.50%) addition was added to the Sales Tax rate in San Bernardino County in 1989 (current rate including .50% is 8.00%). Revenues are disbursed from the San Bernardino Transportation Authority. City is required to adopt a resolution approving a five year Capital Improvement plan, which is developed and implemented by the Public Works Department.

- Program 1 Street overlay/ sealing contract;
 Services: 2 Street patching;
 3 Major repairs and improvements of City streets;
 4 Provide funding for transportation/ traffic management projects.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	-	-	-	-	
3 Materials & Supplies	-	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	70,000	-	-	48,000	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	32,746	24,072	15,605	15,605	0.00%
Total	<u>\$ 102,746</u>	<u>\$ 24,072</u>	<u>\$ 15,605</u>	<u>\$ 63,605</u>	307.59%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	TRAFFIC SAFETY FUND	Fund No.:	17
Dept:	Community Development		
Program:	Road Safety	Program No.:	900

Program Desc: Traffic Safety fund is a special revenue fund that receives revenue from 50% of all fines and forfeitures of bail related to misdemeanors in the Vehicle Code of the City (Section 1463, Penal Code). Expenditures are restricted to: (V.C. section 4220) - traffic control devices, traffic law enforcement supplies and equipment, construction and improvement of public streets, bridges and culverts, maybe also be used for crossing guards.

Program 1 Overlay/Sealing of streets;
 Services: 2 Patching of street roads for the safety of the residents;

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	54,950	36,820	30,000	50,000	66.67%
3 Materials & Supplies	-	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	4,525	3,312	4,640	4,640	0.00%
Total	<u>\$ 59,475</u>	<u>\$ 40,132</u>	<u>\$ 34,640</u>	<u>\$ 54,640</u>	57.74%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	TRAFFIC SAFETY FUND	Fund No.:	17
Dept:	Community Development	Program No.:	910
Program:	School Crossing Guard		

Program Desc: This program covers the use of crossing guards.

Program Services: 1 Part-time crossing guard services at Grand Terrace Elementary School - Vivienda Avenue crosswalk, reimbursed by school district.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Crossing Guards - PT & Sub	0.5	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u><u>0.5</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ 8,455	\$ 1,420	\$ -	\$ -	
2 Professional/Contractual Svcs	-	-	-	-	
3 Materials & Supplies	-	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u><u>\$ 8,455</u></u>	<u><u>\$ 1,420</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	CDBG	Fund No.:	22
Dept:	Community Development		
Program:	Community Dev Block Grant (CDBG)	Program No.:	425

Program Desc: The federal Housing and Community Act of 1974, as amended, created the Community Development Block Grant (CDBG) program to return federal funds to local communities in order to implement a wide range of community development activities directed toward neighborhood revitalization, economic development, and the provision of improved community facilities and services.

- Program 1 Address code violations on public and private property;
 Services: 2 Respond to citizen complaints within the Community Development Block Grant (CDBG) area in order to protect the health & safety of the residents.
 3 Daily inspections of CDBG grant area.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	-	4,825	7,579	40,000	427.78%
3 Materials & Supplies	-	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	7,550	45,342	177	-	-100.00%
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ 7,550</u>	<u>\$ 50,167</u>	<u>\$ 7,756</u>	<u>\$ 40,000</u>	415.74%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	LNDSCP & LGTG ASSESSMENT DIST	Fund No.:	26
Dept:	Community Development		
Program:	Terrace Pines Assessment District	Program No.:	600

Program Desc: Monitor city-maintained landscaping and street lighting within the Terrace Pines Assessment District and insure that they are properly maintained.

- Program 1 Assure safe vehicular traffic by keeping street lights within the Terrace Pines Assessment District properly lit;
- Services: 2 Respond to service requests from residents and promptly report problems and lighting- related issues in the assessment district to Southern California Edison;
- 3 Properly maintain landscaped areas within the assessment district.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> Actuals	<u>2011-12</u> Actuals	<u>2012-13</u> Projected	<u>2013-14</u> Adopted	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> Actuals	<u>2011-12</u> Actuals	<u>2012-13</u> Projected	<u>2013-14</u> Adopted	
1 Salaries & Benefits	\$ 10,992	\$ 2,748	\$ -	\$ -	
2 Professional/Contractual Svcs	1,581	1,887	1,800	3,700	105.56%
3 Materials & Supplies	-	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	1,708	1,787	2,113	2,200	4.10%
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ 14,281</u>	<u>\$ 6,422</u>	<u>\$ 3,913</u>	<u>\$ 5,900</u>	50.77%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	LNDSCP & LGTG ASSESSMENT DIST	Fund No.:	26
Dept:	Community Development		
Program:	Tract 14471 Pico & Oriole	Program No.:	601
Program Desc:	Monitor city-maintained landscaping and street lighting within Tract 14471- Pico & Oriole area and insure that they are properly maintained.		

- Program 1 Assure safe vehicular traffic by keeping street lights within Tract 14471 - Pico & Oriole area properly lit;
 Services: 2 Respond to service requests from residents and promptly report problems and lighting- related issues in the assessment district to Southern California Edison;
 3 Properly maintain landscaped areas within the assessment district.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ 5,497	\$ 2,748	\$ -	\$ -	
2 Professional/Contractual Svcs	1,793	1,689	-	1,550	
3 Materials & Supplies	-	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	766	829	781	1,000	28.10%
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ 8,056</u>	<u>\$ 5,266</u>	<u>\$ 781</u>	<u>\$ 2,550</u>	226.66%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	LNDSCP & LGTG ASSESSMENT DIST	Fund No.:	26
Dept:	Community Development		
Program:	Forrest City - Phase 2	Program No.:	602
Program Desc:	Monitor city-maintained landscaping and street lighting within the Forrest City- Phase 2 assessment district area and insure that they are properly maintained.		

- Program 1 Assure safe vehicular traffic by keeping street lights within Forrest City- Phase 2 area properly lit;
- Services: 2 Respond to service requests from residents and promptly report problems and lighting- related issues in the assessment district area to Southern California Edison;
- 3 Properly maintain landscaped areas within the assessment district.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	-	143	-	100	
3 Materials & Supplies	-	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	697	697	587	850	44.71%
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ 697</u>	<u>\$ 840</u>	<u>\$ 587</u>	<u>\$ 950</u>	61.74%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund: LNDSCP & LGTG ASSESSMENT DIST Fund No.: 26
 Dept: General Government
 Program: **General Government (Non-Dept)** Program No.: 999

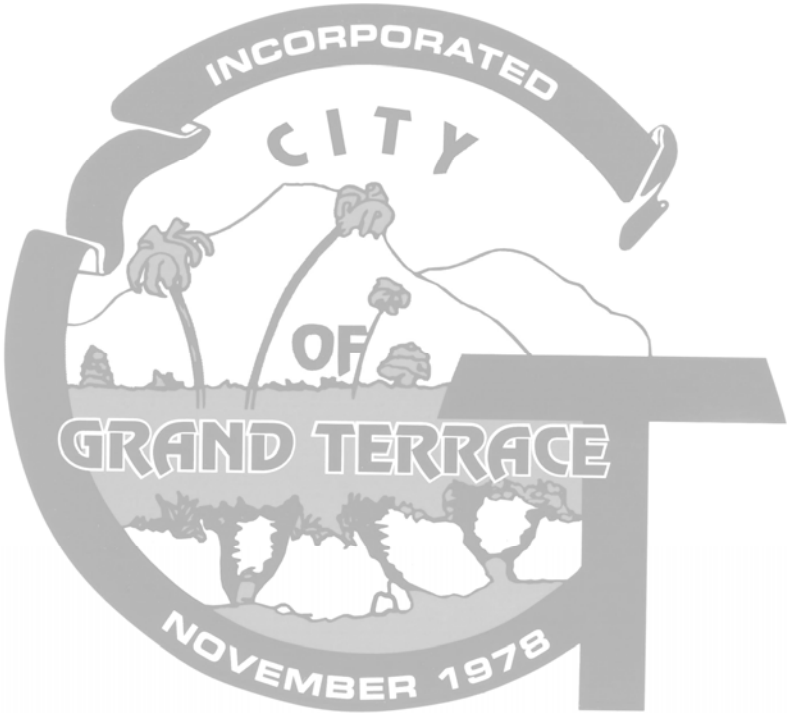
Program Desc: To account for the fund's portion of general government services (overhead cost allocation).

Program Services: 1 Overhead cost allocation expenditures.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	-	-	-	-	
3 Materials & Supplies	-	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	<u>3,752</u>	<u>1,112</u>	<u>3,883</u>	<u>2,665</u>	-31.37%
Total	<u>\$ 3,752</u>	<u>\$ 1,112</u>	<u>\$ 3,883</u>	<u>\$ 2,665</u>	-31.37%

Capital Project Funds



City of Grand Terrace
FY 2013-14 Adopted Special Funds Expenditure Summary
by Fund and Program

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	Increase (Decrease) over(under) 2012-13 Projected
	<u>Actuals</u>	<u>Actuals</u>	<u>Projected</u>	<u>Adopted</u>	
CAPITAL IMPROVEMENT - STREETS					
Street Projects	\$ 396,687	\$ 210,702	\$ 2,600	\$ 283,000	
Total CAPITAL IMPROVEMENT - STREETS	<u>396,687</u>	<u>210,702</u>	<u>2,600</u>	<u>283,000</u>	
BARTON-COLTON BRIDGE					
Basrtion-Colton Bridge Project	<u>26,583</u>	<u>3,718</u>	<u>-</u>	<u>-</u>	
Total BARTON-COLTON BRIDGE	<u>26,583</u>	<u>3,718</u>	<u>-</u>	<u>-</u>	
CAPITAL PROJECTS FUND					
Grand Terrace Fitness Park	<u>-</u>	<u>707,977</u>	<u>669,843</u>	<u>390,000</u>	-41.78%
Total CAPITAL PROJECTS FUND	<u>-</u>	<u>707,977</u>	<u>669,843</u>	<u>390,000</u>	-41.78%
CAPITAL PROJECT BOND PROCEEDS					
Michigan Street Design & Right of Way (ROW)	<u>-</u>	<u>188,505</u>	<u>198,010</u>	<u>-</u>	-100.00%
Total CAPITAL PROJECT BOND PROCEEDS	<u>-</u>	<u>188,505</u>	<u>198,010</u>	<u>-</u>	-100.00%
TOTAL SPECIAL REVENUE FUNDS	<u>\$ 423,270</u>	<u>\$ 1,110,902</u>	<u>\$ 870,453</u>	<u>\$ 673,000</u>	-22.68%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund: CAPITAL IMPROVEMENTS - STREETS Fund No.: 46
 Dept: Community Development
 Program: **Street Projects** Program No.: 900

Program Desc: Capital Projects fund used to account for financial resources utilized to construct major capital street projects.

Program Services: 1 Repaving of De Berry Street.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	-	-	-	-	
3 Materials & Supplies	-	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	396,687	210,702	2,600	283,000	10784.62%
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ 396,687</u>	<u>\$ 210,702</u>	<u>\$ 2,600</u>	<u>\$ 283,000</u>	10784.62%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	CAP.PRJ. BARTON/COLTON BRIDGE	Fund No.:	47
Dept:	General Government		
Program:	Street Projects - Barton/Colton Bridge	Program No.:	400
Program Desc:	Capital Improvement Fund for the joint project of the City of Colton and the City of Grand Terrace Barton Road Bridge seismic replacement project.		

Program
 Services: 1 Account for the Barton Road Bridge seismic replacement project.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	26,583	3,718	-	-	
3 Materials & Supplies	-	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ 26,583</u>	<u>\$ 3,718</u>	<u>\$ -</u>	<u>\$ -</u>	

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	CAPITAL PROJECTS FUND	Fund No.:	48
Dept:	Community Development		
Program:	Grand Terrace Fitness Park	Program No.:	600

Program Desc: The City of Grand Terrace was awarded approximately \$2,300,000 in state grant funding for the design and construction of a park on the west side of town.

Program 1 Complete the construction of Grand Terrace Fitness Park project;
 Services: 2 Track revenues and expenditures of state grant parks project, Grant Terrace Fitness Park.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	-	-	-	-	
3 Materials & Supplies	-	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	707,977	669,843	390,000	-41.78%
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ -</u>	<u>\$ 707,977</u>	<u>\$ 669,843</u>	<u>\$ 390,000</u>	-41.78%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund: CAPITAL PROJECT BOND PROCEEDS Fund No.: 50
 Dept: Community Development
 Program: **Michigan Street Design & Right of Way** Program No.: 900

Program Desc: Restricted bond proceeds from the 2011 tax allocation bonds is the source of funding for the Michigan Street Design & Right of Way (ROW) capital projects. Bond projects must be named in the bond tax certificate as well as approved by the Successor Agency to the Community Redevelopment Agency of the City of Grand Terrace.

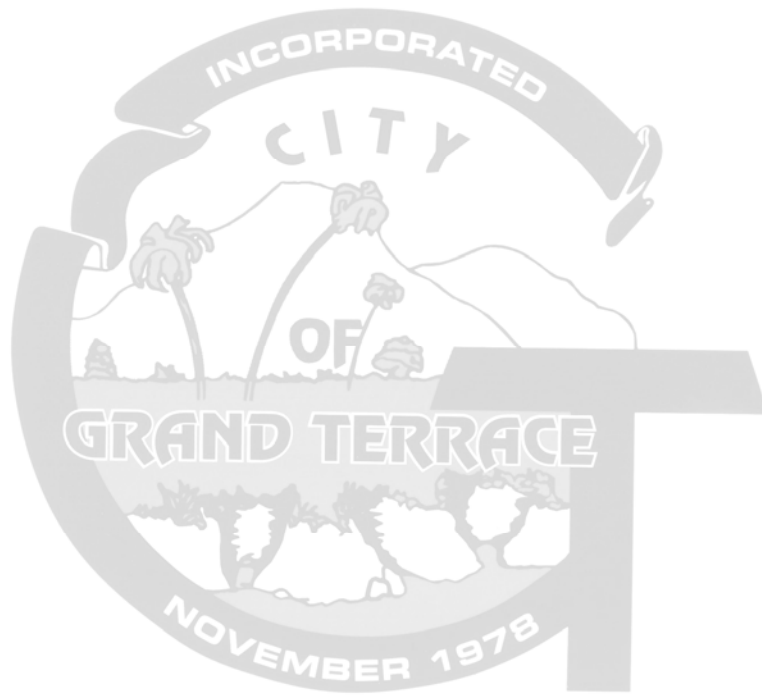
Program Services: 1 Complete the Design & Right of Way (ROW) for the Michigan Street capital project.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	-	-	-	-	
3 Materials & Supplies	-	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	188,505	198,010	-	-100.00%
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ -</u>	<u>\$ 188,505</u>	<u>\$ 198,010</u>	<u>\$ -</u>	-100.00%

Enterprise Fund





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City of Grand Terrace
FY 2013-14 Adopted Enterprise Fund Expenditure Summary
by Fund and Program

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	Increase (Decrease) over(under) 2012-13 Projected
	<u>Actuals</u>	<u>Actuals</u>	<u>Projected</u>	<u>Adopted</u>	
WASTE WATER DISPOSAL FUND					
Finance	\$ 7,958	\$ 5,035	\$ -	\$ -	
Public Works	78,952	89,712	100,040	121,280	21.23%
Line Maintenance	102,389	115,285	133,600	257,620	92.83%
Natl Pollution Dischrg & Elim Sys (NPDES)	-	32,735	33,400	39,660	18.74%
Waste water Disposal - Grand Terrace	14,795	9,448	25,000	10,200	-59.20%
Waste water Disposal - Colton	1,193,540	1,185,731	1,182,000	1,182,000	0.00%
General Government (Non-Dept)	<u>107,939</u>	<u>131,440</u>	<u>157,448</u>	<u>160,600</u>	2.00%
Total WASTE WATER DISPOSAL FUND	<u>1,505,573</u>	<u>1,569,386</u>	<u>1,631,488</u>	<u>1,771,360</u>	8.57%
TOTAL ENTERPRISE FUND	<u>\$ 1,505,573</u>	<u>\$ 1,569,386</u>	<u>\$ 1,631,488</u>	<u>\$ 1,771,360</u>	8.57%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund: WASTE WATER DISPOSAL FUND Fund No.: 21
 Dept: Finance
 Program: **Finance** Program No.: 140

Program Desc: This program accounts for Finance Department waste water related professional services.

Program Services: 1 Accounts for finance related professional services related to waste water disposal efforts.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	7,958	5,035	-	-	
3 Materials & Supplies	-	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ 7,958</u>	<u>\$ 5,035</u>	<u>\$ -</u>	<u>\$ -</u>	

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund: WASTE WATER DISPOSAL FUND Fund No.: 21
 Dept: Community Development
 Program: **Public Works** Program No.: 175

Program Desc: This program captures City related personnel costs and other contractual services incurred during the oversight of the waste water disposal contract with the City of Colton.

- Program Services: 1 Account for salaries and wages of City employees assigned to perform services relating to waste water treatment disposal, including overtime, Medicare/FICA, employee & retirement benefit plans, health insurance and worker's compensation.
 2 Account for other contractual and professional services related to waste water disposal.

Position Summary (before direct labor and overhead cost allocation distribution)					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ 78,601	\$ 60,400	\$ 54,200	\$ 59,530	9.83%
2 Professional/Contractual Svcs	277	29,312	45,840	61,750	34.71%
3 Materials & Supplies	74	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ 78,952</u>	<u>\$ 89,712</u>	<u>\$ 100,040</u>	<u>\$ 121,280</u>	21.23%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	WASTE WATER DISPOSAL FUND	Fund No.:	21
Dept:	Community Development		
Program:	Line Maintenance	Program No.:	573

Program Desc: This program provides professional and contractual services for sewer line maintenance related activities such as sewer rodding and lab testing.

- Program 1 Sewer rodding/maintenance;
 Services: 2 Video inspection of pipes;
 3 Lab testing.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	101,589	115,285	133,600	157,620	17.98%
3 Materials & Supplies	-	-	-	-	
4 Equipment	800	-	-	100,000	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ 102,389</u>	<u>\$ 115,285</u>	<u>\$ 133,600</u>	<u>\$ 257,620</u>	92.83%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund: WASTE WATER DISPOSAL FUND Fund No.: 21
 Dept: Community Development
 Program: **National Pollution Discharge & Elimination System (NPDES)** Program No.: 625

Program Desc: Administers the City's National Pollutant Discharge Elimination System (NPDES) Program in order to comply with the water discharge requirements of urban storm water, from areas of San Bernardino County within the Santa Ana Region to waters of the US (waste water disposal portion).

- Program 1 Obtain a permit from the Santa Ana Regional Water Control Board;
 Services: 2 Provide an effective storm water management program and ensure that discharge of storm water into the various
 3 To provide public information/education and out reach to businesses and residents;

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ 18,671	\$ 17,600	\$ 20,240	15.00%
2 Professional/Contractual Svcs	-	2,184	-	3,300	
3 Materials & Supplies	-	11,880	15,800	16,120	2.03%
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ -</u>	<u>\$ 32,735</u>	<u>\$ 33,400</u>	<u>\$ 39,660</u>	18.74%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	WASTE WATER DISPOSAL FUND	Fund No.:	21
Dept:	Community Development		
Program:	Wastewater Disp - GT	Program No.:	572

Program Desc: This program provides for waste water disposal billing services outsourced to Riverside Highland Water Company.

Program Services: 1 Process user fees collected by Riverside Highland Water Company for the City;
 2 Account for payments made by the City to Riverside Highland Water Company for billing services and the processing of liens for delinquent accounts.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	14,795	9,448	25,000	10,200	-59.20%
3 Materials & Supplies	-	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ 14,795</u>	<u>\$ 9,448</u>	<u>\$ 25,000</u>	<u>\$ 10,200</u>	-59.20%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund: WASTE WATER DISPOSAL FUND Fund No.: 21
 Dept: Community Development
 Program: **Wastewater Disp - Colton** Program No.: 570

Program Desc: The City contracts with the City of Colton for wastewater disposal services. This program accounts for the expenditures paid to the the City of Colton for waste water disposal activities.

Program 1 Calculation of user fees due to the City of Colton for wastewater transmitted to the Colton Treatment Plant;
 Services: 2 Accounts for payments to the City of Colton for waste water treatment.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	1,193,540	1,185,731	1,182,000	1,182,000	0.00%
3 Materials & Supplies	-	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ 1,193,540</u>	<u>\$ 1,185,731</u>	<u>\$ 1,182,000</u>	<u>\$ 1,182,000</u>	0.00%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund: WASTE WATER DISPOSAL FUND Fund No.: 21
 Dept: General Government
 Program: **General Government (Non-Dept)** Program No.: 999

Program Desc: This program accounts for the fund's share of general government services (overhead cost allocation).

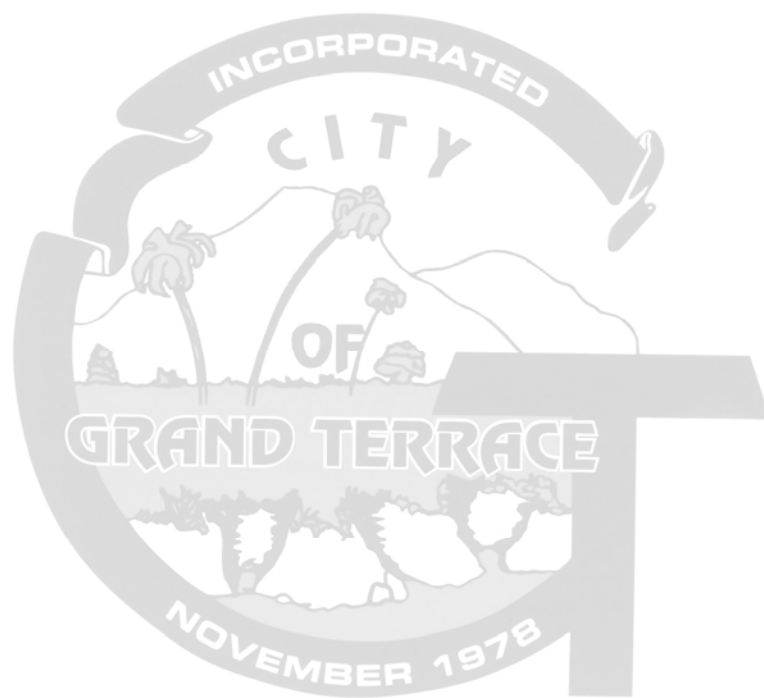
Program Services: 1 Account for the share waste water disposal fund in the City-wide annual cost allocation.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	-	-	-	-	
3 Materials & Supplies	-	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	<u>107,939</u>	<u>131,440</u>	<u>157,448</u>	<u>160,600</u>	2.00%
Total	<u>\$ 107,939</u>	<u>\$ 131,440</u>	<u>\$ 157,448</u>	<u>\$ 160,600</u>	2.00%

Successor Agency





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City of Grand Terrace
FY 2013-14 Adopted Successor Agency Expenditure Summary
by Fund and Program

	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	Increase (Decrease) over(under) 2012-13 Projected
	<u>Actuals</u>	<u>Actuals</u>	<u>Projected</u>	<u>Adopted</u>	
S/A RDA OBLIGATION RETIREMENT FUND					
General Government (Non-Dept)	\$ -	\$ -	\$ 920,000	\$ 2,231,675	142.57%
Total S/A RDA OBLIGATION RETIREMENT	<u>-</u>	<u>-</u>	<u>920,000</u>	<u>2,231,675</u>	142.57%
S/A CAPITAL PROJECTS FUND					
General & Administration	965,392	170,686	329,785	449,120	36.19%
Community & Economic Dev	159,871	46,150	20,580	30,000	45.77%
Capital Projects	1,286,608	394,617	445	-	-100.00%
General Government (Non-Dept)	<u>2,197,074</u>	<u>218,789</u>	<u>1,848,506</u>	<u>-</u>	-100.00%
Total S/A CAPITAL PROJECTS FUND	<u>4,608,945</u>	<u>830,242</u>	<u>2,199,315</u>	<u>479,120</u>	-78.22%
S/A DEBT SERVICE FUND					
Finance	49,978	3,875	40,000	-	-100.00%
Debt Service	2,696,076	1,256,310	3,838,529	1,751,675	-54.37%
Other Expenditures	<u>2,409,059</u>	<u>1,474,311</u>	<u>-</u>	<u>-</u>	
Total S/A DEBT SERVICE FUND	<u>5,155,113</u>	<u>2,734,496</u>	<u>3,878,529</u>	<u>1,751,675</u>	-54.84%
S/A CRA PROJECTS TRUST					
Capital Projects - Stater Bros.	-	163,125	-	241,500	
Total S/A CRA PROJECTS TRUST	<u>-</u>	<u>163,125</u>	<u>-</u>	<u>241,500</u>	
TOTAL SUCCESSOR AGENCY	<u>\$ 9,764,058</u>	<u>\$ 3,727,863</u>	<u>\$ 6,997,844</u>	<u>\$ 4,703,970</u>	-32.78%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund: S/A RDA OBLIGATION RETIREMENT FUND Fund No.: 31
 Dept: General Government
 Program: **General Government (Non-Dept)** Program No.: 999

Program Desc: All property tax increments received from the County of San Bernardino for redevelopment enforceable obligations are deposited in Fund 31. Resources received into this fund are from the Redevelopment Property Tax Trust Fund (RPTTF). Funds are then transferred to Successor Agency capital and debt service funds.

Program Services: 1 Account for RPTTF monies received from the County of San Bernardino for enforceable obligations.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	-	-	-	-	
3 Materials & Supplies	-	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	920,000	2,231,675	142.57%
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 920,000</u>	<u>\$ 2,231,675</u>	142.57%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	S/A CAPITAL PROJECTS FUND	Fund No.:	32
Dept:	Community Development		
Program:	General & Administration	Program No.:	200

Program Desc: This program accounts for City costs in related to the redevelopment dissolution and wind down activities.

Program Services: 1 Allocate salaries and wages of general and administrative staff in connection with redevelopment dissolution and wind down activities.
 2 Account for other charges for contractual and professional services relating to redevelopment dissolution and wind down activities.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ 135,653	\$ 249,285	\$ 255,610	2.54%
2 Professional/Contractual Svcs	-	34,884	80,000	193,000	141.25%
3 Materials & Supplies	-	149	500	510	2.00%
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ -</u>	<u>\$ 170,686</u>	<u>\$ 329,785</u>	<u>\$ 449,120</u>	36.19%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	S/A CAPITAL PROJECTS FUND	Fund No.:	32
Dept:	Community Development		
Program:	Community & Economic Dev	Program No.:	370

Program Desc: This program accounts for community development City costs in related to the redevelopment dissolution and wind down activities, including costs for the property management disposition plan.

Program Services: 1 Allocate salaries and wages of CDD staff in connection with the redevelopment dissolution and wind down activities.
 2 Allocate costs for the property management disposition plan.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ 39,740	\$ 580	\$ -	-100.00%
2 Professional/Contractual Svcs	-	6,410	20,000	30,000	50.00%
3 Materials & Supplies	-	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ -</u>	<u>\$ 46,150</u>	<u>\$ 20,580</u>	<u>\$ 30,000</u>	45.77%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund: S/A CAPITAL PROJECTS FUND Fund No.: 32
 Dept: Community Development
 Program: **Capital Projects** Program No.: 600

Program Desc: To account for financial resources for the acquisition or construction of major capital projects funded by the Successor Agency to the Community Redevelopment Agency of the City of Grand Terrace.

Program Services: 1 Record all related charges and costs associated with various approved capital project construction and other asset acquisitions.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	-	375,000	-	-	
3 Materials & Supplies	-	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	19,617	445	-	-100.00%
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ -</u>	<u>\$ 394,617</u>	<u>\$ 445</u>	<u>\$ -</u>	-100.00%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	S/A CAPITAL PROJECTS FUND	Fund No.:	32
Dept:	General Government		
Program:	General Government (Non-Dept)	Program No.:	999
Program Desc:	To account for redevelopment dissolution activities of the Successor Agency to the Community Redevelopment Agency of the City of Grand Terrace.		

Program Services: 1 Record general government charges relating to redevelopment dissolution.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	-	-	-	-	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	-	-	-	-	
3 Materials & Supplies	-	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	188,505	198,010	-	-100.00%
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	30,284	-	-	
Total	\$ -	\$ 218,789	\$ 198,010	\$ -	-100.00%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	S/A DEBT SERVICE FUND	Fund No.:	33
Dept:	Finance	Program No.:	140
Program:	Finance		
Program Desc:	To account for finance related charges in the management of the Successor Agency's debt service.		

Program Services: 1 Record charges for finance professional services for debt service obligations.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	-	3,875	40,000	-	-100.00%
3 Materials & Supplies	-	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ -</u>	<u>\$ 3,875</u>	<u>\$ 40,000</u>	<u>\$ -</u>	-100.00%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	S/A DEBT SERVICE FUND	Fund No.:	33
Dept:	General Government		
Program:	Debt Service	Program No.:	300

Program Desc: To account for debt service payments, both principal and interest obligations of the Successor Agency to the Community Redevelopment Agency of the City of Grand Terrace.

Program Services: ¹ Record all the payments made for various scheduled principal and interest payments relating to long-term loans and other obligations of the Successor Agency;

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	-	-	-	-	
3 Materials & Supplies	-	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	659,630	3,838,529	1,751,675	-54.37%
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ -</u>	<u>\$ 659,630</u>	<u>\$ 3,838,529</u>	<u>\$ 1,751,675</u>	-54.37%

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund: S/A DEBT SERVICE FUND Fund No.: 33
 Dept: General Government
 Program: **Other Expenditures** Program No.: 400

Program Desc: To account for overhead cost allocation charges for the administration of the Successor Agency's debt obligations.

Program

Services: 1 Record overhead cost allocation charges for debt service administration.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	-	-	-	-	
3 Materials & Supplies	-	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	117,189	-	-	
Total	<u>\$ -</u>	<u>\$ 117,189</u>	<u>\$ -</u>	<u>\$ -</u>	

City of Grand Terrace
FY 2013-14 Adopted Program Detail

Fund:	S/A CRA PROJECTS TRUST	Fund No.:	37
Dept:	Community Development		
Program:	Capital Projects - Stater Bros.	Program No.:	600
Program Desc:	Record commitment of obligations to redevelopment or economic development agreements for the Successor Agency to the Community Redevelopment Agency of the City of Grand Terrace.		

Program

Services: 1 Account for the financial economic development agreement with Stater Bros in 2011.

Position Summary <i>(before direct labor and overhead cost allocation distribution)</i>					Increase (Decrease) over(under) 2012-13 Projected
<u>Position</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

Expenditure Summary					Increase (Decrease) over(under) 2012-13 Projected
<u>Expenditure Category</u>	<u>2010-11</u> <u>Actuals</u>	<u>2011-12</u> <u>Actuals</u>	<u>2012-13</u> <u>Projected</u>	<u>2013-14</u> <u>Adopted</u>	
1 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	
2 Professional/Contractual Svcs	-	-	-	-	
3 Materials & Supplies	-	-	-	-	
4 Equipment	-	-	-	-	
5 Utilities	-	-	-	-	
6 Insurance	-	-	-	-	
7 Fixed Charges	-	-	-	-	
8 Capital Projects	-	163,125	-	241,500	
9 Debt Service	-	-	-	-	
10 Transfers Out	-	-	-	-	
11 Overhead Cost Allocation	-	-	-	-	
Total	<u>\$ -</u>	<u>\$ 163,125</u>	<u>\$ -</u>	<u>\$ 241,500</u>	

Debt Service



City of Grand Terrace Debt Service Obligations and Schedules

The Successor Agency to the Community Redevelopment Agency of City of Grand Terrace issued tax allocation bonds for the purpose of financing public improvement projects in the Project Area on June 14, 2011 as follows:

2011A Tax Allocation Bonds (2011A TABs)

- Purpose: To finance public improvement projects pursuant to the Agency's Redevelopment Plan.
- Maturity Date: September 1, 2013
- Original Principal Amount: \$15,175,000
- July 1, 2013, Principal Outstanding: \$14,915,000
- Interest Rate: 4.823% (average)

2011B Taxable Tax Allocation Bonds (2011B TABs)

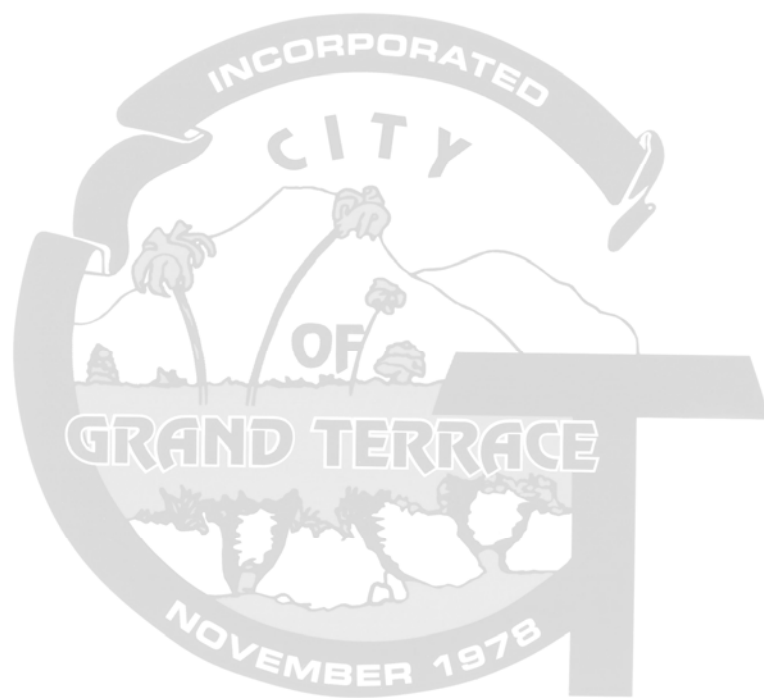
- Purpose: To acquire land for resale and development in the Project Area.
- Maturity Date: September 1, 2013
- Original Principal Amount: \$5,650,000
- July 1, 2013, Principal Outstanding: \$5,430,000
- Interest Rate: 7.371% (average)

The Successor Agency to the Community Redevelopment Agency of City of Grand Terrace is responsible for the TABs debt service payments using funds received from the Redevelopment Property Tax Trust fund (RPTTF) held by the San Bernardino County Auditor-Controller.

The following page shows the amortization schedules for both bond issues.

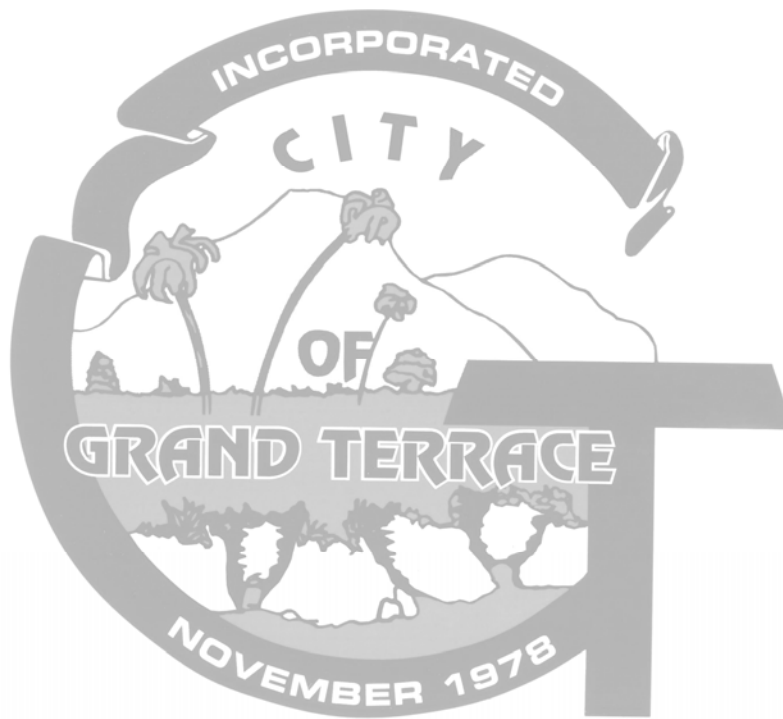
Annual Debt Service Payment Schedules

<u>Fiscal Year</u>	<u>2011 A Tax Allocation Bonds</u>			<u>2011B Tax Allocation Bonds</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2011	-	177,712	177,712	-	88,475	88,475
2012	260,000	841,795	1,101,795	220,000	419,090	639,090
2013	280,000	836,595	1,116,595	235,000	403,470	638,470
2014	285,000	828,195	1,113,195	255,000	386,785	641,785
2015	295,000	819,645	1,114,645	270,000	368,680	638,680
2016	310,000	807,845	1,117,845	290,000	349,510	639,510
2017	320,000	795,445	1,115,445	310,000	328,920	638,920
2018	330,000	783,445	1,113,445	335,000	306,910	641,910
2019	340,000	769,915	1,109,915	360,000	283,125	643,125
2020	360,000	755,040	1,115,040	385,000	257,565	642,565
2021	380,000	736,680	1,116,680	410,000	230,230	640,230
2022	400,000	717,300	1,117,300	440,000	198,660	638,660
2023	420,000	696,900	1,116,900	475,000	164,780	639,780
2024	440,000	671,700	1,111,700	515,000	128,205	643,205
2025	465,000	645,300	1,110,300	555,000	88,550	643,550
2026	495,000	617,400	1,112,400	595,000	45,815	640,815
2027	1,165,000	587,700	1,752,700	-	-	-
2028	1,240,000	517,800	1,757,800	-	-	-
2029	1,310,000	443,400	1,753,400	-	-	-
2030	1,390,000	364,800	1,754,800	-	-	-
2031	1,475,000	281,400	1,756,400	-	-	-
2032	1,560,000	192,900	1,752,900	-	-	-
2033	1,655,000	99,300	1,754,300	-	-	-
	<u>\$15,175,000</u>	<u>\$13,988,212</u>	<u>\$29,163,212</u>	<u>\$5,650,000</u>	<u>\$4,048,770</u>	<u>\$9,698,770</u>



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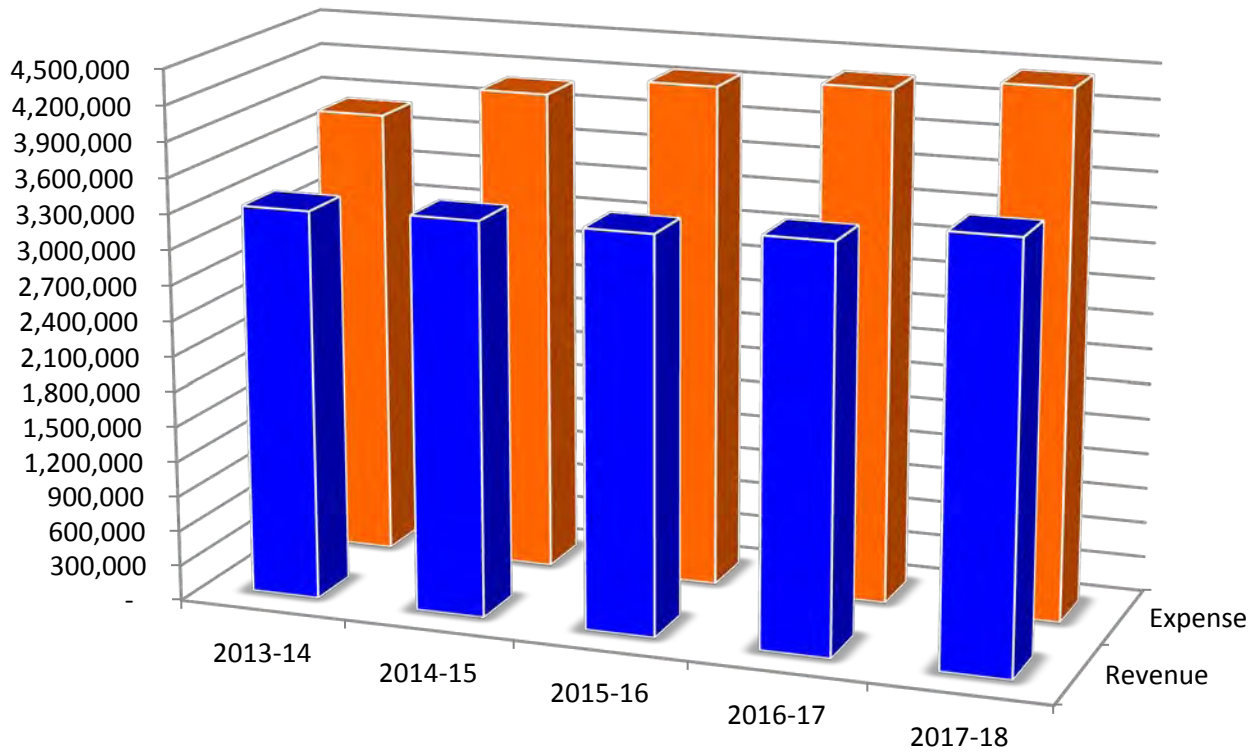
Five-Year Forecast



City of Grand Terrace
General Fund Five-Year Forecast

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
	<u>Adopted</u>	<u>Projected</u>	<u>Projected</u>	<u>Projected</u>	<u>Projected</u>
Revenues					
Property Tax	1,348,944	1,376,000	1,403,400	1,431,400	1,459,900
Sales Tax	1,039,703	1,031,737	1,008,772	1,041,684	1,141,684
Licenses, Permits & Fees	779,400	794,800	800,400	806,000	830,300
Intergovernmental/Grants	25,500	26,000	26,500	27,000	27,500
Charges for Services	42,700	42,180	42,045	33,739	31,475
Fines & Forfeitures	37,500	38,300	39,100	39,900	40,800
Use of Money & Property	28,700	29,300	29,900	30,500	31,100
Miscellaneous	6,600	6,700	6,800	6,900	7,000
Total Revenues	<u>3,309,047</u>	<u>3,345,017</u>	<u>3,356,917</u>	<u>3,417,123</u>	<u>3,569,759</u>
Expenditures by Department					
City Council	54,025	55,465	56,975	58,565	60,225
City Manager	260,650	210,210	210,440	213,980	216,840
City Clerk	120,960	108,810	96,423	112,940	99,890
Finance	355,550	351,360	358,780	366,040	373,330
City Attorney	70,910	72,330	73,770	75,250	76,750
Building & Safety	129,370	132,099	134,415	138,067	139,510
Public Works	175,770	179,360	242,580	187,150	189,500
Rental Inspection Program	103,420	104,500	107,400	109,540	111,360
Enforcement Program	160,214	163,430	166,690	170,020	173,420
General Government (Non-Dept)	663,850	669,200	674,660	680,220	685,900
Facilities Maintenance	124,389	126,870	129,410	132,000	134,630
Community & Economic Dev	126,344	127,550	131,000	133,480	135,600
Management Information Systems	103,060	104,470	107,220	109,430	111,430
Law Enforcement	1,556,190	1,874,380	1,947,880	2,024,280	2,103,710
Parks Maintenance	149,078	151,800	155,050	158,150	161,230
National Pollution Discharge & Elimination System (NPDES)	95,150	96,560	98,810	100,710	102,510
Storm Drain Maintenance	16,000	16,320	16,650	16,980	17,320
Planning Commission	2,260	2,260	2,260	2,260	2,260
Historical & Cultural Committee	1,230	1,260	1,290	1,320	1,350
Senior Citizens Program	29,940	30,540	31,150	31,770	32,400
Emergency Operations Program	10,800	11,010	11,220	11,430	11,660
Overhead Cost Allocation	(487,100)	(487,100)	(487,100)	(487,100)	(487,100)
Total Expenditures	<u>3,822,060</u>	<u>4,102,684</u>	<u>4,266,973</u>	<u>4,346,482</u>	<u>4,453,725</u>
Revenues	3,309,047	3,345,017	3,356,917	3,417,123	3,569,759
Expenditures by Department	<u>3,822,060</u>	<u>4,102,684</u>	<u>4,266,973</u>	<u>4,346,482</u>	<u>4,453,725</u>
Net (Revenues less Expenditures)	<u>(513,013)</u>	<u>(757,667)</u>	<u>(910,056)</u>	<u>(929,359)</u>	<u>(883,966)</u>

City of Grand Terrace General Fund Five-year Forecast



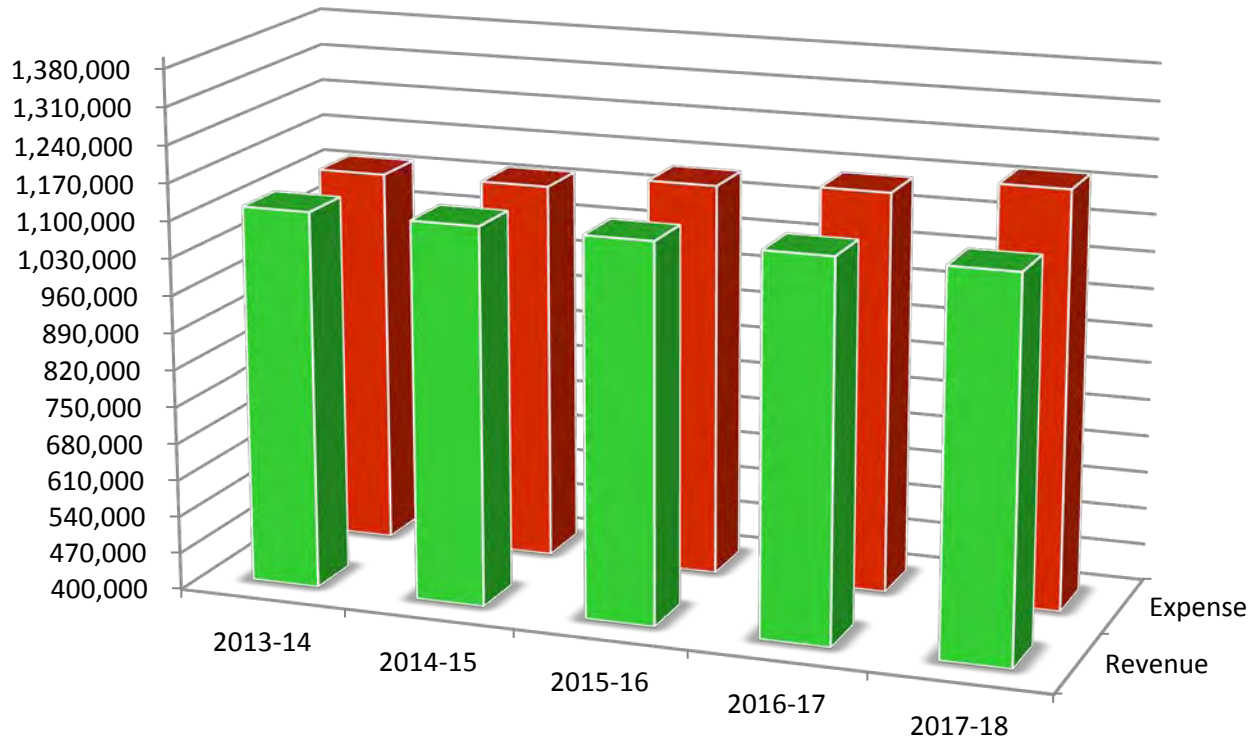
GENERAL FUND

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Revenue	3,309,047	3,345,017	3,356,917	3,417,123	3,569,759
Expense	<u>3,822,060</u>	<u>4,102,684</u>	<u>4,266,973</u>	<u>4,346,482</u>	<u>4,453,725</u>
Net	<u>(513,013)</u>	<u>(757,667)</u>	<u>(910,056)</u>	<u>(929,359)</u>	<u>(883,966)</u>

City of Grand Terrace
Child Care Fund Five-Year Forecast

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
	<u>Adopted</u>	<u>Projected</u>	<u>Projected</u>	<u>Projected</u>	<u>Projected</u>
Revenues					
Charges for Services	1,113,360	1,113,360	1,113,360	1,113,360	1,113,360
Miscellaneous	-	-	-	-	-
Total Revenues	<u>1,113,360</u>	<u>1,113,360</u>	<u>1,113,360</u>	<u>1,113,360</u>	<u>1,113,360</u>
Expenditures					
Salaries & Benefits	798,240	805,620	828,120	844,030	857,430
Materials & Supplies	51,800	52,700	53,700	54,700	55,700
Professional/Contractual Svcs	22,700	24,400	23,500	25,200	24,300
Utilities	22,100	22,500	22,900	23,300	23,700
Fixed Charges	4,800	4,800	4,800	4,800	4,800
Equipment	700	700	700	700	700
Capital Projects	15,200	6,700	10,500	4,200	22,000
Overhead Cost Allocation	198,867	198,867	198,867	198,867	198,867
Total Expenditures	<u>1,114,407</u>	<u>1,116,287</u>	<u>1,143,087</u>	<u>1,155,797</u>	<u>1,187,497</u>
Revenues	1,113,360	1,113,360	1,113,360	1,113,360	1,113,360
Expenditures	<u>1,114,407</u>	<u>1,116,287</u>	<u>1,143,087</u>	<u>1,155,797</u>	<u>1,187,497</u>
Net (Revenues less Expenditures)	<u>(1,047)</u>	<u>(2,927)</u>	<u>(29,727)</u>	<u>(42,437)</u>	<u>(74,137)</u>

City of Grand Terrace Child Care Fund Five-year Forecast



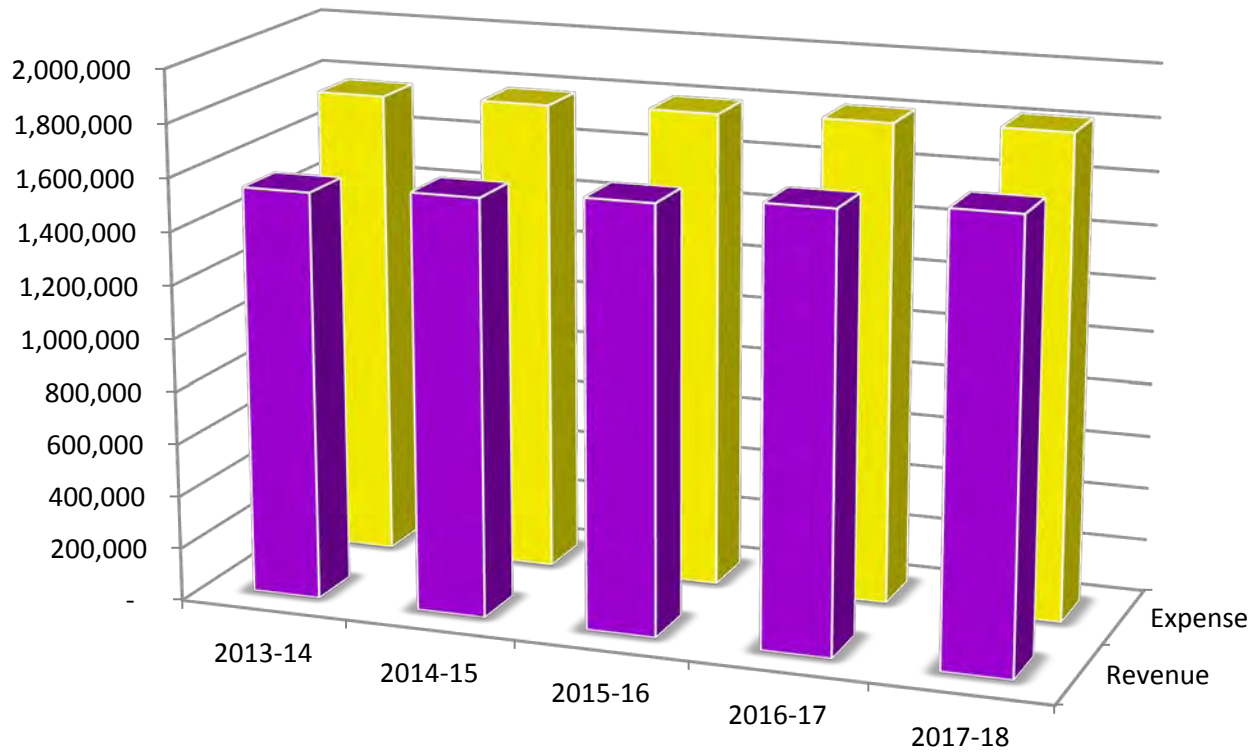
CHILD CARE FUND

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Revenue	1,113,360	1,113,360	1,113,360	1,113,360	1,113,360
Expense	<u>1,114,407</u>	<u>1,116,287</u>	<u>1,143,087</u>	<u>1,155,797</u>	<u>1,187,497</u>
Net	<u>(1,047)</u>	<u>(2,927)</u>	<u>(29,727)</u>	<u>(42,437)</u>	<u>(74,137)</u>

City of Grand Terrace
Waste Water Disposal Fund Five-Year Forecast

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
	<u>Adopted</u>	<u>Projected</u>	<u>Projected</u>	<u>Projected</u>	<u>Projected</u>
Revenues					
Property Tax	-	-	-	-	-
Licenses, Permits & Fees	-	-	-	-	-
Charges for Services	1,533,060	1,563,720	1,594,990	1,626,890	1,659,430
Fines & Forfeitures	-	-	-	-	-
Use of Money & Property	7,040	7,180	7,320	7,470	7,620
Transfers In	-	-	-	-	-
Miscellaneous	-	-	-	-	-
Total Revenues	<u>1,540,100</u>	<u>1,570,900</u>	<u>1,602,310</u>	<u>1,634,360</u>	<u>1,667,050</u>
Expenditures by Department					
Public Works	121,280	123,120	126,030	128,530	130,880
Wastewater Disp - Colton	1,182,000	1,182,000	1,182,000	1,182,000	1,182,000
Wastewater Disp - GT	10,200	10,400	10,610	10,820	11,040
Line Maintenance	257,620	262,770	268,030	273,380	278,840
National Pollution Discharge & Elimination System (NPDES)	39,660	40,310	41,330	42,220	43,070
General Government (Non-Dept)	160,600	163,810	167,090	170,430	173,840
Capital Projects	-	-	-	-	-
Total Expenditures	<u>1,771,360</u>	<u>1,782,410</u>	<u>1,795,090</u>	<u>1,807,380</u>	<u>1,819,670</u>
Revenues	1,540,100	1,570,900	1,602,310	1,634,360	1,667,050
Expenditures by Department	<u>1,771,360</u>	<u>1,782,410</u>	<u>1,795,090</u>	<u>1,807,380</u>	<u>1,819,670</u>
Net (Revenues less Expenditures)	<u>(231,260)</u>	<u>(211,510)</u>	<u>(192,780)</u>	<u>(173,020)</u>	<u>(152,620)</u>

City of Grand Terrace Waste Water Disposal Fund Five-year Forecast



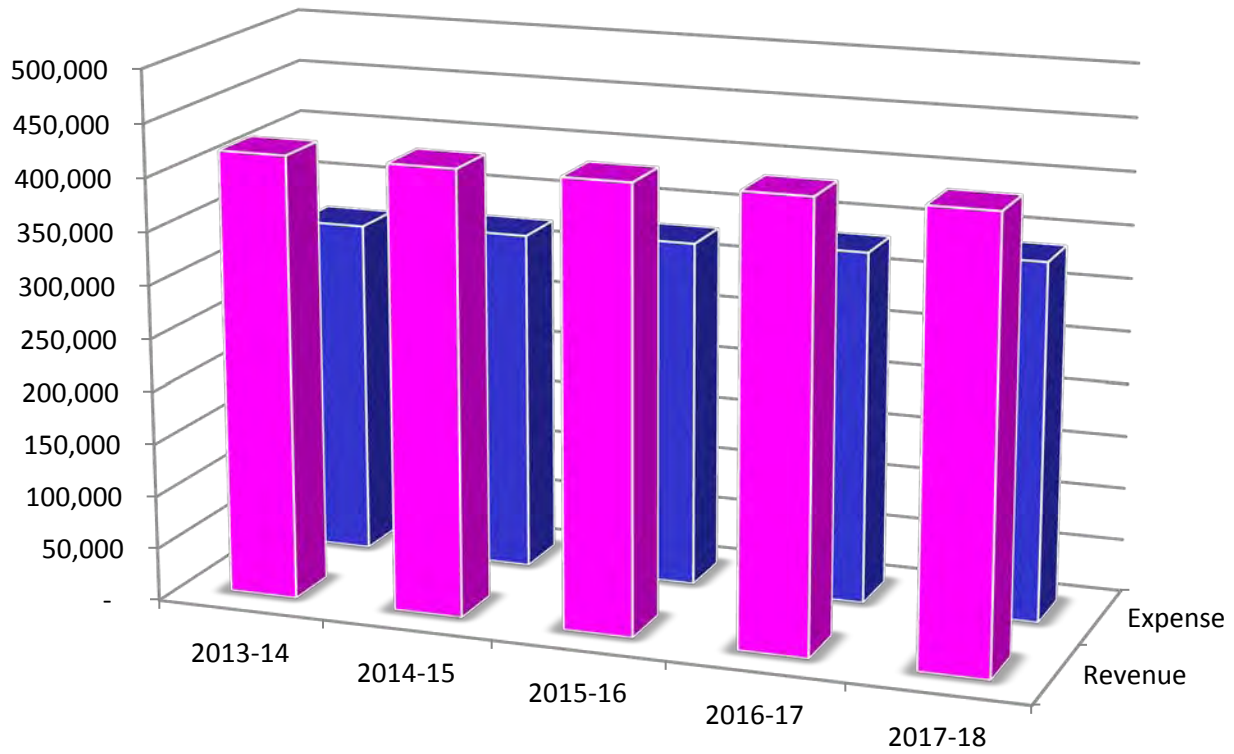
WASTE WATER DISPOSAL FUND

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Revenue	1,540,100	1,570,900	1,602,310	1,634,360	1,667,050
Expense	<u>1,771,360</u>	<u>1,782,410</u>	<u>1,795,090</u>	<u>1,807,380</u>	<u>1,819,670</u>
Net	<u>(231,260)</u>	<u>(211,510)</u>	<u>(192,780)</u>	<u>(173,020)</u>	<u>(152,620)</u>

City of Grand Terrace
Gas Tax Fund Five-Year Forecast

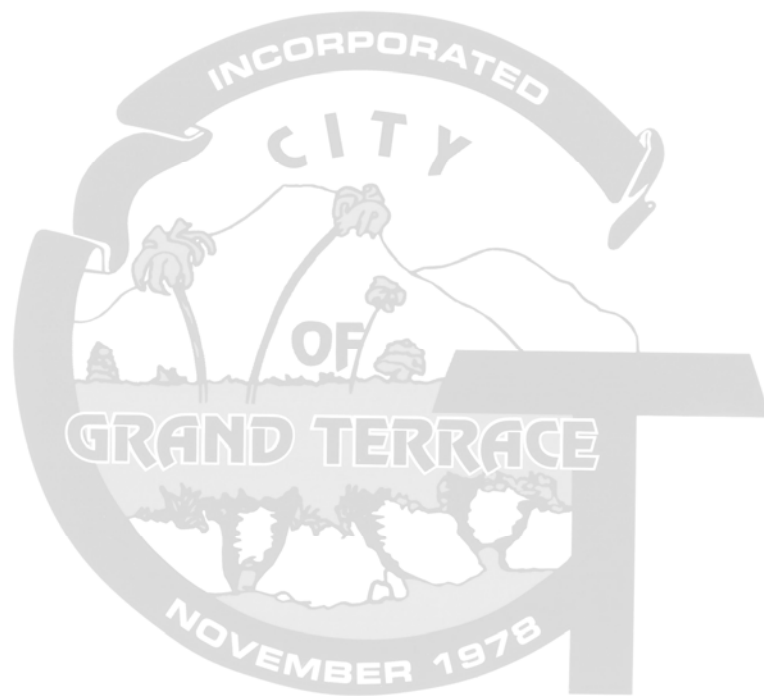
	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
	<u>Adopted</u>	<u>Projected</u>	<u>Projected</u>	<u>Projected</u>	<u>Projected</u>
Revenues					
Property Tax	-	-	-	-	-
Sales Tax	-	-	-	-	-
Gas Tax	327,670	327,670	327,670	327,670	327,670
Licenses, Permits & Fees	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous	-	-	-	-	-
Total Revenues	<u>419,190</u>	<u>419,190</u>	<u>419,190</u>	<u>419,190</u>	<u>419,190</u>
Expenditures					
Salaries & Benefits	102,010	102,580	104,850	106,370	107,600
Materials & Supplies	528	539	550	561	572
Professional/Contractual Svcs	106,782	108,918	111,096	113,318	115,584
Utilities	64,395	65,683	66,997	68,337	69,704
Equipment	-	-	-	-	-
Capital Projects	-	-	-	-	-
Overhead Cost Allocation	44,015	44,015	44,015	44,015	44,015
Total Expenditures	<u>317,731</u>	<u>321,735</u>	<u>327,507</u>	<u>332,600</u>	<u>337,475</u>
Revenues	419,190	419,190	419,190	419,190	419,190
Expenditures	<u>317,731</u>	<u>321,735</u>	<u>327,507</u>	<u>332,600</u>	<u>337,475</u>
Net (Revenues less Expenditures)	<u>101,459</u>	<u>97,455</u>	<u>91,683</u>	<u>86,590</u>	<u>81,715</u>

City of Grand Terrace Gas Tax Fund Five-year Forecast



GAS TAX FUND

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Revenue	419,190	419,190	419,190	419,190	419,190
Expense	<u>317,731</u>	<u>321,735</u>	<u>327,507</u>	<u>332,600</u>	<u>337,475</u>
Net	<u>101,459</u>	<u>97,455</u>	<u>91,683</u>	<u>86,590</u>	<u>81,715</u>



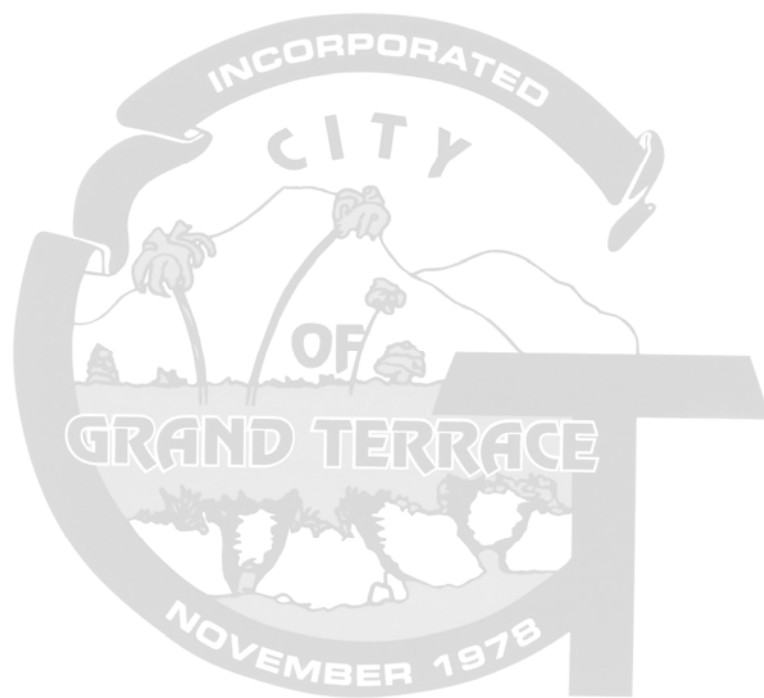
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City of Grand Terrace

**Five-Year Financial Analysis
and
Budget Stabilization Plan**

April 22, 2013



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City of Grand Terrace
City Manager's Office
22795 Barton Road
Grand Terrace, CA 92313-5295
(909) 430-2212

April 18, 2013

Honorable Mayor, Mayor Pro Tem and City Council Members;
Ad Hoc Budget Advisory Committee Members; and
Citizens of Grand Terrace

Transmitted herewith is a Five-Year Financial Analysis and Budget Stabilization Plan for the City of Grand Terrace. The City's three major funds (General Fund, Child Care Fund and Waste Water Disposal Fund) are addressed in the report, although the focus of the report--in particular the Budget Stabilization Plan--is on the General Fund.

Like most cities in California, the City of Grand Terrace has faced significant fiscal challenges the past several years as a result of the economic recession. In response to these challenges, service levels, associated City staffing and staff compensation have been reduced in order to cut expenditures and maintain a balanced General Fund budget. Although the recession is over and the economy is starting to recover, it is a slow recovery and revenues are recovering slowly as well.

While dealing with the fiscal challenges associated with the poor economy, California cities were dealt a staggering blow when the State Legislature voted to dissolve redevelopment agencies through enactment of ABx1 26, as a means of transferring property tax revenues from redevelopment agencies to other taxing entities, primarily to ease the State's burden of funding education. Cities and redevelopment agencies collectively filed suit over this new legislation but failed to prevail when the California Supreme Court upheld the legislation, which became effective February 1, 2012. The impacts of state-wide redevelopment dissolution are requiring many cities to reevaluate their financial structure, service delivery, and even long-term fiscal viability.

Since the City's incorporation in 1978, Grand Terrace has relied heavily on redevelopment funds to help support its general government operations. With redevelopment agencies now dissolved, the General Fund must now stand on its own to fund essential services for the community, including public safety, street and park maintenance, community development, code enforcement and general administration. Through both revenue losses and expenditure increases, the City's General Fund will be negatively impacted due to redevelopment dissolution by \$738,000 annually, which directly translates to projected operating deficits of \$675,000 in Fiscal Year (FY) 2013-14 and \$758,000 in FY 2014-15. Without redevelopment dissolution, a balanced General Fund budget for FY 2013-14 would be presented for the City Council's consideration and adoption.

As a result of redevelopment dissolution and the corresponding impact on the City's General Fund, the City faces a very challenging future. Significant General Fund operating deficits are projected over the next five years. In response to these projected deficits, a Budget Stabilization Plan has been developed to provide options for overcoming the deficits with both expenditure reduction and revenue enhancement options. The expenditure reduction options are difficult ones and, if implemented, would significantly impact City operations, City staffing and service levels to the community. However, these options must be given serious consideration given the uncertainty of the revenue enhancement options, which would require voter approval.

Through the data and analyses included in the attached report, staff has made every effort to provide the City Council and Ad Hoc Budget Advisory Committee with reliable data and viable options for overcoming the adverse impacts of redevelopment dissolution, adopting annual balanced budgets, and achieving long-term fiscal stability. The decisions to be made following the review of this report are significant ones and will impact the community for years to come. Staff is available to assist the City Council and Ad Hoc Budget Advisory Committee as it evaluates the information presented in the report and makes its determinations regarding the options that will best serve the residents and businesses of Grand Terrace.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Betsy M. Adams".

Betsy M. Adams
City Manager

City of Grand Terrace
Five-Year Financial Analysis and Budget Stabilization Plan

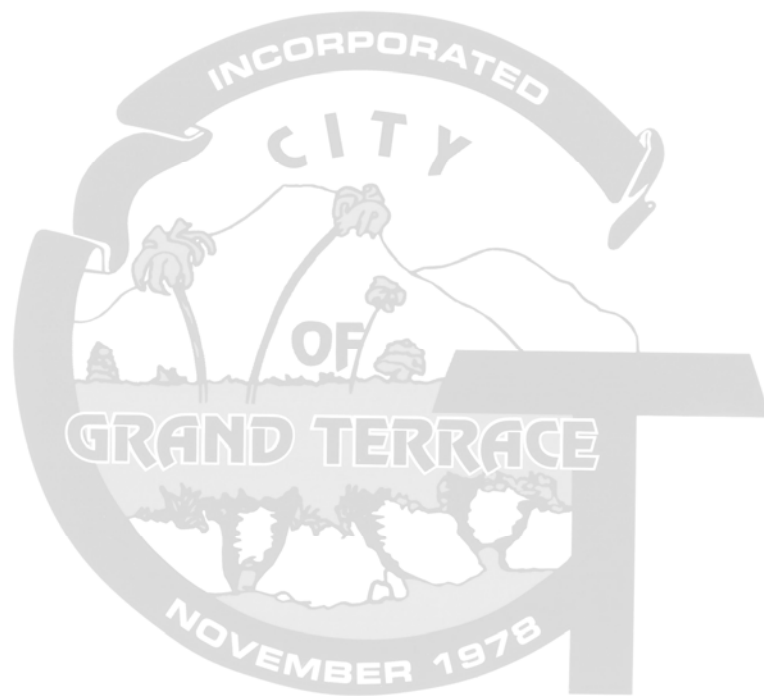
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Overview



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Overview

Five-Year Planning vs. One-Year Budget

The impacts of state-wide redevelopment dissolution, which were enacted through ABx1 26 and AB 1484 and became effective February 1, 2012, are requiring many cities to reevaluate their financial structure, service delivery, and even long-term fiscal viability. Since the City's incorporation in 1978, Grand Terrace has relied heavily on redevelopment funds to help support its general governmental operations, through direct payroll charges of staff working in the redevelopment area, overhead allocations, and borrowing from the former Redevelopment Agency. With redevelopment agencies now dissolved by state law, the General Fund must stand on its own to fund essential services for the community, including public safety, street and park maintenance, community development, code enforcement and general administration. As a result of this significant change in the City's financial structure, it is prudent to prepare a five-year projection of the City's General Fund revenues, expenditures and fund balance, rather than simply an annual budget for the upcoming fiscal year. By doing so, the City Council can better assess the fiscal horizon and take the appropriate actions to address the long-term financial viability of the City. Five-Year projections have also been prepared for the Child Care Fund and Waste Water Disposal Fund, due to the size of the funds, the need for them to be self-supporting, and the significance of these operations to the City.

The budgetary information for Fiscal Year (FY) 2013-14 presented in the Five-Year Projections will be further refined prior to submittal of the FY 2013-14 Proposed Budget to the City Council for its review on May 14th and subsequent adoption in June, although substantial revisions are not anticipated. At that time, all City funds will also be included. Council direction on policy issues will also be needed to enable staff to present a balanced budget that can be adopted. Therefore, the FY 2013-14 projections should not be considered as the FY 2013-14 Proposed Budget.

The financial data and analyses presented in this report are intended to provide the City Council with information that is necessary to make critical policy decisions that will shape the City's future. As a result of the loss of redevelopment funds, on which the City was heavily dependent, the City cannot continue to provide services as in the past without additional revenue sources. Options facing the City are: (1) curtailment of services to match the diminished revenues available to the City; (2) restructuring of service delivery to include consideration of City disincorporation and/or the formation of a Community Services District to provide certain services; and (3) consideration of a local revenue measure to provide additional funding so the City can remain fiscally viable and provide the desired services to the community.

FY 2012-13 Budget

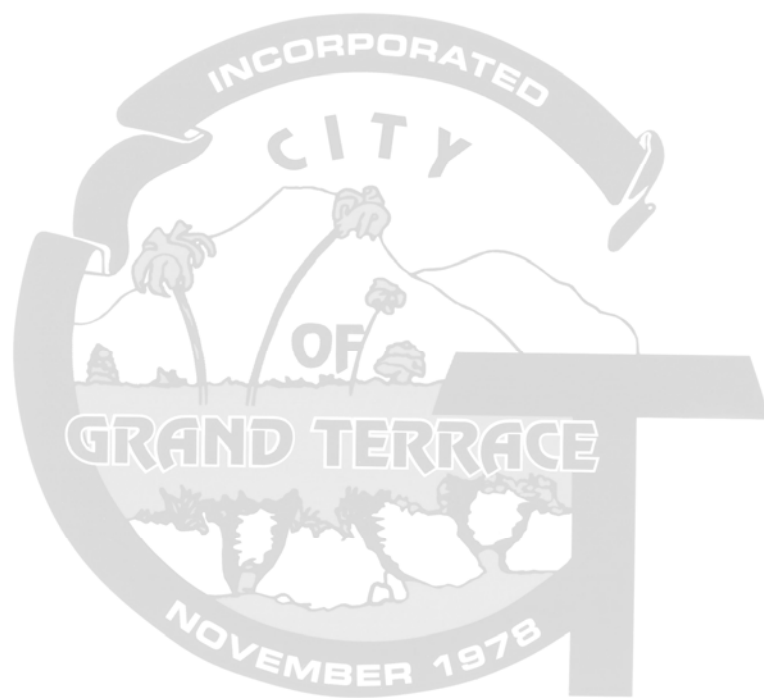
The General Fund budget for FY 2012-13 was adopted with an operating surplus (excess of revenues over expenditures) of \$154,694. Beginning fund balance was estimated at \$656,264 and ending fund balance was projected at \$810,958. The Mid-Year Budget Review presented to the City Council on February 26, 2013, identified \$610,424 in unbudgeted negative impacts to the City's General Fund budget as a result of unexpected redevelopment dissolution decisions

by the California Department of Finance (DOF). These impacts reduced the projected ending fund balance to \$415,280, which included a \$50,000 budget appropriation approved during the Mid-Year review. (As of April, the year-end estimate has been revised to \$440,960.)

In addition to the rapid depletion of the City's General Fund balance resulting from the redevelopment dissolution impacts, there are additional risks to General Fund balance related to the DOF's review of the Due Diligence Review (DDR) of Non-Housing Funds. Preliminary findings issued by the DOF on March 25, 2013, indicate that \$13.6 million is owed by the Successor Agency (the City has chosen to serve as Successor Agency to the former RDA) to the County Auditor-Controller for disbursement to the various taxing entities. The City is one of the taxing entities, with a share of 19.97% of the former RDA property tax increment. Therefore, disbursement of the \$13.6 million would result in the City receiving approximately \$2.7 million in property tax funds on a one-time basis. However, of the \$13.6 million identified by the DOF as due from the Successor Agency, approximately \$3.2 million represents funds loaned by the former RDA to the City. Therefore, the City would be obligated to repay this amount. For this reason, the General Fund balance is very tenuous and could be needed in its entirety to satisfy redevelopment dissolution obligations that are shifted to the General Fund. Successor Agency staff requested a meet-and-confer discussion with the DOF to discuss the findings, further explain the Successor Agency's position, provide additional documentation, and possibly to negotiate payment terms on amounts owed by the City. The meet-and-confer discussion is scheduled for April 16, 2013. Following this meeting, the DOF will issue a final determination regarding the DDR.

Additional information regarding the RDA-dissolution impacts to the General Fund was provided to the City Council in the Mid-Year Budget Review on February 26, 2013. This report is included as Appendix A to provide additional background information and context for the FY 2013-14 budget and financial projections.

**Economic Forecast
and Inflationary Assumptions**



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Economic Forecast and Inflationary Assumptions

Economic forecast information was used to determine an appropriate inflationary factor relative to the five-year revenue and expenditure projections, in cases where more precise or specific information was not available or applicable. Much of the economic information that follows was taken from a comprehensive economic report prepared by Beacon Economics in partnership with the University of California at Riverside School of Business Administration and released December 2012. Additional information is taken from recent reports from The HdL Companies, who provide sales tax and property tax consulting services to the City and Successor Agency, and various economic updates. It should be noted that the City's major revenue sources such as property tax and sales tax are projected based on data and analyses specific to the City, utilizing outside consulting expertise, rather than applying generalized growth or inflationary factors. Likewise, key expenditure categories, such as personnel-related expenses and contractual services, are projected based on factors specific to the City.

National Economy

The U.S. economy is in the midst of a slow but steady three-year expansion characterized by rising economic output, rising wages, improving asset values, and falling unemployment. However, growth in Gross Domestic Product (GDP) has been slower than normal at 2.1% over the last two years, compared with 3% for the two decades prior to the recession. This slow rate of growth is primarily due to declines in the public sector that have offset fairly normal growth in the private sector. Typically, direct government spending contributes approximately 0.3% to the economy, while over the past two years it has contracted by 0.67%. As for the source of overall growth, consumer spending has been slightly below average, while offset by greater-than-normal growth in construction spending and business investments.

Employment growth in the private sector has been approximately 1.8% over the past two years, compared with 1.5% for the two decades prior to the recession. Unemployment is still higher than normal, at 7.6%, but it has fallen 2.4% in the past two years, and just dropped from 7.9% to 7.7% in February; then to 7.6% in March, which is the lowest level since January 2009. However, actual job growth the past two months has been lower than expected and the falling unemployment rate, while seeming to be positive, is also indicative of discouraged workers giving up their job searches and no longer being counted in the unemployment figures. The broader U-6 unemployment rate, which includes workers no longer looking for employment, is close to 14%, while in stronger economic times it is closer to 10%.

Some of the most positive recent news comes from the housing sector, where home prices and construction permits have trended upward into recovery territory. According to the major price measures, home values are now 5% to 6% above last year's values. Housing starts have also continued to rise, reaching 900,000 in October. Much of the activity is in the multi-family sector, where investors are rushing to catch up with the tight market. Given that the large stock of bank-owned units continues to fall, alongside declines in the number of foreclosures, it is likely that the housing recovery will continue to accelerate.

The relatively positive news above is tempered by the increase in taxes that took effect 1/1/13, combined with the expected decline in federal spending through the budget sequestration process. The overall impact on the economy is roughly \$550 billion--\$410 billion in tax increases and \$140 billion in spending cuts over the course of the year. These impacts have the potential to shock the fragile recovery and trigger another recession, or at least slow the already slow rate of GDP growth.

Overall inflation nationwide is running about 2%, as reflected in the Consumer Price Index for All Urban Consumers (CPI-U), U.S. City Average. The annual average CPI-U was up 2.07% from 2011 to 2012 and 1.98% from February 2012 to February 2013.

California Economy

California is a driving force behind the national economic recovery, albeit it a weak and slow recovery. During 2012, California led the nation in job, income and consumer spending growth. However, despite these positive growth results, California's labor markets have not sprung back to life in the wake of the recession. Although more than 725,000 jobs have been added since the trough of the recession, the statewide unemployment rate is the highest in the nation at 9.6%, tied with Nevada and Mississippi. Despite the continuing high employment rate, it has dropped from 10.1% in October 2012, and from a high of 12.4% at its peak in October 2010. Beacon Economics is forecasting employment growth to remain in the 2% range for 2013, before gaining momentum and growing between 2.5% and 3.0% per year beginning in 2014.

Consumer spending statewide is showing steady growth. According to data released by the State Board of Equalization, taxable sales in California posted their 12th consecutive quarterly increase. To date, taxable sales in the state have rebounded by more than 25% since hitting bottom in the second quarter of 2009, and are just 2.4% below their pre-recession peak of \$143 billion per quarter. Auto sales have contributed significantly to this growth, increasing by 15% from the same period a year ago. In addition to auto sales, there have been positive growth results in tourism and construction-related spending.

Over the past few years, the real estate markets have been a drag on statewide economic growth. However, 2012 showed a reversal as real estate began to add to the economy rather than detract from it. Real estate tracking firm DataQuick has reported 14 consecutive months of year-over-year increases in home sales, reaching their highest level since December 2009, when the first-time homebuyer tax credits were drawing a significant number of new buyers into the market. Although the homebuyer tax credits have since expired, increased demand is being driven by improvement in the labor market and record low interest rates. The boost in demand for homes has also contributed to price appreciation in the state. Since hitting bottom in April 2009, the median price of a home is up 50%, from a low of \$221,500 to \$334,000. Helping this trend is the fact that distressed mortgages in the state continue to dwindle and represent a smaller share of the overall sales mix. In terms of new home construction, residential permitting is trending upward and construction employment has started to rebound as well. On the commercial side of the market, vacancy rates have begun to drop throughout the state for retail, office and industrial properties, while rents have begun to inch upward.

The economic problems throughout Europe have caused concern for California exports. Export growth has slowed from the double-digit growth experienced in 2010 and 2011. Exports have continued to grow throughout 2012 but at a slower pace. Although the Euro zone continues to be in the midst of a financial ordeal, state exports to our largest trading partners, Canada and Mexico, have held up well. Beacon Economics is forecasting slow but steady growth in the state's exports.

Inland Region Economy

The economic recovery in the Inland Region (Riverside and San Bernardino Counties) has been slow but is steadily moving in the right direction. Progress is now being seen in most of the region's key sectors including consumer spending, residential and commercial real estate, tourism and logistics. Taxable sales have grown three straight years; home sales are on the rise; hotel occupancy rates are growing; and property values are starting to rise after experiencing some of the most significant declines in the nation.

On the employment front, the Inland Region has lagged behind the neighboring counties in job growth. Through October 2012, the region had added only 30,800 new jobs to its employment base since hitting bottom at the end of 2009. This represents a 2.8% increase, versus 3.1% growth in Los Angeles County, 4.0% in San Diego County and 4.1% in Orange County. Although the overall job growth is modest, private-sector job growth has outpaced the year-over-year job growth statewide, but has been offset with job losses in the public sector. The region's unemployment rate is currently at 10.8%, versus its peak of 14.6% in April 2010, and compared to the statewide average of 9.6%.

While employment is a lagging economic indicator, a number of the key leading indicators point to a regional economy that is poised for solid growth throughout 2013 and beyond. Consumer spending has risen more than 27% since hitting bottom in mid-2009. Taxable sales are still running 7% below their pre-recession peak, but they have made up a significant portion of that lost ground. The biggest surge has come from auto sales, where tax receipts from 2012 sales were up 9% from 2011. As long-term durable goods, automobile purchases indicate that consumers are feeling more optimistic about the economy and prospects for their own personal income. Other growth areas of consumer spending include building materials, groceries and general merchandise. Beacon Economics is forecasting that the Inland Region will rebound to its pre-recession peak level of taxable sales by the end of 2013, with annual growth rate between 6% and 8% thereafter.

The housing resurgence statewide includes a strong showing in the Inland Region. Both Riverside and San Bernardino counties have enjoyed eight consecutive quarters of price appreciation through October 2012. Overall, housing prices in both counties are up approximately 23% from their troughs in May 2009. In fact, this is an area where the region is outpacing its neighbors in Los Angeles, Orange and San Diego counties.

The non-residential side of the market is also starting to improve. Industrial vacancies are down from a peak of more than 10% to just over 8%. As the overall economy improves and as payrolls begin to grow again, activity is also starting to increase in non-residential construction. Beacon Economics forecasts that non-residential building permit values will continue to rise and result in \$700 million in construction value in 2013 and rise to \$1.3 billion in value by the end of 2017.

Overall, the Inland Region has a long way to go before it returns to its pre-recession employment levels and overall economic vitality. However, virtually all leading economic indicators indicate that the region is poised for continued steady growth throughout 2013 and beyond.

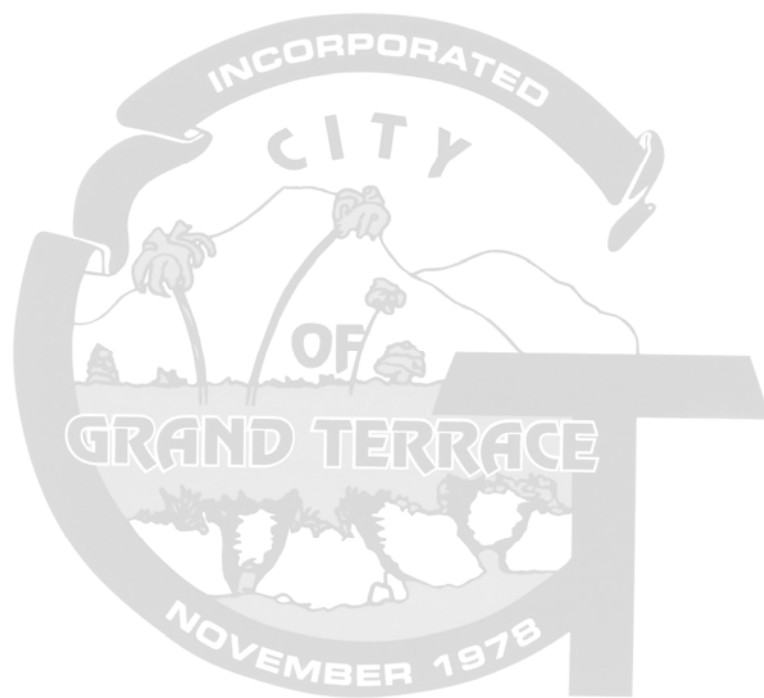
Overall inflation in the region is running just slightly ahead of the national average of 2%, as reflected in the Consumer Price Index for All Urban Consumers (CPI-U), Los Angeles/Riverside/Orange County. This regional index was up 2.04% from 2011 to 2012 and 2.22% from February 2012 to February 2013.

Economic Inflation Used in Five-Year Budget Projections

The economic information presented above was useful in developing an inflationary/growth factor to apply to certain revenue and expenditure categories over the five-year period covered in this analysis. Based on the Beacon Economics forecast information, CPI and other sources utilized, a 2% annualized inflationary factor was applied to both revenue and expenditures line items for which more precise information was not available or appropriate to use. However, as previously indicated, the City's major revenue sources such as property tax and sales tax were projected based on data and analyses specific to the City, utilizing outside consulting expertise, rather than applying generalized growth or inflationary factors. Other revenues were analyzed based on activity and factors specific to the City. In a similar manner, expenditure line items were analyzed based on their specific characteristics and a general inflationary factor was only utilized in those cases where more precise information was not available. In this regard, the largest expenditure category in the City's budget is personnel-related expense. For the five-year projections, the following assumptions were used:

- Continuation of the 4-day (36-hour) work week for City Hall staff and corresponding 10% salary reduction;
- Continued suspension of merit increases;
- No cost-of-living adjustment (COLA); and
- Retirement contribution rates for FY 2013-14 and FY 2014-15 based on the latest valuation report provided by the California Public Employees Retirement System (CalPERS). Rates used in the three subsequent years' projections were based on recent information provided by CalPERS concerning changes in actuarial and economic assumptions to address the system-wide unfunded liabilities. Following are the retirement rates reflected in the projections:
 - FY 2013-14: 21.991%
 - FY 2014-15: 22.9%
 - FY 2015-16: 25.5%
 - FY 2016-17: 28.0%
 - FY 2017-18: 30.0%
- Increase in health insurance premiums of 3% in FY 2013-14 and 6% annually thereafter based on expected premium increases related to the Affordable Care Act that takes effect 1/1/14.
- Increase of 4% annually on Law Enforcement contract, per Sheriff's Department.

**Five-Year Revenue, Expenditure
and Fund Balance Projections**



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Five-Year Revenue, Expenditure and Fund Balance Projections

Introduction

Five-year projections of revenues, expenditures and fund balance are presented in the following schedules for the City's major funds, which include:

- General Fund
- Child Care Fund
- Waste Water Disposal Fund

In each fund, the projections assume no change in staffing levels, staff compensation, service levels or other policy decisions to be made by the City Council. As such, they reflect a continuation of current operations using the best estimates of revenues and expenditures over the upcoming five-year period.

**City of Grand Terrace
Budget Summary Report
GENERAL FUND**

	2010-11 Actuals	2011-12 Actuals	2012-13 Budget	2012-13 Estimate
<u>REVENUES</u>				
Property Taxes	\$ 1,389,541	\$ 1,382,935	\$ 1,362,836	\$ 1,377,880
Licenses & Permits	650,634	648,437	646,270	651,200
Sales Tax/Intergovt	998,945	1,096,472	1,044,000	1,028,300
Charges for Services	94,486	53,447	44,600	40,000
Building Fees & Permits	112,968	135,839	54,800	106,200
Planning Fees & Permits	40,750	13,750	14,350	15,600
Recreation Fees	1,730	-	-	-
Park Fees	7,778	23,317	16,000	20,300
Fines & Forfeitures	14,925	20,356	27,500	36,700
Use of Money & Property	213,555	400,231	38,130	48,130
Miscellaneous	106,311	498	1,000	6,500
Residual Rec/Transfers	1,119,235	300,000	305,000	-
TOTAL REVENUES	<u>\$ 4,750,858</u>	<u>\$ 4,075,282</u>	<u>\$ 3,554,486</u>	<u>\$ 3,330,810</u>
<u>EXPENDITURES</u>				
City Council	49,977	52,987	54,591	53,000
City Manager	223,199	283,470	239,870	242,928
City Clerk	190,400	133,467	105,725	86,627
Finance	252,644	284,119	281,023	331,400
City Attorney	63,739	52,203	60,000	66,900
Building & Safety	128,884	123,656	133,825	132,177
Public Works	183,465	187,980	190,520	146,227
Community Events	32,832	436	-	-
Rental Inspection Prgm	61,946	-	73,910	86,343
Enforcement Prgm	135,930	141,531	140,014	142,465
Gen Govt - Non-Dept	406,056	377,173	340,180	506,144
Facilities Maintenance	72,602	110,770	108,500	101,800
Comm & Econ Dev	188,518	231,399	248,215	197,263
Mgt Information Sys	64,019	60,349	97,490	88,780
Law Enforcement	2,002,574	1,762,956	1,758,595	1,751,317
Parks Maintenance	117,036	111,186	155,405	118,005
NPDES	82,032	75,558	99,025	91,190
Storm Drain Maint	16,000	2,922	16,000	-
Planning Commission	2,331	2,363	2,265	2,260
Historical/Cultural Comm	1,137	685	1,200	1,150
Senior Citizens Prgm	27,569	26,817	27,000	28,800
Emergency Oper Prgm	8,658	7,860	11,470	4,800
Capital Projects	-	-	(75,000)	-
O/H Cost Allocation	(625,365)	(728,252)	(670,031)	(487,100)
TOTAL EXPENDITURES	<u>\$ 3,686,183</u>	<u>\$ 3,301,635</u>	<u>\$ 3,399,792</u>	<u>\$ 3,692,476</u>
Revenues	4,750,858	4,075,282	3,554,486	3,330,810
Expenditures	3,686,183	3,301,635	3,399,792	3,692,476
NET (Revenues less Expenditures)	<u>\$ 1,064,675</u>	<u>\$ 773,647</u>	<u>\$ 154,694</u>	<u>\$ (361,666)</u>
Fund Balance - Beginning	(720,430)	202,029	656,264	802,626
Revenues less Expenditures	1,064,675	773,647	154,694	(361,666)
Fund Balance - Ending	<u>\$ 344,245</u>	<u>\$ 975,676</u>	<u>\$ 810,958</u>	<u>\$ 440,960</u>

**City of Grand Terrace
Budget Summary Report
GENERAL FUND (continued)**

2013-14 Preliminary	2014-15 Projection	2015-16 Projection	2016-17 Projection	2017-18 Projection	
					REVENUES
\$ 1,348,944	\$ 1,376,000	\$ 1,403,400	\$ 1,431,400	\$ 1,459,900	Property Taxes
664,100	677,200	680,500	683,800	705,800	Licenses & Permits
1,065,203	1,057,737	1,035,272	1,068,684	1,169,184	Sales Tax/Intergovt
42,700	42,180	42,045	33,739	31,475	Charges for Services
84,100	85,800	87,500	89,200	90,900	Building Fees & Permits
15,900	16,200	16,500	16,800	17,100	Planning Fees & Permits
-	-	-	-	-	Recreation Fees
15,300	15,600	15,900	16,200	16,500	Park Fees
37,500	38,300	39,100	39,900	40,800	Fines & Forfeitures
28,700	29,300	29,900	30,500	31,100	Use of Money & Property
6,600	6,700	6,800	6,900	7,000	Miscellaneous
-	-	-	-	-	Residual Rec/Transfers
\$ 3,309,047	\$ 3,345,017	\$ 3,356,917	\$ 3,417,123	\$ 3,569,759	TOTAL REVENUES
					EXPENDITURES
54,025	55,465	56,975	58,565	60,225	City Council
210,650	210,210	210,440	213,980	216,840	City Manager
95,960	108,810	96,423	112,940	99,890	City Clerk
344,750	351,360	358,780	366,040	373,330	Finance
70,910	72,330	73,770	75,250	76,750	City Attorney
129,370	132,099	134,415	138,067	139,510	Building & Safety
175,770	179,360	242,580	187,150	189,500	Public Works
-	-	-	-	-	Community Events
103,420	104,500	107,400	109,540	111,360	Rental Inspection Prgm
160,214	163,430	166,690	170,020	173,420	Enforcement Prgm
663,850	669,200	674,660	680,220	685,900	Gen Govt - Non-Dept
124,389	126,870	129,410	132,000	134,630	Facilities Maintenance
126,344	127,550	131,000	133,480	135,600	Comm & Econ Dev
103,060	104,470	107,220	109,430	111,430	Mgt Information Sys
1,803,690	1,874,380	1,947,880	2,024,280	2,103,710	Law Enforcement
149,078	151,800	155,050	158,150	161,230	Parks Maintenance
95,150	96,560	98,810	100,710	102,510	NPDES
16,000	16,320	16,650	16,980	17,320	Storm Drain Maint
2,260	2,260	2,260	2,260	2,260	Planning Commission
1,230	1,260	1,290	1,320	1,350	Historical/Cultural Comm
29,940	30,540	31,150	31,770	32,400	Senior Citizens Prgm
10,800	11,010	11,220	11,430	11,660	Emergency Oper Prgm
-	-	-	-	-	Capital Projects
(487,100)	(487,100)	(487,100)	(487,100)	(487,100)	O/H Cost Allocation
\$ 3,983,760	\$ 4,102,684	\$ 4,266,973	\$ 4,346,482	\$ 4,453,725	TOTAL EXPENDITURES
3,309,047	3,345,017	3,356,917	3,417,123	3,569,759	Revenues
3,983,760	4,102,684	4,266,973	4,346,482	4,453,725	Expenditures
\$ (674,713)	\$ (757,667)	\$ (910,056)	\$ (929,359)	\$ (883,966)	NET (Revenues less Expenditures)
440,960	(233,753)	(991,420)	(1,901,476)	(2,830,835)	Fund Balance - Beginning
(674,713)	(757,667)	(910,056)	(929,359)	(883,966)	Revenues less Expenditures
\$ (233,753)	\$ (991,420)	\$ (1,901,476)	\$ (2,830,835)	\$ (3,714,801)	Fund Balance - Ending

**City of Grand Terrace
Budget Summary Report
CHILD CARE FUND**

	2010-11 Actuals	2011-12 Actuals	2012-13 Budget	2012-13 Estimate
<u>REVENUES</u>				
Returned Check Fee	\$ -	\$ -	\$ -	\$ 55
Tiny Tot Program	67,380	63,158	86,512	82,100
After School Program GT	236,329	224,733	289,296	276,800
Pre-School Program	621,710	586,714	670,498	700,700
County Grants	-	35,000	-	-
TOTAL REVENUES	\$ 925,419	\$ 909,605	\$ 1,046,306	\$ 1,059,655
<u>EXPENDITURES</u>				
Salaries & Benefits	747,270	727,520	754,145	762,275
Materials & Supplies	22,557	60,953	18,335	19,305
Food Program	31,099	32,639	30,200	30,200
Pre-School Program Supplies	15,915	18,056	17,200	16,189
Utilities/Rent	28,163	30,235	32,850	31,550
O/H Cost Allocation	149,686	213,252	198,867	198,867
TOTAL EXPENDITURES	\$ 994,690	\$ 1,082,655	\$ 1,051,597	\$ 1,058,386
Revenues	925,419	909,605	1,046,306	1,059,655
Expenditures	994,690	1,082,655	1,051,597	1,058,386
NET (Revenues less Expenditures)	\$ (69,271)	\$ (173,050)	\$ (5,291)	\$ 1,269
Fund Balance - Beginning	-	-	-	-
Revenues less Expenditures	(69,271)	(173,050)	(5,291)	1,269
Fund Balance - Ending	\$ -	\$ -	\$ (5,291)	\$ 1,269

**City of Grand Terrace
Budget Summary Report
CHILD CARE FUND (continued)**

2013-14 Preliminary	2014-15 Projection	2015-16 Projection	2016-17 Projection	2017-18 Projection	
					<u>REVENUES</u>
\$ -	\$ -	\$ -	\$ -	\$ -	
82,100	82,100	82,100	82,100	82,100	
276,800	276,800	276,800	276,800	276,800	
700,700	700,700	700,700	700,700	700,700	
-	-	-	-	-	
<u>\$ 1,059,600</u>	<u>\$ 1,059,600</u>	<u>\$ 1,059,600</u>	<u>\$ 1,059,600</u>	<u>\$ 1,059,600</u>	
					<u>EXPENDITURES</u>
798,240	805,620	828,120	844,030	857,430	Salaries & Benefits
35,100	28,100	30,800	26,000	42,700	Materials & Supplies
32,000	32,600	33,300	34,000	34,700	Food Program
16,500	16,800	17,100	17,400	17,700	Pre-School Programs
33,700	34,300	34,900	35,500	36,100	Utilities/Rent
198,867	198,867	198,867	198,867	198,867	O/H Cost Allocation
<u>\$ 1,114,407</u>	<u>\$ 1,116,287</u>	<u>\$ 1,143,087</u>	<u>\$ 1,155,797</u>	<u>\$ 1,187,497</u>	
1,059,600	1,059,600	1,059,600	1,059,600	1,059,600	Revenues
1,114,407	1,116,287	1,143,087	1,155,797	1,187,497	Expenditures
<u>\$ (54,807)</u>	<u>\$ (56,687)</u>	<u>\$ (83,487)</u>	<u>\$ (96,197)</u>	<u>\$ (127,897)</u>	NET (Revenues less Expenditures)
1,269	(53,538)	(110,225)	(193,712)	(289,909)	Fund Balance - Beginning
(54,807)	(56,687)	(83,487)	(96,197)	(127,897)	Revenues less Expenditures
<u>\$ (53,538)</u>	<u>\$ (110,225)</u>	<u>\$ (193,712)</u>	<u>\$ (289,909)</u>	<u>\$ (417,806)</u>	Fund Balance - Ending

**City of Grand Terrace
Budget Summary Report
WASTE WATER DISPOSAL FUND**

	2010-11 Actuals	2011-12 Actuals	2012-13 Budget	2012-13 Estimate
<u>REVENUES</u>				
Charges for Services	1,486,212	1,604,587	1,481,300	1,503,000
Use of Money & Property	10,359	6,849	14,000	6,900
TOTAL REVENUES	<u>\$ 1,496,571</u>	<u>\$ 1,611,436</u>	<u>\$ 1,495,300</u>	<u>\$ 1,509,900</u>
<u>EXPENDITURES</u>				
Public Works	78,952	89,712	53,123	100,040
Wastewater Disp - Colton	1,193,540	1,185,731	1,200,000	1,182,000
Wastewater Disp - GT	14,795	9,448	-	10,000
Line Maintenance	102,389	115,285	251,500	133,600
NPDES	-	32,735	49,822	33,400
O/H Cost Allocation	107,939	131,440	157,448	157,448
TOTAL EXPENDITURES	<u>\$ 1,497,615</u>	<u>\$ 1,564,351</u>	<u>\$ 1,711,893</u>	<u>\$ 1,616,488</u>
Revenues	1,496,571	1,611,436	1,495,300	1,509,900
Expenditures	1,497,615	1,564,351	1,711,893	1,616,488
NET (Revenues less Expenditures)	<u>\$ (1,044)</u>	<u>\$ 47,085</u>	<u>\$ (216,593)</u>	<u>\$ (106,588)</u>
Fund Balance - Beginning	1,566,172	1,565,128	1,612,213	1,612,213
Revenues less Expenditures	(1,044)	47,085	(216,593)	(106,588)
Fund Balance - Ending	<u>\$ 1,565,128</u>	<u>\$ 1,612,213</u>	<u>\$ 1,395,620</u>	<u>\$ 1,505,625</u>

City of Grand Terrace
Budget Summary Report
WASTE WATER DISPOSAL FUND (continued)

2013-14 Preliminary	2014-15 Projection	2015-16 Projection	2016-17 Projection	2017-18 Projection	
					REVENUES
1,533,060	1,563,720	1,594,990	1,626,890	1,659,430	Charges for Services
7,040	7,180	7,320	7,470	7,620	Use of Money & Property
\$ 1,540,100	\$ 1,570,900	\$ 1,602,310	\$ 1,634,360	\$ 1,667,050	TOTAL REVENUES
					EXPENDITURES
121,280	123,120	126,030	128,530	130,880	Public Works
1,182,000	1,182,000	1,182,000	1,182,000	1,182,000	Wastewater Disp - Colton
10,200	10,400	10,610	10,820	11,040	Wastewater Disp - GT
257,620	262,770	268,030	273,380	278,840	Line Maintenance
39,660	40,310	41,330	42,220	43,070	NPDES
160,600	163,810	167,090	170,430	173,840	O/H Cost Allocation
\$ 1,771,360	\$ 1,782,410	\$ 1,795,090	\$ 1,807,380	\$ 1,819,670	TOTAL EXPENDITURES
1,540,100	1,570,900	1,602,310	1,634,360	1,667,050	Revenues
1,771,360	1,782,410	1,795,090	1,807,380	1,819,670	Expenditures
\$ (231,260)	\$ (211,510)	\$ (192,780)	\$ (173,020)	\$ (152,620)	NET (Revenues less Expenditures)
1,505,625	1,274,365	1,062,855	870,075	697,055	Fund Balance - Beginning
(231,260)	(211,510)	(192,780)	(173,020)	(152,620)	Revenues less Expenditures
\$ 1,274,365	\$ 1,062,855	\$ 870,075	\$ 697,055	\$ 544,435	Fund Balance - Ending

Discussion Regarding Projected Budgetary Deficits

As shown in the previous schedules, operating deficits are projected in all three of the City's major funds: General Fund, Child Care Fund and Waste Water Disposal Fund. These projected deficits are briefly discussed below.

General Fund (refer to pages 8-9)

Significant operating deficits are projected in the General Fund each of the next five years, with the size of the deficits growing annually through FY 2016-17 before dropping slightly in FY 2017-18. Contributing factors in the growing deficits are: (1) increased retirement contribution rates; (2) increased health insurance rates; (3) annual escalation of 4% in law enforcement contract; and (4) redevelopment agency (RDA) dissolution impacts, which are summarized below:

Additionally, sales tax revenue projections have been revised downward in FYs 2014-15 through FY 2016-17 to reflect impacts expected from the I-215/Barton Road interchange project, which may include business relocations and/or closures. Minor downward revisions have also been made in the Business License revenue projections for this same period as a result of the I-215/Barton Road interchange project.

The revenue projections do not reflect the sale of land owned by the former Community Redevelopment Agency (now the Successor Agency). After preparation of a Long-Range Property Management Plan, the Successor Agency will attempt to sell the properties under its control. The proceeds from any such sales will be distributed to the various taxing entities that are now entitled to receive property tax proceeds as a result of the redevelopment dissolution process. The City is one of these taxing entities and will receive approximately 20% of any sales proceeds. Given the uncertainty of the sales transactions (amount and timing), revenues from these transactions were not included in the revenue projections.

In addition to the General Fund budgetary deficits reflected in the preceding projections, there are additional budgetary considerations that will further impact the General Fund budget. These additional budgetary considerations are discussed in the next section of the report, followed by a Budget Stabilization Plan that presents various options for addressing the projected deficits and balancing the General Fund budget.

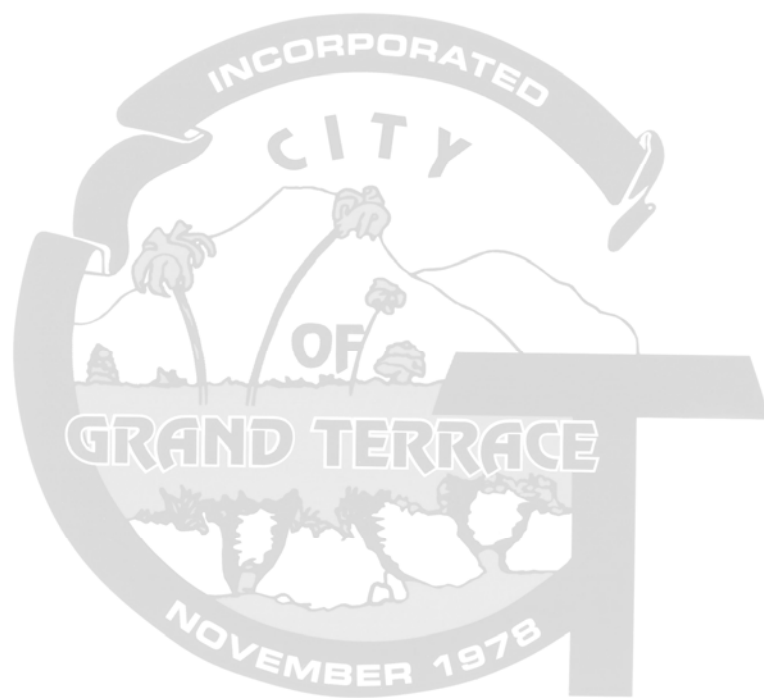
Child Care Fund (refer to pages 10-11)

The projected operating deficits in the Child Care Fund reflect three factors: (1) increased retirement contribution rates; (2) increased health insurance rates; and (3) future maintenance items that will be required over the next few years, such as remediation of termite damage, interior painting and carpet replacement. Since it is the intent that the Child Care Fund be self-

supporting and not require any General Fund subsidy, fee increases will need to be considered to ensure that revenues are sufficient to cover budgeted expenditures. Such fee increases have not been reflected in the Five-Year Projections, since these will be policy decisions to be made by the City Council. When each annual proposed operating budget is presented for the City Council's consideration, it will include any recommended fee increases needed to maintain a balanced budget. For FY 2013-14, a fee increase of approximately 5% would be needed for revenues to cover projected expenditures, assuming full enrollment is maintained. The FY 2013-14 Proposed Budget will address the proposed Child Care fees for the upcoming fiscal year.

Waste Water Disposal Fund (refer to pages 12-13)

Operating deficits are projected for this fund over the next five years. However, there are a number of issues concerning waste water collection and treatment with the City of Colton that are currently being evaluated and that could alter the financial projections. Like any enterprise fund, it is the intent that this fund is self-supporting and that operating revenues will be sufficient to cover operating expenditures, in addition to generating fund balance needed for system replacements and upgrades. It is the City's intent that negotiations with the City of Colton will result in resolution of the issues such that this fund will be stabilized financially and achieve the goal of being self-supporting.



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Additional Budgetary Considerations

Additional Budgetary Considerations

In addition to the projected General Fund budgetary deficits shown in the previous section of the report, there are risks that could increase the size of the deficits if not addressed, as well as service enhancements in which the City Council has expressed an interest that would require additional funding. These additional budgetary considerations are discussed below.

Loan Repayment to RDA Successor Agency

On April 12, 2011, the City and Redevelopment Agency (RDA) entered into a Loan Agreement documenting previous loans made by the RDA to the City totaling \$4,606,948 and reductions to the loan totaling \$1,218,857 (representing RDA-related projects paid by the City that should have been paid by the RDA), leaving a remaining loan balance of \$3,388,091. The Loan Agreement established repayment terms of \$147,308.30 annually through 2034 (term of the RDA) with no interest accruing on the loan. The initial loan payment of \$147,308.30 was made during FY 2012-13. With state-wide dissolution of redevelopment agencies that became effective February 1, 2012, repayment of the loan should now be made to the various taxing entities that were entitled to receive property tax increment funds, which includes the City at a rate of 19.97% of total property tax distribution. Deducting the City's share of 19.97% leaves a remaining annual loan payment of \$117,889.02, which should be included as an expenditure obligation in each annual budget.

It should be noted that through the California Department of Finance (DOF) review of records related to the RDA dissolution process (Due Diligence Review), the entire loan balance may become due and payable. This would negate the need for the annual loan payment to be included in the City's annual budget. Successor Agency staff will be addressing this issue with the DOF through the meet-and-confer process. If there is an unfavorable resolution, the City would attempt to negotiate payment terms with the DOF, as the City does not have the capacity to repay the entire balance due on the loan. Such a scenario could significantly impact the City's future financial outlook.

Asset Replacement Fund

Assets purchased by the City, such as vehicles, equipment and computers, have an expected useful life, after which they must be replaced. Although governmental funds do not require the depreciation of assets, it is a sound financial practice is to charge depreciation over the useful life of each asset and transfer corresponding funds to an Asset Replacement Fund, such that funds are available when the asset must be replaced. This practice results in increased operating expense while assets are being depreciated but eliminates spikes in the budget when assets need to be replaced and have no funding source. Many of the City's assets, including virtually all computer equipment, are well beyond their useful life and run the risk of failure or expensive repairs. To mitigate this risk, it is recommended that an Equipment Replacement Fund be established and initially funded at \$50,000 with General Fund reserves. It is further recommended that any new or replacement assets purchased be depreciated over their projected useful lives and the depreciation charges used to further contribute to the Fund. This

practice should also be established for the Child Care Fund and Waste Water Disposal Fund, although the initial funding level requires further analysis for both funds. In some cases, leasing of equipment, such as copiers, may be more cost-effective than purchasing and depreciating the equipment, but this option will be evaluated on a case-by-case basis.

Funding for Retiree Medical Benefit

The City provides medical plan coverage for retirees. This coverage is available for employees who satisfy the requirements for retirement under CalPERS, which is age 50 or older with at least five years of state or agency service. Medical plan benefits are provided through CalPERS, as permitted by the Public Employees' Medical and Hospital and Care Act (PEMHCA). The Annual Required Contribution (ARC) needed to fund this retiree benefit is approximately \$160,000. The City has not been providing this funding, which has resulted in a growing actuarial liability that is now approximately \$1.5 million. To prevent this growing liability, the City needs to start funding the ARC of \$160,000 annually (subject to adjustment based on future actuarial valuations).

Funding for Leave Cash-Outs

When an employee separates from the City, they are paid for accumulated leave time. When this occurs, the department in which the employee worked incurs the expense of the leave cash-out, which can result in a budget overrun. To mitigate this situation, it is advisable to budget an allowance for leave cash-outs in the General Fund (Non-Departmental cost center). Based on recent experience, the annual amount that should be budgeted is \$50,000.

Special Election

Should the decision be made to proceed with a special election in November 2013 related to a local revenue measure, the estimated cost of the election would be \$25,000. In addition to the actual cost of the election (paid to the County), an election advisor will be required to oversee activities such as resident polling (to help determine the size and type of revenue measure that the community would support), public education effort, and preparation of the ballot arguments. The cost of such professional election advisory services is estimated at \$75,000. Proceeding with a revenue measure without this type of specialized professional expertise would make its chances of success highly unlikely.

Contingency Reserve

One of the basic principles of sound public agency fiscal management is that an agency should maintain an adequate level of unrestricted and uncommitted General Fund balance as a general contingency reserve. Such reserve is for the purpose of mitigating current and future risks that could result from economic downturns or other unexpected events that result in a revenue shortfall or expenditure increase. The Government Finance Officers Association (GFOA) recommends that government agencies establish a formal policy on the level of unrestricted and uncommitted fund balance that should be maintained in the General Fund. While a number of

risk factors should be considered before establishing the reserve policy, GFOA recommends a minimum balance of two months of General Fund operating revenues or operating expenditures, whichever is considered to be the most predictable. In the case of Grand Terrace, the preliminary FY 2013-14 General Fund budget is not yet balanced. Without a revenue measure, expenditures must be significantly reduced to remain within the revenue projections. Therefore, at this time establishing a General Fund reserve target based on revenues is more predictable. With projected FY 2013-14 revenues of \$3,309,047, a two-month reserve would represent \$551,508. Projected General Fund balance at the beginning of FY 2013-14 is \$440,960, representing a shortfall of \$110,548 from the GFOA-recommended reserve requirement. While this entire shortfall would not need to be funded in one year, there should be a plan to fund the reserve in a specified time period. Any one-time revenues received by the City are recommended to be used to fund this reserve rather than used for operations. One-time payments would include the future sale of former RDA-owned properties (now owned by the Successor Agency) which would result in approximately 20% of the net proceeds being returned to the City. Later this year, staff will submit a formal Reserve Policy to the City Council for its review and adoption.

The following table summarizes the additional funding considerations for the FY 2013-14 General Fund budget and future projections, in order to mitigate risk to the City and provide an adequate level of funding and reserves.

Items for Additional Funding Consideration	FY 2013-14 Recommended Funding	Projected Ongoing Annual Funding
Loan Repayment to Former RDA Taxing Entities	\$118,000	\$118,000
Asset Replacement Fund	\$50,000	\$10,000
Retiree Medical Benefit – Annual Required Contribution	\$160,000	\$160,000
Funding for Leave Cash-outs	\$50,000	\$50,000
Special Election – Local Revenue Measure (County Cost - \$25k + Election Advisory Services - \$75k)	\$100,000	\$0
Funding for Contingency Reserve	\$111,000	Amount needed to maintain 2 months of revenue
Total	\$589,000	At least \$338,000

As shown above, in order to mitigate risk and avoid unfunded long-term liabilities, the City's General Fund expenditure budget for FY 2013-14 should be increased by \$589,000. If this was done, the projected operating deficit (shortfall of revenues versus expenditures) would increase from the current projection of \$674,713 to \$1,263,713. While revenues are not available to fund

these additional considerations, it provides a more realistic picture of the true size of the City's General Fund expenditure obligations, if properly funded, based on current service levels.

Risks of Further RDA Dissolution-Related Impacts on Reserves

While the City currently has an estimated 6/30/13 General Fund balance of \$441,000, there is significant risk that a substantial portion of this reserve could be needed to fund Successor Agency obligations that are denied by the DOF through the Recognized Obligation Payment Schedule (ROPS) process, or as a result of DOF determinations made in their review of the Non-Housing Funds DDR, as previously discussed. Therefore, the City's entire General Fund balance is currently considered to be very tenuous and could be needed in its entirety simply to satisfy RDA dissolution obligations that are shifted to the General Fund.

On February 23, 2013, the City Council held a workshop to discuss priorities in the FY 2013-14 budget, if funding should be available. The following table lists the items identified in the workshop and very preliminary cost estimates for each item. A number of factors and policy decisions would determine the actual cost of implementation; therefore, the cost estimates are provided as a general frame of reference.

City Council Priorities for Funding Consideration	FY 2013-14 <u>Preliminary</u> Funding Estimate	Estimated Ongoing Annual Funding Requirement
Web Streaming of City Council Meetings (including required upgrades to Council Chambers)	\$25,000	\$5,000
Additional Patrol Deputy (without relief factor)	\$150,000	\$150,000
Automatic License Plate Recognition System (ALPRS)	\$30,000 ¹	\$30,000 ¹
Economic Development Program	\$50,000	\$50,000
Volunteer Program/Coordinator	\$40,000	\$40,000
Additional Support for Youth Sports Programs (lighting)	\$7,000	\$7,000
Increased Level of Street Maintenance	\$200,000	\$200,000
Total	\$502,000	\$482,000

¹ Various options for ALPRS are currently being evaluated by the Sheriff's Department including fixed installations at key intersections and mobile cameras installed on patrol vehicles. The cost of \$30,000 is based on a total system cost of \$150,000 spread over 5 years.

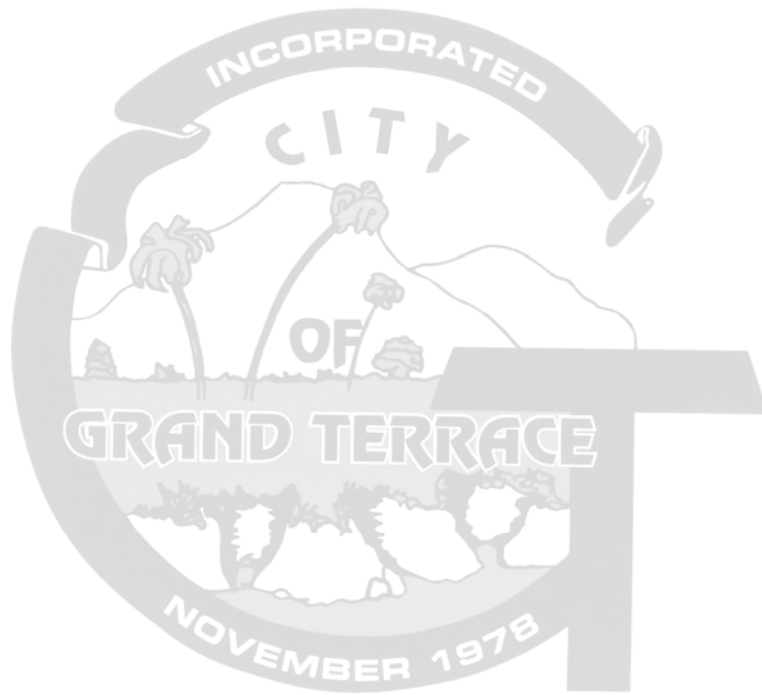
As shown above, the additional items for funding consideration would add an estimated \$502,000 to the FY 2013-14 General Fund budget and over \$482,000 annually thereafter,

based on very preliminary cost estimates. (Should Council decide to proceed with any of these items, more refined cost estimates will be required prior to adoption of the FY 2013-14 budget.)

Not specifically identified as a Council priority but mentioned during the February 23rd workshop was the possibility of resuming a 40-hour work week for City Hall employees versus the current 36-hour reduced work week. If implemented, this action would increase General Fund expenditures by approximately \$85,000. Other personnel-related costs provided for the City Council's reference are resumption of merit increases (General Fund annual cost of approximately \$28,000) and cost-of-living adjustments (COLAs) for staff (General Fund annual cost of approximately \$8,000 for each 1% COLA).

Another funding consideration would be contract services for a Grant Writer, estimated at \$25,000 per year. The City currently has no staffing resources to research potential grant opportunities and prepare grant applications. Funding of \$25,000 would allow the City to hire an individual or company that specializes in this work to pursue appropriate grant opportunities for the City.

Budget Stabilization Plan



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Budget Stabilization Plan

Introduction

In addition to the baseline operating deficits shown in the five-year General Fund projections, the costs identified in the Additional Budgetary Considerations section of the report should also be taken into consideration in order to properly assess the City's true General Fund structural deficit, as shown below.

Budget Category	2013-14	2014-15	2015-16	2016-17	2017-18
Projected Baseline Operating Deficit (rounded to nearest \$1,000)	\$675,000	\$758,000	\$910,000	\$929,000	\$884,000
Additional Funding Needed to Mitigate Risk and Stabilize Budget	\$589,000	\$338,000	\$338,000	\$338,000	\$338,000
Total Projected Structural Deficit	\$1,264,000	\$1,096,000	\$1,248,000	\$1,267,000	\$1,222,000

It should be noted that the annual structural deficit of approximately \$1.25 million identified above does not include the return of City Hall operations to five days per week, restoration to normal staffing levels, or reinstatement of employee compensation reductions. Neither does the structural deficit address the City Council priorities for funding consideration, as summarized on page 19 of the report. The preliminary cost estimates for these items were \$502,000 for FY 2013-14 and \$482,000 annually in subsequent years.

There are two basic approaches to addressing the projected General Fund structural budgetary deficit: expenditure reductions and revenue increases, although some combination of the two may also be considered. Recognizing that any significant revenue increases will require a tax measure that is subject to voter approval, and therefore uncertain, Scenario "A" of the Budget Stabilization Plan presents expenditure reduction options. Within this planning scenario, three separate options are presented. Scenario "B" of the Budget Stabilization Plan presents revenue enhancement options at three funding levels and three options for the type of tax that could be assessed.

Although the Child Care Fund and Waste Water Disposal Fund have projected operating deficits, they are not addressed in the Budget Stabilization Plan due to their unique characteristics. The Child Care Fund can offset its projected deficits with fee increases, which will be presented for the City Council's consideration concurrent with each annual operating budget. If approved by the City Council, such fee increases will enable the budget to be balanced and the fund to be self-supporting. Overcoming the projected structural deficit in the Waste Water Disposal Fund will require resolution of issues with the City of Colton, which the City of Grand Terrace is currently pursuing. Resolution of the issues will include a financial plan to ensure that the budget is balanced and the fund is self-supporting.

Budget Stabilization Plan

Planning Assumption “A”

No New Revenues; Budgetary Deficit Addressed Solely Through Expenditure Reductions or Restructuring of Governmental Unit

The first planning assumption is that no new revenues will be available to the City and that the budget must be balanced solely by reducing expenditures to remain within projected revenues or restructuring of the governmental unit. This case would occur if a local revenue measure is not supported by the City Council or if it is supported and fails in the November election. The City must plan for this occurrence and three scenarios are presented for the City Council's consideration, as follows:

1. There are no budgetary reductions in public safety; all expenditure reductions will be made in non-safety departments.
2. Expenditure reductions necessary to adopt a balanced budget are considered in all service areas, including public safety.
3. Due to the severe service level reductions that would be required to reduce expenditures within available revenues under either of the above two scenarios, likely falling below acceptable community standards, consideration is given to City disincorporation and possible formation of a Community Services District to deliver essential services to the community.

As background information in evaluating these three scenarios, it is informative to consider actions already taken by the City over the past few years in response to the economic recession, in order to reduce expenditures and maintain a balanced General Fund budget. The most significant of these actions are summarized below:

- Removed Traffic Deputy from law enforcement services agreement with the County.
- Removed Sheriff's Service Specialist from law enforcement services agreement with the County.
- Eliminated Crossing Guard Program.
- Outsourced Parks Maintenance and two-thirds (2/3) of Finance Department staffing.
- Defunded 17.5 positions (outside of Child Care program), reducing City Hall employee workforce from 29 positions in FY 2009-10 to 12.5 positions in FY 2012-13; representing a 57% workforce reduction).
- Suspended employee cost-of-living adjustments and merit increases (5 years); reduced City Hall employee work week from 40 hours to 36 hours (3 years, 10% wage reduction); and reduced employee cafeteria benefit by 10% (3 years, City Hall and Child Care employees).

When evaluating the level of expenditure reductions that would be needed to balance the General Fund budget, the projected operating deficits shown in the Five-Year Revenue and

Expenditure Projections are considered to be the minimum level. However, the items identified for additional funding consideration should also be considered as part of the true structural deficit as they are needed to mitigate risk and truly stabilize the City's General Fund budget. The scenarios that follow describe options for reducing General Fund expenditures so they remain within the City's projected General Fund revenues.

Scenario A-1: No reductions in public safety funding; all expenditure reductions will be in non-safety departments.

Recognizing that public safety is always the highest priority in a community, this first scenario presents options for reducing expenditures to non-safety departments so that public safety funding is preserved. The following table identifies the expenditure reductions that would need to be achieved to adopt a balanced General Fund budget in FY 2013-14 without reducing law enforcement expenditures.

Budget Category	FY 2013-14	Future Years
Baseline Projected Deficit (rounded to nearest \$1,000)	\$675,000	Low: \$758,000 High: \$929,000
Items for Additional Funding Consideration (Risk Mitigation)	\$589,000	\$338,000
Total Deficit (Baseline + Risk Mitigation Measures)	\$1,264,000	Low: \$1,096,000 High: \$1,267,000
General Fund Expenditure Budget without Law Enforcement	\$2,180,000	Low: \$2,228,000 High: \$2,350,000
Percentage Reduction Needed to Non-Safety Budget	58.0%	Low: 49.2% High: 53.9%

With a City Hall workforce reduction of 57% already implemented, and only 12.5 positions remaining, it is not possible to implement across-the-board expenditure reductions of nearly 60% in each department needed to balance the budget and still provide the minimum services that are required for cities. According to the Cortez-Knox Local Government Reorganization Act of 2000 and the Local Agency Formation Commission (LAFCO) Municipal Incorporation Guidelines, California cities are required to provide the following minimum services:

- General legislative functions.
- Land use planning and control over land use and development (may be provided by means of a contract with other entities such as the county or private firms).
- Law enforcement (may be provided by means of a contract with other entities).
- Animal control (may be provided by contract).
- Maintenance of public roads and other public property owned by the city (may be provided by means of a contract with other entities such as the county or private firms).

To try and achieve expenditure reductions to balance the FY 2013-14 budget--even at the baseline deficit of \$675,000--while providing the minimum required services, the following options have been identified.

Expenditure Reduction Options	FY 2013-14 General Fund Savings¹	Ongoing Annual General Fund Savings
Part-Time (PT) City Administration: Reduce City Hall hours to two days a week (18 hours); replace selected City Hall staff with PT contract staff; remaining City staff become PT employees (18 hours per week).		
- City Manager: replace with PT contract City Administrator	\$ 33,000	\$ 67,900
- Community Development Director: replace with PT contract Public Works/Building & Safety services	11,200	34,200
- MIS Specialist: replace with PT contract services	14,000	27,600
- Building & Safety Technician: replace with PT contract services	3,600	10,500
- Sr. Code Enforcement Officer: replace with PT contract services	(4,500)	13,100
- Maintenance Crew Leader: replace with PT contract services	1,300	8,000
- Maintenance Worker: replace with PT contract services	5,500	6,400
- Remaining City staff become PT employees (18 hours per week)	155,300	155,300
Reduce level of contract services:		
- Eliminate Project Manager from Willdan Financial Services contract	40,000	40,000
- Reduce contract City Attorney hours and retainer	12,000	12,000
Eliminate Senior Center Funding	27,000	27,000
Close Rollins & Pico Parks	120,000	120,000
Reduce EOC/CERT Committee Funding by 50%	5,700	5,700
Reduce Cultural & Historical Committee Funding by 50%	600	600
Council & Oversight Board meetings reduced from biweekly to monthly	500	500
Planning Commission eliminated; responsibilities assumed by City Council	2,200	2,200
Total Expenditure Savings	\$427,400	\$531,000

¹ Full-year savings; if actions not implemented until after November election (effective 12/1/13), savings would be reduced to approximately \$205,600.

Implementation of the above options would save an estimated \$427,400 in General Fund expenditures in FY 2013-14 and nearly \$531,000 annually thereafter. It should be noted that the estimated savings are very preliminary, as the cost of contract services would need to be determined through a Request for Proposals (RFP) process, identifying the precise work scope and skill sets needed. As indicated in the footnote above, the FY 2013-14 cost saving estimates are based on a 7/1/13 implementation so that a full year of savings would be achieved. If not implemented until after a November election, the savings for FY 2013-14 would be less than half at \$205,600. This is because some of the savings would be reduced to a 7-month versus 12-month period, and savings related to outsourcing of staff positions would be net of leave cash-outs. Total savings related to staff outsourcing and work schedule reductions are greater

than reflected in the above table; however, the above amounts represent only the General Fund portion of the savings.

Closing parks, reducing City Hall services to two days a week and transitioning to part-time City Hall staff (18 hours per week) would be extreme expenditure reduction measures and would still not be sufficient to offset even the baseline operating deficits that are projected, and would be less than half the savings needed to offset the true General Fund structural deficit of \$1.3 million annually.

Not included in the above table but mentioned for Council's consideration is the possibility of closing the Child Care Center and selling the facility. The Child Care Fund is self-supporting and does not rely on General Fund subsidy. Therefore, such action would not help to resolve the General Fund's structural deficit but would provide one-time cash that could be used for General Fund operations or during a transition period of City government restructuring (Scenario A-3). An updated property appraisal would be required to determine the current market value of the facility. (The facility was last appraised in May 2012 at a market value of \$1,062,000.) The likelihood of selling the facility at its appraised value is uncertain.

Additionally, consideration should be given to selling the City Hall facility. The facility is encumbered with outstanding debt of \$1.6 million and annual debt service of \$255,000. If the facility could be sold and the debt retired, the few remaining City Hall employees could relocate to a new leased facility or possibly to the Building & Safety building located behind City Hall. A property appraisal is recommended to determine the current market value of the City Hall facility.

Scenario A-2: In addition to savings identified in Scenario A-1, reductions in public safety funding are also considered.

The San Bernardino County Sheriff's Department (SBCSD) was requested to evaluate the law enforcement services provided to the City and submit one or more scenarios for cost savings that could be considered along with the non-safety budget reduction options. The only option that SBCSD believed could be realistically implemented was to reduce the level of service by one deputy, which would reduce the level of service by 40 hours per week (from 248 hours to 208 hours). This scenario would also reduce the allocations of management and administrative support, as shown in the table below, and would result in a cost savings to the City of \$257,500 in FY 2013-14.

Position/ Function	Current Level of Service		Reduced Level of Service	
	Full-Time Equivalent (FTE) Allocation	FY 2013-13 Cost	Full-Time Equivalent (FTE) Allocation	FY 2013-14 Cost
Lieutenant	0.25	\$ 55,412	0.21	\$ 47,128
Sergeant	1.06	204,110	0.90	173,591
Detective/Corporal	0.56	92,152	0.56	92,151

Position/ Function	Current Level of Service		Reduced Level of Service	
	Full-Time Equivalent (FTE) Allocation	FY 2013-13 Cost	Full-Time Equivalent (FTE) Allocation	FY 2013-14 Cost
Deputy Sheriff	6.87 (240 hours/week)	1,037,024	5.76 (208 hours/week)	869,470
Office Specialist	1.49	97,804	1.26	83,183
Motor Pool Services Asst.	0.17	10,993	0.14	9,345
Marked Unit	3.00	35,961	3.00	35,961
Unmarked Unit	1.00	7,215	1.00	7,215
Citizen Patrol	1.00	1,425	1.00	1,425
Dispatch Services	--	94,020	--	79,965
Insurances	--	32,501	--	27,830
Administration/Other	--	123,342	--	107,186
Total Cost	--	\$1,791,959	--	\$1,534,450

Reducing the number of deputies assigned to the City would reduce response times and would likely have an overall negative impact on public safety.

The following table depicts the City's population and deputies per resident for the current level of service and reduced level of service.

	Current Level of Service	Reduced Level of Service
Grand Terrace Population (as of January 1, 2012 per California Department of Finance)	12,157	12,157
Sworn Officers Allocated to City (FTE)	8.74	7.43
Residents per Sworn Officer	1,391	1,636

As a point of reference, the table on the following page provides data from the San Bernardino County Sheriff's Department Annual Report for 2012. This report shows 8 deputies versus the 8.74 FTE staffing shown above; however, the overall level of service comparison is valid and may be used to compare the level of service provided to Grand Terrace with the other entities served by the Sheriff's Department.

Residents Per Deputy (Based on SB County Sheriff's Department 2012 Annual Report)				
Entity	Population	Square Miles	Deputies	Residents Per Deputy
City of Big Bear Lake	5,088	6	8	636
Colorado River Station	10,407	5,053	16	650
City of Needles	4,894	31	7	699
Barstow/Trona Station	23,239	9,219	21	1,107
Morongo Basin Station	23,138	2,729	19	1,218
City of Grand Terrace	12,157	4	8	1,520
Central Station	39,202	95	25	1,568
Big Bear Station	15,964	258	10	1,596
City of Rancho Cucamonga	169,498	44	105	1,614
Town of Yucca Valley	20,916	40	12	1,743
Yucaipa Station	8,891	225	5	1,778
Town of Apple Valley	70,033	73	37	1,893
Victor Valley Station	53,449	1,403	28	1,909
City of Adelanto	31,066	54	16	1,942
City of Victorville	119,059	74	61	1,952
Twin Peaks Station	33,242	135	17	1,955
City of Chino Hills	75,655	45	38	1,991
City of Loma Linda	23,389	8	11	2,126
City of Hesperia	91,033	73	40	2,276
City of Yucaipa	52,100	27	22	2,368
City of Highland	53,664	19	22	2,439
City of Twentynine Palms	25,713	55	10	2,571
Fontana Station	87,701	139	28	3,132

The public safety cost-reduction option could be considered in place of some of the non-safety budget reductions options that have been identified, or in combination with them. If implemented in combination with the non-safety options, estimated General Fund savings are shown below:

Budget Reduction Options	FY 2013-14 Full-Year General Fund Savings (effective 7/1/13)	FY 2013-14 7-month General Fund Savings (effective 12/1/13)	Ongoing Annual General Fund Savings
Non Public Safety Options	\$427,400	\$205,600	\$531,000
Public Safety Option	\$257,500	\$150,200	\$257,500
Total General Fund Savings	\$684,900	\$355,800	\$788,500

As shown in the above table, if the non-safety budget reduction options are implemented (Scenario A-1) along with the public safety option (Scenario A-2), the City would be able to offset the projected baseline budgetary deficits for the next two fiscal years, but then would fall short of the necessary savings needed to maintain a balanced budget. Further, the expenditure reductions would be insufficient to fund any of the risk mitigation measures that are identified as Additional Budgetary Considerations and part of the total structural deficit of \$1.25 million.

Scenario A-3: To avoid having service levels fall below acceptable standards, consideration of City disincorporation and possible formation of Community Services District.

The budget reduction options identified in Scenarios A-1 and A-2 above would have significantly adverse impacts to the residents and businesses in Grand Terrace and would fall short of solving the General Fund’s structural budgetary deficit on an ongoing basis. As a result of these adverse impacts, disincorporation may be the best means of providing essential services to the community within the available financial resources. With disincorporation, a city ceases to exist as a municipal entity and reverts to county oversight and control. Similar to formation of a new city, disincorporation requires approval of that county’s Local Agency Formation Commission (LAFCO). To obtain basic information and understand the factors to be considered in a potential disincorporation, staff met with the Executive Officer of the San Bernardino County LAFCO. The information that follows was obtained through these preliminary staff-level discussions.

If a city can no longer provide the desired service levels to the community, it may consider disincorporation as a municipal corporation and becoming part of the unincorporated county service area. However, the city must have tax revenues to support minimum county standard service levels, or disincorporation is not allowed. In essence, a county will not accept the responsibility of providing services formerly provided by a city unless it will receive adequate revenues following disincorporation to support these service levels. In the case of Grand Terrace, if the City’s revenues are not adequate to fund the desired service levels, disincorporation would not be an automatic solution to the problem, as LAFCO would not approve the disincorporation without requiring a tax measure to fund the required service levels.

LAFCO requires a comprehensive fiscal analysis of the city considering disincorporation, which typically takes 18-24 months and must be paid for by the city.

Another option to disincorporation is formation of a Community Services District (CSD). Under this scenario, certain services may retain local control via the CSD (with an elected board and minimal administrative staff). The services typically administered by a CSD are parks, street lighting, water/sewer, and rubbish/recycling, with planning and public safety functions transferred to the county, and traffic control transferred to the state highway patrol. In the case of Grand Terrace, the Child Care facility would also be appropriate for inclusion in the CSD, should the facility continue to operate. The following chart depicts the current services provided by the City of Grand Terrace and the likely responsibility for these functions under a CSD option.

Function	County	CHP	CSD
Land Use	X		
Public Safety	X		
Animal Control	X		
Code Enforcement	X		
Public Works	X		
Traffic Control		X	
Parks			X
Sewer			X
Street Lights			X
Rubbish/Recycling			X
Child Care			X

Formation of a CSD requires dedicated revenues to fund the services that it provides; typically through a parcel tax. As part of the fiscal analysis that LAFCO requires, a city's outstanding liabilities (such as debt service and pension obligations) are also evaluated and must have adequate funding through the reorganization plan. Therefore, a CSD parcel tax would need to be adequate to cover any applicable debt service and long-term pension obligations, in addition to providing funding for current services.

The preliminary discussions with LAFCO have been conceptual in nature. If the City Council wishes to further consider this option, detailed discussions should ensue expeditiously due to the long lead time needed for CSD formation, including enactment of a dedicated parcel tax.

Budget Stabilization Plan
Planning Assumption “B”

Consideration of Local Revenue Measures to Address Projected Budgetary Deficits

Significant budgetary deficits are projected for the City’s General Fund, largely resulting from a loss of redevelopment funding enacted by state law effective February 1, 2012. In the previous section of the report, various expenditure reduction options were presented to address the projected ongoing budgetary deficits. Due to the significant budgetary reductions already implemented by the City over the past several years, including downsizing of City Hall staff by 57%, implementation of compensation reductions for the remaining staff, and reductions in law enforcement services (Traffic Deputy and Sheriff’s Service Specialist), any remaining expenditure reductions will have a significant service level impact on the community. Therefore, consideration is given in this section of the report to local revenue measures that could provide the necessary funding for the City to continue providing the desired level of services to the community. Before discussing the types of local revenue measures that may be considered, the level of funding that is required is first discussed.

Funding Level 1: Minimum revenue needed to continue providing essential City services, with essential risk mitigation.

The City’s General Fund projected operating deficits (shortfall of revenues versus expenditures) was shown in the Introduction section of the Budget Stabilization Plan (page 21) and is also shown below for ease of reference:

Budget Category	2013-14	2014-15	2015-16	2016-17	2017-18
Projected Baseline Operating Deficit (rounded to nearest \$1,000)	\$675,000	\$758,000	\$910,000	\$929,000	\$884,000
Additional Funding Needed to Mitigate Risk and Stabilize Budget	\$589,000	\$338,000	\$338,000	\$338,000	\$338,000
Total Projected Structural Deficit	\$1,264,000	\$1,096,000	\$1,248,000	\$1,267,000	\$1,222,000

These projected deficits do not assume any increases in service levels, but rather the provision of existing service levels (as reduced in recent years), along with the continuation of staff compensation reductions (reduced hours and pay, suspension of COLAs, and suspension of merit pay increases). The projected baseline deficits do not address significant budgetary risks that exist and that will increase the City’s future liability, such as loan repayment to the former Redevelopment Agency, funding for retiree medical benefit, or funding for asset replacement. A revenue measure that generates only enough incremental funding to offset the projected baseline deficits without some risk mitigation is deemed to be inadequate, as substantial risk of insolvency would continue to exist. Therefore, it is recommended that the minimum funding level to be considered for a local revenue measure would be \$1.0 million annually, with built-in cost-of-living escalation.

Funding Level 2: Moderate funding - adequate to offset true structural deficit, with full risk mitigation and maintenance of adequate reserves.

A Level 2 revenue measure would provide funding of \$1.25 million annually, with built-in cost-of-living escalation, to fully offset the City's true General Fund structural deficit. Increased annual revenues at this level would provide for long-term budget stability including repayment of loan to the former Redevelopment Agency, asset replacement fund, annual contribution to retiree medical fund, funding for leave cash-outs, and an adequate general contingency reserve.

Funding Level 3: Full funding - adequate to offset true structural deficit, with full risk mitigation, maintenance of adequate reserves and service enhancements to the community.

The Additional Budgetary Considerations section of the report identifies various City Council priorities for enhancing services to the community (see page 19). Preliminary cost estimates for these enhancements are approximately \$500,000 annually. Including the entire \$500,000 in a local revenue measure may result in a tax burden that would exceed the electorate's willingness or capacity to pay. Therefore, it is recommended that the City Council prioritize the list of potential enhancements such that the annual funding requirement would not exceed \$250,000. Adding this incremental funding for service level enhancements to the revenue of \$1.25 million needed to overcome the true structural deficit would result in an annual revenue requirement of \$1.5 million.

The following table provides a recap of the funding levels that are recommended for consideration in a local revenue measure.

Funding Level	Annual Revenue Requirement (with built-in cost-of-living adjustment)	Impacts
1	\$1.0 million	Minimum revenue needed to continue providing essential City services with essential risk mitigation.
2	\$1.25 million	Moderate funding - adequate to overcome true structural deficit, with full risk mitigation and maintenance of adequate reserves.
3	\$1.5 million	Full funding - adequate to overcome true structural deficit, with full risk mitigation, maintenance of adequate reserves and some service enhancements to the community.

The next section of the report identifies three common types of revenue (tax) measures that could be implemented to generate additional General Fund revenues at the levels shown above.

Revenue Measure Options

Local Add-on Sales (Transactions and Use) Tax

The current statewide sales tax rate is 7.5%, which is apportioned as follows:

- 6.50% - State
 - 5.00% - State - General Fund
 - 0.25% - State - Fiscal Recovery Fund
 - 0.50% - State - Local Revenue Fund
 - 0.50% - State - Local Public Safety Fund
 - 0.25% - State - Education Protection Account (Prop 30)
- 1.00% - Uniform Local Tax
 - 0.25% - Local County - Transportation funds
 - 0.75% - Local City/County - Operational funds

In addition to the statewide rate, many counties have an additional transportation add-on, which is currently 0.50% in San Bernardino County. Therefore, the current sales tax rate for Grand Terrace and most cities in San Bernardino County is 8%. (The cities of San Bernardino and Montclair have additional local sales tax add-ons of 0.25% each).

In 2003, SB566 was signed into law giving every county and city in California the ability to seek voter approval of a local sales (transactions and use) tax under the following conditions:

- The tax may be imposed at a rate of 0.25% or a multiple thereof;
- The ordinance proposing the tax must be approved by a two-thirds vote of all members of the governing body;
- If the tax is for general purposes, it must be approved by a majority of the voters in the jurisdiction;
- If the tax is for specific purposes, it must be approved by a two-thirds vote of the voters in the jurisdiction; and
- The maximum combined rate of transactions and use taxes in any location may not exceed 2%.

Since San Bernardino County has a local transportation tax of 0.50%, the maximum local sales tax that could be approved in Grand Terrace is 1.50%.

Estimates provided by the City's sales tax consultant, The HdL Companies, is that a 1.00% local sales tax would generate additional gross revenues to the City of \$947,000 and \$730,000 net of applicable adjustments. A 1.25% local sales tax would generate an estimated \$913,000 net revenue, and a 1.50% local tax would generate an estimated \$1.1 million net revenue. Therefore, a 1.50% local sales tax would generate enough incremental revenue to meet the Level 1 funding requirement of \$1.0 million, but would fall short of the Level 2 funding requirement of \$1.25 million needed to offset the true structural deficit. Enactment of a local sales tax measure of 1.50% in Grand Terrace would preclude any additional County-wide tax measures absent action by the State legislature to increase the 2% cap for the County as a whole. Therefore, the City may expect opposition to a local sales tax measure at the maximum rate of 1.50%.

Parcel Tax

A city may impose a parcel tax under the authority of Government Code Section 37100.5 and 50075. A parcel tax is a special non ad valorem tax on parcels of property, generally based on either a flat per-parcel rate or a variable rate depending on size, use and/or number of units on the parcel. Revenues from a parcel tax may be used for any purpose. If the tax is levied for a specific purpose (such as public safety), a two-thirds vote is required, and use of revenues is restricted to those services specified on the ballot measure.

Ordinances adopting parcel taxes commonly provide that they are an excise tax based on the availability or use of municipal services or facilities. The taxpayer need not actually use the services but can be required to pay the tax based on the mere availability of the services. If services are used, however, a parcel tax must be proportional to such use by the taxpayer.

The following table provides estimates of how a parcel tax could be applied to the City's land use categories and equivalent benefit units (EBUs) at three different tax rates, along with the estimated revenue that would be generated at each tax rate.

Parcel Land Use	Parcels	EBUs	Tax Rate per Unit	Est. Revenue	Tax Rate per Unit	Est. Revenue	Tax Rate per Unit	Est. Revenue
Single Family Residential	3,346	3,346	\$250	\$836,500	\$325	\$1,087,450	\$400	\$1,338,400
Multi-family Residential	41	94	\$200	\$18,800	\$250	\$23,500	\$300	\$28,200
Commercial	112	560	\$250	\$140,000	\$325	\$182,000	\$400	\$224,000
Vacant	284	0	\$0	\$0	\$0	\$0	\$0	\$0
Other	10	0	\$0	\$0	\$0	\$0	\$0	\$0
				\$995,300		\$1,292,950		\$1,590,600

Parcel taxes can vary widely both in amount and how they are applied among different land use categories. Therefore, a more detailed analysis of a parcel tax option would be needed prior to seeking voter approval for such a tax. However, the above estimates indicate that a Level 1 funding requirement of \$1.0 million would essentially be met with a parcel tax of \$250 per single family residence, \$200 per multi-family residence and \$250 per commercial EBU. The Level 2 funding requirement needed to offset the true structural deficit of \$1.25 million would be met with a parcel tax of \$325 per single family residence, \$250 per multi-family residence and \$325 per commercial EBU. Full funding at Level 3 to generate an additional \$1.5 million in revenue would be achieved with a parcel tax of \$400 per single family residence, \$300 per multi-family residence and \$400 per commercial EBU.

Because a parcel tax is assessed as a fixed amount, it is important that it contain an inflation adjustment, typically based on the Consumer Price Index (CPI) or other common inflation index. Otherwise, the purchasing power of the revenue source is diminished over time or additional voter approval is required to increase the tax to keep pace with inflation.

Utility User Tax

Government Code Section 37100.5 grants cities the authority to collect a utility user tax (UUT). A UUT may be imposed on any combination of utility services including (but not limited to) electricity, gas, water, sewer, telephone (including cell phone and long distance), sanitation and cable television. The rate of the tax and the use of its revenues are determined by the local agency. A UUT may be imposed as a special tax that is designated for a specific purpose, or a general tax to be used for a variety of municipal service needs at the discretion of the local agency. The tax is levied by the city, collected by the utility as part of its regular billing procedure, and then remitted to the city.

The UUT is becoming an increasingly common and important source of revenues for municipalities in California. As of September 2008, 146 cities and 4 counties imposed UUTs, collecting over \$2 billion annually. Since that date, approximately 50 jurisdictions in California have successfully enacted a new UUT or updated an existing UUT ordinance.

The table below provides survey data from nearby cities obtained from the League of California Cities based on data reported to the State Controller's Office in 2009.

City	UUT Rate	# of Tax Categories	Per Capita Revenue
Beaumont	3%	10	\$36
Desert Hot Springs	5%	16	\$70
Indio	3%	12	\$62
Moreno Valley	6%	14	\$80
Palm Springs	5%	6	\$135
Riverside	6.5%	10	\$87
Colton	4-6%	20	\$91
Fontana	5%	16	\$23
Montclair	3.89%	12	\$46
Rialto	8%	16	\$117
San Bernardino	7.75%	14	\$119

As shown above, nearby cities imposed UUTs ranging from 3% to 8%. In addition the number of utility categories covered by the UUT varies widely, ranging from 6 in the case of Palm Springs to 20 for Colton. Naturally, the more utility categories to which the UUT is applied, the lower the rate can be to achieve the desired revenue objective. Due to this variable, per capita revenue generated by the tax is perhaps the best way to compare UUT among jurisdictions, which in these same cities ranged from \$23 to \$135. A per capita revenue measure has also been used to estimate potential UUT revenue that could be generated in Grand Terrace in three incremental levels, as shown below.

Grand Terrace Population	Per Capita Revenue	Annual UUT Revenue
12,157	\$85	\$1,033,345
12,157	\$105	\$1,276,485
12,157	\$125	\$1,519,625

Because UUT can be applied narrowly or broadly to a wide range of utility categories, drafting of the UUT ordinance is critical and requires specialized expertise to ensure that the desired revenue objective is achieved.

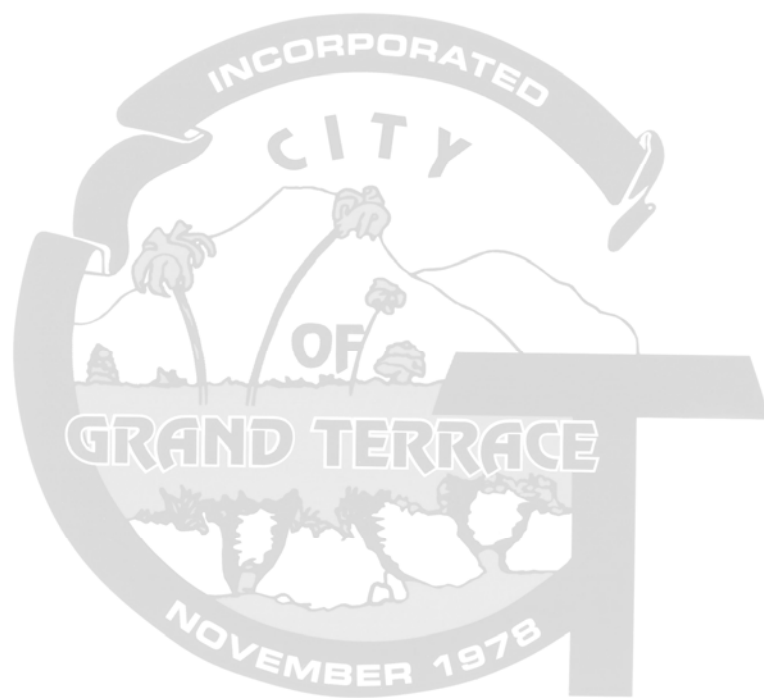
Although using a per capita rate to estimate potential UUT revenue is helpful to get an overall sense of how the tax burden would be spread, it does not account for commercial utility consumption, which can be significant. For that reason, a thorough analysis of the expected mix between residential and commercial consumption would be required as part of the rate determination that would precede a ballot measure.

There are several advantages of the UUT compared to the other tax options. First, it is relatively stable compared to sales tax, which can fluctuate significantly with the economy. Second, it is relatively secure because non-payment of the tax by users generally results in shut-off. Third, payment is made by utility providers directly to the city, rather than being remitted by the state (sales tax) or county (parcel tax). With many jurisdictions now involved in disputes with the Department of Finance (DOF) over Successor Agency (former redevelopment agency) issues, the DOF has threatened to withhold sales tax payments, or to direct counties to withhold property tax payments, if Successor Agency payments are not made as directed by the DOF. Therefore, having a local revenue source that is not dependent on state or county distribution would be of significant benefit to the City.

As a recap to this section of the report, the following table presents the three funding levels that were identified for consideration in a local revenue measure and how they would be applied across the three types of taxes discussed, along with the estimated tax revenue from each option.

Revenue Measure	Funding Level 1 (\$1.0 million)	Funding Level 2 (\$1.25 million)	Funding Level 3 (\$1.5 million)
Sales Tax	1.25% (\$913,000)	1.50% (\$1.1 million)	N/A (1.50% is highest allowed tax rate)
Parcel Tax	\$250/SF Residential (\$995,300)	\$325/SF Residential (\$1.3 million)	\$400/SF Residential (\$1.6 million)
Utility User Tax	\$85 per capita (\$1.0 million)	\$105 per capita (\$1.3 million)	\$125 per capita (\$1.5 million)

Additional information regarding local tax revenue measures in California, local add-on sales tax and utility user tax is provided in the Appendices section of the report.



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Summary and Action Plan

Summary and Action Plan

Summary

The City's General Fund is facing significant fiscal challenges, largely as a result of the loss of redevelopment funds on which it was very dependent. A baseline General Fund operating deficit is projected at approximately \$675,000 for FY 2013-14 and growing to over \$900,000 by FY 2015-16. This baseline deficit does not include a number of areas in which the City is underfunded and therefore exposed to risk. Appropriating funds to mitigate these risk areas increases the General Fund operating deficit to approximately \$1.25 million annually, which is considered to be the true structural deficit.

Over the past several years, the City has implemented significant cost reduction measures in response to the economic downturn and loss of redevelopment funds in order to reduce expenditures and maintain a balanced General Fund budget. The most significant of these actions are summarized below:

- Removed Traffic Deputy from law enforcement services agreement with the County.
- Removed Sheriff's Service Specialist from law enforcement services agreement with the County.
- Eliminated Crossing Guard Program.
- Outsourced Parks Maintenance and two-thirds (2/3) of Finance Department staffing.
- Defunded 17.5 positions (outside of Child Care program), reducing City Hall employee workforce from 29 positions in FY 2009-10 to 12.5 positions in FY 2012-13; representing a 57% workforce reduction).
- Suspended employee cost-of-living adjustments and merit increases (5 years); reduced City Hall employee work week from 40 hours to 36 hours (3 years, 10% wage reduction); and reduced employee cafeteria benefit by 10% (3 years, City Hall and Child Care employees).

Given the significant budget cuts and organizational downsizing that have already occurred, implementing further expenditure reductions will prove to be challenging and will significantly impact the service levels that the City is able to provide to its residents and businesses. However, a variety of expenditure reduction options have been presented for the City Council's consideration in the Budget Stabilization Plan, which begins on page 21. As shown in the table on page 28, the City cannot offset the projected deficits by implementing only non public safety reductions. Including the public safety expenditure reductions that have been identified, the total General Fund savings for FY 2013-14 is estimated at \$684,900, assuming that these savings are implemented effective July 1, 2013. If they are not implemented until December 1, 2013 (following a November election), the savings are reduced to \$355,800. Beginning FY 2014-15, ongoing annual savings are projected at \$788,500. While these savings would offset the projected baseline budgetary deficit for two years, they would fall short in subsequent years and would not address any of the areas of underfunding and risk exposure which are included in the true structural deficit of \$1.25 million. Additionally, implementing the identified expenditure reductions would significantly reduce service levels and quality of life in the community by

closing parks, compromising public safety, and offering only minimal (part-time) City administration.

For the reasons cited above, consideration should be given to a local revenue measure presented to the voters in a November 2013 special election. The funding levels and tax options for such a revenue measure are presented in the Budget Stabilization Plan beginning on page 30.

Action Plan

Revenue Measure

In order to place a revenue measure before the voters in November 2013, the City Council will need to declare a fiscal emergency, which will require adoption of a resolution by unanimous vote of the City Council. Without declaration of a fiscal emergency, a revenue measure cannot be considered until the City’s next regularly scheduled election in November 2014.

Three funding levels and three types of taxes have been identified for the Council’s consideration. In order to determine voter support for these options, preliminary polling must be conducted. Two companies that specialize in election advisory services for public agencies in California have been identified. Proposals should be obtained from these companies, interviews conducted, and a firm selected to begin community polling.

If consideration is given to a parcel tax or utility user tax, specialized consulting will be needed to evaluate the variables associated with these taxes (e.g., residential vs. commercial burden, number of utility categories to be taxed, etc.) and determine the precise tax rates, as well as helping to draft the ballot language.

The timeline for placing a tax measure on the November 5, 2013 ballot, as provided by the San Bernardino County Elections Office, is shown below:

Event	Date	Election - Date
Receive Resolution	August 9	-88
Prepare Notice of Election	August 12	-85
1 st Day of Publication in Newspaper	August 16	-81
Deadline for Arguments	August 22	-75
Deadline for Rebuttals	August 27	-70
End of 10-day Public Examination Period for Arguments	September 1	-65
End of 10-day Public Examination Period for Rebuttals	September 6	-60
Early Voting Begins	October 7	-29
Voter Registration Deadline	October 21	-15
Last Day to Apply for Mail Ballot	October 29	-7

Should the City Council decide not to pursue a revenue measure in November 2013, expeditious action will be needed to implement the expenditure reduction options that have been identified in the Budget Stabilization Plan, or any other expenditure reductions the Council so directs, so they can be implemented effective July 1, 2013. Some of the items that would need immediate action include:

- Issuing a Request for Proposals (RFP) for outsourcing the staff functions identified in budget balancing Scenario A-1 (page 23-24).
- Obtaining updated appraisals for City Hall and the Child Care Center, for consideration of possible sale.
- Notification to employees who would be laid off due to outsourcing or have work schedule reduced to 18 hours per week.
- Preparation for closure of Rollins and Pico Parks.
- Public notification of revised Council meeting schedule (from semi-monthly to monthly).
- Preparation for elimination of Planning Commission and transition of responsibilities to City Council.
- Detailed discussions with LAFCO regarding a possible disincorporation option and CSD formation. (Note: this option is expected to take 18-24 months to implement.)

Even if the City Council decides to proceed with a revenue measure for a November 2013 special election, the outcome of the election is uncertain; therefore, a number of the above steps should proceed on a parallel track with the election, in the event that a ballot measure fails. As previously identified, if budget reduction measures are not implemented until after the November election (effective December 1st), the savings achieved for FY 2013-14 are significantly reduced.

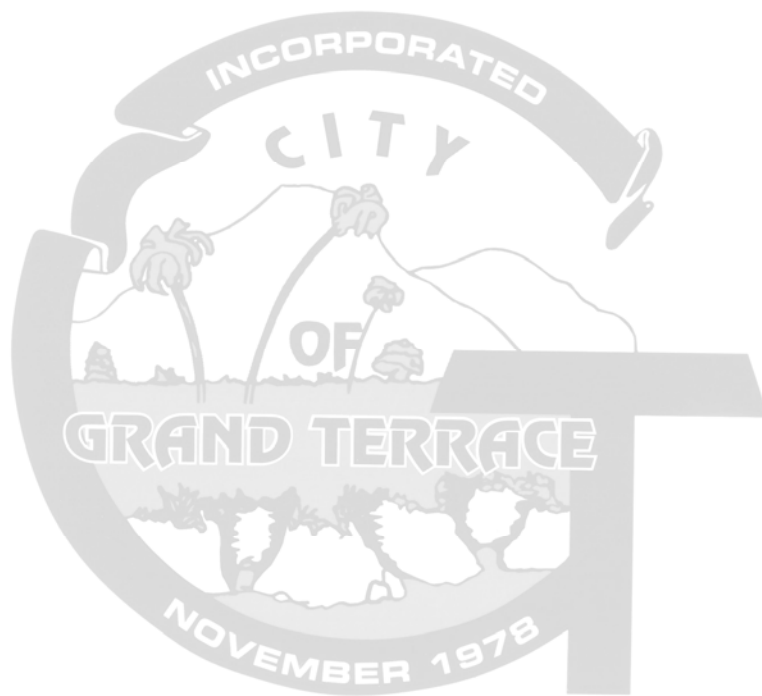
FY 2013-14 Budget Adoption

Staff will be submitting a proposed FY 2013-14 budget for the City Council's consideration on May 14th. Following deliberation and discussion, the budget will need to be adopted by the end of the fiscal year, June 30th. Direction is needed from the City Council on the various budget reduction options presented in this report so a balanced budget can be adopted.

Timeline

A number of critical decisions will need to be made expeditiously regarding budget reduction options and potential revenue measures, so that staff can implement Council's direction. The following table identifies a number of potential actions that will need prompt consideration along with the required timeframe.

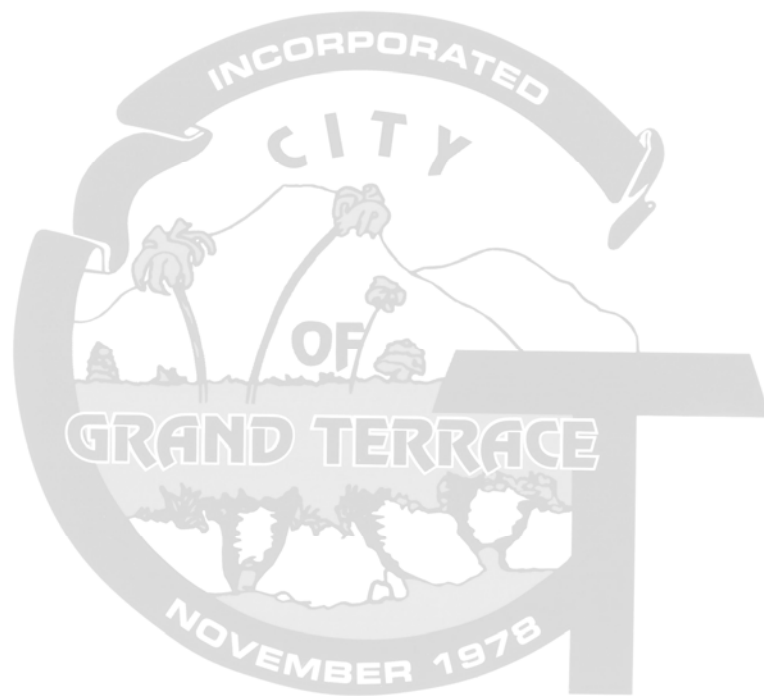
Potential Action	Required Timeframe
LAFCO briefing of City Council & Budget Advisory Committee regarding possible City disincorporation and CSD formation	April
Budget Advisory Committee review of Five-Year Financial Analysis and Budget Stabilization Plan; submit recommendations to City Council	April – May
Issue RFP for possible outsourcing of selected City positions	May
Obtain appraisals for City Hall and Child Care Center	May
Interview and select Election Advisor	May
Submit Proposed FY 2013-14 Budget to City Council	May
Conduct FY 2013-14 Budget deliberations	May – June
Declaration of Fiscal Emergency	June
Begin polling for potential revenue measure(s)	June
Consultant analysis of Parcel Tax and UUT rates	June
Review responses to RFP for outsourcing of selected City positions	June
Adopt FY 2013-14 Budget	June
Proceed with revenue measure(s)	August – November (see timeline provided by County Elections Office)
Continue discussions with LAFCO regarding possible disincorporation and CSD formation	ongoing



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Appendices





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City of Grand Terrace Fund Descriptions

General Fund (10)

In public sector accounting, the primary or catchall fund of a government, government agency, or nonprofit entity such as a university. It is similar to a firm's general ledger account, and records all assets and liabilities of the entity that are not assigned to a special purpose fund. It provides the resources necessary to sustain the day-to-day activities and thus pays for all administrative, police and operating expenses. When governments or administrators talk about 'balancing the budget' they typically mean balancing the budget for their general fund.

Special Revenue Funds

Child Care Fund (09)

The Child Care Fund accounts for all revenues collected and all expenditures incurred by the City's Child Care Services program. Resources in this fund come from fees paid by participants in the various services offered by the City's fully licensed child care program.

Street Improvements Fund (11)

All new development is required to pay a Development Impact Fee for Streets. This fund accounts for all revenue collected for Street Capital Improvement Fees under the Municipal Code. Funds should be expended in accordance with the latest adopted fiscal impact study and capital needs assessment.

Storm Drain Improvements Fund (12)

All new development is required to pay a Development Impact Fee for Storm Drain Capital Improvement. This fund accounts for all revenue collected for Storm Drain Capital Improvement Fees under the Municipal Code. Funds should be expended in accordance with the latest adopted fiscal impact study and capital needs assessment. Storm drain capital improvement and maintenance fund, for the purpose of developing a storm drain master plan and a storm drain system in accordance with the master plan. The fees shall be established by a resolution and shall be placed in a fund exclusively for the use specified in this subsection.

(Ord. 102 § 18, 1986; Ord. 44 § 2(D), 1981)

Park Fund (13)

All new development is required to pay a Development Impact Fee for Parks. This fund accounts for all revenue collected for Park Improvement Capital Improvement Fees under the Municipal Code. Funds should be expended in accordance with the latest adopted fiscal impact study and capital needs assessment or master plan. Park capital improvement and maintenance fund, for the purpose of purchasing the land and developing and maintaining the city park system. The city council shall have the option to request dedication of land for park purposes or, in lieu thereof, request that the applicant pay a fee in accordance with the resolution setting the fees;

Ord. 102 § 18, 1986; Ord. 44 § 2(D), 1981).

City of Grand Terrace **Fund Descriptions** *(continued)*

Supplemental Law Enforcement Services (SLESF) Fund (14)

State Legislature has granted monies for the purpose of providing funds to local governments for front line law enforcement services. GC 30061-30065. This was originally funded by the state as a pacifier to local governments for the ERAF shift.

Air Quality Improvement Fund (15)

"Mobile source air pollution reduction programs" means any program or project implemented by the city to reduce air pollution from motor vehicles which it determines will be consistent with the California Clean Air Act of 1988 or the plan proposed pursuant to Article 5 (commencing with Section 40460) of Chapter 5.5 of Part 3 of the California Health and Safety Code. All revenues received from the SCAQMD and deposited in the trust fund account shall be exclusively expended on mobile source emission reduction programs as defined in Section 16.04.020. Such revenues and any interest earned on the revenues shall be expended within one year of the completion of the programs.

Gas Tax Fund (16)

The Gas Tax Fund is the result of laws that tax the sale of gasoline. The current total tax on fuel is 18 cents per gallon. The City's share of gas tax revenue is based on a formula consisting of vehicle registration, assessed valuation, and population. The funding generated is used to perform citywide repairs and restoration to existing roadways, reduce congestion, improve safety, and provide for the construction of assets within the public right-of-way. The Gas Tax funds the maintenance of street lighting, traffic signals, traffic signs, and related facilities.

Traffic Safety Fund (17)

VEHICLE CODE SECTION 42200-42205

42200. (a) Of the total amount of fines and forfeitures received by a city under Section 1463 of the Penal Code that proportion which is represented by fines and forfeitures collected from any person charged with a misdemeanor under this code following arrest by an officer employed by a city, shall be paid into the treasury of the city and deposited in a special fund to be known as the "Traffic Safety Fund," and shall be used exclusively for official traffic control devices, the maintenance thereof, equipment and supplies for traffic law enforcement and traffic accident prevention, and for the maintenance, improvement, or construction of public streets, bridges, and culverts within the city, but the fund shall not be used to pay the compensation of traffic or other police officers. The fund may be used to pay the compensation of school crossing guards who are not regular full-time members of the police department of the city.

Facilities Development Fund (19)

Public Use Facilities Fund development impact fee. Funds should be expended in accordance with the latest adopted fiscal impact study and capital needs assessment or master plan.

City of Grand Terrace **Fund Descriptions** *(continued)*

Measure I Fund (20)

The San Bernardino Associated Governments (SANBAG) administers San Bernardino County's half-cent transportation sales tax, Measure I. This half-cent tax, adopted by county voters in November 1989, provides funding for local and regional transportation projects countywide. Expenditure rules are generally similar to Gas Tax laws.

Community Development Block Grant (CDBG) Fund (22)

This fund is used to record the revenue received for related federal funds and expenditures for approved CDBG programs.

Landscape and Lighting Assessment District (26)

Accounts for the revenue and expenditures from Landscape and Street Lighting District 89-1. The district is an assessment district formed under the California Street Lighting Act of 1972 for the purpose of right of way lighting and landscaping. Revenue is derived from property tax assessments levied annually to pay for the related property maintenance.

Capital Projects Funds

Capital Improvements - Streets (46)

Capital Projects Fund used to account for financial resources used for the improvement of major capital street projects.

Capital Project – Barton/Colton Bridge (47)

Capital Improvement Fund to account for the joint project of City of Colton / City of Grand Terrace Barton Road Bridge seismic/replacement project. Bridge is on the west end of Barton Road at the City limits with the City of Colton. Project is primarily funded by Federal Highway Funds.

Capital Projects Fund (48)

Capital Projects Fund used to account for financial resources provided by grant funds for the land acquisition and construction of the Grand Terrace Fitness Park.

Capital Projects – Bond Proceeds (50)

Capital Projects Fund used to account for the 2011 tax allocation bond proceeds for capital project improvements.

City of Grand Terrace **Fund Descriptions** *(continued)*

Enterprise Fund

Waste Water Disposal Fund (21)

An enterprise fund which uses accounting similar to business accounting utilizing full accrual and depreciation of assets. The purpose of this fund is to account for the revenue received from residents and businesses for sewer line maintenance and to fund the payment for wastewater disposal services to the City of Colton.

Successor Agency (S/A) Funds

S/A RDA Obligation Retirement Fund (31)

All property tax increment received from the County of San Bernardino for redevelopment enforceable obligations are deposited into this fund. These funds are received from the Redevelopment Property Tax Trust Fund (RPTTF).

S/A Capital Projects Fund (32)

Since the passing of ABx1 26 resulting in redevelopment dissolution, all Successor Agency operating expenditures approved by the Department of Finance (DOF) as enforceable obligations are accounted for in this fund.

S/A Debt Service Fund (33)

Since the passing of ABx1 26 resulting in redevelopment dissolution, all Successor Agency debt service payments approved by the Department of Finance (DOF) as enforceable obligations are accounted for in this fund.

S/A CRA Projects Trust Fund (37)

This fund was created to record commitment or obligations to redevelopment or economic development agreements. The only funds held for commitment at this time is for the economic development agreement (2011) with Stater Bros.

City of Grand Terrace Glossary of Agencies and Organizations

California Society of Municipal finance Officers (CSMFO)

CSMFO promotes excellence in financial management through innovation, continuing education and the professional development of it's' members. CSMFO members are involved in the key issues facing cities, counties, and special districts in the State of California.

California Public Employees Retirement System (CalPERS)

An agency in the California executive branch that manages pension and health benefits for more than 1.6 million California public employees, retirees, and their families.

City of Grand Terrace

The City of Grand Terrace is a general law city and municipal corporation formed under the laws of the State of California.

Community Redevelopment Agency (CRA)

The purpose of the Agency under California Redevelopment Law is to remove blight. Generally, the definition includes, but is not limited to, physical deterioration, lack of economic vitality, increase of negative social trends such as crime, aging infrastructure (i.e., street lighting), and high business vacancies. These blighting factors can be addressed and resolved by forming redevelopment project areas within the City and by investing the property tax increment generated by the development activity back into the project areas.

Redevelopment is one of the last economic tools for local government. Redevelopment is controlled by the City Council, acting as the local governing body, which has the authority and financial means to reverse deteriorating trends and create commercial end economic development and increase property values for the City.

Department of Finance (DOF)

The California Department of Finance is a state cabinet-level agency within the government of California. The Department of Finance is responsible for preparing, explaining, and administering the state's annual financial plan. The Department of Finance's duties include analyzing the budgets of proposed laws in the California State Legislature, creating and monitoring current and future economic forecasts of the state, estimating population demographics and enrollment projections, and maintaining the state's accounting and financial reporting systems.

Governmental Accounting Standards Board (GASB)

The Governmental Accounting Standards Board is a recognized organization that provides accounting and financial reporting guidance to state and local governments. GASB generally sets the rules and standards for governmental agencies.

City of Grand Terrace **Glossary of Terms** *(continued)*

Government Finance Officers Association (GFOA)

The purpose of the Government Finance Officers Association is to enhance and promote the professional management of governments for the public benefit by identifying and developing financial policies and best practices and promoting their use through education, training, facilitation of member networking, and leadership.

Local Agency Formation Commission (LAFCO)

The fundamental principles of the Local Agency Formation Commission is to ensure the establishment of an appropriate, sustainable, and logical municipal level government structure for the distribution of efficient and effective public services. The Local Agency Formation Commission for San Bernardino County encourages and promotes communication among agencies (public and private), property owners and residents of the County to achieve these goals.

San Bernardino Associated Governments (SANBAG)

This Agency is the council of governments and transportation planning agency for San Bernardino County. SANBAG is responsible for cooperative regional planning and furthering an efficient multi-modal transportation system countywide.

As the County Transportation Commission, SANBAG supports freeway construction projects, regional and local road improvements, train and bus transportation, railroad crossings, call boxes, ridesharing, congestion management efforts and long-term planning studies. SANBAG administers Measure I, the half-cent transportation sales tax approved by county voters in 1989.

South Coast Air Quality Management District (SCAQMD)

The SCAQMD is the air pollution control agency for all of Orange County and the urban portions of Los Angeles, Riverside and San Bernardino counties. AQMD undertakes the necessary steps to protect public health from air pollution, with sensitivity to the impacts of its actions on the community and businesses. This is accomplished through a comprehensive program of planning, regulation, compliance assistance, enforcement, monitoring, technology advancement, and public education.

Southern California Association of Governments (SCAG)

SCAG is the nation's largest metropolitan planning organization, representing six counties, 191 cities and more than 18 million residents. SCAG undertakes a variety of planning and policy initiatives to encourage a more sustainable Southern California.

Successor Agency to the CRA of the City of Grand Terrace

This Agency is responsible for the city's redevelopment dissolution and wind-down activities as required by ABx1 26 and AB 1484.

City of Grand Terrace Glossary of Acronyms

ARC

Annual Required Contribution

CalPERS

California Public Employees Retirement System

CDBG

Community Development Block Grant

CERT

Community Emergency Response Team

COLA

Cost of Living Adjustment

CPI

Consumer Price Index

CPI-U

Consumer Price Index for All Urban Consumers

COPS Grant

Citizens' Option for Public Safety Grant

CRA

Community Redevelopment Agency

CSD

Community Services District

CSMFO

California Society of Municipal Finance Officers

CUP

Conditional Use Permit

DIF

Development Impact Fees

DOF

Department of Finance

DDR

Due Diligence Review

City of Grand Terrace
Glossary of Acronyms *(continued)*

DMV

Department of Motor Vehicles

EECBG

Energy Efficiency Conservation Block Grant

EOC

Emergency Operations Center Program

EOPS

Enforceable Obligation Payment Schedule

ERAF

Educational Revenue Augmentation Fund

FTE

Full-Time Equivalents

FY

Fiscal Year

GAAP

Generally Accepted Accounting Procedures

GAAS

Generally Accepted Auditing Standard

GFOA

Government Finance Officers Association

LAFCO

Local Agency Formation Commission

MIS

Management Information Systems

NPDES

National Pollutant Discharge Elimination System

O/H

Overhead Cost Allocation

PEMHCA

Public Employees' Medical and Hospital and Care Act

City of Grand Terrace
Glossary of Acronyms *(continued)*

ROPS

Recognized Obligation Payment Schedule

ROW

Right of Way

RPTTF

Redevelopment Property Tax Trust Fund

S/A

Successor Agency to the Community Redevelopment Agency of the City of Grand Terrace

S&A Review

Site and Architectural Review

SANBAG

San Bernardino Associated Governments

SCAG

Southern California Association of Governments

SCAQMD

Southern California Air Quality Management District

SERAF

Supplemental Educational Revenue Augmentation Fund

SLESE

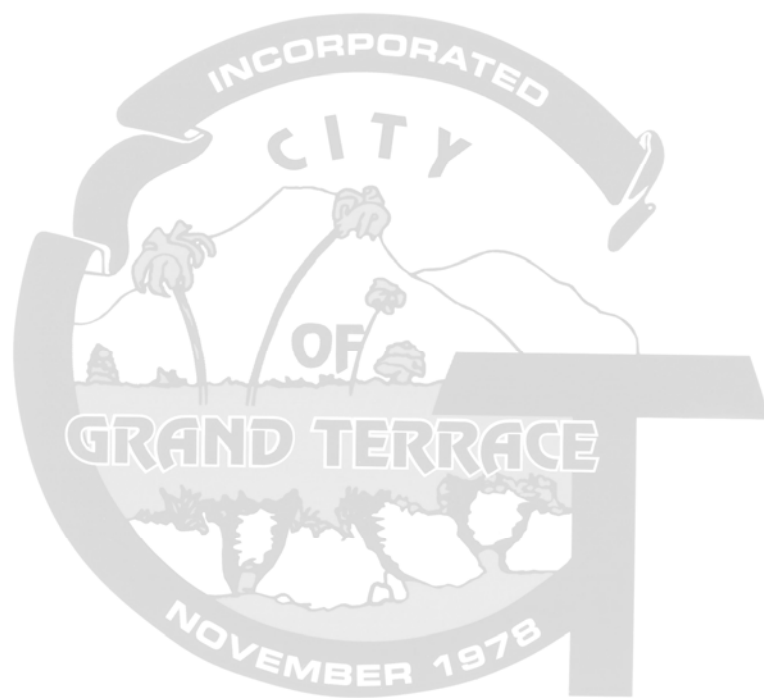
Supplemental Law Enforcement Services Fund

TABs

Tax Allocation Bonds

UUT

Utility Users' Tax



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City of Grand Terrace Glossary of Terms

Air Quality Subvention Revenue

Beginning in 1991, a surcharge was added to this area's vehicle registration fees to help fund air pollution control efforts. This surcharge consists of a \$4 per vehicle state fee and an additional \$1 per vehicle District-wide fee. The \$1 fee and 30% of the \$4 fee from vehicles registered in our four counties goes to the AQMD to be used for Mobile source programs such as those promoting ridesharing and developing clean fuels. Forty percent of the \$4 fee goes directly to cities for air quality improvements involving mobile sources. Grants for programs intended to reduce vehicle emissions are available on a competitive basis subject to funds.

Budget

A spending guideline adopted by the governing body of an organization by which achieves that promotes and achieves the individual and specific goals and purpose of the organization.

Budgetary Accounting

A method of accounting in which the planned amounts and actual amounts spent and received are both included in the accounts, so that you can see at any time how much of the planned amount remains.

California Public Employees' Retirement System (CalPERS)

The California Public Employees' Retirement System is an agency in the California executive branch that manages pension and health benefits for more than 1.6 million California public employees, retirees, and their families.

Citizens' Option for Public Safety (COPS) Grant

Assembly Bill 1913 (Schiff-Cardenas Crime Prevention Act), signed into law in 2000, provides funding to cities and counties for frontline law enforcement officers and juvenile justice initiatives. With the passage of Assembly Bill 118 in 2011, the State of California amended Government Code 30061 as part of the criminal justice realignment plan. This provided financing for the Citizens' Option for Public Safety (COPS) program.

Community Development Block Grant (CDBG)

The primary federal objective of the CDBG program is the development of viable urban communities by providing decent housing and a suitable living environment and through expanding economic opportunities, principally, for persons of low- and moderate-income. Persons of low and moderate income are defined as families, households, and individuals whose incomes do not exceed 80 percent of the county median income, adjusted for family or household size.

Conditional Use Permit

A conditional use permit is a document that allows a city or county to consider special uses that may be essential to a specific community, through a public hearing process. It is however not allowed as a matter of right within a zoning district. It enables a municipality to control certain uses that could have detrimental effects on the community.

City of Grand Terrace **Glossary of Terms** *(continued)*

Development Impact fees (DIF)

Development impact fees are one-time charges applied to offset the additional public-service costs of new development. They are usually applied at the time a building permit is issued and are dedicated to provision of additional services, such as water and sewer systems, roads, schools, libraries, and parks and recreation facilities, made necessary by the presence of new residents in the area. The funds collected cannot be used for operation, maintenance, repair, alteration, or replacement of existing capital facilities and cannot be added to general revenue. They are user fees levied in anticipation of use, expanding the capacity of existing services to handle additional demand.

Energy Efficiency and Conservation Block Grant (EECBG)

The Energy Efficiency and Conservation Block Grant (EECBG) is a program in the United States, which provides federal grants to units of local government to reduce energy use and fossil fuel emissions, and for improvements in energy efficiency.

Expenditures

Actual payment of cash or cash-equivalent for goods or services, or a charge against available funds in settlement of an obligation as evidenced by an invoice, receipt, voucher, or other such document.

Expenditures Accounts

Expenditure accounts are generally among the type of expenditures. Generally the types of expenditures are segregated between Salaries and benefit accounts; Maintenance and Operations accounts and Capital and Non-recurring accounts.

Fund Accounting

Fund accounting is an accounting system emphasizing accountability rather than profitability, used by non-profit organizations and governments. In this system, a fund is a self-balancing set of accounts, segregated for specific purposes in accordance with laws and regulations or special restrictions and limitations.

Fund Balance

Fund balance is defined as the difference between the assets and liabilities of a fund. Fund balance is terminology that is applicable to "fund level" reporting of individual Governmental funds and is based on the modified accrual basis of accounting. It is used as a measure of the amount available to budget or spend in the future.

GAAP

Accounting Principle termed Generally Accepted Accounting Principles - Recognized accounting principles that the City is expected to follow for such items as revenue recognition and fund accounting.

Property Tax

An annual tax on the owner of real or business property. The tax is generally allocated among overlapping taxing agencies that provide services to the property or property owner. The allocation percentages are generally frozen by passing of Proposition 13 in 1978.

City of Grand Terrace
Glossary of Terms *(continued)*

Property Tax Increment

The unique power of being able to use tax increment revenue allows redevelopment agencies to invest money into a community to encourage private business to do the same. An agency collects this increase in revenue, or tax increment, from property taxes on the land they are redeveloping to repay the debt incurred in the project, and to reinvest these dollars in redevelopment activities within the project area. Before the Agency begins work on a project, the County Assessor designates the current assessed property tax value in what is called the “base year.” Any increase in revenue above that amount becomes the tax increment.

Recognized Obligation Payment Schedule

A Recognized Obligation Payment Schedule is a document setting forth the minimum payment amounts and due dates of payments required by enforceable obligations for each six-month fiscal period as provided in subdivision (m) of Section 34177 of California’s Health & Safety Codes.

Revenues

Financial resources received and recorded in a governmental agency. Revenues are generally taxes, fees, grants or use of money or property or some variation thereof.

Sales Tax

A tax on the sale of most goods but generally not services.

State

State of California - General Fund	5.00%
State of California - Fiscal Recovery Fund	0.25%
State of California – Education Protection Account	0.25%

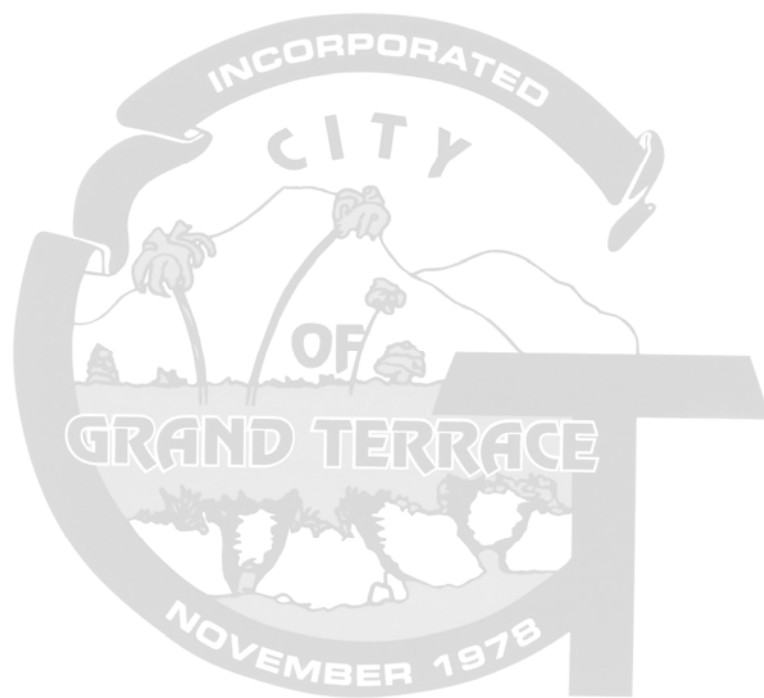
Local Revenue Fund

Counties for Health and Social Services	0.50%
Public Safety Fund (Proposition 172)	0.50%
County Transportation	0.25%
San Bernardino County Transportation Authority	0.50% Measure I

City

City of Grand Terrace	<u>0.75%</u>
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Total Sales Tax Rate in Grand Terrace	<u>8.00%</u>
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