

City of Los Angeles Certification Information
Small Local Business (SLB)
Minority/Women Business Enterprise (MBE/WBE)
Disadvantaged Business Enterprise (DBE)
Airport Concession Disadvantaged Business Enterprise (ACDBE)

Certification Criteria:

	SLB	MBE/WBE*	DBE*	ACDBE
Ownership & Control	Not Applicable	At least 51% owned <u>and</u> controlled by one or more minority ¹ individuals or women	At least 51% owned <u>and</u> controlled by one or more socially and economically disadvantaged individuals ²	
Qualifying Owner's Personal Net Worth	Not applicable	Not Applicable	Less than \$1,320,000 (excluding equity in primary residence and applicant business)	
Size Standards (Avg. of 3 yrs gross receipts, including affiliates)³	Less than \$3 million	Not Applicable	Small Business Administration Size Standards up to \$23.98 million	Less than \$56.42 million
Type of Business	Firm headquartered in Los Angeles County Competitively bid City procurement contracts less than \$100,000	Any for-profit, independent business pursuing business on City-funded contracts	Any for-profit, independent business doing business on Federal DOT funded contracts (e.g. highway, bridge, or transit construction)	A business that is: (a) located on the airport selling consumer goods or services to the public (excludes taxi, custodial & security services, and aeronautical activities) OR (b) Suppliers of goods and services to concessionaires (includes management, advertising, & web-based contractors)

***Centralized Certification Administration (CCA) will only accept DBE, MBE and WBE applications from firms with the principal office in the County of Los Angeles.**

¹ Black American, Hispanic American, Native American, Asian-Pacific American, or Subcontinent Asian American;

² Members of the minority groups listed above and women are presumed to be disadvantaged. Any other individuals will be determined to be socially and economically disadvantaged on a case-by-case basis.

³ For SLB, only the previous fiscal year's gross receipts is taken into account.

Benefits of MBE/WBE/DBE/ACDBE Certification:

1. Certification can raise a firm's profile in competing against non-certified subcontractors.
2. Certification provides marketing exposure to prime contractors and government agencies through the City of LA's online MBE/WBE/DBE/ACDBE database (<http://bca.lacity.org>) and the statewide DBE/ACDBE database (http://www.dot.ca.gov/hq/bep/find_certified.htm).
3. The DBE certification is honored by agencies with DBE programs throughout California, including Caltrans and the LA County Metropolitan Transportation Authority (METRO).

Benefits of SLB Certification:

The firm receives a 10% preference on competitively bid contracts of \$100,000 or less. The preference is determined by taking 10% of the lowest bid received by a non-certified firm, and subtracting that amount from the bid of the SLB certified firm. If, after the preference is applied, the SLB's bid is less than or equal to the lowest non-certified firm's bid, the SLB certified firm will be awarded the contract.

Frequently Asked Questions:

1. My firm is certified by another agency. Do I need to go through the certification process again?

Answer: It depends which agency issued your certification. The City recognizes **Disadvantaged Business Enterprise (DBE) certification** from any agency in the **California Unified Certification Program (CUCP)**. In addition, if the DBE firm is owned and controlled by minority or women, the City will also recognize it as a certified MBE/WBE. The City recognizes SDBE/SWBE certifications issued by **Caltrans**. The City will also recognize MBE certifications issued by the **Southern California Minority Supplier Development Council (www.scmsdc.org)** or, WBE certifications issued by the **Women’s Business Enterprise Council-West (www.wbec-west.org)**, or both the MBE and WBE certifications issued by the **California Public Utilities Commission** through the **Supplier Clearinghouse (www.thesupplierclearinghouse.com)**.

Roster of California CUCP DBE Certifying Agencies

Area	Submit Application Package to:	
Riverside, Imperial, San Diego, & Los Angeles Area	<p style="text-align: center;">CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) Phone: (916) 324-1700 www.dot.ca.gov</p> <p>CITY OF LOS ANGELES Phone: (213) 847-2684 http://bca.lacity.org <i>*County of Los Angeles firms only</i></p> <p>LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (METRO) Phone: (213) 922-2600 www.metro.net</p>	
Bay Area/ Central Valley	<p>S.F. BAY AREA RAPID TRANSIT DISTRICT (BART) Phone: (510) 464-6195 www.bart.gov</p> <p>CITY OF FRESNO Phone: (559) 621-7103 www.fresno.gov</p> <p>SANTA CLARA VALLEY TRANSPORTATION AUTHORITY (VTA) Phone: (408) 321-5962 www.vta.org</p> <p>SAN FRANCISCO MUNICIPAL TRANSPORTATION AGENCY (SFMTA) Phone: (415) 701-4436 www.sfmuni.com</p> <p>SAN MATEO COUNTY TRANSIT DISTRICT (SAMTRANS) Phone: (650) 508-7939 www.samtrans.com</p>	
Northern California	<p>CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) Phone: (916) 324-1700 www.dot.ca.gov</p> <p>SAN FRANCISCO INTERNATIONAL AIRPORT Phone: (650) 821-5054 www.flysfo.com</p>	

2. Once certified, how do firms procure contracts?

Answer: The Los Angeles Business Assistance Virtual Network (LABAVN) is a free service provided by the City of Los Angeles. You can view information about contractual opportunities offered by the various City departments in one convenient location, and can also search for certified subcontractors to complement your proposal or bid. If you wish to be notified of future City contract opportunities, please register in the LABAVN at: <http://labavn.org>.

For More Information:

For additional information, answers to frequently asked questions, or to download an application form, visit <http://bca.lacity.org>. You can also contact the Centralized Certification Administration at **(213) 847-2684**.