

City of Loma Linda Community Development Department

25541 Barton Road, Loma Linda, CA 92354 🖀 (909)799-2830 📇 (909) 799-2891

FENCE/WALL, PATIO, POOL & SIMILAR SMALL STRUCURES APPLICATION PERMIT

APPLICATION TYPE AND FEE (\$100 EACH):					
Type: Fence/Wall/Hedges Patio	(similar small structures)	Pool			
FOR OFFICE USE ONLY Date Filed:Project Case #:					
The application must be submitted along with a detailed plot plan to the Community Development Dept. Following Planning approval, other permits or fees may be required, more specially with the Building and Safety Division.					
SECTION I – CONTACT INFORMATION					
Applicant's Name:					
Mailing Address:					
City:		State:	Zip Code:		
Phone:	Email:				
Property Owner's Name:					
Phone:					
Contractor's Name:					
Phone:					
License #:					
SECTION 2 – PROJECT DETAILS					
Project Address:					
Assessor's Parcel Number (APN): Zoning District:					
Description of Project (include location on property and materials used):					
Property Yard Setbacks from proposed structure	e to each property line:				
Front Yard: Rear Yard:	Side Yards:	/			
Provide dimensions if applicable:					
Height of Fence/Wall: Distan	ce of Pool to Property Line:				
Property Structure's Height:	Square Footage of Propo	osed Structure:			
Plot Plan: Please provide a plot plan or location of proposed project, setback dim name frontage. If applicable, provide mate If any parking or structure is being remove	nensions, lot coverage, le erial information or include	ocation of exis e photos on the	sting structure(s) and street		

Adjacent Owner Approval: If applicable, complete the Fence/Wall Encroachment Agreement on page three. The neighbor who will be affected by the installation of a fence/wall on the shared property line must sign to acknowledge they are aware of the construction.

SECTION 3 – APPLICANT AND OWNER'S SIGNATURE

I fully understand the requirements for a fence/wall, patio, and pool permit application. Further, I understand approvals are required from various departments such as Public Works and Fire. Inspections and other requirements or conditions may follow upon approval.

Print Name (Applicant)		Signature	Date
	Printed Name of Owner or Property Manager	Signature	Date
SE	ECTION 6 - *APPROVALS -	TO BE COMPLETED BY CITY*	
De		partments listed below prior to submitting th ed, the City Planner and Building and Safety Ir ed plan will be filed for the record.	
		APPROVAL	DATE
1.	Planning Division (<i>last signature</i>) 909-799-2830		
2.	Building and Safety Division 909-799-2836 (Office hours: 8-10 am)		
3.	Public Works Department 909-799-4410		
4.	Fire Inspector – Public Safety 909-799-2859; 909-799-2853		

WITHIN ONE-YEAR OF THE DATE OF APPROVAL, SUBSTANTIAL CONSTRUCTION OF THE PROJECT SHALL COMMENCE OR THE PERMIT WILL BECOME VOID.

EXPIRATION DATE:



Fence/Wall Encroachment Agreement

If applicable, complete the fence/wall Encroachment Agreement. The neighbor who will be affected by the installation of a fence/wall on the shared property line must sign to acknowledge they are aware of the construction

I/We, _

(Name(s) of Adjacent Property Owner)

Adjacent property located at _____

(Street Address)

Are aware of the construction of a fence, concrete block wall/garden wall/retaining wall on our shared property line.

I/we have discussed the location of said fence, concrete block wall/garden wall/retaining wall with the permit applicant and in absence of exact property corners being in place, agree to the location of the fence/wall and footing, which may or may not encroach onto my/our property.

(Date)

(Signature)

____, owners of the

, Loma Linda, CA 92354

(Date)

(Signature)