

Driveway Encroachment Permit

Sign off Form

Property Address: _____ Lot Width: _____ Feet

Owner Name: _____

APN _____

Type Construction:	Current Driveway Width:	Feet
	Allowed Driveway Expansion:	Feet
	Total Driveway width allowed for Parcel:	Feet

Planning Department (530)473-2955	Approved: (Signature)	Date:
--------------------------------------	-----------------------	-------

Notes of Requirements:

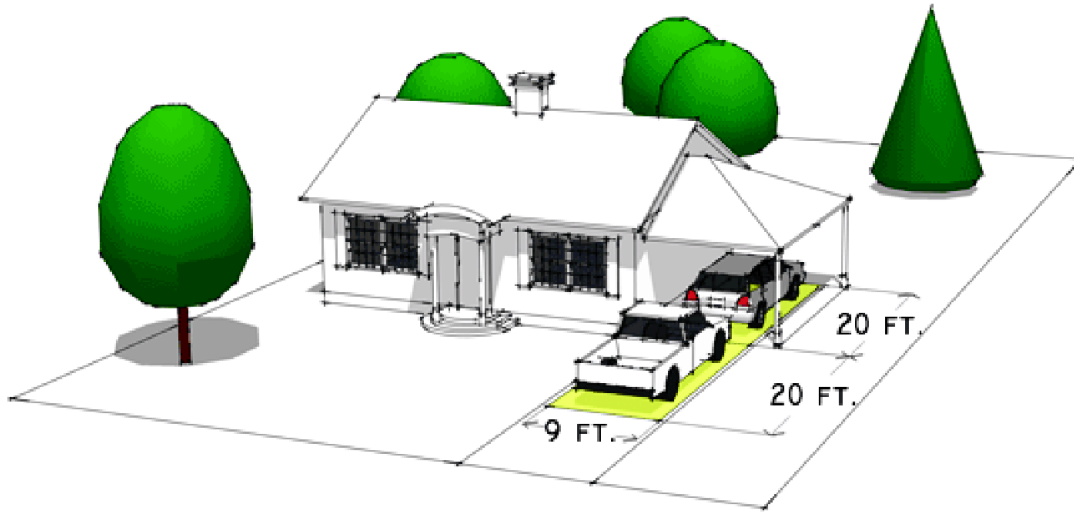
Public Works Department (530)473-2519	Approved: (Signature)	Date:
------------------------------------------	-----------------------	-------

Notes or Requirements:

City Hall (530)473-2955	Approved: (Signature)	Date:
----------------------------	-----------------------	-------

Notes or Requirements:

Figure 17.02.090.8
Private Residential Parking Spaces



C. Single-family and duplex parking.

1. No more than one required off-street parking space may be located in the front or street side yard.
2. No more than one driveway per street frontage may be extended from the edge of the public street to the property except where the total width of the street frontage is eighty feet or greater, or where a circular driveway is utilized.
3. The width of paved surfacing for parking in the required front yard area shall be limited to a maximum of fifty percent of the width of the front yard and no more than twenty feet, whichever is greater.

D. Parking area design of multi-unit residential parking. Parking spaces for multifamily, multiplex, senior independent living centers, and emergency shelters shall meet the requirements specified in the city's design review manual.

E. Covered parking.

1. A minimum of one of the required parking spaces for a single-family home shall be covered.
2. The cover shall be architecturally integrated into the main structure.

**CITY OF WILLIAMS
ENCROACHMENT PERMIT**

Please return completed form, engineered plans, engineered estimate and a check of \$30.00 plus 3% of engineer's estimate of project to:

CITY HALL P.O BOX 310 WILLIAMS, CA 95987

I hereby apply for permission to excavate, construct and/or otherwise encroach on a City of Williams street or right-a-way by performing the work described below:

Location: _____
(Name of street or right-a-way)

_____ (Cross roads or addresses)

Description of proposed excavation and work (estimates):

Excavation: _____
 Width Depth Length type of surface to be cut

Conduit: _____
 Type (e.g. PVC, metal) Diameter Conveying (e.g. water, gas, telephone)

Other: _____

Dates of work: _____

Attach two copies of plans or sketch to application

I understand, agree and accept that if this application is approved, the described work and encroachment shall be subject to the special conditions and basic terms and condition set forth below.

Applicant: _____
(Print business name)

Address: _____ Phone: _____

Signature: _____ Title: _____

(Print name)

Sidewalks and beautification displays (Pursuant to chapter 12.09 of the Williams Municipal Code)
Description _____ Conditions _____ Fee \$ _____

Application for encroachment permit approved subject to payment of permit fee, security deposit (if any), special conditions and basic terms and conditions.

By: _____ Date: _____, 20____ Fee amount: \$ _____

SPECIAL CONDITIONS

1. The excavation work permitted by this encroachment permit shall be completed no later than _____, 20____ absent an extension of time by Public Works Director for good cause shown by the permittee.
2. Permittee shall post a \$ _____ security deposit before starting work (no deposit required if blank).
3. _____
4. _____
5. _____
6. _____

BASIC TERMS AND CONDITIONS

PERMIT- This permit is issued pursuant to chapter 12.14 of the Williams Municipal Code, which chapter is incorporated herein by this reference.

NOTICE TO CITY-Before starting work, the permittee shall notify the Department of Public Works, (530)473-2519, one working day in advance of the date work is to begin.

WORK AND MATERIALS-All work and materials shall be in accordance with the current edition of the City of Williams Department of Public Works Standard Plans.

KEEP PERMIT ON WORK SITE-This permit shall be kept at the site of the work and must be shown to any representative of the City upon demand.

RETURN OF DEPOSIT-The security deposit, less costs of inspection by City, shall be released to permittee 180 days after satisfactory completion of the work, so long as permittee is then in full compliance with the terms of this permit.

GUARANTEE-Should any failure of the work occur within a period of one year after approval by the City which can be attributed to faulty materials, poor workmanship or defective equipment provided by the permittee, then the permittee shall promptly make the needed repairs at its sole expense.

U.S.A. NOTIFICATION-The permittee shall notify, and obtain an inquiry identification number from, Underground Service Alert-Northern California at least two working days in advance of performing excavation work by calling the toll-free number (800)642-2444.

U.S.A- Notification shall be renewed at not more than 14 calendar day interval. This permit shall not be valid unless the permittee has been provided an initial inquiry identification number by U.S.A. The permittee shall comply with the statutes, rules and regulations of U.S.A. and the California Regional Center System.

PROSECUTION OF WORK- Any work authorized by this permit shall be performed in a workmanlike, diligent and expeditious manner to the satisfaction of the Public Works Director.

ROAD CLOSURE- No street or alley may be closed without first obtaining approval in writing from the Public Works Director.

MAINTAINING AND PROTECTING TRAFFIC CONTROL FACILITIES- Metal objects (such as manhole frames and lids, valve boxes, bore casings, etc.) shall not be installed within 72 inches of a traffic detector loop. Any traffic signal or detector operation disruption shall be repaired and the system made operational within eight hours of the damage. Should the City elect to provide repair or replacement service, the permittee shall be required to reimburse the City for all costs involved.

TUNNELING- No tunneling shall be permitted except on major work as may be specifically set forth on this permit.

TRENCHING- Not more than one-half of the width of a traveled way shall be disturbed at one time and the remaining width shall be kept open to traffic by bridging or backfilling.

UNDERGROUND UTILITIES- Damage to or destruction of underground utilities shall be immediately reported to the owner of the subject utility and the Public Works Director, and permittee shall be responsible for all costs of repair and/or replacement.

DITCHES- All roadside drainage ditches shall be restored to a true grade and intake and outlet ends of all culverts shall be left free from all excess materials and debris.

RECORD DRAWINGS- Upon completion of work, the permittee, at the request of the Public Works Director, shall furnish record drawings (aka as-built drawings) to the City showing location and details of work performed.

FUTURE RELOCATION OF IMPROVEMENTS- Upon demand by the City whenever construction, reconstruction, maintenance or traffic conditions on the street or right-way may require it, the permittee as its sole expense shall relocate the improvements installed under this permit. The permittee shall commence the relocation within the time specified in the City's demand and thereafter diligently prosecute the same to completion.

MAINTENANCE- The permittee shall (1) exercise reasonable care to maintain properly any improvements installed under this permit, and (2) immediately repair any damage to the street or right-way which occurs as a result of the presence or maintenance of the encroachment of as a result of the work done under this permit, including any and all damage to the roadway which would not have occurred had such work not been done or such encroachment not installed.

INDEMNIFICATION- The permittee shall be responsible for all claims, damages, costs and liabilities arising out of work performed under this permit. The permittee shall defend, indemnify and hold harmless the City, its officers, employees, volunteers and agents from and against all claims, damages, costs and liabilities of every nature arising out of work performed under this permit.