

ADMINISTRATIVE PENALTY APPEAL FORM

Instructions:

Complete all sections.

State specific reasons why you believe that this administrative penalty is not justified.

Use a separate form for each administrative penalty you are appealing.

Check that the "Proof of Correction" period has not expired. An appeal can only be filed within this period.

Make sure that the administrative penalty is yours – you cannot appeal a citation issued to someone else.

Administrative Penalty Number: AZ _____

Name: _____

Address: _____

City, State, Zip: _____

Daytime Phone: _____

Specific Reasons for Appeal:

If you need more space attach a separate sheet of paper.

Note: If you lose this appeal you will be charged up to \$110.00 in addition to the fine amount.

I declare, under penalty of perjury, that the information on this form is true and correct.

Printed Name: _____

Signature _____

Date: _____

A letter will be mailed to the address given above stating the time and place where your appeal will be heard.