

# AFTERSCHOOL DAZE 2021-2022 HOW TO REGISTER

## STEP 1: On main page, click on [AFTERSCHOOL DAZE](#)

The screenshot shows the Burbank Parks website main page. At the top, there are navigation links for Catalog, Account, Connect, Policies, Help, and Log Out. A red arrow points to the 'Afterschool Daze' link in the main navigation menu, which has a count of 4. Below the navigation menu is a grid of category links with counts: Welcome! (142), Recreation Guide (0), Adult Sports (6), Afterschool Daze (4), Aquatics (501), Camps (148), Facility Rentals (66), Parent & Child Classes (15), PASS Program (0), Preschool Classes (23), Special Events (1), Stough Canyon Nature... (11), Teen/Adult Classes (83), Valley Skate Park (8), Youth Classes (90), Youth Sports (87), and Sports POS (1). On the left side, there are filter sections for Location (listing various parks and recreation centers) and Category (listing Day Camps, Youth Sports Camps, and Events). Below the navigation menu is a yellow banner with a welcome message: 'Welcome to the NEW www.burbankparks.com online registration platform. Please create a new user name to continue. User names from the previous system (eTrak) are no longer valid. Thank you. See Instructions on how to set up your account (link).' Below the banner are two registration sections: 'Aquatic Class Registration' with Burbank Resident Registration on May 10th, 2021 at 9:00 am and Open Registration on May 24th, 2021 at 9:00 am; and 'Recreation Class Registration' with Burbank Resident Registration on May 11th, 2021 at 9:00 am and Open Registration on May 18th, 2021 at 9:00 am. At the bottom, there is a blue banner featuring a 'RECREATION GUIDE' for Summer 2021, with an image of a person painting a mural.

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## STEP 2: Select the 2021-2022 Afterschool Daze site to register your child (ren)

The screenshot shows a website navigation menu with categories like 'Catalog', 'Account', and 'Connect'. A secondary menu includes 'Internal', 'Policies', 'Help', and 'Log Out'. A 'Cart Empty' notification is visible. The main navigation bar features categories such as 'Welcome!', 'Recreation Guide', 'Adult Sports', 'Afterschool Daze' (highlighted in green), and 'Aquatics'. Below this, a grid of sub-categories is shown with item counts in colored circles. A left sidebar contains filters for 'Location', 'Category', 'Eligibility', 'Age Group', and 'Days of the Week'. The main content area displays a table of 'Afterschool Daze' programs.

PROGRAM	LOCATION	AGE	DAYS	DATES	TIMES	PRICE
McCambridge ASD	McCambridge Recreati...	5th Grade/un...	Weekdays	08/17-05/27	2pm-6pm	\$1100
Olive ASD	Olive Recreation Center	5th Grade/un...	Weekdays	08/17-05/27	2pm-6pm	\$1100
Verdugo ASD	Multiple	5th Grade/un...	Weekdays	08/17-05/27	2pm-6pm	\$1100
School Daze Connections	McCambridge Recreati...	5th Grade/un...	Weekdays	08/17-05/27	8am-12pm	\$2150
<b>Bret Harte ASD   2021-2022</b>	Location TBD	5th Grade/un...	Weekdays	08/16-05/26	2:30pm-6pm	\$1456 ⓘ
Edison ASD   2021-2022	Location TBD	5th Grade/un...	Weekdays	08/16-05/26	2:30pm-6pm	\$1456 ⓘ
Emerson ASD   2021-2022	Location TBD	5th Grade/un...	Weekdays	08/16-05/26	2:30pm-6pm	\$1456 ⓘ
McKinley ASD   2021-2022	Location TBD	5th Grade/un...	Weekdays	08/16-05/26	2:30pm-6pm	\$500 ⓘ
Miller ASD   2021-2022	Location TBD	5th Grade/un...	Weekdays	08/16-05/26	2:30pm-6pm	\$1456 ⓘ
Providencia ASD   2021-2022	Location TBD	5th Grade/un...	Weekdays	08/16-05/26	2:30pm-6pm	\$500 ⓘ

## AFTERSCHOOL DAZE 2021-2022 HOW TO REGISTER

### STEP 3: Select the eligible child (ren) to register and **ADD TO CART**

**Location**

- McCambridge Recr...
- Olive Recreation C...
- Robert R. Ovrom C...
- Tuttle Senior Adult ...
- Verdugo Park
- Verdugo Recreation...

**Category**

- Afterschool

**Eligibility**

**Age Group**

- Youth
- Adult
- Senior

**Days of the Week**

- Mon
- Tue
- Wed
- Thu
- Fri
- Sat
- Sun

**Activity Tags**

- PASS Subsidy - 40%
- PASS Subsidy - 60%
- PASS Subsidy - 80%
- Swim

Youth Sports 87
Sports POS 1

### AFTERSCHOOL

**Afterschool Daze** ✕

PROGRAM	LOCATION	AGE	DAYS	DATES	TIMES	
McCambridge ASD	McCambridge Recrati...	5th Grade/un...	Weekdays	08/17-05/27	2pm-6pm	<b>\$1100</b>
Olive ASD	Olive Recreation Cente...	5th Grade/un...	Weekdays	08/17-05/27	2pm-6pm	<b>\$1100</b>
Verdugo ASD	Multiple	5th Grade/un...	Weekdays	08/17-05/27	2pm-6pm	<b>\$1100</b>
School Daze Connections	McCambridge Recrati...	5th Grade/un...	Weekdays	08/17-05/27	8am-12pm	<b>\$2150</b>
<b>Bret Harte ASD   2021-2022</b>	Location TBD	5th Grade/un...	Weekdays	08/16-05/26	2:30pm-6pm	<b>\$1456</b>

**Activity** Afterschool Daze

**Session** Bret Harte ASD | 2021-2022

**Location** Location TBD

**Date Range** 08/16-05/26

**Schedule Details** 2:30p-6p every weekday from Aug 16 to May 26

**Age/Gender** 5th Grade/under

**Fee** \$1,456.00

**Registration** May 18 9a-May 26

**For Afterschool Daze Priority Registration ASD 2021-2022** Opens on May 19 - 09:00 AM

**Max Participants** 30

**ACCOUNT MEMBERS**

- 
- 
- 
- 
- 
- 
- 
- 

**Adr**

🛒 Add To Cart



# AFTERSCHOOL DAZE 2021-2022 HOW TO REGISTER

**STEP 5: CONFIRM FORMS.** Print and fill forms only if needed, email forms to [afterschooldaze@burbankca.gov](mailto:afterschooldaze@burbankca.gov)

The screenshot shows a web application interface with a navigation bar at the top containing 'Catalog', 'Account', and 'Connect' on the left, and 'Policies', 'Help', and 'Log Out' on the right. A shopping cart icon shows a total of \$1,456.00 for 1 item. The main content area is titled 'Forms' and lists two items:

Form	View/Print
1. Prescription Medication Release Form   Print & Fill Only If Needed	<a href="#">View/Print</a>
2. OTC Medication Release Form   Print & Fill Only If Needed	<a href="#">View/Print</a>

On the right side, there is a 'CHECKOUT FOR VIVIANA GARZON' section with a list of steps: 'Browse Catalog', 'Forms', 'Prompts', 'Waivers', 'Payment', 'Review & Confirm', and 'Receipt'. The 'Forms' step is highlighted. Below this list is a green button labeled 'Confirm Forms >'. A red arrow points from the 'Confirm Forms' step in the instruction above to this button. Below the checkout section is a 'Follow us on Social Media' section with buttons for 'Like 8' and 'View on Instagram'.

# AFTERSCHOOL DAZE 2021-2022 HOW TO REGISTER

## STEP 6: COMPLETE PROMPTS THOROUGHLY. 3 Emergency Contacts are required. If none or unknown, type N/A. SUBMIT RESPONSES.

[Catalog](#) [Account](#) [Connect](#) [Policies](#) [Help](#) [Log Out](#)

**Prompts** \$1,456.00  
1 item

Prompt	Response
<b>Prompts for</b>	
1. Emergency/Authorized Pick-Up Contact 1 First & Last Name; Phone Number (XXX) XXX - XXXX; Relationship to Child:	<input type="text"/>
2. Emergency Contact/Authorized Pick-Up 2 First & Last Name; Phone Number (XXX) XXX - XXXX; Relationship to Child:	<input type="text"/>
3. Emergency Contact/Authorized Pick-Up 3 First & Last Name; Phone Number (XXX) XXX - XXXX; Relationship to Child:	<input type="text"/>
4. Emergency Contact/Authorized Pick-Up 4 First & Last Name; Phone Number (XXX) XXX - XXXX; Relationship to Child:	<input type="text"/>
5. Emergency Contact/Authorized Pick-Up 5 First & Last Name; Phone Number (XXX) XXX - XXXX; Relationship to Child:	<input type="text"/>
6. Teacher Name: Room Number:	<input type="text"/>
7. Please specify SPECIAL HEALTH CONSIDERATIONS OR SPECIAL NEEDS (Current medications, known allergies, physical limitations, etc.): Note: If none, please enter N/A. If a prescription or over-the-counter medication will need to be held/administered, during program hours, a City of Burbank Parks & Recreation Department Medication Release Form is required. Prescription medications require a physician signature.	<input type="text"/>

**CHECKOUT FOR VIVIANA GARZON**

- [Browse Catalog](#)
- [Forms](#)
- [Prompts](#)**
- [Waivers](#)
- [Payment](#)
- [Review & Confirm](#)
- [Receipt](#)

**Submit Responses**

[Forms](#)

**Follow us on Social Media**

- [Like 8](#)
- [View on Instagram](#)

# AFTERSCHOOL DAZE 2021-2022 HOW TO REGISTER

## STEP 7: AGREE TO PARENT CONSENT & MEDICAL TREATMENT CONSENT. Electronic signature required. CONFIRM WAIVER AGREEMENT.

Catalog Account Connect

Policies Help Log Out

Shopping Cart \$1,456.00 (1 item)

### Waivers

#### ASD | Parent Consent

Applies to: Afterschool Daze Bret Harte ASD | 2021-2022

**PARENT CONSENT:**

I give permission for my child to participate in the City of Burbank Parks and Recreation Afterschool Daze program, including trips by van, foot, or bus. I agree to hold harmless the City of Burbank, its employees, officials and agents from and against any and all liability claims, demands, losses, and/or actions from injury to and/or death of persons and/or damage to property as a result of participation in Afterschool Daze.

I grant the City of Burbank permission to use my or my child(ren)'s photographs and images, including but not limited to video images and sound recording, for the purpose of publicizing and marketing City activities. I understand that no compensation shall be given for use of these photographs and that these images shall become the sole property of the City of Burbank.

I agree on behalf of

#### ASD | Medical Treatment Consent

Applies to: Afterschool Daze Bret Harte ASD | 2021-2022

**MEDICAL EMERGENCY TREATMENT CONSENT:**

As parent/guardian, I hereby consent to treat my minor child for any and all medical procedures deemed necessary as a result of accident or injury or illness. Consent is given for any licensed physician, surgeon, or accredited emergency unit to give medical attention, and to administer such treatment, drugs and medicines (except as noted below), and to perform such surgical procedures as he/she shall think the existing emergency requires. I further understand that the City of Burbank has no medical insurance and that I am responsible for payment of said treatment.

Checkout for Viviana Garzon

- Browse Catalog
- Forms
- Prompts
- Waivers**
- Payment
- Review & Confirm
- Receipt

Confirm Waiver Agreement >

← Prompts

Follow us on Social Media

- Like 8
- View on Instagram

## AFTERSCHOOL DAZE 2021-2022 HOW TO REGISTER

**STEP 8: AGREE to auto-billing. In Available Payment Plans, SELECT THE AFTERSCHOOL DAZE 2021-2022 PAYMENT PLAN. By selecting this option, your payment will be automatically charged on the 25<sup>th</sup> of each month, starting on August 25<sup>th</sup>. Registration Fee (\$50) and payment for first two weeks of school will be due at checkout. SELECT YOUR SAVED CREDIT CARD and CONTINUE TO PAYMENT.**



Navigation: Catalog Account Connect Policies Help Log Out

### Payment

Item	Price
1. for Afterschool Daze Bret Harte ASD   2021-2022	
This item entails future payments, and requires a card on file for auto-billing. <input checked="" type="checkbox"/> I AGREE	
Available Payment Plans:	
Pay Now (\$1,406.00)	
Afterschool Daze 2021-2022 (Total: \$1,406.00)	
ASD   Registration Fee	\$50.00
<b>Total Charges</b>	<b>\$124.00</b>

Checkout for Viviana Garzon

- Browse Catalog
- Forms
- Prompts
- Waivers
- Payment**
- Review & Confirm
- Receipt

Waivers

Follow us on Social Media

- Like 8
- View on Instagram

Continue to Payment

If you are not redirected to a receipt page after completing your purchase, please return to the catalog and try again.



## AFTERSCHOOL DAZE 2021-2022 HOW TO REGISTER

**STEP 9: CONFIRM YOUR PAYMENT METHOD and SUBMIT PAYMENT. You're done!**

Do not use your browser's 'back' button after submitting your payment. Clicking 'back' may cause a duplicate payment to be processed.

### Payment Methods



VISA

Card Code

+ Or New Payment Method

Submit Payment

Cancel