

City of Laguna Hills
24035 El Toro Road
Laguna Hills, CA 92653
Transportation Permits
Provisions and Procedures

Updated 7/14/05

AUTHORITY

Under the appropriate authority of Division 15, Chapter 5, Article 6 of the California Vehicle Code (CVC) (<http://www.dmv.ca.gov/pubs/vctop/vc/tocd15c5a6.htm>), the Department of Public Works may, at its discretion, issue special permits to operate or move a vehicle or combination of vehicles or special mobile equipment of a size or weight or vehicle or load exceeding the maximums specified in the CVC. Except as specifically provided herein, the requirements of the CVC, including vehicle registration requirements, signing (CVC 27900) and other applicable laws, must be complied within all particulars.

POSSESSION OF PERMIT

This permit shall be carried in the vehicle to which it refers at all times while the vehicle is being moved within the highway limits, and shall be open to inspection by any peace officer, traffic officer, authorized agent of the Department of Public Works, or any other officer or employee charged with the care and protection of such highways (CVC 35783).

ROUTING

Permittee agrees to follow the routing specifications below:

1. Any route originating within City limits may use any major arterials necessary to complete move.
2. Any route with a destination within City limits may use any major arterials necessary to complete move.
3. Major Arterials: Alicia Parkway, El Toro Road, La Paz Road, Paseo de Valencia, Oso Parkway, Cabot Road, Moulton Parkway, Laguna Hills Drive, Los Alisos Boulevard, Avenida de la Carlota, Lake Forest Drive.
4. When passing through the City boundaries, the Permittee may use Alicia Parkway and/or La Paz Road ONLY.

ALLOWABLE HOURS OF MOVE

Permittee agrees to follow such hours as specified below:

1. No moving will be permitted between the *morning* hours of 7:00 a.m. to 9:00 a.m.
2. No moving will be permitted between the *afternoon* hours of 3:30 p.m. to 6:00 p.m.
3. No moving will be permitted on *weekends* or *holidays*.
4. All other travel shall comply with Caltrans guidelines.

INSURANCE

Permittee agrees to maintain one million dollars of liability insurance and statutory workers' compensation insurance during the term of the Permit subject to City verification. Permittee also agrees to list the City as additional insured.

PERMIT CONDITIONS

1. Validity of Permit

This permit is valid only for movement on the assigned roadways and as approved by the Department of Public Works. County and/or other City permits where appropriate must be secured for travel on roads and streets under their respective jurisdictions unless otherwise specified on this permit.

Annual permits are allowed only in the original form. No reproduced copies are allowed. An "authorized facsimile copy" of a single-trip permit is acceptable provided that the permit lists the vehicle license number under "Type of Vehicle".

2. Void Permit

This permit is null and void and hereby declared nonexistent:

- a. If any portion, part or section is illegible,
- b. If it is not signed by an authorized representative,
- c. If any portion, part or section has been altered or if an attempt to alter is apparent,

- d. If presented in the form of a reproduced copy, other than an "authorized facsimile copy",
- e. If used to represent proper authority for carrying a load and/or moving a vehicle which is not specifically described on the face of the permit,
- f. If used to represent proper authority for carrying a load or moving a vehicle by any company, crew, or equipment not specifically named or organizationally related to the company, agency, or firm to which the permit was issued.
- g. If presented without the attachments firmly affixed that are specifically named and required upon the face of the permit,
- h. If used to represent proper authority for carrying a load or moving a vehicle before and/or after the times and date authorized.

3. Permittee Agreement

Acceptance of this permit constitutes an agreement by the permittee to observe and comply with all of the general and specific conditions on the face of the permit and attachments thereto.

The use of this permit is prima facie evidence that the driver has checked the load and/or vehicle and knows it to be within the limits as set forth hereon and has verified the routing accuracy. The vehicle and/or load authorized under this permit is subject to inspection by representatives of the Department of Public Works and costs of such inspection shall be borne by the permittee.

4. Repair of Damage

In accepting this permit, the permittee agrees to repair at his own expense and to the satisfaction of the Director of Public Works, any damage to highway appurtenances or structures. Notwithstanding, work or repair may be done by Department of Public Services forces at the option of the Director of Public Services, the cost to be borne by the permittee. In the event of damage of City facilities such as bridges, traffic signals, light standards and other appurtenances, a written report must be filed with the Department within 72 hours after such damage has been done. Failure to make this report will be considered cause for cancellation of all permit privileges pending a satisfactory arrangement with the Department for repair of replacement of the damaged facility.

5. Liabilities

The permittee is responsible for all liability for injury to, or death or any person, or damage to property which may occur through any act or omission of either the permittee or the City of Laguna Hills arising from the issuance of this permit. In the event any claim, suit or action is brought against the City of Laguna Hills, its officers, employees or agents thereof, by reason, of, or in connection with any such act or omission, permittee shall defend, indemnify and hold harmless the City, its officers, employees or agents from such claim, suit or action.

6. Overhead Clearance

When the height of load exceeds legal limits, it becomes the responsibility of the permittee to check all underpasses, bridges, traffic signals, overhead wires or other structures for impaired vertical clearance and to bypass or arrange clearance at such locations.

7. Reducible Loads

The permit is issued for the movement of an "Extralegal Load" as defined in CVC 320.5 when loaded at its least dimensions.

This permit is automatically canceled if the permitted dimensions and weight can be reduced to legal limits to repositioning and/or practical removal of a part, portion, or unit therefrom.

Other items may be hauled provided they do not exceed the dimensions of the vehicle or permitted item and the loaded vehicle is of legal axle and gross weights.

Overweight permits shall not be issued for items transported on a conventional flat deck trailer unless the deck is needed to support a long fragile load or a long load that would cause unbalanced axle group weights.

8. The Capacity

Permitted axle or axle group weights shall not exceed the rated capacity of vehicle tires.

9. Booster Type Axles

A booster axle is an axle, generally, having an air or hydraulic cylinder suspension system that can be actuated independently to assume a portion of the weight that would otherwise be carried by adjacent axles. Booster axles and add-on or "Joe Dog" axles shall not be used in the movement of overweight permit loads.

10. Traveled Way

Where practical, the vehicle shall be kept in the far right lane of the highway and shall not encroach on highway shoulders except where necessary to allow trailing traffic to pass.

11. Moving During Darkness

"Darkness" is defined in Section 280 of the CVC as being" ... any time from one-half hour after sunset to one-half hour before sunriseReference to "sunset" and/or "sunrise "on the face of the permit includes this said one-half hour grace period before and after sunrise and sunset. Movement is not allowed when visibility is less than 1,000 feet.

12. City-Observed Holidays

The following nine holidays are observed by the City of Laguna Hills, and no moving will be allowed within City limits on these days.

New Year's Day (January 1), Presidents' Day (third Monday in February), Memorial Day (last Monday in May), Independence Day (July 4), Labor Day (first Monday in September), Veterans' Day (November 11), Thanksgiving Day (fourth Thursday in November), Friday following Thanksgiving Day, and Christmas Day (December 25).

13. Moving in Inclement Weather

Movement shall not occur in snow, fog, rain or wind when visibility is restricted to less than 1,000 feet. Movement is prohibited when road surfaces are hazardous due to rain, ice, snow or frost, or when use of tire chains is mandatory. No moving shall be done when the velocity of the wind is such that it causes the vehicle being towed to whip or swerve from side to side or fail to follow substantially in the path of the towing vehicle. Any accident caused by excessive wind or weather conditions shall be considered a prima facie violation of this condition.

14. Moving in Convoy

Movement in convoy shall not be permitted unless specified on the face of the permit.

15. Load Signs

All loads or vehicles being moved on City streets which exceed 8'6" in width, 80' in length, or more than 10' of overhang shall display appropriate warning signs.

Signs shall be posed on front and rear and shall read "LONG LOAD" or "OVERSIZE". The "LONG LOAD" sign shall be used whenever overall length exceeds 100 feet/ The "OVERSIZE" sign shall be used for shorter lengths and other oversized features. The more definitive sign reading "WIDE LOAD", "LONG LOAD", "OVERSIZE LOAD", "EXCESSIVE FRONT OVERHANG," or "EXCESSIVE REAR OVERHANG", may be substituted for the "OVERSIZE" sign when appropriate. The "LONG LOAD" sign shall have preference when length exceeds 100 feet and other oversize features exist. The lettering shall be a 10" minimum height with a 1 5/8" minimum brush

stroke, and when 1 " margin all around. All signs shall be black letters on a yellow background, mounted at least 18" above the road surface front and rear. Signs shall be neat, clean, legible, mounted securely and visible from straight ahead or behind and to 45 degrees either side thereof.

16. Pilot Car and Equipment

It shall be the responsibility of the permittee to ensure that pilot car vehicles and operators are equipped and briefed as to their duties prior to movement. Pilot cars shall be single vehicles with a minimum of 60" in width, and may operate with a non destructive vertical clearance measuring device with height in excess of 14'.

Pilot cars shall be equipped with:

- a. One each STOP/SLOW sign with paddle.
- b. One each orange vest, shirt or jacket.
- c. One each red hand flag (18" x 18" minimum)
- d. Two-way radio communication between the pilot car(s) and the transporting vehicle.
- e. Top-mounted flashing amber warning light(s). The lights shall be visible to the front when leading and to the rear when following, and shall be operated at all times when escorting a permit move. Lights shall be removed or covered with opaque material when not escorting movement described on permit (CVC 25270).
- f. Neat, clean and legible sign(s) visible from straight ahead or behind and to 45 degrees either side thereof. The bottom of the sign shall be a minimum of 48" above the ground. The sign shall read "OVERSIZE" when viewed from the front or rear. The more definitive signs reading "OVERSIZED LOAD ", " WIDE LOAD ", or "LONG LOAD" may be substituted for the "OVERSIZED" sign when appropriate. The sign shall have a bright yellow background with black lettering and have a minimum project area of 440 square inches. The lettering shall have a 1 " minimum brush stroke with a 6" minimum projected letter height.

17. Pilot Car Location & Responsibility

Pilot cars are required as indicated below:

WIDTH

- a. No pilot cars are required if the total width is less than or equal to 11' (eleven feet).
- b. One pilot car is required if the total width is greater than 11'1" (eleven feet, one inch) and less than 12' (twelve feet).
- c. Two pilot cars are required if the total width is greater than or equal to 12' (twelve feet).

LENGTH

- d. One pilot car is required if the total length exceeds 120' (one hundred twenty feet).
- e. An additional pilot car is required if the front overhang (the distance beyond the front tires) exceeds 25' (twenty-five feet).
- f. An additional pilot car is required if the rear overhang (the distance beyond the rear extremity of the hauling equipment) exceeds 25' (twenty-five feet).

HEIGHT

- g. One pilot car is required if the total height exceeds 14' (fourteen feet).

OTHER

- h. The maximum number of pilot cars is two.
- i. When one pilot car is required, the pilot car shall be a trailing pilot car.
- j. When two pilot cars are required, one shall be leading and one shall be trailing.
- k. In a two-lane street a single pilot car shall be leading, and in a multilane street, a single pilot car shall be trailing.

A pilot car shall:

- a. Remain right of the centerline of the roadway at all times except when prevented by the physical limitations of the highway. The use of a pilot car does not grant to the

permittee the right to pre-empt the opposing traffic lane. The permittee to move shall not occupy the lane until it has been advised by the pilot car that the lane is clear of all oncoming traffic. Opposing traffic is not to be stopped, except in extreme emergencies. It shall be the responsibility of the permit move to stop safely and wait until the opposing lane is free of traffic before proceeding.

- b. Maintain proper interval between the load and the pilot car to allow passing by other traffic.
- c. Accompany the permitted load over all operational roadways.

A pilot car shall not:

- a. Pre-empt opposing traffic.
- b. Tow another vehicle while being used as a pilot car.
- c. Display the STOP/SLOW sign paddle out of the window of a moving vehicle.
- d. Stop opposing traffic except in extreme emergencies.
- e. Convoy more than one load at the same time.

When necessary to post a flagger in order to warn and direct traffic, the flagging shall be done in accordance with Title 8, Sections 1598 and 1599 of the California Division of Occupational Safety and Health Construction Safety Orders and Caltrans "Manual of Traffic Controls". Flaggers shall not be less than 18 years of age.

18. Manufactured Housing Axle Weight

Axle weights for "Manufactured Housing" (CVC 387) shall not exceed 6,000 lbs. per axle.

19. Manufactured Housing - Tow Vehicle

Tractor units towing manufactured housing as defined in CVC 387 that exceed legal width and up to 12' in width shall be equipped with dual rear wheel and shall have an unladen weight as defined in CVC 660 of not less than 6,500 lbs.

Tractor units towing manufactured housing exceeding 12' in width shall be equipped as required above with an unladen weight as defined in CVC 660 of not less than 9,500 lbs.

20. Open Side Covering

Open sided units shall be covered by plywood, hard board or other rigid material. In lieu of rigid material, suitable plastics or other flexible material may be used. Billowing or flapping of plastic or flexible side covering in excess of 6" in any one place will not be permitted.

Units open on both sides, such as used for temporary schools, warehouses, offices, etc., may be moved empty with no side coverings.

21. Inspection by Peace Officers

Every driver of an extra legal vehicle, when operating in the City of Laguna Hills, shall be subject to CVC 2803 and CVC 2806, and when stopped by any peace officer will submit to inspection to determine compliance with the size, weight, loading and other provisions of this permit.

22. Tow Cars

Disabled legal vehicles or legal combination of vehicles may be towed on arterials to the nearest appropriate place of repair, or the nearest secure storage area that is appropriate for the vehicle or load, whichever is closest and most accessible. It is not the intent of this permit to allow these combinations to be towed to their ultimate destination for convenience, unless that destination meets the above criteria.

Disabled legal vehicles or combination of vehicles, when connected to a tow car may exceed legal gross weight. When one end of a truck or truck tractor of legal weight is elevated by a tow car, the drive axles, the tow car and/or the drive axle or axles of the disable vehicle may exceed legal axle or axle group weight limitations. If any axle or axle group exceeds legal weight, movement is limited to the routes in the ROUTING section of this Provisions and Procedures.

23. Towing Permit Loads and/or Vehicles

Disabled vehicles or combination of vehicles whose movement is authorized by a transportation permit or any disable vehicle or combination of vehicles which because of damage has incurred distortion in width or height thereby causing an excess in legal dimensions may only be moved at the discretion of a peace officer or single trip permit issued by the City of Laguna Hills.

ALL PROVISIONS ARE SUBJECT TO CHANGE