



**CITY OF HAWAIIAN GARDENS**  
**AGENDA PACKET**

**PUBLIC HOUSING AUTHORITY\***

**SARDA\*\***

**CITY COUNCIL\*\*\***

MYRA MARAVILLA	MAYOR / CHAIRMEMBER
JESSE ALVARADO	MAYOR PRO TEM / VICE CHAIRMEMBER
VICTOR FARFAN	COUNCILMEMBER / DIRECTOR
LUIS ROA	COUNCILMEMBER / DIRECTOR
HANK TRIMBLE	COUNCILMEMBER / DIRECTOR

**REGULAR MEETINGS**

**TUESDAY, OCTOBER 22, 2019**

**5:30 PM\*, 5:45 PM\*\*, AND 6:00 PM\*\*\***

[WWW.HGCITY.ORG](http://WWW.HGCITY.ORG)



# AGENDA

## CITY OF HAWAIIAN GARDENS PUBLIC HOUSING AUTHORITY

### REGULAR MEETING

TUESDAY, OCTOBER 22, 2019 AT 5:30 P.M.

**Meeting Location:** City Council Chambers, 21815 Pioneer Boulevard, Hawaiian Gardens, California.

**ADA Information:** The City of Hawaiian Gardens Public Housing Authority complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact the City Clerk's Department at **(562) 420-2641**, at least one business day prior to the meeting so that we may accommodate you.

**Bilingual Information:** Anyone needing a Spanish bilingual interpreter for **ORAL COMMUNICATION ONLY**, please contact the City Clerk's Department at **(562) 420-2641**, at least one (1) business day prior to the meeting so that we may accommodate you.

**PLEASE TURN OFF CELL PHONES DURING THE MEETING.**

CALL TO ORDER

ROLL CALL

CHAIRMEMBER	MYRA MARAVILLA
VICE CHAIRMEMBER	JESSE ALVARADO
DIRECTOR	VICTOR FARFAN
DIRECTOR	LUIS ROA
DIRECTOR	HANK TRIMBLE
DIRECTOR	ALBA BAC
DIRECTOR	CARMELLA MAHAR

### **GENERAL PUBLIC COMMENT**

During each regular meeting, the Public Housing Authority shall provide a member of the public the opportunity to address the Authority on any issue within the subject matter jurisdiction of the Authority. Each speaker shall be limited to three (3) minutes of general public comment at each regular meeting. The Authority shall not discuss or take action relative to any general public comment unless authorized by California Government Code Section 54954.2(b).

### **AGENDA ORGANIZATION**

This is the time for the Agency to discuss any changes in the order of agenda items.

### **AGENDA ITEM PUBLIC COMMENT**

The Public Housing Authority shall provide an opportunity for the public to address the Authority on each agenda item before consideration of the item. A member of the public wishing to speak on one agenda item that is eligible for public comment shall be given an opportunity to speak for up to three (3) minute when that item is considered by the Authority.

**A. PUBLIC HEARING(S) – NONE**

**B. CONSENT CALENDAR**

Items listed on the Consent Calendar are considered routine and will be enacted by one motion and one vote, There will be no separate discussion of these items. If discussion is desired, that item may be removed from the Consent Calendar and will be considered separately.

1. SECTION 8 HOUSING ASSISTANCE PROGRAM - MONTHLY STATUS REPORT FOR SEPTEMBER 2019.

BOARD ACTION: Receive and File.

2. BEAUTIFICATION PROGRAM UPDATE REPORT FOR THE MONTH OF SEPTEMBER 2019: FUNDING SOURCE – LOW-MODERATE INCOME HOUSING FUND.

BOARD ACTION: Receive and file.

3. PHA RESOLUTION NO. 2019-025  
APPROVE WARRANTS FOR HOUSING ASSISTANCE PAYMENTS (HAP) IN FOR THE MONTH OF OCTOBER 2019, IN THE AMOUNT OF \$93,501.08.

BOARD ACTION: Adopt PHA Resolution No. 2019-025.

4. PHA RESOLUTION NO. 2019-026  
AWARD A CONTRACT TO MANUFACTURED HOME INSPECTION, INC., TO PROVIDE SERVICES FOR MANUFACTURE / MOBILE HOMES SERVICES FOR THE CITY OF HAWAIIAN GARDENS' COMMUNITY DEVELOPMENT DEPARTMENT'S BEAUTIFICATION PROGRAM FOR A PERIOD OF ONE (1) YEAR.

BOARD ACTION: Adopt PHA Resolution No. 2019-026.

5. PHA PRESENTATION OF MINUTES:
  - SEPTEMBER 24, 2019 - REGULAR MEETING; AND
  - AUGUST 27, 2019 - REGULAR MEETING; AND

BOARD ACTION: Approve the minutes as presented.

**C. DISCUSSION ITEMS**

1. AMENDMENT TO THE CITY'S ADOPTED AGENDA ORGANIZATION GUIDELINES.

BOARD ACTION: Board to provide staff direction.

**C. DISCUSSION ITEMS (CONTINUED)**

2. PHA RESOLUTION NO. 2019-027  
APPROVE NEW RESIDENTIAL BLOCK WALL PROGRAM GUIDELINES FOR THE CITY OF HAWAIIAN GARDENS.

BOARD ACTION: Adopt PHA Resolution No. 2019-027.

3. DISCUSSION RELATING TO THE BEAUTIFICATION PROGRAM GUIDELINES.

BOARD ACTION: Provide staff direction.

**D. NEW BUSINESS**

**E. CLOSED SESSION**

**F. ORAL STAFF REPORTS**

**G. ORAL AUTHORITY REPORTS**

**H. ADJOURNMENT**

Adjourn to the next Regular Public Housing Authority meeting to be held on Tuesday, January 28, 2020 at 5:30 PM.

*(Please note that the Regular Meetings for November 26, 2019 and December 24, 2019 have been cancelled and declared dark.)*

## AGENDA

### CITY OF HAWAIIAN GARDENS SUCCESSOR AGENCY TO THE RDA

#### REGULAR MEETING

TUESDAY, OCTOBER 22, 2019 AT 5:45 P.M.

**Meeting Location:** City Council Chambers, 21815 Pioneer Boulevard, Hawaiian Gardens, California.

**ADA Information:** The City of Hawaiian Gardens Successor Agency RDA complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact the City Clerk's Department at (562) 420-2641, at least one business day prior to the meeting so that we may accommodate you.

**Bilingual Information:** Anyone needing a Spanish bilingual interpreter for **ORAL COMMUNICATION ONLY**, please contact the City Clerk's Department at (562) 420-2641, at least one (1) business day prior to the meeting so that we may accommodate you.

**PLEASE TURN OFF CELL PHONES DURING THE MEETING.**

CALL TO ORDER

ROLL CALL

CHAIRMEMBER	MYRA MARAVILLA
VICE CHAIRMEMBER	JESSE ALVARADO
DIRECTOR	VICTOR FARFAN
DIRECTOR	LUIS ROA
DIRECTOR	HANK TRIMBLE

#### **GENERAL PUBLIC COMMENT**

During each regular meeting, the Successor Agency to the RDA shall provide a member of the public the opportunity to address the Agency on any issue within the subject matter jurisdiction of the Agency. Each speaker shall be limited to three (3) minutes of general public comment at each regular meeting. The Agency shall not discuss or take action relative to any general public comment unless authorized by California Government Code Section 54954.2(b).

#### **AGENDA ORGANIZATION**

This is the time for the Agency to discuss any changes in the order of agenda items.

#### **AGENDA ITEM PUBLIC COMMENT**

The Successor Agency to the RDA shall provide an opportunity for the public to address the Agency on each agenda item before consideration of the item. A member of the public wishing to speak on one agenda item that is eligible for public comment shall be given an opportunity to speak for up to three (3) minute when that item is considered by the Agency.

**A. PUBLIC HEARINGS - NONE**

**B. CONSENT CALENDAR**-Items listed on the Consent Calendar are considered routine and will be enacted by one motion and one vote, There will be no separate discussion of these items. If discussion is desired, that item may be removed from the Consent Calendar and will be considered separately.

1. SARDA RESOLUTION NO. 2019-016  
APPROVAL OF WARRANTS IN THE AMOUNT OF \$1,000.

AGENCY ACTION: Adopt SARDA Resolution No. 2019-016.

2. APPROVE THE MINUTES:

- SEPTEMBER 24, 2019 - REGULAR MEETING; AND
- AUGUST 27, 2019 - REGULAR MEETING.

COUNCIL ACTION: Approve the minutes as presented.

**C. DISCUSSION ITEMS**

**D. NEW BUSINESS**

**E. CLOSED SESSION**

**F. ORAL STAFF REPORTS**

**G. ORAL AGENCY REPORTS**

**H. ADJOURNMENT**

Adjourn to the next Regular Successor Agency to the RDA meeting to be held on Tuesday, November 12, 2019 at 5:45 PM.



## AGENDA

### CITY OF HAWAIIAN GARDENS CITY COUNCIL

#### REGULAR MEETING

**TUESDAY, OCTOBER 22, 2019 AT 6:00 P.M.**

**Meeting Location:** City Council Chambers, 21815 Pioneer Boulevard, Hawaiian Gardens, California.

**ADA Information:** The City of Hawaiian Gardens complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact the City Clerk's Department at **(562) 420-2641**, at least one (1) business day prior to the meeting so that we may accommodate you.

**Bilingual Information:** Anyone needing a Spanish bilingual interpreter for **ORAL COMMUNICATION ONLY**, please contact the City Clerk's Department at **(562) 420-2641**, at least one (1) business day prior to the meeting so that we may accommodate you.

#### **PLEASE TURN OFF CELL PHONES DURING THE MEETING.**

**CALL TO ORDER**

**INVOCATION**

**FLAG SALUTE**

**ROLL CALL**

<b>MAYOR</b>	<b>MYRA MARAVILLA</b>
<b>MAYOR PRO TEM</b>	<b>JESSE ALVARADO</b>
<b>COUNCILMEMBER</b>	<b>VICTOR FARFAN</b>
<b>COUNCILMEMBER</b>	<b>LUIS ROA</b>
<b>COUNCILMEMBER</b>	<b>HANK TRIMBLE</b>

#### **PROCLAMATIONS AND CERTIFICATES**

PRESENTATION OF THE CITY'S 2019 RED RIBBON WEEK POSTER WINNERS.

#### **PRESENTATIONS**

ORAL PRESENTATION AND UPDATE BY THE HAWAIIAN GARDENS LIBRARIAN CAROLYN REED.

CITY OF HAWAIIAN GARDENS VIDEO PRESENTATION OF CITY EVENT(S).

## **GENERAL PUBLIC COMMENT**

During each regular meeting, the Council shall provide a member of the public the opportunity to address the City Council on any issue within the subject matter jurisdiction of the Council. Each speaker shall be limited to three (3) minutes of general public comment at each regular meeting. The City Council shall not discuss or take action relative to any general public comment unless authorized by California Government Code Section 54954.2(b).

## **AGENDA ORGANIZATION**

This is the time for the Authority Board to discuss any changes in the order of agenda items.

## **AGENDA ITEM PUBLIC COMMENT**

The City Council shall provide an opportunity for the public to address the Council on each agenda item before Council's consideration of the item. A member of the public wishing to speak on one agenda item that is eligible for public comment shall be given an opportunity to speak for up to three (3) minute when that item is considered by City Council.

## **ORAL COUNCIL REPORTS**

### **A. PUBLIC HEARING(S) - NONE**

### **B. CONSENT CALENDAR**

Items listed on the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item may be removed from the Consent Calendar and will be considered separately.

~~The City Council, upon approval of the Consent Calendar will waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.~~

1. COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING AND SAFETY DIVISION - MONTHLY REPORT FOR SEPTEMBER 2019.

COUNCIL ACTION: Receive and file.

2. COMMUNITY DEVELOPMENT DEPARTMENT - CODE ENFORCEMENT DIVISION - MONTHLY REPORT FOR SEPTEMBER 2019.

COUNCIL ACTION: Receive and file.

3. COMMUNITY DEVELOPMENT DEPARTMENT - ENGINEERING DIVISION PUBLIC WORKS PERMITS- MONTHLY REPORT FOR SEPTEMBER 2019.

COUNCIL ACTION: Receive and file.



**B. CONSENT CALENDAR (CONTINUED)**

4. COMMUNITY DEVELOPMENT DEPARTMENT - ENGINEERING DIVISION - MONTHLY REPORT FOR SEPTEMBER 2019.

COUNCIL ACTION: Receive and file.

5. COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING DIVISION - MONTHLY REPORT FOR SEPTEMBER 2019.

COUNCIL ACTION: Receive and file.

6. COMMUNITY DEVELOPMENT DEPARTMENT – COMMERCIAL SIGN PROGRAM UPDATE REPORT FOR SEPTEMBER 2019.

COUNCIL ACTION: Receive and file.

7. COMMUNITY DEVELOPMENT DEPARTMENT - WINDOW SECURITY BAR REMOVAL PROGRAM UPDATE REPORT FOR THE MONTH OF SEPTEMBER 2019 – FUNDING SOURCE GENERAL FUND.

COUNCIL ACTION: Receive and file.

8. FINANCE DEPARTMENT - TREASURER'S REPORT FOR AUGUST 2019.

COUNCIL ACTION: Receive and file.

9. RESOLUTION NO. 103-2019

AWARDING A CONSTRUCTION CONTRACT TO SEQUEL CONTRACTORS, INC., SANTA FE SPRINGS, CALIFORNIA, IN THE AMOUNT OF \$686,075.50, FOR THE STREET IMPROVEMENTS ON VARIOUS RESIDENTIAL STREETS, FOR FISCAL YEAR 2018-2019 PROJECT (CDBG PROJECT NO. 601978-18).

COUNCIL ACTION: Adopt Resolution No. 103-2019.

10. RESOLUTION NO. 104-2019

APPROVAL OF WARRANTS IN THE AMOUNT OF \$1,074,722.63

COUNCIL ACTION: Adopt Resolution No. 104-2019.

11. RESOLUTION NO. 105-2019

APPROVE THE EXCHANGE OF PROP A FUNDS BETWEEN THE CITY OF HAWAIIAN GARDENS AND THE CITY OF LA VERNE AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS.

COUNCIL ACTION: Adopt Resolution No. 105-2019.

**B. CONSENT CALENDAR (CONTINUED)**

12. AMENDMENT TO THE ADOPTED AGENDA ORGANIZATION GUIDELINES.

COUNCIL ACTION: Council to provide staff direction.

**C. DISCUSSION ITEM(S)**

1. UPDATE OF MAYOR MARAVILLA'S APPOINTMENTS TO VARIOUS GOVERNMENT AGENCIES AND CITY COMMITTEES FOR 2019.

COUNCIL ACTION: Approve the Mayor's updated list of appointments.

2. DISCUSSION OF DEFUNDING OF THE CALIFORNIA CITIES FOR SELF-RELIANCE JOINT POWERS AUTHORITY (JPA).

COUNCIL ACTION: Council to provide staff direction.

3. DISCUSSION OF CITY COMMITTEE DECISIONS.

COUNCIL ACTION: Council to provide staff direction.

**D. COMMITTEE REPORT(S)**

**E. NEW BUSINESS**

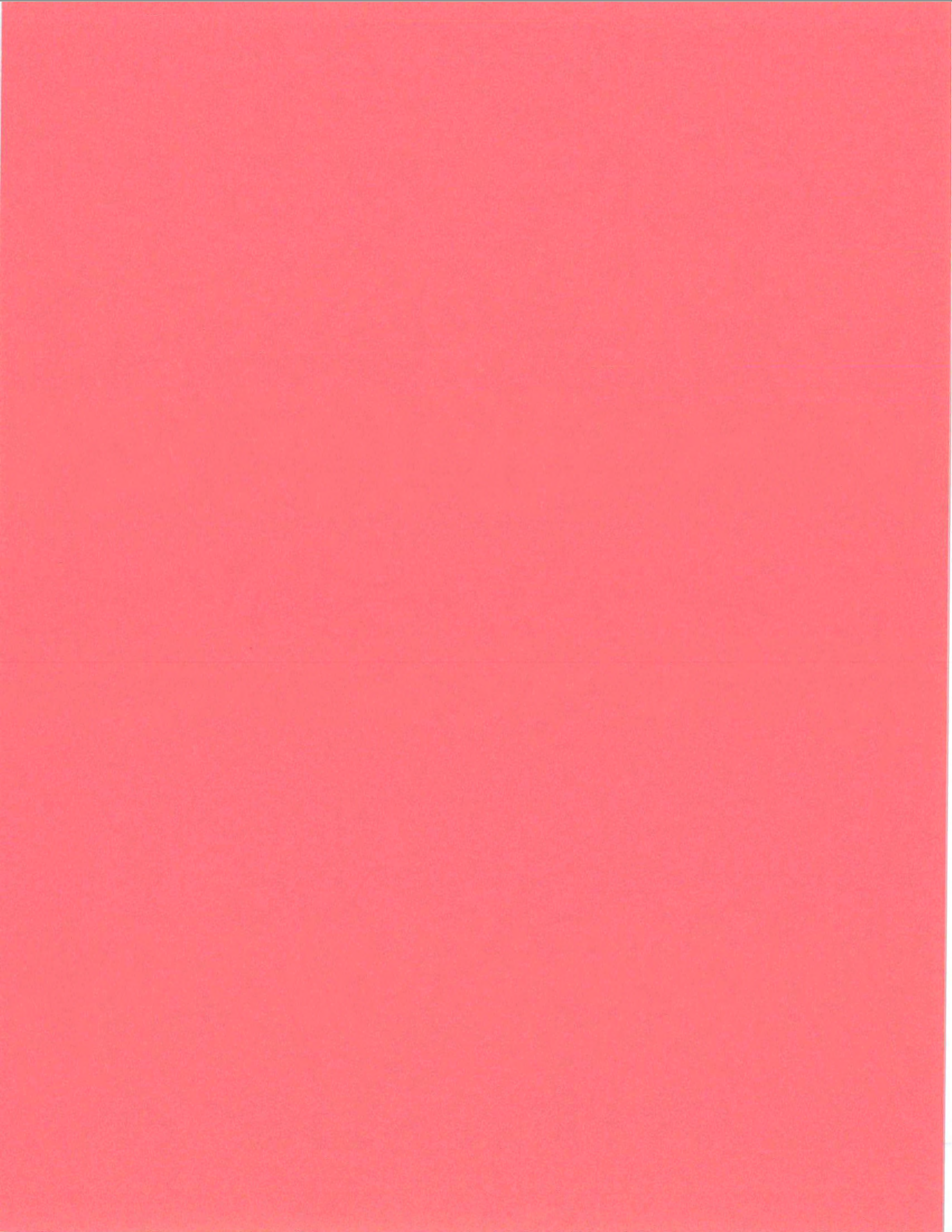
**F. ORAL REPORTS**

---

**G. CLOSED SESSION**

**I. ADJOURNMENT**

Adjourn to a Regular City Council meeting to be held on Tuesday, November 12, 2019 at 6:00 PM.





**CITY OF HAWAIIAN GARDENS  
PUBLIC HOUSING AUTHORITY  
STAFF REPORT**

Agenda Item No. B-1

City Manager [Signature]

**DATE:** October 22, 2019

**TO:** Honorable Chairperson and Board Members

**FROM:** Ernie Hernandez, Executive Director

**BY:** Joseph Colombo, Community Development Director  
Gloria R. Thomas, Housing Rehab Supervisor

**SUBJECT:** **SECTION 8 HOUSING ASSISTANCE PROGRAM STATUS  
REPORT FOR THE MONTH OF SEPTEMBER 2019**

**SUMMARY:**

The attached Voucher Management System (VMS) Report reflects the current status of the Section 8 assisted households as of September 1, 2019.

**DISCUSSION:**

The attached VMS Report reflects 107 (96 regular vouchers + 11 port outs) units leased to participating households along with reports on demographics on those households.

HUD has notified staff of a disbursement for the month of September 1, 2019 in Housing Assistance Payments (HAP) in the amount of \$89,564 and \$11,824 for Administrative Fees. The current available funding is to assist approximately 115-119 families monthly.

**WAIT LIST AND PREFERENCES**

The Waiting List Report reflects 1084 households on the Waiting List and gives demographics for those households.

As vouchers become available, families on the waiting list must be selected for assistance in accordance with the policies. The order in which families receive assistance from the waiting list depends on the selection of preferences that the family qualifies for. The source of Housing Choice Voucher (HCV) funding also may affect the order in which families are selected from the waiting list. The City

of Hawaiian Gardens Housing Authority (HGHA) has established local preferences to give priority to serving families that meet those criteria's.

The following are the HGHA's local preferences:

- (1) The Public Housing Authority (PHA) will offer a preference to any Hawaiian Gardens' resident family that has been terminated from its HCV program due to insufficient program funding.
- (2) Residents of Hawaiian Gardens (without regard to any minimum period of duration). Families with a member who works in or has been hired to work in Hawaiian Gardens shall also be treated as residents and given a preference in selection among applicants.
- (3) Families of service connected disabled veterans or servicemen who contribute to the household income.
- (4) Families of all other veterans or servicemen with honorable discharge who contribute to the household income.
- (5) The PHA will give preference to: A family whose single member is an involuntarily displaced person, or whose head of household or spouse or single member is an elderly person or disabled or handicapped person over a single person, who is not elderly, disabled, handicapped or involuntarily displaced.

#### **AGENCY ACTION:**

Receive and file the attached Program Status Report.

#### **Attachments (Demographic Reports):**

1. VMS Report of Households Leased
2. Head of Household Based on Gender and BR Size
3. Household member by Ethnicity
4. All Household Members by Race
5. Voucher Waiting List Report- Statistics Report

# VMS Report

October 10, 2019

Date Range: All  
 VMS Date Range: 9/1/2019...9/30/2019  
 Program: All  
 Payment Type: All  
 Check Numbers: All  
 Direct Deposit: All  
 Check Cleared: All  
 Port Status: Include Port Ins  
 Zero HAPs: Include Zero HAPs  
 Voided Payments: Omit Voided Payments  
 Held Checks: Exclude Held Checks

Grouped by:  
 Sorted by:

	Unit Count	Expenses
Administrative Expenses for Port Admin Fees	0	\$778.10
Portable Vouchers Paid	11	\$14,750.00
All Other Vouchers	96	\$77,263.00
<b>Voucher Units and HAP Expenses - First of Month</b>	<b>107</b>	<b>\$92,013.00</b>
Number of Vouchers Under Lease on the Last Day of the Month	106	
Number of Hard to House Families Leased		
Number of PHA-Owned Units Leased	0	
Number of PBVs Under HAP And Leased	0	
Number of PBVs Under HAP And Not Leased with Vacancy Payment and Associated HAP Expense	0	\$0.00

# Statistics Report

Status: Active

## TOTALS

Applicants on the Voucher Waiting List List	1084	
Families with Children	601	55.44%
Elderly Families	213	19.65%
Families with Disabilities	212	19.56%

## TOTALS BY INCOME PERCENTAGE

Extremely Low Income	913	84.23%
Very Low Income	130	11.99%
Low Income	5	0.46%
Over Income Limit	22	2.03%
Incomplete Income Data	14	1.29%

## TOTALS BY ETHNICITY

Hispanic	237	21.86%
Non-Hispanic	720	66.42%

## TOTALS BY RACIAL GROUP

Amer. Indian/Alaska Native	31	2.86%	Native Hawaiian/Pac. Island	6	0.55%
Asian	93	8.58%	White	171	15.77%
Black/African American	613	56.55%			

## TOTALS BY PREFERENCE

Targeted Preference	285	Fourth Preference	51
First Preference	58	Fifth Preference	12
Second Preference	17	Sixth Preference	572
Third Preference	254	Seventh Preference	191

## TOTALS BY BEDROOM SIZE

### ALL APPLICANTS

1 BR	699
2 BR	288
3 BR	75
4 BR	9
5/+ BR	1
0 BR	0

### ELDERLY APPLICANTS

1 BR	185
2 BR	20
3 BR	6
4 BR	1
5/+ BR	0
0 BR	0

## AVERAGE WAIT FOR SELECTED APPLICATIONS

Average Days	Applicants
2733	1084

# Head of Household Based on Gender and BR Size

Report Find Criteria (349 Family Member Records Found):

Family Members::Member Relation Code = H

E	M	
<b>Family Members:Member Sex = &lt;blank&gt;</b>		<b>3</b>
Tenants:Bedrooms = ?		3
<b>Family Members:Member Sex = F</b>		<b>290</b>
Tenants:Bedrooms = ?		290
<b>Family Members:Member Sex = M</b>		<b>56</b>
Tenants:Bedrooms = ?		56



# Household Members by Ethnicity

Report Find Criteria (238 Family Member Records Found):  
Family Members::Member Relation Code > 0  
AND Tenants::Tenant Status = Active

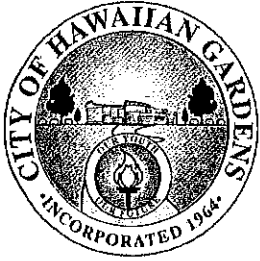
<u>Family Members:Member</u> <u>Ethnicity Code</u>	<u>Ethnicity Code</u> <u>(See Key)</u>
1	123
2	230

# All Household Members by Race

17

Report Find Criteria (240 Family Member Records Found):  
Tenants::Tenant Status = Active

<u>Family Members:Member Race</u>	<u>Member Race</u>	
<u>Code Display Text</u>	<u>Code Display</u>	
<blank>		8
Asian		8
Asian Native Hawaiian/Other		49
Black/African American		1
Black/African American		44
Native Hawaiian/Other Pacific		1
White		1
White		136
White Native Hawaiian/Other		1



**CITY OF HAWAIIAN GARDENS  
PUBLIC HOUSING AUTHORITY  
STAFF REPORT**

Agenda Item No. B-2

City Manager [Signature]

**DATE:** October 22, 2019

**TO:** Honorable Chairperson and Board Members

**FROM:** Ernie Hernandez, Executive Director

**BY:** Joseph Colombo, Community Development Director  
Gloria R. Thomas, Housing Rehab Supervisor

**SUBJECT:** **BEAUTIFICATION PROGRAM UPDATE REPORT FOR THE  
MONTH OF SEPTEMBER 2019- PHA LOW MODERATE  
INCOME HOUSING FUND.**

**DISCUSSION**

The City of Hawaiian Gardens Public Housing Authority created a City Beautification Program for exterior improvements for single-family, duplex, and mobile homes, and interior improvements for condominiums. The Program is currently funded through the Hawaiian Gardens Public Housing Authority.

The intent of the Program is to improve the overall appearance of the City of Hawaiian Gardens' neighborhoods, increase property values, and increase community pride. The improvements of the homes must be deemed beneficial to the overall exterior appearance of the property and address deteriorated and unsightly conditions visible from the street. Financial assistance up to a maximum of \$15,000 is provided to property owners and up to \$25,000 for substandard cases through a grant. There's also \$2,500 grant available for emergency cases.

Below is the status on new applications received or in process during the Month of September 2019.

	<b>Applicant Address</b>	<b>Housing Type</b>	<b>Applicant Type</b>	<b>Application Status</b>	<b>Grant Amount</b>
1	21717 Arline Ave	SFR	Renter Occupied	Out to Bid	
2	12550 Carson St. #140	MOBILE	Owner Occupied	Withdrawn per owner's request	
3	12550 Carson St. #4	MOBILE	Owner Occupied	Under Construction	

4	12550 Carson St. #163	MOBILE	Owner Occupied	Withdrawn due to Non-response	
5	21522 Belshire Ave. #8	CONDO	Owner Occupied	Withdrawn per owner's request due to decreased condo funds and Restrictive Covenant 5 year time frame	
6	12550 Carson St. #136	MOBILE	Owner Occupied	Back on Waiting List per Owner's request	
7	22106 Horst Ave.	SFR	Owner Occupied	Completed	<b>\$ 14,900.00</b>
8	12550 Carson St. #88	MOBILE	Owner Occupied	Pending Bid Review	
9	12550 Carson St. #130	MOBILE	Owner Occupied	Under Construction	
10	12050 226 <sup>th</sup> St. #28	CONDO	Owner Occupied	Withdrawn due to Non-response	
11	21524 Belshire Ave. #5	CONDO	Owner Occupied	Completed	<b>\$ 9,230.00</b>
12	21808 Violeta Ave.	DUP	Owner Occupied	Pending Director's Approval	
13	12550 Carson St. #165	MOBILE	Owner Occupied	Under Construction	
14	21522 Belshire Ave. #18	CONDO	Renter Occupied	Pending WWU	
15	21816 Violeta Ave.	DUP	Renter Occupied	Back on Waiting List	
16	12447 E 224 <sup>th</sup> St.	SFR	Renter Occupied	Pending WWU	
17	21519 Horst Ave.	DUP	Renter Occupied	Back on Waiting List	
18	11916 Civic Center Dr.	SFR	Renter Occupied	Withdrawn – Owner owns more than 3 properties	
19	22328-30 Elaine Ave.	DUP	Renter Occupied	Back on Waiting List	
20	22407-22407 ½ Horst Ave.	DUP	Renter Occupied	Back on Waiting List	
21	12326-28 222 <sup>nd</sup> St.	DUP	Renter Occupied	Back on Waiting List	
22	12412-12414 223 <sup>rd</sup> St.	DUP	Renter Occupied	Back on Waiting List	
23	22013 Elaine Ave.	SFR	Renter Occupied	Pending Bid Review	

24	12137 215 <sup>th</sup> St.	SFR	Renter Occupied	Back on Waiting List	
25	12134 214 <sup>th</sup> St.	SFR	Renter Occupied	Pending Contracts	
26	12318-20 224 <sup>th</sup> St.	DUP	Renter Occupied	Pending Contracts	
27	12326 221 <sup>st</sup> St.	SFR	Renter Occupied	Withdrawn Previously Assisted	
28	21913 Belshire Ave. #4	CONDO	Owner Occupied	Under Construction	
29	21319 Norwalk Blvd. #144	CONDO	Owner Occupied	Pending Contracts	
30	21825 Belshire Ave. #14	CONDO	Owner Occupied	Pending Bid Review	
31	21634 Belshire Ave. Unit B	CONDO	Owner Occupied	Withdrawn – No Response to 3 notices	
32	21526 Belshire Ave. #1	CONDO	Owner Occupied	Requested Income Docs for FY 19-20	
33	21311 Norwalk Blvd. #132	CONDO	Owner Occupied	Withdrawn – No Response to 3 notices	
34	21522 Belshire Ave. #3	CONDO	Owner Occupied	Out to Bid	
35	22020 Verne Ave.	SFR	Owner Occupied	Pending WWU	
36	12550 Carson St. #189	MOBILE	Owner Occupied	Requested Income Docs for FY 19-20	
37	21526 Belshire Ave. #2	CONDO	Owner Occupied	Withdrawn – No Response to 3 notices	
38	12550 Carson St. #74	MOBILE	Owner Occupied	Withdrawn per Owner's request	
39	21642 Belshire Ave. Unit B	CONDO	Owner Occupied	Withdrawn – No Response to 3 notices	
40	22315 Ibex Ave.	SFR	Owner Occupied	Requested Income Docs for FY 19-20	
41	22430 Horst Ave.	SFR	Owner Occupied	Requested Income Docs for FY 19-20	

**Total**

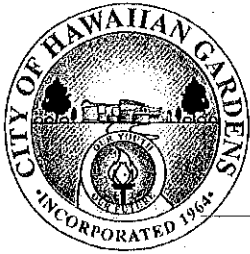
**\$24,130.00**

### **FISCAL IMPACT**

\$400,000 has been budgeted from the Low Moderate Income Housing Fund for Fiscal Year 2019-2020

**RECOMMENDATION**

Staff recommends that the Public Housing Authority receive and file the Beautification Program updated report for the month of September 2019 as presented.



**CITY OF HAWAIIAN GARDENS  
PUBLIC HOUSING AUTHORITY  
STAFF REPORT**

Agenda Item No.: B-3

City Manager: *[Signature]*

22

**DATE:** October 22, 2019  
**TO:** Honorable Chairmember and Board Members  
**FROM:** Ernie Hernandez, Executive Director  
**BY:** Joseph Colombo, Community Development Director  
Gloria R. Thomas, Housing Rehab Supervisor

**SUBJECT: PHA RESOLUTION NO. 2019-025**  
**A RESOLUTION OF THE HAWAIIAN GARDENS PUBLIC HOUSING AUTHORITY, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING WARRANTS FOR HOUSING ASSISTANCE PAYMENTS (HAP) IN THE TOTAL AMOUNT OF \$93,501.08 FOR THE MONTH OF OCTOBER 2019.**

**SUMMARY**

The Chair member and Board review and approve for the HAP warrants for October 1, 2019 for a total of \$93,501.08.

**FISCAL IMPACT**

Fiscal impact is none. Sufficient funds have been allocated in fund 28.

**RECOMMENDATION**

Adopt PHA Resolution No. 2019-025

**ATTACHMENT(S)**

PHA Resolution No. 2019-025

**PHA RESOLUTION NO. 2019-025**

**A RESOLUTION OF THE HAWAIIAN GARDENS PUBLIC HOUSING AUTHORITY, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING WARRANTS FOR HOUSING ASSISTANCE PAYMENTS (HAP) IN THE TOTAL AMOUNT OF \$93,501.08 FOR THE MONTH OF OCTOBER 2019.**

**WHEREAS**, in the course of conducting municipal business, the City of Hawaiian Gardens has incurred expenses in need of payment; and

**WHEREAS**, a register of demands has been prepared for the Hawaiian Gardens Public Housing Authority for approval; and

**WHEREAS**, the Hawaiian Gardens Public Housing Authority has prepared warrants for the Housing Assistant Payments (HAP).

**NOW, THEREFORE, BE IT RESOLVED**, BY THE PUBLIC HOUSING AUTHORITY OF THE CITY OF HAWAIIAN GARDENS DOES HEREBY RESOLVE AS FOLLOWS:

**SECTION 1.** The Hawaiian Gardens Public Housing Authority hereby approves the warrants as "Attachment 1," for Housing Assistance Payment (HAP) in the following amount: \$93,501.08

**SECTION 2.** The Finance Director, or his/her designee, is hereby directed to make the authorized disbursements with available funding.

**SECTION 3.** The Chairmember or his/her presiding officer is hereby authorized to affix his/her signature to this resolution signifying its passage and adoption by the Hawaiian Gardens Public Housing Authority.

**SECTION 4.** The Secretary or his/her designee shall attest and shall certify to the adoption of the Resolution and shall cause this Resolution and his/her certification to be entered into the Book of Resolutions.

**PASSED, APPROVED, AND ADOPTED BY THE PUBLIC HOUSING AUTHORITY OF THE CITY OF HAWAIIAN GARDENS ON THIS 22<sup>ND</sup> OF OCTOBER 2019.**

\_\_\_\_\_  
**MYRA MARAVILLA  
CHAIRMEMBER**

**ATTEST:**

\_\_\_\_\_  
**LUCIE COLOMBO, CMC, CPMC  
SECRETARY**



**INVOICE APPROVAL LIST BY FUND REPORT**  
**WARRANT REGISTER 10/1/2019**

Date: 09/30/2019  
 Time: 11:28  
 Page: 1

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
<b>F 128 SECTION 8 HOUSING VI</b>							
<b>Dept: 4808 SECTION 8 HOUSING</b>							
<b>28-4808-4448.0000 HAP PORT-OL</b>							
	HOUSING AUTHORITY OF TI		1601 Lillyhill Dr 56	1025528	10/01/2019	10/01/2019	407.00
	ORANGE CO. HOUSING AUT		11954 Centralia Rd. #103	1025536	10/01/2019	10/01/2019	1,032.00
	ORANGE CO. HOUSING AUT		5120 Lincoln Ave, #305	1025536	10/01/2019	10/01/2019	918.00
	ORANGE CO. HOUSING AUT		7122 Santa Isabel Circle	1025536	10/01/2019	10/01/2019	2,080.00
	ORANGE CO. HOUSING AUT		8720 Valley View st., #D1	1025536	10/01/2019	10/01/2019	1,319.00
	ORANGE CO. HOUSING AUT		22012 Belshire Ave., #13	1025536	10/01/2019	10/01/2019	2,282.00
	ORANGE CO. HOUSING AUT		17111 Kenyon Dr. #D	1025536	10/01/2019	10/01/2019	1,163.00
	ORANGE CO. HOUSING AUT		11542 Moon St	1025536	10/01/2019	10/01/2019	2,510.00
	ORANGE CO. HOUSING AUT		7622 Katella Ave. #209	1025536	10/01/2019	10/01/2019	1,087.00
	ORANGE CO. HOUSING AUT		5120 Lincoln Avenue #216	1025536	10/01/2019	10/01/2019	735.00
	ORANGE CO. HOUSING AUT		7622 Katella Ave 323	1025536	10/01/2019	10/01/2019	1,343.00
							<b>14,876.00</b>
<b>28-4808-4449.0000 ADMIN FEES-I</b>							
	HOUSING AUTHORITY OF TI		1601 Lillyhill Dr 56	1025528	10/01/2019	10/01/2019	74.28
	ORANGE CO. HOUSING AUT		11954 Centralia Rd. #103	1025536	10/01/2019	10/01/2019	74.28
	ORANGE CO. HOUSING AUT		5120 Lincoln Ave, #305	1025536	10/01/2019	10/01/2019	74.28
	ORANGE CO. HOUSING AUT		7122 Santa Isabel Circle	1025536	10/01/2019	10/01/2019	74.28
	ORANGE CO. HOUSING AUT		8720 Valley View st., #D1	1025536	10/01/2019	10/01/2019	74.28
	ORANGE CO. HOUSING AUT		22012 Belshire Ave., #13	1025536	10/01/2019	10/01/2019	74.28
	ORANGE CO. HOUSING AUT		17111 Kenyon Dr. #D	1025536	10/01/2019	10/01/2019	74.28
	ORANGE CO. HOUSING AUT		11542 Moon St	1025536	10/01/2019	10/01/2019	74.28
	ORANGE CO. HOUSING AUT		7622 Katella Ave. #209	1025536	10/01/2019	10/01/2019	74.28
	ORANGE CO. HOUSING AUT		5120 Lincoln Avenue #216	1025536	10/01/2019	10/01/2019	74.28
	ORANGE CO. HOUSING AUT		7622 Katella Ave 323	1025536	10/01/2019	10/01/2019	74.28
							<b>817.08</b>
<b>8-4808-4450.0000 HOUSING ASS</b>							
	ALFARO/MARCIA A.//		22306 Elaine Ave.	1025515	10/01/2019	10/01/2019	1,255.00
	AMARO/ANA M.//		11814 223rd St	1025516	10/01/2019	10/01/2019	1,333.00
	AMARO/ANA M.//		22307 Arline Avenue	1025516	10/01/2019	10/01/2019	233.00
	BARRERA/ANTONIA//		21824 Elaine Ave.	1025517	10/01/2019	10/01/2019	774.00
	CARLSON/NORMAN//		22015 Ibex Ave	1025518	10/01/2019	10/01/2019	506.00
	CASTILLO/EPIFANIO C.//		12303 212TH ST	1025519	10/01/2019	10/01/2019	1,211.00
	CELESTIAL FORTUNE LLC		21640 Belshire Ave., D	1025520	10/01/2019	10/01/2019	1,653.00
	CHIANG/ALLEN YA-LU//		21913 Belshire Ave., #6	1025521	10/01/2019	10/01/2019	887.00
	CROSS-ROADS TO HOUSING		12336 212th St.	1025522	10/01/2019	10/01/2019	869.00
	CROSS-ROADS TO HOUSING		22101 Juan Ave.	1025522	10/01/2019	10/01/2019	651.00
	CROSS-ROADS TO HOUSING		12225 212th Street	1025522	10/01/2019	10/01/2019	331.00
	CROSS-ROADS TO HOUSING		22326 Violeta Ave	1025522	10/01/2019	10/01/2019	712.00
	CROSS-ROADS TO HOUSING		22424 Elaine Ave.	1025522	10/01/2019	10/01/2019	421.00
	DONEVANT/JERRY A.//		21345 Norwalk Blvd., #99	1025523	10/01/2019	10/01/2019	656.00

INVOICE APPROVAL LIST BY FUND REPORT  
WARRANT REGISTER 10/1/2019

Date: 09/30/2019  
Time: 11:28  
Page: 2

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
	HAWAIIAN GARDENS HOUSI	11982	Centralia Rd. 202	1025524	10/01/2019	10/01/2019	1,360.00
	HAWAIIAN GARDENS HOUSI	11944	Centralia Rd. 201	1025524	10/01/2019	10/01/2019	948.00
	HAWAIIAN GARDENS HOUSI	11944	Centralia Rd #104	1025524	10/01/2019	10/01/2019	858.00
	HAWAIIAN GARDENS HOUSI	11934	Centralia Rd. 201	1025524	10/01/2019	10/01/2019	1,109.00
	HAWAIIAN GARDENS HOUSI	11914	E. Centralia Rd. 204	1025524	10/01/2019	10/01/2019	1,083.00
	HAWAIIAN GARDENS HOUSI	11926	Centralia Rd. 202	1025524	10/01/2019	10/01/2019	836.00
	HAWAIIAN GARDENS HOUSI	11938	E. Centralia Rd. 102	1025524	10/01/2019	10/01/2019	1,321.00
	HAWAIIAN GARDENS HOUSI	11924	Centralia Rd. 103	1025524	10/01/2019	10/01/2019	920.00
	HAWAIIAN GARDENS HOUSI	11952	Centralia Rd. 104	1025524	10/01/2019	10/01/2019	971.00
	HAWAIIAN GARDENS HOUSI	11920	Centralia Rd. #201	1025524	10/01/2019	10/01/2019	863.00
	HAWAIIAN GARDENS HOUSI	11900	Centralia Rd., #103	1025524	10/01/2019	10/01/2019	921.00
	HAWAIIAN GARDENS HOUSI	11920	Centralia Rd. 102	1025524	10/01/2019	10/01/2019	1,080.00
	HAWAIIAN GARDENS HOUSI	11934	Centralia Rd. 103	1025524	10/01/2019	10/01/2019	895.00
	HAWAIIAN GARDENS HOUSI	11934	Centralia #102	1025524	10/01/2019	10/01/2019	928.00
	HAWAIIAN GARDENS HOUSI	11940	Centralia Rd., 103	1025524	10/01/2019	10/01/2019	742.00
	HAWAIIAN GARDENS HOUSI	11908	Centralia Rd. 101	1025524	10/01/2019	10/01/2019	757.00
	HAWAIIAN GARDENS HOUSI	11908	Centralia Rd. 202	1025524	10/01/2019	10/01/2019	888.00
	HAWAIIAN GARDENS HOUSI	11964	E. Centralia Rd. 204	1025524	10/01/2019	10/01/2019	342.00
	HERNANDEZ/ALBERT//	22227	Horst Ave 1/2	1025525	10/01/2019	10/01/2019	333.00
	HERNANDEZ/BYRON D.//	22320	Devlin Ave.	1025526	10/01/2019	10/01/2019	912.00
	HO/NICOLE FAN//	22325	Horst Avenue	1025527	10/01/2019	10/01/2019	1,091.00
	JIANG/OU//	21607	Juan Ave., #39	1025529	10/01/2019	10/01/2019	1,033.00
	JONG/RAYMOND T.//	12140	1/2 215th Street	1025530	10/01/2019	10/01/2019	889.00
	JONG/RAYMOND T.//	12140	E. 215th. St.	1025530	10/01/2019	10/01/2019	647.00
	KIM/JOON CHRIS//	22012	Hawaiian Ave. Apt C	1025531	10/01/2019	10/01/2019	1,192.00
	KIM/JOON CHRIS//	22118	Seine Ave. B	1025531	10/01/2019	10/01/2019	998.00
	KIM/JOON CHRIS//	22407	1/2 Horst St	1025531	10/01/2019	10/01/2019	872.00
	LAKEWOOD MOBILE ESTATI	12550	E. Carson Street #117	1025532	10/01/2019	10/01/2019	146.00
	LAKEWOOD MOBILE ESTATI	12550	E. Carson Street #148	1025532	10/01/2019	10/01/2019	337.00
	LAKEWOOD MOBILE ESTATI	12550	E. Carson St., #101	1025532	10/01/2019	10/01/2019	243.00
	LAKEWOOD MOBILE ESTATI	12550	E. Carson St., 9	1025532	10/01/2019	10/01/2019	170.00
	LAKEWOOD MOBILE ESTATI	12550	E Carson St., #103	1025532	10/01/2019	10/01/2019	237.00
	LAKEWOOD MOBILE ESTATI	12550	E. Carson St., #144	1025532	10/01/2019	10/01/2019	246.00
	LAKEWOOD MOBILE ESTATI	12550	E. Carson St., #78	1025532	10/01/2019	10/01/2019	186.00
	LAKEWOOD MOBILE ESTATI	12550	E. Carson St. Sp.#107	1025532	10/01/2019	10/01/2019	436.00
	LINGAD/BECKY//	22409	Horst St. #B	1025533	10/01/2019	10/01/2019	1,348.00
	LINGAD/BECKY//	22409	Horst St. #A	1025533	10/01/2019	10/01/2019	994.00
	LINGAD/BECKY//	22409	HORST ST #B	1025533	10/01/2019	10/01/2019	1,384.00
	MENEZES/PAULO//	22010	Verne Ave., #5	1025534	10/01/2019	10/01/2019	885.00
	MENEZES/PAULO//	22010	VERNE AVE #5	1025534	10/01/2019	10/01/2019	885.00
	NGUYEN/PHUONG NGOC//	22017	Verne Ave	1025535	10/01/2019	10/01/2019	982.00
	QUAN/LONG//	22307	Juan Ave.	1025537	10/01/2019	10/01/2019	1,341.00
	RODRIGUEZ/ROBERT//	21728	Hawaiian Ave.	1025538	10/01/2019	10/01/2019	861.00
	SY/EVELYN//	22012	Belshire Ave., #12	1025539	10/01/2019	10/01/2019	942.00
	TANG/THOM L.//	21906	Pioneer Blvd	1025540	10/01/2019	10/01/2019	1,141.00
	WANGSUWANA/MAGNIFICEI	21922	Devlin Ave.	1025541	10/01/2019	10/01/2019	1,161.00

**INVOICE APPROVAL LIST BY FUND REPORT**  
**WARRANT REGISTER 10/1/2019**

Date: 09/30/2019 **26**  
 Time: 11:28  
 Page: 3

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
	WHELAN INV., INC.		12100 E. 226th Street , #227	1025542	10/01/2019	10/01/2019	700.00
	WHELAN INV., INC.		12100 E. 226th Apt., #222	1025542	10/01/2019	10/01/2019	890.00
	WHELAN INV., INC.		12100 E. 226th Street #304	1025542	10/01/2019	10/01/2019	795.00
	WHELAN INV., INC.		12100 E. 226th St. # 324	1025542	10/01/2019	10/01/2019	889.00
	WHELAN INV., INC.		12100 E. 226TH ST., #202	1025542	10/01/2019	10/01/2019	795.00
	WHELAN INV., INC.		12100 E. 226th St., #216	1025542	10/01/2019	10/01/2019	895.00
	WHELAN INV., INC.		12100 E. 226th ST #133	1025542	10/01/2019	10/01/2019	789.00
	WHELAN INV., INC.		12100 E. 226th St #208	1025542	10/01/2019	10/01/2019	786.00
	WHELAN INV., INC.		12100 E. 226th St. #322	1025542	10/01/2019	10/01/2019	1,073.00
	WHELAN INV., INC.		12100 E. 226th St., #212	1025542	10/01/2019	10/01/2019	795.00
	WHELAN INV., INC.		12100 E. 226th St., #308	1025542	10/01/2019	10/01/2019	783.00
	WHELAN INV., INC.		12100 E. 226th St., #220	1025542	10/01/2019	10/01/2019	778.00
	WHELAN INV., INC.		12100 E. 226th St. #319	1025542	10/01/2019	10/01/2019	864.00
	WHELAN INV., INC.		12100 E. 226th St. #329	1025542	10/01/2019	10/01/2019	784.00
	WHELAN INV., INC.		12100 E. 226th St., #326	1025542	10/01/2019	10/01/2019	537.00
	WHELAN INV., INC.		12100 E. 226th St., #333	1025542	10/01/2019	10/01/2019	641.00
	WHELAN INV., INC.		12100 E. 226TH ST. #316	1025542	10/01/2019	10/01/2019	688.00
	WHELAN INV., INC.		12100 E. 226th St. #331	1025542	10/01/2019	10/01/2019	692.00
	WHELAN INV., INC.		12100 E. 226th St., #206	1025542	10/01/2019	10/01/2019	778.00
	WHELAN INV., INC.		12100 E. 226th St. #104	1025542	10/01/2019	10/01/2019	778.00
	WHELAN INV., INC.		12100 E. 226th St. #228	1025542	10/01/2019	10/01/2019	700.00
	WHELAN INV., INC.		12100 E. 226th St. #121	1025542	10/01/2019	10/01/2019	889.00
	WHELAN INV., INC.		12100 E. 226th St. #328	1025542	10/01/2019	10/01/2019	702.00
	WHELAN INV., INC.		12100 E. 226th St. #131	1025542	10/01/2019	10/01/2019	856.00
	WHELAN INV., INC.		12100 E. 226th St. #105	1025542	10/01/2019	10/01/2019	789.00
	WHELAN INV., INC.		12100 E. 226th St. #130	1025542	10/01/2019	10/01/2019	794.00
	WHELAN INV., INC.		12100 E. 226th St. #118	1025542	10/01/2019	10/01/2019	784.00
	WHELAN INV., INC.		12100 E. 226th St. #109	1025542	10/01/2019	10/01/2019	868.00
	WHELAN INV., INC.		12100 E. 226th St. #205	1025542	10/01/2019	10/01/2019	878.00
	WHELAN INV., INC.		12100 E. 226th St. #318	1025542	10/01/2019	10/01/2019	778.00
	WHELAN INV., INC.		12100 E. 226th St. #303	1025542	10/01/2019	10/01/2019	794.00
	XUAN WU SAN BUDDIST	SEPTEMBER 2019	22001 HAWAIIAN AVE #5	1025543	10/01/2019	10/01/2019	1,004.00
	XUAN WU SAN BUDDIST		22001 HAWAIIAN AVE #5	1025543	10/01/2019	10/01/2019	1,004.00
	XUAN WU SAN BUDDIST		22001 HAWAIIAN AVE #3	1025543	10/01/2019	10/01/2019	856.00
	YIN/KEAT//		21805 Arline Ave.	1025544	10/01/2019	10/01/2019	706.00

**77,808.00**

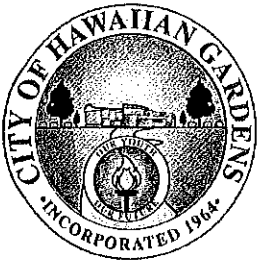
**Total Dept. SECTION 8 HOUSING: 93,501.08**

**SECTION 8 HOUSING VOUCHERS: 93,501.08**

**Grand Total: 93,501.08**

**Recap by Fund**

Fund #	Fund Name	Amount To Pay	Amount To Relieve
8	SECTION 8 HOUSING VOUCHERS	93,501.08	0.00
	<b>Grand Total:</b>	<b>93,501.08</b>	<b>0.00</b>



**CITY OF HAWAIIAN GARDENS  
PUBLIC HOUSING AUTHORITY  
STAFF REPORT**

Agenda Item No. B-4

City Manager AK

**DATE:** October 22, 2019

**TO:** Honorable Chairperson and Board Members

**FROM:** Ernie Hernandez, Executive Director

**BY:** Joseph Colombo, Community Development Director  
Gloria R. Thomas, Housing Rehab Supervisor

**SUBJECT:** PHA RESOLUTION NO. 2019-026  
**AWARDING A CONTRACT TO MANUFACTURED HOME  
INSPECTION INC., TO PROVIDE SERVICES FOR  
MANUFACTURED/MOBILE HOME SERVICES FOR THE CITY OF  
HAWAIIAN GARDENS COMMUNITY DEVELOPMENT  
DEPARTMENT'S BEAUTIFICATION PROGRAM FOR A PERIOD  
OF ONE YEAR**

**SUMMARY**

On August 12, 2019 the Community Development Staff solicited bid proposals from qualified manufactured/mobile home contractors to retain services for one contractor for the City's Beautification Program and on September 16, 2019 Staff advertise for the second time since there were no RFP submittals on August 12, 2019.

The Request for Proposal (RFP) was advertised in the Long Beach Press Telegram News Paper and the City's website. On August 12, 2019 and September 16, 2019, the RFP was also mailed to a list of 14 manufactured/mobile home contractors. Staff also reached out to contractors via email and phone to inform them about the open RFP submittal process. As part of the bidding process, the contractor was asked to submit a scope of work and include a dollar amount on the work that would be needed to rehabilitate the exterior and interior of a manufacture/ mobile home.

**DISCUSSION**

The following response was received to the RFP submittal process that was open on August 12, 2019 and September 16, 2019:

- On August 12, 2019 the were no RFPs received.

- On September 16, 2019 there were two (2) RFPs received: Manufactured Home Inspection, Inc. and Community Mobile Home Services, Inc. In reviewing the two (2) RFPs that were submitted, the proposal from Community Mobile Home Service, Inc. was incomplete. Staff notified Community Services, Inc of the missing items, but chose not to submit the missing documents and requested to be removed from the RFP review/selection process.

Staff determined that the most qualified contractor to provide services for the residential rehabilitation manufactured/mobile homes for the Beautification Program is Manufactured Home Inspection, Inc. Staff also determined that they submitted all required documentation. Staff also checked licenses and references when determining to award the contract. They are all in good standing.

The proposed costs of work and the work items included as part of the RFP submittal process were for reference only. The actual bid amount on projects will vary depending on other mitigating circumstances and the type of work requested. Each project will be handled and reviewed accordingly and will be required to meet program guidelines.

Generally, when Staff opens an RFP bidding process, it anticipates receiving three (3) qualified bid proposals however, the Community Development Department only received one qualified proposal even after seeking proposals on two different occasions. Staff feels that its due diligence was done to make the RFP submittal process fair by conducting the bidding process twice even though the outcome was not as desired. Since Manufacture Home Inspection, Inc was the only RFP received, staff determined that they are qualified to provide residential rehabilitation services for manufacture/mobile homes. Their prices seem to be adequate and reasonable within market range. They also have the staff and experience of seven (7) years providing contract services for manufacture/mobile homes.

### **FISCAL IMPACT**

The Beautification Program has been budgeted at \$400,000 the Hawaiian Gardens Public Housing Authority Low Moderate Income Housing Asset Funds (LMIHF) for FY 2019-2020.

### **RECOMMENDATION**

Adopt PHA Resolution No. 2019-026 awarding contract to Manufactured Home Inspection, Inc.

### **ATTACHMENTS**

1. PHA Resolution No. 2019-026
2. Contractor Agreement

**PHA RESOLUTION NO. 2019-026**

**A RESOLUTION OF THE PUBLIC HOUSING AUTHORITY OF THE CITY OF HAWAIIAN GARDENS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AWARDED A CONTRACT TO MANUFACTURED HOME INSPECTION, INC., TO PROVIDE SERVICES FOR MANUFACTURED/MOBILE HOME SERVICES FOR THE CITY OF HAWAIIAN GARDENS COMMUNITY DEVELOPMENT DEPARTMENT'S BEAUTIFICATION PROGRAM FOR A PERIOD OF ONE YEAR**

**WHEREAS**, the City of Hawaiian Gardens PHA Board has established and budgeted from the Low Moderate Housing fund for the Beautification Program; and

**WHEREAS**, Manufactured Home Inspection, Inc., represents to be the most qualified to provide housing rehabilitation services for manufacture/mobile homes.

**NOW, THEREFORE, BE IT RESOLVED** by the PHA Board of Hawaiian Gardens as follows:

**Section 1.** The PHA Board hereby awards a contract to Manufactured Home Inspection, Inc to provide manufacture/mobile home rehabilitation services for the City's Beautification Program in accordance with Program guidelines.

**Section 2.** That Executive Director and the Community Development Director are hereby directed and authorized to take any necessary steps, including but not limited to, the signing of contracts, agreements or other related documents to implement this resolution.

**Section 3.** At the discretion to the contract extension of Manufactured/Mobile Home Services, Inc., the Executive Director or designee is authorized to use its discretion to extend professional contract services as needed basis.

**Section 4.** The Chairperson is hereby authorized to affix his signature to this resolution to satisfying its adoption, and the Secretary is directed to attest hereto.

**Section 5.** The Secretary of the City of Hawaiian Gardens, or his/her appointed Deputy, is hereby directed to attest hereto; and shall cause this Resolution and its certification to be entered into the Book of Resolutions of the Hawaiian Gardens PHA Board.

**PASSED, APPROVED, AND ADOPTED** by the Hawaiian Gardens PHA Board on this 22<sup>nd</sup> day of October 2019.

\_\_\_\_\_  
MYRA MARAVILLA  
CHAIRPERSON

ATTEST:

\_\_\_\_\_  
LUCIE COLOMBO, CMC, CPMC  
SECRETARY

**CITY OF HAWAIIAN GARDENS  
RESIDENTIAL BEAUTIFICATION PROGRAM  
CONTRACTOR AGREEMENT**

**THIS AGREEMENT** is made this 22<sup>nd</sup> day of October, 2019, by the **CITY OF HAWAIIAN GARDENS**, a municipal corporation ("CITY") and **MANUFACTURED HOME INSPECTION INC.** ("CONTRACTOR").

**RECITALS**

The following recitals are a substantive part of this Agreement:

1. This Agreement is entered into pursuant to Hawaiian Gardens Council Resolution 2019-005 (October 22, 2019).
2. CITY desires to utilize the services of CONTRACTOR to **provide all material, parts and labor to construct residential manufacture/mobile home improvements approved by the City under the Public Housing Authority's Residential Beautification Program.**
3. CONTRACTOR is qualified by virtue of experience, training, education and expertise to accomplish services.

**AGREEMENT**

THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. **Term and Termination.** The term of the Agreement shall be for period of **one year** from full execution of the agreement. This agreement may be terminated by the CITY without cause. In such event, the CITY will compensate CONTRACTOR for work performed to date in accordance with Proposal Exhibit A - Proposed Costs for Scope of Exterior and Interior Work. Contractor is required to present evidence to support performed work completion.
2. **The City is not part of the Contract.** The CITY will not be part of the contract entered between the property owner and the contractor, but will essentially approve the scope of work, monitor the construction, starting and ending of project, and pay the contractor directly for work performed.
3. **Services to be Provided.** The services to be performed by CONTRACTOR shall consist of tasks as set forth in the scope of work and notice to proceed for each program participant and Beautification Program guidelines. This Agreement does not guarantee any specific amount of work.

4. **Work Performed.** Contractor shall guarantee all work, labor, and materials for a period of at least one (1) year from the date of final inspection.
5. **Compensation.** CONTRACTOR shall be compensated as follows:
- 5.1 **AMOUNT.** Compensation under this agreement shall be specified in each scope of work for each program participant, and shall be based on the schedule and rates attached hereto and made a part hereof as Exhibit A – Proposed Cost of Scope of Exterior and Interior.
- 5.2 **Payment.** For work under this Agreement, payment shall be made per invoice for work completed. For extra work not a part of this Agreement, a written authorization by the CITY will be required.
- 5.3 **Records of Expenses.** CONTRACTOR shall keep complete and accurate records of all costs and expenses incidental to services covered by this Agreement. These records will be made available at reasonable times to CITY.
- 5.4 **Termination.** CITY shall have the right to terminate this agreement, without cause, by giving thirty (30) days written notice of termination. If the Agreement is terminated by CITY, then the provisions of paragraph 3 would apply to that portion of the work completed.
6. **Insurance requirements.**
- 6.1 **COMMENCEMENT OF WORK.** CONTRACTOR shall not commence work under this Agreement until all certificates and endorsements have been received and approved by the CITY. All insurance required by this Agreement shall contain a Statement of Obligation on the part of the carrier to notify the CITY of any material change, cancellation, or termination at least thirty (30) days in advance and a waiver of subrogation.
- 6.2 **WORKERS COMPENSATION INSURANCE.** During the duration of this Agreement, CONTRACTOR and all subcontractors shall maintain Workers Compensation Insurance in the amount and type required by law, if applicable.
- 6.3 **INSURANCE AMOUNTS.** CONTRACTOR shall maintain the following insurance for the duration of this Agreement:
- (a) Commercial general liability in an amount not less than \$1,000,000.00 per occurrence (**claims made and modified occurrence policies are not acceptable**); Insurance companies must be



acceptable to CITY and have a Best's Guide Rating of A-, Class VII or better, as approved by the CITY.

- (b) Automobile liability **for all autos** in an amount of \$1,000,000.00 combined single limit (**claims made and modified occurrence policies are not acceptable**); Insurance companies must be acceptable to CITY and have a Best's Guide Rating of A-, Class VII or better, as approved by the CITY.

An **On-Going and Completed Operations Additional Insured Endorsement** for the policy under section 4.3 (a) shall designate the CITY, it's officers, officials, employees, agents, and volunteers as additional insureds for liability arising out of work or operations performed by or on behalf of the CONTRACTOR. CONTRACTOR shall provide to the CITY proof of insurance and endorsement forms that conform to CITY's requirements, as approved by the CITY.

An Additional Insured Endorsement for the policy under section 4.3 (b) shall designate CITY, it's officers, officials, employees, agents, and volunteers as additional insureds for automobiles, owned, leased, hired, or borrowed by the CONTRACTOR. CONTRACTOR shall provide to the CITY proof of insurance and endorsement forms that conform the CITY's requirements, as approved by the CITY.

For any claims related to this Agreement, CONTRACTOR's insurance coverage shall be primary insurance as respects CITY, its officers, officials, employees, agents, and volunteers. Any insurance or self-insurance maintained by the CITY, its officers, officials, employees, agents, and volunteers shall be excess of the CONTRACTOR's insurance and shall not contribute with it.

*If CONTRACTOR maintains higher insurance limits than the minimums shown above, CONTRACTOR shall provide coverage for the higher insurance limits otherwise maintained by the CONTRACTOR.*

7. **Non-Liability of Officials and Employees of the City.** No official or employee of CITY shall be personally liable to CONTRACTOR in the event of any default or breach by CITY, or for any amount which may become due to CONTRACTOR.
8. **Non-Discrimination.** CONTRACTOR covenants there shall be no discrimination against any person or group due to race, color, creed, religion, sex, marital status, age, handicap, national origin, or ancestry, in any activity pursuant to this Agreement.

9. **Independent Contractor.** It is agreed to that CONTRACTOR shall act and be an independent contractor and not an agent or employee of the CITY, and shall obtain no rights to any benefits which accrue to CITY'S employees.
10. **Compliance with Law.** CONTRACTOR shall comply with all applicable laws, ordinances, codes, and regulations of the federal, state, and local government.
11. **Notices.** All notices shall be personally delivered or mailed to the below listed address, or to such other addresses as may be designated by written notice. These addresses shall be used for delivery of service of process.
- a. Manufactured Home Inspection Inc  
8502 Sandy Hook Dr  
Huntington B
  - b. City of Hawaiian Gardens  
Community Development Department  
Attn: Joe Colombo, Community Development Director  
21815 Pioneer Blvd,  
Hawaiian Gardens, CA 90716
12. **Contractor's Proposal.** This Agreement shall include CONTRACTOR'S proposal or bid which shall be incorporated herein by reference. In the event of any inconsistency between the terms of the proposal and this Agreement, this Agreement shall govern.
13. **Licenses, Permits, and Fees.** At its sole expense, CONTRACTOR shall obtain a Hawaiian Gardens Business License, all permits, and licenses as may be required by this Agreement. The contractor shall also have an active license with the State Contractor's Board.
14. **Familiarity with Work.** By executing this Agreement, CONTRACTOR warrants that: (1) it has investigated the work to be performed; (2) it has investigated the site of the work and is aware of all conditions there; and (3) it understands the facilities, difficulties, and restrictions of the work under this Agreement. Should Contractor discover any latent or unknown conditions materially differing from those inherent in the work or as represented by CITY, it shall immediately inform CITY of this and shall not proceed, except at CONTRACTOR'S risk, until written instructions are received from CITY.
15. **Time of Essence.** Time is of the essence in the performance of this Agreement.
16. **Limitations Upon Subcontracting and Assignment.** The experience, knowledge, capability, and reputation of CONTRACTOR, its principals and employees were a substantial inducement for CITY to enter into this

Agreement. CONTRACTOR shall not contract with any other entity to perform the services required without written approval of the CITY. This Agreement may not be assigned voluntarily or by operation of law, without the prior written approval of CITY. If CONTRACTOR is permitted to subcontract any part of this Agreement, CONTRACTOR shall be responsible to CITY for the acts and omissions of its subcontractor as it is for persons directly employed. Nothing contained in this Agreement shall create any contractual relationship between any subcontractor and CITY. All persons engaged in the work will be considered employees of CONTRACTOR. CITY will deal directly with and will make all payments to CONTRACTOR.

17. **Authority to Execute.** The persons executing this Agreement on behalf of the parties warrant that they are duly authorized to execute this Agreement and that by executing this Agreement, the parties are formally bound.
  
18. **Prevailing Wages.** The CITY has been advised that the Prevailing Wages Law applies to the work. CONTRACTOR and its subcontractors must be registered with the California Department of Industrial Relations pursuant to Labor Code Section 1725.5. This Agreement shall not be effective until CONTRACTOR provides proof of registration to the CITY. CONTRACTOR shall be responsible for CONTRACTOR's compliance in all respects with the Prevailing Wage Law, including the payment of the prevailing wage rates to all the laborers involved, and with California Labor Code Section 1770 et seq., including the keeping of all records required by the provisions of Labor Code Section 1776 and the implementing administrative regulations. CONTRACTOR shall submit payroll records to the Labor Commissioner pursuant to Labor Code section 1771.4(a)(3) and shall comply with the job site notices posting requirements established by the Labor Commissioner pursuant to Title 8, California Code of Regulations Section 16461(e) or other regulation promulgated pursuant to Labor Code Section 1771.4(a)(2). Pursuant to Labor Code Section 1771.4, this Project is subject to compliance monitoring and enforcement by the California Department of Industrial Relations. The CITY shall be a third party beneficiary of the forgoing covenant with rights to enforce the same as against the CONTRACTOR.
  
19. **Indemnification.** CONTRACTOR agrees to protect, defend, and hold harmless CITY and its elective or appointive boards, officers, agents, and employees from any and all claims, liabilities, expenses, or damages of any nature, including attorneys' fees, for injury or death of any person, or damage to property, or interference with use of property, arising out of, or in any way connected with performance of the Agreement by CONTRACTOR, CONTRACTOR'S agents, officers, employees, subcontractors, or independent contractors hired by CONTRACTOR. The only exception to CONTRACTOR'S responsibility to protect, defend, and hold harmless CITY, is due to the *active negligence* of CITY, or any of its elective or appointive boards, officers, agents, or employees.

This hold harmless agreement shall apply to all liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by CONTRACTOR.

20. **No Third Party Beneficiaries.** Except as may be specifically provided for herein, nothing contained in this Agreement is intended to confer, nor shall this Agreement be construed as conferring, any rights, including, without limitation, any rights as third-party beneficiary or otherwise, upon any entity or person not a party hereto.

(Agreement Signature Block On Next Page)

**IN WITNESS THEREOF**, these parties have executed this Agreement on the day and year shown below.

Date: \_\_\_\_\_

**"CITY"**  
**CITY OF HAWAIIAN GARDENS**

By: \_\_\_\_\_  
**City Manager**

**ATTESTED:**

\_\_\_\_\_  
**City Clerk**

Date: \_\_\_\_\_

**"Manufactured Home  
Inspection Inc"**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Tax ID No. \_\_\_\_\_

Contractor's License: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

If CONTRACTOR is a corporation, a Corporate Resolution and/or Corporate Seal is required. If a partnership, Statement of Partnership must be submitted to CITY.

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Hawaiian Gardens City Attorney

**MINUTES**

PHA  
10/22/20

**CITY OF HAWAIIAN GARDENS  
PUBLIC HOUSING AUTHORITY**

**REGULAR MEETING**

**TUESDAY, SEPTEMBER 24, 2019 AT 5:30 P.M.**

**CALL TO ORDER**

The Regular meeting of the Public Housing Authority of the City of Hawaiian Gardens was called to order by Chairmember Myra Maravilla on Tuesday, September 24, 2019, at 5:43 PM, in the City Council Chambers, 21815 Pioneer Boulevard, Hawaiian Gardens, California.

**ROLL CALL  
PRESENT**

<b>CHAIRMEMBER</b>	<b>MYRA MARAVILLA</b>
<b>VICE CHAIRMEMBER</b>	<b>JESSE ALVARADO</b>
<b>DIRECTOR</b>	<b>LUIS ROA</b>
<b>DIRECTOR</b>	<b>HANK TRIMBLE</b>
<b>DIRECTOR</b>	<b>ALBA BAC</b>
<b>DIRECTOR</b>	<b>CARMELLA MAHAR</b>

Lucie Colombo, CMC, City Clerk, announced a quorum.

**GENERAL PUBLIC COMMENT**

There were no General Public Comments.

**AGENDA ORGANIZATION**

There were no changes to the Agenda organization.

**AGENDA ITEM PUBLIC COMMENT**

There were no public comments at this time.

**A. PUBLIC HEARING(S)**

There were no Public Hearing Items to be presented at this time.

**B. CONSENT CALENDAR**

1. SECTION 8 HOUSING ASSISTANCE PROGRAM - MONTHLY STATUS REPORT FOR AUGUST 2019.

**BOARD ACTION:** Receive and File.

2. *THIS AGENDA ITEM WAS PULLED FROM THE CONSENT CALENDAR FOR SEPARATE DISCUSSION.*
3. *THIS AGENDA ITEM WAS PULLED FROM THE CONSENT CALENDAR FOR SEPARATE DISCUSSION.*
4. PRESENTATION OF MINUTES:
  - FEBRUARY 26, 2019 REGULAR MEETING; AND

BOARD ACTION: Approve the minutes as presented.

Director Trimble pulled Consent Calendar Agenda Item B-2, for separate discussion.

Director Bac pulled Consent Calendar Agenda Item B-4, for separate discussion.

There was no one wishing to speak on the Consent Calendar Agenda Items.

It was moved by Vice Chairmember Alvarado, seconded by Director Bac, and approved by voice vote, to approve the Consent Calendar, with the removal of Agenda Item B-2 and B-4, as amended.

Motion carried unanimously, as amended, 6-0.

**ITEMS PULLED FROM THE CONSENT CALENDAR FOR SEPARATE DISCUSSION.**

*B-2. BEAUTIFICATION PROGRAM UPDATE REPORT FOR THE MONTH OF AUGUST 2019: FUNDING SOURCE - LOW MODERATE INCOME HOUSING FUND.*

Joseph Colombo, Community Development Director, presented a brief staff report.

Director Bac made various comments and inquiries about homeowner and tenants qualifying as low income.

Direction was provided to staff to agendize the Beautification Program guidelines for discussion at the next meeting.

It was moved by Director Roa, seconded by Vice Chairmember Alvarado, and approved to receive and file by voice vote, Consent Calendar Agenda Item B-2.

Motion carried unanimously, as amended, 6-0.

*B-4 PHA RESOLUTION NO. 2019-023  
APPROVE WARRANTS FOR HOUSING ASSISTANCE PAYMENTS (HAP) IN  
FOR THE MONTH OF AUGUST 2019, IN THE AMOUNT OF \$95,496.38.*

Gloria Thomas, Housing Rehabilitation Supervisor, provided a brief staff report.

No one came forward to address the Authority at this time.

Director Trimble had inquiries and comments relating to rent increases.

It was moved by Director Trimble, seconded by Director Roa, and approved by voice vote, to adopt PHA Resolution No. 2019-023.

Motion carried, unanimously, 6-0.

**C. DISCUSSION ITEMS**

1. PHA RESOLUTION NO. 2019-024  
ADOPTING REVISED HOUSING CHOICE VOUCHER PROGRAM PAYMENT STANDARDS.

Gloria Thomas, Housing Rehabilitation Supervisor, provided the staff report.

No one came forward to address the Authority at this time.

It was moved by Vice Chairmember Alvarado, seconded by Director Bac, and approved by voice vote, to adopt PHA Resolution No. 2019-024.

Motion carried, unanimously, 6-0.

**D. NEW BUSINESS**

There were no New Business Items at this time.

**E. CLOSED SESSION**

There were no Oral Staff Reports at this time.

**F. ORAL STAFF REPORTS**

There were no Oral Agency Reports at this time.

**G. ORAL AUTHORITY REPORTS**

There were no Oral Authority Reports at this time.

**H. ADJOURNMENT**

Chairmember Maravilla adjourned the meeting at 5:53 PM to the next Regular Public Housing Authority meeting to be held on Tuesday, October 22, 2019 at 5:30 PM.

Respectfully submitted:

\_\_\_\_\_  
Lucie Colombo, CMC, CPMC  
City Clerk

APPROVED:

\_\_\_\_\_  
MYRA MARAVILLA  
CHAIRMEMBER

ATTEST:

\_\_\_\_\_  
Lucie Colombo, CMC, CPMC  
City Clerk



**MINUTES**

PHA  
10/22/2

**CITY OF HAWAIIAN GARDENS  
PUBLIC HOUSING AUTHORITY**

**REGULAR MEETING**

**TUESDAY, AUGUST 27, 2019 AT 5:30 P.M.**

**CALL TO ORDER**

The Regular meeting of the Public Housing Authority of the City of Hawaiian Gardens was called to order by Chairmember Myra Maravilla on Tuesday, August 27, 2019, at 5:34 PM, in the City Council Chambers, 21815 Pioneer Boulevard, Hawaiian Gardens, California.

**ROLL CALL**

**PRESENT**

<b>CHAIRMEMBER</b>	<b>MYRA MARAVILLA</b>
<b>VICE CHAIRMEMBER</b>	<b>JESSE ALVARADO</b>
<b>DIRECTOR</b>	<b>LUIS ROA</b>
<b>DIRECTOR</b>	<b>HANK TRIMBLE</b>
<b>DIRECTOR</b>	<b>ALBA BAC</b>
<b>DIRECTOR</b>	<b>CARMELLA MAHAR</b>

**ABSENT**

<b>DIRECTOR</b>	<b>MONICA RODRIGUEZ (EXCUSED)</b>
-----------------	-----------------------------------

Lucie Colombo, CMC, City Clerk, announced a quorum.

**GENERAL PUBLIC COMMENT**

There were no General Public Comments.

**AGENDA ORGANIZATION**

There were no changes to the Agenda organization.

**AGENDA ITEM PUBLIC COMMENT**

There were no public comments at this time.

**A. PUBLIC HEARING(S)**

There were no Public Hearing Items to be presented at this time.

**B. CONSENT CALENDAR**

1. SECTION 8 HOUSING ASSISTANCE PROGRAM - MONTHLY STATUS REPORT FOR JULY 2019.

**BOARD ACTION:** Receive and File.

2. BEAUTIFICATION PROGRAM UPDATE REPORT FOR THE MONTH OF JULY 2019: FUNDING SOURCE - LOW MODERATE INCOME HOUSING FUND.

BOARD ACTION: Receive and file.

3. PHA RESOLUTION NO. 2019-021  
APPROVE WARRANTS FOR HOUSING ASSISTANCE PAYMENTS (HAP) IN FOR THE MONTH OF AUGUST 2019, IN THE AMOUNT OF \$93,550.08.

BOARD ACTION: Adopt PHA Resolution No. 2019-021.

4. *THIS AGENDA ITEM WAS PULLED FROM THE CONSENT CALENDAR FOR SEPARATE DISCUSSION.*

5. PRESENTATION OF MINUTES:

- JULY 23, 2019 - REGULAR MEETING;
- APRIL 23, 2019 - REGULAR MEETING;
- MARCH 26, 2019 - REGULAR MEETING; AND
- JANUARY 8, 2019 - SPECIAL MEETING.

BOARD ACTION: Approve the minutes as presented.

Director Bac pulled Consent Calendar Agenda Item C-4, for separate discussion.

There was no one wishing to speak on the Consent Calendar Agenda Items.

It was moved by Vice Chairmember Alvarado, seconded by Director Bac, and approved by voice vote, to approve the Consent Calendar, with the removal of Agenda Item B-4, as amended.

Motion carried, as amended, 4-0-1. Director Rodriguez was absent.

**ITEMS PULLED FROM THE CONSENT CALENDAR FOR SEPARATE DISCUSSION.**

4. PHA RESOLUTION NO. 2019-022  
APPROVING THE CERTIFICATION FOR THE SECTION 8 MANAGEMENT ASSESSMENT PROGRAM.

BOARD ACTION: Adopt PHA Resolution No. 2019-022.

Gloria Thomas, Housing Rehabilitation Supervisor, provided a brief staff report.

It was moved by Director Mahar, seconded by Director Bac, and adopted by voice vote, to approve Agenda Item B-4, as presented.

Motion carried, 4-0-1. Director Rodriguez was absent.

**C. DISCUSSION ITEMS**

1. A REQUEST FROM THE COMMUNITY DEVELOPMENT DEPARTMENT AUTHORIZING STAFF TO OPEN THE SECTION 8 HOUSING CHOICE VOUCHER PROGRAM WAITING LIST.

Gloria Thomas, Housing Rehabilitation Supervisor, provided the staff report.

There were questions and comments from the Board and responses were provided by staff.

It was moved by Director Mahar, seconded by Director Roa, and approved by voice vote, to authorize opening of the waiting list and accept applications for only qualified residents.

Motion carried, 4-0-1. Director Rodriguez was absent.

**D. DISCUSSION ITEMS**

There were no Discussion Items at this time.

**E. NEW BUSINESS**

There were no New Business Items at this time.

**F. CLOSED SESSION**

There were no Closed Session Items at this time.

**G. ORAL STAFF REPORTS**

There were no Oral Staff Reports at this time.

**H. ORAL AUTHORITY REPORTS**

There were no Oral Agency Reports at this time.

**H. ADJOURNMENT**

Chairmember Maravilla adjourned the meeting at 5:41 PM to the next Regular Public Housing Authority meeting to be held on Tuesday, September 24, 2019 at 5:30 PM.

Respectfully submitted:

---

Lucie Colombo, CMC, CPMC  
City Clerk

APPROVED:

---

MYRA MARAVILLA  
CHAIRMEMBER


ATTEST:

---

Lucie Colombo, CMC, CPMC  
City Clerk

**CITY OF HAWAIIAN GARDENS  
PUBLIC HOUSING AUTHORITY  
STAFF REPORT**

Agenda Item: C-1Executive Director: 

**DATE:** October 22, 2019  
**TO:** Honorable Chairmember and Members of the Board  
**FROM:** Ernie Hernandez, Executive Director  
**BY:** Lucie Colombo, CMC, City Clerk   
**SUBJECT: AMENDMENT TO THE ADOPTED AGENDA ORGANIZATION GUIDELINES.**

---

**BACKGROUND**

The Public Housing Authority follows the Agenda Organization guidelines adopted by the City Council for the City of Hawaiian Gardens for consistency between the various legislative entities. City Council adopted Agenda organization guidelines on December 11, 2018. Since the adoption a few changes have been made. The first change was on January 22, 2019 when the City Council approved to changing public comment time from 2 minutes to 3 minutes, per speaker. In February 2019, the Interim City Attorney included wording under Consent Calendar pertaining to the waiving of reading of ordinances and resolutions. In July 2019, Oral Council Reports was changed from the end of the agenda to the beginning of the agenda, following Public Comments.

Several City Councilmembers have expressed to staff a desire to discuss modifying the adopted guidelines.

**FISCAL IMPACT**

There is no fiscal impact directly related to this item.

**ATTACHMENT**

Adopted Guidelines

**RECOMMENDATION**

PHA Board direction to staff.



## **CITY OF HAWAIIAN GARDENS** **AGENDA ORGANIZATION GUIDELINES**

Agenda Format as follows:

CALL TO ORDER

INVOCATION

FLAG SALUTE

ROLL CALL

PRESENTATIONS AND PROCLAMATIONS

### **GENERAL PUBLIC COMMENT:**

During each regular meeting, the Council shall provide a member of the public the opportunity to address the City Council on any issue within the subject matter jurisdiction of the Council. Each speaker shall be limited to three (3) minutes of general public comment at each regular meeting. The City Council shall not discuss or take action relative to any general public comment unless authorized by California Government Code Section 54954.2(b).

### **AGENDA ORGANIZATION**

This is the time for the City Council to discuss any changes in the order of agenda items.

### **AGENDA ITEM PUBLIC COMMENT:**

The City Council shall provide an opportunity for the public to address the Council on each agenda item before Council's consideration of the item. A member of the public wishing to speak on one agenda item that is eligible for public comment shall be given an opportunity to speak for up to three (3) minute when that item is considered by City Council.

ORAL COUNCIL REPORTS

PUBLIC HEARING(S)

ORDINANCE(S)

**CONSENT CALENDAR**

Items listed on the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item may be removed from the Consent Calendar and will be considered separately.

The City Council, upon approval of the Consent Calendar will waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

DISCUSSION ITEMS

COMMITTEE REPORT(S)

NEW BUSINESS

ORAL STAFF REPORTS

CLOSED SESSION

ADJOURNMENT

/// END ///



**CITY OF HAWAIIAN GARDENS  
PUBLIC HOUSING AUTHORITY  
STAFF REPORT**

Agenda Item No. G-2City Manager [Signature]

**DATE:** October 22, 2019

**TO:** Honorable Chairperson and Board Members

**FROM:** Ernie Hernandez, Executive Director

**BY:** Joseph Colombo, Community Development Director  
Gloria R. Thomas, Housing Rehab Supervisor

**SUBJECT:** PHA RESOLUTION NO. 2019-027  
**A REQUEST FROM THE COMMUNITY DEVELOPMENT  
DEPARTMENT TO APPROVE NEW RESIDENTIAL BLOCK  
WALL PROGRAM GUIDELINES FOR CITY OF HAWAIIAN  
GARDENS**

---

**SUMMARY**

At its regular City Council meeting of October 8, 2019 Staff received direction from City Council to introduce a new residential Block Wall Program to the PHA Board and discuss its components and funding source.

**DISCUSSION**

The intent of the Block Wall Program ("Program") is to assist residents with building a block wall to divide property lines, some of which were extended to properties that at one point had an alley between them before they were vacated in the 1970s. The City of Hawaiian Gardens Public Housing Authority ("PHA") shall provide assistance through the Block Wall Program to eligible applicants ("Applicant") residing within City limits.

The City of Hawaiian Gardens PHA is proposing to provide Program assistance to low income eligible owner-occupied single-family Properties that are directly adjacent to a vacated alleyway.

The Program will target properties that contain the following:

- No existing fence or wall.
- An existing fence or wall that is not properly subdividing the two adjoining parcels per land surveyor's map.
- An existing fence or wall that may pose health and safety risk and are deteriorated as determined by the Community Development Department Director.

In any event, the wall will be placed in the middle of the vacated alley and as determined by the licensed surveyor. Properties with an existing fence or wall that is evenly dividing the land and not posing a health and safety concern will not be eligible under this Program. All Program applications will be reviewed accordingly, and Program assistance will be determined by the Community Development Director.

The City of Hawaiian Gardens Block Wall Program will offer a grant of up fifty-percent (50%) of the construction cost. The remaining fifty-percent (50%) will be paid by the applicant(s). The grant amount shall not exceed \$10,000. The City must receive the applicants total share of cost of the construction up front before the commencement of the project.

The grant will cover demolition of any existing fencing that may be in the way of the newly proposed wall, construction of a new block wall, and any planning, land surveying or permit fees that may be required before construction. All block walls must be approved by the Planning Division of the Community Development Department.

### **FISCAL IMPACT**

It is recommended that this program be funded at \$50,000 through the PHA Low Moderate-Income Housing Asset Funds.

### **RECOMMENDATION**

Staff recommends the PHA Board to discuss and direct Staff as appropriate.

### **ATTACHMENTS:**

- PHA Resolution No. 2019-027
- Block Wall Program Guidelines



**A RESOLUTION OF THE PUBLIC HOUSING AUTHORITY OF THE CITY OF HAWAIIAN GARDENS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING A NEW RESIDENTIAL BLOCK WALL PROGRAM GUIDELINES FOR CITY OF HAWAIIAN GARDENS**

**WHEREAS**, the PHA Board will implement a Block Wall Program to assist residents with building a block wall to divide property lines that at one point had an alley between them before they vacated in the 1970's;

**WHEREAS**, the Program will be administered by the Community Development Department; and

**WHEREAS**, the guidelines will help administer the program and streamline program operations; and

**WHEREAS**, financial assistance will be given to properties that are directly adjacent to a vacated alley and have no exiting fence or wall; or an existing fence or wall that is not properly subdividing the two adjoining parcels per license surveying map; or an existing fence or wall that may pose health and safety risk and are deteriorated as determined by the community Development Director; and

**WHEREAS**, the Program will offer financial assistance to income eligible owner occupied single family properties; and

**WHEREAS**, the Block Wall Program will be funded through the PHA's Low and Moderate Income Housing Asset Funds.

**NOW THEREFORE, BE IT RESOLVED** by the PHA Board of the City of Hawaiian Gardens as follows:

**SECTION 1:** The PHA Board of the City of Hawaiian Gardens hereby approves the PHA Resolution No. Residential Black Wall Program.

**SECTION 2:** The Executive Director and the Community Development Director are hereby directed and authorized to take all necessary actions to implement the Residential Block Wall Program and to make any minor changes, including typographical errors and formatting changes, to the document.

**SECTION 3.** That the Chairperson is hereby authorized to affix his/her signature to this resolution signifying its adoption, and the Secretary is directed to attest hereto.

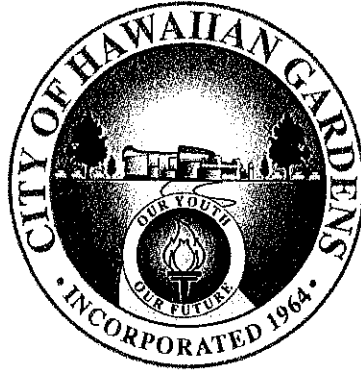
**SECTION 4.** The Secretary of the PHA Board of the city of Hawaiian Gardens, or his/her duly appointed Deputy, is hereby directed to attest hereto; and shall cause this Resolution and its certification to be entered into the Book of Resolutions of the PHA Board.

**PASSED, APPROVED, AND ADOPTED** by PHA Board the City Hawaiian Gardens on this 22<sup>ND</sup> Day of October 2019.

ATTEST:

\_\_\_\_\_  
MYRA MARAVILLA  
CHAIRPERSON

\_\_\_\_\_  
LUCIE COLOMBO, CMC, CPMC  
SECRETARY



**CITY OF HAWAIIAN GARDENS  
COMMUNITY DEVELOPMENT DEPARTMENT  
BLOCK WALL PROGRAM**

## TABLE OF CONTENTS

I.	<b>PROGRAM OVERVIEW AND PURPOSE</b> .....	1
II.	<b>FINANCIAL ASSISTANCE</b> .....	2
III.	<b>PROGRAM ELIGIBILITY</b> .....	3
	A. CITY OF HAWAIIAN GARDENS EMPLOYEE ELIGIBILITY .....	3
	B. PROPERTY ELIGIBILITY .....	3
IV.	<b>INCOME ELIGIBILITY</b> .....	4
	A. INCOME DOCUMENTS .....	5
V.	<b>HOW TO PARTICIPATE IN THE PROGRAM</b> .....	6
	A. WAITING LIST .....	6
	1. WAITING LIST PROVISIONS .....	7
	2. OPENING THE WAITING LIST .....	7
	3. CLOSING THE WAITING LIST .....	7
	4. WAITING LIST NOTICES .....	7
VI.	<b>YOU ARE APPROVED, WHAT'S NEXT?</b> .....	8
VII.	<b>PROJECT PROCEDURES</b> .....	8
	A. PROJECT BIDS .....	8
	B. CONTRACTS & CONSTRUCTION .....	9
	1. CONTRACTS .....	9
	2. CONSTRUCTION .....	10
	C. FINALIZING THE PROJECT .....	11
VIII.	<b>CONTRACTOR REQUIREMENTS</b> .....	11
	A. INSURANCE REQUIREMENTS FOR CONTRACTORS .....	12
	B. CONTRACTOR TERMINATION .....	12
IX.	<b>ADDITIONAL INFORMATION</b> .....	13
	A. APPEAL PROCEDURES .....	13
	B. PROGRAM MONITORING AND EVALUATION .....	13
	C. PROGRAM AMENDMENTS .....	14
	D. EQUAL OPPORTUNITY .....	14
X.	<b>GLOSSARY</b> .....	15

**CITY OF HAWAIIAN GARDENS**  
**COMMUNITY DEVELOPMENT DEPARTMENT**  
**BLOCK WALL PROGRAM**

**I. PROGRAM OVERVIEW AND PURPOSE**

---

The intent of the Block Wall Program ("Program") is to assist residents with building a block wall to divide property lines, some of which were extended to properties that at one point had an alley between them before they were vacated in the 1970s. The City of Hawaiian Gardens Public Housing Authority ("PHA") shall provide assistance through the Block Wall Program to eligible applicants ("Applicant") residing within City limits. Applicants may qualify to receive a block wall built on their property depending on the configuration of their home and lot lines. Access to the property and an inspection of the lot will be required to determine the location and size of the block wall.

Funding for the Program comes from the Supplemental Education Revenue Augmentation Fund (SERAF) allocated for affordable Housing. The Program's budget varies depending on the amount of funds allocated to the City on a yearly basis. The Program is available to any City of Hawaiian Gardens resident who qualifies as "Extremely Low", "Very Low", or "Low" Income based on yearly State Income Limits. Applicant eligibility will also be based upon a satisfactory application, neighbor agreements (enclosed in the application), and funding availability. This is a voluntary program that requires all parties affected by the construction of the block wall to be in agreement of its location before construction may begin.

The City of Hawaiian Gardens PHA may only provide Program assistance to eligible Owner-Occupied Single-Family Properties that are directly adjacent to a vacated alleyway.

The Program will target properties that contain the following:

- No existing fence or wall
- An existing fence or wall that is not properly subdividing the two adjoining parcels per the land surveyor's map
- An existing fence or wall that may pose health and safety risk as determined by the Community Development Department Director

In any event, the wall will be placed in the middle of the vacated alley and as determined by the licensed surveyor. Properties with an existing fence or wall that is evenly dividing the land and not posing a health and safety concern will not be eligible under this

Program. All Program applications will be reviewed accordingly and assistance will be determined by the Community Development Director.

The primary purpose of the Program is to address the need—originally created as a result of certain alleyways being vacated during the 1970s—for relocating and/or replacing block walls. Although some of the affected walls have been relocated and/or replaced over time, many homeowners are still in need of assistance to address this issue.

## **II. FINANCIAL ASSISTANCE**

---

The City of Hawaiian Gardens Block Wall Program will offer a grant of up to \$10,000 to eligible Applicants. The grant may cover demolition of any existing fencing that may be in the way of the newly proposed wall, construction of a new block wall, and any planning, land surveying or permit fees that may be required before construction. All block walls must be approved by the Planning Division of the Community Development Department. Applicants will not be required to pay back the grant received, but will be subject to the following requirements to qualify for such grant funding:

1. The PHA may pay up to fifty-percent (50%) of the total construction cost(s) but may not exceed the maximum grant amount of \$10,000 per applicant. The remaining fifty-percent (50%) and any amount in excess of the maximum grant amount will be paid by the Applicant(s).
2. Program Staff must receive the Applicant's share (*i.e.*, fifty-percent (50%)) of the construction cost up front and in the full amount prior to commencing any work. Payment must be in the form of cashier's check or money order payable to the City of Hawaiian Gardens.
3. Funds will be made available on a "First Come, First Served" basis, according to need and subject to the priority requirements detailed in these Guidelines as well as limitation on Program funding imposed by the PHA Board.
4. Program Staff will determine the amount of funding and scope of work for each project depending on its ability to meet Program goals and priorities.
5. Applicants who receive financial assistance under this Program may still be eligible to apply for any other City-sponsored grant program for their home.

### III. PROGRAM ELIGIBILITY

---

In order to be eligible for Program assistance, Applicants must be low-income and currently reside in a Single-Family Owner-Occupied Property directly adjacent to a vacated alley within City limits. All City of Hawaiian Gardens Residents that apply will be subject to the Program's eligibility requirements. City of Hawaiian Gardens employees may also qualify for assistance under this Program.

#### *A. CITY OF HAWAIIAN GARDENS EMPLOYEE ELIGIBILITY*

---

In the public interest, City of Hawaiian Gardens employees, officials, or consultants who exercise any decision-making function or responsibility in connection with the administration of the Program are ineligible for assistance under the Program. However, employees otherwise eligible and not directly involved in the operational responsibility of the Block Wall Program may be granted assistance in accordance with the rules, procedures and regulations of the Program. Financial assistance will be limited to one city employee per fiscal year.

#### *B. PROPERTY ELIGIBILITY*

---

The Block Wall Program is only available to Single-Family Owner-Occupied Properties. The following standard provisions pertain to such properties.

1. The property must be adjacent to a vacated alleyway and have the following:
  - No existing fence or wall
  - An existing fence or wall that is not properly subdividing the two adjoining parcels per the land surveyor's map
  - An existing fence or wall that may pose health and safety risk as determined by the Community Development Department Director

In any event, the wall will be placed in the middle of the vacated alley as determined by a licensed surveyor.

2. The Owners of the two adjoining properties must sign a Property Line Consent Form agreeing to accept the outcome of the land survey before the City will engage a land surveyor. Upon receipt of the signed Consent Form, Program Staff will request the land survey, which will determine the exact location of the property line and where the common wall will ultimately be built. If either of the Owners refuse to sign the Consent Form, they will no longer be eligible for Program assistance. If either of the Owners disagree with the outcome of the land survey after signing the Consent Form, both parties will be expected to pay for the total land survey cost through cashier's

check or money order payable to the City of Hawaiian Gardens and will no longer be eligible for Program assistance.

3. A property directly adjacent to a vacated alleyway with an existing fence or wall that is evenly distributing the two adjoining parcels will not be eligible regardless of its building material or age if it is in good condition as determined by the Community Development Director.
4. A property not directly adjacent to a vacated alleyway will not be eligible to receive funding under the Block Wall Program
5. Before a Property Owner <sup>ii</sup> may receive assistance from the Program, they must sign a Restrictive Covenant <sup>iii</sup>, in which they will agree not to sell, transfer title, or "cash out" refinance their property for five (5) years from the date the project is finalized. Program Staff will have the Restrictive Covenant recorded at the Los Angeles County Registrar-Recorder/County Clerk Main Office. All recording fees will be deducted from the Applicant's maximum grant amount. If they breach this agreement, they must pay a pro-rated amount of the grant they received. The Restrictive Covenant shall be removed after a five (5) year period, at which time the Property Owner will no longer have to pay back any funds to the City of Hawaiian Gardens.
6. The home must be at least 10 years old and not currently for sale or under construction.
7. The Property Owner will not qualify if they own more than three (3) residential properties within the City of Hawaiian Gardens including their primary residence and/or any rental properties.

#### **IV. INCOME ELIGIBILITY**

---

PHA Staff will review the applicant's income and assets to determine their eligibility for the program. In cases where two or more property owners are applying for assistance to build a common wall, at least one Applicant must be income eligible. Income includes all wages and salaries, interest and dividends, alimony, and child support, for all adults living in the household. Household income shall be calculated according to the California State income limit regulations and consistent with the State's definition of income including the sources of income that are to be included or excluded from the calculation.

Total income means income from all adults 18 years or older living in the household. Household size means all adults and children living in a household regardless of their relationship to the Applicant. Staff will review the combined anticipated annual income by all adult household members to determine income eligibility. The income verification cannot be more than 6 months old at the time the assistance is received.

Applicants are required to document:

- ALL adults (18 years of age or older) and children (under 18 years of age) living in the home, even if there is no income.
- ALL sources of income for adults (18 years of age or older). If an adult has more than one income source or job, each source of income should have its own documentation.

#### A. INCOME DOCUMENTS

---

To determine income eligibility as defined by State income limits, Staff may request some of the following documents on a case-by-case basis depending on the Applicant's household composition:

- **Tax Return and W-2 Form** – Most current year tax return & W-2 forms with all attachments. Self employed applicants must submit previous year and current year's tax return with all attachments, business ledger, business license, etc.
- **Check Stubs** – Three (3) most current consecutive check stubs for all working adults over 18 years of age.
- **Social Security Benefits** – Most current year-end statement, copy of three (3) current consecutive checks, award letter, or proof of direct deposits through three (3) current consecutive bank statements.
- **Temporary Assistance for Needy Families (TANF)** – Most current Notice of Action that includes cash aid & food stamp amounts.
- **General Relief Program Assistance** – Copy of most current Notice of Action for General Relief, a County-funded program that provides financial assistance to indigent adults not ineligible for federal or State programs.
- **Unemployed/Disability/Workers Compensation** – Copy of most current yearly award letter and three (3) consecutive check stubs or proof of direct deposit through three (3) current consecutive bank statements.
- **Child/Alimony Support** – Copy of court order or notarized letter of absent parent indicating monthly support amount.
- **Interest Earned** – Most current year-end statement from investments and bank accounts and most recent bank statement indicating the year to date interest.



- **Cash** – A written statement from whom the person is receiving the cash to include the amount and how often and for how long.
- **18 and Older and Attending School** – Proof of part-time or full-time enrollment in college or high school.
- **18 and Older Neither Working Nor Attending School** – Must submit proof of unemployment benefits or ineligible for benefits by Employment Development Department.
- **Proof of Any Other Source of Income** – Proof of income from rental properties, etc.
- **Bank Statements** – The last 3 consecutive months of bank statements for all checking and savings accounts for all household members over the age of 18.
- **Assets** – This shall include checking accounts, savings accounts, other bank accounts, stocks, bonds, CDs, trusts, real estate, and cash held by any household member
- **Financial Affidavit** – If deemed necessary, a financial affidavit may be required from an adult (18 years of age or older) that does not have any proof of income as listed above.
- **Documentation of Other Income Sources Not Listed Above**

If the Applicant's taxable income does not meet the minimum filing requirements, staff may request them to sign the supplemental No Income Tax Returns required to be Filed Certification form. Program Staff may also require other supplemental forms depending on the applicant's financial situation.

## **V. HOW TO PARTICIPATE IN THE PROGRAM**

---

Participation in this Program is a process that includes completing a Program application to be placed on the waiting list and establishing an eligible scope of work for approval. Program Staff will serve as liaison between the Applicant and the contractor for the project ("Contractor"). The City will facilitate each stage of the participation process.

### ***A. WAITING LIST***

---

All persons who apply for financial assistance under the Program will be placed on the Program waiting list based on the time and date their application is received. Applicants will be selected from the waiting list on a first-come-first-

served basis, subject to the priority requirements detailed in these Guidelines and Program funding. All projects are subject to funding availability once the Applicant's name reaches the top of the list.

#### 1. WAITING LIST PROVISIONS

- i. The submission of a Program application does not guarantee assistance under the Block Wall Program.
- ii. Applicants/Property Owners that are being offered assistance may not request to swap assistance for another property regardless of its waiting list status. The Applicant/Property Owner must submit an application and wait their turn on the waiting list to receive assistance for any property they wish to receive assistance.
- iii. If there is a change of Property Owner(s) while on the Program waiting list, the new residents must reapply for assistance.
- iv. PHA Staff will notify Applicants of their status on the waiting list per request.

#### 2. OPENING THE WAITING LIST

- i. The City of Hawaiian Gardens PHA will provide public notice via publication in local newspapers/newsletters, the city's website, and/or other suitable media when opening the waiting list to accept new applications.

#### 3. CLOSING THE WAITING LIST

- i. If the waiting list wait period is deemed excessive or the applications received exceed the Program's funding capabilities for current or future fiscal years, PHA Staff may stop accepting new applications until further notice.

#### 4. WAITING LIST NOTICES

- i. Applicants on the waiting list will receive up to two (2) notices when their name reaches the top of the list; such notices will provide whether the Applicant may proceed under the Program Guidelines or whether the application is deemed non-compliant. In the event a third/final notice is given due to non-compliance or lack of response and the non-compliant and/or non-responsive Applicant fails to promptly comply and/or respond, the Applicant/Property Owner will be notified in writing that they are being removed from the waiting list

and will not receive assistance. Subsequently, the next Applicant/Property Owner on the waitlist will be contacted.

- ii. Notices given for non-compliance and/or failure to respond in a prompt manner to such non-compliant notices, may include but not be limited to the following:
  - a. The Applicant/Property Owner does not have the required documents available for completion of their application.
  - b. The Applicant/Property Owner's dwelling unit is not brought up to and/or maintained at a level of readiness and accessibility to allow the project to proceed.

## **VI. YOU ARE APPROVED, WHAT'S NEXT?**

---

After determining eligibility, Staff will coordinate with the Applicant/Property Owner to conduct an inspection of the subject property. Staff will take photographs of the back yard to document the existing conditions surrounding the property line. Staff must receive a Property Line Consent Form signed by both Property Owners before a "Work Write-Up" can be created. The Work Write-Up shall include the Applicant/Property Owner's proposed project and eligible requests including the land survey request, which will ultimately show where the wall must be constructed. Staff will review the Work Write-Up with the Applicant/Property Owner and may recommend adding or deleting items depending on the proposed project's ability to meet Program goals and priorities. The Applicant must review and approve the Work Write-Up before the Community Development Director can give the final approval on the project and Work Write-Up.

## **VII. PROJECT PROCEDURES**

---

Once the Work Write-Up has been established and approved by the Community Development Director, the project process may begin. The Applicant and Contractor must sign contracts, as well as a release of the City, prior to work on the project commencing. Program Staff will serve as a liaison between the Applicant and the Contractor. The City will facilitate each stage of the project process.

### ***A. PROJECT BIDS***

---

Staff will prepare a Work Write-Up containing the detailed scope of work and send it to the procured Contractor. This Contractor will be required to submit a completed bid packet for Staff's review and the Director's approval before any project may commence.

- The Contractor will coordinate with the Applicant to conduct an inspection of the property prior to creating and submitting their bid.
- The Contractor will provide their complete bid in the Work Write-Up provided by Staff, with all pricing as requested by the given deadline.
- If a project bid is higher than the program's maximum grant amount, Staff may recommend modifying the Work Write-Up to fit the project budget. The Applicant may choose to take Staff's recommendations in the Work Write-Up and pay the difference out of pocket before construction begins.
- Bids submitted after the deadline date will not be accepted unless the minimum numbers of bids are not received, in which case a time extension may be given.
- The City of Hawaiian Gardens will not accept bids from contractors who are related to the Property Owner or Tenant.

Using the completed bids, Staff will create a Recommendation Approval Form for the Property Owner and Community Development Director's approval. The Recommendation Approval Form will contain a brief description of the scope of work, the cost of each item, and the total project cost. Only the items included in the Recommendation Approval Form and approved by the Director may be included in the contract between the Property Owner and the Contractor.

## B. CONTRACTS & CONSTRUCTION

PHA Staff will review the prepared contract documents, to ensure compliance with the Program requirements, to be executed by the Property Owner and the Contractor during a pre-construction meeting. The Property Owner and the Contractor will agree to work conditions, use of facilities, and other construction related matters during the pre-construction meeting. Such documents must be fully executed prior to beginning the construction. The City of Hawaiian Gardens will not be part of the contract, but Program Staff will approve the scope of work and monitor construction. These contract documents shall state a specific date for commencement of the work, a specific date for completion of work, and a copy of the work write-up. An executed copy of the contract shall be furnished to the Property Owner, Contractor, and retained by Program Staff.

### 1. CONTRACTS

All contracts must be executed between the Property Owner and the Contractor before the Notice to Proceed can be issued. Upon execution of the contract documents by the Property Owner and the Contractor, the Notice to Proceed will be issued by Staff. The following conditions pertain to the construction work time frame documented on the Notice to Proceed:

- i. The Contractor must begin work within ten (10) calendar days from the date given on the Notice to Proceed and will have 30 calendar days to complete the work.
- ii. Any contractor who does not begin or complete the work within the time frame specified in the contract may be assessed liquidated damages of \$100.00 per day for each day they run over the established completion date.
- iii. The Contractor may submit a written request for an extension due to extenuating circumstances beyond their control. The City of Hawaiian Gardens Community Development Director will deny or grant an extension in writing for enough time to complete the performance. If approved by the Community Development Director, the newly approved completion date must be approved by the Property Owner and documented in the application file.
- iv. Contractors may not request more than two (2) time extensions, unless extraordinary circumstances, as determined by Staff, justify a further request.
- v. If a Contractor requests a time extension, the Community Development Director is not required to approve the time extension; requests will be reviewed on a case by case basis. If it's determined that the Contractor cannot complete the rehab work in a timely manner, a new contractor may be hired to complete the project.

## 2. CONSTRUCTION

PHA Staff will ensure work is completed in a professional workmanlike manner, administration of the program is effective and efficient, and customer satisfaction is to the highest extent possible. Staff will periodically conduct site inspections during construction to monitor progress and efficiency. The Contractor (or relevant sub-contractor) is responsible for scheduling all required inspections with the Property Owner or Tenant and/or Building Inspector. The Contractor shall guarantee the work as stipulated in the contract agreement. In addition, the Contractor shall furnish the owner with all manufacturers' and suppliers' written guarantees and warranties covering materials and equipment furnished under the contract.

In no instance should any outside agreement exist between the Property Owner, Contractor, or any other agency during the construction period regarding repair, remodel, or modification of the home. Failure to comply with this provision will result in the termination of the contract and require immediate payback of the funds expended by the City of Hawaiian Gardens PHA. If the procured Contractor

is performing repairs, remodels, or modifications outside the scope of work detailed in the contract, all funding due to that Contractor will be forfeited.

### *C. FINALIZING THE PROJECT*

---

Upon completion of the work, a final inspection will be conducted by Staff and the Property Owner(s). The Contractor's presence is recommended but not required for the final inspection. Staff will take photographs of the work completed, verify that all permits have been properly processed, and ensure all work is up to the Property Owner and the Block Wall Program's standards.

- The Contractor will submit the final invoice directly to PHA Staff. A copy will be provided to the participant.
- Payment for the work completed will not be issued until Staff verifies completion of all designated work and the Applicant signs a Notice of Satisfaction, certifying that all work is completed to satisfaction.
- The City of Hawaiian Gardens will pay the Contractor directly for the work performed. Any expenses included in the contract that exceed the grant amount will be the responsibility of the Property Owner, in which case they will provide a cashier's check or money order payable to the City of Hawaiian Gardens and submitted to PHA Staff for processing. The City will issue one check payable to the Contractor when the project is completed.
- In a situation where the Property Owner refuses to approve the completed work, they must file a written complaint to the PHA Staff within ten (10) business days of when the Notice of Satisfaction is issued. Failure to file a written complaint within the specified timeframe shall indicate acceptance of the work and the Contractor will be paid in full.

## **VIII. CONTRACTOR REQUIREMENTS**

---

This section sets forth requirements and procedures with respect to contractor qualifications. The City of Hawaiian Gardens PHA, as a public entity, is required to award projects to the lowest responsible bidder. In order to expedite the award process, PHA Staff will circulate a Request for Proposals (RFP) and make a single contractor available under contract with the City for one (1) year.

In cases where the procured Contractor is unable to perform their contractual duties, the Staff will go out to bid to obtain estimates from other qualified contractors. The Property Owner may choose to obtain bids from the list of qualified contractors provided by staff or from any contractor that meets the program's contractor requirements. The City of Hawaiian Gardens will encourage the selection of the lowest responsible bidder; however,

if the Property Owner chooses not to accept the lowest bid, they will be responsible for funding any amount that exceeds the lowest bid grant amount before construction begins.

To qualify as a procured contractor for the Block Wall Program, the Contractor must have:

1. Public liability and property damage insurance
2. A City of Hawaiian Gardens Business License
3. Clearance with the State License Board and County Contract Compliance Office as required
4. Verification with Planning and/or Building and Safety Divisions as to which rehabilitation work requires permits and/or inspections. Proper permits will be required prior to commencement of work. Contractors who do not obtain all required permits before starting a job will be barred from bidding future projects.

#### *A. INSURANCE REQUIREMENTS FOR CONTRACTORS*

---

To execute a contract in connection with the City of Hawaiian Gardens Block Wall Program, a general contractor must submit a Certificate of Insurance on ACCORD Form 25 from a satisfactory insurer stating that such general contractor carries the types and amounts of coverage required for this program. Contractual liability coverage shall apply to all contracts between the Contractor, the City of Hawaiian Gardens, and the Property Owner(s), who are beneficiaries of the City of Hawaiian Gardens Block Wall Program.

- The City of Hawaiian Gardens shall be named as additional insured under the Contractor's protective coverage. General contractors or agents participating in the Program must furnish the City of Hawaiian Gardens Staff notice of any change and/or cancellation of the required coverage no less than thirty (30) days before any such change is effective. Coverage will be verified by Staff before contract execution.

#### *B. CONTRACTOR TERMINATION*

---

If the Contractor fails to complete the project in a workmanlike manner within the prescribed timeframe or violates any provisions of the contract between them and the Property Owner or them and the City, they may be declared in default and may be subject to loss of eligibility to participate as the procured Contractor. The City shall have the right to terminate the Contractor's agreement, without cause, by giving thirty (30) days written notice of termination for failure to comply with their contract obligations. Notices to be given by the City of Hawaiian Gardens to the Contractor shall be considered given if mailed by regular mail to

the Contractor at the address on the Contractor's application (unless the Contractor has provided a written address change).

## **IX. ADDITIONAL INFORMATION**

---

### *A. APPEAL PROCEDURES*

---

1. In the event that a problem arises between PHA Staff and an Applicant, and it cannot be resolved to the satisfaction of the Applicant, then the following process shall be available to resolve such problems:
  - i. The Applicant may appeal in writing to the PHA Board within 10 days following written notification from Staff that a problem that will materially affect the Applicant's Block Wall Program application has been identified. A filing fee will be required per the established Commission resolution.
  - ii. Applicant shall be allowed to present all pertinent facts to the PHA Board that may have a bearing on the issue to be resolved.
  - iii. The decision of the PHA Board shall be final.

### *B. PROGRAM MONITORING AND EVALUATION*

---

1. All elements of the Program will be monitored and evaluated statistically and programmatically.
2. In order to provide the members of the PHA Board with information of the progress of the program, basic data will be maintained on the number of applications received, activities undertaken, applications approved, payments made, and any other relevant data required by the Board. A regular monthly report will be provided which includes financial balances and disposition of all applications.
3. At the PHA Board's request, the Executive Director/City Manager will conduct an evaluation with written findings presented to the PHA Board. Applicants and Contractors will be interviewed to determine the following:
  - i. Has the program benefited Property Owners, Tenants, and the neighborhood in general, and has it met the established goals and objectives?
  - ii. What problem areas exist, if any, and how the program should be modified to address identified problems?



- iii. Have funding levels or other financial restrictions impeded the realization of the program goals and objectives?

### *C. PROGRAM AMENDMENTS*

---

The Program guidelines are developed to promote consistency and precision in their implementation. The Executive Director/City Manager is authorized to make minor modifications to the Program guidelines if such changes shall substantially achieve the same results. The PHA Board shall be notified in writing of any program changes within fifteen (15) days. Any member of the PHA Board may request a review of any changes.

### *D. EQUAL OPPORTUNITY*

---

Applicants will not be discriminated against on the basis of race, color, religion, sex, sexual orientation, creed, ancestry, national or ethnic origin, age, family or marital status, handicap or disability, or any other arbitrary basis. In addition, Applicants may not discriminate in the use, occupancy, and awarding of contracts with respect to the property to be rehabilitated with the assistance of this grant.

## X. GLOSSARY

---

- i. **Staff:** Staff means all the people employed by a particular organization. For the City of Hawaiian Gardens Public Housing Authority, Staff includes:
  - 1. Executive Director/City Manager
  - 2. Community Development Director
  - 3. Housing Rehabilitation Supervisor
  - 4. Administrative Technician
  - 5. Housing Coordinator
  
- ii. **Property Owner:** Property Owner refers to an individual or entity in possession of title for land, building, or other items. The Owner must be on title and responsible for paying taxes in relation to the property.
  
- iii. **Restrictive Covenant:** A Restrictive Covenant is a covenant imposing a restriction on the use of land so that the value and enjoyment of adjoining land will be preserved.



**CITY OF HAWAIIAN GARDENS  
PUBLIC HOUSING AUTHORITY  
STAFF REPORT**

Agenda Item No. G-3

City Manager [Signature]

**DATE:** October 22, 2019

**TO:** Honorable Chairperson and Board Members

**FROM:** Ernie Hernandez, Executive Director

**BY:** Joseph Colombo, Community Development Director  
Gloria R. Thomas, Housing Rehab Supervisor

**SUBJECT:** **DISCUSSION REGARDING BEAUTIFICATION PROGRAM GUIDELINES**

**DISCUSSION**

The Beautification Program is currently funded through the Low and Moderate Income Housing Asset Funds (LMIHF) which has provisions on how funding should be spent. There are different categories that are identified with different funding allocations. For example, under LMIHF the PHA must allocate 30% of its funding on rental properties. This means that Staff must target absentee landlords to participate in the Program to fulfill this funding allocation.

On September 24, 2019 during the PHA Board meeting Staff was directed to return with the Beautification Program guidelines. PHA Director Bac, requested to discuss property owners who own more than one property in the City of Hawaiian Gardens and apply for financial residential rehabilitation assistance under the Program. The current guidelines state that "the Property Owner will not qualify if they own more than three (3) residential properties within the City of Hawaiian Gardens including their primary residence and/or any rental properties."

**FISCAL IMPACT**

The Beautification Program has been budgeted at \$400,000 from the Hawaiian Gardens Public Housing Authority Moderate Income Housing Asset Funds (LMIHF) for FY 2019-2020.

**RECOMMENDATION**

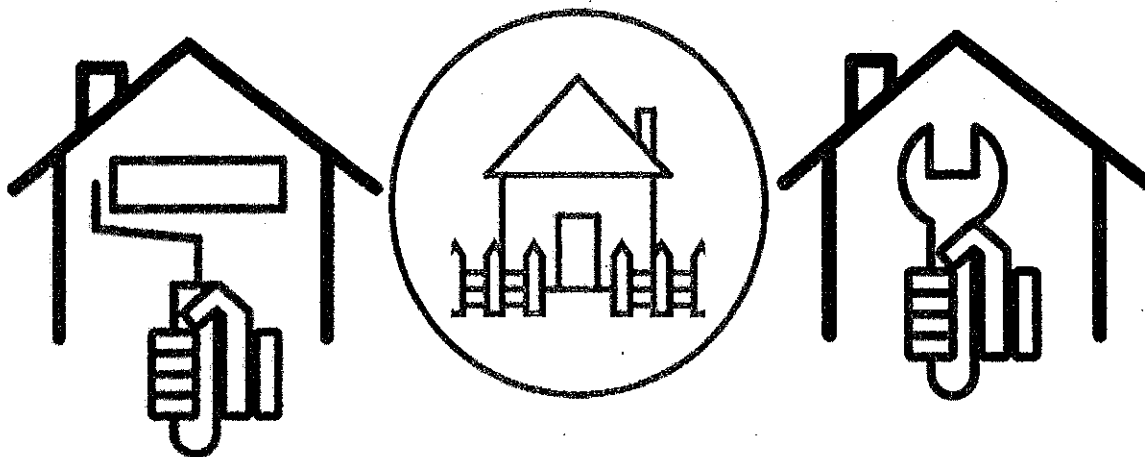
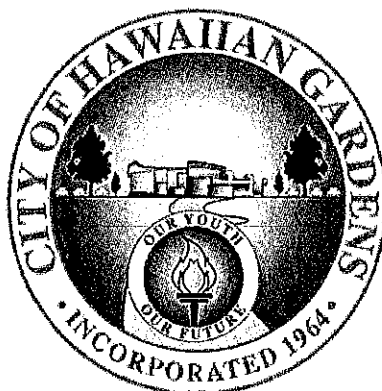
Staff recommends the PHA Board to discuss and direct Staff as appropriate.

**ATTACHMENTS:**

- Beautification Program Guidelines

Hawaiian Gardens Public Housing Authority  
Community Development Department

# Beautification Program Guidelines



**CITY OF HAWAIIAN GARDENS PUBLIC HOUSING AUTHORITY  
COMMUNITY DEVELOPMENT DEPARTMENT  
BEAUTIFICATION PROGRAM GUIDELINES**

**TABLE OF CONTENTS**

<b>I.</b>	<b>PROGRAM OVERVIEW.....</b>	<b>1</b>
	A. PURPOSE.....	1
	B. FUNDING.....	2
<b>II.</b>	<b>PROGRAM ELIGIBILITY.....</b>	<b>3</b>
	A. CITY OF HAWAIIAN GARDENS EMPLOYEE ELIGIBILITY.....	3
	B. INCOME ELIGIBILITY.....	3
	C. OWNER-OCCUPIED PROPERTY ELIGIBILITY.....	3
	1. OWNER-OCCUPIED SINGLE FAMILY PROPERTIES.....	4
	2. OWNER-OCCUPIED DUPLEX PROPERTIES.....	5
	3. OWNER-OCCUPIED CONDOMINIUM PROPERTIES.....	7
	4. OWNER-OCCUPIED MOBILE HOMES PROPERTIES.....	8
	D. ABSENTEE LANDLORD PROPERTIES.....	9
<b>III.</b>	<b>EMERGENCY GRANTS.....</b>	<b>11</b>
	GRANT ELIGIBILITY.....	11
<b>IV.</b>	<b>HOW TO PARTICIPATE.....</b>	<b>14</b>
	A. WAITING LIST.....	14
	WAITING LIST PROVISIONS.....	14
	OPENING THE WAITING LIST.....	14
	CLOSING THE WAITING LIST.....	15
	WAITING LIST NOTICES.....	15
	B. DETERMINING INCOME ELIGIBILITY.....	15
	INCOME DOCUMENTS.....	16
	C. YOU'RE APPROVED, WHAT'S NEXT?.....	17
<b>V.</b>	<b>PROJECT PROCEDURES.....</b>	<b>18</b>
	A. PROJECT BIDS.....	18
	B. CONTRACTS & CONSTRUCTION.....	19
	CONTRACTS.....	19
	CONSTRUCTION.....	20
	C. FINALIZING THE PROJECT.....	20
<b>VI.</b>	<b>CONTRACTOR REQUIREMENTS.....</b>	<b>21</b>
	A. LEAD AND ASBESTOS NOTICE.....	21
	B. INSURANCE REQUIREMENTS FOR CONTRACTORS.....	22
	C. CONTRACTOR TERMINATION.....	22
<b>VII.</b>	<b>ADDITIONAL INFORMATION.....</b>	<b>23</b>
	A. APPEAL PROCEDURES.....	23
	B. PROGRAM MONITORING AND EVALUATION.....	23
	C. PROGRAM AMENDMENTS.....	24
	D. EQUAL OPPORTUNITY.....	24
<b>VIII.</b>	<b>GLOSSARY.....</b>	<b>25</b>

**ATTACHMENT A (LIST OF ELIGIBLE AND INELIGIBLE EXTERIOR AND INTERIOR WORK)**

# I. PROGRAM OVERVIEW

---

The City of Hawaiian Gardens Public Housing Authority (PHA) shall provide housing rehabilitation and/or repair assistance through the Beautification Program to income eligible applicants residing within city limits. The Beautification Program provides interior and exterior enhancements that will bring properties into compliance with the City of Hawaiian Gardens Municipal Code. It is designed to preserve existing housing and enhance the quality of the neighborhood by providing decent, safe, and sanitary housing for "Extremely Low", "Very Low" and "Low" income Property Owners<sup>i</sup> and Tenants<sup>ii</sup>. The Program's objective is to improve the overall appearance of the City's neighborhoods, increase property values, and boost community pride.

## A. PURPOSE

---

The Hawaiian Gardens Public Housing Authority will provide housing rehabilitation assistance to the following residential properties:

- ✓ Single Family Properties
  - ✓ Duplex Properties<sup>iii</sup>
  - ✓ Condominium Properties
  - ✓ Mobile Home Properties
- Single Family Properties and Duplex Properties are eligible for exterior improvements including but not limited to: landscaping, irrigation, roofing, exterior painting, windows, garage door replacement, property maintenance, walkways, driveways, removal and installation of fences, and other improvements. The improvements must be deemed beneficial to the property's overall exterior appearance and address deteriorated and unsightly conditions visible from the street.
  - Assistance for Condominium Properties is limited to interior improvements including but not limited to: painting, lighting, flooring, doors, kitchen, bathroom, windows, plumbing, and electrical repairs. Exterior items or common areas are not eligible.
  - Mobile Home Properties are eligible for exterior and interior improvements.
  - Properties must comply with the City of Hawaiian Gardens Municipal Code before they can be assisted. Program funds may not be used to pay for property code violation fines<sup>iv</sup> or legalizing unpermitted structures; however, they can be used to rectify code violations and demolish unpermitted structures. Applicants who withdraw from the program because of code violations will be referred to Code Enforcement to ensure compliance.

## ***B. FUNDING***

---

The City of Hawaiian Gardens Public Housing Authority determines the Program budget for each fiscal year. Funding for the Program is provided by the Supplemental Education Revenue Augmentation Fund (SERAF) allocated for affordable housing. The Program's funding limits and availability vary depending on the amount of funds allocated to the City on a yearly basis.

- Projects will be funded on a first-come-first-served basis and according to current Program income targets. The Hawaiian Gardens Public Housing Authority Staff<sup>v</sup> may reduce the amount of funding or scope of work for the project depending on its ability to meet program goals and priorities. PHA Staff may also recommend repairing items rather than replacing them.
- Property Owners will be required to sign a Restrictive Covenant<sup>vi</sup> in which they will agree to pay a prorated amount of the grant they receive if they sell, transfer title, or "cash-out" refinance their home within five (5) years from the project completion date. After five (5) years, the Restrictive Covenant will dissolve and Property Owners will not have to pay back any funds. Additionally, if the property is cited for the same code violations once rehabilitation work is completed, the Property Owner(s) will be required to pay the funds back.
- In addition to the direct construction costs, grant funds will be used to pay recording fees as necessary. These fees will be deducted from the project's maximum grant amount.

## **II. PROGRAM ELIGIBILITY**

---

Financial assistance for the City of Hawaiian Gardens PHA Beautification Program is determined through the applicant's household income eligibility and the property's eligibility. Assistance is available for both owner-occupied and tenant-occupied Single Family Properties, Duplex Properties, Condominium Properties, and Mobile Home Properties. Property Owners receiving assistance through an Emergency Grant will also be screened for eligibility; however, the eligibility process may vary on a case-by-case basis depending on the severity of the emergency.

### ***A. CITY OF HAWAIIAN GARDENS EMPLOYEE ELIGIBILITY***

---

In the public interest, employees, officials or consultants of the City of Hawaiian Gardens PHA who exercise any decision-making function or responsibility in connection with the administration of the Rehabilitation Program are ineligible for assistance under the Beautification Program. Employees otherwise eligible and not directly involved in the operational responsibility of the Beautification Program may be granted assistance in accordance with the rules, procedures and income restrictions of the Program. Financial assistance will be limited to one city employee per fiscal year.

### ***B. INCOME ELIGIBILITY***

---

All applicants, including employees of the City of Hawaiian Gardens and those applying for an Emergency Grant, will be subject to State income limits<sup>vii</sup> for the Program. The Property Owner's household income will be used to determine eligibility for owner-occupied properties. The Tenant's household income will be used to determine eligibility for properties with Absentee Landlords. The Applicant's household income must be under 80% of the State's income limits per section 34176.1 of the California Health and Safety Code in order to be eligible for assistance. The Program goal is to assist at least 30% "Extremely Low Income" Tenants that fall below 30% of their household size's median income, at most 20% "Low Income" residents that fall within 60-80% of their household size's median income, and "Very Low" income residents that fall within 31-59% of their household size's median income.

### ***C. OWNER-OCCUPIED PROPERTY ELIGIBILITY***

---

The following provisions pertain to owner-occupied properties. Grant amounts, eligible improvements, and limitations vary depending on the property type. Applicants will not qualify if they do not meet the provisions that pertain to their property type.



## 1. OWNER-OCCUPIED SINGLE FAMILY PROPERTIES

Owner-occupied Single Family Properties must meet the following criteria in order to be eligible for a grant:

**GRANT AMOUNT**                    \$15,000 Maximum **OR**  
    \$25,000 Maximum for substandard properties with  
    severe building and structural issues. Only  
    two (2) substandard properties will be  
    funded per fiscal year.

**ELIGIBLE IMPROVEMENTS** Exterior improvements only (Please refer to the  
 eligible items list on Attachment A)

**LIMITATIONS**                    The home must be at least 10 years old and not  
 currently for sale or under construction.

The Property Owner will not qualify if they own more than three (3) residential properties within the City of Hawaiian Gardens including their primary residence and/or any rental properties.

The applicant must reside on the property as their primary residence.

Applicants will not qualify if they were previously assisted by any other City program with the exception of an Emergency Grant, which is only available to owner-occupied Single Family Properties, Condominium Properties and Mobile Home Properties. Emergency grant amount will be deducted from any subsequent assistance. Duplex Properties are not subject to this exception.

Before a Property Owner may receive assistance from the Beautification Program, they must sign a Restrictive Covenant, in which they will agree not to sell, transfer title, or "cash-out" refinance their property for five (5) years from the date the project is finalized. PHA staff will have the Restrictive Covenant recorded at the Los Angeles County Registrar-Recorder/County Clerk Main Office. All recording fees will be deducted from the Applicant's maximum grant amount. If they break this agreement, they must pay a pro-rated amount of the grant they received. The Restrictive Covenant will dissolve after a five (5) year period, at which time the Property Owner will no longer have to pay back any funds to the City of Hawaiian Gardens PHA. Emergency Grant assistance is not subject to this Restrictive Covenant.

## 2. OWNER-OCCUPIED DUPLEX PROPERTIES

Duplex Properties with no more than two dwelling units, either attached or detached, must meet the following criteria in order to be eligible for a grant:

- GRANT AMOUNT** \$15,000 Maximum for the entire Duplex Property (all dwelling units combined)
- ELIGIBLE IMPROVEMENTS** Exterior improvements only (Please refer to the eligible items list on Attachment A)
- RENT STIPULATION** Landlords/Property Owners are required to sign a Grant Agreement stipulating a 4-year restriction on rent increases for the property being assisted. If the Landlord/Property Owner increases rent during the 4-year restriction they will be required to pay a pro-rated amount of the grant they received to the City of Hawaiian Gardens PHA.
- LIMITATIONS**
- The home must be at least 10 years old and not currently for sale or under construction.
- The owner of the Duplex Property must reside on the property as their primary residence OR the Tenant who resides on the property must receive the Property Owner's written approval for grant assistance.
- The Property Owner will not qualify if they own more than three (3) residential properties within the City of Hawaiian Gardens including their primary residence and/or any rental properties.
- Applicants will not qualify if they were previously assisted by any other City program.
- This property type is not eligible for an Emergency Grant.
- Before a Property Owner may receive assistance from the Beautification Program, they must sign a Restrictive Covenant, in which they will agree not to sell, transfer title, or "cash-out" refinance their property for five (5) years from the date the project is finalized. PHA staff will have the Restrictive Covenant recorded at the Los Angeles County Registrar-Recorder/County Clerk Main Office. All recording fees will be deducted from the Applicant's maximum grant amount. If they break this agreement, they must pay a pro-rated amount of the grant they received. The Restrictive Covenant will

dissolve after a five (5) year period, at which time the Property Owner will no longer have to pay back any funds to the City of Hawaiian Gardens PHA. Emergency Grant assistance is not subject to this Restrictive Covenant.

### 3. OWNER-OCCUPIED CONDOMINIUM PROPERTIES

Dwelling units located within a condominium development in the City of Hawaiian Gardens must meet the following criteria in order to be eligible for a grant:

**GRANT AMOUNT** \$10,000 Maximum

**ELIGIBLE IMPROVEMENTS** Interior improvements only. No exterior or common area improvements (Please refer to the eligible items list on Attachment A)

**LIMITATIONS** The home must be at least 10 years old and not currently for sale or under construction.

The Property Owner will not qualify if they own more than three (3) residential properties within the City of Hawaiian Gardens including their primary residence and/or any rental properties.

The applicant must reside on the property as their primary residence.

Applicants will not qualify if they were previously assisted by any other City program with the exception of an Emergency Grant, which is only available to owner-occupied Single Family Properties, Condominium Properties and Mobile Home Properties. Emergency grant amount will be deducted from any subsequent assistance. Duplex Properties are not subject to this exception.

Before a Property Owner may receive assistance from the Beautification Program, they must sign a Restrictive Covenant, in which they will agree not to sell, transfer title, or "cash-out" refinance their property for five (5) years from the date the project is finalized. PHA staff will have the Restrictive Covenant recorded at the Los Angeles County Registrar-Recorder/County Clerk Main Office. All recording fees will be deducted from the Applicant's maximum grant amount. If they break this agreement, they must pay a pro-rated amount of the grant they received. The Restrictive Covenant will dissolve after a five (5) year period, at which time the Property Owner will no longer have to pay back any funds to the City of Hawaiian Gardens PHA. Emergency Grant assistance is not subject to this Restrictive Covenant.

#### 4. OWNER-OCCUPIED MOBILE HOME PROPERTIES

This grant is available to Mobile Home Properties that are located in either of the City's two Mobile Home Parks. Mobile Homes are eligible for assistance every five (5) years for both interior and exterior improvements. Mobile Homes must meet the following criteria in order to be eligible for this grant:

**GRANT AMOUNT**                      \$10,000 Maximum

**ELIGIBLE IMPROVEMENTS** Exterior and interior improvements (Please refer to the eligible items list on Attachment A)

**LIMITATIONS**                      The home must be at least 10 years old and not currently for sale or under construction.

The Property Owner will not qualify if they own more than three (3) residential properties within the City of Hawaiian Gardens including their primary residence and/or any rental properties.

The applicant must reside on the property as their primary residence.

Applicants will not qualify if they were previously assisted by any other City program with the exception of an Emergency Grant, which is only available to owner-occupied Single Family Properties, Condominium Properties and Mobile Home Properties. Emergency grant amount will be deducted from any subsequent assistance. Duplex Properties are not subject to this exception.

Before a Property Owner may receive assistance from the Beautification Program, they must sign a Restrictive Covenant, in which they will agree not to sell, transfer title, or "cash-out" refinance their property for five (5) years from the date the project is finalized. PHA staff will have the Restrictive Covenant recorded at the Los Angeles County Registrar-Recorder/County Clerk Main Office. All recording fees will be deducted from the Applicant's maximum grant amount. If they break this agreement, they must pay a pro-rated amount of the grant they received. The Restrictive Covenant will dissolve after a five (5) year period, at which time the Property Owner will no longer have to pay back any funds to the City of Hawaiian Gardens PHA. Emergency Grant assistance is not subject to this Restrictive Covenant.

### ***D. ABSENTEE LANDLORD PROPERTY ELIGIBILITY***

Single Family Properties, Duplex properties, Mobile Home Properties, and Condominium Properties owned by Absentee Landlords and inhabited by Tenants with qualifying incomes are eligible for this grant. The Hawaiian Gardens Public Housing Authority provides grants for up to 70% of the total project cost. The grant is not to exceed \$15,000. Property Owners will be responsible for 30% of the total project cost or any amount in excess of the grant being offered.

#### **EXAMPLES OF PROJECT FINANCING**

Total Project Cost	City Pays	Owner Pays
\$25,000	\$15,000	\$10,000
\$22,000	\$15,000	\$7,000
\$18,000	\$12,600	\$5,400

Absentee Landlord Properties must meet the following criteria in order to be eligible for this grant:

**GRANT AMOUNT**            \$15,000 Maximum for Single Family Properties  
                                   \$15,000 Maximum for the entire Duplex Property  
    including all dwelling units (both units  
    tenant-occupied)  
                                   \$10,000 Maximum for Condominium Properties  
                                   \$10,000 Maximum for Mobile Home Properties

**ELIGIBLE IMPROVEMENTS** Single Family Properties and Duplex Properties may only receive exterior improvements. Condominium Properties may only receive interior improvements. Mobile Home Properties may receive interior and exterior improvements. (Please refer to the eligible items list on Attachment A)

**RENT STIPULATION**            Landlords/Property Owners are required to sign a Grant Agreement stipulating a 4-year restriction on rent increases for the property being assisted. If the Landlord/Property Owner increases rent during the 4-year restriction they will be required to pay a pro-rated amount of the grant they received to the City of Hawaiian Gardens PHA.

**RESTRICTIVE COVENANT** Before a Property Owner may receive assistance from the Beautification Program, they must sign a Restrictive Covenant, in which they will agree not to sell, transfer title, or "cash-out" refinance their property for five (5) years from the date the project is finalized. PHA staff will have the Restrictive Covenant recorded at the Los Angeles County Registrar-Recorder/County Clerk Main Office. All recording fees will be deducted from the Applicant's

maximum grant amount. If they break this agreement, they must pay a pro-rated amount of the grant they received. The Restrictive Covenant shall be removed after the five (5) year period, at which time the Property Owner will no longer have to pay back any funds to the City of Hawaiian Gardens PHA.

#### **LIMITATIONS**

The home must be at least 10 years old and not currently for sale or under construction.

The Property Owners will not qualify if they own more than three (3) residential properties within the City of Hawaiian Gardens including their primary residence and/or any rental properties.

Absentee Landlords may receive assistance for up to three (3) tenant-occupied rental properties. If they receive assistance for their own residence, they will not be eligible to receive assistance for any rental property and vice versa.

Tenants living in the Duplex Property must receive the Property Owner's written approval to apply for this grant.

Rental properties are not eligible for Emergency Grants.

## III. EMERGENCY GRANTS

---

Emergency Grants are provided to rehabilitate property-related situations that may be a threat to life, safety, or health. The condition must possess a serious and immediate threat to the health or safety of the occupants and/or cause a detriment to surrounding properties or structures as defined by the Building and Safety Codes for the City of Hawaiian Gardens. In an emergency situation, when time is of the essence, Staff will forgo the waiting list process for the applicant, with the Community Development Director's approval. The procured Contractor will then be asked to provide a responsible bid for the work to be performed if the situation is deemed worthy of an Emergency Grant. Emergencies will be determined as such by the City of Hawaiian Gardens Building Inspector and Community Development Director on a case-by-case basis.

The following items may be eligible for an Emergency Grant as determined by the City of Hawaiian Gardens Building Inspector and the Community Development Director:

- No hot water
- Sewer failure
- Severe water leak
- Gas leak
- Deteriorated or collapsed drainage systems
- Major electrical problems

Any situation, including those not listed above, may be approved or denied for an Emergency Grant under the discretion of the Building Inspector and Community Development Director.

### ***GRANT ELIGIBILITY***

---

This grant is available to Property Owners when they are unable to use their own resources (i.e. checking account, savings account, etc.) to remedy an immediate property related emergency or when other sources are not available to them. To qualify for assistance, Applicants and their property must fall within the following criteria:

**GRANT AMOUNT**                      \$2,500 Maximum

**ELIGIBLE IMPROVEMENTS** Repairs that are only cosmetic in nature are not eligible. Cosmetic repairs may be carried out under the Program in small areas only when they are necessary to make the immediate area repaired match the surrounding area as much as possible. For example, this program will not provide



replacement floor covering to a complete room when the repair disturbs a small section of flooring. It will however, assist in patching the floor to match the existing surrounding flooring as close as possible.

Repairs to a duplicate item when one is working may not be eligible except to prevent additional deterioration. For example, in a house with two bathrooms where one has a working toilet and the other has a leaking toilet, if turning off the water supply to the toilet can stop the leak, no repair is allowed since a working toilet is available. However, if the leak is at or before the cutoff, a repair may be made to fix the leak or replace the cutoff to prevent further structural damage.

Roof leaks and routine preventative maintenance are not considered emergencies. An emergency condition shall be determined by the Building Inspector and at the sole discretion of the Community Development Director. If assistance is denied, applicants may appeal in writing within five (5) business days to the City of Hawaiian Gardens PHA Executive Director/City Manager.

**INCOME ELIGIBILITY**

Applicant's household income must be under 80% of the State's income limits per section 34176.1 of the California Health and Safety Code.

**LIMITATIONS**

The home must be at least 10 years old and not currently for sale or under construction.

Upon filing a complete application, financial assistance will be disbursed on a first-come-first-served basis. The applicant will be responsible for any costs that exceed the maximum grant amount of \$2,500.

Assistance is only available to owner-occupied Single Family Properties, Condominium Properties, and Mobile Home Properties. Duplex Properties and tenant-occupied properties are not eligible.

Emergency assistance for Single Family Properties is available to the owner occupant of a single family unit only once per applicant.

Emergency assistance for Condominium Properties is available to the owner occupant of a condominium property only once per applicant. Assistance is limited to interior repairs.

Emergency assistance for Mobile Home Properties is available to the owner occupant of a mobile home once every five (5) years. Assistance is provided for both the interior and exterior of the property.

This emergency grant cannot be combined with any other financial assistance received from the Hawaiian Gardens Public Housing Authority. If an applicant receives an emergency grant, the amount will later be deducted from any subsequent assistance.

## IV. HOW TO PARTICIPATE

---

Participation in this program is a process that includes: completing a program application to be placed on the waiting list, verifying income eligibility, and establishing an eligible scope of work. The City of Hawaiian Gardens PHA Staff will serve as liaison between the applicant, Contractor, and City to facilitate each stage of the participation process.

### *A. WAITING LIST*

---

All persons who apply for financial assistance under the program will be placed on the program waiting list based on the time and date their application is received. Applicants will be selected from the waiting list on a first-come-first-served basis; however, in some cases, PHA Staff may select applicants based on current program income targets or any established preferences or priorities for providing assistance. Projects are subject to funding availability once the applicant's name reaches the top of the list. Property Owners that are applying for an Emergency Grant will forgo the waiting list process with PHA Staff approval.

#### **WAITING LIST PROVISIONS**

1. The submission of a program application does not guarantee assistance under the Beautification Program.
2. Applicants/Property Owners that are being offered assistance may not request to swap said assistance for another property regardless of its waiting list status. The Applicant/Property Owner must submit an application and wait their turn on the waiting list to receive assistance for any property they wish to rehabilitate.
3. If there is a change of Property Owner(s) or Tenant(s) while on the program waiting list, the new residents must reapply for assistance.
4. Applicants whose properties are in serious violation of the City of Hawaiian Gardens Municipal Code will be placed on a separate waiting list and receive preference as determined by the Community Development Department Staff.
5. The Hawaiian Gardens PHA Staff will notify applicants of their status on the waiting list per request.

#### **OPENING THE WAITING LIST**

1. The Hawaiian Gardens PHA will provide public notice via publication in local newspapers/newsletters, the city's website, and/or other suitable media when opening the waiting list to accept new applications.
2. All public notices will include the following statement:

*Applicants whose property is in violation of the City of Hawaiian Gardens Municipal Code must bring their property into compliance prior to being considered for financial assistance from the Hawaiian Gardens Public Housing Authority.*

#### **CLOSING THE WAITING LIST**

1. The Hawaiian Gardens PHA may stop accepting applications at any time under the discretion of the Community Development Director.
2. If the waiting list's wait period is deemed excessive or the applications received exceed the Program's funding capabilities for current or future fiscal years, PHA staff may stop accepting new applications until further notice.

#### **WAITING LIST NOTICES**

1. Due to the large volume of applicants on the waiting list, two (2) Notices and one Final Notice will be given for any non-compliance or lack of response in a prompt manner to the following:
  - a. The Applicant/Property Owner does not respond to the invitation to get off the waiting list and submit income documents.
  - b. The Applicant/Property Owner does not have the required documents available for completion of their application.
  - c. The Applicant/Property Owner's dwelling unit is not brought up to and/or maintained at a level of readiness and accessibility to allow the project to proceed.
  - d. If the Applicant/Property Owner is non-compliant or non-responsive, the Property Owner will be notified in writing that they are being removed from the waiting list and will not receive assistance. Subsequently, the next Applicant/Property Owner on the waiting list will be contacted.

#### ***B. DETERMINING INCOME ELIGIBILITY***

---

The City of Hawaiian Gardens PHA Staff will review the applicant's income and assets to determine program eligibility. Income includes all wages and salaries, interest and dividends, alimony, and child support, for all adults living in the household. Household income shall be calculated according to the California State income limit regulations and consistent with the State's definition of income including the sources of income that are to be included or excluded from the calculation.

Total income means income from all adults 18 years or older living in the household. Household size means all adults and children living in a household regardless of their relationship to the Property Owner. PHA staff will review the

projected anticipated annual income by all adult household members combined to determine income eligibility. The income verification cannot be more than 6 months old at the time the assistance is received.

Applicants are required to document:

- ALL adults (18 years of age or older) and children (under 18 years of age) living in the home, even if there is no income.
- ALL sources of income for adults (18 years of age or older). If an adult has more than one income source or job, each source of income should have its own documentation.

### INCOME DOCUMENTS

To determine income eligibility as defined by State income limits, the Hawaiian Gardens PHA Staff may request some of the following documents on a case-by-case basis depending on the Applicant's household composition:

- Tax Return and W-2 Form – Most current year tax return & W-2 forms with all attachments. Self employed applicants must submit previous year and current year's tax return with all attachments, business ledger, business license, etc.
- Check Stubs – Three (3) most current consecutive check stubs for all working adults over 18 years of age.
- Social Security Benefits – Most current year-end statement, copy of three (3) current consecutive checks, award letter, or proof of direct deposits through three (3) current consecutive bank statements.
- Temporary Assistance for Needy Families (TANF) – Most current Notice of Action that includes cash aid & food stamp amounts.
- General Relief Program Assistance – Copy of most current Notice of Action for General Relief, a County-funded program that provides financial assistance to indigent adults not ineligible for federal or State programs.
- Unemployed/Disability/Workers Compensation – Copy of most current yearly award letter and three (3) consecutive check stubs or proof of direct deposit through three (3) current consecutive bank statements.
- Child/Alimony Support – Copy of court order or notarized letter of absent parent indicating monthly support amount.
- Interest Earned – Most current year-end statement from investments and bank accounts and most recent bank statement indicating the year to date interest.
- Cash – A written statement from whom the person is receiving the cash to

include the amount and how often and for how long.

- **18 and Older and Attending School** – Proof of part-time or full-time enrollment in college or high school.
- **18 and Older Neither Working Nor Attending School** – Must submit proof of unemployment benefits or ineligible for benefits by Employment Development Department.
- **Proof of Any Other Source of Income** – Proof of income from rental properties, etc.
- **Bank Statements** – The last 3 consecutive months of bank statements for all checking and savings accounts for all household members over the age of 18.
- **Assets** – This shall include checking accounts, savings accounts, other bank accounts, stocks, bonds, CDs, trusts, real estate, and cash held by any household member
- **Financial Affidavit** – If deemed necessary, a financial affidavit may be required from an adult (18 years of age or older) that does not have any proof of income as listed above.
- **Documentation of Other Income Sources not Listed Above**

If the Applicant's taxable income does not meet the minimum filing requirements, PHA Staff may request them to sign the supplemental No Income Tax Returns Required to be Filed Certification form. PHA Staff may also require other supplemental forms depending on the applicant's financial situation.

### ***C. YOU ARE APPROVED, WHAT'S NEXT?***

---

After determining eligibility, PHA Staff will coordinate with the Applicant or Property Owner to conduct an inspection of the subject property. PHA Staff will take photographs of the front yard setback area and other eligible items to document the existing conditions of the property before a Work Write-Up can be created. The Work Write-Up shall include the Applicant/Property Owner's eligible requests and PHA Staff's property observations to be sent to the Contractor for bid proposals. PHA Staff will review the Work Write-Up with the Property Owner and may recommend adding or deleting items depending on the proposed project's ability to meet program goals and priorities. The Applicant must review and approve the finalized Work Write-Up before it can be sent out to bid.

## V. PROJECT PROCEDURES

---

Once the applicant's income and property eligibility are determined as qualifying and the scope of work has been established, the project process may begin. This process includes sending the project out to bid, signing contracts, starting construction, and finalizing the project. The City of Hawaiian Gardens PHA Staff will serve as liaison between the applicant, Contractor and City to facilitate each stage of the project process.

### *A. PROJECT BIDS*

---

PHA Staff will prepare a Work Write-Up containing the detailed scope of work and send it to the procured Contractor. This Contractor will be required to submit a completed bid packet for PHA Staff to review before any project may commence.

- The Contractor will coordinate with the applicant to conduct an inspection of the home prior to creating and submitting their bid.
- The Contractor will provide their complete bid in the Work Write-Up provided by PHA Staff, with all pricing as requested by the given deadline.
- If a project bid is higher than the program's maximum grant amount, PHA Staff may recommend deleting items from the Work Write-Up to fit the project budget. In these cases, PHA Staff may establish a priority list of repair items that are most effective in meeting program goals to help eliminate low-priority items from the Work-Write Up. The applicant may choose to take PHA Staff's recommendations or keep the items listed in the Work Write-Up and pay the difference out of pocket before construction begins.
- Bids submitted after the deadline will not be accepted unless a minimum number of bids are not received, in which case a time extension may be given.
- The Hawaiian Gardens PHA will not accept bids from contractors who are related to the Property Owner or Tenant.

Using the completed bids, PHA Staff will create a Recommendation Approval Form for the Property Owner and Community Development Director's approval. The Recommendation Approval Form will contain a brief description of the scope of work, the cost of each item, and the total project cost. Only the items included in the Recommendation Approval Form and approved by the Director may be included in the contract between the Property Owner and the Contractor.

## ***B. CONTRACTS & CONSTRUCTION***

---

The City of Hawaiian Gardens Public Housing Authority Staff will prepare contract documents to be executed by the Property Owner and the Contractor during a pre-construction meeting. The Property Owner and the Contractor will agree to work conditions, use of facilities, and other construction related matters during the pre-construction meeting. Such documents must be fully executed prior to beginning the rehabilitation work. The City of Hawaiian Gardens Public Housing Authority will not be part of the contract but will approve the scope of work and monitor construction. These contract documents shall state a specific date for commencement of the work, a specific date for completion of work, and a copy of the rehabilitation work write-up. An executed copy of the contract shall be furnished to the Property Owner, Contractor, and retained by the Hawaiian Gardens PHA Staff.

### **CONTRACTS**

All rehabilitation contracts must be executed between the Property Owner and the Contractor before the Notice to Proceed can be issued. Upon execution of the contract documents by the Property Owner and the Contractor, the Notice to Proceed will be issued by PHA Staff. The following conditions pertain to the construction work time frame documented on the Notice to Proceed:

1. The Contractor must begin work within ten (10) calendar days from the date given on the Notice to Proceed and will have 30 calendar days to complete the work.
2. Any contractor who does not begin or complete the work within the time frame specified in the contract may be assessed liquidated damages of \$100.00 per day for each day they run over the established completion date.
3. The Contractor may submit a written request for an extension due to extenuating circumstances beyond their control. The Hawaiian Gardens Community Development Director, will deny or grant an extension in writing for a sufficient amount of time to complete the performance. If approved by the Community Development Director, the newly approved completion date must be approved by the Property Owner and documented in the application file.
4. Contractors may not request more than two (2) time extensions, unless extraordinary circumstances, as determined by PHA Staff, justify a further request.
5. The Community Development Director and PHA Staff are not required to approve a time extension. If it is determined that the Contractor cannot complete the rehab work in a timely manner, a new contractor may be hired to complete the project.



## CONSTRUCTION

PHA Staff will ensure high quality rehabilitation work is completed in a professional workmanlike manner, administration of the program is effective and efficient, and customer satisfaction is to the highest extent possible. PHA staff will periodically conduct site inspections during construction to monitor progress and efficiency. The required plumbing, electrical, structural and mechanical inspections will be conducted by the City of Hawaiian Gardens Building Inspector. The Contractor (or relevant sub-contractor) is responsible for scheduling all required inspections with the Property Owner or Tenant and/or Building Inspector. The Contractor shall guarantee the work as stipulated in the contract agreement. In addition, the Contractor shall furnish the owner with all manufacturers' and suppliers' written guarantees and warranties covering materials and equipment furnished under the contract.

In no instance should any outside agreement exist between the Property Owner, Contractor, or any other agency during the construction period regarding repair, remodel, or modification of the home. Failure to comply with this provision will result in the termination of the contract and require immediate payback of the funds expended by the City of Hawaiian Gardens PHA. If the procured Contractor is performing repairs, remodels, or modifications outside the scope of work detailed in the contract, all funding due to that Contractor will be forfeited.

### *C. FINALIZING THE PROJECT*

---

Upon completion of the work, a final inspection will be conducted by PHA Staff and the Property Owner. The Contractor's presence is recommended but not required for the final inspection. PHA Staff will take photographs of the work completed, verify that all permits have been properly processed, and ensure all work is up to the Property Owner and Beautification Program's standards.

- The Contractor will submit the final invoice directly to the City of Hawaiian Gardens PHA. A copy will be provided to the participant.
- Payment for the work completed will not be issued until PHA Staff verifies completion of all designated work and the applicant signs a Notice of Satisfaction, certifying that all work is completed to satisfaction.
- The Hawaiian Gardens Public Housing Authority will pay the Contractor directly for the work performed. Any expenses included in the contract that exceed the grant amount will be the responsibility of the Property Owner; a cashier check or money order will be payable to the Contractor and kept by the City until the project is completed.
- In a situation where the Property Owner refuses to approve the completed work, they must file a written complaint to the Hawaiian Gardens PHA Staff within ten (10) business days of when the Notice of Satisfaction is issued. Failure to file a written complaint within the specified timeframe shall indicate acceptance of the work and the Contractor will be paid in full.

## **VI. CONTRACTOR REQUIREMENTS**

---

This section sets forth requirements and procedures with respect to contractor qualifications. The City of Hawaiian Gardens Public Housing Authority, as a public entity, is required to award projects to the lowest responsible bidder. In order to expedite the award process, the City of Hawaiian Gardens PHA will circulate a Request for Proposals (RFP) and make a single contractor available under contract with the City for one (1) year.

In cases where the procured Contractor is unable to perform their contractual duties, the Hawaiian Gardens PHA will go out to bid to obtain estimates from other qualified contractors. The Property Owner may choose to obtain bids from the list of qualified contractors provided by PHA staff or from any contractor that meets the program's contractor requirements. The Hawaiian Gardens PHA will encourage the selection of the lowest responsible bidder; however, if the Property Owner chooses not to accept the lowest bid, they will be responsible for funding any amount that exceeds the lowest bid grant amount before construction begins.

To qualify as a procured contractor for the Beautification Program, the Contractor must have:

1. Public liability and property damage insurance
2. A City of Hawaiian Gardens Business License
3. Clearance with the State License Board and County Contract Compliance Office as required
4. Verification with Planning and/or Building and Safety Departments as to which rehabilitation work requires permits and/or inspections. Proper permits will be required prior to commencement of work. Contractors who do not obtain all required permits before starting a job will be barred from bidding future projects.

### ***A. LEAD BASED PAINT AND ASBESTOS NOTICE***

---

Federal regulations require that agencies performing rehabilitation on housing built prior to 1978, which may contain lead based paint, and housing built prior to 1980, which may contain asbestos, have procedures in place to:

1. Provide appropriate lead based paint and asbestos notices
2. Identify lead based paint and asbestos hazards
3. Perform lead and asbestos hazard reduction, using safe work practices and achieve clearance
4. Implement ongoing maintenance where required

#### 5. Respond to lead and asbestos poisoned children.

The procured Contractor will be responsible for determining what Lead Based Paint and Asbestos testing/screening is required for any given project. The Contractor shall follow procedures however necessary to ensure safe rehabilitation practices concerning these hazards. The Contractor will be responsible for sub-contracting companies to test, abate, and clear lead and asbestos contamination when needed. It is also the Contractor's responsibility to ensure that their sub-contractors have all the necessary licenses and insurance policies in order to perform such work under this program.

### ***B. INSURANCE REQUIREMENTS FOR CONTRACTORS***

---

To execute a contract in connection with the City of Hawaiian Gardens Beautification Program, a general contractor must submit a Certificate of Insurance on ACCORD Form 25 from a satisfactory insurer stating that such general contractor carries the types and amounts of coverage required for this program. Contractual liability coverage shall apply to all contracts between the Contractor, the City of Hawaiian Gardens, and the Property Owner(s), who are beneficiaries of the City of Hawaiian Gardens Beautification Program.

- The City of Hawaiian Gardens shall be named as additional insured under the Contractor's protective coverage. General contractors or agents participating in the Beautification Program must furnish the Hawaiian Gardens PHA Staff notice of any change and/or cancellation of the required coverage no less than thirty (30) days before any such change is effective. Coverage will be verified by PHA Staff before contract execution.

### ***C. CONTRACTOR TERMINATION***

---

If the Contractor fails to complete the project in a workmanlike manner within the prescribed timeframe or violates any provisions of the contract between them and the Property Owner or them and the City, they may be declared in default and may be subject to loss of eligibility to participate as the procured Contractor. The City shall have the right to terminate the Contractor's agreement, without cause, by giving thirty (30) days written notice of termination for failure to comply with their contract obligations. Notices to be given by the City of Hawaiian Gardens PHA to the Contractor shall be considered given if mailed by regular mail to the Contractor at the address on the Contractor's application (unless the Contractor has provided a written address change).

## **VII. ADDITIONAL INFORMATION**

---

### ***A. APPEAL PROCEDURES***

---

1. In the event that a problem arises between PHA Staff and an applicant, and it cannot be resolved to the satisfaction of the applicant, then the following process shall be available to resolve such problems:
  - a. The applicant may appeal in writing to the Hawaiian Gardens Public Housing Authority Board within 10 days following written notification from PHA Staff that a problem that will materially affect the applicant's rehabilitation application has been identified. A filing fee will be required per the established Commission resolution.
  - b. Applicant shall be allowed to present all pertinent facts to the Hawaiian Gardens Public Housing Authority Board that may have a bearing on the issue to be resolved.
  - c. The decision of the Hawaiian Gardens Public Housing Authority Board shall be final.

### ***B. PROGRAM MONITORING AND EVALUATION***

---

1. All elements of the Beautification Program will be monitored and evaluated statistically and programmatically.
2. In order to provide the members of the Hawaiian Gardens Public Housing Authority Board with information of the progress of the program, basic data will be maintained on the number of applications received, activities undertaken, applications approved, payments made, and any other relevant data required by the Board. A regular monthly report will be provided which includes financial balances and disposition of all applications.
3. At the Board members request, the Executive Director/ City Manager of the Hawaiian Gardens Public Housing Authority will conduct an evaluation with written findings presented to the Board. Applicants and Contractors will be interviewed to determine the following:
  - a. Has the program benefited Property Owners, Tenants, and the neighborhood in general, and has it met the established goals and objectives?
  - b. What problem areas exist, if any, and how the program should be modified to address identified problems?
  - c. Have funding levels or other financial restrictions impeded the realization of the program goals and objectives?

### ***C. PROGRAM AMENDMENTS***

---

The Beautification Program guidelines are developed to promote consistency and precision in the implementation of the Program. The Executive Director/ City Manager is authorized to make minor modifications to the Program guidelines if such changes shall substantially achieve the same results. The Hawaiian Gardens Public Housing Authority shall be notified in writing of any program changes within fifteen (15) days. Any member of the Board may request a review of any changes.

### ***D. EQUAL OPPORTUNITY***

---

Applicants will not be discriminated against on the basis of race, color, religion, sex, sexual orientation, creed, ancestry, national or ethnic origin, age, family or marital status, handicap or disability, or any other arbitrary basis. In addition, applicants may not discriminate in the use, occupancy, and awarding of contracts with respect to the property to be rehabilitated with the assistance of this grant.

## VIII. GLOSSARY

---

- i. **Property Owner:** Property Owner refers to an Individual or entity in possession of title for land, building, or other item. The owner must be on title and may be responsible for paying taxes in relation to the property.
- ii. **Tenant:** A tenant is a person who occupies land or property rented from a landlord.
- iii. **Duplex Properties:** A house which has separate but complete facilities to accommodate two families as either adjacent units or one on top of the other.
- iv. **Fines:** Fines are a sum of money exacted as a penalty by the City of Hawaiian Gardens Community Development Department Code Enforcement Division. Fines may be given for unsightly conditions in the exterior of the property and/or unpermitted structures. A property may not be assisted if it has any outstanding fines.
- v. **Staff:** Staff means all the people employed by a particular organization. For the City of Hawaiian Gardens Public Housing Authority Staff includes:
  - Executive Director/ City Manager
  - Community Development Director
  - Housing Rehabilitation Supervisor
  - Administrative Technician
  - Housing Coordinator
- vi. **Restrictive Covenant:** A Restrictive Covenant is a covenant imposing a restriction on the use of land so that the value and enjoyment of adjoining land will be preserved.
- vii. **State Income Limits:** State Income limits reflect updated median income and household income levels for extremely low, very low, low, and moderate income households for California's 58 counties. Income Limits apply to designated programs, are used to determine applicant eligibility (based on the level of household income), and may be used to calculate affordable housing costs for applicable housing assistance programs. Uses of State Income Limits are subject to a particular program's definition of income, family, family size, effective dates, and other factors.

**ATTACHMENT "A"**  
**LIST OF ELIGIBLE AND INELIGIBLE WORK**  
**CITY OF HAWAIIAN GARDENS**  
**COMMUNITY DEVELOPMENT DEPARTMENT**  
**CITY BEAUTIFICATION PROGRAM**

**Eligible Exterior Items**

- Roofing Repairs<sup>i</sup>
- Painting & Lead Paint Abatement<sup>ii</sup>
- Stucco<sup>iii</sup>
- Decorative Trim (foam treatments, mouldings, bands, etc.)
- Fascia Boards
- Windows<sup>iv</sup>
- Basic Entry Door
- Security Door Replacement
- Garage Doors With Automatic Garage Door Openers
- Entry Porch Repairs Including Steps, Railings, Landing, etc.
- Basic Exterior Security Lighting
- Planters
- Front Yard Landscaping and Irrigation System<sup>v</sup>
- Front Yard Fencing<sup>vi</sup>
- Manual Gates
- Awnings
- Termite or Pest Control<sup>vii</sup>
- Address Numbers
- Mailbox Replacement
- Basic Driveway and Walkway
- Building Permit Fees
- Garbage and Debris Removal
- Tree Removal
- Tree (one)<sup>viii</sup>
- Basic Window Shutters
- Rain Gutter Installation/Repair
- Carport Repairs
- Removal of Code Violations
- Other Items Determined Eligible by PHA Staff

**Ineligible Exterior Items**

- Electrical
- Plumbing
- Burglar Alarms
- Window Security Bars
- Room Additions
- Fireplaces
- Patio Covers
- Furniture
- Water Fountains
- Roofing—Decorative
- Side Yard Walkway
- Tree Surgery
- Central Air and Heating Units
- Carports
- Legalization of Unpermitted Structures
- Items Not Visible From the Street
- Any Items Considered to be a Luxury
- Other Items Determined Ineligible by Agency Staff

**ATTACHMENT "A"**  
**LIST OF ELIGIBLE AND INELIGIBLE WORK**  
**CITY OF HAWAIIAN GARDENS**  
**COMMUNITY DEVELOPMENT DEPARTMENT**  
**CITY BEAUTIFICATION PROGRAM**

**Eligible Interior Items**

- Battery Operated Smoke Detector/Carbon Monoxide Alarm

- Crown Molding

**PAINTING**

- Rooms Kitchen, or Bathrooms Staircase Handrail
- Remove Popcorn Ceiling – Smooth Finish Patch and Paint
- Lead Paint or Asbestos Testing

**LIGHTING**

- Ceiling Fan Replacement or New Installation w/ Electrical Power, and Switch as necessary
- New Light Fixture – LED Fixture Builder Grade
- New Light Switch/Wall Outlet – w/Plate Cover
- Recessed Can Lighting – New LED w/Power Hookup

**FLOORING**

- Flooring – Carpet with Padding, Ceramic Tile, Laminate Plank, or Vinyl Plank
- Stairs – Tile, Laminate Plank, Vinyl Plank, or Carpet
- Baseboard – New Builder Grade Pre-Primed MDF

**DOORS**

- Exterior Front Door – Pre-hung Insulated Metal or Fiberglass OR Solid Core Slab – With Knob Lock Set and Deadbolt
- Exterior Vinyl Sliding Glass Door
- Closet Door
- Sliding Closet Door
- Laundry Bi-Fold Doors
- New Security Screen Door Interior Door

- Door Knob Set – Passage Door Knob Set Or Privacy Knob Set

- Door Lockset Exterior – Kitset With Deadbolt or Equal .

**KITCHEN**

- New Kitchen Cabinets – Upper and Lower Replacing Existing Layout
- Cabinet Veneer Reface – With New Door Fronts, Stain Grade
- Formica, Ceramic Tile, or Solid Surface Corian Countertop
- New Kitchen Sink w/ Single Lever Faucet and Matching Drain Set
- Replace Range Hood – Medium Builder Grade Broan or Equal

**BATHROOM**

- Bathroom Exhaust Fan Replacement or New Installation – Broan or Equal with Electric Connection and Wall Switch as necessary
- Bathroom Single/Double Sink Vanity w/Faucet
- New Water Saving Toilet – Kohler or Equal
- Shower Stall Ceramic Tile
- Shower Stall Vinyl Walls
- Shower and Tub Stall
- Shower/Tub Door – Double
- New Pedestal Sink w/ Washerless Faucet
- Existing Faucet Repair
- New Faucet – Washerless Model
- Wall Mount Mirrored Vanity
- Replace Bathroom Medicine Cabinet

**WINDOWS**

- Windows – Retrofit or Drop-In – Vinyl
- Glass Pane – Replace Broken or Cracked Window Glass Pane
- New Window Screens



**ATTACHMENT "A"**  
**LIST OF ELIGIBLE AND INELIGIBLE WORK**  
**CITY OF HAWAIIAN GARDENS**  
**COMMUNITY DEVELOPMENT DEPARTMENT**  
**CITY BEAUTIFICATION PROGRAM**

**PLUMBING**

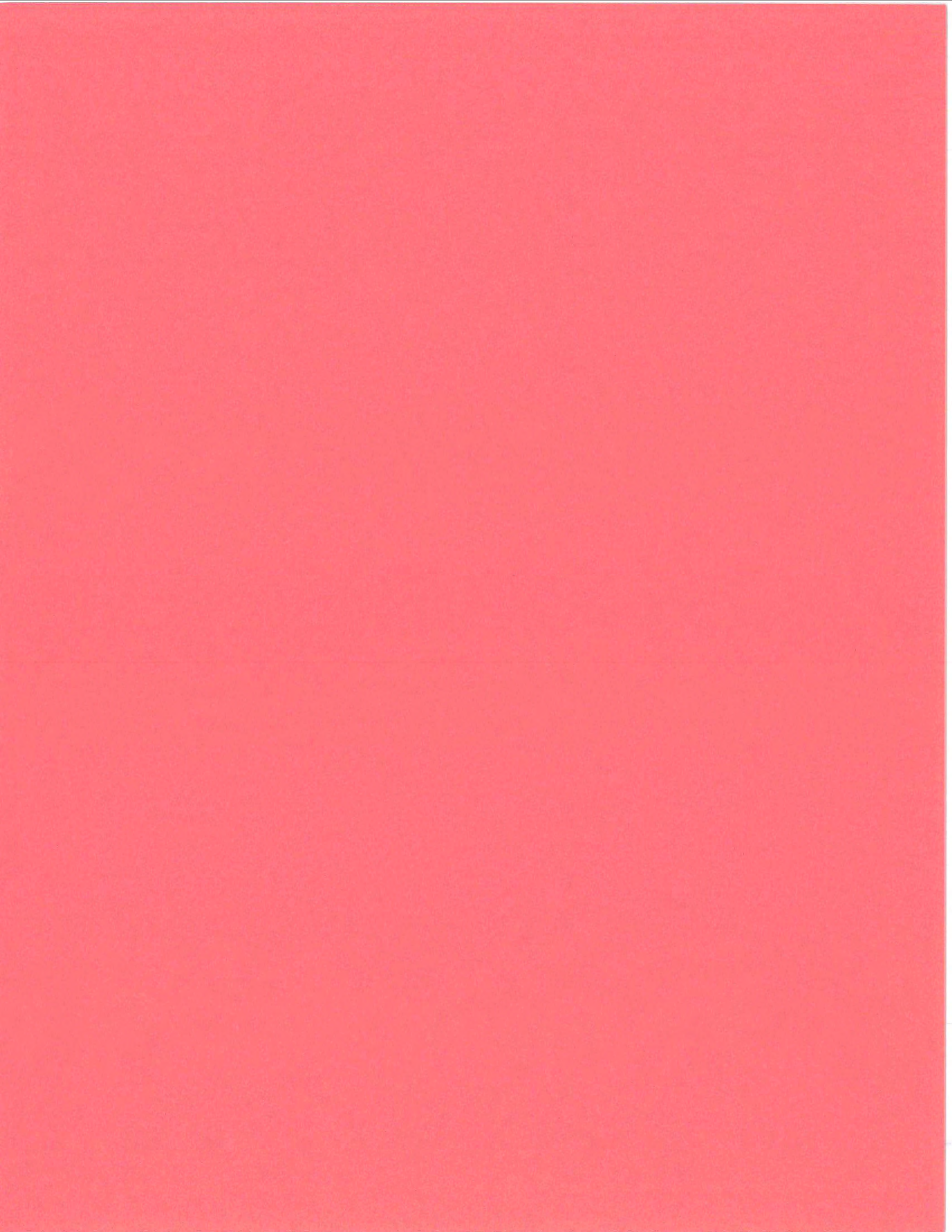
- Under Sink Plumbing
- Garbage Disposal Repair/New Installation – Kohler or Equal
- Shower Leak Diagnosis and Repair Estimate
- Water Heater Replacement

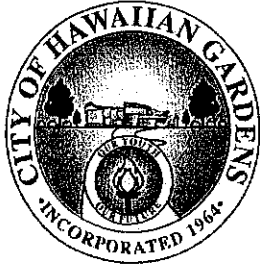
**ELECTRICAL**

- GFCI – Replace Outlet and Cover Plate
- GFCI – New Outlet, Cover Plate and Electrical Hookup
- Electrical Outlet/Light Switch – Replace Parts
- Electrical Outlet – New w/ Electrical Hookup
- Other Items Determined Eligible By Agency Staff

**ATTACHMENT "A"**  
**LIST OF ELIGIBLE AND INELIGIBLE WORK**  
**CITY OF HAWAIIAN GARDENS**  
**COMMUNITY DEVELOPMENT DEPARTMENT**  
**CITY BEAUTIFICATION PROGRAM**

- i. Roof must show evidence of damage in order to have it repaired or must show evidence that it is beyond repair in order to have it replaced. Roof leaks shall only be repaired if roof appears to be in good condition. City Building Inspector shall evaluate and confirm roof repair/replacement.
- ii. Painting shall be applied to all sides of structure for an even and consistent look. Lead based paint practices for homes constructed prior to 1978 will be utilized.
- iii. Stucco shall be applied to all sides of structure for an even and consistent look.
- iv. Only Windows visible from the street shall be repaired or replaced.
- v. Front yard landscaping and irrigation shall include sod, flowers, shrubs, plants, etc., and addressing drainage.
- vi. Fencing including manual gates will be allowed in the front yard.
- vii. Termite or pest control shall only be completed in conjunction with other repair work.
- viii. One (1) tree not to exceed a twenty-four (24) inch box may be planted in the front yard.





**CITY OF HAWAIIAN GARDENS  
SUCCESSOR AGENCY RDA  
STAFF REPORT**

Agenda Item No.: B-1City Manager: [Signature]

**DATE:** October 22, 2019

**TO:** Honorable Chairmember and Members of the City Council

**FROM:** Ernie Hernandez, City Manager

**BY:** Linda Hollinsworth, Finance Director/Treasurer

**SUBJECT:** RESOLUTION NO. 2019-016  
**APPROVING PRE-ISSUED WARRANTS AND REGULAR WARRANTS.**

**SUMMARY**

For review and approval by, the Successor Agency RDA of the Pre-Issued Warrants and Regular Warrants in the amount of \$1,000.

**FISCAL IMPACT**

Fiscal impact is as follows:

Description		Amount
Successor Agency of RDA Fund	Fund 52	\$1,000.00
Successor Agency Debt Service	Fund 53	\$0
Total		\$1,000.00

**RECOMMENDATION**

Adopt Resolution No. 2019-016

**ATTACHMENT(S)**

Resolution No. 2019-016  
Warrant Report

**HAWAIIAN GARDENS SUCCESSOR AGENCY RDA  
RESOLUTION NO. 2019-016**

**A RESOLUTION OF THE SUCCESSOR AGENCY RDA OF THE CITY OF HAWAIIAN GARDENS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING PRE-ISSUED WARRANTS AND REGULAR WARRANTS IN THE AMOUNT OF \$1,000.00**

**WHEREAS**, in the course of conducting business, the Hawaiian Gardens Successor Agency RDA has incurred expenses in need of payment; and

**WHEREAS**, a register of demands has been prepared for Hawaiian Gardens Successor Agency RDA approval.

**NOW, THEREFORE**, be it resolved by the Hawaiian Gardens Successor Agency RDA as follows:

**Section 1.** The Successor Agency RDA approves the warrant register in the following amounts:

Description		Amount
Successor Agency of RDA Fund	Fund 52	\$1,000
Successor Agency Debt Service	Fund 53	\$0
Total		\$1,000

**Section 2.** The Mayor, or presiding officer, is hereby authorized to sign Resolution No. 2019-016 indicating the Successor Agency RDA approval of said Resolution, and the Secretary, or his duly appointed Deputy, is hereby directed to attest thereto.

**Section 3.** These authorized disbursements, made with available funding, are approved.

**PASSED, APPROVED AND ADOPTED** on this 22nd day of October 2019, by the Hawaiian Gardens City Council as Successor Agency RDA.

**HAWAIIAN GARDENS SUCCESSOR AGENCY RDA**

\_\_\_\_\_  
Myra Maravilla,  
Chairmember

ATTEST:

\_\_\_\_\_  
Lucie Colombo, CMC, CPMC  
Secretary

**INVOICE APPROVAL LIST BY FUND REPORT**

Warrants 09-14-19 to 10-17-19

Date: 10/17/2019

Time: 10:11

Page: 1

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
<b>Fund: 52 SUCCESSOR AGENCY OF RDA</b>							
<b>Dept: 4901 ADMINISTRATIVE SUPPORT</b>							
52-4901-4250.0000 LEGISLATIVE							
	JOE A. GONSALVES & SON	157693	PROF LEGISLATIVE REP REDU	1053773	09/18/2019	09/26/2019	1,000.00
							<u>1,000.00</u>
							al Dept. ADMINISTRATIVE SUPPORT: <u>1,000.00</u>
							SUCCESSOR AGENCY OF RDA: <u>1,000.00</u>
							<b>Grand Total: <u>1,000.00</u></b>

**Recap by Fund**

Fund #	Fund Name	Amount To Pay	Amount To Relieve
52	SUCCESSOR AGENCY OF RDA	1,000.00	0.00
	<b>Grand Total:</b>	<u>1,000.00</u>	<u>0.00</u>

**MINUTES**

SARDA  
10/22/2019

**CITY OF HAWAIIAN GARDENS  
SUCCESSOR AGENCY TO THE RDA**

**REGULAR MEETING**

**TUESDAY, SEPTEMBER 24, 2019 AT 5:45 P.M.**

**CALL TO ORDER**

The Regular meeting of the Successor Agency to the RDA of the City of Hawaiian Gardens was called to order by Chairmember Myra Maravilla on Tuesday, September 24, 2019, at 5:54 PM, in the City Council Chambers, 21815 Pioneer Boulevard, Hawaiian Gardens, California.

**ROLL CALL  
PRESENT**

<b>CHAIRMEMBER</b>	<b>MYRA MARAVILLA</b>
<b>VICE CHAIRMEMBER</b>	<b>JESSE ALVARADO</b>
<b>DIRECTOR</b>	<b>LUIS ROA</b>
<b>DIRECTOR</b>	<b>HANK TRIMBLE</b>

Lucie Colombo, CMC, City Clerk, announced a quorum.

**GENERAL PUBLIC COMMENT**

There were no General Public Comments.

**AGENDA ORGANIZATION**

There were no changes to the Agenda organization.

**AGENDA ITEM PUBLIC COMMENT**

There were no public comments at this time.

**A. PUBLIC HEARINGS**

There were no Public Hearing Items to be presented at this time.

## **B. CONSENT CALENDAR**

There was no one wishing to speak on Consent Calendar items at this time.

1. SARDA RESOLUTION NO. 2019-015  
APPROVAL OF WARRANTS IN THE AMOUNT OF \$3.85

AGENCY ACTION: Adopt SARDA Resolution No. 2019-015.

2. APPROVE THE MINUTES:

- FEBRUARY 26, 2019 - REGULAR MEETING

COUNCIL ACTION: Approve the minutes as presented.

It was moved by Vice Chairmember Alvarado, seconded by Director Roa, and approved by voice vote, to approve the Consent Calendar, as presented.

Motion carried, 4-0.

## **C. DISCUSSION ITEMS**

There were no Discussion Items at this time.

## **D. NEW BUSINESS**

There were no New Business Items at this time.

## **E. CLOSED SESSION**

There were no Closed Session Items at this time.

## **F. ORAL STAFF REPORTS**

There were no Oral Staff Reports at this time.

## **G. ORAL AGENCY REPORTS**

There were no Oral Agency Reports at this time.



**H. ADJOURNMENT**

Chairmember Maravilla adjourned the meeting at 5:56 PM to the next Regular Successor Agency to the RDA meeting to be held on Tuesday, October 8, 2019 at 5:45 PM.

Respectfully submitted:

\_\_\_\_\_  
Lucie Colombo, CMC, CPMC  
City Clerk

APPROVED:

\_\_\_\_\_  
MYRA MARAVILLA  
CHAIRMEMBER

ATTEST:

\_\_\_\_\_  
Lucie Colombo, CMC, CPMC  
City Clerk

**MINUTES**

SARDA  
10/22/2019

**CITY OF HAWAIIAN GARDENS  
SUCCESSOR AGENCY TO THE RDA**

**REGULAR MEETING**

**TUESDAY, AUGUST 27, 2019 AT 5:45 P.M.**

**CALL TO ORDER**

The Regular meeting of the Successor Agency to the RDA of the City of Hawaiian Gardens was called to order by Chairmember Myra Maravilla on Tuesday, August 27, 2019, at 5:47 PM, in the City Council Chambers, 21815 Pioneer Boulevard, Hawaiian Gardens, California.

**ROLL CALL**

**PRESENT**

<b>CHAIRMEMBER</b>	<b>MYRA MARAVILLA</b>
<b>VICE CHAIRMEMBER</b>	<b>JESSE ALVARADO</b>
<b>DIRECTOR</b>	<b>LUIS ROA</b>
<b>DIRECTOR</b>	<b>HANK TRIMBLE</b>

**ABSENT**

<b>DIRECTOR</b>	<b>MONICA RODRIGUEZ (EXCUSED)</b>
-----------------	-----------------------------------

Lucie Colombo, CMC, City Clerk, announced a quorum.

**GENERAL PUBLIC COMMENT**

There were no General Public Comments.

**AGENDA ORGANIZATION**

There were no changes to the Agenda organization.

**AGENDA ITEM PUBLIC COMMENT**

There were no public comments at this time.

**A. PUBLIC HEARINGS**

There were no Public Hearing Items to be presented at this time.

**B. CONSENT CALENDAR**

There was no one wishing to speak on Consent Calendar items at this time.

1. SARDA RESOLUTION NO. 2019-014  
APPROVAL OF WARRANTS IN THE AMOUNT OF \$700.00.

AGENCY ACTION: Adopt SARDA Resolution No. 2019-014.

2. APPROVE THE MINUTES:

- AUGUST 13, 2019 - REGULAR MEETING;
- JUNE 11, 2019 - REGULAR MEETING; AND
- JANUARY 8, 2019, 2019 - SPECIAL MEETING.

COUNCIL ACTION: Approve the minutes as presented.

It was moved by Vice Chairmember Alvarado, seconded by Director Roa, and approved by voice vote, to approve the Consent Calendar, as presented.

Motion carried, 4-0-1. Director Rodriguez was absent.

**C. DISCUSSION ITEMS**

There were no Discussion Items at this time.

**D. NEW BUSINESS**

There were no New Business Items at this time.

**E. CLOSED SESSION**

There were no Closed Session Items at this time.

**F. ORAL STAFF REPORTS**

There were no Oral Staff Reports at this time.

**G. ORAL AGENCY REPORTS**

There were no Oral Agency Reports at this time.

**H. ADJOURNMENT**

Chairmember Maravilla adjourned the meeting at 5:49 PM to the next Regular Successor Agency to the RDA meeting to be held on Tuesday, September 10, 2019 at 5:45 PM.

Respectfully submitted:

\_\_\_\_\_  
Lucie Colombo, CMC, CPMC  
City Clerk

APPROVED:

\_\_\_\_\_  
MYRA MARAVILLA  
CHAIRMEMBER

ATTEST:

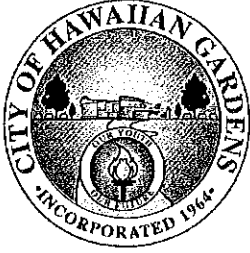
\_\_\_\_\_  
Lucie Colombo, CMC, CPMC  
City Clerk

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry, no matter how small, should be recorded to ensure the integrity of the financial data. This includes not only sales and purchases but also expenses and income. The text suggests that a consistent and thorough record-keeping system is essential for identifying trends and making informed decisions.

Next, the document addresses the issue of budgeting. It explains that a well-defined budget helps in controlling costs and maximizing resources. By setting a clear financial plan, individuals and organizations can avoid overspending and ensure that their financial goals are met. The text provides practical advice on how to create a budget that is realistic and adaptable to changing circumstances.

The third section focuses on the importance of regular financial reviews. It states that periodic assessments of the financial situation allow for the identification of areas where adjustments may be needed. This process involves comparing actual performance against the budget and analyzing the reasons for any variances. The document encourages a proactive approach to financial management, where potential issues are addressed before they become significant problems.

Finally, the document concludes by highlighting the long-term benefits of sound financial practices. It notes that consistent attention to detail and a commitment to financial discipline can lead to sustained growth and stability. The text serves as a guide for anyone looking to improve their financial health and achieve their long-term objectives.



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: B-1

City Manager: *AW*

**DATE:** October 22, 2019  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Joseph Colombo, Community Development Director  
**BY:** Dennis Tarango, Building Official  
**SUBJECT:** COMMUNITY DEVELOPMENT DEPARTMENT – BUILDING AND SAFETY DIVISION – MONTHLY REPORT – SEPTEMBER 2019

---

**SUMMARY**

The City of Hawaiian Gardens Community Development Department, Building and Safety Division, has prepared its September 2019, monthly status report on activities carried out within the City of Hawaiian Gardens. This report includes all of the permits issued in the City with the associated fees and evaluations for the reporting period.

**DISCUSSION**

None

**FISCAL IMPACT**

None

**RECOMMENDATION**

Receive and file the report

**ATTACHMENTS**

Community Development Department, Building and Safety Division, September 2019 Monthly Report

**CITY OF HAWAIIAN GARDENS**  
**COMMUNITY DEVELOPMENT DEPARTMENT**  
**BUILDING AND SAFETY DIVISION**  
**MONTHLY REPORT**  
**SEPTEMBER 2019**

<b>2018</b>	<b>Permits Issued</b>	<b>Construction Valuation</b>	<b>Total Fees</b>	<b>Plans Reviewed</b>	<b>Inspections Provided</b>
January	15	\$441,713	\$17,189	6	51
February	19	\$3,391,269	\$59,708	6	71
March	18	\$1,062,221	\$8,828	7	108
April	17	\$1,690,131	\$37,312	2	109
May	18	\$87,717	\$3,252	4	140
June	25	\$1,562,250	\$69,433	3	84
July	16	\$148,300	\$6,264	12	65
August	17	\$168,851	\$9,399	5	48
September	15	\$141,737	\$10,365	7	42
October	16	\$459,666	\$27,738	18	39
November	15	\$75,862	\$3,389	10	20
December	10	\$36,700	\$1,988	8	20
<b>2018 YEAR TO DATE</b>	201	\$9,266,417	\$254,866	88	797
<b>2017 YEAR TO DATE</b>	245	\$2,710,067	\$152,690	133	933
<b>% CHANGE</b>	<b>-22%</b>	<b>71%</b>	<b>40%</b>	<b>-51%</b>	<b>-17%</b>
<b>2019</b>	<b>Permits Issued</b>	<b>Construction Valuation</b>	<b>Total Fees</b>	<b>Plans Reviewed</b>	<b>Inspections Provided</b>
January	9	\$154,700	\$5,133	8	49
February	19	\$195,764	\$8,131	3	57
March	25	\$80,434	\$5,357	10	47
April	14	\$55,406	\$2,985	11	51
May	24	\$292,490	\$11,519	9	42
June	11	\$2,188,700	\$47,664	6	32
July	13	\$83,500	\$3,004	6	82
August	17	\$158,150	\$5,228	13	53
September	22	\$602,241	\$38,672	15	38
October					
November					
December					
<b>2019 YEAR TO DATE</b>	154	\$3,811,385	\$127,693	81	451
<b>2018 YEAR TO DATE</b>	160	\$8,694,189	\$221,750	52	718
<b>% CHANGE</b>	<b>-3.90%</b>	<b>-128%</b>	<b>-74%</b>	<b>36%</b>	<b>-59%</b>

Approved by: \_\_\_\_\_

Building Official

City of Hawaiian Gardens  
PERMITS ISSUED  
For the Period 9/1/2019 thru 9/30/2019

Permit No./Issued	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Total Fees	Paid
BLDG2019-0082 9/3/2019	BUILDING NEW FINALED	21931 SEINE AVE 7068022046 Permit Name: TEAR OFF AND REROOF	LEE,SENG AND RICHARD CROWELL	8,000.00	276.64	276.64
BLDG2019-0084 9/3/2019	BUILDING ISSUED	22017 NORWALK BLVD 7068015028 Permit Name: CHANNEL LETTER SIGN	DAE WON CHO KORMAN CONSTRUCTION, INC	5,500.00	232.44	232.44
BLDG2019-0081 9/3/2019	BUILDING NEW FINALED	21929 SEINE AVE 7068022046 Permit Name: TEAR OFF AND REROOF	CHENG LAY RICHARD CROWELL	5,000.00	210.34	210.34
BLDG2019-0088 9/4/2019	BUILDING NEW FINALED	22106 HORST AVE 7069012003 Permit Name: TEAR OFF AND REROOF	PAULA GONZALEZ HDR CONSTRUCTION	6,500.00	254.54	254.54
BLDG2019-0089 9/4/2019	BUILDING ALTERATION FINALED	22300 NORWALK BLVD 7076035001 Permit Name: UPGRADE CHANNEL LETTER SIGN	SHENOUDA JR INVESTMENTS I G & J NEON SIGNS, INC	5,775.00	370.63	370.63
PLMB2019-0014 9/9/2019	PLUMBING NEW ISSUED	21702 NORWALK BLVD 7076039001 Permit Name: 1 GREASE INTERCEPTOR AND HAND SINK	CURE PROPERTY MANAGEMENT ELITE CONSTRUCTION	10,000.00	78.65	78.65
BLDG2019-0071 9/10/2019	BUILDING NEW FINALED	22231 NORWALK BLVD 7069013030 Permit Name: 2 NEW ILLUMINATED WALL SIGNS	DONG BANG SIGN	6,000.00	537.37	537.37
BLDG2019-0091 9/11/2019	BUILDING NEW FINALED	21503 JUAN AVE 13 7065008029 Permit Name: REROOF OVER EXISTING	HUNTINGTON WEST PROPERTIES AMJ ROOFING	8,000.00	276.64	276.64
BLDG2019-0092 9/12/2019	BUILDING NEW ISSUED	22310 WARDHAM AVE 7076007906 Permit Name: 4' WROUGHT IRON FENCE @ LEE WARE PLAYGROUND	HAWAIIAN GARDENS CITY THOMAS PEREZ	11,995.00	0.00	0.00
GRAD2019-0003 9/13/2019	GRADING ISSUED	22330 ARLINE AVE 7069029908 Permit Name: NEW 2 STORY RESIDENCE 2,398 SQ FT. W/ATTACHED 2- CAR GARAGE	VICTOR FLORES OWNER-BUILDER	400.00	1,362.48	1,362.48
ELEC2019-0019 9/13/2019	ELECTRICAL SERVICE PANEL ISSUED	12260 211TH ST 7066026016 Permit Name: UPGRADE TO 200 AMP PANEL	NAVEJAS,FELICIA C AND JULIAN ELECTRIC	0.00	87.23	87.23
BLDG2019-0090 9/13/2019	BUILDING NEW ISSUED	22330 ARLINE AVE 7069029908 Permit Name: NEW 2 STORY RESIDENCE 2,398 SQ FT. W/ATTACHED 2- CAR GARAGE	VICTOR FLORES OWNER-BUILDER	319,000.00	22,623.00	22,623.00
BLDG2019-0093 9/16/2019	BUILDING NEW FINALED	21815 VERNE AVE 7076001021 Permit Name: PARTIAL TEAR OFF AND REROOF	WARREN,KENYA J HD ROOFS, INC	8,700.00	298.74	298.74
MECH2019-0035 9/16/2019	MECHANICAL HEATING FINALED	22318 FUNSTON AVE 7069024046 Permit Name: WALL HEATER CHANGE OUT	RAMOS,CANDIDO RELIABLE ENERGY	1,500.00	71.76	71.76
BLDG2019-0094 9/20/2019	BUILDING NEW FINALED	22110 VIOLETA AVE A 7069005044 Permit Name: INSTALL 9 RETROFIT WINDOWS	TERESA GONZALEZ HDR CONSTRUCTION	2,600.00	166.14	166.14
BLDG2019-0095 9/20/2019	BUILDING NEW FINALED	21900 HORST AVE 7068016027 Permit Name: INSTALL 10 RETROFIT VINYL WINDOWS	TERESA SOLOZANO HDR CONSTRUCTION	3,000.00	166.14	166.14



**City of Hawaiian Gardens**  
**PERMITS ISSUED**  
For the Period 9/1/2019 thru 9/30/2019

Permit No./Issued	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Total Fees	Paid
BLDG2019-0096 9/23/2019	BUILDING NEW ISSUED	21702 NORWALK BLVD 7076039001 Permit Name: NEW ILLUMINATED SIGNS	CURE PROPERTY MANAGEMENT WORD SIGN	4,500.00	399.49	399.49
BLDG2019-0098 9/23/2019	BUILDING NEW ISSUED	12239 213TH ST 7066025008 Permit Name: TEAR OFF AND REROOF	JENNIFER MARTINEZ ROOFS 4 AMERICA	13,571.00	409.24	409.24
BLDG2019-0097 9/24/2019	BUILDING ALTERATION ISSUED	12422 BRITAIN ST 7076008005 Permit Name: INTERIOR REMODEL & EXT. STAIR REPAIR	LACHICA,EVA H S BUILDING AND DESIGN	10,000.00	535.43	535.43
BLDG2019-0100 9/25/2019	BUILDING NEW ISSUED	21601 NORWALK BLVD 7065016018 Permit Name: NEW 1,250 SF COMMERCIAL BUILDING	KASHANY,MINA G CO TR TBD	168,000.00	9,934.04	9,934.04
MECH2019-0036 9/25/2019	MECHANICAL HEATING ISSUED	22409 SEINE AVE 7069027029 Permit Name: CHANGE OUT WALL HEATER	TREJO,LEONEL AND ERNESTINA TONY'S HEATING & A/C SERVICE	1,200.00	71.76	71.76
BLDG2019-0083 9/26/2019	BUILDING NEW ISSUED	11803 CARSON ST 7065006036 Permit Name: REPLACE 1 WALL CABINET SIGN	CAREY,DALE G TR SUCCESS SIGN GROUP	3,000.00	309.79	309.79

22 Permits Issued from 9/1/2019 Thru 9/30/2019

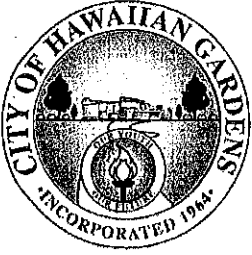
<b>Total Valuation:</b>	<b>\$602,241.00</b>
<b>Total Fees:</b>	<b>\$38,672.49</b>
<b>Total Fees Paid:</b>	<b>\$38,672.49</b>

**City of Hawaiian Gardens**  
**Permit Routing Report By Date Sent (then by permit)**  
**For the Period 9/1/2019 thru 9/30/2019**

Permit #	Appl Date	Aging	Address	Owner Name	Plan Review Detail					
					Contact	Review Type	Status	Date Sent	Date Due	Completed
BLDG2019-008	09/03/19	42	11803 CARSON ST	CAREY,DALE G TR	TRANS TECH	BUILDING	CORRECTIONS REQ	09/03/19	09/13/19	09/05/19
	BUILDING		REPLACE 1 WALL CABINET SIGN							
GRAD2019-000	04/18/19	180	12300 CARSON ST	7-ELEVEN	TRANS TECH	GRADING	CORRECTIONS REQ	09/06/19	09/16/19	09/17/19
	GRADING		CONSTRUCT NEW 7-ELEVEN							
ELEC2019-001	09/11/19	34	22213 NORWALK BLVD	HUMBERTO ZARAGOTA CRUZ	TRANS TECH	BUILDING	APPROVED	09/11/19	09/21/19	10/01/19
	PLAN CHECK		CONVERT EXISTING CHURCH TO RESTAURANT							
MECH2019-002	09/11/19	34	22213 NORWALK BLVD	HUMBERTO ZARAGOTA CRUZ	TRANS TECH	BUILDING	CORRECTIONS REQ	09/11/19	09/21/19	
	PLAN CHECK		CONVERT EXISTING CHURCH TO RESTAURANT							
PLCK2019-003	09/11/19	34	22213 NORWALK BLVD	HUMBERTO ZARAGOTA CRUZ	TRANS TECH	BUILDING	CORRECTIONS REQ	09/11/19	09/21/19	09/30/19
	PLAN CHECK		CONVERT EXISTING CHURCH TO RESTAURANT							
PLMB2019-001	09/11/19	34	22213 NORWALK BLVD	HUMBERTO ZARAGOTA CRUZ	TRANS TECH	BUILDING	CORRECTIONS REQ	09/11/19	09/21/19	
	PLAN CHECK		CONVERT EXISTING CHURCH TO RESTAURANT							
PLCK2019-000	04/17/19	181	22002 HAWAIIAN AVE	SINH TRAN	TRANS TECH	BUILDING		09/17/19	09/27/19	
	PLAN CHECK		NEW 8 UNIT APARTMENT COMPLEX							
PLCK2019-002	08/15/19	61	12422 BRITTAIN ST	LACHICA,EVA	TRANS TECH	BUILDING	CORRECTIONS REQ	09/19/19	09/29/19	09/03/19
	PLAN CHECK		INTERIOR REMODEL & EXT. STAIR REPAIR							
ELEC2019-001	06/19/19	118	12300 CARSON ST	7-ELEVEN	TRANS TECH	BUILDING	APPROVED	09/23/19	10/03/19	10/01/19
	ELECTRICAL		ELECTRICAL - NEW 7-ELEVEN							
PLCK2019-003	09/24/19	21	21924 CLARKDALE AVE	CARLOS,MARCELINO AND PAULA TRS	TRANS TECH	BUILDING		09/24/19	10/04/19	
	PLAN CHECK		GARAGE ROOF REPAIR							
PLCK2019-003	09/24/19	21	22007 ELAINE AVE	GRIFFIN WESTMINISTER	TRANS TECH	BUILDING	CORRECTIONS REQ	09/24/19	10/04/19	09/30/19
	PLAN CHECK		INTERIOR REMODEL							
BLDG2019-010	09/26/19	19	12243 214TH ST	JASWANT SINGH	TRANS TECH	BUILDING	APPROVED	09/26/19	10/06/19	
	BUILDING		50' BLOCK WALL 64" HIGH							
BLDG2019-010	09/26/19	19	12149 216TH ST	SANTILLAN,JOSE H	TRANS TECH	BUILDING		09/26/19	10/06/19	
	PLAN CHECK		1 NEW NON-ILLUMINATED WALL SIGN							
PLCK2019-001	08/01/19	75	12508 CARSON ST	JSF CARSON ST EX, LLC	TRANS TECH	BUILDING		09/26/19	10/06/19	
	PLAN CHECK		NEW 5 STORY SELF STORAGE FACILITY							
PLCK2019-003	09/30/19	15	12126 213TH ST	VILLEGAS,JULIO	TRANS TECH	BUILDING		09/30/19	10/10/19	
	PLAN CHECK		NEW ADU W/ 2-CAR GARAGE 1,250 SQ'							

City of Hawaiian Gardens  
Inspection Totals Completed by Insp Type  
For the Period 9/1/2019 thru 9/30/2019

DRYWAIL NAILING	1
ELECTRICAL FINAL	2
FINAL	6
FLOOR SHEATHING	1
FOOTING	1
FOUNDATION/SLAB	1
FURNACE	1
MECHANICAL FINAL	2
OTHER	5
PLUMBING FINAL	1
RE-ROOF FINAL	4
ROOF SHEATHING	4
ROUGH ELECTRICAL	2
ROUGH FRAMING	2
ROUGH GAS TEST	1
ROUGH PLUMBING	1
SHOWER PAN	1
UNDERGROUND WATER	1
VENTS	1
TOTAL INSPECTIONS COMPLETED:	38



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: B-2

City Manager: [Signature]

**DATE:** October 24, 2019  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Joseph Colombo, Director of Community Development  
**BY:** Anthony Estrada, Code Compliance Officer  
**SUBJECT:** **CODE ENFORCEMENT REPORT FOR THE MONTH OF SEPTEMBER 2019**

---

**DISCUSSION**

The Code Enforcement Division, as part of the Community Development Department, is responsible for enhancing the quality of life for the citizens of the City by providing effective public service in the enforcement of Building, Business License, Public Nuisance, and Zoning Ordinances. Code Compliance Officers are responsible for enforcing codes which address public health and safety issues, including regulations related to rubbish, garbage, attractive nuisance, removal of overgrown vegetation, dangerous buildings, and housing and inoperative vehicles on private property. Enforcement actions are taken both proactively and in response to requests for action received from citizens.

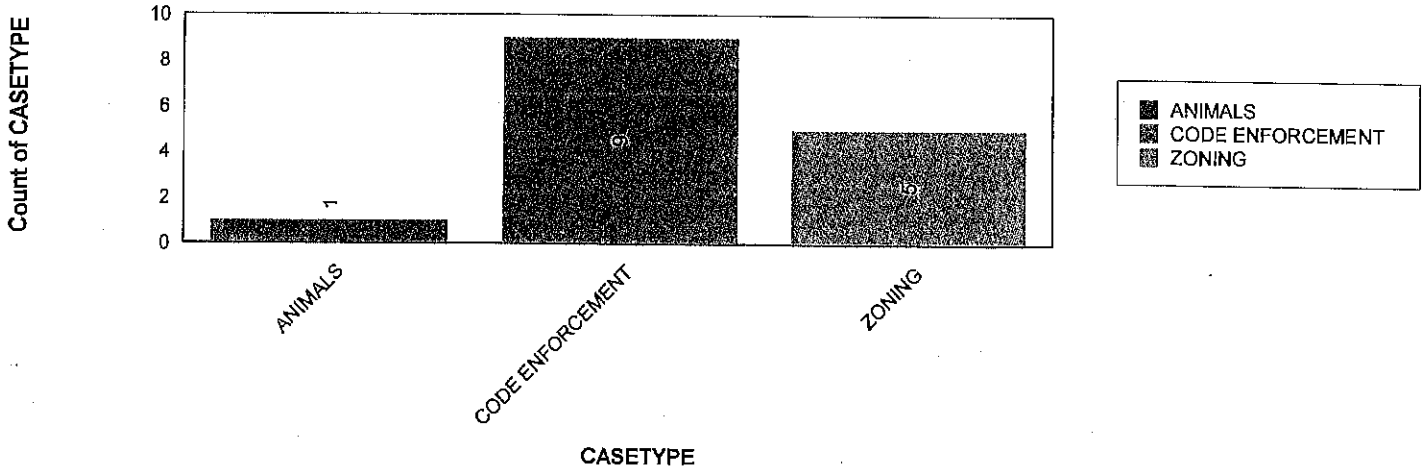
The attached chart is a summary of code cases opened during the month of September 2019, with the attached list containing further details of the same cases.

**RECOMMENDATION**

Staff recommends that the City Council of the City of Hawaiian Gardens receive and file the Code Enforcement monthly status report for the month of September 2019 as presented.

**ATTACHMENTS**

Chart of Projects by Type, September 2019  
List of Projects with details, September 2019



10/10/2019

**CASES Opened by Type & Subtype  
For the Period 9/1/2019 thru 9/30/2019**

TYPE	SUBTYPE	
<b>ANIMALS</b>		
	EXCESSIVE ANIMALS	1
<b>CODE ENFORCEMENT</b>		
	COMMERCIAL MAINT	3
	RESIDENTIAL MAINT	5
	SUBSTANDARD PROPERT	1
<b>ZONING</b>		
	ACCESSORY STRUCTURE	1
	GARAGE/PARKING	1
	RESIDENTIAL MAINT	1
	SIGNS	2
<b>Grand Total:</b>		<b>15</b>

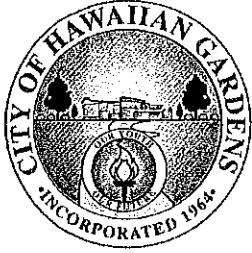
CODE ENFORCEMENT CASES OPENED (BY OFFICER)

For the Period 9/1/2019 thru 9/30/2019

Case No	Opened Closed	Type SubType	Site Address Parcel Number	Status/Officer
CE2019-126	9/4/2019 9/4/2019	ANIMALS EXCESSIVE ANIMALS	22111 VIOLETA AVE 7069004038	OPEN CASE ANTHONY ESTRADA
<i>Case Name:</i> EXCESSIVE NUMBER OF ANIMALS				
CE2019-127	9/5/2019 9/12/2019	ZONING RESIDENTIAL MAINT	21412 BELSHIRE AVE 7066016004	CLOSED CASE ANTHONY ESTRADA
<i>Case Name:</i> OUTDOOR STORAGE				
CE2019-128	9/5/2019	CODE ENFORCEMENT SUBSTANDARD PROPERTY	21720 DEVLIN AVE 7068006034	OPEN CASE ANTHONY ESTRADA
<i>Case Name:</i> HOUSING CODE VIOLATIONS / GARAGE CONVERSION / PROPERTY MAINT				
CE2019-129	9/9/2019	CODE ENFORCEMENT RESIDENTIAL MAINT	12250 221ST ST 7076037016	OPEN CASE ANTHONY ESTRADA
<i>Case Name:</i> UNSIGHTLY PROPERTY - STORAGE OF PLASTIC BAGS				
CE2019-130	9/9/2019	CODE ENFORCEMENT RESIDENTIAL MAINT	12250 221ST ST 7076037016	OPEN CASE ANTHONY ESTRADA
<i>Case Name:</i> UNSIGHTLY PROPERTY - ACCUMULATION OF STORAGE				
CE2019-131	9/10/2019 9/12/2019	CODE ENFORCEMENT RESIDENTIAL MAINT	12218 224TH ST 7076034004	CLOSED CASE ANTHONY ESTRADA
<i>Case Name:</i> BULKY ITEMS DUMPING				
CE2019-132	9/9/2019 9/10/2019	CODE ENFORCEMENT RESIDENTIAL MAINT	21917 BELSHIRE AVE 7076038011	CLOSED CASE ANTHONY ESTRADA
<i>Case Name:</i> UNSIGHTLY PROPERTY - MATTRESSES				
CE2019-133	9/11/2019 9/12/2019	ZONING ACCESSORY STRUCTURE	12214 224TH ST 7076034003	CLOSED CASE ANTHONY ESTRADA
<i>Case Name:</i> STRUCTURE CONVERTED / RESIDING IN RV / DOG FECES				
CE2019-134	9/19/2019 9/30/2019	CODE ENFORCEMENT COMMERCIAL MAINT	22307 NORWALK BLVD 7069019039	CLOSED CASE ANTHONY ESTRADA
<i>Case Name:</i> OVERGROWN BUSHES ENCROACHING INTO SIDEWALK				
CE2019-135	9/19/2019	ZONING SIGNS	12140 CARSON ST A 7068008043	OPEN CASE ANTHONY ESTRADA
<i>Case Name:</i> DAMAGED CHANNEL LETTER SIGNAGE				
CE2019-136	9/20/2019	ZONING GARAGE/PARKING	22111 VIOLETA AVE 7069004038	OPEN CASE ANTHONY ESTRADA
<i>Case Name:</i> PARKING VEHICLES IN FRONT YARD				

**City of Hawaiian Gardens**  
**CODE ENFORCEMENT CASES OPENED (BY OFFICER)**  
For the Period 9/1/2019 thru 9/30/2019

Case No	Opened Closed	Type SubType	Site Address Parcel Number	Status/Officer
CE2019-137	9/24/2019 10/7/2019	CODE ENFORCEMENT RESIDENTIAL MAINT	21825 BELSHIRE AVE 01 7076039020	CLOSED CASE ANTHONY ESTRADA
<i>Case Name:</i> PROPERTY MAINTENANCE / BROKEN TREE BRANCH				
CE2019-138	9/27/2019	CODE ENFORCEMENT COMMERCIAL MAINT	12201 CARSON ST 7066018034	OPEN CASE ANTHONY ESTRADA
<i>Case Name:</i> COMMERCIAL PROPERTY MAINTENANCE				
CE2019-139	9/27/2019	CODE ENFORCEMENT COMMERCIAL MAINT	12221 CARSON ST 7066018033	OPEN CASE ANTHONY ESTRADA
<i>Case Name:</i> COMMERCIAL PROPERTY MAINTENANCE				
CE2019-140	9/30/2019	ZONING SIGNS	21616 NORWALK BLVD 7066019001	OPEN CASE ANTHONY ESTRADA
<i>Case Name:</i> SIGN MAINTENANCE - LORENA SALAS AGENCY				
<b>15 Cases Opened from 9/1/2019 Thru 9/30/2019</b>				



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: B-3

City Manager: [Signature]

**DATE:** October 22, 2019

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Ernie Hernandez, City Manager

**BY:** Joseph Colombo, Community Development Director  
Neema Ghanbari, Assistant Engineer

**SUBJECT:** **ENGINEERING DIVISION PUBLIC WORKS PERMITS REPORT FOR THE MONTH OF SEPTEMBER 2019**

**DISCUSSION**

The Engineering Division as part of the Community Development Department is responsible for the implementation of the policies and objectives of the community as set forth in the City of Hawaiian Gardens General Plan, Municipal Code, and oversees the project management of the construction of the City's capital improvements, infrastructure, and public facilities.

The Engineering Division reviews applications and issues construction and encroachment permits for any work that is done in the public right-of-way, such as the streets and alleys, and if the public right-of-ways are used for equipment parking/staging and to conduct any construction, repair, or maintenance of any property or utilities within or adjacent. Work on or use of the public right-of-ways may include for example: underground and above-ground utilities repair/replacement by utility companies and their contractors, driveway construction, temporary use for staging of equipment and vehicles, contractors working on behalf of the City for public improvements, etc. The permits and final inspections will ensure that any work is conducted in accordance with City Engineering specifications and appropriate standards and that any traffic control and safety measures are properly in place and followed.

The attached chart is a summary of all permits issued during the month of September 2019.

**RECOMMENDATION**

Receive and file the report

**ATTACHMENT(S)**

Monthly Permit Report List, September 2019



City of Hawaiian Gardens - Community Development Department

**Monthly Report - Public Works Permits Issued**

September 2019

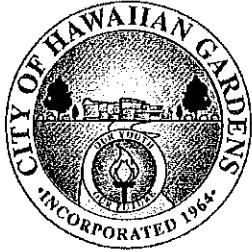
No.	Permit	Date	Contractor	For	Location	Type	Amount
1	1174	09/04/19	HDR Construction	City of Hawaiian Gardens	22112 Claretta Avenue	R/R 4X34 SQFT of damaged concrete sidewalk	\$ -
2	1175	09/06/19	Fery Environmental, Inc.		11804 Carson Street	Groundwater well monitoring	\$ 685.00
3	1176	09/09/19	Benton Enterprise, Inc.		Norwalk Boulevard N/B- Carson Street W/B- 605 N	Transportation Permit- Oversize load moving	\$ 90.00
4	1177	09/09/19	HDR Construction	City of Hawaiian Gardens	12350 226th Street- Cortner Avenue	R/R 4X90 SQFT of damaged concrete sidewalk	\$ -
5	1178	09/11/19	Dominguez General Inc.	GSW	22000 Pioneer Boulevard	Excavation and potholing for repairing damaged conduit for driver speed awareness signs	\$ -
6	1179	09/20/19	HDR Construction	City of Hawaiian Gardens	21904 Joliet Avenue	R/R 4X16 SQFT of damaged concrete sidewalk	\$ -
7	1180	09/23/19	SCE		Carson Street W/O Bloomfield Avenue	Replace car hit S/L pole in center median	\$ 1,018.00
8	1181	09/23/19	SCE		12100 Carson Street	Access to vault for switching	\$ 547.00
9	1182	09/23/19	Hampton Tedder Electric	SCE	12232 224th Street	R/R SCE utility pole #1258892E	\$ 1,018.00
10	1183	09/23/19	Hampton Tedder Electric	SCE	22028 Seine Avenue	R/R SCE utility pole #11663280E	\$ 1,018.00
11	1184	09/23/19	Hampton Tedder Electric	SCE	12215 Tilbury Avenue	R/R SCE utility pole #1480232E	\$ 1,018.00
12	1185	09/23/19	Hampton Tedder Electric	SCE	21720 Hawaiian Avenue	R/R SCE utility pole #1546489E	\$ 1,018.00
13	1186	09/23/19	Bechtel Corporation	AT&T	12201 222nd Street	R/R light pole and installing antenna	\$ 1,151.00
14	1187	09/30/19	GSW		Intersection of Norwalk Boulevard and Carson Street	Fire hydrant repair	\$ 286.00
15	1188	09/30/19	Frontier		21110 Norwalk Boulevard	R/R telco pole #GT13887	\$ 1,018.00

Total permits for month: 15

Total for month: \$ 8,867.00

Total permits for calendar year: 40

Total for the year: \$ 29,942.00



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: B-4

1 2 1

City Manager: [Signature]

**DATE:** October 22, 2019  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Ernie Hernandez, City Manager  
**BY:** Joseph Colombo, Community Development Director  
Neema Ghanbari, Assistant Engineer  
**SUBJECT: COMMUNITY DEVELOPMENT DEPARTMENT – ENGINEERING  
DIVISION – MONTHLY REPORTS – SEPTEMBER 2019**

**SUMMARY**

The City of Hawaiian Gardens Community Development Department, Engineering Division, has prepared its September 2019, monthly status report on Capital Improvements currently being carried out within the City of Hawaiian Gardens. This report deals with different types of projects that have been currently budgeted and monitored by Community Development Department.

**FISCAL IMPACT**

None

**RECOMMENDATION**

Receive and file the report

**ATTACHMENT(S)**

September Monthly Report

**HAWAIIAN GARDENS 2018/2019 - Capital Improvement Projects**  
**Project Status Report - September 2019**

#	Project Description	Budget	Status / Comments
<b>Streets Improvements</b>			
1	<p><b>Street Improvement Proj (FY 18/19) - \$167,516 CDBG, \$327,000 Gen Fund, \$150,000 Measure M, \$251,000 SB1 (Project Total \$895,516)</b></p> <p><i>Proj Description: Various Residential Street Improvements which includes grind and overlay of six residential street segments. 1- Clarkdale Ave from Civic Center to 221st St 2- Tilbury St from Norwalk Blvd to Horst Ave 3- 223rd St from Juan Ave to Pioneer Blvd 4- Belshire Ave from 214th St to 216th St 5- 213th St from Norwalk Blvd to Claretta Ave 6- 211th St from Norwalk Blvd to Claretta Ave</i></p>	<p align="right">\$895,516</p>	<p>Overlay street list for Fiscal Year 2018/2019 approved by City Council on September 25, 2018. RFS for design was prepared by IE on October 2018 and signed by Community Development Director on April 2019 . 80% plans and specifications were reviewed by City staff and comments submitted to IE on May 2019. IE submitted 100% PS&amp;E for City's review on July 2019. On August 13th, City Council approved the construction plans and specifications and authorized the community development director to advertise and seek public bids for the project. Plans and specifications of the project were approved by LACDA. <b>Section 3 pre-bid meeting was held on September 16th. On September 25, 2019, the City Clerk received seven (7) sealed bid proposals for the Project. Staff will review the bid documents and prepare bid analysis and report for October 22nd City Council meeting.</b></p> <p><i>Milestones: February 2018 - CDBG streets approved. April 2018- Council approved SB-1 streets for project. October 2018- IE prepared RFS/Proposal for Design. April 2019- Design proposal signed. May 2019- 80% plans and specifications submitted to the City for review. 80% design plans and specifications reviewed and comment submitted to IE. June 2019- 100% PS&amp;E submitted for City's review and design phase completed. July 2019- staff report prepared for August City Council meeting. Final PS&amp;E were submitted to LACDA for review and approval. August 2019- LACDA office approved the plans and specifications of the project. Staff advertised the project and scheduled the bid opening date. September 2019- The City Clerk received and publicly opened seven sealed bid proposals, ranging from \$686,075.50 to \$844,233.02 in price.</i></p>

**HAWAIIAN GARDENS 2018/2019 - Capital Improvement Projects  
Project Status Report - September 2019**

2.	<p><b>Traffic Signal Equipment Upgrades (FY 17/18) -</b> \$861,900 HSIP Grant, \$51,600 Measure R</p>	<p align="right">\$913,500</p>	<p>Project was added to FY 17/18 CIP during mid-year budget review/Grant funding not available until after Jan 2018./ Apr - Eng Svcs RFP submitted to Caltrans for approval./May - RFP amended per Caltrans comments. Per Chapt 10 of LAPM, RFP not required due to amount of design fees./June Submitted RFS from IE to prepare plans, specifications and estimate for twelve intersections improvements approved by City. Design phase of the project to be completed in seven months. Kick off meeting was held on June 25, 2019. As-built plans and timing sheets of twelve intersections were prepared for design. 65% plans and specifications were submitted for City's review on August 2019. <b>Plans reviewed by City staff and comments submitted to IE for preparing 95% PS&amp;E.</b></p>
<p><b>Proj Description:</b> Traffic signal equipment upgrades at 8 intersections along Carson Street between Pioneer Boulevard and Bloomfield Avenue and 4 intersections along Norwalk Boulevard between 214th and 226th Streets.</p>			<p><b>Milestones:</b> Evaluate design costs, if under \$150,000, Caltrans does not required the full RFP process. Design cost analysis complete, June- IE prepared RFS for design work for each project. Submitted RFS to prepare plans, specifications and estimate (PS&amp;E) for twelve intersections approved by City. Kick off meeting was on June 25, 2019. August- 65% design plans submitted for City's review and comments- September- Comments regarding the 65% plans and specifications submitted to IE for preparing 95% PS&amp;E.</p>

**HAWAIIAN GARDENS 2018/2019 - Capital Improvement Projects  
Project Status Report - September 2019**

<b>Traffic Improvements</b>			
3	<b>Pavement Management System (PMS)</b>	\$6,500	<p>IE evaluated the pavement condition index for each street segment and updated the previous Micropaver database which was created on 2015 to defining of repair/ rehabilitation strategies and pavement life cycles. <b>Final PMS Report was submitted to City for review and approval on July 2019. Comments were prepared by City staff and submitted to IE for preparation of the final report.</b></p> <p><i>Proj Description: Project management and on-going administration, data assessment, the identification of work history done since 2015, establishing quality control, validating and confirming inventory segmentation criteria, windshield survey of portion of the City's streets.</i></p> <p><i>Milestones: The existing pavement management system was updated in 2015. Pursuant to MTA requirements, IE completed the updated PMS report on July 2019.</i></p>
4	<b>Traffic Signal Surveillance (Cameras) System (FY 18/19) - \$350,000 Gen Fund</b>	\$350,000	<p>On November 2018, the City Council authorized the Community Development Director to solicit competitive bids for the surveillance camera system. On June 27, 2019 staff received two bid proposals for the project. On August 13, 2019 the construction contract awarded to the lowest responsive bidder, Convergent Technologies in the amount of \$213,476.60. <b>The pre-construction meeting will be on Wednesday, September 16, 2019 prior to start of the project.</b></p>

**HAWAIIAN GARDENS 2018/2019 - Capital Improvement Projects**  
**Project Status Report - September 2019**

*Proj Description: Install security cameras at Teen Center, Public Safety Center, City Library, Fedde Sport Complex and intersections of Carson Street and Pioneer Boulevard, Carson Street and Norwalk Boulevard and 223rd Street and Norwalk Boulevard.*

*Milestones: November 2018- City Council authorized to solicit competitive bids. June 2019- Staff received two bid proposals for the project. August 2019- Construction contract awarded to the lowest responsive bidder.*

**Facilities Improvements**

5

**City Hall Improvements (FY 17/18) - \$60,000 Gen Fund**

\$60,000

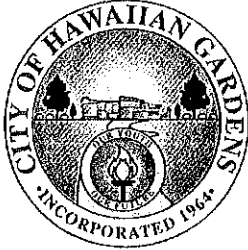
June - CIP Committee Meeting -Reviewed prelim cost estimate & prelim proj schedule. **Project on hold for FY 18/19**

*Proj Description: Original proj included \$50,000 front counter remodel & \$10,000 Council Chambers microphone update. City Mgr proposing more extensive council chambers remodel to include: new carpet, new furniture, improved technology*

*Milestones: Oct 2017 City Mgr mtg - refine list of improvements incl redesign dias & city staff seating locotion/ Nov - Two phase approach: 1st phase prelim design options/schematic drawings/prelim cost estimates. BOA Architecture selected for svcs/ Jan to Feb 2018- Staff, architect, CIP Comm selected chombers floor plon option./Apr - CIP Comm selected front counter remodel option.*

**HAWAIIAN GARDENS 2018/2019 - Capital Improvement Projects  
Project Status Report - September 2019**

Other Improvements			
6	Regional COG/ Urban Trail(FY 17/18) \$60,000 Gen Fund	\$60,000	<p>Fall of 2018 City signed RFS for IE to prepare and submit application for RMC grant for Linear Park project. Grant application package submitted on December 16, 2019. RMC completed ranking process and the City was not successful and did not meet the threshold for funding. <b>City to re-apply with during next funding cycle and work with COG to obtain funding through Regional COG.</b></p> <p><i>Milestones: Fall of 2018 RFS Signed by City- Grant application submitted on December 16, 2019. Staff working with RMC to increase grant score for potential funding. Staff prepared grant application documents for the Prop 68 State Park Grants on August 5 for the design of the full linear park project and construction funding for on block of park. Staff will monitor the Prop 68 for information of grant rating in the next few months</i></p>
<b>City CIP Total:</b>		<b>\$2,285,516</b>	
<b>CIP by Others</b>			
7	LA County Bridge Maintenance Program (FY 14/15) \$93,000 NHP Grant & \$13,000 Measure R	\$106,000	LA County Co-Op Project; County handling project & funding admin; plan to go to bid Spring 2019



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: B-5

City Manager: [Signature]

**DATE:** October 22, 2019

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Joseph Colombo, Director of Community Development

**BY:** Jamie Donaldson, Community Development Specialist

**SUBJECT: PLANNING DIVISION REPORT FOR THE MONTH OF SEPTEMBER 2019**

**DISCUSSION**

The Planning Division as part of the Community Development Department is responsible for the implementation of the policies and objectives of the community as set forth in the City of Hawaiian Gardens General Plan and Zoning Ordinance. The City's Planning Division guides the City's orderly development, thus achieving a livable city that balances the needs of residents and businesses. Current planning projects range from residential remodels to new commercial developments. Staff serves the City Council and Planning Commission by providing reports and detailed analysis for projects subject to discretionary review.

The attached chart is a summary of all opened projects during the month of September 2019, and the attached list contains additional details of the same projects.

**RECOMMENDATION**

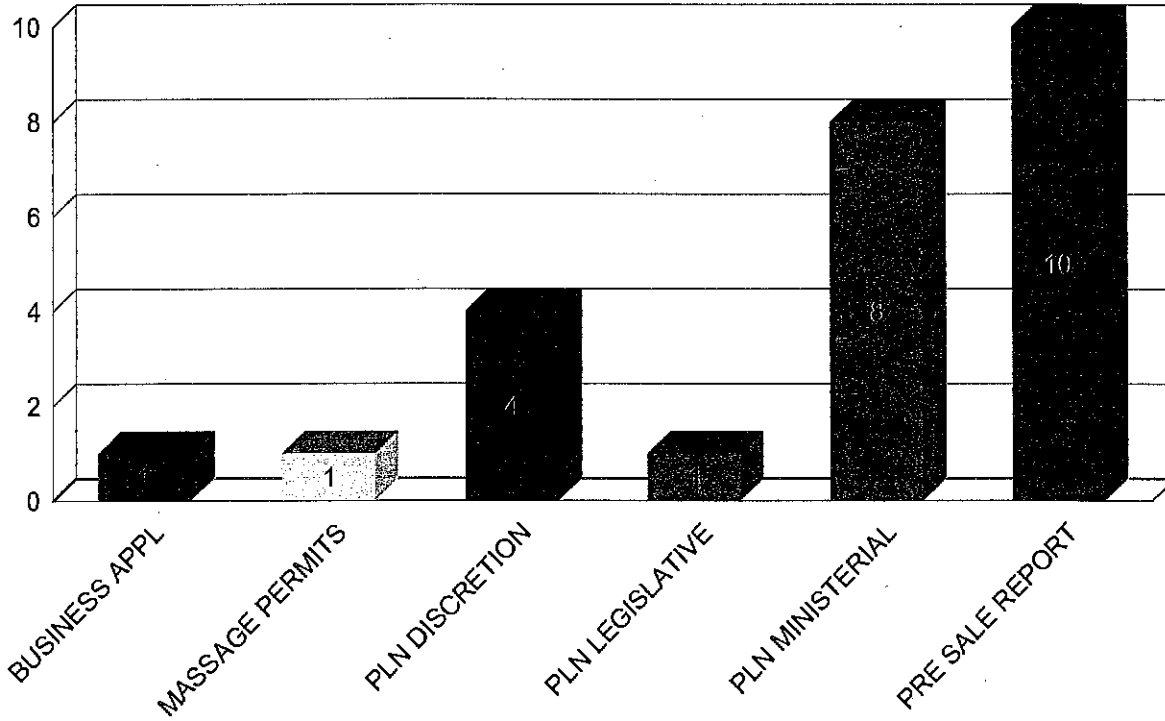
Staff recommends that the City Council of the City of Hawaiian Gardens receive and file the Planning Division monthly status report for the month of September 2019, as presented.

**ATTACHMENTS**

Chart of Projects by Type, September 2019  
List of Projects with details, September 2019



City of Hawaiian Gardens  
Projects Applied For by Type  
For the Period 9/1/2019 thru 9/30/2019



Total Projects Applied for: 25

CHART90

**CRW** SYSTEMS

**City of Hawaiian Gardens**  
**Projects by Type, Status and Date**  
**For the Period 9/1/2019 thru 9/30/2019**

Project Number	Date Applied	Date Closed	Project Type	Address
Project Name	Date Approved	Date Expired	Project Subtype	
Planner	Status of Project			
BLC2019-0003	9/11/2019	10/7/2019	BUSINESS APPL	12521 CARSON ST
SOLID SECURITY SERVICES	9/23/2019		LETTER OF INTENT	
JAMIE DONALDSON	APPROVED			
MSG2019-0001	9/23/2019		MASSAGE PERMITS	12141 CARSON ST
NEW OWNER FOR TOP DRAGON MASSAG	UNDER REVIEW		MASSAGE PERMIT NEW	
JAMIE DONALDSON				
PLNG2019-0073	9/3/2019	9/9/2019	PLN MINISTERIAL	11803 CARSON ST
NEW WALL SIGN FOR ALOHA MED OFFICE	9/3/2019		SPR COUNTER APPRVL	
KEVIN NGUYEN	APPROVED			
PLNG2019-0074	9/10/2019		PLN MINISTERIAL	21808 BELSHIRE AVE
OC VINTAGE TRAILERS MUP	10 DAY NOTICE PEND		MINOR USE PERMIT	
JAMIE DONALDSON				
PLNG2019-0075	9/17/2019		PLN MINISTERIAL	12332 CARSON ST
AUTO ACCESSORIES INSTALL MUP	10 DAY NOTICE PEND		MINOR USE PERMIT	
JAMIE DONALDSON				
PLNG2019-0076	9/18/2019		PLN DISCRETION	21623 JUAN AVE
CASINO HOTEL-CUP NEW 9-UNIT	CORRECTION SENT		CUP	
KEVIN NGUYEN				
PLNG2019-0077	9/18/2019		PLN MINISTERIAL	21623 JUAN AVE
CASINO HOTEL-MINOR EXCEPT-NEW 9-UNIT	CORRECTION SENT		MINOR EXCEPTION	
KEVIN NGUYEN				
PLNG2019-0078	9/18/2019		PLN DISCRETION	21623 JUAN AVE
CASINO HOTEL-DRB FOR 9-UNIT	CORRECTION SENT		DESIGN REVIEW BOARD	
KEVIN NGUYEN				
PLNG2019-0079	9/18/2019		PLN MINISTERIAL	21623 JUAN AVE
CASINO HOTEL-PPR FOR 9-UNIT	CORRECTION SENT		PLOT PLAN REV <10000	
KEVIN NGUYEN				
PLNG2019-0080	9/18/2019		PLN LEGISLATIVE	21623 JUAN AVE
CASINO HOTEL- CODE AMEND ALLOW KIT	CORRECTION SENT		ZONING ORDINANCE	
KEVIN NGUYEN				
PLNG2019-0081	9/24/2019		PLN DISCRETION	22406 CLARKDALE AVE
DRB FOR NEW SINGLE FAMILY HOME	APPLIED		DESIGN REVIEW BOARD	
KEVIN NGUYEN				
PLNG2019-0082	9/24/2019		PLN MINISTERIAL	22017 NORWALK BLVD
ANIMAL HOSPITAL GRADING PLAN	CORRECTION SENT		PLOT PLAN REV <2000	
JAMIE DONALDSON				
PLNG2019-0083	9/25/2019		PLN DISCRETION	12309 CARSON ST
NEW RETAIL BUILDINGS W/ DENTIST	APPROVED		DESIGN REVIEW BOARD	
KEVIN NGUYEN				
PLNG2019-0084	9/25/2019		PLN MINISTERIAL	21530 PIONEER BLVD
USAA COMMERCIAL	9/26/2019		FILM PERMIT	
JAMIE DONALDSON	REQUISITION			
PLNG2019-0085	9/26/2019	9/26/2019	PLN MINISTERIAL	12149 216TH ST
RAULS DUCT NEW CABINET SIGN	9/26/2019		SPR COUNTER APPRVL	
JAMIE DONALDSON	APPROVED			

**City of Hawaiian Gardens**  
**Projects by Type, Status and Date**  
**For the Period 9/1/2019 thru 9/30/2019**

Project Number Project Name Planner	Date Applied Date Approved Status of Project	Date Closed Date Expired	Project Type Project Subtype	Address
RPR2019-0035 PRE SALE: 22028 ARLINE - SFR ANTHONY ESTRADA	9/4/2019 9/9/2019 COMPLETE	9/27/2019	PRE SALE REPORT SINGLE FAMILY RES	22028 ARLINE AVE
RPR2019-0036 PRE SALE INSPECTION ANTHONY ESTRADA	9/4/2019 APPLIED	9/4/2019	PRE SALE REPORT SINGLE FAMILY RES	22007 ELAINE AVE
RPR2019-0037 PRE-SALE: 12240 211TH - SFR ANTHONY ESTRADA	9/9/2019 9/12/2019 AFFIDAVIT PENDING		PRE SALE REPORT SINGLE FAMILY RES	12240 211TH ST
RPR2019-0038 PRE SALE REPORT: 22405 JUAN SFR ANTHONY ESTRADA	9/11/2019 AFFIDAVIT PENDING		PRE SALE REPORT SINGLE FAMILY RES	22405 JUAN AVE
RPR2019-0039 PRE-SALE: 21522 BELSHIRE #08 - CONDO ANTHONY ESTRADA	9/13/2019 9/16/2019 AFFIDAVIT PENDING		PRE SALE REPORT CONDO/TOWNHOME	21522 BELSHIRE AVE 8
RPR2019-0040 PRE-SALE: 22318 HORST - SFR ANTHONY ESTRADA	9/23/2019 AFFIDAVIT PENDING		PRE SALE REPORT SINGLE FAMILY RES	22318 HORST AVE
RPR2019-0041 PRESALE: 11954 CARSON - COM ANTHONY ESTRADA	9/23/2019 10/11/2019 COMPLETE	10/11/2019	PRE SALE REPORT COMMERCIAL/INDUSTRIAL	11954 CARSON ST
RPR2019-0042 PRE-SALE: 21337 NORWALK #14 TOWNHC ANTHONY ESTRADA	9/24/2019 AFFIDAVIT PENDING		PRE SALE REPORT CONDO/TOWNHOME	21337 NORWALK BLVD 14
RPR2019-0043 PRE-SALE: 12406 224TH SFR ANTHONY ESTRADA	9/26/2019 AFFIDAVIT PENDING		PRE SALE REPORT SINGLE FAMILY RES	12406 224TH ST
RPR2019-0044 PRE SALE: 21305 NORWALK #125 CONDO ANTHONY ESTRADA	9/26/2019 9/30/2019 AFFIDAVIT PENDING		PRE SALE REPORT CONDO/TOWNHOME	21305 NORWALK BLVD 125

**25 Project(s) Found**



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No. B-6City Manager [Signature]

**DATE:** October 22, 2019

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Ernie Hernandez, City Manager

**BY:** Joseph Colombo, Community Development Director  
Gloria R. Thomas, Housing Rehab Supervisor

**SUBJECT:** **COMMERCIAL SIGN PROGRAM UPDATE REPORT FOR THE MONTH OF SEPTEMBER 2019.**

**SUMMARY**

The City of Hawaiian Gardens City Council created a Commercial Sign Program that will be used to improve the visual quality of commercial buildings, present an appealing image and remove blighted conditions within the community. This program is currently being funded through the City's General Fund. The City offers business owners a 75% rebate to cover the cost of replacing or removing a business sign. The business owner is responsible to cover difference of 25%. A maximum of \$5,000.00 of financial assistance will be made available to the applicant; one sign per business. Below is a program update and status on applications received.

No	ADDRESS	TYPE OF ASSISTANCE	APPLICANT TYPE	STATUS	EXPENSE
1	Total Clothing of HG 22231 Norwalk Blvd	Rebate	Tenant	Project Complete	\$5,000.00
2	Sandra's Shop	Rebate	Tenant	Project Complete	\$2,650.89
3	Aloha Medical 11803 Carson St.	Rebate	Tenant	Project Complete	\$2,735.06
4	Western Liquor 22300 Norwalk Blvd	Rebate	Tenant	Project Complete	\$4,791.28
5	Raul's Ducts 12149 216 <sup>th</sup> St.	Rebate	Tenant	Under construction	\$3,767.39
6	Lakewood Mobile Estates 12550 Carson St.	Rebate	Tenant	Notice to Proceed	\$3,277.95
7	Gardens Jewelry and Gold 11858 Carson St	Rebate	Tenant	Under review	

8	Tropic Lounge 12414 Carson Ave	Rebate	Owner	Says still interested but running out of funds	
9	John & Associates 12026 Centralia St #C	Rebate	Owner	Waiting on estimate	
10	Assured Pools 12444 Carson St	Rebate	Owner	Says selling business	
11	Fast Auto Collision Center 12522 Carson St	Rebate	Tenant	Not responding	
12	Ray's Auto Collision and Tire Center 12520 Carson St	Rebate	Tenant	Not responding	
13	California Smog 12332 E. Carson St	Rebate	Owner	Not responding	
14	Los Coyotes 21612 Norwalk Blvd	Rebate	Tenant	Not responding	
15	Silver Auto Carson St	Rebate	Tenant	Not responding	
16	Le Petit Bakery 22100 Norwalk Blvd	Rebate	Tenant	Not responding	
17	Speedy Auto Care 12518 Carson St	Rebate	Tenant	Not responding	

**Total**

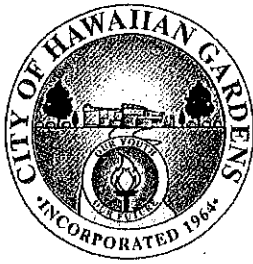
**\$ 22,222.57**

### **FISCAL IMPACT**

A total of \$25,000 has been budgeted for Fiscal Year 2019-2020.

### **RECOMMENDATION**

Staff recommends that the City Council receive and file the City Commercial Sign Program updated report for the month of September 2019 as presented.



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No. B-7City Manager [Signature]

**DATE:** October 22, 2019

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Ernie Hernandez, City Manager

**BY:** Joseph Colombo, Community Development Director  
Gloria R. Thomas, Housing Rehab Supervisor

**SUBJECT:** **WINDOW SECURITY BAR REMOVAL PROGRAM UPDATE REPORT FOR THE MONTH OF SEPTEMBER 2019.**

**SUMMARY**

The City of Hawaiian Gardens City Council created a Security Window Bar Removal Program that will be used to improve the aesthetics of homes, provide a curb appeal, and help improve the overall appearance of City's neighborhoods while boosting community pride. The Program will offer up to \$4,000 for the removal of security bars on windows and other services such as installation of security cameras, new windows, security door, landscaping or any other Program Services that aesthetically improves the property. Below is a program update and status on applications received.

No	ADDRESS	TYPE OF ASSISTANCE	APPLICANT TYPE	STATUS	EXPENSE
1	12253 215 <sup>th</sup> St	Grant	Absentee Landlord	Withdrew due to restrictive covenant	--
2	12429 223 <sup>rd</sup> St	Grant	Owner	Withdrawn- bars not visible from street	--
3	22424 Funston Ave	Grant	Owner	Withdrawn- bars not visible from street	--
4	22017 Violeta Ave	Grant	Owner	Withdrawn- no response	--
5	22221 Seine Ave	Grant	Owner	Withdrawn- no response	--
6	22113 Arline Ave	Grant	Owner	Project Complete	\$4,000.00
7	22224 Clarkdale Ave	Grant	Owner	Project Complete	\$3,497.62

8	21900 Horst Ave	Grant	Owner	Project Complete	\$4,000.00
9	22110 Violeta Ave	Grant	Owner	Project Complete	\$4,000.00
10	22412 Funston Ave	Grant	Owner	Under Construction	\$2,858.51
11	12457 Brittain St	Grant	Owner	Under Construction	\$3,978.59
12	12463 222 <sup>nd</sup> St	Grant	Owner	Out to bid	--
13	12240 222 <sup>nd</sup> St	Grant	Absentee Landlord	Under Review	--
14	22028 Arline Ave	Grant	Owner	Out to bid	--

**Total**

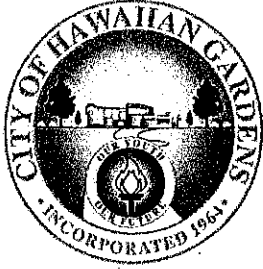
**\$22,334.72**

**FISCAL IMPACT**

A total of \$50,000 has been budgeted for Fiscal Year 2019-2020.

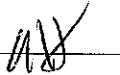
**RECOMMENDATION**

Staff recommends that the City Council receive and file the Window Security Bar Removal Program updated report for the month of September 2019 as presented.



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: B-8

City Manager: 

**DATE:** October 22, 2019  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Ernie Hernandez, City Manager  
**BY:** Linda Hollinsworth, Finance Director/Treasurer  
**SUBJECT:** TREASURER'S REPORT FOR AUGUST 2019

---

**SUMMARY**

The attached Treasurer's Report provides balances for the month of August 2019. During this period the City investments were in compliance with its Investment Policy and the City had sufficient cash reserves to meet the expenditure requirement for operations for the next six (6) months.

The City maintains checking accounts for general operations, payroll, the housing account and the Civic League. In addition, we maintain an investment account with LAIF. Funds are also retained by the Bank of New York Mellon for the Successor Agency Bond payments. The general operating account and LAIF represent cash transactions for multiple funds (Pooled Cash) with the amount available for each fund tracked in the general ledger. Interest earned through LAIF is allocated quarterly to each fund based on the balance shown in the general ledger.

**FISCAL IMPACT**

None

**RECOMMENDATION**

Receive and File

**ATTACHMENTS**

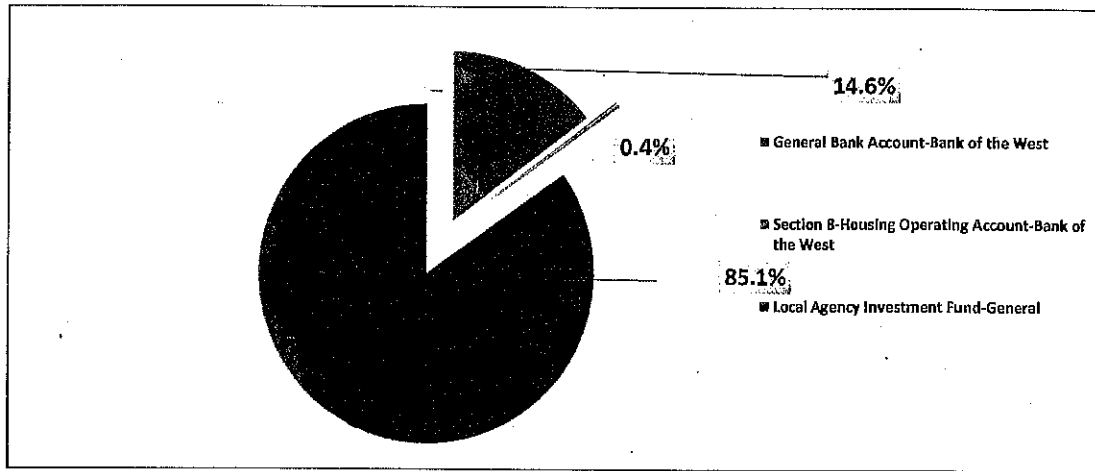
Treasurer's Report for the period of August 2019  
PMIA Average Monthly Effective Yields



**CITY OF HAWAIIAN GARDENS**

Treasurer's Report  
As of August 2019

	Percent of Total	Amount
<b>Operating Accounts</b>		
General Bank Account-Bank of the West - Pooled Cash	14.6%	4,485,827
Payroll Bank Account-Bank of the West- ZBA	-0.1%	-
Section 8-Housing Operating Account-Bank of the West	0.4%	112,940
<b>Investment Accounts</b>		
Local Agency Investment Fund-Pooled Cash	85.1%	26,068,059
<b>Total Cash &amp; Cash Equivalents Invested by City Treasurer</b>		<u><u>30,666,825</u></u>



Not Included in above:

Petty Cash	3,100
Successor Agency Cash - BNY	22,847

**Total Cash Per City's Books** 30,692,772

*I certify that the City of Hawaiian Gardens investments have at all times, during the period of August 2019 been in compliance with its Investment Policy and the City has had sufficient cash reserves for six months of operations.*

*Linda Hollinsworth*  
Linda Hollinsworth, Finance Director/Treasurer

*10/16/19*  
Date

Prepared without audit and subject to audit adjustment.



**CALIFORNIA STATE TREASURER  
FIONA MA, CPA**



**PMIA Performance Report**

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
09/16/19	2.28	2.35	182
09/17/19	2.27	2.35	188
09/18/19	2.27	2.35	187
09/19/19	2.27	2.35	186
09/20/19	2.26	2.35	185
09/21/19	2.26	2.34	185
09/22/19	2.26	2.34	185
09/23/19	2.26	2.34	186
09/24/19	2.26	2.34	185
09/25/19	2.25	2.34	184
09/26/19	2.25	2.34	186
09/27/19	2.25	2.34	187
09/28/19	2.25	2.34	187
09/29/19	2.25	2.34	187
09/30/19	2.25	2.34	185
10/01/19	2.22	2.22	200
10/02/19	2.22	2.22	200
10/03/19	2.21	2.22	198
10/04/19	2.21	2.22	198
10/05/19	2.21	2.21	198
10/06/19	2.21	2.21	198
10/07/19	2.21	2.21	197
10/08/19	2.21	2.21	197
10/09/19	2.21	2.21	196
10/10/19	2.20	2.21	199
10/11/19	2.20	2.21	200
10/12/19	2.20	2.21	200
10/13/19	2.20	2.21	200
10/14/19	2.20	2.21	197
10/15/19	2.20	2.21	198
10/16/19	2.19	2.21	197

\*Daily yield does not reflect capital gains or losses

[View Prior Month Daily Rates](#)

**LAIF Performance Report**

Quarter Ending 09/30/19

Apportionment Rate: 2.45  
 Earnings Ratio: .00006701807521016  
 Fair Value Factor: 1.001642817  
 Daily: 2.25%  
 Quarter to Date: 2.34%  
 Average Life: 185

**PMIA Average Monthly Effective Yields**

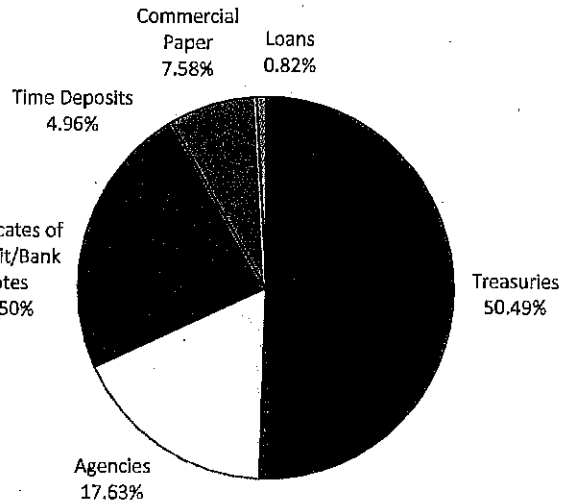
Sep 2019 2.280  
 Aug 2019 2.341  
 July 2019 2.379

**Pooled Money Investment Account**

**Portfolio Composition**

09/30/19

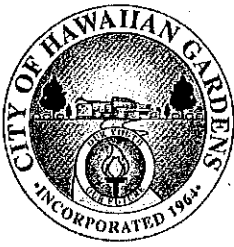
\$97.4 billion



Percentages may not total 100% due to rounding

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1)

Based on data available as of 10/16/2019



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No: B-9City Manager: AS

**DATE:** October 22, 2019  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Ernie Hernandez, City Manager  
**BY:** Joseph Colombo, Community Development Director  
 Neema Ghanbari, Assistant Engineer

**SUBJECT: RESOLUTION NO. 103-2019**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AWARDING A CONSTRUCTION CONTRACT TO SEQUEL CONTRACTORS, INC., OF SANTA FE SPRINGS, CALIFORNIA IN THE AMOUNT OF \$686,075.50, FOR THE STREET IMPROVEMENTS ON VARIOUS RESIDENTIAL STREETS, FY 2018-2019 PROJECT (CDBG PROJECT NO. 601978-18).

**SUMMARY**

On August 13, 2019, the City Council authorized the Community Development Director to solicit competitive bids for the Various Residential Street Improvements to six (6) street segments.

On September 25, 2019, the City Clerk received seven (7) sealed bid proposals for the Project. The lowest responsive bidder is Sequel Contractors, Inc., of Santa Fe Springs, California, with a bid amount of \$686,075.50. Staff is recommending award of the construction contract to Sequel Contractors, Inc.

**DISCUSSION**

As indicated above, the City Clerk received and opened seven (7) sealed bids which are as follows:

Sequel Contractors, Inc., Santa Fe Springs, CA	<b>\$686,075.50</b>
All American Asphalt, Corona, CA	\$719,643.00
Onyx Paving Company Inc., Anaheim, CA	\$727,000.00
Palp, Inc., Long Beach, CA	\$728,357.25
Hardy & Harper, Inc., Lake Forest, CA	\$756,744.00
R.J. Nobel Company, Orange, CA	\$778,029.46
FS Contractors, Inc., Sylmar, CA	\$844,233.02

This Project includes HUD Community Development Block Grant (CDBG) funding and is subject to Section 3 requirements. The Section 3 Program includes bid preferences for a bidder who is a qualified "Section 3 Business Concern".

A "Section 3 Business" is a business where fifty-one percent (51%) of the business is owned by a resident of Los Angeles/Orange County that meets the income guidelines; or 30% or more of the permanent workforce are residents who live in Los Angeles/ Orange County and meet the income guidelines.

The bid analysis concluded that no bidders were able to meet "Section 3 Business Concern" bidding requirements and preference. As such, Sequel Contractors, Inc., of Santa Fe Springs, California, is confirmed as the lowest responsible bidder. Their bid in the amount of \$686,075.50 is 4.2% over the Engineer's estimate.

The lowest responsive bidder, Sequel Contractors, Inc., is a qualified contractor with a valid contractor's license, who has completed other projects of this nature. Staff has reviewed their proposal and found it to be in compliance with the bid and contract documents.

The project's scope of work includes: grinding of existing asphalt concrete, removal and replacement of broken curb and gutter, sidewalk, installation of new ADA (Americans Disability Act) compliant curb ramps, overlaying the full street width with asphalt Rubber Hot Mix (ARHM) and restriping and upgrading crosswalks with thermoplastic for the following streets:

Item	Street	Beginning	End
1.	Clarkdale Avenue	Civic Center Drive	221 <sup>st</sup> Street
2.	Tilbury Street*	Norwalk Boulevard	Horst Avenue
3.	223 <sup>rd</sup> Street	Juan Avenue	Pioneer Boulevard
4.	Belshire Avenue	214 <sup>th</sup> Street	216 <sup>th</sup> Street
5.	213 <sup>th</sup> Street	Norwalk Boulevard	Claretta Avenue
6.	211 <sup>th</sup> Street	Norwalk Boulevard	Claretta Avenue

### FISCAL IMPACT

The total Project budget is \$895,516.00 and is funded as follows:

Item	Fund	Budget
1.	CDBG FY 18/19	\$117,516.00
2.	CDBG FY 19/20	\$50,000.00
3.	Measure M	\$150,000.00
4.	SB-1	\$251,000.00
5.	General Fund FY 18/19	\$150,000.00
6.	General Fund MOE/SB1	\$177,000.00
<b>Total</b>		<b>\$895,516.00</b>

A construction contingency of 10% or \$68,607.50, is being set aside to address unforeseen conditions during construction. The total construction budget is now \$754,683.00.

The estimated project expenses are as follows:

<b>Project Budget</b>	<b>Project Budget</b>
<b>Construction Estimate</b>	
Construction	\$686,075.50
10% Contingency	\$68,607.50
<b>Construction Total</b>	<b>\$754,683.00</b>
<b>Engineering &amp; Construction Mgmt Estimates</b>	
Plans/Specs/Eng Est	\$53,000.00
Inspection/Construction Mgmt	\$53,496.00
Labor Compliance	\$6,525.00
Material Testing	\$9,745.00
Project Administration	\$18,067.00
<b>Eng. &amp; Const. Mgt. Total</b>	<b>\$140,833.00</b>
<b>Project Totals</b>	<b>\$895,516.00</b>

### **RECOMMENDATION**

Adopt Resolution No. 103-2019

### **ATTACHMENTS**

Resolution No. 103-2019  
Bid Analysis

**CITY OF HAWAIIAN GARDENS  
RESOLUTION NO. 103-2019**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AWARDED A CONSTRUCTION CONTRACT TO SEQUEL CONTRACTORS, INC., OF SANTA FE SPRINGS, CALIFORNIA IN THE AMOUNT OF 686,075.50, FOR THE STREET IMPROVEMENTS ON VARIOUS RESIDENTIAL STREETS, FISCAL YEAR 2018-2019 PROJECT (CDBG PROJECT NO. 601978-18).**

**WHEREAS**, on August 13, 2019, the City Council authorized the Community Development Director to solicit competitive bids for the Various Residential Street Improvements Project FY 2018-2019; and

**WHEREAS**, on September 25, 2019, the City Clerk received and opened seven (7) sealed bid proposals, ranging in price from \$686,075.50 to \$844,233.02; and

**WHEREAS**, no bidders were able to meet the Community Development Block Grant (CDBG) "Section 3 Business Concern" bidding requirements and qualify for the bid preference; and

**WHEREAS**, Sequel Contractors, Inc., of Santa Fe Springs, California is the lowest responsive bidder with a bid of \$686,075.50; and

**WHEREAS**, City staff has verified that the lowest bidder, Sequel Contractors, Inc., has a valid contractor's license, is in compliance with required bid documents, and their references are satisfactory;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS AS FOLLOWS:**

**Section 1.** The recitals are incorporated herein by reference.

**Section 2.** The seven (7) bids for the Various Residential Street Improvements Project FY 2018-2019 are hereby accepted.

**Section 3.** The construction contract for the Project is hereby awarded to the lowest responsive bidder, Sequel Contractors, Inc., of Santa Fe Springs, California, in amount of \$686,075.50.

**Section 4.** The Community Development Director is hereby authorized to execute construction change order(s) in an aggregate amount not to exceed ten percent (10%) of the contract amount, i.e. \$68,607.50.

**Section 5.** The Mayor or his/her presiding officer is hereby authorized to affix his/her signature to this resolution signifying its passage and adaption by the City Council of the City of Hawaiian Gardens.

**Section 6.** The City Clerk or his/her designee shall attest and shall certify to the adoption of the Resolution and shall cause this Resolution and his/her certification to be entered into the Book of Resolution of the City of Hawaiian Gardens.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Hawaiian Gardens on this 22<sup>nd</sup> day of October 2019.

ATTEST:

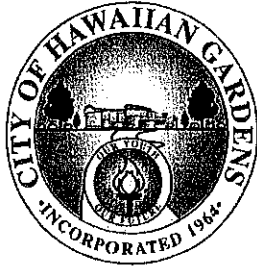
\_\_\_\_\_  
Myra Maravilla, Mayor

\_\_\_\_\_  
Lucie Colombo, CMC, CPMC  
City Clerk

Various Residential Street Improvement Project FY 2018-19  
CBDG Project No. 601978-18  
September 25, 2019  
Bid Analysis

Item No.	Description	Unit	QTY	Unit Price	Total Price	Vendor Name	Address
1	Asphalt Paving	Sq Yd	1000	12.50	12500.00	ABC Paving Co.	123 Main St
2	Concrete Paving	Sq Yd	500	25.00	12500.00	DEF Concrete	456 Elm St
3	Gravel Paving	Sq Yd	2000	6.25	12500.00	GHI Gravel	789 Oak St
4	Street Sweeping	Hour	100	125.00	12500.00	JKL Sweeping	101 Pine St
5	Signage	Unit	10	1250.00	12500.00	MNO Signs	202 Birch St
6	Paint	Gal	1000	12.50	12500.00	PQR Paint	303 Cedar St
7	Lighting	Unit	100	125.00	12500.00	STU Lighting	404 Maple St
8	Drainage	Unit	100	125.00	12500.00	VWX Drainage	505 Walnut St
9	Landscaping	Hour	100	125.00	12500.00	YZA Landscaping	606 Cherry St
10	Site Preparation	Hour	100	125.00	12500.00	BCD Site Prep	707 Peach St
11	Construction Management	Hour	100	125.00	12500.00	EFG CM	808 Plum St
12	Permitting	Hour	100	125.00	12500.00	HIJ Permitting	909 Apple St
13	Utility Work	Hour	100	125.00	12500.00	KLM Utility	1010 Orange St
14	Surveying	Hour	100	125.00	12500.00	NOP Surveying	1111 Grape St
15	Design	Hour	100	125.00	12500.00	QRS Design	1212 Lemon St
16	Construction	Hour	100	125.00	12500.00	TUV Construction	1313 Lime St
17	Inspection	Hour	100	125.00	12500.00	WXY Inspection	1414 Coconut St
18	Testing	Hour	100	125.00	12500.00	ZAB Testing	1515 Pineapple St
19	Material Delivery	Hour	100	125.00	12500.00	BCD Material	1616 Strawberry St
20	Site Cleanup	Hour	100	125.00	12500.00	EFG Cleanup	1717 Blueberry St
21	Final Inspection	Hour	100	125.00	12500.00	HIJ Final	1818 Raspberry St
22	Project Closeout	Hour	100	125.00	12500.00	KLM Closeout	1919 Blackberry St
23	Documentation	Hour	100	125.00	12500.00	NOP Documentation	2020 Elderberry St
24	Final Report	Hour	100	125.00	12500.00	QRS Final	2121 Mulberry St
25	Project Summary	Hour	100	125.00	12500.00	TUV Summary	2222 Huckleberry St





**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: B-10 1 4 4

City Manager: [Signature]

**DATE:** October 22, 2019  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Ernie Hernandez, City Manager  
**BY:** Linda Hollinsworth, Finance Director/Treasurer  
**SUBJECT:** RESOLUTION NO. 104-2019  
**APPROVING PRE-ISSUED AND REGULAR WARRANTS**

**SUMMARY**

For review and approval by the City Council for the pre-issue and regular warrants in the amount of \$1,074,722.63.

**FISCAL IMPACT**

Description		Amount
General Fund	Fund 01	\$840,613.96
State Gas Tax Fund	Fund 02	\$ 6,905.64
Public Safety	Fund 03	\$ 15,319.60
Proposition C Fund	Fund 06	\$ 3,764.45
Proposition A Fund	Fund 07	\$ 24,088.46
CDBG	Fund 10	\$ 1,231.20
SELACO WIB	Fund 12	\$ 648.00
Lighting & Landscape District Fund	Fund 21	\$ 73,518.69
Section 8 Housing Vouchers Fund	Fund 28	\$ 2,700.94
Capital Projects	Fund 30	\$ 45,028.56
Capital Projects - Non CIP	Fund 31	\$ 60,903.13
Total		\$1,074,722.63

**RECOMMENDATION**

Adopt Resolution No. 104-2019.

**ATTACHMENTS**

Resolution No. 104-2019  
Invoice Approval List by Fund Reports

**CITY OF HAWAIIAN GARDENS  
RESOLUTION NO. 104-2019**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING PRE-ISSUED WARRANTS AND REGULAR WARRANTS IN THE AMOUNT OF \$1,074,722.63**

**WHEREAS**, in the course of conducting municipal business, the City of Hawaiian Gardens has incurred expenses in need of payment; and

**WHEREAS**, a register of demands has been prepared for City Council approval.

**NOW, THEREFORE**, be it resolved by the City Council of the City of Hawaiian Gardens as follows:

**Section 1.** The City Council approves the warrant register in the following amounts:

Description		Amount
General Fund	Fund 01	\$840,613.96
State Gas Tax Fund	Fund 02	\$ 6,905.64
Public Safety	Fund 03	\$ 15,319.60
Proposition C Fund	Fund 06	\$ 3,764.45
Proposition A Fund	Fund 07	\$ 24,088.46
CDBG	Fund 10	\$ 1,231.20
SELACO WIB	Fund 12	\$ 648.00
Lighting & Landscape District Fund	Fund 21	\$ 73,518.69
Section 8 Housing Vouchers Fund	Fund 28	\$ 2,700.94
Capital Projects	Fund 30	\$ 45,028.56
Capital Projects - Non CIP	Fund 31	\$ 60,903.13
Total		\$1,074,722.63

**Section 2.** The Mayor, or presiding officer, is hereby authorized to sign Resolution No. 104-2019 indicating the City Council's approval of said Resolution, and the City Clerk, or duly appointed staff, is hereby directed to attest thereto.

**Section 3.** These authorized disbursements, made with available funding, are approved by the City Council.

**PASSED, APPROVED AND ADOPTED** on this 22nd<sup>th</sup> day of October 2019, by the City Council of the City of Hawaiian Gardens.

**CITY OF HAWAIIAN GARDENS.**

\_\_\_\_\_  
**Myra Maravilla,**  
**Mayor**

ATTEST:

\_\_\_\_\_  
Lucie Colombo, CMC, CPMC  
City Clerk

**INVOICE APPROVAL LIST BY FUND REPORT**

Warrants 9-14 to 10-17-19 A

Date: 10/17/2019

Time: 1 4 6

Page: 1

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
<b>Fund: 01 GENERAL FUND</b>							
<b>Dept: 0000 ASSETS</b>							
01-0000-1135.0000	DUE FROM JF KLOTZSCHE/STEVEN//	2019-08	AUG 2019 FINANCIAL SVCS	1053796	08/30/2019	10/03/2019	1,330.00
							<b>1,330.00</b>
01-0000-2145.0000	DEVELOPME DUDEK	20196094	PROF SRVCS 07/27/19-08/30/19	1053767	09/06/2019	09/26/2019	12,415.34
	WILLDAN ENGINEERING	00618016	08.30.19 PROF SVCS RENDER	1053837	09/13/2019	10/09/2019	1,085.00
							<b>13,500.34</b>
01-0000-2176.0000	NOTES PAYAI SOUTHERN CALIF EDISON C	3733-JULYAUG19	SER PER 07.16 - 08.14.19	60257	09/17/2019	10/03/2019	2,170.76
							<b>2,170.76</b>
01-0000-2180.0000	DEPOSITS PA FEDERAL EXPRESS CORPO	6-723-14007	FEDEX MAILING WILDAN ENG	60140	08/30/2019	09/19/2019	35.91
	LONG BEACH PRESS TELEC	#0011304554	LEGAL NOTICE PUB 08.20.19	60150	08/16/2019	09/19/2019	763.60
	PACIFIC PRODCUTION SER)	FRT42765	REFUND FILM PERMIT DEPOS	60191	09/18/2019	09/26/2019	1,000.00
	SUPERPRIME	50486	REFUND PLNG2019-0070TUP	60205	09/18/2019	09/26/2019	500.00
	WILLDAN ENGINEERING	00330414	PROF SRVCS THROUGH 08.3C	1053786	09/11/2019	09/26/2019	225.00
	WILLDAN ENGINEERING	00330416	PROF SRVCS THROUGH 08.3C	1053786	09/11/2019	09/26/2019	769.50
	WILLDAN ENGINEERING	00330413	PRO SRVCS THROUGH 08.30.	1053786	09/11/2019	09/26/2019	258.40
	WILLDAN ENGINEERING	00712889	07.01 - 07.26.19 PROF SRVCS	1053786	08/26/2019	09/26/2019	2,058.00
	WILLDAN ENGINEERING	00618017	08.30.19 PROF SVCS RENDER	1053837	09/13/2019	10/09/2019	1,949.00
							<b>7,559.41</b>
01-0000-3314.0000	BUILDING PEI GONZALEZ/ARMANDO//	BLDG2019-0002	REFUND PERMIT NO BLDG201	60142	09/01/2019	09/19/2019	675.89
							<b>675.89</b>
01-0000-3412.0000	PARKING FINI PETTY CASH	2019JUN-SEP	REPLENISH PETTY CASH	60192	09/18/2019	09/26/2019	50.00
							<b>50.00</b>
01-0000-3520.0000	RECREATION GAONA/OSCAR//	GAONA190914	FACILITY RENTAL DEPOSIT RI	60182	09/18/2019	09/26/2019	1,118.00
	MURGUIA/MICHELLE//	E3304239	REFUND PARK RENTAL DEPO	60154	09/07/2019	09/19/2019	100.00
	PEREZ/ALBERT//	PEREZ191005	FACILITY RENTAL REFUND DE	60306	10/05/2019	10/17/2019	1,518.00
							<b>2,736.00</b>
01-0000-5000.0001	PARK MAINT I RUDY HERNANDEZ	246345	URGENT SW REPAIR - COUR	60311	09/10/2019	10/17/2019	14,200.00
							<b>14,200.00</b>
							<b>Total Dept. ASSETS: 42,222.40</b>
<b>Dept: 4110 CITY COUNCIL</b>							
01-4110-4085.0000	EXPENSE & C MARAVILLA/MYRA//	MM 1-19	REIMB EMP/CELL PHN/JAN 20	1053753	01/19/2019	09/19/2019	75.00
	MARAVILLA/MYRA//	MM 2-19	REIMB EMP/CELL PHN/FEB 20	1053753	02/09/2019	09/19/2019	75.00
	MARAVILLA/MYRA//	MM 3-19	REIMB EMP/CELL PHN/MARCH	1053753	03/09/2019	09/19/2019	75.00
	MARAVILLA/MYRA//	MM 4-19	REIMB EMP/CELL PHN/APRIL ;	1053753	04/09/2019	09/19/2019	75.00
	MARAVILLA/MYRA//	MM 5-19	REIMB EMP/CELL PHN/MAY 20	1053753	05/09/2019	09/19/2019	75.00
	MARAVILLA/MYRA//	MM 6-19	REIMB EMP/CELL PHN/JUNE 2	1053753	06/09/2019	09/19/2019	75.00
	MARAVILLA/MYRA//	MM 7-19	REIMB EMP/CELL PHN/JULY 20	1053753	07/09/2019	09/19/2019	75.00
	MARAVILLA/MYRA//	MM 8-19	REIMB EMP/CELL PHN/AUG 20	1053753	08/09/2019	09/19/2019	75.00
							<b>600.00</b>
01-4110-4105.0001	DONATIONS COMMUNITY FAMILY GUIDA	CFGC190924	2019 DONATION	60262	09/24/2019	10/07/2019	5,000.00
	HAWAIIAN GARDENS YOUTI	HGYFC190924	2019 DONATION	60263	09/24/2019	10/07/2019	5,000.00
							<b>10,000.00</b>

**INVOICE APPROVAL LIST BY FUND REPORT**

Warrants 9-14 to 10-17-19 A

Date: 10/17/2019

Time: 1 4 7

Page: 2

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
01-4110-4210.0000	TRAVEL & ME						
	PETTY CASH	2019JUN-SEP	REPLENISH PETTY CASH	60192	09/18/2019	09/26/2019	7.00
	TRIMBLE/HENRY FRANK//	HT10-19	10.9-11.19 JPIA RISK MGMT CC	1053809	10/07/2019	10/07/2019	49.50
	TRIMBLE/HENRY FRANK//	HT10-19	10.9-11.19 JPIA RISK MGMT CC	1053809	10/07/2019	10/07/2019	66.00
	TRIMBLE/HENRY FRANK//	HT10-19	10.9-11.19 JPIA RISK MGMT CC	1053809	10/07/2019	10/07/2019	49.50
							<b>172.00</b>
01-4110-4238.0000	PROGRAMS A						
	PETTY CASH	2019JUN-SEP	REPLENISH PETTY CASH	60192	09/18/2019	09/26/2019	4.38
	PETTY CASH	2019JUN-SEP	REPLENISH PETTY CASH	60192	09/18/2019	09/26/2019	26.88
							<b>31.26</b>
01-4110-4300.0000	OFFICE SUPP						
	SIR SPEEDY PRINTING &	99819	BUSINESS CARDS LORENA TI	1053758	08/21/2019	09/19/2019	33.17
	SIR SPEEDY PRINTING &	100011	BUSINESS CARDS VICTOR FA	1053860	09/30/2019	10/17/2019	30.11
							<b>63.28</b>
							<b>Total Dept. CITY COUNCIL: 10,866.54</b>
<b>Dept: 4120 CITY MANAGER</b>							
01-4120-4110.0000	AUTOMOTIVE						
	HAWAIIAN GARDENS HAND	AUGUST19	AUGUST 2019 CAR WASH PS	1053746	08/01/2019	09/19/2019	18.50
	HAWAIIAN GARDENS HAND	SEP-19PW	AUG 2019 AUTO MAINT CAR W	1053849	09/30/2019	10/17/2019	22.00
							<b>40.50</b>
01-4120-4160.0000	PUBLICATION						
	AREA E DISASTER MGT BO/	2020-11	FY19-20 AREA E	60211	08/15/2019	10/03/2019	1,500.00
	CITY OF BELLFLOWER	#MISC9663	REPLENISH WIB POLICY BOAI	60133	08/22/2019	09/19/2019	600.00
	LOS ANGELES TIMES	10003678913	09.17.2020 ANNUAL NEWSPAF	60152	08/15/2019	09/19/2019	624.00
	SO CALIF ASSOC OF GOVEF	SCAG190508	FY 19-20 DUES ASSESSMENT	60281	05/08/2019	10/09/2019	1,640.00
							<b>4,364.00</b>
01-4120-4170.0000	POSTAGE						
	FEDERAL EXPRESS CORPO	6-750-61469	EXPRESS MAIL 09/19/2019	576	09/27/2019	10/02/2019	39.68
							<b>39.68</b>
01-4120-4200.0000	CONTRACT S						
	RAMOS/CARLOS//	CR-092619	09.07 - 09.26.19 PUBLIC SAFET	60234	09/26/2019	10/03/2019	3,900.00
	VERHAAF/DAVE H.//	2019008A	08.02 - 08.31.19 REC & COMM	60169	09/11/2019	09/19/2019	1,330.00
							<b>5,230.00</b>
01-4120-4210.0000	TRAVEL & ME						
	MOORE/SHAVON//	SM 10-19	10.08-10.11 PER DIEM	1053800	09/28/2019	10/03/2019	49.50
	MOORE/SHAVON//	SM 10-19	10.08-10.11 PER DIEM	1053800	09/28/2019	10/03/2019	66.00
	MOORE/SHAVON//	SM 10-19	10.08-10.11 PER DIEM	1053800	09/28/2019	10/03/2019	66.00
	MOORE/SHAVON//	SM 10-19	10.08-10.11 PER DIEM	1053800	09/28/2019	10/03/2019	49.50
	PETTY CASH	2019JUN-SEP	REPLENISH PETTY CASH	60192	09/18/2019	09/26/2019	89.95
	PETTY CASH	2019JUN-SEP	REPLENISH PETTY CASH	60192	09/18/2019	09/26/2019	44.27
	PETTY CASH	2019JUN-SEP	REPLENISH PETTY CASH	60192	09/18/2019	09/26/2019	39.80
	PETTY CASH	2019JUN-SEP	REPLENISH PETTY CASH	60192	09/18/2019	09/26/2019	42.68
							<b>447.70</b>
01-4120-4221.0000	UTILITIES/PHI						
	LESLIE/BRITTANY//	AUG2019CELL	REIMB EMP/CELL PHN/AUGUS	1053774	08/19/2019	09/26/2019	60.00
	LESLIE/BRITTANY//	CELL SEPT 19	REIMB EMP/CELL PHN/SEPT 2	1053798	09/19/2019	10/03/2019	60.00
	MOORE/SHAVON//	9225717752	REIMB EMP/CELL PHN/AUGUS	1053756	09/08/2019	09/19/2019	60.00
	VERIZON WIRELESS SERVI	9837442439	AUG 2019/SEP 2019 WIRELES:	1053785	09/04/2019	09/26/2019	1,120.72
							<b>1,300.72</b>
01-4120-4238.0000	PROGRAMS A						
	COAST PARTY RENTALS, IN	32146	STATE OF THE CITY EVENT	60217	09/16/2019	10/03/2019	105.93
	DAAOOD/ONI R.//	OD 0919	STATE OF THE CITY EVENT	60137	09/12/2019	09/19/2019	150.00
	GOODIES BY LICHA	36	"I AM HAWAIIAN GARDENS" EI	60144	09/10/2019	09/19/2019	500.00

**INVOICE APPROVAL LIST BY FUND REPORT**

Warrants 9-14 to 10-17-19 A

Date: 10/17/2019

Time: 1 4 8

Page: 3

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	JAQUELINE AJVIX	329394	STATE OF THE CITY DECORA	60184	09/19/2019	09/26/2019	3,294.86
	JAQUELINE AJVIX	329395	TABLE CLOTHS FOR SISTER C	60225	09/27/2019	10/03/2019	106.67
	SIR SPEEDY PRINTING &	99911	STATE OF THE CITY PROGRA	1053803	09/10/2019	10/03/2019	166.76
							<b>4,324.22</b>
01-4120-4250.0000	LEGISLATIVE						
	JOE A. GONSALVES & SON	157628	SEPT 19 PROF LEGISLATIVE	1053749	08/19/2019	09/19/2019	1,000.00
	JOE A. GONSALVES & SON	157692	PROF LEGISLATIVE REPRESE	1053773	09/18/2019	09/26/2019	1,045.00
							<b>2,045.00</b>
01-4120-4300.0000	OFFICE SUPP						
	CYPRESS ENGRAVING	71081	CITY BADGE/B. LESLIE	60135	08/19/2019	09/19/2019	16.31
							<b>16.31</b>
							<b>Total Dept. CITY MANAGER: 17,808.13</b>
<b>Dept: 4130 CITY ATTORNEY</b>							
01-4130-4253.0000	LEGAL SERVI						
	BEST BEST & KRIEGER ATT	857251	07/19 PROF ATTY SVCS	60215	08/31/2019	10/03/2019	19,272.50
	BEST BEST & KRIEGER ATT	857252	07/19 PROF ATTY SVCS	60215	08/31/2019	10/03/2019	6,521.47
	BEST BEST & KRIEGER ATT	857253	07/19 PROF ATTY SVCS	60215	08/31/2019	10/03/2019	4,708.50
	BEST BEST & KRIEGER ATT	857257	07/19 PROF ATTY SVCS	60215	08/31/2019	10/03/2019	805.00
	BEST BEST & KRIEGER ATT	857254	07/19 PROF ATTY SVCS	60215	08/31/2019	10/03/2019	967.50
	BEST BEST & KRIEGER ATT	857255	07/19 PROF ATTY SVCS	60215	08/31/2019	10/03/2019	10,389.68
	BEST BEST & KRIEGER ATT	857256	07/19 PROF ATTY SVCS	60215	08/31/2019	10/03/2019	3,184.56
	BEST BEST & KRIEGER ATT	859300	AUG 2019 PROF ATTORNEY S	60290	09/23/2019	10/17/2019	12,048.50
	BEST BEST & KRIEGER ATT	859301	AUG 2019 PROF ATTORNEY S	60290	09/23/2019	10/17/2019	2,064.00
	BEST BEST & KRIEGER ATT	859302	AUG 2019 PROF ATTORNEY S	60290	09/23/2019	10/17/2019	1,978.00
	BEST BEST & KRIEGER ATT	859303	AUG 2019 PROF ATTORNEY S	60290	09/23/2019	10/17/2019	2,813.00
	BEST BEST & KRIEGER ATT	859307	AUG 2019 PROF ATTORNEY S	60290	09/23/2019	10/17/2019	1,376.00
	BEST BEST & KRIEGER ATT	859304	AUG 2019 PROF ATTORNEY S	60290	09/23/2019	10/17/2019	4,958.00
	BEST BEST & KRIEGER ATT	859305	AUG 2019 PROF ATTORNEY S	60290	09/23/2019	10/17/2019	1,311.50
	BEST BEST & KRIEGER ATT	859306	AUG 2019 PROF ATTORNEY S	60290	09/23/2019	10/17/2019	28.00
							<b>72,426.21</b>
							<b>Total Dept. CITY ATTORNEY: 72,426.21</b>
<b>Dept: 4140 CITY CLERK</b>							
01-4140-4168.0000	COUNCIL MEI						
	B & H PLAQUES & MODELS I	4434	NAME PLATE - VICTOR FARFA	60268	10/02/2019	10/09/2019	8.62
							<b>8.62</b>
01-4140-4190.0000	EQUIPMENT F						
	DE LAGE LANDEN FINANCI	65020623	09.01 - 09.30.19 COPIER	60221	09/07/2019	10/03/2019	517.39
							<b>517.39</b>
01-4140-4200.0000	CONTRACT S						
	IRON MOUNTAIN RECORDS	BWSS989	08.01 - 08.31.19 STORAGE	60224	07/31/2019	10/03/2019	293.95
	IRON MOUNTAIN RECORDS	BZXB502	10/19 STORAGE	60273	09/30/2019	10/09/2019	316.00
							<b>609.95</b>
01-4140-4201.0000	ELECTION SE						
	COLOMBO/LUCIE//	9347	MOCK ELECTIONS VSAP LUN	1053791	09/29/2019	10/03/2019	110.38
	INTERNATIONAL E-Z UP, INC	INV0186061	ELECTION VOTER REG CANO	60272	08/28/2019	10/09/2019	820.00
	INTERNATIONAL E-Z UP, INC	INV0188728	ELECT. VOTER REG CANOPY	60272	09/10/2019	10/09/2019	2,340.00
	MCA DIRECT	2019085	ELECTION CONSULTING SER	60153	09/05/2019	09/19/2019	1,000.00
							<b>4,270.38</b>
							<b>Total Dept. CITY CLERK: 5,406.34</b>
<b>Dept: 4150 FINANCE DEPARTME</b>							
01-4150-4120.0000	MILEAGE						
	GONZALEZ/LUIS//		REIMB EMP SEMINAR EXPENS	60143	09/11/2019	09/19/2019	18.09

**INVOICE APPROVAL LIST BY FUND REPORT**

Warrants 9-14 to 10-17-19 A

Date: 10/17/2019

Time: 1 4 9

Page: 4

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
							<b>18.09</b>
01-4150-4130.0000	BANK SERVIC						
	BANK OF THE WEST-BANK (	CCFEE-190801	BANK FEE CHARGES/JULY 20	572	08/01/2019	09/27/2019	1,669.75
							<b>1,669.75</b>
01-4150-4160.0000	PUBLICATION						
	HDL SOFTWARE LLC	0014873-IN	BUSINESS LICENSE SOFTWAI	60183	09/03/2019	09/26/2019	1,500.00
							<b>1,500.00</b>
01-4150-4200.0000	CONTRACT S						
	APPLE ONE EMPLOYMENT S	01-5347330	08.31.19 CITY HALL RECEPTIC	60130	09/04/2019	09/19/2019	1,095.80
	APPLE ONE EMPLOYMENT S	01-5352225	W/E 09.07.19 CITY HALL	60130	09/11/2019	09/19/2019	801.28
	APPLE ONE EMPLOYMENT S	01-5359410	W/E 09.14.19 CITY HALL	60173	09/18/2019	09/26/2019	1,020.25
	APPLE ONE EMPLOYMENT S	01-5366225	W/E 09.21.19 CITY HALL	60210	09/25/2019	10/03/2019	901.44
	APPLE ONE EMPLOYMENT S	01-5376602	W/E 09.28.19 CITY HALL	60288	10/02/2019	10/17/2019	993.25
	APPLE ONE EMPLOYMENT S	01-5384366	W/E 10.05.19 CITY HALL	60288	10/09/2019	10/17/2019	1,001.60
	GOVERNMENTAL FINANCIAL	09012019	AUG 2019 FINANCIAL SERVICE	60145	09/01/2019	09/19/2019	4,680.00
	GOVERNMENTAL FINANCIAL	GFS191001	SEPT 2019 BILLING - SRVCS	60270	10/01/2019	10/09/2019	1,300.00
	HINDERLITER, DE LLAMAS &	0032081-IN	SALES TAX 3RD QTR, AUDIT S	60146	08/30/2019	09/19/2019	561.29
	HINDERLITER, DE LLAMAS &	0032081-IN	SALES TAX 3RD QTR, AUDIT S	60146	08/30/2019	09/19/2019	1,050.00
	TYLER TECHNOLOGIES, INC	025-268084	PERVASIVE SERVER ENGINE	1053806	07/31/2019	10/03/2019	3,000.00
							<b>16,404.91</b>
01-4150-4202.0000	AUDIT SERVIC						
	LANCE, SOLL & LUNGHARD,	33767	Q1 2019 CASINO AGREED PRC	1053752	08/31/2019	09/19/2019	6,000.00
	LANCE, SOLL & LUNGHARD,	33767	Q1 2019 CASINO AGREED PRC	1053752	08/31/2019	09/19/2019	6,000.00
							<b>12,000.00</b>
01-4150-4210.0000	TRAVEL & ME						
	GONZALEZ/LUIS//		REIMB EMP SEMINAR EXPENS	60143	09/11/2019	09/19/2019	16.44
							<b>16.44</b>
01-4150-4300.0000	OFFICE SUPP						
	JAWCO GRAPHICS	PC-65972	PAYROLL CHECK ENVELOPES	1053772	08/09/2019	09/26/2019	500.45
	STAPLES BUSINESS ADVAN	3424564435	OFFICE SUPPLIES DATE STAM	1053781	09/07/2019	09/26/2019	172.78
	STAPLES BUSINESS ADVAN	3425667160	OFFICE SUPPLIES FINANCE	1053828	09/21/2019	10/09/2019	30.65
	STAPLES BUSINESS ADVAN	3425667161	OFFICE SUPPLIES FINANCE	1053828	09/21/2019	10/09/2019	30.65
	STAPLES BUSINESS ADVAN	3426249512	OFFICE SUPPLIES FINANCE	1053864	09/28/2019	10/17/2019	234.51
	STAPLES BUSINESS ADVAN	3426249515	OFFICE SUPPLIES FINANCE	1053864	09/28/2019	10/17/2019	65.67
	STAPLES BUSINESS ADVAN	3426249516	OFFICE SUPPLIES FINANCE	1053864	09/28/2019	10/17/2019	38.31
	STAPLES BUSINESS ADVAN	3426249513	5 CASES OF PAPER FOR COP	1053864	09/28/2019	10/17/2019	199.78
							<b>1,272.80</b>
01-4150-4300.0001	OFFICE SUPP						
	STAPLES BUSINESS ADVAN	3425082960	OFFICE SUPPLIES FINANCE T	1053804	09/14/2019	10/03/2019	779.61
							<b>779.61</b>
01-4150-4330.0000	SPECIAL SUP						
	JAWCO GRAPHICS	PC-65996	TOT TRANSIENT OCCUPANCY	1053748	09/06/2019	09/19/2019	192.89
	SIR SPEEDY PRINTING &	99981	BUSINESS CARDS - ABRAHAM	1053803	09/24/2019	10/03/2019	40.52
							<b>233.41</b>
01-4150-4410.0000	EQUIPMENT						
	SERGIO CUEVA	HGC-210F	FINANCE MATERIALS	1053824	10/03/2019	10/09/2019	139.70
							<b>139.70</b>
							<b>Total Dept. FINANCE DEPARTMENT: 34,034.71</b>

Dept: 4180 PLANNING

01-4180-4100.0000 LEGAL ADVEF

**INVOICE APPROVAL LIST BY FUND REPORT**

Warrants 9-14 to 10-17-19 A

Date: 10/17/2019

Time: 1 5 0

Page: 5

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	LONG BEACH PRESS TELEC	11296194	LEGAL NOTICE PUBLICATION	60188	09/17/2019	09/26/2019	689.74
	LONG BEACH PRESS TELEC	11309262	LEGAL NOTICE PUBLICATION	60188	09/17/2019	09/26/2019	714.36
	LONG BEACH PRESS TELEC	11309279	LEGAL NOTICE PUBLICATION	60188	09/17/2019	09/26/2019	689.74
	LONG BEACH PRESS TELEC	11279456	LEGAL NOTICE PUBLICATION	60188	09/17/2019	09/26/2019	640.50
	LONG BEACH PRESS TELEC	0011317717	PLNG2019-0066-VAR PUB 9.27	60227	09/26/2019	10/03/2019	837.46
							<b>3,571.80</b>
01-4180-4180.0000	PRINTING						
	COLOR CENTER GRAPHICS	CCG1134/19	PRINTING SERVICES-COURTE	60134	09/06/2019	09/19/2019	56.94
							<b>56.94</b>
01-4180-4200.0000	CONTRACT S						
	DATA TICKET INC.	100776	APRIL 2019 COLLECTION AGE	60138	05/28/2019	09/19/2019	226.00
	DATA TICKET INC.	103391	JULY 2019 COLLECTION AGEN	60138	08/29/2019	09/19/2019	200.00
	HENRY RADIO, INC.	76378	RADIO SERVICE 2019 116 RAD	1053747	09/01/2019	09/19/2019	116.14
	REVENUE EXPERTS(SEE D/	105263	AUG 2019 COLLECTION AGEN	1053822	09/26/2019	10/09/2019	200.00
	WILLDAN ENGINEERING	00712889	07.01 - 07.26.19 PROF SRVCS	1053786	08/26/2019	09/26/2019	11,221.00
							<b>11,963.14</b>
01-4180-4221.0000	UTILITIES/PHI						
	THOMAS/GLORIA//	CELL MAY 19	REIMB EMP/CELL PHN/MAY 19	60260	09/23/2019	10/03/2019	40.00
	THOMAS/GLORIA//	CELL JUNE 19	REIMB EMP/CELL PHN/JUNE 1	60260	09/23/2019	10/03/2019	40.00
	THOMAS/GLORIA//	CELL JULY 19	REIMB EMP/CELL PHN/JULY 1	60260	09/23/2019	10/03/2019	40.00
	THOMAS/GLORIA//	CELL AUG 19	REIMB EMP/CELL PHN/AUG 19	60260	09/23/2019	10/03/2019	40.00
							<b>160.00</b>
01-4180-4238.0000	PROGRAMS A						
	DONG BANG SIGN		COMMERCIAL SIGN PGM	60139	08/12/2019	09/19/2019	6,648.02
							<b>6,648.02</b>
01-4180-4238.0004	SIGN PROGR,						
	SUCCESS SIGN GROUP	070919	COMMERCIAL SIGN PROGRAM	60165	08/21/2019	09/19/2019	3,646.75
							<b>3,646.75</b>
01-4180-4238.0005	SECURITY BA						
	AM-TEC TOTAL SECURITY, I	602683	WINDOW BAR REMOVAL PGM	60129	08/20/2019	09/19/2019	3,091.27
	RUDY HERNANDEZ	185224	WINDOW BAR REMOVAL PRO	60196	09/12/2019	09/26/2019	4,300.00
	RUDY HERNANDEZ	246342	WINDOW BAR REMOVAL PRO	60198	09/12/2019	09/26/2019	4,700.00
							<b>12,091.27</b>
01-4180-4300.0000	OFFICE SUPP						
	STAPLES BUSINESS ADVAN	3423826269	OFFICE SUPPLIES ENVELOPE	1053760	08/31/2019	09/19/2019	101.38
	STAPLES BUSINESS ADVAN	3425082968	OFFICE SUPPLIES	1053827	09/14/2019	10/09/2019	73.70
	STAPLES BUSINESS ADVAN	3426249521	OFFICE SUPPLIES	1053863	09/28/2019	10/17/2019	49.86
							<b>224.94</b>
01-4180-4330.0000	SPECIAL SUP						
	SPORTS JACKETS UNLIMITE	8039	PLANNING COMMISSIONER CI	1053862	10/08/2019	10/17/2019	49.80
	STAPLES BUSINESS ADVAN	3423826269	OFFICE SUPPLIES ENVELOPE	1053760	08/31/2019	09/19/2019	101.38
	STAPLES BUSINESS ADVAN	3425082968	OFFICE SUPPLIES	1053827	09/14/2019	10/09/2019	73.71
	STAPLES BUSINESS ADVAN	3426249521	OFFICE SUPPLIES	1053863	09/28/2019	10/17/2019	49.86
							<b>274.75</b>
01-4180-4410.0000	EQUIPMENT						
	INTERNATIONAL E-Z UP, INC	INV0186062	MEETING/SPECIAL EVENT CA	60301	08/28/2019	10/17/2019	330.04
	INTERNATIONAL E-Z UP, INC	INV0188729	MEETING/SPECIAL EVENT CA	60301	09/10/2019	10/17/2019	615.08
							<b>945.12</b>
							<b>Total Dept. PLANNING: 39,582.73</b>

Dept: 4181 PLANNING COMMISS  
01-4181-4210.0000 TRAVEL & ME

**INVOICE APPROVAL LIST BY FUND REPORT**

Warrants 9-14 to 10-17-19 A

Date: 10/17/2019

Time: 1511

Page: 6

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	KWAN/PRISCILLA//	PRISCILLA190915-190918	9/15-18/19 REIMB APA CONF.	60303	09/15/2019	10/17/2019	57.58
	KWAN/PRISCILLA//	PRISCILLA190915-190918	9/15-18/19 REIMB APA CONF.	60303	09/15/2019	10/17/2019	95.66
	KWAN/PRISCILLA//	PRISCILLA190915-190918	9/15-18/19 REIMB APA CONF.	60303	09/15/2019	10/17/2019	119.60
							<b>272.84</b>

**Total Dept. PLANNING COMMISSION: 272.84**

**Dept: 4190 NON-DEPARTMENTAL**

01-4190-4102.0000 ADVERTISING  
MOLI-MEX INC.

24923	STAGE 10FT X 16FT IMPRINT \	1053755	08/16/2019	09/19/2019	333.70
					<b>333.70</b>

**Total Dept. NON-DEPARTMENTAL: 333.70**

**Dept: 4191 COMMUNITY INFORM**

01-4191-4160.0000 PUBLICATION  
VMI, INC.

17138	10.25.19 - 10.24.20 CABLE TV	60170	08/30/2019	09/19/2019	5,671.00
					<b>5,671.00</b>

01-4191-4200.0000 CONTRACT S

RUIZ DE CHAVEZ/GREGORI  
SALLMAN/NADIM//  
TRIPEPI SMITH & ASSOCIAT  
TRIPEPI SMITH & ASSOCIAT

GR091219	VIDEOTAPING STATE OF THE	60199	09/12/2019	09/26/2019	400.00
091719	STATE OF THE CITY VIDEO	1053802	09/17/2019	10/03/2019	400.00
4358	MISC PR PROJECTS	60166	08/31/2019	09/19/2019	4,567.00
4431	MISC PR PROJECTS	60320	09/30/2019	10/17/2019	4,367.69
					<b>9,734.69</b>

01-4191-4221.0000 UTILITIES/PHI

AT & T  
AT & T  
AT & T GLOBAL SERVICES, I  
AT & T GLOBAL SERVICES, I  
FRONTIER COMMUNICATIOI  
FRONTIER COMMUNICATIOI  
MCI COMM SERVICE

4988269407	SER PER 09.19 - 10.18.19	60212	09/19/2019	10/03/2019	626.80
7082930502	SER PER 09.19 - 10.18.19	60213	09/19/2019	10/03/2019	2,237.18
SB144211	SER PER 09.28 - 10.27.19	60214	09/16/2019	10/03/2019	260.76
SB145459	06.28 - 07.27.19 MAINT BILLING	60267	09/24/2019	10/09/2019	260.76
7165-SEP19	09.01 - 09.30.19 MONTHLY LOC	1053745	09/01/2019	09/19/2019	1,202.83
FC191001-191031	10.01 - 10.31.19 LOCAL SERVIC	1053846	10/01/2019	10/17/2019	1,226.10
9503SEP19	SEPT 2019 LONG DISTANCE P	60276	09/25/2019	10/09/2019	53.82
					<b>5,868.25</b>

01-4191-4412.0000 CABLE TV PR

NIKOLS/KRISTINA//  
NIKOLS/KRISTINA//  
SALLMAN/NADIM//  
SALLMAN/NADIM//

KN2019-7	SEPT/OCT 2019 TV SHOW HO:	60232	09/23/2019	10/03/2019	125.00
KN2019-7	SEPT/OCT 2019 TV SHOW HO:	60232	09/23/2019	10/03/2019	125.00
91819	PRODUCTION OF MONTHLY T	1053778	09/18/2019	09/26/2019	1,950.00
100719	10/19 TV SHOW	1053823	10/07/2019	10/09/2019	1,950.00
					<b>4,150.00</b>

**il Dept. COMMUNITY INFORMATION: 25,423.94**

**Dept: 4192 INFORMATION TECHI**

01-4192-4200.0000 CONTRACT S

SERGIO CUEVA  
X-ACT TECHNOLOGY SOLU  
X-ACT TECHNOLOGY SOLU  
X-ACT TECHNOLOGY SOLU  
X-ACT TECHNOLOGY SOLU

HGC-353AV	NEW ANTI VIRUS SOFTWARE	1053779	09/03/2019	09/26/2019	3,599.10
22217	SEPT 2019 PROF SRVCS EMA	1053763	09/01/2019	09/19/2019	388.50
22230	REMOTE SERVICES	1053808	09/17/2019	10/03/2019	450.00
22238	OCT 2019 EMAIL SECURITY SV	1053871	10/01/2019	10/17/2019	388.50
22239	OCT 2019 OFFICE 365-BUS PR	1053871	10/01/2019	10/17/2019	1,125.00
					<b>5,951.10</b>

**Dept. INFORMATION TECHNOLOGY: 5,951.10**

**Dept: 4193 COMMUNITY RELATIK**

01-4193-4337.0000 UNIFORMS AM



**INVOICE APPROVAL LIST BY FUND REPORT**

Warrants 9-14 to 10-17-19 A

Date: 10/17/2019

Time: 1 5 2 1

Page: 7

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	GALLS PARENT HOLDINGS,	013211096	CROSSING GUARD UNIFORMS	60222	07/16/2019	10/03/2019	37.49
	GALLS PARENT HOLDINGS,	013211097	CROSSING GUARD UNIFORMS	60222	07/16/2019	10/03/2019	83.79
	GALLS PARENT HOLDINGS,	013211104	CROSSING GUARD UNIFORMS	60222	07/16/2019	10/03/2019	16.87
	GALLS PARENT HOLDINGS,	013222052	CROSSING GUARD UNIFORMS	60222	07/17/2019	10/03/2019	119.95
	GALLS PARENT HOLDINGS,	013103246	CROSSING GUARD UNIFORMS	60222	07/01/2019	10/03/2019	79.38
	GALLS PARENT HOLDINGS,	013211082	CROSSING GUARD UNIFORMS	60222	07/16/2019	10/03/2019	71.23
	GALLS PARENT HOLDINGS,	013211083	CROSSING GUARD UNIFORMS	60222	07/16/2019	10/03/2019	89.04
	GALLS PARENT HOLDINGS,	013211084	CROSSING GUARD UNIFORMS	60222	07/16/2019	10/03/2019	51.55
	GALLS PARENT HOLDINGS,	013211086	CROSSING GUARD UNIFORMS	60222	07/16/2019	10/03/2019	71.23
	GALLS PARENT HOLDINGS,	013211087	CROSSING GUARD UNIFORMS	60222	07/16/2019	10/03/2019	35.61
	GALLS PARENT HOLDINGS,	013211094	CROSSING GUARD UNIFORMS	60222	07/16/2019	10/03/2019	17.81
	GALLS PARENT HOLDINGS,	013211095	CROSSING GUARD UNIFORMS	60222	07/16/2019	10/03/2019	55.30
	GALLS PARENT HOLDINGS,	012191602	CROSSING GUARD UNIFORMS	60222	03/12/2019	10/03/2019	120.33
	GALLS PARENT HOLDINGS,	012944221	CROSSING GUARD UNIFORMS	60222	06/11/2019	10/03/2019	122.35
							<b>971.93</b>

**Total Dept. COMMUNITY RELATIONS: 971.93**

**Dept: 4200 HUMAN RESOURCES**

01-4200-4103.0000 RECRUITMEN

DEPARTMENT OF JUSTICE	402488	FINGERPRINT APPS	1053744	09/05/2019	09/19/2019	32.00	
OCCUPATIONAL HEALTH CE	65368110	PHYSICAL/DRUG SCREENING	60190	09/11/2019	09/26/2019	104.50	
OCCUPATIONAL HEALTH CE	13573670	DOT RECERTIFICATION AND	60190	08/21/2019	09/26/2019	120.00	
OCCUPATIONAL HEALTH CE	65627282	DOT RECERTIFICATION AND	60278	10/01/2019	10/09/2019	66.50	
OCCUPATIONAL HEALTH CE	65452658	PHYSICAL/DRUG SCREENING	60278	09/05/2019	10/09/2019	104.50	
WILD/DINA//	155695	LIVE SCAN REIMBURSEMENT	60209	09/11/2019	09/26/2019	18.00	
							<b>445.50</b>

01-4200-4200.0000 CONTRACT S

ALTA LANGUAGE SERVICES	IS450484	9/18/19 BILINGUAL TEST	60265	09/30/2019	10/09/2019	66.00	
WALKER/KENNETH A.//	2019009	08.22 - 09.06.19 PROF SRVCS	60171	09/06/2019	09/19/2019	1,530.00	
							<b>1,596.00</b>

01-4200-4210.0000 TRAVEL & ME

MATSON/PATRICK//	PM191002	10.9-11.19 JPIA RISK MGMT	1053817	10/02/2019	10/09/2019	49.50	
MATSON/PATRICK//	PM191002	10.9-11.19 JPIA RISK MGMT	1053817	10/02/2019	10/09/2019	66.00	
MATSON/PATRICK//	PM191002	10.9-11.19 JPIA RISK MGMT	1053817	10/02/2019	10/09/2019	49.50	
							<b>165.00</b>

01-4200-4221.0000 UTILITIES/PH

MATSON/PATRICK//	9223997910	REIMB EMP/CELL PHN/SEPT 2	1053754	08/03/2019	09/19/2019	60.00	
							<b>60.00</b>

01-4200-4285.0000 STAFF DEVEL

FRED PRYOR SEMINARS	5365272	ONE-YEAR UNLIMITED TRAINI	60141	08/30/2019	09/19/2019	199.00	
							<b>199.00</b>

01-4200-4300.0000 OFFICE SUPP

STAPLES BUSINESS ADVAN	3421330627	HUMAN RESOURCES SUPPLIE	1053782	08/03/2019	09/26/2019	299.25	
							<b>299.25</b>

**Total Dept. HUMAN RESOURCES: 2,764.75**

**Dept: 4201 EMPLOYEE BENEFIT**

01-4201-4142.0001 CAFETERIA IN

AMERICAN FAMILY LIFE AS	532217	SUPP INSURANCE/JULY 2019	1053742	08/01/2019	09/19/2019	5,027.60
AMERICAN FAMILY LIFE AS	957250	SUPP INSURANCE/AUGUST 20	1053742	09/01/2019	09/19/2019	5,102.74
AMERICAN FAMILY LIFE AS	360610	SUPPLEMENTAL INSURANCE	1053764	09/11/2019	09/26/2019	5,102.74
COLONIAL LIFE INSURANCE	1001338	OCT 2019 SUPPLEMENTAL LIF	1053844	10/11/2019	10/17/2019	828.87
STANDARD INSURANCE CO		OCTOBER 2019 10/19 SUPPLEMENTAL LIFE IN	1053826	09/16/2019	10/09/2019	2,454.64
THE ADVANTAGE GROUP	114443	SEPT 2019 PLAN COVERAGE	1053865	09/30/2019	10/17/2019	217.00
UNUM LIFE INSURANCE	0575367-001	OCT 19 10/19 LONG TERM INSURANCE	60286	09/18/2019	10/09/2019	512.90

**19,246.49**

**INVOICE APPROVAL LIST BY FUND REPORT**

Warrants 9-14 to 10-17-19 A

Date: 10/17/2019

Time: 1 5 3 1

Page: 8

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
<b>Total Dept. EMPLOYEE BENEFITS:</b>							<b>19,246.49</b>
<b>Dept: 4210 PUBLIC SAFETY</b>							
01-4210-4110.0000	AUTOMOTIVE						
	HAWAIIAN GARDENS HAND	AUGUST19	AUGUST 2019 CAR WASH PS	1053746	08/01/2019	09/19/2019	322.50
	HAWAIIAN GARDENS HAND	SEP-19PW	AUG 2019 AUTO MAINT CAR W	1053849	09/30/2019	10/17/2019	15.00
							<b>337.50</b>
01-4210-4124.0000	ANIMAL CONT						
	ALL CITY ANIMAL TRAPPING	44289	REMOVED 2 DEAD CATS	1053789	09/04/2019	10/03/2019	100.00
	ALL CITY ANIMAL TRAPPING	39243	REMOVED 1 DEAD RACCOON	1053789	09/04/2019	10/03/2019	50.00
	ALL CITY ANIMAL TRAPPING	43598	LIVE OPOSSUM	1053789	09/04/2019	10/03/2019	50.00
	ALL CITY ANIMAL TRAPPING	40680	DEAD CAT REMOVAL	1053789	08/17/2019	10/03/2019	50.00
	ALL CITY ANIMAL TRAPPING	44290	REMOVED 1 DEAD CAT	1053789	09/04/2019	10/03/2019	50.00
	ALL CITY ANIMAL TRAPPING	46321	REMOVED 1 DEAD CAT	1053789	09/04/2019	10/03/2019	50.00
	ALL CITY ANIMAL TRAPPING	43901	DEAD ANIMAL REMOVAL	1053789	09/04/2019	10/03/2019	50.00
	ALL CITY ANIMAL TRAPPING	43863	REMOVED 1 DEAD RACCOON	1053789	09/04/2019	10/03/2019	50.00
	ALL CITY ANIMAL TRAPPING	43902	REMOVED 1 DEAD OPOSSUM	1053789	09/04/2019	10/03/2019	50.00
	ALL CITY ANIMAL TRAPPING	84908	REMOVED 3 DEAD ANIMALS	1053789	09/02/2019	10/03/2019	150.00
	L.A. COUNTY ANIMAL CONTI	AUG252019	JULY 2019 ANIMAL HOUSING (	60185	08/25/2019	09/26/2019	4,628.69
	L.A. COUNTY ANIMAL CONTI	LAAC190925	AUG 2019 ANIMAL HOUSING C	60274	09/25/2019	10/09/2019	3,996.53
	SPAY4LA, INC	6192019	SPAY & NEUTER CLINIC	60164	06/28/2019	09/19/2019	1,279.00
							<b>10,554.22</b>
01-4210-4126.0000	LAW ENFORC						
	L.A. COUNTY SHERIFF'S DEI	200039AL	JULY 2019 LAW ENFORCEMEN	60186	08/21/2019	09/26/2019	237,042.72
							<b>237,042.72</b>
01-4210-4127.0000	DEDICATED L						
	L.A. COUNTY SHERIFF'S DEI	200039AL	JULY 2019 LAW ENFORCEMEN	60186	08/21/2019	09/26/2019	96,675.56
							<b>96,675.56</b>
01-4210-4150.0000	EQUIPMENT M						
	YOUNG KEE PARK	06252019	YAL APPLIANCE REPAIR	1053788	06/25/2019	09/26/2019	200.00
							<b>200.00</b>
01-4210-4200.0000	CONTRACT S						
	HENRY RADIO, INC.	76378	RADIO SERVICE 2019 116 RAC	1053747	09/01/2019	09/19/2019	384.29
							<b>384.29</b>
01-4210-4285.0000	STAFF DEVEL						
	GARCIA/BARBARA CONSUE	09132019	09.13.19 STAFF TRAINING	1053792	09/13/2019	10/03/2019	42.84
							<b>42.84</b>
01-4210-4300.0000	OFFICE SUPP						
	SIR SPEEDY PRINTING &	99787	BUSINESS CARDS M. WATKIN	1053758	08/14/2019	09/19/2019	66.34
	STAPLES BUSINESS ADVAN	3421330629	PUBLIC SAFETY OFFICE SUPP	1053782	08/03/2019	09/26/2019	18.60
	STAPLES BUSINESS ADVAN	3421330624	PUBLIC SAFETY OFFICE SUPP	1053782	08/03/2019	09/26/2019	57.08
	STAPLES BUSINESS ADVAN	3421330620	PUBLIC SAFETY OFFICE SUPP	1053782	08/03/2019	09/26/2019	96.67
	STAPLES BUSINESS ADVAN	3421330617	PUBLIC SAFETY OFFICE SUPP	1053782	08/03/2019	09/26/2019	8.20
	STAPLES BUSINESS ADVAN	3421902965	PUBLIC SAFETY OFFICE SUPP	1053782	08/10/2019	09/26/2019	46.86
	STAPLES BUSINESS ADVAN	3421902964	PUBLIC SAFETY OFFICE SUPP	1053782	08/10/2019	09/26/2019	-67.99
							<b>225.76</b>
01-4210-4330.0000	SPECIAL SUP						
	GALLS PARENT HOLDINGS,	012800637	PUBLIC SAFETY SPECIAL SUP	60222	05/23/2019	10/03/2019	119.06
	WEST COAST ARTWEAR	16456	PUBLIC SAFETY SHIRTS	1053807	07/12/2019	10/03/2019	413.22
							<b>532.28</b>
01-4210-4337.0000	UNIFORMS AT						

**INVOICE APPROVAL LIST BY FUND REPORT**

Warrants 9-14 to 10-17-19 A

Date: 10/17/2019

Time: 1 5 4

Page: 9

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	GALLS PARENT HOLDINGS,	013009124	PUBLIC SAFETY UNIFORMS	60222	06/19/2019	10/03/2019	133.26
	GALLS PARENT HOLDINGS,	013066903	PUBLIC SAFETY UNIFORMS	60222	06/26/2019	10/03/2019	133.26
	GALLS PARENT HOLDINGS,	013211085	PUBLIC SAFETY UNIFORMS	60222	07/16/2019	10/03/2019	273.21
	GALLS PARENT HOLDINGS,	012014633	PUBLIC SAFETY UNIFORMS	60222	02/19/2019	10/03/2019	159.85
	GALLS PARENT HOLDINGS,	012014635	PUBLIC SAFETY UNIFORMS	60222	02/19/2019	10/03/2019	15.42
	GALLS PARENT HOLDINGS,	012594864	PUBLIC SAFETY UNIFORMS	60222	04/29/2019	10/03/2019	51.60
	GALLS PARENT HOLDINGS,	012653477	PUBLIC SAFETY UNIFORMS	60222	05/06/2019	10/03/2019	221.17
	GALLS PARENT HOLDINGS,	012653478	PUBLIC SAFETY UNIFORMS	60222	05/06/2019	10/03/2019	8.73
	GALLS PARENT HOLDINGS,	012711056	PUBLIC SAFETY UNIFORMS	60222	05/13/2019	10/03/2019	244.50
	GALLS PARENT HOLDINGS,	012711061	PUBLIC SAFETY UNIFORMS	60222	05/13/2019	10/03/2019	36.99
	GALLS PARENT HOLDINGS,	012941665	PUBLIC SAFETY UNIFORMS	60222	06/11/2019	10/03/2019	109.14
							<b>1,387.13</b>
							<b>Total Dept. PUBLIC SAFETY: 347,382.30</b>
<b>Dept: 4311 PUBLIC WORKS</b>							
01-4311-4110.0000	AUTOMOTIVE						
	CYPRESS LOCK & SAFE	21642	UNIT 2 SPARE KEY PROGRAM	60136	08/22/2019	09/19/2019	98.05
	CYPRESS LOCK & SAFE	21688	UNIT 61 SPARE KEY PROGRAI	60295	09/12/2019	10/17/2019	154.62
	GANAHL LUMBER COMPAN	060468609	VEHICLE MAINT SUPPLIES UN	60269	09/03/2019	10/09/2019	63.02
	HAWAIIAN GARDENS HAND	SEP-19PW	AUG 2019 AUTO MAINT CAR W	1053849	09/30/2019	10/17/2019	222.00
	SOCAL AUTO & TRUCK PAR	338949	EQUIPMENT REPAIRS	60316	09/10/2019	10/17/2019	100.14
	SOCAL AUTO & TRUCK PAR	339108	BELT - A/C REPAIR	60316	09/11/2019	10/17/2019	20.45
	VICTORY LOCK AND KEY	10624	UNIT 10 - DOOR LOCKS	1053867	09/09/2019	10/17/2019	310.00
							<b>968.28</b>
01-4311-4150.0000	EQUIPMENT M						
	SOCAL AUTO & TRUCK PAR	339436	GENERATOR PARTS - REPAIR	60316	09/16/2019	10/17/2019	36.09
							<b>36.09</b>
01-4311-4151.0000	BUILDING & C						
	AMERICAN CITY PEST-TERM	433531	08/19 PEST CONTROL PW YAF	1053810	08/16/2019	10/09/2019	70.00
	AMERICAN CITY PEST-TERM	439157	09/19 PEST CONTROL PW YAF	1053810	09/20/2019	10/09/2019	70.00
	DEKRA-LITE, INC.	QT087578	4' RISER BASE W/DOOR	1053845	10/09/2019	10/17/2019	4,079.17
	GANAHL LUMBER COMPAN	060468018	MAINT SUPPLIES MAINT YARD	60269	08/30/2019	10/09/2019	30.65
	SPECTRUM SECURITY GRO	R11932	KEYS - LOCKS	1053861	08/21/2019	10/17/2019	105.06
							<b>4,354.88</b>
01-4311-4151.0100	BLDG & GROU						
	AMERICAN CITY PEST-TERM	430359	08/19 PEST CONTROL CITY H/	1053810	08/16/2019	10/09/2019	232.50
	AMERICAN CITY PEST-TERM	435988	09/19 PEST CONTROL CITY H/	1053810	09/20/2019	10/09/2019	232.50
	LAKEWOOD NURSERY	12069	CITY HALL LARGE CONF ROO	60275	09/19/2019	10/09/2019	38.74
	RUDY HERNANDEZ	246331	INSULATION/PROOFING CITY	60159	08/21/2019	09/19/2019	4,900.00
	SPECTRUM SECURITY GRO	R11929	KEYS - EXTERIOR	1053861	08/21/2019	10/17/2019	22.63
							<b>5,426.37</b>
01-4311-4151.0200	BLDG & GROU						
	AMERICAN CITY PEST-TERM	430364	08/19 PEST CONTROL CRL	1053810	08/16/2019	10/09/2019	125.00
	AMERICAN CITY PEST-TERM	432635	08/19 PEST CONTROL CRL PM	1053810	08/06/2019	10/09/2019	132.50
	AMERICAN CITY PEST-TERM	435993	09/19 PEST CONTROL CRL	1053810	09/20/2019	10/09/2019	125.00
	AMERICAN CITY PEST-TERM	438292	09/19 PEST CONTROL CRL PM	1053810	09/04/2019	10/09/2019	132.50
	AMERICAN CITY PEST-TERM	439739	09/19 VECTOR TRAPS	1053810	09/20/2019	10/09/2019	96.00
	LAKEWOOD NURSERY	12066	LANDSCAPING SUPPLIES	60275	09/13/2019	10/09/2019	6.02
	LINO MARTINEZ	3081A	JANITORIAL SVCS CRL GYM F	1053799	09/12/2019	10/03/2019	870.00
	PFS PRIDE FIRE SYSTEMS I	80068	AUTO SPRINKLER MAINT CRL	60307	09/17/2019	10/17/2019	160.83
	RUDY HERNANDEZ	185223	CRL ADMIN OFF DISASSEMBL	60158	09/10/2019	09/19/2019	700.00
	SUPERCO SPECIALTY PROJ	PSI307563	JANITORIAL SUPPLIES	1053829	09/13/2019	10/09/2019	217.47
	VORTEX INDUSTRIES, INC.	08-1382342	REPAIR HANDICAP ACCESS	1053868	09/30/2019	10/17/2019	415.00
							<b>2,980.32</b>
01-4311-4151.0300	BLDG & GROU						
	AMERICAN CITY PEST-TERM	430365	08/19 PEST CTRL 22310 WARE	1053810	08/16/2019	10/09/2019	158.00
	AMERICAN CITY PEST-TERM	435994	09/19 PEST CTRL 22310 WARE	1053810	09/20/2019	10/09/2019	158.00
	GANAHL LUMBER COMPAN	060468839	MAINT SUPPLIES LEE WARE	60269	09/03/2019	10/09/2019	55.50

**INVOICE APPROVAL LIST BY FUND REPORT**

Warrants 9-14 to 10-17-19 A

Date: 10/17/2019

Time: 1 5 5 1

Page: 10

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	YOUNG KEE PARK	SA190621	FREEZER EVAP/HEATER	1053838	06/21/2019	10/09/2019	550.00
							<b>921.50</b>
01-4311-4151.0350	BLDG & GROU						
	AMERICAN CITY PEST-TERM	430363	08/19 PEST CTRL 22150 WARC	1053810	08/16/2019	10/09/2019	120.50
	AMERICAN CITY PEST-TERM	435992	09/19 PEST CTRL 22150 WARC	1053810	09/20/2019	10/09/2019	120.50
							<b>241.00</b>
01-4311-4151.0400	BLDG & GROU						
	AMERICAN CITY PEST-TERM	430361	08/19 PEST CTRL 11940 CARS	1053810	08/16/2019	10/09/2019	103.00
	AMERICAN CITY PEST-TERM	435990	09/19 PEST CTRL 11940 CARS	1053810	09/20/2019	10/09/2019	103.00
	HERNANDEZ/FELIPE//	062614	SEPT 2019 GARDEN SERVICE	1053770	09/18/2019	09/26/2019	400.00
							<b>606.00</b>
01-4311-4151.5000	TEEN CENTE						
	AMERICAN CITY PEST-TERM	433119	08/19 PEST CTRL 22325 NORV	1053810	08/16/2019	10/09/2019	138.00
	AMERICAN CITY PEST-TERM	438758	09/19 PEST CTRL 22325 NORV	1053810	09/20/2019	10/09/2019	138.00
	CYPRESS LOCK & SAFE	21632	KEYS TEEN CENTER	60295	09/12/2019	10/17/2019	47.35
	GANAHL LUMBER COMPANY	060469158	MAINT SUPPLIES TEEN CENTE	60289	09/04/2019	10/09/2019	63.59
	MCMASTER CARR SUPPLY I	15221585	BUILDING SUPPLIES DOOR MI	1053818	09/09/2019	10/09/2019	41.42
	SPECTRUM SECURITY GRO	R11934	KEYS - TEEN CENTER	1053861	08/21/2019	10/17/2019	40.95
	TYCO FIRE &SECURTY MA	33158007	ALARM SYS SVC - JOB.244286	1053835	09/10/2019	10/09/2019	58.97
	VICTORY LOCK AND KEY	10623	KEY COPY/TEEN CENTER INT	1053867	09/09/2019	10/17/2019	141.30
							<b>669.58</b>
01-4311-4200.0000	CONTRACT S						
	HENRY RADIO, INC.	76378	RADIO SERVICE 2019 116 RAC	1053747	09/01/2019	09/19/2019	798.14
	HERNANDEZ/FELIPE//	062615	SEPT 2019 WARDHAM GARDE	1053770	09/18/2019	09/26/2019	200.00
	LINO MARTINEZ	3081	JANITORIAL SVCS REC RM A/I	1053799	09/12/2019	10/03/2019	1,600.00
	NES MECHANICAL SYSTEM:	23149883	JULY-SEPT 2019 A/C MAINT	60155	09/10/2019	09/19/2019	1,000.00
	NES MECHANICAL SYSTEM:	23150390	JUL-SEP19 AC MAINT LIBRAR	60277	09/11/2019	10/09/2019	958.00
	NES MECHANICAL SYSTEM:	23150899	JUL-SEP19 AC MAINT HELEN I	60277	09/13/2019	10/09/2019	500.00
	NES MECHANICAL SYSTEM:	23148860	JUL-SEP19 AC MAINT TEEN CI	60277	09/11/2019	10/09/2019	100.00
	PFS PRIDE FIRE SYSTEMS I	80069	12-YR SYSTEM MAINT/HYDRO	60307	09/17/2019	10/17/2019	829.95
	TYCO FIRE &SECURTY MA	33149097	10.01 - 12.31.19 ALARM SVC	1053830	09/07/2019	10/09/2019	1,120.88
	TYCO FIRE &SECURTY MA	33149099	10.01 - 12.31.19 ALARM SVC	1053832	09/07/2019	10/09/2019	834.37
	TYCO FIRE &SECURTY MA	33149100	10.01 - 12.31.19 ALARM SVC	1053833	09/07/2019	10/09/2019	1,537.05
	TYCO FIRE &SECURTY MA	33149098	10.01 - 12.31.19 ALARM SVC	1053831	10/01/2019	10/09/2019	1,087.01
	TYCO FIRE &SECURTY MA	33149101	10.01 - 12.31.19 ALARM SVC	1053834	09/07/2019	10/09/2019	1,049.55
							<b>11,614.95</b>
01-4311-4200.0010	Lanscaping Cit						
	WILLIAMS/ROGER//	9417	AUG 2019 LANDSCAPE MAINT	1053762	09/04/2019	09/19/2019	120.00
							<b>120.00</b>
01-4311-4210.0000	TRAVEL & ME						
	SALAZAR/ROBERT//	RS10-19	10.9-11.19 JPIA RISK MGMT CC	60264	10/07/2019	10/07/2019	49.50
	SALAZAR/ROBERT//	RS10-19	10.9-11.19 JPIA RISK MGMT CC	60264	10/07/2019	10/07/2019	66.00
	SALAZAR/ROBERT//	RS10-19	10.9-11.19 JPIA RISK MGMT CC	60264	10/07/2019	10/07/2019	49.50
							<b>165.00</b>
01-4311-4220.0000	UTILITIES/ELE						
	SOUTHERN CALIF EDISON C	3733-JULYAUG19	SER PER 07.16 - 08.14.19	60257	09/17/2019	10/03/2019	22.06
	SOUTHERN CALIF EDISON C	3733-JULYAUG19	SER PER 07.16 - 08.14.19	60257	09/17/2019	10/03/2019	188.03
	SOUTHERN CALIF EDISON C	3733-JULYAUG19	SER PER 07.16 - 08.14.19	60257	09/17/2019	10/03/2019	5,204.12
	SOUTHERN CALIF EDISON C	3733-JULYAUG19	SER PER 07.16 - 08.14.19	60257	09/17/2019	10/03/2019	164.50
	SOUTHERN CALIF EDISON C	3733-JULYAUG19	SER PER 07.16 - 08.14.19	60257	09/17/2019	10/03/2019	33.10
							<b>5,611.81</b>
01-4311-4220.1220	UTIL/ELEC/21						
	SOUTHERN CALIF EDISON C	3733-JULYAUG19	SER PER 07.16 - 08.14.19	60257	09/17/2019	10/03/2019	6,695.89
							<b>6,695.89</b>
01-4311-4220.1940	UTILITIES/ELE						

**INVOICE APPROVAL LIST BY FUND REPORT**

Warrants 9-14 to 10-17-19 A

Date: 10/17/2019

Time: 1561

Page: 11

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	SOUTHERN CALIF EDISON C	4015-JULYAUG19	SER PER 07.17 - 08.15.19	60258	09/18/2019	10/03/2019	3.80
	SOUTHERN CALIF EDISON C	4015-JULYAUG19	SER PER 07.17 - 08.15.19	60258	09/18/2019	10/03/2019	752.07
	SOUTHERN CALIF EDISON C	4015-JULYAUG19	SER PER 07.17 - 08.15.19	60258	09/18/2019	10/03/2019	172.65
	SOUTHERN CALIF EDISON C	4015-JULYAUG19	SER PER 07.17 - 08.15.19	60258	09/18/2019	10/03/2019	764.11
	SOUTHERN CALIF EDISON C	4015-JULYAUG19	SER PER 07.17 - 08.15.19	60258	09/18/2019	10/03/2019	127.25
	SOUTHERN CALIF EDISON C	4015-JULYAUG19	SER PER 07.17 - 08.15.19	60258	09/18/2019	10/03/2019	1,030.03
	SOUTHERN CALIF EDISON C	4015-JULYAUG19	SER PER 07.17 - 08.15.19	60258	09/18/2019	10/03/2019	1,051.40
							<b>3,901.31</b>
01-4311-4221.0000	UTILITIES/PHI						
	AMARO/FRANK//	CELL JULY-AUG2019	REIMB EMP/CELL PHN/JULY-A	60266	09/03/2019	10/09/2019	40.00
	AMARO/FRANK//	CELL JULY-AUG2019	REIMB EMP/CELL PHN/JULY-A	60266	09/03/2019	10/09/2019	40.00
	HARDY/FRED//	CELL SEPT 19	REIMB EMP/CELL PHN/SEPT 1	60271	09/14/2019	10/09/2019	40.00
	HARDY/FRED//	CEL JULY-AUG 19	REIMB EMP/CELL PHN/JULY-A	60271	09/14/2019	10/09/2019	40.00
	HARDY/FRED//	CEL JULY-AUG 19	REIMB EMP/CELL PHN/JULY-A	60271	09/14/2019	10/09/2019	40.00
	MALDONADO/DAVID//	9224843635	REIMB EMP/CELL PHN/AUG 19	1053816	09/04/2019	10/09/2019	40.00
	NAVA/SALVADOR//	9226460403	REIMB EMP/CELL PHN/AUG 19	1053820	09/10/2019	10/09/2019	40.00
							<b>280.00</b>
01-4311-4238.0002	HOLIDAY DEC						
	DEKRA-LITE, INC.	QT087249	HOLIDAY TREE & DECOR INST	1053845	09/25/2019	10/17/2019	10,000.00
							<b>10,000.00</b>
01-4311-4285.0000	STAFF DEVEL						
	LEPE/RAMIE//	32323	09/23-26/19 PER DIEM JPIA	60149	09/16/2019	09/19/2019	104.00
							<b>104.00</b>
01-4311-4337.0000	UNIFORMS AN						
	SAN JUAN SOCCER INC.	2767	PW UNIFORMS W/LOGO	60313	09/17/2019	10/17/2019	58.04
	SHOETERIA	0143619-IN	PW UNIFORM WORK SHOES	1053825	07/19/2019	10/09/2019	200.00
	SHOETERIA	0144391-IN	PW UNIFORM WORK SHOES	1053825	07/31/2019	10/09/2019	200.00
							<b>458.04</b>
01-4311-4410.0000	EQUIPMENT						
	INTERNATIONAL E-Z UP, INC	INV0186062	MEETING/SPECIAL EVENT CA	60301	08/28/2019	10/17/2019	873.00
	INTERNATIONAL E-Z UP, INC	INV0188729	MEETING/SPECIAL EVENT CA	60301	09/10/2019	10/17/2019	550.00
							<b>1,423.00</b>
							<b>Total Dept. PUBLIC WORKS: 56,578.02</b>
<b>Dept: 4312 ENGINEERING</b>							
01-4312-4200.0000	CONTRACT S						
	ADVANCED APPLIED ENGIN	24532B	SEPT 2019 PROF ENGINEERIN	1053839	09/30/2019	10/17/2019	220.00
	UNDERGROUND SERVICE A	820190312	SEPT 2019 DIG ALERT NOTICE	60167	08/01/2019	09/19/2019	69.40
	UNDERGROUND SERVICE A	18DSBFE4493	CA STATE FEE FOR REGULAT	60167	08/01/2019	09/19/2019	17.91
	UNDERGROUND SERVICE A	920190313	OCT 2019 DIG ALERT NOTICE	60322	10/01/2019	10/17/2019	44.65
	UNDERGROUND SERVICE A	18DSBFE5104	CA STATE FEE FOR REGULAT	60322	10/01/2019	10/17/2019	17.91
							<b>369.87</b>
01-4312-4255.0000	NAT'L POLLU						
	JOHN L. HUNTER & ASSOCI	HGNP0719	07.01 - 07.31.19 PROF SVCS	60226	09/24/2019	10/03/2019	761.25
							<b>761.25</b>
01-4312-4330.0000	SPECIAL SUP						
	STAPLES BUSINESS ADVAN	3423826269	OFFICE SUPPLIES ENVELOPE	1053760	08/31/2019	09/19/2019	101.36
	STAPLES BUSINESS ADVAN	3426249521	OFFICE SUPPLIES	1053863	09/28/2019	10/17/2019	49.86
							<b>151.22</b>
							<b>Total Dept. ENGINEERING: 1,282.34</b>
<b>Dept: 4314 BUILDING</b>							
01-4314-4200.0000	CONTRACT S						
	L.A. COUNTY ASSESSOR	20ASRE011	COPIES OF PARCEL MAP	60148	08/20/2019	09/19/2019	12.40
	TRANSTECH ENGINEERS, IN	2192119	JULY 2019 PROF MONTHLY SF	1053784	07/31/2019	09/26/2019	16,288.00

**INVOICE APPROVAL LIST BY FUND REPORT**

Warrants 9-14 to 10-17-19 A

Date: 10/17/2019

Time: 1 5 7

Page: 12

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	WILLDAN ENGINEERING	00221532	AUG 2019 C.E. OFFICER STAF	1053870	09/20/2019	10/17/2019	10,400.00
							<b>26,700.40</b>
01-4314-4243.0000	PLAN CHECK						
	TRANSTECH ENGINEERS, IN	20192120	JULY 2019 PROF MONTHLY SF	1053784	07/31/2019	09/26/2019	21,533.26
							<b>21,533.26</b>
01-4314-4330.0000	SPECIAL SUP						
	STAPLES BUSINESS ADVAN	3423826269	OFFICE SUPPLIES ENVELOPE	1053760	08/31/2019	09/19/2019	101.36
	STAPLES BUSINESS ADVAN	3426249521	OFFICE SUPPLIES	1053863	09/28/2019	10/17/2019	49.86
							<b>151.22</b>
							<b>Total Dept. BUILDING: 48,384.88</b>
<b>Dept: 4410</b>	<b>PARK AND RECREAT</b>						
01-4410-4102.0000	ADVERTISING						
	BAZUA SIGNS & GRAPHICS	427A	ADVERTISEMENT PROGRAM I	1053841	09/11/2019	10/17/2019	38.33
							<b>38.33</b>
01-4410-4110.0000	AUTOMOTIVE						
	HAWAIIAN GARDENS HAND	08262019	CAR WASH TRANS, REC, SEN	1053746	08/26/2019	09/19/2019	32.00
							<b>32.00</b>
01-4410-4190.0000	EQUIPMENT F						
	STORAMERICA-HAWAIIAN G	25511	10.01 - 10.31.19 STORAGE REF	60204	10/01/2019	09/26/2019	516.00
	STORAMERICA-HAWAIIAN G	25514	NOV 2019 SPECIAL EVENTS	60319	09/16/2019	10/17/2019	516.00
							<b>1,032.00</b>
01-4410-4200.0000	CONTRACT S						
	CANTO/MARIA G.//	113	09.11 - 09.20.19 ZUMBA	60216	09/20/2019	10/03/2019	80.00
	CANTO/MARIA G.//	114	09.25 - 10.04.19 ZUMBA	60291	10/04/2019	10/17/2019	80.00
	GARCIA/VANESSA//	162	08.26 - 09.04.19 ZUMBA	1053769	09/09/2019	09/26/2019	105.00
	GARCIA/VANESSA//	161	08.12 - 08.21.19 ZUMBA	1053793	09/24/2019	10/03/2019	126.00
	GARCIA/VANESSA//	163	09.09 - 09.18.19 ZUMBA	1053793	09/23/2019	10/03/2019	126.00
	GARCIA/VANESSA//	164	09.23 - 10.02.19 ZUMBA	1053848	10/10/2019	10/17/2019	126.00
	JIMENEZ/ELIAS//	092119	09.14 - 09.21.19 KARATE	1053795	09/22/2019	10/03/2019	150.00
	JIMENEZ/ELIAS//	101219	09.28 - 10.12.19 KARATE	1053851	10/13/2019	10/17/2019	220.00
	TORRES/NOEMI//	274	09.09 - 09.19.19 COMPUTER L	1053805	09/19/2019	10/03/2019	384.00
	TORRES/NOEMI//	275	09.23 - 10.03.19 COMPUTER L	1053866	10/09/2019	10/17/2019	288.00
							<b>1,685.00</b>
01-4410-4221.0000	UTILITIES/PHK						
	CONTRERAS/JESUS//	CELL JULY 19	REIMB EMP/CELL PHN/JULY 1	60218	09/23/2019	10/03/2019	40.00
	CONTRERAS/JESUS//	CELL AUG 2019	REIMB EMP/CELL PHN/AUG 20	60293	10/10/2019	10/17/2019	40.00
	CORRALES/ANTHONY//	CELL JULY 19	REIMB EMP/CELL PHN/JULY 1	60219	09/23/2019	10/03/2019	40.00
	CORRALES/ANTHONY//	CELL AUG 19	REIMB EMP/CELL PHN/AUG 1	60219	09/23/2019	10/03/2019	40.00
	LOPEZ/VICTOR//	CELL JULY 19	REIMB EMP/CELL PHN/JULY 1	60229	09/23/2019	10/03/2019	40.00
	LOPEZ/VICTOR//	CELL AUG 19	REIMB EMP/CELL PHN/AUG 1	60229	09/23/2019	10/03/2019	40.00
	PRIETO/RICHARD//	CELL AUG 19	REIMB EMP/CELL PHN/AUG 1	60233	09/23/2019	10/03/2019	40.00
	VELAZQUEZ/YVETTE//	CELL SEP 2019	REIMB EMP/CELL PHN/SEPT 2	60261	09/30/2019	10/03/2019	40.00
							<b>320.00</b>
01-4410-4238.0000	PROGRAMS A						
	THE SAUCE CREATIVE SER	3733	FALL/WINTER DEPT BROCHUR	60206	09/18/2019	09/26/2019	6,874.83
	THE SAUCE CREATIVE SER	3734	MAIL AND POSTAGE FEES FO	60206	09/18/2019	09/26/2019	658.48
							<b>7,533.31</b>
01-4410-4285.0000	STAFF DEVEL						
	MAGALLON/RODOLFO//	MAGALLON190927-29P	SEPT 27-29 2019 PER DIEM	1053855	10/03/2019	10/17/2019	49.50
	MAGALLON/RODOLFO//	MAGALLON190927-29P	SEPT 27-29 2019 PER DIEM	1053855	10/03/2019	10/17/2019	66.00
	MAGALLON/RODOLFO//	MAGALLON190927-29P	SEPT 27-29 2019 PER DIEM	1053855	10/03/2019	10/17/2019	49.50
	VERA/ALEX//	VERA190927-29P	9.27-29.19 PER DIEM US ADUL	60324	10/03/2019	10/17/2019	49.50
	VERA/ALEX//	VERA190927-29P	9.27-29.19 PER DIEM US ADUL	60324	10/03/2019	10/17/2019	66.00
	VERA/ALEX//	VERA190927-29P	9.27-29.19 PER DIEM US ADUL	60324	10/03/2019	10/17/2019	49.50

**INVOICE APPROVAL LIST BY FUND REPORT**

Warrants 9-14 to 10-17-19 A

Date: 10/17/2019

Time: 1 5 8 p

Page: 13

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
							<b>330.00</b>
01-4410-4300.0000	OFFICE SUPP						
	CYPRESS ENGRAVING	71121	STAFF BADGES RECREATION	60180	09/06/2019	09/26/2019	65.25
	STAPLES BUSINESS ADVAN	3422460285	CRL SUPPLIES	1053783	08/17/2019	09/26/2019	18.59
							<b>83.84</b>
01-4410-4410.0000	EQUIPMENT						
	SONOMA GRAPHIC PRODUK	200452	EQUIPMENT	60237	09/03/2019	10/03/2019	159.25
	SONOMA GRAPHIC PRODUK	300196143	EQUIPMENT BALANCE - PLOT	60237	05/31/2019	10/03/2019	7,810.04
	SONOMA GRAPHIC PRODUK	200454	EQUIPMENT	60237	09/03/2019	10/03/2019	364.52
	SONOMA GRAPHIC PRODUK	200515	EQUIPMENT	60237	09/04/2019	10/03/2019	420.00
	SONOMA GRAPHIC PRODUK	200453	EQUIPMENT	60237	09/03/2019	10/03/2019	765.14
							<b>9,518.95</b>
<b>Total Dept. PARK AND RECREATION:</b>							<b>20,573.43</b>
<b>Dept: 4411 SUMMER LUNCH FOC</b>							
01-4411-4200.0000	CONTRACT S						
	REVOLUTION FOOD, INC.	439219	AUGUST 2019 SFSP MEALS	60195	08/31/2019	09/26/2019	4,092.31
							<b>4,092.31</b>
<b>SUMMER LUNCH FOOD PROGRAM:</b>							<b>4,092.31</b>
<b>Dept: 4413 YOUTH SPORTS</b>							
01-4413-4200.0000	CONTRACT S						
	BURTON/DYLAN//	1	YOUTH BASEBALL REFEREE	60132	09/09/2019	09/19/2019	375.00
	VEGA/PABLO AGUSTIN JR.//	4	JULY-AUGUST 2019 YOUTH	60208	09/09/2019	09/26/2019	270.00
							<b>645.00</b>
01-4413-4330.0000	SPECIAL SUP						
	AMERICAN SOCCER COMP	6588170	YOUTH SPORTS SPECIAL SUP	1053765	09/22/2019	09/26/2019	23.00
							<b>23.00</b>
<b>Total Dept. YOUTH SPORTS:</b>							<b>668.00</b>
<b>Dept: 4414 ADULT SPORTS</b>							
01-4414-4330.0000	SPECIAL SUP						
	AMERICAN SOCCER COMP	6586714	ADULT SPORTS SPECIAL SUP	1053765	09/19/2019	09/26/2019	1,569.68
	AMERICAN SOCCER COMP	6590228	ADULT SPORTS SPECIAL SUP	1053765	09/28/2019	09/26/2019	196.83
	AMERICAN SOCCER COMP	6601441	ADULT SPORTS SUPPLIES	1053840	10/30/2019	10/17/2019	347.77
	AMERICAN SOCCER COMP	6601366	ADULT SPORTS SUPPLIES	1053840	10/30/2019	10/17/2019	916.57
	BEACON ATHLETICS, LCC	0507646-IN	ADULT SPORTS SPECIAL SUP	60289	06/28/2019	10/17/2019	1,056.76
	BSN SPORTS INC.	906139159	ADULT SPORTS SUPPLIES	1053812	10/13/2019	10/09/2019	1,162.48
	GANAHL LUMBER COMPAN	060472510-1	ADULT SPORTS SUPPLIES	60269	09/17/2019	10/09/2019	94.71
	RIVERA/JUAN J//	10162	ADULT SPORTS SUPPLIES AV	60279	09/13/2019	10/09/2019	450.00
	RIVERA/JUAN J//	10163	ADULT SPORTS SUPPLIES AV	60279	09/13/2019	10/09/2019	450.00
							<b>6,244.80</b>
<b>Total Dept. ADULT SPORTS:</b>							<b>6,244.80</b>
<b>Dept: 4415 C. ROBERT LEE CENT</b>							
01-4415-4150.0000	EQUIPMENT						
	BSN SPORTS INC.	906013320	CRL SUPPLIES	1053812	10/04/2019	10/09/2019	189.25
							<b>189.25</b>
01-4415-4200.0000	CONTRACT S						
	HENRY RADIO, INC.	76378	RADIO SERVICE 2019 116 RAL	1053747	09/01/2019	09/19/2019	476.15
							<b>476.15</b>
01-4415-4210.0000	TRAVEL & ME						

**INVOICE APPROVAL LIST BY FUND REPORT**

Warrants 9-14 to 10-17-19 A

Date: 10/17/2019

Time: 1 5 9

Page: 14

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	TORTAS Y JUGOS JIQUILPA	0560277	9/4-5.9/19.10/2-3 2019 REFRES	60287	10/07/2019	10/11/2019	60.21
	TORTAS Y JUGOS JIQUILPA	0560277	9/4-5.9/19.10/2-3 2019 REFRES	60287	10/07/2019	10/11/2019	60.21
	TORTAS Y JUGOS JIQUILPA	0560276	7/2.10.12.26 8/2.7 2019REFRES	60287	10/07/2019	10/11/2019	60.21
	TORTAS Y JUGOS JIQUILPA	0560276	7/2.10.12.26 8/2.7 2019REFRES	60287	10/07/2019	10/11/2019	60.21
							<b>240.84</b>
01-4415-4238.0038	BOXING PRO(						
	GANAHL LUMBER COMPAN	060462647	BOXING SUPPLIES	60298	08/17/2019	10/17/2019	51.67
							<b>51.67</b>
01-4415-4300.0000	OFFICE SUPP						
	STAPLES BUSINESS ADVAN	3421902972	CRL SUPPLIES	1053783	08/10/2019	09/26/2019	9.84
	STAPLES BUSINESS ADVAN	3421902973	CRL SUPPLIES	1053783	08/10/2019	09/26/2019	125.20
	STAPLES BUSINESS ADVAN	3421330618	CRL SUPPLIES	1053783	08/03/2019	09/26/2019	144.68
	STAPLES BUSINESS ADVAN	3422460268	CRL SUPPLIES	1053783	08/17/2019	09/26/2019	113.89
	STAPLES BUSINESS ADVAN	3421902971	CRL SUPPLIES	1053783	08/10/2019	09/26/2019	204.15
							<b>597.76</b>
01-4415-4330.0000	SPECIAL SUP						
	WEST COAST ARTWEAR	16502	CRL SPECIAL SUPPLIES	1053807	09/11/2019	10/03/2019	163.78
	WEST COAST ARTWEAR	7756	STAFF LANYARDS	1053869	09/11/2019	10/17/2019	163.78
							<b>327.56</b>
							<b>Total Dept. C. ROBERT LEE CENTER: 1,883.23</b>
Dept: 4416	LEE WARE PARK						
01-4416-4300.0000	OFFICE SUPP						
	STAPLES BUSINESS ADVAN	3423826273	LEE WARE GAMEROOM EQUIII	1053783	08/31/2019	09/26/2019	55.36
							<b>55.36</b>
01-4416-4330.0000	SPECIAL SUP						
	STAPLES BUSINESS ADVAN	3423826272	LEE WARE SUPPLIES	1053783	08/31/2019	09/26/2019	7.44
	STAPLES BUSINESS ADVAN	3423826270	LEE WARE SUPPLIES	1053783	08/31/2019	09/26/2019	343.78
							<b>351.22</b>
01-4416-4410.0000	EQUIPMENT						
	STAPLES BUSINESS ADVAN	3424564434	LEE WARE SUPPLIES	1053783	09/07/2019	09/26/2019	23.97
	STAPLES BUSINESS ADVAN	3424564433	LEE WARE SUPPLIES	1053783	09/07/2019	09/26/2019	36.45
	STAPLES BUSINESS ADVAN	3424564432	LEE WARE SUPPLIES	1053783	09/07/2019	09/26/2019	29.49
	STAPLES BUSINESS ADVAN	3424564431	LEE WARE SUPPLIES	1053783	09/07/2019	09/26/2019	22.44
	STAPLES BUSINESS ADVAN	3424564430	LEE WARE SUPPLIES	1053783	09/07/2019	09/26/2019	24.63
	STAPLES BUSINESS ADVAN	3424564429	LEE WARE SUPPLIES	1053783	09/07/2019	09/26/2019	65.46
							<b>202.44</b>
							<b>Total Dept. LEE WARE PARK: 609.02</b>
Dept: 4417	LEE WARE POOL						
01-4417-4200.0000	CONTRACT S						
	ARZOLA JR/PETER//	109	AUG 2019 LEE WARE POOL SE	60174	09/02/2019	09/26/2019	2,000.00
							<b>2,000.00</b>
01-4417-4206.0000	SPECIAL EVE						
	LOS ALTOS TROPHY COMP,	82554	LEE WARE POOL SPECIAL OL	1053853	08/16/2019	10/17/2019	859.03
							<b>859.03</b>
01-4417-4238.0041	SWIM TEAM						
	RAGING WATERS	734986B	08.04.19 LWP SWIM TEAM	60194	08/18/2019	09/26/2019	1,196.43
	SOUTHERN CALIF MUNICIPAL	19-0011	SWIM MEET ENTRY	60163	08/14/2019	09/19/2019	645.00
	TORRES/NOEM//	272	LWP EVENT FACE PAINTING	1053866	09/19/2019	10/17/2019	75.00
							<b>1,916.43</b>
01-4417-4330.0000	SPECIAL SUP						
	ARZOLA JR/PETER//	110	LEE WARE POOL SERVICE	60174	09/02/2019	09/26/2019	1,003.50
							<b>1,003.50</b>



**INVOICE APPROVAL LIST BY FUND REPORT**

Warrants 9-14 to 10-17-19 A

Date: 10/17/2019

Time: 1601

Page: 15

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
<b>Total Dept. LEE WARE POOL:</b>							<b>5,778.96</b>
<b>Dept: 4418 NEIGHBORHOOD PAF</b>							
01-4418-4151.0000	BUILDING & C						
	AMERICAN CITY PEST-TERM	430362	08/19 PEST CTRL ELKS BACKL	1053810	08/16/2019	10/09/2019	47.50
	AMERICAN CITY PEST-TERM	435991	09/19 PEST CTRL ELKS BACKL	1053810	09/20/2019	10/09/2019	47.50
							<b>95.00</b>
01-4418-4151.0500	LEEWARE PA						
	LINO MARTINEZ	3080	JANITORIAL SVCS LEE WARE	1053799	09/12/2019	10/03/2019	1,330.00
	SPECTRUM SECURITY GRO	R11891	KEYS/CH DISPLAY, LW	1053759	08/05/2019	09/19/2019	51.18
	SPECTRUM SECURITY GRO	R11910	KEYS - PSC/LW	1053861	08/12/2019	10/17/2019	78.93
							<b>1,460.11</b>
01-4418-4151.0600	CLARKDALE F						
	AMERICAN CITY PEST-TERM	433276	8/19 PEST CTRL 22008 CLARK	1053810	08/16/2019	10/09/2019	50.00
	AMERICAN CITY PEST-TERM	438918	9/19 PEST CTRL 22008 CLARK	1053810	09/20/2019	10/09/2019	50.00
							<b>100.00</b>
01-4418-4151.0800	FURGESON						
	AMERICAN CITY PEST-TERM	430360	08/19 PEST CTRL 22215 ELAIN	1053810	08/16/2019	10/09/2019	47.50
	AMERICAN CITY PEST-TERM	435989	09/19 PEST CTRL 22215 ELAIN	1053810	09/20/2019	10/09/2019	47.50
							<b>95.00</b>
01-4418-4200.0000	CONTRACT S						
	NES MECHANICAL SYSTEM	23149367	JUL-SEP19 AC MAINT LEEWAF	60277	09/13/2019	10/09/2019	500.00
	WILLIAMS/ROGER//	9417	AUG 2019 LANDSCAPE MAINT	1053762	09/04/2019	09/19/2019	360.00
							<b>860.00</b>
01-4418-4220.0000	UTILITIES/ELE						
	SOUTHERN CALIF EDISON C	8414-AUGSEP19	SER PER 7.23 -8.21.19	60256	09/24/2019	10/03/2019	1,042.16
	SOUTHERN CALIF EDISON C	8414-AUGSEP19	SER PER 7.23 -8.21.19	60256	09/24/2019	10/03/2019	412.56
	SOUTHERN CALIF EDISON C	8414-AUGSEP19	SER PER 7.23 -8.21.19	60256	09/24/2019	10/03/2019	184.04
	SOUTHERN CALIF EDISON C	8414-AUGSEP19	SER PER 7.23 -8.21.19	60256	09/24/2019	10/03/2019	1,276.96
	SOUTHERN CALIF EDISON C	8414-AUGSEP19	SER PER 7.23 -8.21.19	60256	09/24/2019	10/03/2019	453.46
	SOUTHERN CALIF EDISON C	8414-AUGSEP19	SER PER 7.23 -8.21.19	60256	09/24/2019	10/03/2019	9.63
	SOUTHERN CALIF EDISON C	8414-AUGSEP19	SER PER 7.23 -8.21.19	60256	09/24/2019	10/03/2019	142.10
							<b>3,520.91</b>
01-4418-4220.1885	UTIL/ELEC/22						
	SOUTHERN CALIF EDISON C	7254-JULYAUG19	SER PER 07.22 - 08.20.19	60259	09/21/2019	10/03/2019	586.12
	SOUTHERN CALIF EDISON C	7254-JULYAUG19	SER PER 07.22 - 08.20.19	60259	09/21/2019	10/03/2019	830.39
							<b>1,416.51</b>
01-4418-4220.1886	UTIL/ELEC/22						
	SOUTHERN CALIF EDISON C	7254-JULYAUG19	SER PER 07.22 - 08.20.19	60259	09/21/2019	10/03/2019	340.54
	SOUTHERN CALIF EDISON C	7254-JULYAUG19	SER PER 07.22 - 08.20.19	60259	09/21/2019	10/03/2019	400.46
							<b>741.00</b>
<b>ept. NEIGHBORHOOD PARK/FIELDS:</b>							<b>8,288.53</b>
<b>Dept: 4419 SENIOR CITIZENS CE</b>							
01-4419-4110.0000	AUTOMOTIVE						
	HAWAIIAN GARDENS HAND	08262019	CAR WASH TRANS, REC, SEN	1053746	08/26/2019	09/19/2019	32.00
							<b>32.00</b>
01-4419-4160.0000	PUBLICATION						
	CPRS DISTRICT X SACRAME	114356A	CPRS MEMBER DUES A.AMAR	60179	08/21/2019	09/26/2019	170.00
							<b>170.00</b>
01-4419-4200.0000	CONTRACT S						
	HUMAN SERVICES ASSOCIA	83120196	AUGUST 2019 SENIOR MEALS	1053771	09/10/2019	09/26/2019	9,304.75
							<b>9,304.75</b>

**INVOICE APPROVAL LIST BY FUND REPORT**

Warrants 9-14 to 10-17-19 A

Date: 10/17/2019

Time: 1 6 1 n

Page: 16

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
01-4419-4208.0000	EXCURSIONS						
	AMARO/ANA M.//	09242719	09/24-27/19 SENIOR EXCURSI	1053741	09/17/2019	09/19/2019	147.00
	SAN DIEGO ZOO GLOBAL	2808799	11.14.19 SENIOR EXCURSION	60312	10/08/2019	10/17/2019	1,672.50
	VALENCIA/KARLA LYNN//	09242719	09/24-27/19 SENIOR EXCURSI	60168	09/17/2019	09/19/2019	147.00
	WARNER BROS STUDIO TOI	790274	SENIOR EXCURSION 10/10/20	60172	08/07/2019	09/19/2019	1,380.00
							<b>3,346.50</b>
01-4419-4336.0000	SENIOR PRO						
	CANTO/MARIA G.//	113	09.11 - 09.20.19 ZUMBA	60216	09/20/2019	10/03/2019	40.00
	CANTO/MARIA G.//	114	09.25 - 10.04.19 ZUMBA	60291	10/04/2019	10/17/2019	20.00
	SKUBE/MARGARET//	1915	08.27 - 09.03.19 CUPCAKE	60200	09/03/2019	09/26/2019	60.00
	SKUBE/MARGARET//	1916	09.10 - 09.17.19 CAKE	60236	09/30/2019	10/03/2019	60.00
	SKUBE/MARGARET//	1917	09.24 - 10.01.19 CUPCAKE	60314	10/01/2019	10/17/2019	30.00
							<b>210.00</b>
							<b>13,063.25</b>
							<b>tal Dept. SENIOR CITIZENS CENTER:</b>
Dept: 4421	RECREATION SPECIA						
01-4421-4330.0029	MAYORS SCH						
	LONG BEACH CITY COLLEG	2018MESCOBAR	ADULT SCHOLARSHIP PROGR	60167	09/13/2019	09/28/2019	1,000.00
							<b>1,000.00</b>
01-4421-4331.0003	POW WOW						
	MOLI-MEX INC.	24896	POW WOW BANNER	1053819	07/11/2019	10/09/2019	170.00
							<b>170.00</b>
01-4421-4331.0007	RED RIBOON						
	BAZUA SIGNS & GRAPHICS	428	RED RIBBON FLYER/BOARDS	1053811	09/12/2019	10/09/2019	361.35
	FUN EXPRESS, LLC	697910261-01	RED RIBBON RALLY WALK	1053788	09/04/2019	09/26/2019	496.75
	MOLI-MEX INC.	24926	RED RIBBON RALYL WALK SH	1053777	09/21/2019	09/26/2019	2,260.88
	MOLI-MEX INC.	24938	RED RIBBON RALLY WALK	1053819	09/16/2019	10/09/2019	1,326.44
							<b>4,445.42</b>
01-4421-4331.0008	HALLOWEEN						
	FERREIRA/STEVE//	FERREIRA191031	DJ SVCS FOR HALLOWEEN EV	60296	10/10/2019	10/17/2019	300.00
	FUN EXPRESS, LLC	698362684-01	HALLOWEEN PROGRAM GIVE	1053847	10/02/2019	10/17/2019	1,041.09
	FUN EXPRESS, LLC	698362684-02	HALLOWEEN PROGRAM ITEM	1053847	09/30/2019	10/17/2019	73.04
	JC SOUND	JCS191031	HALLOWEEN EVENT SOUND &	60302	09/28/2019	10/17/2019	400.00
	R.W.B. PARTY PROPS INC.	51800	HALLOWEEN DECORATIONS	1053821	09/30/2019	10/09/2019	1,095.00
	TANAKA FARMS LLC	44	HALLOWEEN PUMPKINS	60285	09/25/2019	10/09/2019	634.50
							<b>3,543.63</b>
01-4421-4331.0013	CHRISTMAS T						
	TORTAS Y JUGOS JIQUILPA	0560277	9/4-5.9/19.10/2-3 2019 REFRES	60287	10/07/2019	10/11/2019	43.75
	TORTAS Y JUGOS JIQUILPA	0560277	9/4-5.9/19.10/2-3 2019 REFRES	60287	10/07/2019	10/11/2019	46.48
							<b>90.23</b>
01-4421-4331.0029	SCHOLARSHI						
	CA STATE UNIV LONG BEAC	2019EANAYA	ADULT SCHOLARSHIP PROGR	60175	09/13/2019	09/26/2019	500.00
	CA STATE UNIV LONG BEAC	2019ANAYA	ADULT SCHOLARSHIP PROGR	60176	09/16/2019	09/26/2019	1,000.00
	CA STATE UNIV LONG BEAC	2019AGUDINO	ADULT SCHOLARSHIP PROGR	60177	09/16/2019	09/26/2019	500.00
	CERRITOS COMMUNITY COL	2019EROMERO	ADULT SCHOLARSHIP PROGR	60178	09/17/2019	09/26/2019	500.00
	CYPRESS COLLEGE	AGARCIA191002S	ALEXIS E. GARCIA - SCHOLAR	60294	10/02/2019	10/17/2019	1,500.00
	UNIVERSITY OF CALIF. RIVE	2019EQUINTERO	ADULT SCHOLARSHIP PROGR	60207	09/17/2019	09/26/2019	1,000.00
							<b>5,000.00</b>
01-4421-4410.0000	EQUIPMENT						
	MONTION/CANDELARIO//	09242019	REIMB SPECIAL EVENTS ITEM	60230	09/24/2019	10/03/2019	48.16
	MONTION/CANDELARIO//	09242019	REIMB SPECIAL EVENTS ITEM	60230	09/24/2019	10/03/2019	87.59
							<b>135.75</b>
							<b>Dept. RECREATION SPECIAL EVENTS:</b>
							<b>14,385.03</b>
Dept: 4422	CLARKDALE PARK						

**INVOICE APPROVAL LIST BY FUND REPORT**

Warrants 9-14 to 10-17-19 A

Date: 10/17/2019

Time: 16:21

Page: 17

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
<b>01-4422-4206.0000 SPECIAL EVE</b>							
	TORTAS Y JUGOS JIQUILPA	0560276	7/2.10.12.26 8/2.7 2019REFRES	60287	10/07/2019	10/11/2019	43.79
	TORTAS Y JUGOS JIQUILPA	0560276	7/2.10.12.26 8/2.7 2019REFRES	60287	10/07/2019	10/11/2019	43.79
	TORTAS Y JUGOS JIQUILPA	0560276	7/2.10.12.26 8/2.7 2019REFRES	60287	10/07/2019	10/11/2019	60.21
	TORTAS Y JUGOS JIQUILPA	0560276	7/2.10.12.26 8/2.7 2019REFRES	60287	10/07/2019	10/11/2019	43.79
							<b>191.58</b>
<b>Total Dept. CLARKDALE PARK:</b>							<b>191.58</b>
<b>Dept: 4423 TEEN CENTER</b>							
<b>01-4423-4206.0000 SPECIAL EVE</b>							
	GOODIES BY LICHA	37	TEEN CENTER GRAND OPENII	60299	09/19/2019	10/17/2019	170.00
	RODRIGUEZ/MARINA//	641	TEEN CENTER SUPPLIES	60309	10/03/2019	10/17/2019	375.00
	TORTAS Y JUGOS JIQUILPA	0560277	9/4-5.9/19.10/2-3 2019 REFRES	60287	10/07/2019	10/11/2019	163.13
	ULISES ALEJANDRO ORTIZ.	JPE191003	EQUIPMENT FOR TEEN CENTI	60321	10/03/2019	10/17/2019	160.00
							<b>868.13</b>
<b>01-4423-4330.0000 SPECIAL SUP</b>							
	CYPRESS ENGRAVING	71140	STAFF BADGE	60220	09/24/2019	10/03/2019	16.31
	QUE DULCE TREATS	QDT191023	10.23.19 TEEN CENTER PAINT	60308	10/02/2019	10/17/2019	400.00
	SIR SPEEDY PRINTING &	99922	STAFF BUSINESS CARDS	1053780	09/10/2019	09/26/2019	40.52
	STAPLES BUSINESS ADVAN	3424564439	TEEN CENTER SUPPLIES	1053783	09/07/2019	09/26/2019	1.53
	STAPLES BUSINESS ADVAN	3424564438	TEEN CENTER SUPPLIES	1053783	09/07/2019	09/26/2019	723.58
	VELAZQUEZYVETTE//	VELAZQUEZ190924R	REIMB TEEN CENTER SOFT O	60323	09/24/2019	10/17/2019	133.52
							<b>1,315.46</b>
<b>01-4423-4410.0000 EQUIPMENT</b>							
	CASTILLO/ROBERT ANTHON	2	TEEN CENTER SUPPLIES	60292	10/02/2019	10/17/2019	112.80
	JOSEPH TEE JEFFERSON	1271	ELECTRICAL DIGITAL TIMER	1053815	09/04/2019	10/09/2019	75.00
	JOSEPH TEE JEFFERSON	1286	ELECTRICAL CIRCUIT/GCFI/P/	1053815	09/18/2019	10/09/2019	2,200.00
	JOSEPH TEE JEFFERSON	1270	ELECTRICAL WALL PACK/PHC	1053815	09/04/2019	10/09/2019	1,925.00
	JOSEPH TEE JEFFERSON	1287	ELECTRICAL PANEL DOOR	1053815	09/18/2019	10/09/2019	75.00
	MOLI-MEX INC.	24944	TEEN CENTER SUPPLIES	1053856	10/03/2019	10/17/2019	3,286.50
	NATIONAL BUSINESS FURN	MK532338-TDQ	TEEN CENTER FURNITURE	60231	09/20/2019	10/03/2019	1,309.51
	RUDY HERNANDEZ	185225	SHED CONCRETE AND INSTAI	60280	09/17/2019	10/09/2019	2,480.00
	SMART SHADING SYSTEMS	5493	TEEN CENTER SUPPLIES	60315	09/11/2019	10/17/2019	2,896.00
							<b>14,359.81</b>
<b>Total Dept. TEEN CENTER:</b>							<b>16,543.40</b>
<b>Dept: 4425 COMMUNITY OUTREA</b>							
<b>01-4425-4330.0031 TATTOO REM</b>							
	CLEAN SLATE INC.	HG9-2019	SEPT 2019 TATTOO REMOVAL	1053843	09/25/2019	10/17/2019	740.00
							<b>740.00</b>
<b>COMMUNITY OUTREACH SERVICES:</b>							<b>740.00</b>
<b>Dept: 4426 ALTERNATIVE TO GA</b>							
<b>01-4426-4200.0000 CONTRACT S</b>							
	RODRIGUEZ/CRISTIAN//	CR190920	SEP 2019 ASST ATGM PROG	1053801	09/20/2019	10/03/2019	1,232.50
	RODRIGUEZ/CRISTIAN//	CR191004	9.23-10.04.19 ASSIST ATGM PF	1053858	10/04/2019	10/17/2019	1,275.00
							<b>2,507.50</b>
<b>01-4426-4300.0000 OFFICE SUPP</b>							
	CYPRESS ENGRAVING	71081	CITY BADGE/B. LESLIE	60135	08/19/2019	09/19/2019	16.32
							<b>16.32</b>
<b>01-4426-4330.0000 SPECIAL SUP</b>							
	WEST COAST ARTWEAR	16498	RUGBY T-SHIRTS	1053761	09/13/2019	09/19/2019	465.48
							<b>465.48</b>
<b>TERNATIVE TO GANG MEMBERSHIP:</b>							<b>2,989.30</b>
<b>Dept: 4427 FEDDE SPORTS COM</b>							

**INVOICE APPROVAL LIST BY FUND REPORT**

Warrants 9-14 to 10-17-19 A

Date: 10/17/2019

Time: 1 6 3 m

Page: 18

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
01-4427-4150.0000	EQUIPMENT MAINT YOUNG KEE PARK	09122018	EQUIPMENT MAINT	1053788	09/16/2019	09/26/2019	120.00
							<b>120.00</b>
01-4427-4151.0000	BUILDING & C						
	AMERICAN CITY PEST-TERM	432413	08/19 PEST CTRL 21409 ELAIN	1053810	08/16/2019	10/09/2019	87.00
	AMERICAN CITY PEST-TERM	432744	08/19 PEST CTRL 21409 ELAIN	1053810	08/16/2019	10/09/2019	68.00
	AMERICAN CITY PEST-TERM	438068	09/19 PEST CTRL 21409 ELAIN	1053810	09/20/2019	10/09/2019	87.00
	AMERICAN CITY PEST-TERM	438401	09/19 PEST CTRL 21409 ELAIN	1053810	09/20/2019	10/09/2019	68.00
	GANAHL LUMBER COMPANY	060464623	MAINT SUPPLIES CITY HALL	60269	08/22/2019	10/09/2019	25.82
	VERNE'S PLUMBING, INC.	5442624	PLUMBING REPAIR FEDDE CC	1053836	08/29/2019	10/09/2019	240.00
							<b>575.82</b>
01-4427-4220.0000	UTILITIES/ELE						
	SOUTHERN CALIF EDISON C	6039-AUG19	SER PER 08.14 - 09.13.19	60248	09/19/2019	10/03/2019	4,626.29
	SOUTHERN CALIF EDISON C	6039-AUG19	SER PER 08.14 - 09.13.19	60248	09/19/2019	10/03/2019	5,045.71
							<b>9,672.00</b>
01-4427-4300.0000	OFFICE SUPP						
	STAPLES BUSINESS ADVAN	3424564441	FEDDE SPORTS COMPLEX SU	1053783	09/07/2019	09/26/2019	71.91
							<b>71.91</b>
01-4427-4330.0000	SPECIAL SUP						
	GANAHL LUMBER COMPANY	60467676	FEDDE SPORTS COMPLEX SU	60181	08/29/2019	09/26/2019	14.86
	GANAHL LUMBER COMPANY	060475470	SPORTS COMPLEX SUPPLIES	60269	09/19/2019	10/09/2019	29.08
	GANAHL LUMBER COMPANY	060474023	SPORTS COMPLEX SUPPLIES	60269	09/16/2019	10/09/2019	196.00
	GANAHL LUMBER COMPANY	060474506	SPORTS COMPLEX SUPPLIES	60269	09/17/2019	10/09/2019	85.71
	GANAHL LUMBER COMPANY	060472510	SPORTS COMPLEX SUPPLIES	60269	09/12/2019	10/09/2019	10.76
	GANAHL LUMBER COMPANY	060477117	SPORTS COMPLEX SUPPLIES	60298	09/24/2019	10/17/2019	11.84
							<b>358.25</b>

tal Dept. FEDDE SPORTS COMPLEX: 10,797.98

tal Fund GENERAL FUND: 837,788.17

**Fund: 02 STATE GAS FUND**

**Dept: 4340 PW/STREET MAINTEN**

02-4340-4220.0000	UTILITIES/ELE						
	SOUTHERN CALIF EDISON C	6685-AUG19	SER PER 08.15 - 09.16.19	60251	09/19/2019	10/03/2019	0.37
	SOUTHERN CALIF EDISON C	6685-AUG19	SER PER 08.15 - 09.16.19	60251	09/19/2019	10/03/2019	13.68
							<b>14.05</b>
02-4340-4224.0000	STREET REPA						
	RUDY HERNANDEZ	013853	STREET/SIDEWALK REPAIR	60166	09/10/2019	09/19/2019	2,320.00
	RUDY HERNANDEZ	155063	STREET/SIDEWALK REPAIR	60157	09/10/2019	09/19/2019	1,150.00
	RUDY HERNANDEZ	185229	PKWY REPAIRS CIVIC CTR/JO	60310	09/30/2019	10/17/2019	2,850.00
							<b>6,320.00</b>
02-4340-4227.0000	SIGN MAINTEN						
	HI-WAY SAFETY INC.	92488	PARKING SIGNAGE ITEM 1045	1053813	08/13/2019	10/09/2019	104.79
	JCL TRAFFIC SERVICES	101666	TEMPORARY SIGNAGE (20)	60147	09/05/2019	09/19/2019	219.00
	JCL TRAFFIC SERVICES	101566	HIGH VOLTAGE SIGNAGE	60147	08/28/2019	09/19/2019	94.17
	JCL TRAFFIC SERVICES	101570	HI-INTENSITY SIGN TAPE	60147	08/28/2019	09/19/2019	124.82
							<b>542.78</b>

al Dept. PW/STREET MAINTENANCE: 6,876.83

I Fund STATE GAS FUND: 6,876.83

**Fund: 03 PUBLIC SAFETY**

**Dept: 0418 SUP. LAW ENFORCEM**

03-0418-4127.0000	DEDICATED L						
	L.A. COUNTY SHERIFF'S DE	200039AL	JULY 2019 LAW ENFORCEMEN	60186	08/21/2019	09/26/2019	8,333.33

**INVOICE APPROVAL LIST BY FUND REPORT**

Warrants 9-14 to 10-17-19 A

Date: 10/17/2019

Time: 1 6 4

Page: 19

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
							<b>8,333.33</b>
							<b>SUP. LAW ENFORCEMNT SEV FUND: 8,333.33</b>
<b>Dept: 0419 YAL PROBATION FUN</b>							
03-0419-4200.0000 CONTRACT S							
	BROWN/DEANDRE DONTE//	0032	09.07 - 09.20.19 YAL	1053766	09/20/2019	09/26/2019	640.00
	BROWN/DEANDRE DONTE//	0033	09.21 - 10.04.19 YAL	1053842	10/04/2019	10/17/2019	640.00
	LUCAMBIO/HAROLD MICHAEL	032	09.07 - 09.20.19 YAL ACTIVITIE	1053775	09/20/2019	09/26/2019	840.00
	LUCAMBIO/HAROLD MICHAEL	033	09.21 - 10.04.19 YAL	1053854	10/04/2019	10/17/2019	840.00
	MACIAS/GENESSIS YAZMIN/	006	09.07 - 09.20.19 YAL ACTIVITIE	60189	09/20/2019	09/26/2019	480.00
	MACIAS/GENESSIS YAZMIN/	007	09.21 - 10.04.19 YAL	60304	10/04/2019	10/17/2019	480.00
							<b>3,920.00</b>
03-0419-4330.0000 SPECIAL SUP							
	SERGIO CUEVA	HGC-281REC	YAL IT SERVICES	1053757	08/22/2019	09/19/2019	109.56
							<b>109.56</b>
03-0419-4410.0000 EQUIPMENT							
	SONRISA ENTERPRISE, INC	340871A	SPORTS EQUIPMENT	60201	08/01/2019	09/26/2019	2,956.71
							<b>2,956.71</b>
							<b>tal Dept. YAL PROBATION FUNDING: 6,986.27</b>
							<b>tal Fund PUBLIC SAFETY: 15,319.60</b>
<b>Fund: 06 PROPOSITION C</b>							
<b>Dept: 4510 PARATRANSIT PROG</b>							
06-4510-4110.0000 AUTOMOTIVE							
	HAWAIIAN GARDENS HAND	08262019	CAR WASH TRANS, REC, SEN	1053746	08/26/2019	09/19/2019	153.75
							<b>153.75</b>
06-4510-4150.0000 EQUIPMENT M							
	JEFF SMITH	09162019-37	SAFETY INSPECTION UNIT 37	1053794	09/16/2019	10/03/2019	103.90
	JEFF SMITH	09162019-58	UNIT 58 OIL CHANGE, CABIN F	1053794	09/16/2019	10/03/2019	58.60
	JEFF SMITH	09032019-53	SAFETY INSPECTION UNIT 53	1053794	09/03/2019	10/03/2019	227.61
	JEFF SMITH	09122019-54	SAFETY INSPECTION UNIT 54	1053794	09/12/2019	10/03/2019	103.90
	JEFF SMITH	09102019-45	CHP SAFETY INSPECTION UN	1053794	09/10/2019	10/03/2019	103.90
	JEFF SMITH	09102019-38	CHP SAFETY INSPECTION UN	1053794	09/10/2019	10/03/2019	311.15
	JEFF SMITH	09182019-53	UNIT 53 REPAIR AC, REPLACE	1053794	09/18/2019	10/03/2019	478.20
	JEFF SMITH	JSA191002	REMOVE AND REPLACE BATT	1053814	10/02/2019	10/09/2019	91.15
	JEFF SMITH	49-191008	AUTOMOTIVE EXPENSES - UN	1053850	10/08/2019	10/17/2019	44.06
	PABLO GARCIA	1460	CLEAN INTERIOR TRANS VEH	1053857	09/19/2019	10/17/2019	667.00
	SOCAL AUTO & TRUCK PAR	340661	WIPER BLADES - EXACT FIT	60282	10/02/2019	10/09/2019	210.09
							<b>2,399.56</b>
06-4510-4200.0000 CONTRACT S							
	HENRY RADIO, INC.	76378	RADIO SERVICE 2019 116 RAC	1053747	09/01/2019	09/19/2019	156.64
							<b>156.64</b>
							<b>otal Dept. PARATRANSIT PROGRAM: 2,709.95</b>
							<b>tal Fund PROPOSITION C: 2,709.95</b>
<b>Fund: 07 PROPOSITION A</b>							
<b>Dept: 4511 RECREATIONAL TRAI</b>							
07-4511-4110.0000 AUTOMOTIVE							
	HAWAIIAN GARDENS HAND	08262019	CAR WASH TRANS, REC, SEN	1053746	08/26/2019	09/19/2019	153.75
							<b>153.75</b>
07-4511-4150.0000 EQUIPMENT M							

**INVOICE APPROVAL LIST BY FUND REPORT**

Warrants 9-14 to 10-17-19 A

Date: 10/17/2019

Time: 1 6 5 1

Page: 20

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	JEFF SMITH	09162019-37	SAFETY INSPECTION UNIT 37	1053794	09/16/2019	10/03/2019	103.90
	JEFF SMITH	09162019-58	UNIT 58 OIL CHANGE, CABIN F	1053794	09/16/2019	10/03/2019	58.59
	JEFF SMITH	09032019-53	SAFETY INSPECTION UNIT 53	1053794	09/03/2019	10/03/2019	227.61
	JEFF SMITH	09122019-54	SAFETY INSPECTION UNIT 54	1053794	09/12/2019	10/03/2019	103.90
	JEFF SMITH	09102019-45	CHP SAFETY INSPECTION UN	1053794	09/10/2019	10/03/2019	103.90
	JEFF SMITH	09102019-38	CHP SAFETY INSPECTION UN	1053794	09/10/2019	10/03/2019	311.16
	JEFF SMITH	09182019-53	UNIT 53 REPAIR AC, REPLACE	1053794	09/18/2019	10/03/2019	478.20
	JEFF SMITH	JSA191002	REMOVE AND REPLACE BATT	1053814	10/02/2019	10/09/2019	91.15
	JEFF SMITH	49-191008	AUTOMOTIVE EXPENSES - UN	1053850	10/08/2019	10/17/2019	44.07
	PABLO GARCIA	1460	CLEAN INTERIOR TRANS VEH	1053857	09/19/2019	10/17/2019	667.00
	SOCAL AUTO & TRUCK PAR	340661	WIPER BLADES - EXACT FIT	60282	10/02/2019	10/09/2019	210.09
							<b>2,399.57</b>
07-4511-4200.0000	CONTRACT S						
	HENRY RADIO, INC.	76378	RADIO SERVICE 2019 116 RAC	1053747	09/01/2019	09/19/2019	156.64
							<b>156.64</b>
							<b>ECREATIONAL TRANSIT PROGRAM: 2,709.96</b>
Dept: 4512	LONG BEACH TRANS						
07-4512-4105.0000	LONG BEACH						
	LONG BEACH TRANSIT	CITY_HG FY20	LB TRANSIT HG FIXED ROUTE	60151	07/01/2019	09/19/2019	20,304.00
							<b>20,304.00</b>
							<b>Total Dept. LONG BEACH TRANSIT: 20,304.00</b>
Dept: 4513	BUS PASS SUBSIDY						
07-4513-4200.0000	CONTRACT S						
	LA COUNTY METRO TRANSI	104367	SEPT 04, 2019 BUS PASSES	1053797	09/30/2019	10/03/2019	20.00
							<b>20.00</b>
							<b>Total Dept. BUS PASS SUBSIDY: 20.00</b>
							<b>tal Fund PROPOSITION A: 23,033.96</b>
Fund: 10	COMMUNITY DEVELOPI						
Dept: 0000	ASSETS						
10-0000-1108.0000	EMPLOYEE R						
	SALAZAR/ROBERT//	09282019	09.28.19 REQUEST FOR COMM	60160	09/28/2019	09/19/2019	300.00
							<b>300.00</b>
							<b>Total Dept. ASSETS: 300.00</b>
Dept: 4809	HOUSING REHABILIT.						
10-4809-4200.0000	CONTRACT S						
	AMERINAT	19-00648	DFU SERVICE FEE	1053743	09/03/2019	09/19/2019	109.85
							<b>109.85</b>
							<b>al Dept. HOUSING REHABILITATION: 109.85</b>
Dept: 4829	NEIGHBORHOOD BEA						
10-4829-4200.0000	CONTRACT S						
	SONSRAY MACHINERY, LLC	R03659-03	09.28.19 TRACTOR RENTAL BI	60317	09/30/2019	10/17/2019	821.35
							<b>821.35</b>
							<b>NEIGHBORHOOD BEAUTIFICATION: 821.35</b>
							<b>DEVELOPMENT BLOCK GT: 1,231.20</b>
Fund: 11	REDEVELOPMENT AGE						
Dept: 4901	ADMINISTRATIVE SUI						
11-4901-4200.0000	CONTRACT S						
	AMERINAT	19-00648	DFU SERVICE FEE	1053743	09/03/2019	09/19/2019	2.70

**INVOICE APPROVAL LIST BY FUND REPORT**

Warrants 9-14 to 10-17-19 A

Date: 10/17/2019

Time: 1 6 6 p

Page: 21

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
							<b>2.70</b>
11-4901-4250.0000	LEGISLATIVE JOE A. GONSALVES & SON	157629	SEPT 19 PROF LEGISLATIVE F	1053749	08/19/2019	09/19/2019	1,000.00
							<b>1,000.00</b>
<b>al Dept. ADMINISTRATIVE SUPPORT:</b>							<b>1,002.70</b>
<b>DEVELOPMENT AGENCY:</b>							<b>1,002.70</b>
 <b>Fund: 12 SELACO WIB</b>							
<b>Dept: 4430 CITY COSTS YEP</b>							
12-4430-4200.0000	CONTRACT S BROWN/DEANDRE DONTE// ROMERO/EVANGELINA//	YEP001	09.17-25.19 TEMP WORK	1053790	09/26/2019	10/03/2019	180.00
		YEP19-10-11	9.28-10.11.19 ASSIST WORK-Y	1053859	10/11/2019	10/17/2019	468.00
							<b>648.00</b>
<b>Total Dept. CITY COSTS YEP:</b>							<b>648.00</b>
<b>Total Fund SELACO WIB:</b>							<b>648.00</b>
 <b>Fund: 21 LIGHTING/LANDSCAPIN</b>							
<b>Dept: 4340 PW/STREET MAINTEN</b>							
21-4340-4150.0000	EQUIPMENT M BISHOP COMPANY	458979	LANDSCAPING SUPPLIES	60131	08/29/2019	09/19/2019	309.43
							<b>309.43</b>
21-4340-4159.0000	PARKWAY/ME HERNANDEZ/FELIPE// HERNANDEZ/FELIPE// WILLIAMS/ROGER// WILLIAMS/ROGER//	062613	SEPT 2019 CARSON ST GARD	1053770	09/18/2019	09/26/2019	1,800.00
		062612	SEPT 2019 CARSON ST MEDIA	1053770	09/18/2019	09/26/2019	640.00
		9418	AUG 2019 LANDSCAPE MAINT	1053762	09/04/2019	09/19/2019	640.00
		9415	AUG 2019 BIKE PATH MAINT	1053762	09/04/2019	09/19/2019	80.00
							<b>3,160.00</b>
21-4340-4220.0000	UTILITIES/ELE						

INVOICE APPROVAL LIST BY FUND REPORT

Warrants 9-14 to 10-17-19 A

Date: 10/17/2019

Time: 1 6 7

Page: 22

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
SOUTHERN CALIF EDISON C		8488-MAY-SEP19	SER PER 09.02.18 - 09.01.19	60162	09/05/2019	09/19/2019	625.13
SOUTHERN CALIF EDISON C		8488-MAY-SEP19	SER PER 09.02.18 - 09.01.19	60162	09/05/2019	09/19/2019	-56.66
SOUTHERN CALIF EDISON C		8488-MAY-SEP19	SER PER 09.02.18 - 09.01.19	60162	09/05/2019	09/19/2019	-256.97
SOUTHERN CALIF EDISON C		8488-MAY-SEP19	SER PER 09.02.18 - 09.01.19	60162	09/05/2019	09/19/2019	34.82
SOUTHERN CALIF EDISON C		8488-MAY-SEP19	SER PER 09.02.18 - 09.01.19	60162	09/05/2019	09/19/2019	2,141.73
SOUTHERN CALIF EDISON C		194-JAN-AUG19FY18/19	SER PER 01.01 - 08.01.19	60202	09/06/2019	09/26/2019	37,110.75
SOUTHERN CALIF EDISON C		194-JAN-AUG19FY19/20	SER PER 01.01 - 08.01.19	60203	09/06/2019	09/26/2019	7,182.12
SOUTHERN CALIF EDISON C		194-JAN-AUG19FY19/20	SER PER 01.01 - 08.01.19	60203	09/06/2019	09/26/2019	34.21
SOUTHERN CALIF EDISON C		194-JAN-AUG19FY19/20	SER PER 01.01 - 08.01.19	60203	09/06/2019	09/26/2019	12,370.46
SOUTHERN CALIF EDISON C		6541-AUG19	SER PER 07.23 - 08.21.19	60249	09/24/2019	10/03/2019	0.51
SOUTHERN CALIF EDISON C		6541-AUG19	SER PER 07.23 - 08.21.19	60249	09/24/2019	10/03/2019	0.32
SOUTHERN CALIF EDISON C		6541-AUG19	SER PER 07.23 - 08.21.19	60249	09/24/2019	10/03/2019	28.77
SOUTHERN CALIF EDISON C		6541-AUG19	SER PER 07.23 - 08.21.19	60249	09/24/2019	10/03/2019	0.26
SOUTHERN CALIF EDISON C		6541-AUG19	SER PER 07.23 - 08.21.19	60249	09/24/2019	10/03/2019	10.03
SOUTHERN CALIF EDISON C		6541-AUG19	SER PER 07.23 - 08.21.19	60249	09/24/2019	10/03/2019	47.90
SOUTHERN CALIF EDISON C		6541-AUG19	SER PER 07.23 - 08.21.19	60249	09/24/2019	10/03/2019	9.90
SOUTHERN CALIF EDISON C		6541-AUG19	SER PER 07.23 - 08.21.19	60249	09/24/2019	10/03/2019	9.63
SOUTHERN CALIF EDISON C		8414-AUGSEP19	SER PER 7.23 - 8.21.19	60256	09/24/2019	10/03/2019	1.57
SOUTHERN CALIF EDISON C		8414-AUGSEP19	SER PER 7.23 - 8.21.19	60256	09/24/2019	10/03/2019	2.79
SOUTHERN CALIF EDISON C		8414-AUGSEP19	SER PER 7.23 - 8.21.19	60256	09/24/2019	10/03/2019	11.13
SOUTHERN CALIF EDISON C		8414-AUGSEP19	SER PER 7.23 - 8.21.19	60256	09/24/2019	10/03/2019	11.13
SOUTHERN CALIF EDISON C		8710-AUG19	SER PER 08.01 - 09.01.19	60253	09/21/2019	10/03/2019	471.57
SOUTHERN CALIF EDISON C		8710-AUG19	SER PER 08.01 - 09.01.19	60253	09/21/2019	10/03/2019	423.49
SOUTHERN CALIF EDISON C		6669-AUG19	SER PER 08.13 - 09.12.19	60250	09/18/2019	10/03/2019	0.70
SOUTHERN CALIF EDISON C		6669-AUG19	SER PER 08.13 - 09.12.19	60250	09/18/2019	10/03/2019	13.41
SOUTHERN CALIF EDISON C		8710-JULY19	SER PER 07.01 - 08.01.19	60254	09/18/2019	10/03/2019	471.57
SOUTHERN CALIF EDISON C		8710-JULY19	SER PER 07.01 - 08.01.19	60254	09/18/2019	10/03/2019	438.82
SOUTHERN CALIF EDISON C		3703-AUG19	SER PER 08.13 - 09.12.19	60242	09/18/2019	10/03/2019	62.88
SOUTHERN CALIF EDISON C		3703-AUG19	SER PER 08.13 - 09.12.19	60242	09/18/2019	10/03/2019	58.33
SOUTHERN CALIF EDISON C		3703-AUG19	SER PER 08.13 - 09.12.19	60242	09/18/2019	10/03/2019	42.56
SOUTHERN CALIF EDISON C		3703-AUG19	SER PER 08.13 - 09.12.19	60242	09/18/2019	10/03/2019	45.33
SOUTHERN CALIF EDISON C		3302-AUG19	SER PER 08.13 - 09.12.19	60240	09/18/2019	10/03/2019	0.47
SOUTHERN CALIF EDISON C		3302-AUG19	SER PER 08.13 - 09.12.19	60240	09/18/2019	10/03/2019	10.13
SOUTHERN CALIF EDISON C		7477-AUG19	SER PER 08.19 - 09.18.19	60252	09/21/2019	10/03/2019	0.17
SOUTHERN CALIF EDISON C		7477-AUG19	SER PER 08.19 - 09.18.19	60252	09/21/2019	10/03/2019	9.81
SOUTHERN CALIF EDISON C		2897-AUG19	SER PER 08.19 - 09.18.19	60239	09/21/2019	10/03/2019	0.73
SOUTHERN CALIF EDISON C		2897-AUG19	SER PER 08.19 - 09.18.19	60239	09/21/2019	10/03/2019	10.49
SOUTHERN CALIF EDISON C		1646-AUG19	SER PER 08.15 - 09.16.19	60238	09/19/2019	10/03/2019	0.31
SOUTHERN CALIF EDISON C		1646-AUG19	SER PER 08.15 - 09.16.19	60238	09/19/2019	10/03/2019	10.54
SOUTHERN CALIF EDISON C		6049-AUG19	SER PER 08.15 - 09.16.19	60245	09/19/2019	10/03/2019	35.76
SOUTHERN CALIF EDISON C		5049-AUG19	SER PER 08.15 - 09.16.19	60245	09/19/2019	10/03/2019	45.55
SOUTHERN CALIF EDISON C		3787-AUG19	SER PER 08.14 - 09.13.19	60243	09/19/2019	10/03/2019	0.30
SOUTHERN CALIF EDISON C		3787-AUG19	SER PER 08.14 - 09.13.19	60243	09/19/2019	10/03/2019	12.68
SOUTHERN CALIF EDISON C		3647-AUG19	SER PER 08.14 - 09.13.19	60241	09/19/2019	10/03/2019	0.24
SOUTHERN CALIF EDISON C		3647-AUG19	SER PER 08.14 - 09.13.19	60241	09/19/2019	10/03/2019	12.60
SOUTHERN CALIF EDISON C		5484-AUG19	SER PER 08.15 - 09.16.19	60247	09/19/2019	10/03/2019	9.40
SOUTHERN CALIF EDISON C		5484-AUG19	SER PER 08.15 - 09.16.19	60247	09/19/2019	10/03/2019	29.64
SOUTHERN CALIF EDISON C		5423-AUG19	SER PER 08.14 - 09.13.19	60246	09/19/2019	10/03/2019	0.36
SOUTHERN CALIF EDISON C		5423-AUG19	SER PER 08.14 - 09.13.19	60246	09/19/2019	10/03/2019	12.78
SOUTHERN CALIF EDISON C		4224-AUG19	SER PER 08.14 - 09.13.19	60244	09/19/2019	10/03/2019	0.49
SOUTHERN CALIF EDISON C		4224-AUG19	SER PER 08.14 - 09.13.19	60244	09/19/2019	10/03/2019	10.13
SOUTHERN CALIF EDISON C		6992JULYAUG19	SER PER 07.18 - 08.16.19	60255	09/19/2019	10/03/2019	0.28
SOUTHERN CALIF EDISON C		6992JULYAUG19	SER PER 07.18 - 08.16.19	60255	09/19/2019	10/03/2019	0.70
SOUTHERN CALIF EDISON C		6992JULYAUG19	SER PER 07.18 - 08.16.19	60255	09/19/2019	10/03/2019	0.37
SOUTHERN CALIF EDISON C		6992JULYAUG19	SER PER 07.18 - 08.16.19	60255	09/19/2019	10/03/2019	10.67
SOUTHERN CALIF EDISON C		6992JULYAUG19	SER PER 07.18 - 08.16.19	60255	09/19/2019	10/03/2019	14.32
SOUTHERN CALIF EDISON C		1134-AUGSEPT19	7/24-8/22,8/19-9/18,8/22-9/23	60283	09/25/2019	10/09/2019	6.70
SOUTHERN CALIF EDISON C		1134-AUGSEPT19	7/24-8/22,8/19-9/18,8/22-9/23	60283	09/25/2019	10/09/2019	27.64
SOUTHERN CALIF EDISON C		1134-AUGSEPT19	7/24-8/22,8/19-9/18,8/22-9/23	60283	09/25/2019	10/09/2019	16.41
SOUTHERN CALIF EDISON C		1134-AUGSEPT19	7/24-8/22,8/19-9/18,8/22-9/23	60283	09/25/2019	10/09/2019	16.28
SOUTHERN CALIF EDISON C		1134-AUGSEPT19	7/24-8/22,8/19-9/18,8/22-9/23	60283	09/25/2019	10/09/2019	12.02
SOUTHERN CALIF EDISON C		1134-AUGSEPT19	7/24-8/22,8/19-9/18,8/22-9/23	60283	09/25/2019	10/09/2019	19.47



**INVOICE APPROVAL LIST BY FUND REPORT**

Warrants 9-14 to 10-17-19 A

Date: 10/17/2019

Time: 1 6 8 1

Page: 23

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
SOUTHERN CALIF EDISON C		1134-AUGSEPT19	7/24-8/22,8/19-9/18,8/22-9/23	60283	09/25/2019	10/09/2019	10.99
SOUTHERN CALIF EDISON C		1134-AUGSEPT19	7/24-8/22,8/19-9/18,8/22-9/23	60283	09/25/2019	10/09/2019	20.16
SOUTHERN CALIF EDISON C		1134-AUGSEPT19	7/24-8/22,8/19-9/18,8/22-9/23	60283	09/25/2019	10/09/2019	10.32
SOUTHERN CALIF EDISON C		1134-AUGSEPT19	7/24-8/22,8/19-9/18,8/22-9/23	60283	09/25/2019	10/09/2019	20.25
SOUTHERN CALIF EDISON C		1134-AUGSEPT19	7/24-8/22,8/19-9/18,8/22-9/23	60283	09/25/2019	10/09/2019	25.86
SOUTHERN CALIF EDISON C		1134-AUGSEPT19	7/24-8/22,8/19-9/18,8/22-9/23	60283	09/25/2019	10/09/2019	22.93
SOUTHERN CALIF EDISON C		1134-AUGSEPT19	7/24-8/22,8/19-9/18,8/22-9/23	60283	09/25/2019	10/09/2019	18.39
SOUTHERN CALIF EDISON C		1134-AUGSEPT19	7/24-8/22,8/19-9/18,8/22-9/23	60283	09/25/2019	10/09/2019	16.64
SOUTHERN CALIF EDISON C		1134-AUGSEPT19	7/24-8/22,8/19-9/18,8/22-9/23	60283	09/25/2019	10/09/2019	41.64
SOUTHERN CALIF EDISON C		1134-AUGSEPT19	7/24-8/22,8/19-9/18,8/22-9/23	60283	09/25/2019	10/09/2019	66.08
SOUTHERN CALIF EDISON C		1134-AUGSEPT19	7/24-8/22,8/19-9/18,8/22-9/23	60283	09/25/2019	10/09/2019	51.29
SOUTHERN CALIF EDISON C		1134-AUGSEPT19	7/24-8/22,8/19-9/18,8/22-9/23	60283	09/25/2019	10/09/2019	33.35
SOUTHERN CALIF EDISON C		1134-AUGSEPT19	7/24-8/22,8/19-9/18,8/22-9/23	60283	09/25/2019	10/09/2019	60.68
SOUTHERN CALIF EDISON C		1134-AUGSEPT19	7/24-8/22,8/19-9/18,8/22-9/23	60283	09/25/2019	10/09/2019	36.78
SOUTHERN CALIF EDISON C		1134-AUGSEPT19	7/24-8/22,8/19-9/18,8/22-9/23	60283	09/25/2019	10/09/2019	34.69
SOUTHERN CALIF EDISON C		1134-AUGSEPT19	7/24-8/22,8/19-9/18,8/22-9/23	60283	09/25/2019	10/09/2019	53.28
SOUTHERN CALIF EDISON C		1134-AUGSEPT19	7/24-8/22,8/19-9/18,8/22-9/23	60283	09/25/2019	10/09/2019	71.22
SOUTHERN CALIF EDISON C		1134-AUGSEPT19	7/24-8/22,8/19-9/18,8/22-9/23	60283	09/25/2019	10/09/2019	54.00
SOUTHERN CALIF EDISON C		1134-AUGSEPT19	7/24-8/22,8/19-9/18,8/22-9/23	60283	09/25/2019	10/09/2019	45.88
SOUTHERN CALIF EDISON C		1134-AUGSEPT19	7/24-8/22,8/19-9/18,8/22-9/23	60283	09/25/2019	10/09/2019	46.25
SOUTHERN CALIF EDISON C		1134-AUGSEPT19	7/24-8/22,8/19-9/18,8/22-9/23	60283	09/25/2019	10/09/2019	49.93
SOUTHERN CALIF EDISON C		3194-SEP19	09.01 - 10.01.19 SER PER	60318	10/05/2019	10/17/2019	0.00
SOUTHERN CALIF EDISON C		3194-SEP19	09.01 - 10.01.19 SER PER	60318	10/05/2019	10/17/2019	390.90
SOUTHERN CALIF EDISON C		3194-SEP19	09.01 - 10.01.19 SER PER	60318	10/05/2019	10/17/2019	7,182.12

**70,049.26**

al Dept. PW/STREET MAINTENANCE: **73,518.69**

LANDSCAPING ASSESMENT: **73,518.69**

**Grand Total: 962,129.10**

**Recap by Fund**

Fund #	Fund Name	Amount To Pay	Amount To Relieve
01	GENERAL FUND	837,788.17	0.00
02	STATE GAS FUND	6,876.83	0.00
03	PUBLIC SAFETY	15,319.60	0.00
06	PROPOSITION C	2,709.95	0.00
07	PROPOSITION A	23,033.96	0.00
10	COMMUNITY DEVELOPMENT BLOCK GT	1,231.20	0.00
11	REDEVELOPMENT AGENCY	1,002.70	0.00
12	SELACO WIB	648.00	0.00
21	LIGHTING/LANDSCAPING ASSESMENT	73,518.69	0.00
<b>Grand Total:</b>		<b>962,129.10</b>	<b>0.00</b>

**INVOICE APPROVAL LIST BY FUND REPORT**

Warrants 9-14 to 10-17-19 B

Date: 10/17/2019

Time: 1 6 9

Page: 1

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
<b>Fund: 28 SECTION 8 HOUSING VOUCHERS</b>							
<b>Dept: 4808 SECTION 8 HOUSING</b>							
28-4808-4200.0000	CONTRACT S HUERTA/PATRICIA//	HG2019-02	09.10 - 10.02.19 CONSULTING	60300	10/02/2019	10/17/2019	2,497.50
							<u>2,497.50</u>
28-4808-4210.0000	TRAVEL & ME LOPEZ/STEPHANIE//	SEPT2019	09.17-09.19.19 MILEAGE REIMI	60228	09/25/2019	10/03/2019	52.20
							<u>52.20</u>
28-4808-4330.0000	SPECIAL SUP STAPLES BUSINESS ADVAN	3423826269	OFFICE SUPPLIES ENVELOPE	1053760	08/31/2019	09/19/2019	101.36
	STAPLES BUSINESS ADVAN	3426249521	OFFICE SUPPLIES	1053863	09/28/2019	10/17/2019	49.88
							<u>151.24</u>
<b>Total Dept. SECTION 8 HOUSING:</b>							<b>2,700.94</b>
<b>SECTION 8 HOUSING VOUCHERS:</b>							<b>2,700.94</b>
<b>Grand Total:</b>							<b>2,700.94</b>

**Recap by Fund**

Fund #	Fund Name	Amount To Pay	Amount To Relieve
28	SECTION 8 HOUSING VOUCHERS	2,700.94	0.00
<b>Grand Total:</b>		<u>2,700.94</u>	<u>0.00</u>

**INVOICE APPROVAL LIST BY FUND REPORT**

Warrants 9-14 to 10-17-19 B

Date: 10/17/2019  
 Time: 1 7 0 1  
 Page: 1

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
<b>Fund: 30 CAPITAL PROJECTS</b>							
<b>Dept: 4909 CAPITAL PROJECTS</b>							
30-4909-5209.0001	ANNUAL PAVI						
	ADVANCED APPLIED ENGIN	24419	08.01 - 08.31.19 PROF SRVCS	1053740	08/31/2019	09/19/2019	1,590.00
	LONG BEACH PRESS TELEC	#0011311254	09.06.19 LEGAL NOTICE PUBL	60188	09/06/2019	09/26/2019	960.56
							<b>2,550.56</b>
30-4909-5209.0009	ACTIVE TRAN						
	GAITAN/NORA//	12-715	COST ESTIMATES & REIMB E	60297	09/24/2019	10/17/2019	1,578.75
							<b>1,578.75</b>
30-4909-5209.0019	HSIP GRANT !						
	ADVANCED APPLIED ENGIN	24298	07.01 - 07.31.19 PROF SRVCS	1053740	07/31/2019	09/19/2019	13,286.25
							<b>13,286.25</b>
30-4909-5209.0020	HSIP GRANT !						
	ADVANCED APPLIED ENGIN	24297	07.01 - 07.31.19 PROF SRVCS	1053740	07/31/2019	09/19/2019	11,079.50
	ADVANCED APPLIED ENGIN	24420	AUG 2019 PROF SVCS DESIGN	1053839	08/31/2019	10/17/2019	16,533.50
							<b>27,613.00</b>
<b>Total Dept. CAPITAL PROJECTS:</b>							<b>45,028.56</b>
<b>Fund CAPITAL PROJECTS:</b>							<b>45,028.56</b>
<b>Fund: 31 CAPITAL PROJECTS - N</b>							
<b>Dept: 4150 FINANCE DEPARTMENT</b>							
31-4150-5214.0003	BUS LICENSE						
	HDL SOFTWARE LLC	0014873-IN	BUSINESS LICENSE SOFTWARE	60183	09/03/2019	09/26/2019	15,000.00
							<b>15,000.00</b>
<b>Total Dept. FINANCE DEPARTMENT:</b>							<b>15,000.00</b>
<b>Dept: 4180 PLANNING</b>							
31-4180-5215.0002	ADU PREPAR						
	LONG BEACH PRESS TELEC	0011318558	ADU PUB 09.27.19	60227	09/26/2019	10/03/2019	812.84
	MIG, INC.	60162	JULY 2019 PROF SRVCS PROJ	1053776	08/19/2019	09/26/2019	3,426.46
							<b>4,239.30</b>
<b>Total Dept. PLANNING:</b>							<b>4,239.30</b>
<b>Dept: 4191 COMMUNITY INFORM</b>							
31-4191-5212.0017	AV FOR CITY						
	JOSEPH TEE JEFFERSON	1261	SAFETY CENTER AV ELECTRI	1053750	08/27/2019	09/19/2019	606.38
	JOSEPH TEE JEFFERSON	1253	CITY HALL AV ELECTRICAL	1053750	08/20/2019	09/19/2019	675.00
							<b>1,281.38</b>
<b>Total Dept. COMMUNITY INFORMATION:</b>							<b>1,281.38</b>
<b>Dept: 4311 PUBLIC WORKS</b>							
31-4311-5216.0001	MOBILE SANI						
	OZONE CLEAN TECHNOLOG	1775	OZONE SANITATION SYSTEM	60305	08/27/2019	10/17/2019	20,257.50
							<b>20,257.50</b>
<b>Total Dept. PUBLIC WORKS:</b>							<b>20,257.50</b>
<b>Dept: 4410 PARK AND RECREAT</b>							
31-4410-5212.0014	REMODEL HE						
	SMART SHADING SYSTEMS	12073	HELEN ROSAS WINDOW SHAI	60161	08/14/2019	09/19/2019	1,317.29
	STAPLES BUSINESS ADVAN	3424564437	HELEN ROSAS SUPPLIES	1053783	09/07/2019	09/26/2019	810.27
	X-ACT TECHNOLOGY SOLU	22228	HELEN ROSA REMODEL	1053787	09/04/2019	09/26/2019	783.62
							<b>2,911.18</b>
31-4410-5214.0002	RECREATION						

**INVOICE APPROVAL LIST BY FUND REPORT**

Warrants 9-14 to 10-17-19 B

Date: 10/17/2019

Time: 1 7 1 1

Page: 2

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	GLOBAL PAYMENTS INC	11108403	RECREATION SOFTWARE	60223	05/06/2019	10/03/2019	500.25
	GLOBAL PAYMENTS INC	1013865	RECREATION SOFTWARE FEE	60223	06/30/2019	10/03/2019	10,300.00
	GLOBAL PAYMENTS INC	11111267	RECREATION SOFTWARE	60223	09/25/2019	10/03/2019	6,413.52
							<b>17,213.77</b>
<b>Total Dept. PARK AND RECREATION:</b>							<b>20,124.95</b>
<b>AL PROJECTS - NON CIP:</b>							<b>60,903.13</b>
<b>Grand Total:</b>							<b>105,931.69</b>

**Recap by Fund**

Fund #	Fund Name	Amount To Pay	Amount To Relieve
30	CAPITAL PROJECTS	45,028.56	0.00
31	CAPITAL PROJECTS - NON CIP	60,903.13	0.00
<b>Grand Total:</b>		<b>105,931.69</b>	<b>0.00</b>

**INVOICE APPROVAL LIST BY FUND REPORT**

ONLINE W/R 08/07/2019

Date: 10/08/2019

Time: 1 7 2 1

Page: 1

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
<b>Fund: 01 GENERAL FUND</b>							
<b>Dept: 4311 PUBLIC WORKS</b>							
01-4311-4151.0000	BUILDING & G						
	LOWE'S BUSINESS ACCOUN	LOWES190717	STATEMENT DATE 07/17/2019	575	07/17/2019	08/07/2019	29.58
	LOWE'S BUSINESS ACCOUN	LOWES190717	STATEMENT DATE 07/17/2019	575	07/17/2019	08/07/2019	-5.21
	LOWE'S BUSINESS ACCOUN	LOWES190717	STATEMENT DATE 07/17/2019	575	07/17/2019	08/07/2019	43.92
	LOWE'S BUSINESS ACCOUN	LOWES190717	STATEMENT DATE 07/17/2019	575	07/17/2019	08/07/2019	26.11
							<b>94.40</b>
01-4311-4151.0100	BLDG & GROU						
	LOWE'S BUSINESS ACCOUN	LOWES190717	STATEMENT DATE 07/17/2019	575	07/17/2019	08/07/2019	126.72
	LOWE'S BUSINESS ACCOUN	LOWES190717	STATEMENT DATE 07/17/2019	575	07/17/2019	08/07/2019	21.90
							<b>148.62</b>
01-4311-4151.0400	BLDG & GROU						
	LOWE'S BUSINESS ACCOUN	LOWES190717	STATEMENT DATE 07/17/2019	575	07/17/2019	08/07/2019	80.57
							<b>80.57</b>
01-4311-4151.5000	TEEN CENTE						
	LOWE'S BUSINESS ACCOUN	LOWES190717	STATEMENT DATE 07/17/2019	575	07/17/2019	08/07/2019	6.49
	LOWE'S BUSINESS ACCOUN	LOWES190717	STATEMENT DATE 07/17/2019	575	07/17/2019	08/07/2019	104.96
	LOWE'S BUSINESS ACCOUN	LOWES190717	STATEMENT DATE 07/17/2019	575	07/17/2019	08/07/2019	35.20
							<b>146.65</b>
01-4311-4152.0000	GRAFFITI REN						
	LOWE'S BUSINESS ACCOUN	LOWES190717	STATEMENT DATE 07/17/2019	575	07/17/2019	08/07/2019	62.21
	LOWE'S BUSINESS ACCOUN	LOWES190717	STATEMENT DATE 07/17/2019	575	07/17/2019	08/07/2019	28.25
							<b>90.46</b>
							<b>Total Dept. PUBLIC WORKS: 560.70</b>
<b>Dept: 4418 NEIGHBORHOOD PAF</b>							
01-4418-4151.0000	BUILDING & G						
	LOWE'S BUSINESS ACCOUN	LOWES190717	STATEMENT DATE 07/17/2019	575	07/17/2019	08/07/2019	162.20
							<b>162.20</b>
01-4418-4151.0500	LEEWARE PA						
	LOWE'S BUSINESS ACCOUN	LOWES190717	STATEMENT DATE 07/17/2019	575	07/17/2019	08/07/2019	26.86
							<b>26.86</b>
							<b>dept. NEIGHBORHOOD PARK/FIELDS: 189.06</b>
							<b>tal Fund GENERAL FUND: 749.76</b>
<b>Fund: 02 STATE GAS FUND</b>							
<b>Dept: 4340 PW/STREET MAINTEN</b>							
02-4340-4227.0000	SIGN MAINTEN						
	LOWE'S BUSINESS ACCOUN	LOWES190717	STATEMENT DATE 07/17/2019	575	07/17/2019	08/07/2019	28.81
							<b>28.81</b>
							<b>al Dept. PW/STREET MAINTENANCE: 28.81</b>
							<b>al Fund STATE GAS FUND: 28.81</b>
							<b>Grand Total: 778.57</b>

INVOICE APPROVAL LIST BY FUND REPORT

ONLINE W/R 08/07/2019

Date: 10/08/2019

Time: 1 7 3 1

Page: 2

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
----------------	-------------	-----------	---------------	---------	----------	--------------	--------

Recap by Fund

Fund #	Fund Name	Amount To Pay	Amount To Relieve
01	GENERAL FUND	749.76	0.00
02	STATE GAS FUND	28.81	0.00
<b>Grand Total:</b>		<b>778.57</b>	<b>0.00</b>

**INVOICE APPROVAL LIST BY FUND REPORT**

ONLINE W/R 10/02/2019

Date: 10/08/2019

Time: 1 7 4 n

Page: 1

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
<b>Fund: 01 GENERAL FUND</b>							
<b>Dept: 4120 CITY MANAGER</b>							
01-4120-4170.0000 POSTAGE							
	FEDERAL EXPRESS CORPO	6-750-61469	EXPRESS MAIL 09/19/2019	576	09/27/2019	09/27/2019	39.68
<b>Total FEDERAL EXPRESS CORPORATION:</b>							<u>39.68</u>
							<u>39.68</u>
<b>Total Dept. CITY MANAGER:</b>							<u>39.68</u>
<b>tal Fund GENERAL FUND:</b>							<u>39.68</u>
<b>Grand Total:</b>							<u>39.68</u>

**Recap by Fund**

Fund #	Fund Name	Amount To Pay	Amount To Relieve
01	GENERAL FUND	39.68	0.00
<b>Grand Total:</b>		<u>39.68</u>	<u>0.00</u>

**INVOICE APPROVAL LIST BY FUND REPORT**

ONLINE W/R 10/02/2019

Date: 10/04/2019

Time: 1 7 5 7

Page: 1

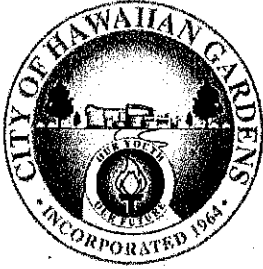
City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
<b>Fund: 01 GENERAL FUND</b>							
<b>Dept: 4120 CITY MANAGER</b>							
01-4120-4110.0000	AUTOMOTIVE						
	CHEVRON AND TEXACO UN	59773292	05/16-0615/2019 FUEL PURCH/	574	06/15/2019	06/30/2019	35.97
							<u>35.97</u>
							<b>Total Dept. CITY MANAGER: 35.97</b>
<b>Dept: 4193 COMMUNITY RELATIC</b>							
01-4193-4110.0000	AUTOMOTIVE						
	CHEVRON AND TEXACO UN	59773292	05/16-0615/2019 FUEL PURCH/	574	06/15/2019	06/30/2019	47.10
							<u>47.10</u>
							<b>Total Dept. COMMUNITY RELATIONS: 47.10</b>
<b>Dept: 4210 PUBLIC SAFETY</b>							
01-4210-4110.0000	AUTOMOTIVE						
	CHEVRON AND TEXACO UN	59773292	05/16-0615/2019 FUEL PURCH/	574	06/15/2019	06/30/2019	672.68
							<u>672.68</u>
							<b>Total Dept. PUBLIC SAFETY: 672.68</b>
<b>Dept: 4410 PARK AND RECREATI</b>							
01-4410-4110.0000	AUTOMOTIVE						
	CHEVRON AND TEXACO UN	59773292	05/16-0615/2019 FUEL PURCH/	574	06/15/2019	06/30/2019	279.90
							<u>279.90</u>
							<b>Total Dept. PARK AND RECREATION: 279.90</b>
							<b>tal Fund GENERAL FUND: 1,035.65</b>
<b>Fund: 06 PROPOSITION C</b>							
<b>Dept: 4510 PARATRANSIT PROGI</b>							
06-4510-4110.0000	AUTOMOTIVE						
	CHEVRON AND TEXACO UN	59773292	05/16-0615/2019 FUEL PURCH/	574	06/15/2019	06/30/2019	1,054.50
							<u>1,054.50</u>
							<b>Total Dept. PARATRANSIT PROGRAM: 1,054.50</b>
							<b>tal Fund PROPOSITION C: 1,054.50</b>
<b>Fund: 07 PROPOSITION A</b>							
<b>Dept: 4511 RECREATIONAL TRAI</b>							
07-4511-4110.0000	AUTOMOTIVE						
	CHEVRON AND TEXACO UN	59773292	05/16-0615/2019 FUEL PURCH/	574	06/15/2019	06/30/2019	1,054.50
							<u>1,054.50</u>
							<b>RECREATIONAL TRANSIT PROGRAM: 1,054.50</b>
							<b>tal Fund PROPOSITION A: 1,054.50</b>
							<b>Grand Total: 3,144.65</b>

**Recap by Fund**

Fund #	Fund Name	Amount To Pay	Amount To Relieve
01	GENERAL FUND	1,035.65	0.00
06	PROPOSITION C	1,054.50	0.00
07	PROPOSITION A	1,054.50	0.00
	<b>Grand Total:</b>	<u>3,144.65</u>	<u>0.00</u>





**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: B-11

City Manager: [Signature]

**DATE:** October 22, 2019  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Ernie Hernandez, City Manager  
**BY:** Linda Hollinsworth, Finance Director/Treasurer  
**SUBJECT:** RESOLUTION NO. 105-2019

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA APPROVING THE EXCHANGE OF PROPOSITION A FUNDS BETWEEN THE CITY OF HAWAIIAN GARDENS AND THE CITY OF LA VERNE, CALIFORNIA AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS**

**SUMMARY:**

The City recognizes that the cost to support the City's transportation needs exceeds the revenues received from the available restricted funding. Transfers from the General Fund are required to subsidize transportation related expenses. One way to reduce the impact on the General Fund is to purchase Proposition A Transportation Funds at a discount from other cities in return for unrestricted General Fund dollars.

The City will receive approximately \$296,000 in Prop A Local Return Transit Funds in FY 19-20 that can only be used for public transportation purposes. The budgeted expenditures FY 19-20 for the Prop A Fund will exceed the budgeted revenues. The City of La Verne has \$325,000 of Prop A Funds for the FY 2019-2020 allotment. They would like to exchange these Prop A funds at a rate of 75/100 or \$243,750 of General Fund dollars. This additional revenue for Prop A is included in the FY 2019-2021 budget. This expense was approved as part of a budget amendment to FY 2017-2019 budget and will be paid out of the Project-Program Management Fund

**FISCAL IMPACT:**

The Exchange of Prop A Funds is budgeted with an expense of \$243,750 from the General Fund and an increase of \$325,000 Prop A. Fund revenue.

**COUNCIL ACTION :**

Approve Resolution No. 105-2019

**ATTACHMENTS:**

Resolution No. 105-2019  
 Proposition A Assignment Agreement

## CITY OF HAWAIIAN GARDENS

## RESOLUTION NO. 105-2019

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING THE EXCHANGE OF PROPOSITION A FUNDS BETWEEN THE CITY OF HAWAIIAN GARDENS AND THE CITY OF LA VERNE, CALIFORNIA AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS**

**WHEREAS**, The City considers ways to increase revenue and to reduce the need for the use of general fund reserves for fiscal year 2019-2020, and

**WHEREAS**, the use of Proposition A funds is strictly limited by law; and

**WHEREAS**, City of La Verne desires to exchange \$325,000 of FY 2019-2020 Proposition A funds for \$243,750 of City of Hawaiian Gardens General Fund.

**NOW, THEREFORE BE IT RESOLVED** by the Hawaiian Gardens City Council as follows:

**Section 1.** This exchange was included as a budget amendment for FY 2017-2019 and in the FY 2019-2021 adopted budget

**Section 2.** The City of Hawaiian Gardens will exchange \$243,750 of its General Funds for \$325,000 FY 2019-2020 Proposition A funds with the City of La Verne at an exchange rate of 75/100.

**Section 3.** The City of Hawaiian Gardens shall assign the agreed upon General Funds to the City of La Verne in one lump sum payment.

**Section 4.** The City Manager is authorized and directed to execute any and all documents necessary to complete the exchange of funds on behalf of the City of Hawaiian Gardens.

**Section 5.** This resolution shall take effect immediately.

**Section 6.** The City Clerk, or her duly designated staff, is directed to attest thereto.

**PASSED, APPROVED, AND ADOPTED** on this 22nd day of October 2019 by the City Council of the City of Hawaiian Gardens.

\_\_\_\_\_  
MYRA MARAVILLA  
MAYOR

ATTEST:

\_\_\_\_\_  
LUCIE COLOMBO, CMC, CMPC  
CITY CLERK

## PROPOSITION A ASSIGNMENT AGREEMENT

This Proposition A Assignment Agreement ("Agreement") is made and entered into this 22nd day of October 2019 ("Effective Date"), by and between the City of La Verne, a California municipal corporation ("La Verne"), and the City of Hawaiian Gardens, a California municipal corporation ("Hawaiian"). La Verne and Hawaiian Gardens are hereinafter collectively referred to as the "Parties" and individually as "Party".

### RECITALS

**WHEREAS**, Proposition A Local Return monies ("Prop A Funds") require funds to be used exclusively to benefit public transit. The Los Angeles County Metropolitan Transportation Authority ("Metro") allows for the exchange of unobligated Prop A Funds for general or other funds; and

**WHEREAS**, the City of Hawaiian Gardens operates a municipal transit system and has need for additional Proposition A Local Return funds to assist in the financing of its transit operations and to provide funds for acquisition of new transit related equipment, and

**WHEREAS**, La Verne has uncommitted Proposition A Local Return funds which could be made available to the City of Hawaiian Gardens to assist in providing the project described in Paragraph A of this Agreement. In exchange for the assignment by the City of Hawaiian Gardens of the amount of its general funds indicated in Section 1 below, the City of La Verne is willing to assign uncommitted Proposition A Local Return funds to the City of Hawaiian Gardens for the purpose identified in Paragraph A.

Now, therefore, in consideration of the mutual benefits to be derived by the Parties and of the promises herein contained, the Parties mutually agree as follows:

1. **Exchange.** La Verne agrees to assign \$325,000.00 of its Fiscal Year 2019-2020 Proposition A Funds to Hawaiian Gardens. In return, Hawaiian Gardens agrees to assign \$243,750.00 in general funds to the La Verne for an average rate of \$0.75 in Hawaiian Gardens General Funds for each \$1.00 of La Verne Prop A Funds.
2. **Consideration.** La Verne shall assign the \$325,000.00 of Prop A Funds to the City of Hawaiian Gardens in one lump sum payment. Hawaiian Gardens shall pay to La Verne the sum of \$243,750.00 in one lump sum payment.
3. **Term.** This Agreement shall commence on the Effective Date and shall remain and continue in effect until the payments set forth herein are completed, unless sooner terminated pursuant to the provisions of this Agreement.
4. **Termination.** Termination of this Agreement may be made by either Party, prior to the first payment being made by either Party. Said notice of termination shall be made in writing.

5. **Notices.** Notices shall be given pursuant to this Agreement by personal service on the Party to be notified, or by written notice upon such Party deposited in the custody of the United States Postal Service addressed as follows:

- a. City Clerk  
City of La Verne  
3660 "D" Street  
La Verne, CA 91750
- b. City Clerk  
City of Hawaiian Gardens  
21815 Pioneer Boulevard  
Hawaiian Gardens, CA 90716

6. **ASSURANCES**

- a. Hawaiian Gardens shall use the assigned Prop A Funds only for the purpose of providing the transit programs indicated above.
- b. The City of La Verne is providing Proposition A Local Return funding only and does not assume any responsibility or obligation for the project described above or any other project undertaken by the City of Hawaiian Gardens.

7. **ASSIGNMENT**

The rights and obligations of the Parties under this Agreement may not be assigned or transferred without the prior written consent of the other party or Parties, which consent may be withheld in such party's reasonable discretion due to the unique, personal rights and obligations under this Agreement.

8. **GOVERNING LAW/ATTORNEYS' FEES**

The Parties understand and agree that the laws of the State of California shall govern the rights, obligations, duties, and liabilities of the parties to this Agreement and also govern the interpretation of this Agreement. Any litigation concerning this Agreement shall take place in the municipal, superior, or federal district court in Los Angeles County, California. If any action at law or suit in equity is brought to enforce or interpret the provisions of this Agreement, or arising out of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees and all related costs, including costs of expert witnesses and consultants, as well as costs on appeal, in addition to any other relief to which it may be entitled.

**9. ENTIRE AGREEMENT**

This Agreement contains the entire understanding between the Parties relating to the obligations of the Parties described in this Agreement. All prior or contemporaneous agreements, understandings, representations, and statements, oral or written and pertaining to the subject of this Agreement or with respect to the terms and conditions of this Agreement, are merged into this Agreement and shall be of no further force or effect. Each Party is entering into this Agreement based solely upon the representations set forth herein and upon each party's own independent investigation of any and all facts such party deems material.

**10. SEVERABILITY**

If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and in its amended form shall be enforceable. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

**11. COUNTERPARTS**

This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument.

**12. CAPTIONS**

The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and shall have no significance in the interpretation of this Agreement.

**13. WAIVER**

The waiver by La Verne or Industry of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. No term, covenant or condition of this Agreement shall be deemed to have been waived by La Verne or Industry unless in writing.

**14. REMEDIES**

Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at

law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any of all of such other rights, powers or remedies.

**15. AUTHORITY TO EXECUTE THIS AGREEMENT**

The person or persons executing this Agreement represent and warrant that he/she has the authority to execute this Agreement on behalf of his/her respective party, and has the authority to bind his/her respective party to the performance of its obligations hereunder.

**IN WITNESS WHEREOF**, the Parties hereto have caused this Assignment Agreement to be executed by their respective officers, duly authorized, as of the Effective Date.

CITY OF HAWAIIAN GARDENS

CITY OF LA VERNE

By: \_\_\_\_\_  
Myra Maravilla, Mayor

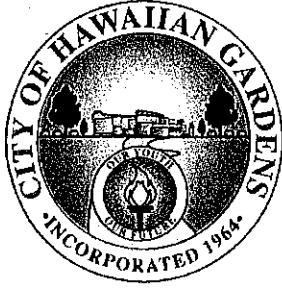
By: \_\_\_\_\_  
Don Kendrick, Mayor

Attest:  
  
\_\_\_\_\_  
Lucie Colombo, CMC, CMPC, City Clerk

Attest:  
  
\_\_\_\_\_  
Lupe Estrella, Assistant City Clerk

Approved as to Form:  
  
\_\_\_\_\_  
Megan Garibaldi, City Attorney

Approved as to Form:  
  
\_\_\_\_\_  
Robert Kress, City Attorney



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item: B-12

City Manager: [Signature]

**DATE:** October 22, 2019

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Ernie Hernandez, City Manager

**BY:** Lucie Colombo, CMC, City Clerk [Signature]

**SUBJECT: AMENDMENT TO THE ADOPTED AGENDA ORGANIZATION GUIDELINES.**

**BACKGROUND**

The City Council adopted Agenda organization guidelines on December 11, 2018. Since the adoption a few changes have been made. The first change was on January 22, 2019 when the City Council approved to changing public comment time from 2 minutes to 3 minutes, per speaker. In February 2019, the Interim City Attorney included wording under Consent Calendar pertaining to the waiving of reading of ordinances and resolutions. In July 2019, Oral Council Reports was changed from the end of the agenda to the beginning of the agenda, following Public Comments.

Several City Councilmembers have expressed to staff a desire to discuss modifying the adopted guidelines.

**FISCAL IMPACT**

There is no fiscal impact directly related to this item.

**ATTACHMENT**

Adopted Guidelines

**RECOMMENDATION**

Council direction to staff.



## **CITY OF HAWAIIAN GARDENS** **AGENDA ORGANIZATION GUIDELINES**

Agenda Format as follows:

CALL TO ORDER

INVOCATION

FLAG SALUTE

ROLL CALL

PRESENTATIONS AND PROCLAMATIONS

### **GENERAL PUBLIC COMMENT:**

During each regular meeting, the Council shall provide a member of the public the opportunity to address the City Council on any issue within the subject matter jurisdiction of the Council. Each speaker shall be limited to three (3) minutes of general public comment at each regular meeting. The City Council shall not discuss or take action relative to any general public comment unless authorized by California Government Code Section 54954.2(b).

### **AGENDA ORGANIZATION**

This is the time for the City Council to discuss any changes in the order of agenda items.

### **AGENDA ITEM PUBLIC COMMENT:**

The City Council shall provide an opportunity for the public to address the Council on each agenda item before Council's consideration of the item. A member of the public wishing to speak on one agenda item that is eligible for public comment shall be given an opportunity to speak for up to three (3) minute when that item is considered by City Council.

ORAL COUNCIL REPORTS



PUBLIC HEARING(S)

ORDINANCE(S)

CONSENT CALENDAR

Items listed on the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item may be removed from the Consent Calendar and will be considered separately.

The City Council, upon approval of the Consent Calendar will waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

DISCUSSION ITEMS

COMMITTEE REPORT(S)

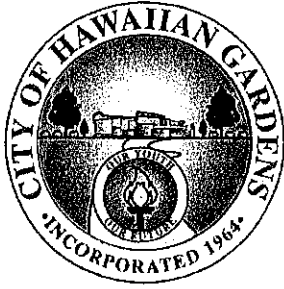
NEW BUSINESS

ORAL STAFF REPORTS

CLOSED SESSION

ADJOURNMENT

/// END ///



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item: C-1City Manager: [Signature]

**DATE:** October 22, 2019

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Ernie Hernandez, City Manager

**BY:** Lucie Colombo, CMC, City Clerk [Signature]

**SUBJECT: UPDATE TO MAYOR'S APPOINTMENTS TO GOVERNMENT AGENCIES AND CITY COMMITTEES FOR 2019.**

---

**SUMMARY**

The Mayor made her appointments to Government Agencies and City Committees as a result of the City Council reorganized in December 2018, however, due to the resignation of Monica Rodriguez in November, there are various vacancies that may need to be reconsidered.

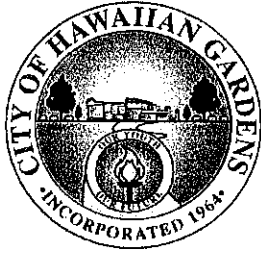
Mayor Myra Maravilla will present the updated appointment list at the City Council meeting.

**FISCAL IMPACT**

There is no fiscal impact directly related to this item.

**RECOMMENDATION**

Approve the Mayor's updated Appointment List for 2018.



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: G-2City Manager: GH

**DATE:** October 22, 2019  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Ernie Hernandez, City Manager  
**SUBJECT:** DISCUSSION REGARDING THE DEFUNDING OF THE CA CITIES FOR SELF-RELIANCE JOINT POWERS AUTHORITY (JPA)

---

**SUMMARY**

Councilmember Trimble requested City Council discuss the defunding of the CA Cities for Self-Reliance Joint Powers Authority.

**RECOMMENDATION**

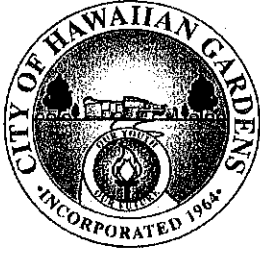
Staff recommends the City Council discuss and direct staff as appropriate.

**FISCAL IMPACT**

None.

**ATTACHMENTS**

None.



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: C-3City Manager: [Signature]

**DATE:** October 22, 2019  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Ernie Hernandez, City Manager  
**SUBJECT:** DISCUSSION OF CITY COMMITTEE DECISIONS

---

**SUMMARY**

Councilmember Trimble requested City Council discuss City Committee decisions.

**BACKGROUND**

Current City Council Committees are as follows:

- Technology Committee
- Public Education Committee
- Finance Committee
- Law Enforcement Committee
- Sister City Committee
- Capital Improvements Committee (CIP)
- Business Development Committee
- Personnel Committee
- Homeless Task Force Committee
- Special Events Committee
- Technology Committee
- Complete Count (Census 2020) Committee

Committee protocols and procedures have modified recently. The most significant change being the establishment and processing of minutes as detailed below:

**CITY COMMITTEE REPORTS:**

The City Committee Reports are to be processed as follows:

- Committee minutes are to be renamed to "Committee Reports."
- Submit committee reports to City Clerk for review.

- Upon finalizing, committee reports are to be presented to the City Council via the City Council Agenda on the last meeting of the month, as a Consent Calendar item for receive and file.
- Committee reports are to be written as action type, without.
- Committee reports, once approved, are to be submitted and posted on the City's website.
- Designated staff are to make every attempt to provide Committee reports to the City Clerk within 2-weeks of meeting, as time permits and as timely as possible.
- Sample of Committee Reports were provided for format.

#### CITY COMMISSION MINUTES:

The City Commission minutes are to be processed as follows:

- City Commissions are to approve their minutes.
- Upon approval and execution, City Commission minutes are to be forwarded directly to the City Council, copies to the City Clerk and City Manager.
- Copies also to be submitted to be posted on the City's website.
- City Commission minutes are to follow the general format approved by the City for the City Council, however, this is not required.
- In February 2019, designated staff for each of the City Commissions was requested to review and update the list of City Commission minutes posted on the web.
- Designated staff is to make every effort to check the website and verify that approved City Commission minutes are posted and updated.

#### RECOMMENDATION

Staff recommends the City Council discuss and direct staff as appropriate.

#### FISCAL IMPACT

None.

#### ATTACHMENTS

None.