

3.7.2 Emergency Medical Response Training Drill Nursing Skills Lab

(a) Policy

California Department of Corrections and Rehabilitation and California Correctional Health Care Services shall maintain a procedure for emergency medical response training drills. Emergency medical response training drills shall be conducted at least quarterly and on each shift. Access shall be provided to clinical skills labs at least quarterly.

(b) Purpose

Implementation of this policy shall ensure:

- (1) Institutional staff is properly trained in the management of medical emergencies.
- (2) Registered Nurse competency in performance of clinical skills in all applicable nursing protocols.
- (3) Identified deficiencies are remedied.

(c) Responsibility

The Chief Executive Officer (CEO) and the Warden are responsible for ensuring staff is properly trained in the management of medical emergencies and emergency medical response drills are conducted at least quarterly.

(d) Frequency of Drills

Emergency medical response training drills shall be conducted at least quarterly and on each shift.

- (1) The drills shall address responses to medical emergencies in all areas of the institution and include participation of health care and custody staff.
- (2) Emergency medical response program staff shall conduct drills in all dental clinics a minimum of once per year.
- (3) The drills may or may not be pre-announced and shall be conducted under varied conditions.
- (4) Each form required for medical emergency drills shall be completed.

(e) Procedure Overview

Implementation of this procedure shall ensure:

- (1) Institutional staff is properly trained according to emergency medical response guidelines.
- (2) Nursing staff is properly trained in nursing skills lab procedures.

(f) Procedure

(1) Emergency Medical Response Training Drills

- (A) The Chief Medical Executive (CME), or designee, the Supervising Dentist, or designee, the Chief Nurse Executive/Director of Nursing (CNE/DON), or designee, the CEO, the Health Care Associate Warden, and the Warden, or designee, shall determine the location, time, and scenario of the drill.
- (B) The CME, or designee, is responsible for advising and coordinating with the Warden, the Supervising Dentist, and the Chief of Mental Health in advance of the scheduled drill.
- (C) The Chief of Mental Health, or designee, is responsible for advising the mental health staff of the impending drill and to ensure staff participation.
- (D) The Supervising Dentist, or designee, is responsible for advising the dental staff of the impending drill and to ensure staff participation.
- (E) The CEO or Warden, or designee, is responsible for setting up and maintaining control of the proper cardiopulmonary resuscitation mannequins and/or other necessary emergency medical response equipment at the designated drill location.
- (F) Institutional staff is required to respond immediately to all emergency medical response drills within their designated area.
- (G) Once the drill is initiated and staff is gathered, the CNE/DON, CME, or designee, shall read the drill scenario to the staff participants. The participants shall respond to the scenario as if they are responding to an actual emergency situation.
- (H) The custody, medical, or nursing designee shall ensure that the designated supervisor in charge of monitoring the drill utilizes and submits all appropriate forms.
- (I) Documentation required in an actual emergency situation shall be completed during the drill scenario.
- (J) Immediately following the drill, the drill coordinator shall conduct a debriefing to allow the participants to evaluate their performance, incorporate lessons learned, and discuss any additional steps or components necessary to remedy identified deficiencies.

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- (K) The drill coordinator shall submit a report to the committee designated to review emergency medical response events. The report shall include, but is not limited to, the following:
1. Synopsis of the event
 2. Date and time of the drill
 3. Drill location
 4. Participants involved
 5. Time frames of all elements, e.g., response time from medical/custody
 6. Areas identified as positive or appropriate interventions
 7. Recommendations on areas needing improvement or training
 8. Development of a corrective action plan

(2) Nursing Skills Lab

- (A) The nurse instructor shall ensure that emergency medical response skills labs are scheduled on the education calendar and all nurses have the opportunity to participate in the skills training.
- (B) A lab facilitator who may be the nurse instructor, supervising nurse, or other identified staff member shall be available during designated lab hours.
- (C) Documentation of the skills lab training and/or remedial training provided shall be completed on the in-service training form.
- (D) All skills lab training forms, materials, and documentation shall be maintained and tracked by the nurse instructor or designee.

Revision History

Effective: 08/2008

Revised: 07/2012