



Planning, Building and
Code Enforcement

PUBLIC WORKS

PLAN REVISION TRANSMITTAL FORM

This transmittal form is to be used for submitting Revisions to Permitted Public Works Plans. There are separate color-coded forms at the [Resubmittal/Revision Service](#) webpage for Building, Electrical, Mechanical-Plumbing, Public Works, and Fire-Hazmat; be sure to use the correct transmittal form for the types of plans you are submitting.

INSTRUCTIONS - Fill out the form completely and accurately. Include it with your submittal per the instructions on the the [Resubmittal/Revision Service](#) webpage.

| | |
|---|--------|
| DATE OF REVISION SUBMITTAL: | |
| PLAN REVIEW NUMBER: | |
| PERMIT NUMBER <i>Required for a project that already has a permit:</i> | |
| PROJECT ADDRESS: | |
| NAME OF PUBLIC WORKS PLAN REVIEWER: | |
| <i>This is important. Please indicate above the name of the city staff person who reviewed your plans.</i> | |
| CONTACT INFORMATION | |
| APPLICANT NAME: | |
| APPLICANT SIGNATURE: | |
| NAME OF FIRM, IF ANY: | |
| CHECK ONE: <input type="checkbox"/> Contractor <input type="checkbox"/> Developer <input type="checkbox"/> Architect <input type="checkbox"/> Engineer <input type="checkbox"/> Owner <input type="checkbox"/> Other: | |
| EMAIL: | PHONE: |

TYPES OF PLANS BEING SUBMITTED - CHECK ALL THAT APPLY

- Architectural Plans
- Civil Plans
- Structural Plans
- Other describe:
- Other describe: