



City Living in a Rural Atmosphere

		Receipt # _____
Deposit Fee	\$1,647.00	
Setup Fee	\$184.00	

## Hydrant Meter Rental Agreement & Use Permit

This Rental Agreement dated \_\_\_\_\_ by and between the City of Norco (hereinafter "The City")  
Date \_\_\_\_\_

and \_\_\_\_\_  
Customer Name Billing Address Phone Number

Construction Site Address \_\_\_\_\_ Type of Project: \_\_\_\_\_

Meter Number  Beginning Read \_\_\_\_\_ Est. Date of Completion \_\_\_\_\_

### PLEASE NOTE ANY CURRENT DAMAGE

- |   |   |
|---|---|
| <input type="checkbox"/> BROKEN OR CRACKED CASE | <input type="checkbox"/> SWIVEL END         |
| <input type="checkbox"/> BROKEN REGISTER        | <input type="checkbox"/> THREAD END (BRASS) |
| <input type="checkbox"/> CHAMBER OR MECHANISM   | <input type="checkbox"/> NO DAMAGE NOTED    |

- Upon execution, customer shall pay the City a total in the amount of one thousand, six hundred forty seven dollars (\$1,647.00) refundable deposit. The City may claim from this deposit the cost of the estimated charges to repair the meter and the cost of water usage.
- The City will charge a monthly service fee for all hydrant meters. Water usage will be billed at the basic water rate. Plus \$184.00 setup fee.
- Charges will apply to damaged meters based on actual cost to repair or replace the hydrant meter.
- The fee for relocating a hydrant meter is \$180.00 per request and will be added to your monthly bill or charged against your deposit.

Remarks: \_\_\_\_\_

I accept the above terms and conditions \_\_\_\_\_  
Signature of User or Authorized Agent

### Department Approval:

Finance Dept.  Approve  Reject Approved by: \_\_\_\_\_ Date \_\_\_\_\_

Public Works Dept.  Approve  Reject Approved by: \_\_\_\_\_ Date \_\_\_\_\_

Checked out by: \_\_\_\_\_ Date \_\_\_\_\_  
City Staff

### HYDRANT METER RETURN

Meter Number

Received by: \_\_\_\_\_ Date \_\_\_\_\_ Ending Reading \_\_\_\_\_  
City Staff

Damages Noted \_\_\_\_\_

I concur with damages assessed \_\_\_\_\_  
Customer Signature

Total Amount of Damages \$ \_\_\_\_\_ Refund Due \$ \_\_\_\_\_

## Temporary Construction Water Meter Permit Process

- A. After receiving the approved permit, a Customer Service Representatives shall email the request to the Water Utility staff. Staff will then call the contact name on the permit to schedule a time for the applicant to be present for the installation of the temporary construction meter on the fire hydrant requested. The permittee must arrive on time to the scheduled appointment. Permit holders who arrive more than 15 minutes late will be required to reschedule and pay a second meter installation fee.
- B. Unless otherwise authorized by the Director of Public Works, the temporary construction meter shall be used for construction purposes only (not for drinking water).
- C. The permittee is solely responsible for the fire hydrant meter assembly until the Water Utility personnel remove the meter. The permittee will be required to reimburse the Water Utility for the cost of the meter and meter parts, if the permittee fails to request the City to remove the meter or if loss, damage, or theft of meter or meter parts occurs.
- D. Fire hydrant-mounted meter and backflow protection:

The City requires that an approved reduced pressure (RP) backflow prevention assembly be installed and certified by a Riverside County licensed backflow prevention assembly tester prior to obtaining water from a fire hydrant-mounted meter.

At the scheduled appointment with the City's operations staff and at the permittee's expense, the permittee shall:

- 1. Identify the hydrant to be used.
- 2. Have an RP backflow device properly installed, braced, and supported immediately downstream of the meter so as to prevent damage to the hydrant and meter.
- 3. Have the RP backflow device tested by a licensed backflow tester.
- 4. Furnish a current and passing backflow test to the City's staff that installed the construction meter.

**Note: City personnel will remove any meter found attached to a hydrant without an approved RP backflow device. Such action is a violation of the City of Norco Municipal Code and will result in enforcement actions taken against the permittee, including the forfeiture of the permittee's deposit.**

## Fire Hydrant Operating Procedures

- 1. The permittee is responsible for following these procedures and may be held liable for repairs, and be subject to other enforcement actions for not adhering to these procedures.
- 2. Prior to operation, the permittee shall verify that the hydrant and meter are secure and not moveable, and in the event that they are unstable, damaged, leaking, or unsafe, should immediately stop using them and call Utility Billing at (951) 270-5654 to report the situation.
  - a. The permittee shall a) use a fire hydrant wrench specifically designed and manufactured to open and close a fire hydrant; b) not use any additional torquing device to open or close a fire hydrant; and c) not leave hoses or appurtenances connected to a fire hydrant when not in use.
  - b. The permittee shall operate a fire hydrant properly by slowly opening the hydrant to a fully open position when in use and slowly closing the hydrant to a completely closed position when not in use.
  - c. To close the hydrant, the permittee must perform several closing turns slowly to prevent damage to the hydrant and water main. The hydrant must be fully closed until the permittee can feel snug resistance at the bottom of the clockwise turn.
  - d. To minimize wear and tear, and minimize costly damage due to the opening and closing of hydrants, the permittee may not use the hydrant valve to regulate the volume or flow of water withdrawn from the fire hydrant. Instead, the permittee shall leave hydrants open during times of routine use (unless there is danger of freezing) and control the volume or flow of water withdrawn from the hydrant using the gate valve installed by the City on the meter.

WATER UTILITY FEES	2021-22 Fee
Check Read Charge	79.00
Construction Meter Relocation	180.00
Broken/Damaged Lock Fee*	29.00
Deposit – Clean and Show	207.00
Deposit – Residential, Landscape, Fireline	200 (min)
Deposit – Commercial, Industrial, Multi-Family	300 (min)
Deposit – Meter Test (2” or smaller)	At staff/3rd party vendor cost
Deposit – Meter Test (3” or larger)	At staff/3rd party vendor cost
Deposit – Temporary Construction Meter	1,647.00
Fire Flow Test Fee	450.00
Jumper Fee	153.00
Late Charge	10% of Billed Amount
Service Turn-On/Reconnection Fee (prior to 3:30 pm)	63.00
Service Turn-On/Reconnection Fee (after 3:30 pm)	233.00
Service Turn-On/Reconnection Fee - SB998 (prior to 3:30 pm)	52.00
Service Turn-On/Reconnection Fee - SB998 (after 3:30 pm)	155.00
Service Turn-Off/Disconnection Fee	100.00
Pulled Meter Fee*	153.00
New Service Fee	45.00
Temporary Service Permit - Metered	184.00
Temporary Service Permit - Unmetered	170.00
Temporary Service – Monthly Service Charge	Current 3" Water Service Charge
Voluntary Emergency Medical Services Subscription Program (Residential Monthly Subscriber)	4.00
* Fee set by Resolution 2017-16	

## SCHEDULE OF RATES, FEES, CHARGES AND DEPOSITS

### WATER RATES

**Monthly Fixed Charge**  
**SFR, MRF, Commercial, Industrial, Irrigation, and Municipal**

Service Size	Current Rate	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
3/4"	\$20.87	\$35.74	\$39.42	\$43.27	\$47.10	\$47.85
1"	\$33.12	\$53.09	\$58.54	\$64.26	\$69.96	\$71.01
1 1/2"	\$83.23	\$124.04	\$136.75	\$150.14	\$163.48	\$165.95
2"	\$108.31	\$159.55	\$175.90	\$193.13	\$210.29	\$213.47
3"	\$290.80	\$417.94	\$460.73	\$505.88	\$550.86	\$559.23
4"	\$521.75	\$744.95	\$821.21	\$901.69	\$981.87	\$996.81
6"	\$1,247.06	\$1,771.94	\$1,953.30	\$2,144.75	\$2,335.48	\$2,371.04
8"	N/A	\$2,843.06	\$3,134.02	\$3,441.22	\$3,747.24	\$3,804.31
10"	\$3,172.60	\$4,497.90	\$4,958.21	\$5,444.23	\$5,928.38	\$6,018.68
12"	N/A	\$7,393.83	\$8,150.49	\$8,949.43	\$9,745.30	\$9,893.75

**Monthly Commodity Charge (Per Unit = 100 Cubic Feet)**  
**SFR, MRF, Commercial, Industrial, Irrigation, and Municipal**

Service Size	Current Rate	FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21
Rate Per CCF	\$2.22	\$2.12	\$2.22	\$2.44	\$2.66	\$2.70

**Monthly Fireline Fixed Charge**  
**All Customer Classes**

Service Size	Current Rate	FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21
2"	\$20.87	\$36.48	\$40.85	\$45.35	\$49.88	\$50.88
3"	\$20.87	\$37.88	\$42.42	\$47.09	\$51.80	\$52.83
4"	\$20.87	\$40.29	\$45.13	\$50.09	\$55.10	\$56.20
6"	\$20.87	\$48.96	\$54.84	\$60.87	\$66.96	\$68.30
8"	\$20.87	\$63.92	\$71.59	\$79.46	\$87.41	\$89.16
10"	\$20.87	\$86.42	\$96.79	\$107.43	\$118.17	\$120.54
12"	\$20.87	\$117.59	\$131.71	\$146.19	\$160.81	\$164.03

**Monthly Commodity Charge (Per Unit = 100 Cubic Feet or CCF)**  
**Firelines**

Any consumption recorded on the meter will be charged at double the regular commodity rate.  
 No charge shall be assessed when extinguishing fires or testing fire equipment.

Service Size	Current Rate	FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21
Rate Per CCF	\$4.44	\$4.24	\$4.44	\$4.88	\$5.32	\$5.40

Note: Water rates were previously adopted during Proposition 218 hearing on December 7, 2016.  
 NMC 14.04.050; Resolution 2017-16 adopted 04/05/17.