

The webinar will begin shortly



Sales Division Webinar #8: 1095-A Tax Form Training

With a special message from Peter V. Lee, Executive Director And a welcome message from Kirk Whelan, Sales Director

Disclaimer: The information contained in this presentation is a brief overview and should not be construed as tax advice or exhausted coverage of the topic.



1095-A Tax Form Training

ALL SERVICE CHANNELS

Covered California University Instructors

Ashley Betchley, Instructor

Adam Griffin, Instructor

Goal

By the end of this training, you will continue to create outstanding consumer experiences, by:

- Educate
- Assist
- Encourage



What is this training about?

New tax reporting documents all consumers will be required to complete

► The Service Channel's role with assisting consumers



Agenda

Topic

Affordable Care Act (ACA) Overview

Individual Shared Responsibility Provision

Premium Tax Credit

Tax Form 1095-A

Your Role: Consumer Scenarios

1095-A Dispute Form

Resources



Objectives

- Describe all the ACA tax forms and their purpose
- Assist consumers with basic questions and concerns about the forms
- Understand the limits in providing tax form information
- Understand your role in the tax process
- Locate and understand additional consumer resources



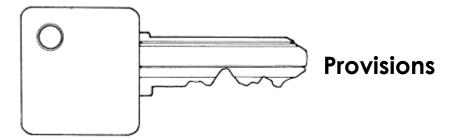
Let's Get Started!





Affordable Care Act (ACA) Overview

ACA Overview Provisions



- First, is the individual shared responsibility provision (aka "Tax Penalty")
- Second is the premium tax credit





Individual
Shared
Responsibility
Provision

(i.e. the Individual Mandate)

Individual Shared Responsibility Overview



Individuals must have Minimum Essential Coverage (MEC):

- With an approved MEC Plan
- Be covered at least one day per coverage month



Individual Shared Responsibility Forms

Taxpa hose en	tire household had minimum essentia	l coverage for each
All carvica channais	ar will indicate this on their federal inc px. No further action is required.	come tax return by
should not assist	ox. No futilier action is required.	
consumers with		
completing this	her Taxes section showing line 61 "full-year coverage	e" checked
form. Refer		
consumers to	Attach Schedule SE	57
IRS.gov/aca or Tax	ecurity and Medicare tax from Form: a 🔲 4137 b 🔲 8919	58
Protoccional	PAs, other qualified retirement plans, etc. Attach Form 5329 if required	60a
	ryer credit repayment. Attach Form 5405 if required	60b
rom: a [Form 8959 b Form 8960 c Instructions; enter code(s)	62
63 Add lines 56 thro	ugh 62. This is your total tax	63



Individual Shared Responsibility IRS Form 8965: Penalties and Exemptions

Form 8965 All service channels should not assist consumers with completing this form. Refer consumers to IRS.gov or Tax **Professional**

IRS Tax Form 8965

Purpose of this form are to:

- Provide tax filers/preparers self-help information to:
 - Report a coverage exemption &
 - Determine shared responsibility payment amount



File using Form 1040, 1040A or 1040EZ

Individual Shared Responsibility Payments (Penalties)

For 2014, the family's flat dollar amount, which is \$95 per adult and \$47.50 per child (under age 18), limited to a family maximum of \$285





Individual Shared Responsibility Summary

Individuals who don't maintain minimum essential coverage must have:

- ► An exemption; or
- Make an individual shared responsibility payment (i.e. penalty payment) when they file their 2014 tax return





Premium Tax Credits

Advanced Premium Tax Credit (APTC) Premium Tax Credit (PTC)

During enrollment, enrollees chose two payment options:

- Get it Now Advance Premium Tax Credits (APTC)
- Get it Later with Premium Tax Credits (PTC); or
- ▶ To receive some of their premium assistance credit up front and to receive some later (a combination of both)



Premium Tax Credit Consumer Reconciliation



Is the means by which the consumer will determine whether the amount of premium assistance (aka: tax credit or subsidy) paid to insurance companies on their behalf was more or less than the amount they were actually qualified to receive.



Premium Tax Credit IRS Reconciliation



Income Stated vs. Projected



Tax Household



APTC paid to QHP vs. eligibility amount



Premium Tax Credit Summary

- Only taxpayers who purchased qualified health plans from the Marketplace may be eligible for the premium tax credit
- Reconciliation is the means by which the consumer will determine whether the amount of premium assistance paid to insurance companies on their behalf was more or less than the amount then they qualified for





Tax Form 1095-A

Tax Form 1095-A What is it for?

- ▶ Taxpayers will use the information on Form 1095-A, to compute the premium tax credit on their tax return and to reconcile the advance credit payments made on their behalf with the amount of the actual premium tax credit on Form 8962.
- The form will also serve as proof that consumers maintained "minimum essential coverage" during the year, which is required under the Affordable Care Act.



Tax Form 1095-A Those not receiving

The following groups will **NOT** receive a 1095-A:



Small Businesses

(Will receive a 1095-C later this year)



Medi-Cal Enrollees

(this process will start in 2016 for 2015 coverage). For 2015 consumers will self-attest their income



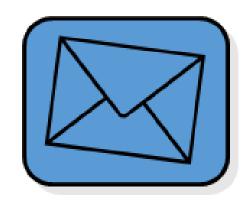
Minimum Essential Coverage (i.e. Catastrophic plans)

(Not Eligible for Premium Assistance)

*Families who have some members enrolled in Covered California plans and others who are enrolled in Medi-Cal (Mixed Household) should be instructed not to worry about the Medi-Cal members who are not listed. Medi-Cal will begin a process similar to the Form 1095-A process next year (for tax year 2015).



Tax Form 1095-A When are consumers receiving?



Mailed by February 2nd, 2015



Available Online Starting January 16th, 2015



Tax Form 1095-A Receiving Multiple Forms

If members of the tax household received more than one Form 1095-A, it may be because they:

- Changed health insurance policies in 2014
- Changed metal tiers (i.e. levels of coverage)
- Were enrolled in different health insurance policies; or
- Have more than five household members



Tax Form 1095-A Original Notice





John (FIRST_NAME) Hook (LAST_NAME)
456 ABC Street (ADDRESS_LINE1)
Apt. 300 (ADDRESS_LINE2)
Sacramento (CITY), CA (STATE_CD (FK)) 95833 (ZIPCODE)

Important information you may need before you file {TAX YEAR} taxes

July 29, 2013 {CURRENT_DATE}

Case: <50091234567>

Dear John {FIRST_NAME} Hook {LAST_NAME},

You are getting this letter because you, or someone in your household, enrolled in a Covered California health plan. Attached to this letter is the Internal Revenue Service (IRS) Form 1095-A that you will need when you file your federal taxes.

Important

You may receive multiple Form 1095-A forms for any of the three reasons below:

- You or members in your tax household were enrolled in one health plan and then enrolled in a different health plan.
- You changed your plan level of benefit. For example, you kept the same health plan, but you changed your plan level from Silver to Gold.
- Members of your household were not all enrolled in the same plan

Use the information on Form 1095-A to file your taxes. It will help you complete your federal income tax return and claim the proper amount of premium tax credit.

Here are some questions you may have with answers to help you with IRS Form 1095-A:

Q: Why am I getting Form 1095-A?

A: Covered California sends this form to the IRS and all consumers who get insurance through Covered California in 2014. The Form 1095-A has information that you or your

CalNOD62A

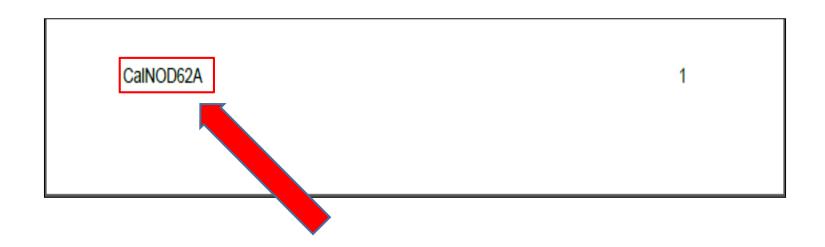
Covered California Notice

Purposes of this form are:

- Provided as a cover letter to the original 1095-A form
- Provides answers to Frequently Asked Questions (FAQs)
- Provides contact information, language options and resources for additional assistance



Tax Form 1095-A Notice Number





Tax Form 1095-A Original Form

1095-A					etplace State			OME No. 1545-2222
Department of the Treasury Information about Form 1095-A and its separate Instructions CORRECTED 2014								
Port I Recipient Info	ormation							
1 Marketplace identifier 2 Marketplace-assigned policy number				3 Policy bouer's name				
4 Recipient's rame 5 Recipient's SSN 6 Recipient's date of birth								
7 Recipient's spouse's name					8 Recipient's spous	10'x 559V	9 Racipi	ent's spouse's date of b
10 Policy start date 11 Policy to		11 Policyte	emination date		12 Street address (including spartment no.)			
12 City or town 14 State or province			15 Country and ZIP or foreign postal code					
Port Coverage Ho	usehold							
A. Covered Individual Name			B. Covered Individual SSN		C. Cowered Individual Date of Righ	D. Covered	Individual Delo	E. Covered Individual Termination Date
16								
17								
	18							
20 Household In	nformation							
			lum Amount	B. Monthly	Premium Amount of S	acond C	. Monthly A	dvance Payment of
20 Part III Household In			lum Amount	B. Monthly Lowest	Premium Amount of S Cost Silver Plan (SLCS	acond C	. Monthly A Pramit	dvance Payment of im Tax Credit
20 Part III Household In Month			lum Amount	B. Monthly Lowest	Premium Amount of S Cost Silver Plan (SLCS	acond C	. Monthly A Pramit	dvance Payment of m Tax Credit
20 Part III Household In Month			lum Amount	B. Monthly Lowest	Premium Amount of S Cost Silver Plan (SLCS	acond C	. Monthly A Promit	divance Payment of im Tax Credit
20 Household in Month 21 January			lum Amount	B. Monthly Lowest	Premium Amount of S Cost Silver Plan (SLCS	acond C	. Monthly A Pramit	dvance Payment of m Tax Credit
Part III Household In Month 21 January 22 February 23 March			lum Amount	B. Monthly Lowest	Pramium Amount of S Cost Silver Plan (SLCS	acond C	i. Monthly A Promit	idvance Payment of im Tax Credit
20 Part III Household in Month 21 January 22 February			lum Amount	B. Monthly Lowest	Pranium Amount of S Cost Silver Plan (SLCS	soond C	i. Monthly A Pramit	dvance Payment of im Tax Credit
Part III Household In Month 21 January 22 February 23 March 24 April			lum Amount	B. Monthly Lowest	Premium Amount of S Cost Silver Plan (SLCS	acond C	i. Monthly A Pramik	dvance Payment of im Tax Credit
20 Household In Month 21 January 22 February 23 Manch 24 April 25 May 29 June			lum Amount	B. Monthly Lowest	Pramium Amount of S Cost Silver Plan (SLCX	acond C	i. Monthly A Prumk	idvance Payment of an Tax Credit
20 Household In Month 21 January 22 February 23 Manch 24 April 25 May 29 June 27 July			lum Amount	B. Monthly Lowest	Premium Amount of S Cost Silver Plan (SLCS	soond C	i. Monthly A	ideance Payment of an Tax Credit
Month 21 January 22 February 23 March 24 April 25 May 26 June 27 July 28 August			lum Amount	B. Monthly Lowest	Planium Amount of S Cost Silver Plan (SLCS	sacond C	i. Monthly A	dvance Payment of an Tax Credit
Part III Household In Month 21 January 22 February 23 March 24 April 25 May			lum Amount	B. Monthly Lowest	Planium Amount of S Cost Silver Plan (SLCS	second C	. Monthly A	dvance Payment of im Tax Credit
20 Month Household in Month 21 January 22 February 23 March 24 April 25 May 28 June 27 July 28 August 29 September			lum Amount	B. Monthly Lowest	Phanium Amount of S Cost Silver Plan (SLCS	Geoond C	. Monthly A	dvance Payment of m Tax Credit
20 Morth Household in Morth 21 January 22 February 23 March 24 April 25 May 26 June 27 July 28 September 36 October			lum Amount	B. Monthly Lowest	Pranium Amount of S Cost Silver Plan (SLCS	acond C	i. Monthly A Promit	dvance Payment of m Tax Credit

IRS Tax Form 1095 – A

Purposes of this form are to document:

- Length of Marketplace coverage
- Tax Household Members
- Any dollar amounts of federal subsidy paid to the insurance company to reduce the premium
- Provides contact information, language options and resources for additional assistance

This form is sent from Covered California to the to the enrollee and the IRS



Tax Form 1095-A Corrected Notice





John (FIRST NAME) Hook (LAST NAME) 456 ABC Street (ADDRESS LINE1) Apt. 300 (ADDRESS LINE2) Sacramento (CITY), CA (STATE_CD (FK)) 95833 (ZIPCODE)

> Important information you may need before you file {TAX YEAR} taxes

Case: <50091234567>

Dear John {FIRST_NAME} Hook {LAST_NAME},

You are getting this letter because Covered California has received updated information from you or from the Internal Revenue Service (IRS). As a result, we have corrected your

Your revised IRS Form 1095-A is attached to this letter

Questions?

For help with your Forms 1095-A:

Covered California may be able to answer questions about this letter and the information on the Form 1095-A. Covered California cannot provide tax advice. For information regarding filing your federal tax return visit the IRS web site at www.irs.gov/Filing. For information from the IRS regarding the tax provisions of the Affordable Care Act visit www.irs.gov/aca.

For questions regarding this notice:

- · Visit the CoveredCA.com website for more details.
- Call the Covered California Service Center at 1-800-300-1506. Or. for TTY, call
- 1-888-889-4500 (1-888-TTY-4500).
- The Service Center hours are extended during Open Enrollment, from November 15, 2014 through February 15, 2015. Monday through Friday 8 a.m. to

Covered California Corrected Notice

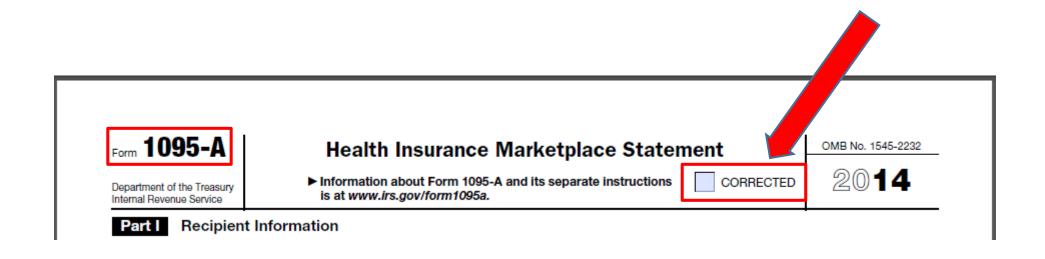
Purposes of this notice are:

- To accompany the corrected 1095-A mailed to the consumer
- Notify recipient of changes to the original 1095-A
- Provides answers to Frequently Asked Questions (FAQs)



Tax Form 1095-A <u>Corrected</u> Form

The corrected version contains any updated information with the Corrected box checked.





1095-A Correction Timeframes

- ▶ If a 2014 Report a Change is processed by January 11, 2015:
 - Changes will reflect on the consumer's original 1095-A sent in January 2015.
- ▶ If a 2014 Report a Change is processed between January 12 and March 1, 2015
 - ▶ The consumer will receive a corrected 1095-A tax form in February or March
 - ▶ Depending on when the consumer made the change.



Tax Form 1095-A A Closer Look

- Part I Recipient Information
- Part II Coverage Household
- Part III Household Information



Tax Form 1095-A Part I

Part I Recipient Information

1 Marketplace identifier	2 Marketplace-assigned policy number	3 Policy issuer's name		
4 Recipient's name		5 Recipient's SSN	6 Recipient's date of birth	
7 Recipient's spouse's name		8 Recipient's spouse's SSN	9 Recipient's spouse's date of birth	
10 Policy start date 11 Policy termination date		12 Street address (including apartment no.)		
13 City or town	14 State or province	15 Country and ZIP or foreign postal code		



Tax Form 1095-A Part II

Part II Coverage Household

	A. Covered Individual Name	B. Covered Individual SSN	C. Covered Individual Date of Birth	D. Covered Individual Start Date	E. Covered Individual Termination Date
46					
16					
_17					
18					
19					
20					



Column C. This column is the monthly amount of advance credit payments that were made to your insurance company on your behalf to pay for all or part of the premiums for your coverage. No information will be entered in this column if no advance credit payments were made. payments and the premium tax credit you claim on your return

Month	A. Monthly Premium Amount	B. Monthly Premium Amount of Second Lowest Cost Silver Plan (SLCSP)	C. Monthly Advance Payment of Premium Tax Credit
21 January			
22 February			
23 March			
24 April			
25 May			
26 June			
27 July			





Apply Understanding

Instructions:

Apply the information learned in the previous slides to answer questions or recognize changes on the 1095-A form.

John Doe receives two 1095-As. The first is from Kaiser, which covered John from the beginning of the year to the end of May.

Part I Recipient Information

1 Marketplace identifier	2. Marketplace-assigned policy number	3 Policy issuer's name		
Covered Ca # 1	XXYY-1	Kaiser		
4 Recipient's name		5 Recipient's SSN	6 Recipient's date of birth	
John Doe	John Doe 111-11-1111 10/01/1975		10/01/1975	
7 Recipient's spouse's name		8 Recipient's spouse's SSN	9 Recipient's spouse's date of birth	
10 Policy start date	11 Policy termination date	n 12 Street address (including apartment no.)		
01/01/2014	05/31/2014	1 Covered Individual		

Non-presentation slide deck

John Doe receives two 1095-As. The second is from BlueShield, which covered John from June 1st to the end of the year.

Part I Recipient Information

1 Marketplace identifier	2. Marketplace-assigned number	policy	3 Policy issuer's name	
Covered Ca # 1	XXYY-2		BlueShield	
4 Recipient's name			5 Recipient's SSN	6 Recipient's date of birth
John Doe			111-11-1111 10/01/1975	
7 Recipient's spouse's name		8 Recipient's spouse's SSN 9 Recipient's spouse's dat birth		
10 Policy start date 11 Policy termination date		12 Street address (including apartment no.)		
06/01/2014 Non-presentation slide deck		1 Covered Individual		

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Part III Household Information

Month	A. Monthly Premium Amount	B. Monthly Premium Amount of Second Lowest Cost Silver Plan (SLCSP)	C. Monthly Advance Payment of Premium Tax Credit
21 January	\$400.00	\$385.00	\$0.00
22 February	\$400.00	\$385.00	\$0.00
23 March			
24 April			
25 May			
26 June			
27 July			
28 August			
29 September			
30 October			

John Doe receives a 1095-A. John is covered with CCHP in January to February.

Part I Recipient Information

1 Marketplace identifier	2. Marketplace-assigned policy number	3 Policy issuer's name		
Covered Ca # 1	XXYY-1	ССНР		
4 Recipient's name		5 Recipient's SSN	6 Recipient's date of birth	
John Doe	ohn Doe 111-11-1111 10/01/1975		10/01/1975	
7 Recipient's spouse's name		8 Recipient's spouse's SSN	9 Recipient's spouse's date of birth	
10 Policy start date 11 Policy termination date		12 Street address (including apartment no.)		
01/01/2014	02/28/2014	1 Covered Individual		

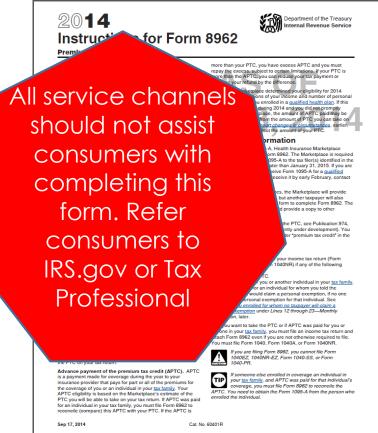
Non-presentation slide deck

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Part III Household Information

Month	A. Monthly Premium Amount	B. Monthly Premium Amount of Second Lowest Cost Silver Plan (SLCSP)	C. Monthly Advance Payment of Premium Tax Credit
21 January	\$400.00	\$385.00	\$0.00
22 February	\$400.00	\$385.00	\$0.00
23 March			
24 April			
25 May			
26 June			
27 July			
28 August			
29 September			
30 October			

Tax Form 8962 Forms



IRS Tax Form 8962 (Draft)

Purposes of this form are:

- Consumers are required to file this form if they received tax form 1095-A
- Provides self-help information for tax filers/preparers to calculate any reconciliation amount

Must file using Form 1040, 1040A or 1040NR only



Tax Form 1095-A Form Summary

The Form 1095-A will contain:



How many months covered in 2014



Tax filer and household members



Amount of monthly premium



Amount of Premium Assistance paid to your health plan on your behalf in 2014 (If applicable)





Your role in assisting consumers with 1095-A

1095-A: Guidelines Your role

- Service Channels <u>cannot</u> give tax advice and should limit the amount of information they try to provide consumers about Federal tax regulations or requirements.
- Service Channels <u>can</u> refer the consumer to resources available at the IRS and other approved resources.



Scenario: Lost Form Your Role





Agents can access a copy by logging in and going to the consumers Plan Summary page and clicking on "Documents and Correspondence"





Scenario: No online account Your Role

Call Service Center and get access code



Create online account



Scenario: Did not receive a 1095-A Your Role

Check consumers online account for a copy of the form



Call the Service Center





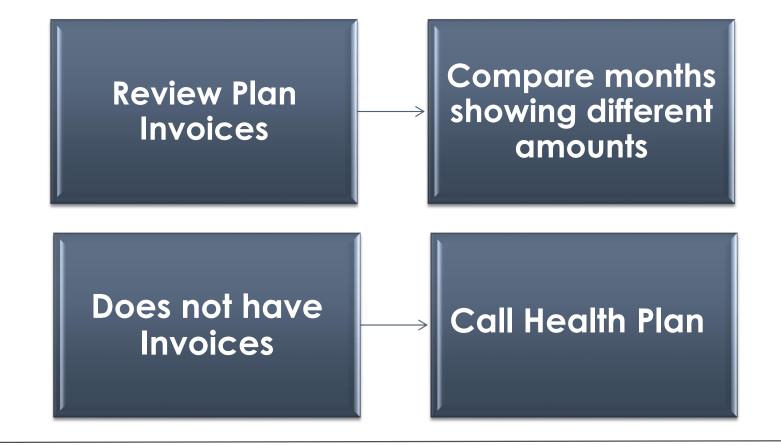
Scenario: Incorrect Data Your Role

- Call the Service Center and Report a Change for incorrect:
 - Date of Birth
 - Name
 - Social Security Number
 - Household Members
 - Address





Scenario: Disagrees with APTC Your Role





Scenario: Still disagrees with APTC Your Role

▶ Refer them to the 1095-A Dispute Form (will be available January 20th)



1095-A Dispute Form Recipient Information

RECIPIENT INFORMATION

(The *recipient* is the person whose information on Form 1095-A is being disputed. This section should be filled out by the claimant or by a parent/guardian/authorized representative of the claimant.)

Case ID:					
First Name	Middle Initial	Last Name			Suffix
Date of Birth (mm/dd/yyyy)	Phone Number (with area code)				
Email Address					
Street Address				Apt./Ste. #	
City	State		Zip Code		



1095-A Dispute Form Disputable Items

You may dispute any of the following regarding your Form 1095-A (check all applicable boxes):

- I never got a Form 1095-A from Covered California
- The wrong amount of premium assistance (tax credits or APTC) listed on Form 1095-A
- The wrong months of coverage are listed (for example: the Form 1095-A shows that you had Covered California health insurance in January 2014, when you did not)
- Some months you had health insurance are not shown (for example: the Form 1095-A does not show that you had Covered California health insurance in March 2014, when you did)
- The wrong start date and/or end date for covered individuals
- The wrong policy start date and/or end date
- Missing household members or wrong names
- My health coverage was terminated in 2014
- Other (please check box and use chart below to describe your dispute)



1095-A Dispute Form Authorized Representative

1. Name of authorized representative				
2. Address			3. Apt./Ste. #	
4. City	5. State		6. ZIP Code	7. County
Phone Number (with area code)				
For certified enrollment counselor	rs, navigators, certified	plan-based (enrollers and a	gents only.
Instructions: Complete this section if you a	are a certified counselor, navig	ator, or agent fill	ing out this dispute	form for somebody else.
☐ Certified Enrollment Counselor Name:		CEC number		
☐ Certified Enrollment Entity Name:		CEE number		
☐ Certified Insurance Agency Name:		License number		
☐ Certified Plan-Based Enroller Plan: Name:		Certification nun	nber	
Certified individual's signature		Date (mm/dd/y)	/уу)	



1095-A Dispute Form Correction Needed

Please list the box number(s) of the Form 1095-A that you are disputing and provide the correction you believe needs to be made. Use extra paper if you need additional space.

Box Number	Correction Requested	Policy Number*

^{*}If household members had different insurance policies in 2014, listing each individual's policy number will help Covered California decide whether the information you are challenging on this form is correct.

Signature:		 Date:		



Covered California Resources

Helpful 1095-A Resources:

- ▶ JOB AID: FORM 1095 A
- ► Talking Points FORM 1095 A
- ► FAQ's FORM 1095 A
- ▶ Sample Notice: 1095 A



IRS Resources

Helpful IRS Publications by name and number:

- ▶ Publication 5093: Health Care Law Online Resources
- Publication 5120: Your Credit, Your Choice Get it Now or Get it Later
- Publication 5121: Need help paying for health insurance premiums?
- Publication 5152: Report changes to the Marketplace as they happen
- Publication 5156: The Individual Shared Responsibility Provision
- Publication 5172: Health Coverage Exemptions
- Health Care playlist on the IRS videos YouTube channel

Please note, the IRS's preferred channel for consumer contact is online at IRS.gov. Please refer consumers to <u>IRS.gov/aca</u> for additional information and support.



Healthcare.gov Resources:

HealthCare.gov Resources:

▶ HealthCare.gov/exemptions



Goal

Now that you have completed this training, you can continue to create outstanding consumer experiences, by:

- Educating consumers on Internal Revenue Service (IRS) Tax Form through all available communication channels
- Assisting consumers to fulfill their responsibility in the Individual Shared Responsibility Provision
- Encourage consumers to enroll through Covered California



Presentation Materials Available:



Recording



Slide Deck



1095-A Toolkit



Newsletter links

