



# City of Alhambra BIDDERS LIST Application Form

### How to be placed on the City's Bidders List:

This Bidders List Application Form has been designed to help us determine whether your firm's products or services may be applicable to the City of Alhambra. Please complete this form and return it to City of Alhambra, Management Services by mail or fax. If you have questions regarding this form, call (626) 570-5011.

**By Mail:** Management Services – Bidders List  
City of Alhambra  
111 South First St.  
Alhambra, CA 91801

**By Fax:** (626) 281-2248

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Company Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone #: (\_\_\_\_\_) \_\_\_\_\_ Fax #: (\_\_\_\_\_) \_\_\_\_\_

Website Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone #: (\_\_\_\_\_) \_\_\_\_\_ Fax #: (\_\_\_\_\_) \_\_\_\_\_

Email Address: \_\_\_\_\_

Company Organization:  Individual  Partnership  Corporation  Other: \_\_\_\_\_

Years in Business: \_\_\_\_\_ No. of Employees: \_\_\_\_\_

Company Tax ID Number (Social Security Number, if Individual): \_\_\_\_\_

Name of contract/product liability insurance carrier: \_\_\_\_\_

Do you have a current City of Alhambra business license?  Yes  No If Yes, Business License #: \_\_\_\_\_

Have you provided products/services to the City of Alhambra before?  Yes  No If Yes, when: \_\_\_\_\_

Contract or Purchase Order #: \_\_\_\_\_ Department: \_\_\_\_\_

Other municipalities or governmental entities you have sold to or consulted for in the past two years:

(1) \_\_\_\_\_

(2) \_\_\_\_\_

(3) \_\_\_\_\_

**Principal Products or Services provided in the normal course of your business:**

**Construction – Public Works**

- California Class A General Engineer Contractor License #: \_\_\_\_\_
- California Class B General Building Contractor License #: \_\_\_\_\_
- California Specialty Contractor License #: \_\_\_\_\_

**Professional Consultant Services**

- Architectural/Engineering
- Computer/Data Systems
- Other: \_\_\_\_\_

**Service Providers**

- Equipment/Vehicle Maintenance and Repair
- Facility and/or Grounds Maintenance
- Electrical
- Office Services and Staffing
- Computer/Data Systems
- Telecommunications
- Other: \_\_\_\_\_

**Commodities**

- Vehicles
- Machinery/Equipment items (components, parts)
- Machinery/Equipment – General Office
- Supplies – Building Maintenance/Repair
- Supplies – General Office
- Equipment – Computers and computer Peripherals
- Equipment/Supplies – Computer related parts and other items
- Equipment/Supplies – Medical
- Equipment/Supplies – Public Safety related items
- Appliances, Furniture and/or Interior Fixtures
- Other: \_\_\_\_\_

Additional description of your Services or Products (optional): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Today's Date: \_\_\_\_\_

*Disclaimer: Completion of this form does not imply or guarantee a contract for services with the City of Alhambra. All information provided on this form and any subsequent proposal or contract are subject to public disclosure under the Public Records Act.*