

## **PETITION FOR ACADEMIC RENEWAL**

Office of Admissions and Records

	Last	First		
Phone Number:				
			Renewal on back. <i>Official transcripts of all institution and delivered transcripts are not acceptable.</i>	ons attended

List other colleges attended (transcripts must be on file with WLAC Office of Admissions):

1.	·	3.	
2.		4.	

COURSES USED FOR GRADUATION OR GE CERTIFICATION CANNOT BE ACADEMICALLY RENEWED.

List of classes that you are requesting academic renewal:

Course Name & Number	Semester/Year Taken	Grade
1		
2		
3		
4		
5		
Student's Signature	<u></u>	Date
D	O NOT WRITE BELOW THIS L	INE
Academic Renewal Approved	Denied	
A & R Official Signature Comments:		Date
Student Notified on:	By:	

## 6705. ACADEMIC RENEWAL

Students may petition for an academic renewal action in order to alleviate substandard academic performance under the following conditions:

A. Students must have achieved a grade point average of 2.5 in their last 15 semester units, or 2.0 in their last 30 semester units, completed at any accredited college or university, *subsequent* to the coursework to be alleviated and

B. At least one calendar year must have passed since the course work to be removed was completed.

Granted, academic renewal shall result in:

A. Eliminating up to 30 semester units of coursework taken within the Los Angeles Community College District from consideration in the student's cumulative grade point average, and

B. Annotating the student academic record to note which courses have been removed through academic renewal. Academic renewal actions are irreversible.

Graduation honors and awards are to be based on the student's cumulative grade point average for all college work attempted.

Title 5, C.C.R., Section 55046

- 1. Academic Renewal actions are irreversible.
- 2. Graduation honors and awards are to be based on the student's cumulative grade point average for all college work attempted.
- 3. This policy is adopted for use in the Los Angeles Community College District only. Other institutions may differ, and students planning to transfer to another college should contact that institution regarding its policy.

In order to process an Academic Renewal Petition at West Los Angeles College, official transcripts of all schools attended must be mailed directly from institution to institution and be on file in the Admissions and Records Office.