

This form must be turned in to the Multicultural & Community Engagement Center in SM267

before _____ in order to receive a certificate of completion.
(Due Date)

Year _____ Semester: Fall Spring

Last Name _____ First Name _____ GCC ID # _____

GCC Course Name and Number: _____ Instructor: _____

Name of Agency: _____ Agency Phone #: _____

Service Hours Started On: _____ and Ended On: _____
(Date) (Date)

For MCEC Office Use Only	
Form Turned in On _____	Received By _____
Form Entered On _____	Entered By _____

----- Fold Here -----

THIS FORM MUST BE SIGNED TO BE VALID AND REPORTED TO YOUR INSTRUCTOR

Date	Time In	Time Out	Daily Total	Supervisor Name (Print)	Supervisor Signature	Supervisor Phone Number
Total Hours						

I verify that the above is true and correct.

_____ (Student Signature)