



# CITY OF LAGUNA NIGUEL

30111 Crown Valley Parkway, Laguna Niguel, CA 92677 / (949) 362-4300

Career Opportunity

## 2019 SUMMER RECREATION POSITIONS

**Are you energetic, motivated, dependable and want to make a difference? If yes, Laguna Niguel is the place for you.**

Want to work in a fun, fast-paced, friendly and stable environment for the summer? The City of Laguna Niguel knows that talented employees are our most valuable asset and are the reason we can provide such excellent service to residents and businesses. We offer the training and tools needed for our employees to be successful. We are currently looking for part-time, seasonal personnel for summer Parks and Recreation programs. Work hours and schedules vary according to the position and the City's needs. Successful candidates must be available to work shifts from late May through beginning of September, during various hours of the day, nights and weekends.

### **QUALIFICATIONS:**

#### **Recreation Leaders**

\$12.22 - \$14.86 per hour

- Looking for these Summer Recreation Leaders: *(please be specific and indicate on job application which position(s) you are interested in)*
  - Youth/Teens
  - Senior Center
  - Skate Park
  - Day Camp
  - Sports Drop-In
  - Facility Services
- One year experience working or volunteering in recreation programs, classrooms, daycare or similar setting.
- Some college-level course in recreation, education, child development or related field desired.

**\*\*Please note: Mandatory Recreation Leader Group Interviews will be held on Saturday, April 27<sup>th</sup> at 10:00 am at Sea Country Senior and Community Center at 24602 Aliso Creek Road. Business casual attire is suggested.**

**A second interview date may be scheduled at a later date if summer positions still remain after this round of group interviews.**



## **HOW TO APPLY:**

Required City application forms and supplemental questionnaire are found on the City's website at [www.cityoflagunaniguel.org](http://www.cityoflagunaniguel.org). Applications must be filled out completely and must show that the minimum qualifications are met. Completed City applications and supplemental questionnaires should be submitted to [Hresources@cityoflagunaniguel.org](mailto:Hresources@cityoflagunaniguel.org) or in person to Human Resources at the address above. Based upon information presented on the applications, those applicants possessing the most suitable qualifications will be requested to continue in the recruitment process. All applicants will be notified by email of the results of the selection process.

## **SPECIAL NOTICE:**

The City of Laguna Niguel recruits and hires without regard to race, color, religion, sex (including pregnancy, gender identity, and sexual orientation), national origin, age (40 or older), disability or genetic information.

The Immigration Reform and Control Act of 1986 requires that you must be a U.S. citizen or an alien lawfully authorized to work in the United States to be eligible for hire.

This job bulletin does not constitute an exceptional or implied contract and provisions contain herein may be modified or revoked at any time without prior notice or agreement.

The City of Laguna Niguel is a Drug Free Workplace, and complies with Federal Law; therefore the City prohibits the use of cannabis, including medicinal use, and all illegal drugs by employees and prospective workers.

**Note: Offers of employment are conditional upon successful completion of a job-related physical examination including drug screen.**