

RESOLUTION NO. 93-268

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SOLVANG ESTABLISHING THE MEMBERSHIP, TERMS OF
OFFICE AND ORGANIZATION OF THE BOARD OF
ARCHITECTURAL REVIEW

THE CITY COUNCIL OF THE CITY OF SOLVANG HEREBY RESOLVES AS
FOLLOWS:

WHEREAS, Section 14.11.140 of the Solvang Municipal Code provides for the
duties of the Board of Architectural Review (hereinafter referred to as the BAR); and

WHEREAS, the City Council directed the preparation of the subject resolution
to establish the membership, terms of office and general organization of the BAR;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOLVANG DOES
RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. MEMBERSHIP. The BAR shall consist of five (5) members. All
applications received will be screened for qualifications and the City Council will select
members, by consensus, from the qualified individuals, which will also include
incumbents. Each BAR member may be reappointed in the same manner and each
vacancy in the office of BAR shall be filled in the same manner for unexpired portions
of the term. The current term of all five members of the board shall expire on
December 31st of every even numbered year.

A. To the extent feasible, as determined by the City Council at its sole
discretion, at least one (1) member shall be a licensed architect.

B. Four (4) members shall be citizens at large and must possess design or
landscape design experience.

C. All members shall be able to read and interpret mechanical, architectural
and engineering drawings as they relate to the appearance of a proposed building,
structure, signage and landscaping upon the site and surrounding community.

D. All members shall be residents of the City of Solvang.

SECTION 2. TERMS-VACANCY. The term of office for BAR members
shall be two (2) years. The term of all five (5) members shall expire on December
31st of each even numbered year. BAR members may be removed at any time by
affirmative vote of three members of the City Council.

SECTION 3. OFFICERS-QUORUM. The BAR shall elect a chairperson and vice-chairperson from its membership upon assuming office in January of each odd numbered year, and shall serve for two (2) years. The City Planner or a designated representative, shall serve as secretary to the BAR. Three (3) appointed members shall constitute a quorum.

SECTION 4. ORGANIZATION. The BAR shall hold regularly scheduled public meetings. Minutes shall be kept of all meetings and copies delivered to the City Clerk for filing. Applicants shall be advised of the date, time and place of the meeting with the BAR at least five (5) days in advance of the meeting date.

SECTION 5. NONATTENDANCE. In the event a member of the BAR is not in attendance for four (4) or more consecutive meetings, unless excused for cause by the chairperson, or vice-chairperson, the office of such member shall be terminated and the City Council notified immediately. If a vacancy should occur prior to the expiration of a term, the position shall be appointed, as per Section 1: Membership, to complete the unexpired portion of the term. Any member of the BAR may be terminated by a majority vote of the City Council.

SECTION 6. GUIDELINES. The BAR shall prepare guidelines for the review and consideration of new development and sign applications. Such guidelines shall contain review policies and standards for review and be forwarded to the City Council for approval. The guidelines shall be updated and amended from time to time as determined by the BAR and shall be subject to City Council approval.

SECTION 7: STAFF REVIEW. The City Planning Department shall process and review all BAR applications and along with other City Staff, shall act as professional advisors to the BAR.

SECTION 8. CONFLICT OF INTEREST. The BAR members shall act in accordance with Fair Political Practices Commission rulings. Such rulings prohibit any BAR member from acting on, discussing or displaying an appearance of acting on a matter for which there is a financial conflict of interest. For specific determinations on such conflicts of interest, the individual BAR member must, through the City Planner consult with the City Attorney at least ten (10) days in advance of the meeting for which the item is scheduled for review by the BAR.

SECTION 9. REVISION OF RESOLUTION 89-101. The adoption of this resolution rescinds or suspends City Council Resolution No. 89-101 adopted January 9, 1989.

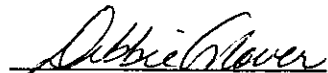
SECTION 10. EFFECTIVE DATE. This resolution shall be effective as of August 9, 1993.

SECTION 11: CERTIFICATION. The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of resolutions.

PASSED, APPROVED AND ADOPTED ON: August 9, 1993.

ATTEST:


Mayor


City Clerk

