

**BALL FIELD LIGHTS
KEY USE FORM**

I, the undersigned agree to the following rules regarding use of ball field light key. If for any reason the rules are not complied with, I understand that my use of ball field light keys may be forfeited.

1. The person checking out a key will be responsible for returning the key to the Public Works Office.
2. Keys cannot be duplicated.
2. The key must **NOT** be loaned to anyone other than the person that has signed for it.
3. The lights must be turned off before leaving the ball field.
5. A \$20.00 deposit will be due upon receiving the key and will be refundable upon return.
6. Lights may not be left on for anyone after field has been used by assignee.
7. Due to city curfew, all lights are to be out by 10:00p.m. Monday through Sunday.

PLEASE FILL OUT THE INFORMATION AREA BELOW.

FIELD USED	HOURS OF USE	DATES NEEDED	<u>KEYS GIVEN OUT TO</u>
<input type="checkbox"/> Miller Field	_____	_____	_____
<input type="checkbox"/> Jimenez	_____	_____	_____
<input type="checkbox"/> Wilson	_____	_____	_____
<input type="checkbox"/> Cyle	_____	_____	_____
<input type="checkbox"/> Alexander	_____	_____	<u>NAME OF ORGANIZATION</u>
<input type="checkbox"/> Todd	_____	_____	_____
<input type="checkbox"/> No Name	_____	_____	_____

Print Name and Address

NAME _____ ADDRESS _____

Home Phone _____

Work Phone _____

Signature of person receiving key: _____

DEPARTMENT USE ONLY

Date _____

Person assigning key _____

Key # _____

Deposit \$20.00 _____

Organization _____

Refund Date _____

Ball Park Use Permit YES _____ NO _____

Receipt# _____

Insurance YES _____ NO _____