



**SIERRA COUNTY  
DEPARTMENT OF PLANNING AND BUILDING**

P.O BOX 530  
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[building@sierracounty.ca.gov](mailto:building@sierracounty.ca.gov)

**FORM NUMBER**

**BD-21**

**REQUEST FOR DUPLICATION OF PLANS**

*Pursuant to California Health & Safety Code §19851 the official copy of plans maintained by the Sierra County Department of Planning & Building shall be open for inspection only on the premises of the Building Department as public record. The official copy may not be duplicated in whole or in part, except: (1) with the written permission of the original design professional or his/her successor, AND the written permission of the owner of the building; or (2) by court order or upon the request of any state agency. This formal affidavit must be completed and fully executed prior to the duplication and release of plans for which a permit has been issued.*

**PERSON REQUESTING DUPLICATION OF PLANS:**

Court Order #: \_\_\_\_\_  State Agency: \_\_\_\_\_

Individual request

Applicant's Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**I hereby request in accordance with Sections 19851 and 19852 of the California Health and Safety Code a duplicate of the official copy of:**

Building Plans       Specifications and Calculations       Reports

Supporting Documents       Grading plans

**CURRENT OWNER OF REAL PROPERTY:**

Owner's Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Authorizing Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**REGISTERED DESIGN PROFESSIONAL (OR SUCCESSOR) WHO SIGNED THE PLANS:**

Architect or Engineer's Name: \_\_\_\_\_ License #: \_\_\_\_\_

Firm's Name: \_\_\_\_\_

Authorizing Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SUBJECT BUILDING OR DEVELOPMENT:**

Description: \_\_\_\_\_

Building Address: \_\_\_\_\_

Assessor Parcel Number: \_\_\_\_\_ Permit or File #: \_\_\_\_\_

*I affirm that I am aware of and understand the provisions of Section 19851 (c), of the California Health and Safety Code which states:*

- 1. That the copy of the plans shall only be used for the maintenance, operation and use of the building;*
- 2. That drawings are instruments of professional services and are incomplete without the interpretation of certified, licensed or registered professional of record;*
- 3. That subdivision (a) of Section 5536.25 of the Business and Professions Code States that a licensed architect who signed plans, specifications, reports or documents shall not be responsible for damage caused by subsequent changes to, or use of, those plans, specifications, reports or documents where the subsequent changes or uses, including changes or uses made by state or local governmental agencies, are not authorized or approved by the licensed architect who originally signed the plans, specifications, reports or documents, provided that the architectural services rendered by the architect who signed the plans specifications, reports or documents was not also a proximate cause of damages.*

Attested to by: \_\_\_\_\_

Signature of Applicant

Date