

Town of Yucca Valley



General Fund

Special Revenue
Funds

Adopted Budget
Fiscal Year 2020-21



Transmittal Letter

To: Honorable Mayor and Town Council
From: Curtis Yakimow – Town Manager
Subject: FY 2020-21 Proposed Budget
Date: June 16, 2020

Introduction

Town staff is pleased to present you with the proposed budget for the 2020-21 fiscal year for the Town of Yucca Valley. Due to its importance as both a funding and policy document, the Town's annual budget is one of the most critical tasks undertaken by both Town Council and staff. With its adoption, the budget document becomes the financial plan for the Town, reflects the Town's priorities and responsibilities, and provides for the implementation of the Town's Strategic Plan, which serves as the basis for the proposed budget.

This budget establishes the Town's spending plan, along with applicable funding resources, in our effort to meet the service requirements of Yucca Valley's residents, businesses, and institutions. Equally important, the budget addresses a variety of community priorities, as defined by the Town Council, residents and staff through the most recent Strategic Plan adoption. Highlights of these priorities include:

- Emphasis on Fiscal Responsibility – The proposed budget for FY 20/21 is a financially balanced budget, with anticipated operating revenues exceeding anticipated operating expenditures by \$61,000.
- Emphasis on Stable Reserves – Continues to implement the Town Council's current reserve policy, and provides for a solid level of reserves, both designated and undesignated. The budget identifies a reserve level at 53%, above the Council's adopted reserve policy, and will provide for a reasonable amount of resources in the event of continued economic hardships or emergency.
- Response to COVID-19 – The COVID-19 public health emergency and related economic downturn is expected to have a material impact on FY20/21 revenues. Estimates on the potential revenues losses and appropriate cost savings were implemented as a priority in this budget cycle, including proposed revenue reductions, program elimination and staffing eliminations.

Revenue Outlook

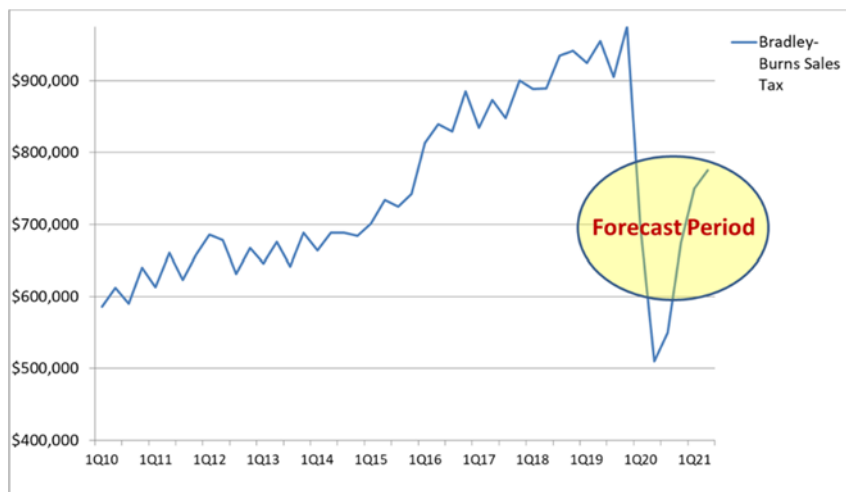
As with many municipalities, the Town of Yucca Valley funds the majority of its services through the Town's General Fund. With projected revenues of \$10.8 in FY20/21, the General Fund accounts for the majority of the \$17.7 total Town revenue. While the General Fund receives revenues from a variety of sources, the bulk of the revenues come from four primary sources:

- *Property tax*
- *Sales and use tax*
- *Franchise fees*
- *Transient Occupancy Tax*

As indicated, the Town's revenues are tied to a limited number of sources, and as such, remain vulnerable to fluctuations in these sources. The proposed budget for FY 20/21 anticipates measured declines in Sales and Use tax and Transient Occupancy tax, with relative stability in franchise fees and property tax revenues for the Town. Each of these revenues sources are more fully discussed below.

Sales Tax

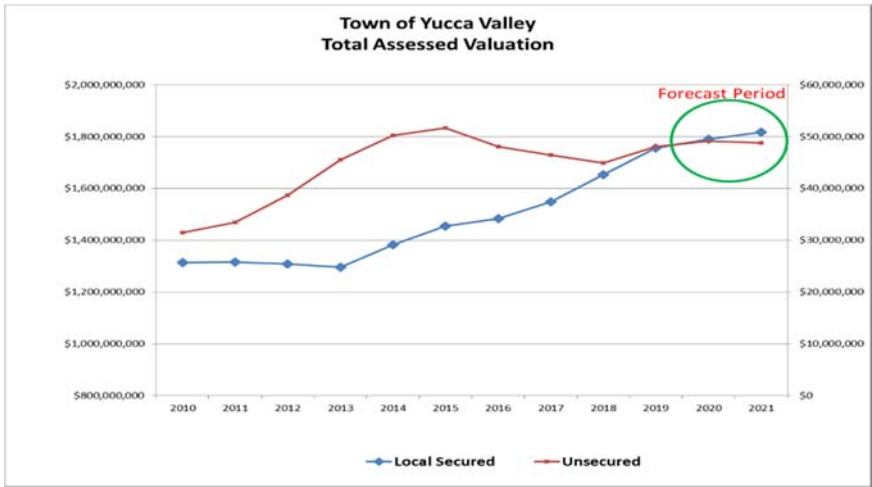
Since 2012, the Town has experienced recovery and continuous growth in business and related sales taxes, albeit at a measured pace. The projected Bradley Burns sales tax decline of 25% in FY 20/21 reflects the shelter-in-place orders from March 2020 to-date due to the COVID-19 pandemic and required closure of businesses until late May/June 2020.



Property Tax

The Town of Yucca Valley receives 16.5 cents of each property tax dollar received by San Bernardino County for property tax collected on property located within the Town limits. This tax is based on the assessed value of the individual property at the time of purchase or completion, and remains fixed (subject to a 2% annual adjustment cap) until the property is reassessed with a change in ownership or valuation.

Over the past five years, the Town's property tax revenues have reversed prior year declines and have shown steady but consistent assessed valuation growth. The 2019 Assessed Values for the Town of Yucca Valley increased 6.4% over the prior year. This increase impacts secured property taxes and the property tax in lieu of Vehicle License Fees (VLF) received by the Town.



The upcoming forecast year projects property tax to increase by 2%. This projection is based on the steady increase in sales activity and higher estimated property valuations in FY2020/21. Based on the actual revenues received by the Town, it appears that 2013-14 was the market bottom in assessed valuations. Since then, assessed valuation associated with property within

the Town has recovered at a reasonable growth rate, and shows signs of continuing within the budget period. Real estate transactions have been brisk, and while home prices have increased, they remain affordable relative to competing markets. As home prices in the surrounding lower desert and inland empire real estate markets continue to rise, the Town market still provides an attractive and affordable alternative for first time home buyers, as well as those seeking to downsize in an affordable community. Through the COVID-19 shutdowns, real estate has been considered an essential service and the transactions are reported to remain steady, with minimal impact on market values.

Other Revenue Sources

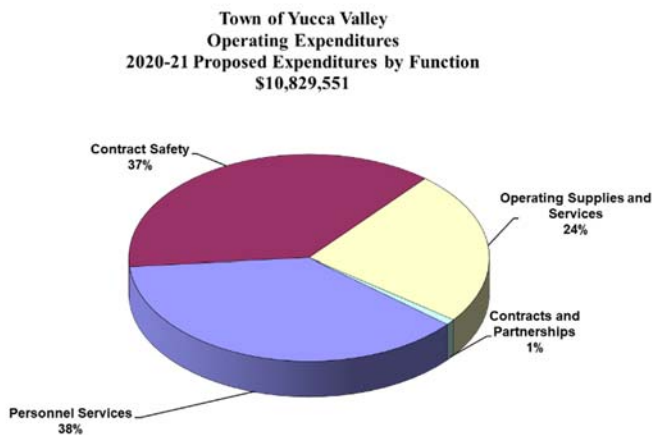
The Town receives the remaining General Fund revenues from a variety of sources including franchise fees, service fee revenues, interest earnings, transient occupancy tax, and various reimbursements. The fiscal year 2020-21 budget reflects the following significant items of impact:

- **Franchise Fee Revenues** – Projected to increase slightly, franchise fee revenue remains a significant source of General Fund revenue. The Town has completed work on the newly negotiated solid waste contract with its franchise hauler, the result of which has provided a positive impact on related fee revenue in the new year’s budget.
- **Transient Occupancy Tax (TOT)** - With adoption of the Short-Term Vacation Rentals (STVR) Ordinance and a Voluntary Collection Agreement with AIRBNB and HomeAway, Inc., as well as increased occupancy in hotels within the Town, transient occupancy taxes had increased at a doubling rate over the past two years. However, with travel restrictions and shelter-in-place orders still currently affecting tourism to the area, TOT revenues are projected to decrease by 50% in FY20/21.

General Fund Expenditures

General Fund expenditures are primarily town-wide general service type expenditures, and represent the costs of providing the basic service needs of the community. Examples of such expenditures include public safety costs, personnel costs, operating supplies and services, and park and facility maintenance. Total General Fund expenditures are budgeted at \$10.8million, reflecting a 10% decrease from the prior year budget.

Public Safety



The provision of adequate public safety resources remains the top priority of the Town Council. The Town's public safety services are provided through a contract with the San Bernardino County Sheriff's Department. The proposed public safety costs for the budget year are funded by both the General Fund and the Measure Y Town Essential Services Special Revenue Fund. For fiscal year 2020-21 the General Fund portion represents 37% of the annual budget. The total FY20/21

Schedule A contract totals \$5,629,615, a 6% increase from the prior year. To accommodate this increase and still maintain a balanced General Fund budget, the Measure Y Town Special Revenue Fund accommodates the contribution of maintenance, the Detective and Sheriff Safety Specialist positions, and 10% of the total Schedule A contract for a total of \$1.8 million in Measure Y.

While the majority of the Town's public safety costs are funded through the General Fund and Measure Y, there are additional one-time grant funds the Town receives to assist in defraying the capital costs associated with public safety. These are identified in the Town's Special Revenue funds. The proposed budget includes the State's Supplemental Law Enforcement Special Fund in the amount of \$100,000.

Personnel Services

Direct staff costs to provide the programs and services of the Town are reflected in the Town's Personnel Services expenditures. The proposed budget incorporates modifications to ensure that the Town staffing structure is appropriate to meet the program and service levels as determined by the Town Council through the budget. These changes are identified as follows:

1. Personnel costs and other annual costs factors

- *Elimination of any Cost of Living Adjustment (COLA)*
- *Merit eligible employees included in proposed budget*
- *Reflects the temporary reduction of the Pension policy implementation of additional 1% retirement funding*
- *Includes 2.5% increase in Health Benefits allowance*
- *Reflects State Minimum Wage increase impacts*
- *Necessary budgetary elimination of one fte and a ½ fte*

While not utilized significantly in the proposed budget, the Town retains additional tools that could be deployed in the event of continued fiscal stress, including early retirement incentives, retirement cost sharing, limited compensation increases, furloughs, or additional reductions in force. Such actions may be necessary in future years should revenue declines continue, consistent with the Town Council's stated goal of ensuring that proposed budgets must be sustainable in the long-term.

With the prior council actions to restructure employee benefits, personnel service costs have been managed in a cost-conscious manner. As an example, implementation of a three-tier retirement program is yielding savings as retirements occur and replacement staff is brought on. Of the current full-time benefitted staff, 12 remain in the Town's Tier-1 program while the remaining staff are in the Tier-2 or Tier-3 retirement programs. This shift to Tiers 2&3 will provide long-term savings to the Town, while providing retired employees confidence in the Town's ability to meet future retirement commitments.

Operating Supplies and Services

Expenditures for Town operations and contract services are projected to total \$2.5 million for FY20/21, a 15% decrease from the prior year budget. Included in these expenditures are specific line items such as Town legal counsel, information technology services and supplies, planning, building and safety, engineering professional services contracts, and risk management activities. Other expenditures include community partnership requests, disaster preparedness activities, recycling and solid waste programs.

Measure Y Integration

As referenced above, the proposed budget for FY 20/21 incorporates the funding provided by Measure Y. Adopted by Town voters in 2016, Measure Y focuses on three specific priorities; Public Safety, Infrastructure and Quality of Life. As part of the FY 20/21 proposed budget, the Town is able to continue to include specific initiatives that are only possible with the resources provided by Measure Y, including:

- Enhanced Public Safety – New Detective and Sheriff Safety Specialist
- Continuation of Full Public Safety Service Levels as directed by Town Council
- Expanded Senior Service Programming
- Expanded partnerships with non-profit service providers

The proposed budget for FY 20/21 includes the recommendations of the Revenue Measure Oversight Commission, and provides one-time resources for extended contributions to public safety services as a mechanism through which the current service level of the Town’s public safety contract remains unchanged.

General Fund Reserve

As one of the Town Council’s priorities, a sound fiscal reserve is maintained in the proposed budget. Such a reserve is essential to accommodate the ever-changing economic environment that municipalities function within, which is especially present in this current public health emergency. Events such as State subvention takeaways, redevelopment agency elimination, economic recession, environmental emergencies, and other unforeseen fiscal emergencies place an enormous burden on the local municipality. As such, a conservative, prudent fiscal reserve policy is essential to ensure the Town’s ability to respond to such uncertainties as it is now.

The anticipated General Fund reserve for the proposed budget is as follows:

Reserve Designation		FY2020-21
Unassigned Reserves		5,751,307
Nonspendable		178,000
Restricted		300,000
Assigned-Risk Management		300,000
Assigned-Catastrophic		1,000,000
Assigned-Retiree Obligation		1,430,050
Assigned-Other		-
Ending Fund Balance		8,959,357
Operating Reserves (% of Expend)		53%

Under the Town’s current reserve policy, the level of General Fund undesignated reserves is to remain in the range of 40 – 45 percent of operating expenditures. The proposed level of total undesignated reserves is projected to be approximately 53%. This conservative approach will provide the Town with an added measure of financial flexibility should the economic challenges at either the state or local level be more significant than anticipated.

Special Revenue Funds

In addition to the Town's General Fund, the Town also receives and expends funds through its Special Revenue Funds. These funds account for monies received in the form of some of the following:

- Gas Tax Revenues
- COPS/SLESF Grants
- Road Maintenance and Rehabilitation Account (RMRA)
- Local Transportation Fund (LTF)
- SANBAG Measure I Fund(s)
- Town Assessment Districts
- Measure Z Sales Tax
- Other Grants/Loans

Road Maintenance Fund Challenges

The Town's road maintenance funds, through which the Town funds all of its street and road maintenance staffing and activities, reflects revenue decreases in FY20/21, while related expenditures have stayed at current levels. This decrease was mildly offset by Gas Tax and RMRA tax increases by the state effective in FY20/21. As material, labor and energy costs may continue to increase, routine maintenance duties are becoming more costly. The result is that there is a potential for the Gas Tax Fund, RMRA Fund and Measure I Funds to be insufficient to fund the increasing street maintenance activities, thus necessitating the usage of other fund sources. This results in less available monies in those funds for new capital projects or major rehabilitation. The Road Maintenance and Rehabilitation Account (RMRA), funded through an increase in both gas tax and registration fees has been a vital funding for infrastructure maintenance and improvements.

Capital projects included in the proposed 2020-21 Special Revenue Funds include:

- *Street maintenance and paving in various locations*
- *Onaga and Little League Pedestrian Improvement Project*
- *North Park Improvement Project*
- *Prop 68 Parks Bond Grant – Aquatic and Community Center Project*
- *Yucca Trail/Palomar Intersection Improvement Project*

Additional detail for each special revenue fund is provided in the individual fund budget. Each budget identifies projected revenues, operating expenditures, capital expenditures and indirect cost expenditures proposed for FY 20/21.

Conclusion

In keeping with the priorities established by the Town Council, the proposed budget reflects a potentially significant decline in economic activity in fiscal year 2020-21 as a result of COVID-19 related economic impacts, both within the Town, and within the Basin at large. The proposed budget projects a General Fund reserve balance of \$8,959,357 in 2020-21. While staff has factored in the most current information regarding the current COVID-19 restrictions, and the most recent state budget changes, there may be subsequent changes as the country, state, and county react to the current pandemic. As with any event, these changes may positively or negatively impact the Town's proposed budget. Staff will keep the Town Council apprised of any such changes as information becomes available.

We would like to thank all who have contributed to the preparation of this budget. Without their assistance, input, ideas and discussion, this budget would not be possible. We also extend a special thanks to the Town's Finance Department staff and to the Department Directors and Managers for their diligent efforts and indispensable insight, and the continuous guidance and participation of our Town Council.

Finally, on behalf of the outstanding team of professionals who come to work every day to make Yucca Valley a better place, our collective "Thanks" to the residents and businesses in this community who allow us to serve them.

Respectfully submitted,



Curtis Yakimow
Town Manager



Town of Yucca Valley

Elected and Appointed Officials

Elected Officials

Mayor
Jeff Drozd

Mayor Pro Tem
Merl Abel

Council Member
Rick Denison

Council Member
Robert Lombardo

Council Member
Jim Schooler

Appointed Officials

Town Manager
Curtis Yakimow

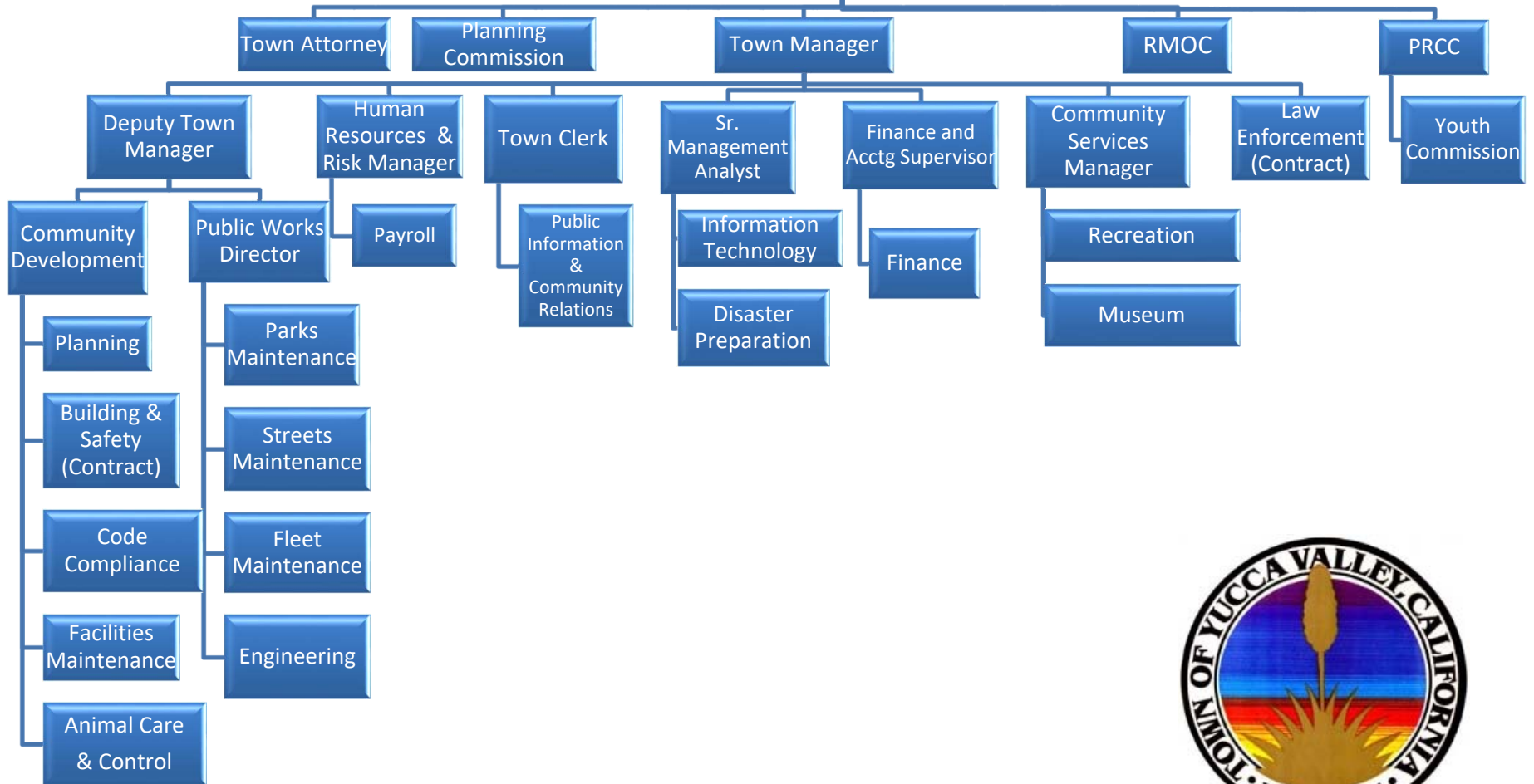
Deputy Town Manager
Shane R. Stueckle

Town Attorney
Thomas D. Jex



Residents of Yucca Valley

Town Council



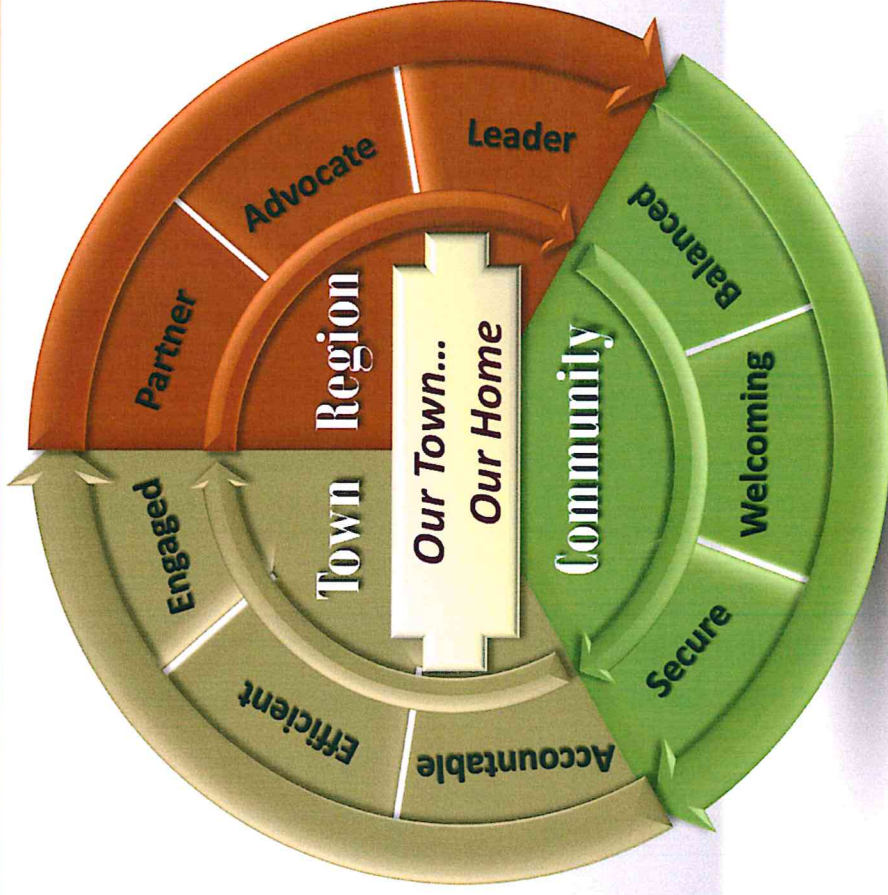
Town of Yucca Valley



2020-2022 Approved Strategic Plan

February 18, 2020

Strategic Plan and Objectives



Town of Yucca Valley

Strategic Plan 2020-2022

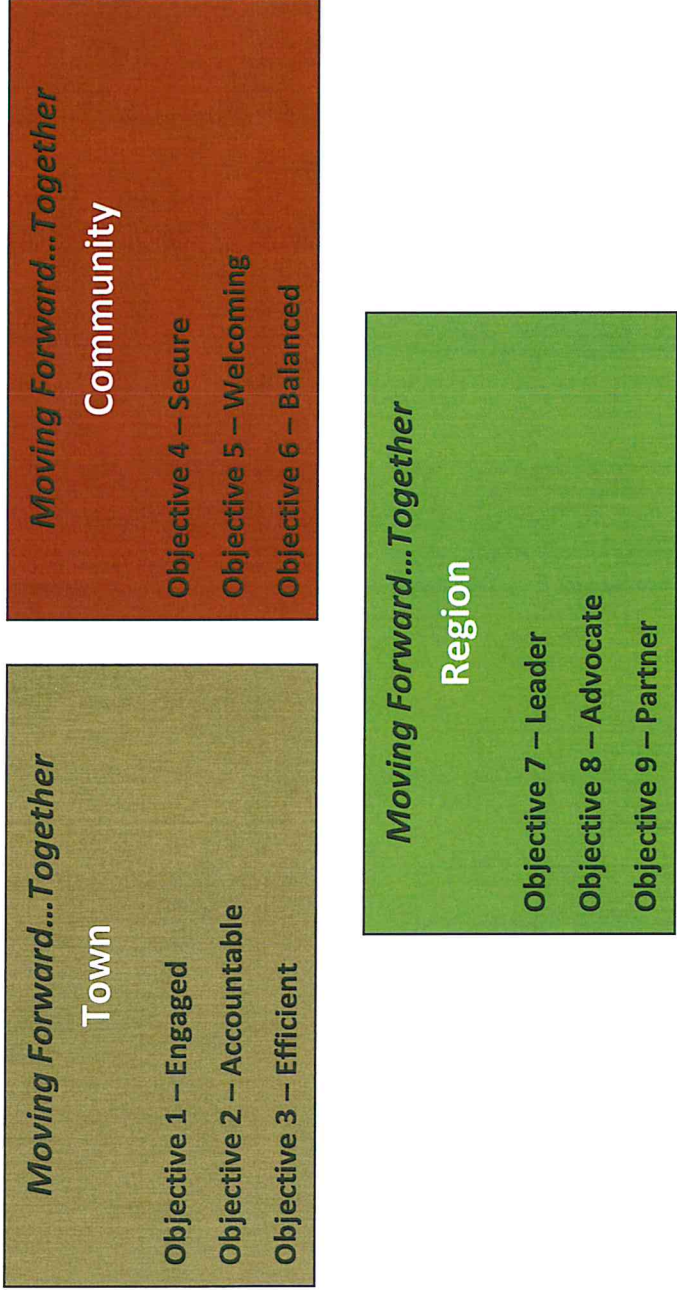
OUR TOWN...OUR HOME

Our Town...Our Home... What does that mean? When we consider our Town to be our Home, we identify a personal commitment to the success of our Town. Just as we strive to enhance and support our individual homes, we take the same approach in the governance, management and execution of Town projects, programs and services. As a unified team of elected officials, management and staff, the Town of Yucca Valley works together toward the primary goal of protecting and enhancing our quality of life in Town to ensure that Yucca Valley remains *Our Town...Our Home*.

When we partner together as a **Town**, we understand the need to be Engaged with our residents. We understand the expectation that the Town organization is to be Efficient in use of resources, and we are held Accountable for the delivery of essential services, such as public safety and infrastructure.

When we partner together as a **Community**, we understand the importance of a Secure community, with reasonable expectations of a safe environment at home and around Town. Further, our Community should be a Welcoming community both aesthetically in visual sight, and operationally with minimal barriers for all businesses – small, medium and large. We also appreciate the sense of a Balanced community that places an appropriate emphasis on quality of life as evidenced by the Community’s recreational assets, reasonable support for arts and culture, and appreciation for natural amenities right outside our doors.

When we partner together as a **Region**, we understand the regional role of Yucca Valley as the Leader and economic hub in the Morongo Basin, continuing to support responsible growth of business that benefits the entire region. We act as an Advocate to ensure that the voice of the Morongo Basin is well represented at the regional, state and national levels. And finally, we stand as a Partner with our neighbors and colleagues in the reality that many of the services provided throughout the Basin are not confined to individual boundaries.



Our Town... Our Home

FY 2020-22

Goal	Objective #	Strategy	Action Plan	Priority	Division
Town	1	Engaged Ensure effective and efficient access to Town information	Complete the transition of the Town's existing on-line web platform for efficiency and effectiveness.	High	IT/TC
Town	2		Develop a recommended transition plan for add-on components, including mobile access and on-line payment options, covering heavily used transactions as available.	High	IT/TC/FIN
Town	3	Engaged Utilize an effective multi-media platform to communicate with residents, businesses and stakeholders	Identify public engagement features on the Town's website and/or social media platforms and create the applicable implementation plan for inclusion.	Med	IT/TC
Town	4		Use the Town's Social Media platforms on a weekly basis to communicate ongoing activities, information and needs.	High	TC
Town	5	Engaged Engage the Community with education and information regarding impacts related to the tourism industry in a balanced perspective	Provide information and education regarding any update to the Town's Transient Occupancy Tax.	High	TC
Town	6	Efficient Engage the Community with education and information regarding impacts related to Measure Y and Z	Collaborate and monitor Measure Y and Measure Z communication and outreach.	High	CS
Town	7	Maintain efficient and effective management of the Town's critical records according to Municipal Record's Management Best Practices	Develop a transition plan for migrating critical records to electronic storage	High	TC
	8		Research and present opportunities for online access to Town public records	Med	TC
	9		Assist in the review and/or development of a comprehensive electronic communication policy, inclusive of required retention policy	High	TC/IT

Our Town...Our Home FY 2020-22

Goal	Objective #	Strategy	Action Plan	Priority	Division
Town	Efficient	10 Ensure that financial policies are relevant to current business practices and ensure transparency and accuracy in financial reporting	Many fiscal policies have been updated in FY2016-18 and several have been added. A review of existing policies and need for new policies will begin in Spring 2021. A comprehensive review and assessment of the STVR Program is also planned.	High	FIN
	11		Streamline payment authorization processes and contract tracking processes	High	FIN/TC
	12		Increase automated processes for recurring required financial processes including CAFR preparation and budget preparation and reporting	Med	FIN
Town	Efficient	13 Evaluate and provide cost effective Community Services programs and services	Review and assess the Town's recreation programming for possible efficiencies and consolidation in the proposed Prop 68 project facility for maximum staffing/operational efficiency	High	CS
Town	Efficient	14 Provide a functional IT network and system that allows and supports workplace efficiencies and experiences minimal disruptions	Update and continue implementing the IT Master Plan.	High	IT
	15		Upgrade broadband access to the Animal shelter campus	High	IT
	Efficient	16 Develop essential policies related to the administration and application of the Town's IT systems	Engage the Town's IT consultants to develop the appropriate draft policies related to cyber security, records, and liability.	Med	IT/HR

Our Town...Our Home

FY 2020-22

Goal	Objective #	Strategy	Action Plan	Priority	Division
Town	Efficient 17	Provide enhanced solid waste and recycling opportunities for Town residents	Work with hauler to provide an enhanced recycling drop-off for residents at new transfer station to provide easier opportunities for recycling and help prevent illegal dumping.	High	SW
Town	18		Implement an updated franchise agreement with the Town's solid waste and recycling provider to meet the Town's solid waste and recycling goals, as well as State mandates.	High	SW
	19		Work with hauler and local organizations in identifying food recovery options for local businesses in order to comply with current solid waste legislation and regulations.	High	SW
Town	Efficient 20	Enhance customer service options for businesses and residents through consolidated services	Accelerate long-term planning for consolidated Town hall services to commence with library transition	High	PW/CD
	21		Develop initial range of relocation options and funding model for a permanent Town Council chambers to maximize efficiency for Council, Commission and public meetings	High	PW/CD
Town	Efficient 22	Provide additional economic opportunities for Old Town Development and the prior PFF property	Review the Town's inherited RDA properties in the Old Town Area the prior PFF area to determine feasibility of development opportunity options	Med	PW/CD
	23		Review the Town's inherited RDA properties in the Old Town Area to determine feasibility of an open space event area.	High	PW/CD
Town	Accountable 24	Provide a positive and responsible work environment for Town Employees	Identify appropriate programs for employee social engagement and interaction as desired by staff.	Med	HR
Town	25		Evaluate current employee training programs and protocols and identify potential best practice recommendations for possible implementation.	Med	HR

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FY 2020-22

Goal	Objective #	Strategy	Action Plan	Priority	Division
	Accountable 26	Ensure consistency and compliance with Town's established plans and policies.	Review and assess the Town's existing ADA transition plan and develop recommendations regarding continued implementation.	Med	HR/PW
Town	Accountable 27	Maintain efficient and effective management of the Town's critical records according to Municipal Record's Management Best Practices	Identify an inventory of records recommended for electronic storage as well as a related transition plan	Med	TC
Town	28		Assist in the review and/or development of a comprehensive electronic communication policy, inclusive of required retention policy	High	TC/IT

Our Town...Our Home

FY 2020-22

Goal	Objective #	Strategy	Action Plan	Priority	Division
Community	1	Provide an effective and efficient Public Safety Plan for the Community	Review and analyze existing volunteer programs and develop alternatives that can effectively supplement contract services, including Neighborhood Watch, COP and SAR.	High	PS
Community	2	Allow reasonable access to Public Safety personnel to address specific concerns	Review community engagement opportunities with the Sheriff's Department to ensure appropriate community access.	Med	PS/TM
Community	3	Ensure community is prepared for disasters	Stay engaged with County OES, keep Emergency Plans updated (i.e.: EOP, Hazard Mitigation, etc.) Utilize social media to keep citizens informed. Complete Hazard Mitigation Plan for final approval.	High	EO
Community	4	Promote emergency preparedness of Town Staff	Provide employees with the opportunity to attend specialized emergency management training. Provide information about preparedness at home and in the workplace. Hold an emergency/active shooter training and exercise in each of the two years.	Med	EO
Community	5	Ensure the Town has access to a functional EOC in the event of activation	Engage SBCFD with respect to a shared/joint EOC in a new fire station facility.	Med	EO
Community	6	Ensure proper governance in times of disaster	Develop a Continuity Plan (COOP) with applicable basin partners to ensure the continuity of critical functions and governance in times of disaster.	Med	EO
Community	7	Establish the Town as a welcoming community for businesses, residents, and visitors alike	Review the Town's existing Community Relations plans and activities to ensure maximum exposure in critical areas	High	PIO

Our Town...Our Home

FY 2020-22

Goal	Objective #	Strategy	Action Plan	Priority	Division
Community	8	Establish the Town as a welcoming community for businesses, residents, and visitors alike	Expand the Town's utilization with the Desert Regional Tourism Agency and JTGC provide input and direction as appropriate	High	TM
	9		Provide for the assessment and recommendations of specific initiatives, projects or programs focused on the benefit of public art in public spaces	High	CS/TM
	10	Established appropriate infrastructure programs as provided for through Town resources	Continue delivery of the Town's Pavement Management System recommendations utilizing the Town's appropriate special revenue funding sources, including Measure Y	Med	PW
	11		Evaluate and prioritize the applicable segments/projects affecting the Town within the approved Morongo Basin Pathway for future development at resources are identified.	Med	PW/CD
	12		Develop and present the appropriate policies for potential modification or addition into the Town's maintained road system.	High	PW/CD
Community	13	Promote improved maintenance and appearance of private and public properties along SR 62 & SR 247	Continued implementation of proactive Code Compliance programs on SR 62 and SR 247. Encourage voluntary compliance through possible incentive programs.	High	CD
Community	14		Present alternative Parkway design standards to the Council for direction and initial action, with a specified focus on Town entry points.	Med	CD
	15		Complete assessment of signage along SR 62 and provide alternatives for updating and modernization	Med	CD
	16		Ensure continued coordination and cooperation with Caltrans as related to safety and maintenance measures on Hwys 62 & 247	High	PW/CD

Our Town...Our Home

FY 2020-22

Goal	Objective #	Strategy	Action Plan	Priority	Division
Community	17	Provide a balanced schedule of safe and beneficial recreational alternatives for Yucca Valley residents and visitors	Explore options for Yucca Valley Open Space Event(s) to be reviewed by the PRCC and recommended to TC.	Med	CS
	18		Consider specific implementation of the updated Parks Master Plan elements at the Brehm Park area with input to be solicited from local stakeholders including youth sports organizations, Town Council/Commissioners, local agencies and the public.	High	CS
	19		Proceed with Town Council direction associated with Prop 68 - SB 5, with a specific focus on Aquatics, Gymnasium and Multi-purpose facility options.	High	CS/PW
Community	20		Proceed with Town Council direction of North Park Trailhead project	High	CS/PW
	21	Provide quality senior services and activities	Foster the opportunity for volunteer services specific to the expanded senior services program; utilize the added senior center recreation leader to build a team of volunteers for senior center operations.	High	CS
Community	22		Develop Senior Center facility remodeling/deferred maintenance project option to be presented to the PRCC and Town Council	High	CS
	23	Maintain quality of life by providing recreational activities for patrons of all ages	Continue with MBHD partnership activities including Health Fair event and enhanced Senior programs.	High	CS
Community			Consider consolidation of events that leverage similar focus, such as the Healthy Hearts Run with the MBHD Health Fair.	High	CS

Our Town...Our Home

FY 2020-22

Goal	Objective #	Strategy	Action Plan	Priority	Division
Community	24	Maintain quality of life by providing cultural activities for patrons of all ages	Development and presentation of 2020-24 Museum Strategic Plan.	High	CS
Community	25		Complete native garden through partnership with California Native Plant Society upon completion of the Town's sewer connections.	High	CS/PW
Community	26	Expand employment opportunities through increased access to technology	Evaluate options for enhanced community access to broadband services, both commercially and residentially	High	IT/TM
Community	27		Evaluate options for Town assisted business incubator program(s); evaluate option for Town facilities to be repurposed as business center for business incubation/accessibility	Med	TM

Our Town...Our Home

FY 2020-22

Goal	Objective	Strategy	Action Plan	Priority	Division
Region	1	Continue to develop the Town as a regional retail hub	Solicit specific retail operations based on Gap analysis and areas of identified need. Engage professional services as necessary.	Med	TM
Region	2	Engage with community partners in Emergency Management preparation and response	Work with local agencies and organizations by participating in multi-agency training exercises and plan development.	High	EO
Region	3	Ensure quality Emergency Fire and Medic services to Town residents	Partner with the San Bernardino County Fire Department to review and analyze existing EMT services and facilities	High	TM
Region	4		Partner with the San Bernardino County Fire Department to review options for relocation of the new fire truck to maintain that asset within or near Town limits	High	TM
Region	5	Support Hi Desert Water District in the delivery of the regional wastewater project	Engineering staff continuing coordination of construction project with the Town's Maintained Road System.	High	TM/CD
Region	6		Identify and promote the development options for recycled water to be utilized for non-potable water needs at Town parks	High	TM/CD
Region	7	Encourage and promote an efficient and safe regional transportation network	Town and Caltrans held kickoff meeting on SR 62/Sage/Yucca Trail intersection long range planning; Caltrans will be providing mechanism for alternative design options.	High	TM/CD

Our Town...Our Home

FY 2020-22

Goal	Objective	Strategy	Action Plan	Priority	Division	
Region	8	Encourage and promote adequate public transportation systems that serve the Morongo Basin	Partner	Continue through Morongo Basin Transit Authority participation ongoing monitoring of necessary public transit service levels; participate in the review TAC committee related to the SBCTA/Omnitrans consolidation and efficiency study.	Med	TM/CD
Region	9	Promote various employment opportunities for local residents	Partner	Ongoing conversations begun with MUSD/CMC as part of Community Cabinet to address youth and adult career technical training and employment opportunities.	Med	TM
Region	10	Identify areas of opportunity to represent the Basin for increased allocation of regional, state and federal resources	Advocate	Continue ongoing work with the MB Broadband coalition to advocate for additional resources related to the wide-spread availability of broadband internet access to the entire area	High	TM/IT
Region	11		Advocate	Continue to partner with the County to identify and support the tourism and hospitality industries within the Town and Morongo Basin, and promote the related expenditure of County tourism and recreation funding supporting the Basin.	High	TC

*Town of
Yucca Valley*



General Fund

Five Year Forecast

**Town of Yucca Valley
Five Year Projection**

	Projected FY21-22	Projected FY22-23	Projected FY23-24	Projected FY24-25	Projected FY25-26
REVENUES					
Property Tax	\$ 5,375,948	\$ 5,456,587	\$ 5,538,436	\$ 5,649,204	\$ 5,762,188
Sales Tax - Bradley-Burns	2,877,525	2,920,688	2,964,498	3,023,788	3,084,264
Franchise	920,605	934,414	953,102	972,164	991,608
Transient Occupancy Tax	314,650	319,370	325,757	332,272	338,918
Interest	60,900	61,814	63,050	64,311	65,597
Animal Services Budget	446,113	452,804	461,861	471,098	480,520
Community Development Budget	806,925	819,029	835,409	852,118	869,160
Administrative/Other	209,953	213,102	217,364	221,711	226,146
Community Services Budget	41,615	42,239	43,084	43,946	44,825
Total Revenues	11,054,233	11,275,318	11,500,824	11,730,841	11,965,457
EXPENDITURES					
Personnel Services	4,160,493	4,285,308	4,413,867	4,546,283	4,637,209
Contract Safety	4,272,637	4,528,996	4,664,866	4,804,811	4,900,908
Operating Supplies & Services	2,668,933	2,749,001	2,831,471	2,916,415	2,974,743
Partnerships	15,450	15,914	16,391	16,883	17,220
Capital Projects	157,848	162,583	167,460	172,484	175,934
Total Expenditures	11,275,361	11,500,868	11,730,886	11,965,504	12,204,814
Excess (deficiency) of revenue over expenditures	(221,128)	(225,551)	(230,062)	(234,663)	(239,356)
OTHER FINANCING SOURCES					
Transfer In	54,000	54,000	-	-	-
Transfers Out	(8,414)	(8,414)	-	-	-
Total Other Funding Sources	45,586	45,586	-	-	-
Net Change in Fund Balances	(175,542)	(179,965)	(230,062)	(234,663)	(239,356)
Fund Balance, Beginning of Year	8,959,357	8,783,815	8,603,850	8,373,788	8,139,125
Fund Balance, End of Period	\$ 8,783,815	\$ 8,603,850	\$ 8,373,788	\$ 8,139,125	\$ 7,899,769
Fund Balance Summary					
Unassigned Reserves	5,575,765	5,395,800	5,165,738	4,931,075	4,691,719
Nonspendable	178,000	178,000	178,000	178,000	178,000
Restricted	300,000	300,000	300,000	300,000	300,000
Assigned-Risk Management	300,000	300,000	300,000	300,000	300,000
Assigned-Catastrophic	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Assigned-Retiree Obligation	1,430,050	1,430,050	1,430,050	1,430,050	1,430,050
Assigned-Other	-	-	-	-	-
Ending Fund Balance	8,783,815	8,603,850	8,373,788	8,139,125	7,899,769
Operating Reserves (% of Expend)	49%	47%	44%	41%	38%

RESOLUTION NO. 20-36

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ADOPTING THE BUDGET AND APPROVING APPROPRIATIONS FOR THE FISCAL YEAR COMMENCING JULY 1, 2020 AND ENDING JUNE 30, 2021 AND DESIGNATING THOSE OFFICIALS AUTHORIZED TO MAKE REQUISITIONS FOR ENCUMBRANCES AGAINST APPROPRIATIONS.

THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY DOES RESOLVE AS FOLLOWS:

SECTION 1: The budget for the Town of Yucca Valley for the fiscal year commencing July 1, 2020 and ending June 30, 2021 as prepared and submitted by the Town Manager and as reviewed by the Town Council, is hereby approved and adopted as the Town of Yucca Valley Budget for said fiscal year. A copy of said budget is hereby ordered filed in the office of the Town Clerk and shall be certified by the Town Clerk as having been adopted by this resolution.

SECTION 2: From the effective date of said budget, the total amount as stated therein for each departmental activity in the Operating Budget shall be and is appropriated subject to expenditure pursuant to all applicable ordinances of the Town and the statutes of the State of California. An appropriation may be reallocated from one departmental activity account to another within the Operating Budget upon recommendation and approval of the Town Manager or Finance Manager, providing there is no change in the total appropriations within any fund as authorized by the Town Council.

SECTION 3: At the close of fiscal year 2020-21, unexpended appropriations in the General Fund Operating Budget may be encumbered as necessary to underwrite the expense of budgeted outstanding purchase commitments. For all Special Revenue Funds, unexpended appropriations, funds not transferred, and related revenue for approved individual capital projects will be carried- forward into fiscal year 2021-22.

SECTION 4: Total appropriations within funds will be increased or decreased only by amendment of the budget by motion of the Town Council.

SECTION 5: The Town Manager is hereby authorized to transfer monies in accordance with the Inter-fund Transfers listed in said budget and to transfer monies to cover operational expenditures of the Town through transfers of funds in such amounts and at such times during the fiscal year as he/she may determine necessary to the competent operation and control of Town business, except that no such transfer shall be made in contravention of State law or Town ordinance. No transfer provided within the budget shall exceed in total the amount stated herein or as amended by the Town Council.

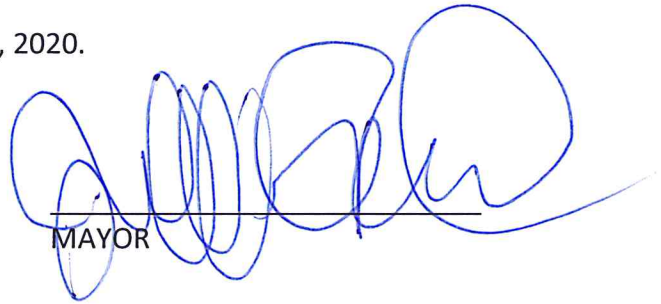
SECTION 6: The following Officials are authorized to request and approve for payment purchases against budget accounts:

Mayor
Town Council
Town Manager
Deputy Town Manager
Finance Manager
Public Works Director
Human Resources Manager
Community Services Manager
Animal Care and Control Manager
Town Clerk

SECTION 7: This resolution is incorporated by reference in said budget as if set out in full therein.

SECTION 8: The Town Clerk shall certify to the adoption of this resolution.

APPROVED AND ADOPTED this 16th day of June, 2020.




MAYOR

ATTEST:



TOWN CLERK

APPROVED AS TO FORM:



TOWN ATTORNEY

STATE OF CALIFORNIA

COUNTY OF SAN BERNARDINO

TOWN OF YUCCA VALLEY

I, Lesley R. Copeland, Town Clerk of the Town of Yucca Valley, California hereby certify that the foregoing Resolution No. 20-36 as duly and regularly adopted at a meeting of the Town Council of the Town of Yucca Valley, California at a meeting thereof held on the 16th day of June 2020, by the following vote:

Ayes:	Council Members Abel, Denison, Lombardo, Schooler, and Mayor Drozd
Noes:	None
Abstain:	None
Absent:	None



Lesley R. Copeland, CMC
TOWN CLERK

RESOLUTION NO. 20-37

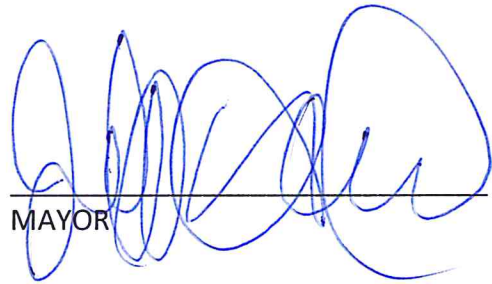
A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, AUTHORIZING POSITIONS AND SALARY SCHEDULE FOR FISCAL YEAR 2020-2021

THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY DOES RESOLVE AS FOLLOWS:

SECTION 1: Personnel positions for fiscal year 2020-21 are hereby authorized as showing in Exhibit "A".

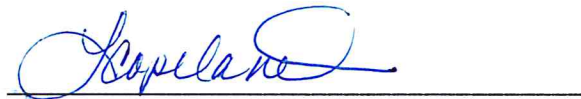
SECTION 2: Personnel salary schedule for fiscal years 2020-21 are hereby authorized as showing in Exhibit "B", effective with the July 23, 2020 pay date for fiscal year 2020-21.

APPROVED AND ADOPTED this 16th day of June, 2020.



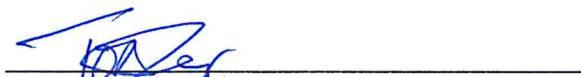
MAYOR

ATTEST:



TOWN CLERK

APPROVED AS TO FORM:



TOWN CLERK

Town of Yucca Valley
Operating Budget
FY 2020-21 Authorized Position Listing
Revised 6/16/2020

<u>Salary Range</u>	<u>Position</u>	<u>FTB*</u>
Contract	Town Manager	1.00
74	Deputy Town Manager	1.00
70	Public Works Director	1.00
38	Engineering Technician II	1.00
42	Facilities Maintenance Supervisor	1.00
42	Parks Maintenance Supervisor	1.00
42	Streets Maintenance Supervisor	1.00
30	Skilled Maintenance Worker II - Parks	3.00
30	Skilled Maintenance Worker II - Streets	3.00
49	Associate Planner	1.00
43	Assistant Planner	Vacant
36	Code Compliance Officer II	1.00
30	Administrative Assistant II	2.00
56	Animal Care and Control Manager	1.00
30	Administrative Assistant II	1.00
32	Senior Animal Shelter Specialist	1.00
30	Animal Control Officer I - Field	Vacant
28	Animal Shelter Specialist/Animal Control Officer I	3.00
18	Maintenance Worker I - Facilities	1.00
62	Finance Manager	Vacant
58	Human Resources and Risk Manager	1.00
51	Town Clerk	1.00
48	Management Analyst	Vacant
52	Senior Management Analyst	1.00
53	Finance and Accounting Supervisor	1.00
44	Staff Accountant	1.00
38	Accounting Technician III	1.00
38	Human Resources and Finance Technician	1.00
62	Community Services Manager	1.00
45	Museum Program Supervisor	1.00
36	Administrative Assistant III	Vacant
35	Museum Registrar/Exhibits Coordinator	1.00
26/32	Recreation Coordinator I/II	3.00
FY 2018-20 Total Authorized Full Time Benefitted Positions		<u>37.00</u>
Part Time		<u>PTNB</u>
44	Public Works Inspector	1.00
24	Skilled Maintenance Worker - I	0.00
18	Maintenance Worker I - Facilities	5.00
16	Office Assistant	2.00
19	Kennel Technician	1.00
15	Museum Assistant	1.00
10	Recreation Leader II	3.00
4	Recreation Leader I	2.00
1	Recreation Assistant	5.00
FY 2018-20 Total Authorized Regular Part Time Positions		<u>20.00</u>
Seasonal Part Time		
32	Aquatics Manager (Summer Season)	Vacant
29	Assistant Aquatics Manager (Summer Season)	Vacant
12	Lead WSI	2.00
10	WSI (Summer Season)**	4.00 - 6.00
4	Lifeguard (Summer Season)**	4.00 - 6.00
1	Recreation Assistant (Summer - Concerts and Winter - Bball)**	4.00 - 10.00
FY 2018-20 Total Authorized Seasonal Part time		<u>24.00</u>

* Full Time Benefitted positions

** staffing varies based on program activity

Town of Yucca Valley
Proposed Salary Plan
Effective 6/16/2020

Revised

Class Title	Salary Range	Hourly																
		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	
Recreation Assistant	1	9.69	9.93	10.18	10.43	10.69	10.96	11.23	11.51	11.80	12.10	12.40	12.71	13.03	13.35	13.69	14.03	14.38
	2	9.93	10.18	10.43	10.69	10.96	11.23	11.51	11.80	12.10	12.40	12.71	13.03	13.35	13.69	14.03	14.38	14.74
	3	10.18	10.43	10.69	10.96	11.23	11.51	11.80	12.10	12.40	12.71	13.03	13.35	13.69	14.03	14.38	14.74	15.11
Rec. Ldr./Lifeguard	4	10.43	10.69	10.96	11.23	11.51	11.80	12.10	12.40	12.71	13.03	13.35	13.69	14.03	14.38	14.74	15.11	15.48
	5	10.69	10.96	11.23	11.51	11.80	12.10	12.40	12.71	13.03	13.35	13.69	14.03	14.38	14.74	15.11	15.48	15.87
	6	10.96	11.23	11.51	11.80	12.10	12.40	12.71	13.03	13.35	13.69	14.03	14.38	14.74	15.11	15.48	15.87	16.27
	7	11.23	11.51	11.80	12.10	12.40	12.71	13.03	13.35	13.69	14.03	14.38	14.74	15.11	15.48	15.87	16.27	16.68
	8	11.51	11.80	12.10	12.40	12.71	13.03	13.35	13.69	14.03	14.38	14.74	15.11	15.48	15.87	16.27	16.68	17.09
Recreation Leader III/Water Safety Instructor	10	11.80	12.10	12.40	12.71	13.03	13.35	13.69	14.03	14.38	14.74	15.11	15.48	15.87	16.27	16.68	17.09	17.52
	11	12.10	12.40	12.71	13.03	13.35	13.69	14.03	14.38	14.74	15.11	15.48	15.87	16.27	16.68	17.09	17.52	17.96
	12	12.40	12.71	13.03	13.35	13.69	14.03	14.38	14.74	15.11	15.48	15.87	16.27	16.68	17.09	17.52	17.96	18.41
Lead WSI	13	13.03	13.35	13.69	14.03	14.38	14.74	15.11	15.48	15.87	16.27	16.68	17.09	17.52	17.96	18.41	18.87	19.34
	14	13.35	13.69	14.03	14.38	14.74	15.11	15.48	15.87	16.27	16.68	17.09	17.52	17.96	18.41	18.87	19.34	19.82
Museum Assistant	15	13.69	14.03	14.38	14.74	15.11	15.48	15.87	16.27	16.68	17.09	17.52	17.96	18.41	18.87	19.34	19.82	20.32
Office Assistant	16	14.03	14.38	14.74	15.11	15.48	15.87	16.27	16.68	17.09	17.52	17.96	18.41	18.87	19.34	19.82	20.32	20.82
	17	14.38	14.74	15.11	15.48	15.87	16.27	16.68	17.09	17.52	17.96	18.41	18.87	19.34	19.82	20.32	20.82	21.35
Maintenance Worker I	18	14.74	15.11	15.48	15.87	16.27	16.68	17.09	17.52	17.96	18.41	18.87	19.34	19.82	20.32	20.82	21.35	21.88
Kennel Technician	19	15.11	15.48	15.87	16.27	16.68	17.09	17.52	17.96	18.41	18.87	19.34	19.82	20.32	20.82	21.35	21.88	22.43
	20	15.48	15.87	16.27	16.68	17.09	17.52	17.96	18.41	18.87	19.34	19.82	20.32	20.82	21.35	21.88	22.43	22.99
	21	15.87	16.27	16.68	17.09	17.52	17.96	18.41	18.87	19.34	19.82	20.32	20.82	21.35	21.88	22.43	22.99	23.56
	22	16.27	16.68	17.09	17.52	17.96	18.41	18.87	19.34	19.82	20.32	20.82	21.35	21.88	22.43	22.99	23.56	24.15
	23	16.68	17.09	17.52	17.96	18.41	18.87	19.34	19.82	20.32	20.82	21.35	21.88	22.43	22.99	23.56	24.15	24.75
Admin Asst./JSMWI	24	17.09	17.52	17.96	18.41	18.87	19.34	19.82	20.32	20.82	21.35	21.88	22.43	22.99	23.56	24.15	24.75	25.37
	25	17.52	17.96	18.41	18.87	19.34	19.82	20.32	20.82	21.35	21.88	22.43	22.99	23.56	24.15	24.75	25.37	26.01
Recreation Coordinator	26	17.96	18.41	18.87	19.34	19.82	20.32	20.82	21.35	21.88	22.43	22.99	23.56	24.15	24.75	25.37	26.01	26.66
	27	18.41	18.87	19.34	19.82	20.32	20.82	21.35	21.88	22.43	22.99	23.56	24.15	24.75	25.37	26.01	26.66	27.32
Anim. Shel Spec./ACO1/Code Comp Tech	28	18.87	19.34	19.82	20.32	20.82	21.35	21.88	22.43	22.99	23.56	24.15	24.75	25.37	26.01	26.66	27.32	28.01
Assistant Aquatics Manager/Museum Educator	29	19.34	19.82	20.32	20.82	21.35	21.88	22.43	22.99	23.56	24.15	24.75	25.37	26.01	26.66	27.32	28.01	28.71
SMWII/Admin Asst. III/Code Comp Offr/ACO I-Field	30	19.82	20.32	20.82	21.35	21.88	22.43	22.99	23.56	24.15	24.75	25.37	26.01	26.66	27.32	28.01	28.71	29.42
Accounting Tech III/Program Manager	31	20.32	20.82	21.35	21.88	22.43	22.99	23.56	24.15	24.75	25.37	26.01	26.66	27.32	28.01	28.71	29.42	30.16
Eng Tech II/Aq Mgr/Sr.Shelter Spec./Rec.Coord II	32	20.82	21.35	21.88	22.43	22.99	23.56	24.15	24.75	25.37	26.01	26.66	27.32	28.01	28.71	29.42	30.16	30.91
	33	21.35	21.88	22.43	22.99	23.56	24.15	24.75	25.37	26.01	26.66	27.32	28.01	28.71	29.42	30.16	30.91	31.69
	34	21.88	22.43	22.99	23.56	24.15	24.75	25.37	26.01	26.66	27.32	28.01	28.71	29.42	30.16	30.91	31.69	32.48
Museum Registrar Exhibits Coordinator	35	22.43	22.99	23.56	24.15	24.75	25.37	26.01	26.66	27.32	28.01	28.71	29.42	30.16	30.91	31.69	32.48	33.29
Admin Asst. III/Code Comp. Off II	36	22.99	23.56	24.15	24.75	25.37	26.01	26.66	27.32	28.01	28.71	29.42	30.16	30.91	31.69	32.48	33.29	34.12
	37	23.56	24.15	24.75	25.37	26.01	26.66	27.32	28.01	28.71	29.42	30.16	30.91	31.69	32.48	33.29	34.12	34.98
Anim Shel Supv/Eng. Tech III/HR Fin Tech/Act Tech III	38	24.15	24.75	25.37	26.01	26.66	27.32	28.01	28.71	29.42	30.16	30.91	31.69	32.48	33.29	34.12	34.98	35.85
	39	24.75	25.37	26.01	26.66	27.32	28.01	28.71	29.42	30.16	30.91	31.69	32.48	33.29	34.12	34.98	35.85	36.75
	40	25.37	26.01	26.66	27.32	28.01	28.71	29.42	30.16	30.91	31.69	32.48	33.29	34.12	34.98	35.85	36.75	37.67
	41	26.01	26.66	27.32	28.01	28.71	29.42	30.16	30.91	31.69	32.48	33.29	34.12	34.98	35.85	36.75	37.67	38.61
Fac. Maint. Supv./Parks-Streets Maint. Supv	42	26.66	27.32	28.01	28.71	29.42	30.16	30.91	31.69	32.48	33.29	34.12	34.98	35.85	36.75	37.67	38.61	39.57
Assistant Planner	43	27.32	28.01	28.71	29.42	30.16	30.91	31.69	32.48	33.29	34.12	34.98	35.85	36.75	37.67	38.61	39.57	40.56
Public Works Inspector/Staff Accountant	44	28.01	28.71	29.42	30.16	30.91	31.69	32.48	33.29	34.12	34.98	35.85	36.75	37.67	38.61	39.57	40.56	41.58
Deputy Town Clerk/Mus. Prog. Supv.	45	28.71	29.42	30.16	30.91	31.69	32.48	33.29	34.12	34.98	35.85	36.75	37.67	38.61	39.57	40.56	41.58	42.62
	46	29.42	30.16	30.91	31.69	32.48	33.29	34.12	34.98	35.85	36.75	37.67	38.61	39.57	40.56	41.58	42.62	43.68
	47	30.16	30.91	31.69	32.48	33.29	34.12	34.98	35.85	36.75	37.67	38.61	39.57	40.56	41.58	42.62	43.68	44.76

Town of Yucca Valley
Proposed Salary Plan
Effective 6/16/2020

Revised

Class Title	Salary Range	Hourly															
		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16
Management Analyst	48	30.91	31.69	32.48	33.29	34.12	34.98	35.85	36.75	37.67	38.61	39.57	40.56	41.58	42.62	43.68	44.77
Associate Planner	49	31.69	32.48	33.29	34.12	34.98	35.85	36.75	37.67	38.61	39.57	40.56	41.58	42.62	43.68	44.77	45.89
Town Clerk	50	32.48	33.29	34.12	34.98	35.85	36.75	37.67	38.61	39.57	40.56	41.58	42.62	43.68	44.77	45.89	47.04
Senior Management Analyst	51	33.29	34.12	34.98	35.85	36.75	37.67	38.61	39.57	40.56	41.58	42.62	43.68	44.77	45.89	47.04	48.22
Finance and Accounting Supervisor	52	34.12	34.98	35.85	36.75	37.67	38.61	39.57	40.56	41.58	42.62	43.68	44.77	45.89	47.04	48.22	49.42
	53	34.98	35.85	36.75	37.67	38.61	39.57	40.56	41.58	42.62	43.68	44.77	45.89	47.04	48.22	49.42	50.66
	54	35.85	36.75	37.67	38.61	39.57	40.56	41.58	42.62	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92
	55	36.75	37.67	38.61	39.57	40.56	41.58	42.62	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22
Animal Care and Control Manager	56	37.67	38.61	39.57	40.56	41.58	42.62	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55
	57	38.61	39.57	40.56	41.58	42.62	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92
HR Risk Manager	58	39.57	40.56	41.58	42.62	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31
	59	40.56	41.58	42.62	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75
	60	41.58	42.62	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22
	61	42.62	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72
	62	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26
Finance Manager/Community Services Manager	63	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85
	64	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47
	65	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13
	66	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83
	67	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58
	68	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37
	69	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20
	70	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08
Public Works Director	71	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01
	72	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98
	73	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01
Deputy Town Manager	74	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08
	75	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21
	76	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39
	77	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62
	78	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92
	79	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26
	80	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67
	81	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14
	82	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66
	83	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26
	84	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91
	85	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64
	86	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43
	87	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29
	88	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22
	89	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23
	90	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31
	91	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46
	92	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70
	93	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02
	94	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42
	95	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90
	96	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48

Class Title	Hourly															
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16
Salary Range 97	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48	150.14
98	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48	150.14	153.89
99	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48	150.14	153.89	157.74
100	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48	150.14	153.89	157.74	161.68
101	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48	150.14	153.89	157.74	161.68	165.72
102	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48	150.14	153.89	157.74	161.68	165.72	169.87
Town Manager Annual Salary \$186,797.92	Contract															

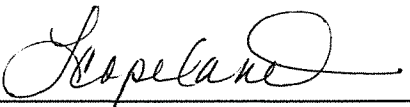
STATE OF CALIFORNIA

COUNTY OF SAN BERNARDINO

TOWN OF YUCCA VALLEY

I, Lesley R. Copeland, Town Clerk of the Town of Yucca Valley, California hereby certify that the foregoing Resolution No. 20-37 as duly and regularly adopted at a meeting of the Town Council of the Town of Yucca Valley, California at a meeting thereof held on the 16th day of June 2020, by the following vote:

Ayes:	Council Members Abel, Denison, Lombardo, Schooler, and Mayor Drozd
Noes:	None
Abstain:	None
Absent:	None



Lesley R. Copeland, CMC
TOWN CLERK

RESOLUTION NO. 20-32

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ESTABLISHING THE SPENDING LIMITATION FOR FISCAL YEAR 2020-2021

WHEREAS, Section 7910 of the California Government Code provides that each year the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following fiscal year pursuant to Article XIII B at a regularly scheduled meeting or a noticed special meeting and that fifteen days prior to such meeting, documentation used in the determination of the appropriations limit shall be available to the public; and

WHEREAS, Proposition 111 as approved by the voters of the State of California, requires a recorded vote of the Town Council regarding which of the annual adjustment factors have been selected each year; and

WHEREAS, Section 7902(a) of the Government Code sets forth the method for determining the appropriations limit for each local jurisdiction for the 2020-21 Fiscal Year; and

WHEREAS, the Town Council of the Town of Yucca Valley wishes to revise the appropriations limit for Fiscal Year 2020-21 for the Town of Yucca Valley, California;


NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Yucca Valley, California, as follows:

SECTION 1. That it is hereby found and determined that the documentation and data used in the determination of the appropriations limit for the Town of Yucca Valley for Fiscal Year 2018-19 was available to the public at Town Hall at least fifteen days prior to this date.

SECTION 2. That the appropriation limit for the Town of Yucca Valley as amended in accordance with Section 7902(a) of the California Government Code is \$42,911,214 as set forth in "Exhibit A" included herewith.

APPROVED AND ADOPTED this 16th day of June, 2020.

TOWN OF YUCCA VALLEY



MAYOR

ATTEST:



TOWN CLERK

APPROVED AS TO FORM:



TOWN ATTORNEY

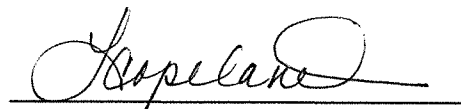
STATE OF CALIFORNIA

COUNTY OF SAN BERNARDINO

TOWN OF YUCCA VALLEY

I, Lesley R. Copeland, Town Clerk of the Town of Yucca Valley, California hereby certify that the foregoing Resolution No. 20-32 as duly and regularly adopted at a meeting of the Town Council of the Town of Yucca Valley, California at a meeting thereof held on the 16th day of June 2020, by the following vote:

Ayes:	Council Members Abel, Denison, Lombardo, Schooler, and Mayor Drozd
Noes:	None
Abstain:	None
Absent:	None



Lesley R. Copeland, CMC
TOWN CLERK

General Fund



Adopted Budget Fiscal Year 2020-21

**Town of Yucca Valley
Budget Summary Report FY20-21**

	<u>Annual Actual 6/30/2019</u>	<u>Annual Budget 6/30/2020</u>	<u>YTD Actual 5/31/2020</u>	<u>Projected 6/30/2020</u>	<u>Proposed Budget FY20-21</u>
REVENUES					
Property Tax	\$ 5,187,718	\$ 5,207,500	\$ 5,428,816	\$ 5,432,709	\$ 5,296,500
Sales Tax - Bradley-Burns	3,761,617	3,650,000	2,604,269	2,804,269	2,835,000
Franchise	1,020,335	842,500	787,465	787,465	907,000
Transient Occupancy Tax	784,202	760,000	679,861	699,463	310,000
Interest	243,919	250,000	222,080	272,080	60,000
Animal Services Budget	393,711	476,135	331,087	476,135	439,520
Community Development Budget	457,293	535,300	689,518	714,516	795,000
Administrative/Other	283,541	213,219	376,495	455,569	206,850
Community Services Budget	141,922	150,000	88,792	90,792	41,000
Total Revenues	<u>12,274,258</u>	<u>12,084,654</u>	<u>11,208,383</u>	<u>11,732,997</u>	<u>10,890,870</u>
EXPENDITURES					
Personnel Services	3,712,765	4,277,770	3,623,842	4,165,409	4,039,314
Contract Safety	4,494,241	4,534,655	4,395,204	4,534,655	4,030,790
Operating Supplies & Services	2,370,449	3,084,311	2,310,156	2,752,660	2,591,197
Partnerships	82,500	91,500	68,000	91,500	15,000
Capital Projects	64,815	150,360	40,472	150,360	153,250
Total Expenditures	<u>10,724,770</u>	<u>12,138,596</u>	<u>10,437,674</u>	<u>11,694,584</u>	<u>10,829,551</u>
Excess (deficiency) of revenue over expenditures	1,549,488	(53,942)	770,710	38,413	61,319
OTHER FINANCING SOURCES					
Transfer In	54,000	54,000	-	54,000	54,000
Transfers Out	(1,077,326)	(912,170)	(887,500)	(896,170)	(8,414)
Total Other Funding Sources	<u>(1,023,326)</u>	<u>(858,170)</u>	<u>(887,500)</u>	<u>(842,170)</u>	<u>45,586</u>
Net Change in Fund Balances	<u>526,161</u>	<u>(912,112)</u>	<u>(116,790)</u>	<u>(803,757)</u>	<u>106,905</u>
Fund Balance, Beginning of Year	9,130,047	9,656,209	9,656,209	9,656,209	8,852,452
Fund Balance, End of Period	<u>\$ 9,656,209</u>	<u>\$ 8,744,097</u>	<u>\$ 9,539,418</u>	<u>\$ 8,852,452</u>	<u>\$ 8,959,357</u>
Fund Balance Summary					
Unassigned Reserves	7,374,636	5,536,047	6,331,368	5,644,402	5,751,307
Nonspendable	236,966	178,000	178,000	178,000	178,000
Restricted	327,057	300,000	300,000	300,000	300,000
Assigned-Risk Management	225,000	300,000	300,000	300,000	300,000
Assigned-Catastrophic	950,000	1,000,000	1,000,000	1,000,000	1,000,000
Assigned-Retiree Obligation	542,550	1,430,050	1,430,050	1,430,050	1,430,050
Assigned-Other	-	-	-	-	-
Ending Fund Balance	<u>\$ 9,656,209</u>	<u>\$ 8,744,097</u>	<u>\$ 9,539,418</u>	<u>\$ 8,852,452</u>	<u>\$ 8,959,357</u>
Operating Reserves (% of Expend)	69%	46%	61%	48%	53%



Revenues by Classification Detail

**Proposed Budget FY2020-22
Town of Yucca Valley**

Property Tax-

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
<u>Revenues</u>					
4111 0000 00 0000 000 Property Tax Secured Unsecured	2,791,774.55	2,995,000.00	2,830,431.77	2,950,000.00	(45,000.00)
4111 1000 00 0000 000 Property Tax Secured Unsecured IT Masterplan Project	0.00	0.00	42,247.89	0.00	0.00
4112 0000 00 0000 000 Supplemental Property Tax Secured Unsecured	67,387.50	50,000.00	56,165.49	30,000.00	(20,000.00)
4114 0000 00 0000 000 Property Tax Penalties	2,077.75	3,000.00	2,315.20	2,000.00	(1,000.00)
4115 0000 00 0000 000 Document Transfer Tax	76,485.96	50,000.00	76,525.74	25,000.00	(25,000.00)
4116 0000 00 0000 000 HOPTR	26,232.64	29,500.00	25,954.18	29,500.00	0.00
4117 0000 00 0000 000 Vehicle In Lieu Property Tax	1,952,004.00	1,905,000.00	2,072,413.49	1,990,000.00	85,000.00
4119 0000 00 0000 000 ROPS Residual Property Tax	271,755.52	175,000.00	326,655.57	270,000.00	95,000.00
Total Revenues	5,187,717.92	5,207,500.00	5,432,709.33	5,296,500.00	89,000.00

**Proposed Budget FY2020-22
Town of Yucca Valley**

Sales Tax - Bradley-Burns-

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
<u>Revenues</u>					
4120 0000 00 0000 000 Local Sales Tax 1%	<u>3,761,616.90</u>	<u>3,650,000.00</u>	<u>2,604,268.91</u>	<u>2,835,000.00</u>	<u>(815,000.00)</u>
Total Revenues	3,761,616.90	3,650,000.00	2,604,268.91	2,835,000.00	(815,000.00)

**Proposed Budget FY2020-22
Town of Yucca Valley**

Franchise -

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
<u>Revenues</u>					
4150 0000 00 1011 000 Franchise Fees Cable Company	228,438.41	200,000.00	166,085.36	185,000.00	(15,000.00)
4150 0000 00 1013 000 Franchise Fees So Cal Gas Co	56,228.32	60,000.00	64,430.87	60,000.00	0.00
4150 0000 00 1014 000 Franchise Fees Solid Waste Commercial	192,120.75	150,000.00	138,475.70	125,000.00	(25,000.00)
4150 0000 00 1015 000 Franchise Fees Solid Waste Residential	171,104.74	135,000.00	119,830.64	200,000.00	65,000.00
4150 0000 00 1016 000 Franchise Fees Solid Waste-Tipping Fee	149,966.45	100,000.00	84,701.08	150,000.00	50,000.00
4150 0000 00 1017 000 Franchise Fees Edison	185,676.33	175,000.00	184,715.44	150,000.00	(25,000.00)
4815 0000 00 0000 000 Article 19 WDA	36,799.50	22,500.00	29,226.13	37,000.00	14,500.00
Total Revenues	1,020,334.50	842,500.00	787,465.22	907,000.00	64,500.00

**Proposed Budget FY2020-22
Town of Yucca Valley**

Transient Occupancy Tax-

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
<u>Revenues</u>					
4140 0000 00 0000 000 Transient Occupancy Tax	342,760.33	310,000.00	239,843.49	160,000.00	(150,000.00)
4145 0000 00 0000 000 STVR Transient Occupancy Tax	441,441.86	450,000.00	459,620.13	150,000.00	(300,000.00)
Total Revenues	784,202.19	760,000.00	699,463.62	310,000.00	(450,000.00)

**Proposed Budget FY2020-22
Town of Yucca Valley**

Interest-

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
<u>Revenues</u>					
4605 0000 00 0000 000 Interest Earnings	25,531.81	0.00	0.00	0.00	0.00
4609 0000 00 0000 000 Interest Income Certificate of Deposit	44,349.74	8,500.00	8,982.35	0.00	(8,500.00)
4611 0000 00 0000 000 LAIF Interest	139,482.86	165,000.00	122,465.79	50,000.00	(115,000.00)
4614 0000 00 0000 000 Money Market Interest Income	34,554.51	76,500.00	90,631.64	10,000.00	(66,500.00)
Total Revenues	243,918.92	250,000.00	222,079.78	60,000.00	(190,000.00)

Proposed Budget FY2020-22 Town of Yucca Valley

Animal Services Budget-

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
<u>Revenues</u>					
4210 0000 00 0000 000 Animal Grooming Commerical Permit Fees	455.00	500.00	195.00	500.00	0.00
4230 0000 00 0000 000 Animal License Fees	17,687.00	15,000.00	12,362.00	12,000.00	(3,000.00)
4350 0000 00 0000 000 Animal Apprehension Impound Fees	7,391.00	7,000.00	6,597.00	7,000.00	0.00
4418 0000 00 0000 000 Animal Administrative Hearing Fees	345.00	0.00	245.00	0.00	0.00
4419 0000 00 0000 000 Animal Quarantine Fees	45.00	0.00	45.00	0.00	0.00
4420 0000 00 0000 000 Animal Public Nuisance Fees	57.00	0.00	0.00	0.00	0.00
4424 0000 00 0000 000 Animal Euthanasia Fees	703.00	500.00	555.00	700.00	200.00
4427 0000 00 0000 000 Animal Impound Boarding Fee	2,972.00	2,500.00	3,209.00	3,000.00	500.00
4428 0000 00 0000 000 Animal Adoption Fees	21,130.00	25,000.00	16,052.00	15,000.00	(10,000.00)
4429 0000 00 0000 000 Animal Disposal Fee	270.00	200.00	270.00	200.00	0.00
4430 0000 00 0000 000 Owner Turn In Fee	925.00	1,200.00	1,374.00	1,200.00	0.00
4431 0000 00 0000 000 Veterinary Fees	348.39	200.00	441.04	350.00	150.00
4434 0000 00 0000 000 Microchip Fees	2,080.00	1,300.00	1,800.00	2,000.00	700.00
4435 0000 00 0000 000 Vaccine Fees	0.00	0.00	100.00	0.00	0.00
4436 0000 00 0000 000 State Unaltered Fee	2,840.00	2,500.00	3,295.00	3,750.00	1,250.00
4821 0000 00 0000 000 County Animal Shelter Partnership Funding	336,463.00	420,235.00	286,766.25	393,820.00	(26,415.00)
Total Revenues	393,711.39	476,135.00	333,306.29	439,520.00	(36,615.00)

Proposed Budget FY2020-22 Town of Yucca Valley

Community Development Budget-

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
<u>Revenues</u>					
4310 0000 00 0000 000 Code Enforcement Admin Fine	59,588.95	50,000.00	22,979.92	20,000.00	(30,000.00)
4440 0000 00 0000 000 Abatement Fees	22,370.03	30,000.00	29,299.85	20,000.00	(10,000.00)
4460 0000 00 0000 000 General Plan Maintenance Fee	2,219.37	2,000.00	2,529.44	2,000.00	0.00
4461 0000 00 0000 000 Building Inspection Fees	227,784.49	282,450.00	483,767.40	520,000.00	237,550.00
4462 0000 00 0000 000 Plan Check Fees	88,152.61	129,550.00	109,940.98	200,000.00	70,450.00
4463 0000 00 0000 000 SMIP Residential	18.61	0.00	349.95	0.00	0.00
4464 0000 00 0000 000 SMIP Commerical	(23.54)	0.00	202.56	0.00	0.00
4465 0000 00 0000 000 Certificate of Compliance	1,686.00	0.00	625.00	1,000.00	1,000.00
4467 0000 00 0000 000 SB 1473 CA Building Standards Commission Fee	59.65	0.00	228.74	0.00	0.00
4468 0000 00 0000 000 Planning Fees	6,629.00	4,000.00	7,802.00	6,500.00	2,500.00
4469 0000 00 0000 000 STVR Compliance Monitoring Fees	5,865.00	13,430.00	5,992.50	0.00	(13,430.00)
4470 0000 00 0000 000 STVR Permit Fees	17,550.00	3,870.00	18,580.00	5,500.00	1,630.00
4484 0000 00 0000 000 Encroachment Permits	25,392.80	20,000.00	34,732.45	20,000.00	0.00
4484 8340 00 0000 000 Encroachment Permits Town Wide Slurry Seal	0.00	0.00	3,590.30	0.00	0.00
Total Revenues	457,292.97	535,300.00	720,621.09	795,000.00	259,700.00

Proposed Budget FY2020-22 Town of Yucca Valley

Administrative/Other-

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
<u>Revenues</u>					
4240 0000 00 0000 000 Bingo Permit Fees	10.00	0.00	10.00	0.00	0.00
4250 0000 00 0000 000 Business Registration	55,781.99	31,800.00	49,860.50	25,000.00	(6,800.00)
4320 0000 00 0000 000 County Fines Forfeitures	20,727.86	15,000.00	15,422.98	15,000.00	0.00
4325 0000 00 0000 000 Vehicle Impound Fee	9,500.00	5,000.00	6,700.00	7,500.00	2,500.00
4402 0000 00 0000 000 Election Fees	446.00	0.00	0.00	0.00	0.00
4403 0000 00 0000 000 Notary Fees	10.00	0.00	0.00	0.00	0.00
4404 0000 00 0000 000 Passport Fees	2,975.00	2,500.00	2,045.00	3,000.00	500.00
4603 0000 00 0000 000 Administrative fee reimb	(28.37)	0.00	0.00	0.00	0.00
4621 0000 00 0000 000 Town Building Leases	28,716.00	56,100.00	35,577.00	56,160.00	60.00
4806 0000 00 0000 000 Vehicle License Excess Fees	10,480.51	11,000.00	17,451.48	15,000.00	4,000.00
4816 0000 00 0000 000 Perchlorate Settlement Revenue	8,473.75	8,500.00	10,493.44	8,000.00	(500.00)
4831 0000 00 0000 000 State Mandates	20,325.00	0.00	375.00	0.00	0.00
4832 0000 00 0000 000 LUCA-Local Update of Census Addresses	7,500.00	0.00	0.00	0.00	0.00
4833 0000 00 0000 000 Repo Fee	345.00	400.00	150.00	500.00	100.00
4840 0000 00 0000 000 Sale of Town Assets	1,781.00	0.00	202,320.05	0.00	0.00
4850 0000 00 0000 000 Restitution Vandalism	854.20	1,200.00	0.00	1,000.00	(200.00)
4870 0000 00 0000 000 Emergency Management Program Grant Revenue	12,068.00	12,000.00	0.00	12,000.00	0.00
4871 0000 00 0000 000 Homeland Security Grant Program Revenue	17,701.00	14,500.00	15,073.00	0.00	(14,500.00)
4873 0000 00 0000 000 PARSAC Safety Grant Revenue	7,649.04	10,000.00	8,195.54	10,000.00	0.00
4950 0000 00 0000 000 Other Miscellaneous Revenue	273.87	1,000.00	77,130.94	1,000.00	0.00
4951 0000 00 0000 000 MUSD Juvenile Officer Reimbursement	32,194.50	32,194.00	35,764.00	52,690.00	20,496.00
4907 0000 00 0000 000 Donations	8,887.50	12,025.00	(20,900.38)	0.00	(12,025.00)
4907 3144 00 0000 000 Donations Cyla Wells Bequest	36,869.35	0.00	0.00	0.00	0.00
Total Revenues	283,541.20	213,219.00	455,668.55	206,850.00	(6,369.00)

Proposed Budget FY2020-22 Town of Yucca Valley

Community Services Budget-

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
<u>Revenues</u>					
4501 0000 00 0000 000 Adult Sport Recreation Revenue	4,348.00	5,000.00	(354.00)	2,500.00	(2,500.00)
4502 0000 00 0000 000 Aquatic Recreation Revenue	34,710.50	25,000.00	9,888.60	5,000.00	(20,000.00)
4503 0000 00 0000 000 Concert Recreation Revenue	1,200.00	3,500.00	600.00	0.00	(3,500.00)
4504 0000 00 0000 000 Contract Classes Recreation Revenue	25,021.85	35,000.00	14,985.50	5,000.00	(30,000.00)
4505 0000 00 0000 000 Special Events Recreation Revenue	6,942.00	8,000.00	2,375.00	2,500.00	(5,500.00)
4506 0000 00 0000 000 Adult Trip Recreation Revenue	1,275.00	1,000.00	0.00	0.00	(1,000.00)
4507 0000 00 0000 000 Youth Sports Recreation Revenue	14,697.50	20,000.00	16,185.00	10,000.00	(10,000.00)
4520 0000 00 0000 000 Museum Revenue	2,370.00	500.00	945.00	1,000.00	500.00
4560 0000 00 0000 000 Sponsorship Revenue	4,775.00	0.00	3,160.00	0.00	0.00
4560 4034 00 0000 000 Sponsorship Revenue Exhibits	0.00	0.00	2,000.00	0.00	0.00
4620 0000 00 0000 000 Recreation Facility Rentals	45,582.00	52,000.00	41,006.57	15,000.00	(37,000.00)
4620 4030 00 0000 000 Recreation Facility Rentals Youth Sports	1,000.00	0.00	0.00	0.00	0.00
Total Revenues	141,921.85	150,000.00	90,791.67	41,000.00	(109,000.00)



Expenditures by Department Detail

Town of Yucca Valley

Operating Budget

FY 2020-21

Town Council

Mission Statement

The Mission of the Town of Yucca Valley is to provide a government that is responsive to the needs and concerns of its diverse citizenry and ensures a safe and secure environment while maintaining a high quality of life.

Description and Purpose

The Town of Yucca Valley is governed by a Town Council/Town Manager form of government. Town residents elect five Council members, one from each of five separate electoral districts within the Town. Both candidates and voters must reside in the applicable voting district.

The Town Council serves as the Town’s legislative body and is responsible to the Town’s residents for municipal programs and services under jurisdiction of the Town. The Council establishes local policies affecting Town Residents in a number of areas including: land use, solid waste, air quality, public safety, and protecting the Town’s economic and quality of life levels. The Council adopts the Town’s budget and five year Capital Improvement Program budgets.

The Town Council is responsible for policy direction and the legislative activity of the town. The Council is comprised of five elected members who serve four year staggered terms with elections every two years. The Mayor and Mayor Pro Tempore are appointed in December of each year. The Council appoints the Town Manager, the Town Treasurer, the Town Attorney, and commissioners to boards and committees.

Authorized Positions

Position	FY 2014/16	FY 2016/18	FY 2018/20	FY 2020/21
Council Members	5	5	5	5

Proposed Budget FY2020-21 Town of Yucca Valley

001 01-General Fund Town Council

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
<u>Revenues</u>					
Total Revenues	0.00	0.00	0.00	0.00	0.00
<u>Expenses</u>					
5110 0000 00 0000 000 Salaries Full Time	31,857.53	33,420.00	30,635.00	33,420.00	0.00
5121 0000 00 0000 000 FICA Medicare	895.12	925.00	950.01	930.00	5.00
5123 0000 00 0000 000 Health Insurance	43,368.24	55,728.00	38,098.06	56,520.00	792.00
5124 0000 00 0000 000 Workers Comp Insurance	955.76	1,173.00	927.15	1,180.00	7.00
5126 0000 00 0000 000 Unemployment Insurance	557.55	700.00	540.96	700.00	0.00
5127 0000 00 0000 000 CalPERS Retirement	3,870.18	5,570.00	3,224.17	5,370.00	(200.00)
5128 0000 00 0000 000 Other Post Employment Benefits	3,081.60	1,340.00	1,225.40	500.00	(840.00)
Expenditure					
6110 0000 00 0000 000 Office Supplies	1,181.56	1,500.00	1,277.87	1,500.00	0.00
6120 0000 00 0000 000 Operating Supplies	5,388.63	3,500.00	4,223.72	3,500.00	0.00
6610 0000 00 0000 000 Reference Materials	0.00	300.00	0.00	0.00	(300.00)
7110 0000 00 0000 000 Professional Services	5,450.00	6,000.00	650.00	2,500.00	(3,500.00)
7510 0000 00 0000 000 Printing	65.14	1,000.00	1,106.43	1,000.00	0.00
7610 0000 00 0111 000 Conferences Merl Abel	871.00	2,000.00	(475.00)	1,000.00	(1,000.00)
7610 0000 00 0112 000 Conferences Robert Lombardo	3,553.75	2,000.00	773.62	1,000.00	(1,000.00)
7610 0000 00 0113 000 Conferences Rick Denison	3,564.41	2,000.00	823.62	1,000.00	(1,000.00)
7610 0000 00 0114 000 Conferences Jeff Drodz	2,856.46	2,000.00	(344.15)	1,000.00	(1,000.00)
7610 0000 00 0115 000 Conferences Jim Schooler	3,310.94	2,000.00	723.62	1,000.00	(1,000.00)
7618 0000 00 0000 000 Meetings and Travel Reimbursemnt	979.13	0.00	631.77	1,000.00	1,000.00
7618 0000 00 0111 000 Meetings and Travel Reimbursemnt Merl Abel	152.02	300.00	0.00	300.00	0.00
7618 0000 00 0112 000 Meetings and Travel Reimbursemnt Robert Lombardo	152.02	300.00	9.10	300.00	0.00
7618 0000 00 0113 000 Meetings and Travel Reimbursemnt Rick Denison	152.02	300.00	15.00	300.00	0.00
7618 0000 00 0114 000 Meetings and Travel Reimbursemnt Jeff Drodz	102.89	300.00	0.00	300.00	0.00
7618 0000 00 0115 000 Meetings and Travel Reimbursemnt New CM 2018	152.02	300.00	0.00	300.00	0.00
7820 0000 00 0000 000 Special Activities	276.17	5,000.00	8,281.23	5,000.00	0.00
7820 1002 00 0000 000 Special Activities Strategic Plan	0.00	5,000.00	0.00	0.00	(5,000.00)
7999 0000 00 0000 000 Indirect Cost Recovery	(3,252.75)	(3,900.00)	(52,497.56)	(8,000.00)	(4,100.00)
Total Expenses	109,541.39	128,756.00	40,800.02	111,620.00	(17,136.00)
Excess Revenue Over (Under) Expenditures	(109,541.39)	(128,756.00)	(40,800.02)	(111,620.00)	17,136.00

Town of Yucca Valley

Operating Budget

FY 2020-21

Town Manager – Town Administration

Mission Statement

The mission of the Town’s Administration division is to deliver efficient administration of all affairs of the Town under Town control through execution of Town policy direction as established by the Town Council.

Description and Purpose

Town Administration provides information and recommendations to the Council; implements Council policies, directs the delivery of municipal services, and provides general administrative support to the Town Council. In addition to general Town oversight, the Town Administration office oversees the following specialized areas of focus through direct reporting to the Town Manager; 1) Legislative Affairs, 2) Intergovernmental Relations, 3) Office of Emergency Preparedness, 4) Solid Waste Management, 5) Town Clerk functions, and 6) Public Safety.

Authorized Positions

Position	FY 2014/16	FY 2016/18	FY 2018/20	FY 2020/21
Town Manager	1	1	1	1

Proposed Budget FY2020-21 Town of Yucca Valley

001 05-General Fund Town Manager

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
<u>Revenues</u>					
Total Revenues	0.00	0.00	0.00	0.00	0.00
<u>Expenses</u>					
5110 0000 00 0000 000 Salaries Full Time	208,031.82	214,420.00	193,407.20	211,152.00	(3,268.00)
5115 0000 00 0000 000 Salaries Vacation Cash Out	10,437.56	12,000.00	7,184.52	12,000.00	0.00
5121 0000 00 0000 000 FICA Medicare	2,952.64	3,290.00	2,704.42	3,240.00	(50.00)
5123 0000 00 0000 000 Health Insurance	21,237.24	24,000.00	23,132.00	24,000.00	0.00
5124 0000 00 0000 000 Workers Comp Insurance	5,450.68	6,145.00	5,167.76	6,000.00	(145.00)
5125 0000 00 0000 000 Life and Disability	2,066.18	2,100.00	1,953.92	2,100.00	0.00
5126 0000 00 0000 000 Unemployment Insurance	3,179.54	4,070.00	3,014.49	4,000.00	(70.00)
5127 0000 00 0000 000 CalPERS Retirement	48,022.93	54,835.00	50,361.05	52,330.00	(2,505.00)
5128 0000 00 0000 000 Other Post Employment Benefits	9,839.67	7,610.00	8,610.21	2,800.00	(4,810.00)
Expenditure					
5202 0000 00 0000 000 Communications Stipend	1,380.08	1,380.00	1,273.92	1,380.00	0.00
5998 0000 00 0000 000 Staff Recovery	(88,444.60)	(87,000.00)	(31,600.00)	(37,000.00)	50,000.00
6110 0000 00 0000 000 Office Supplies	627.38	1,500.00	2,421.67	1,500.00	0.00
6610 0000 00 0000 000 Reference Materials	437.88	510.00	155.92	500.00	(10.00)
7110 0000 00 0000 000 Professional Services	0.00	10,000.00	0.00	0.00	(10,000.00)
7510 0000 00 0000 000 Printing	0.00	530.00	0.00	0.00	(530.00)
7610 0000 00 0000 000 Conferences	2,690.69	5,500.00	3,632.14	0.00	(5,500.00)
7618 0000 00 0000 000 Meetings and Travel Reimbursemnt	2,397.65	4,000.00	1,964.08	5,000.00	1,000.00
7630 0000 00 0000 000 Dues and Memberships	4,390.00	4,030.00	2,509.00	4,000.00	(30.00)
7999 0000 00 0000 000 Indirect Cost Recovery	(17,482.20)	(19,000.00)	(5,843.04)	(15,000.00)	4,000.00
Total Expenses	217,215.14	249,920.00	270,049.26	278,002.00	28,082.00
Excess Revenue Over (Under) Expenditures	(217,215.14)	(249,920.00)	(270,049.26)	(278,002.00)	(28,082.00)

Town of Yucca Valley

Operating Budget

FY 2020-21

Town Attorney

Description and Purpose

In accordance with the Town's Municipal Code, the Town Attorney is appointed by the Town Council to act as the Town's general counsel. As the Town's general counsel, the Town Attorney provides a full range of legal services to the Town, and is the chief legal advisor to the Town Council, Town Manager, Town Council acting as the Successor Agency to the former Redevelopment Agency, Town Departments, and all appointed boards and commissions.

While performing in the capacity as the Town's chief legal advisor, the Town Attorney, among other things, reviews and negotiates Town agreements, assists in the drafting and review of legislation, and provides routine legal guidance to all Town departments as necessary. If outside legal counsel is necessary, the Town Attorney will manage outside legal counsel and monitors such cases and matters handled by outside counsel.

The Town Attorney also serves as the Town Prosecutor to prosecute violations of the law, when appropriate. In such cases, the Town Prosecutor shall exercise prosecutorial discretion in the filing or pursuit of charges, and disposition of cases.

To assist in the administration of the department, the Town Council currently contracts for all Town Attorney services.

Functions and Responsibilities

- Advise the Council and all Town officers in all matters of law pertaining to their offices.
- Furnish legal service at meetings of the Town Council and give advice or opinions on the legality of all matters under consideration by the Council or by any of the boards or commissions or officers of the Town.
- Perform such other legal duties as may be required by the Town Council.

**Proposed Budget FY2020-21
Town of Yucca Valley**

001 02-General Fund Legal Counsel

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
<u>Revenues</u>					
Total Revenues	0.00	0.00	0.00	0.00	0.00
<u>Expenses</u>					
7111 0000 00 0000 000 Contract Legal Expense	222,579.98	198,000.00	186,426.33	200,000.00	2,000.00
7111 0000 11 0000 000 Contract Legal Expense Human Resources	56,388.92	0.00	1,029.60	0.00	0.00
7820 1008 00 0000 000 Special Activities CVRA-Districting Claim	28,750.00	0.00	0.00	0.00	0.00
7999 0000 00 0000 000 Indirect Cost Recovery	(1,750.00)	(1,275.00)	(17,560.00)	(20,000.00)	(18,725.00)
Total Expenses	305,968.90	196,725.00	169,895.93	180,000.00	(16,725.00)
Excess Revenue Over (Under) Expenditures	(305,968.90)	(196,725.00)	(169,895.93)	(180,000.00)	16,725.00

Town of Yucca Valley

Operating Budget

FY 2020-21

Town Manager – Public Safety

Mission Statement

We believe in being a high performance, inclusive department with high professional standards of integrity, ethics and behavior — guided by the letter and spirit of the law, and the law enforcement code of ethics. We will relentlessly investigate criminal acts and arrest those guilty of violating the law, while building positive relationships with those we serve.

Description and Purpose

In accordance with the policy direction of the Town Council, Public Safety within and for the Town of Yucca Valley is the top service priority of the Town. Maintaining the safety and security of Town residents, businesses and visitors is of paramount importance. The San Bernardino County Sheriff’s Department has been providing contract law enforcement services to the Town of Yucca Valley since its incorporation. Through the contract, the Town of Yucca Valley is able to provide its citizens an enhanced level of police service and protection in a cost effective manner.

To meet specific community law enforcement needs over and above the basic patrol function, the Town Council, with participation of the residents through Measure Y, has authorized the Police Department to maintain the use of various specialized positions including school resource officers, traffic patrol officers, detectives and Sheriff Safety Specialists. The school resource officer serves a dual role as a law enforcer and educator within the community and at schools located within the Town limits. The traffic patrol officer serves specifically to reduce the rate of traffic collisions by combining high visibility patrol with the enforcement of vehicle code violations. Finally, the utilization of a Sheriff Safety Specialists allows the department to develop and deliver proactive crime prevention materials and programs to both the residential and business segments of the community.

Proposed Budget FY2020-21 Town of Yucca Valley

001 03-General Fund Public Safety

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
<u>Revenues</u>					
4325 0000 00 0000 000 Vehicle Impound Fee	9,500.00	5,000.00	6,700.00	7,500.00	2,500.00
4871 0000 00 0000 000 Homeland Security Grant Program Revenue	17,701.00	14,500.00	15,073.00	0.00	(14,500.00)
4951 0000 00 0000 000 MUSD Juvenile Officer Reimbursement	32,194.50	32,194.00	35,764.00	52,690.00	20,496.00
Total Revenues	59,395.50	51,694.00	57,537.00	60,190.00	8,496.00
<u>Expenses</u>					
7140 0000 00 0000 000 Contract Safety Schedule A Costs	4,181,492.00	4,299,500.00	4,233,326.79	3,804,790.00	(494,710.00)
7146 0000 00 0000 000 Contract Safety Overtime	131,144.46	100,000.00	28,119.76	100,000.00	0.00
7148 0000 00 0000 000 Contract Safety Special Projects Cal-ID	25,392.42	27,030.00	25,764.12	26,000.00	(1,030.00)
7153 0000 00 0000 000 Contract Safety Homeland Security Grant	19,747.92	18,125.00	15,960.37	0.00	(18,125.00)
7155 0000 00 0000 000 Contract Safety Vehicle Fuel and Maintenance	136,463.76	90,000.00	92,032.49	100,000.00	10,000.00
Total Expenses	4,494,240.56	4,534,655.00	4,395,203.53	4,030,790.00	(503,865.00)
Excess Revenue Over (Under) Expenditures	(4,434,845.06)	(4,482,961.00)	(4,337,666.53)	(3,970,600.00)	512,361.00

Town of Yucca Valley

Operating Budget

FY 2020-21

Town Manager – Town Clerk

Mission Statement

The mission of the Town’s Clerk division is to administer democratic processes such as elections, access to Town records, and all legislative actions ensuring transparency to the public.

Description and Purpose

The Town Clerk is the local official who administers democratic processes such as elections, access to town records, and all legislative actions ensuring transparency to the public. The Town Clerk acts as a compliance officer for federal, state, and local statutes including the Political Reform Act, the Brown Act, and the Public Records Act.

Authorized Positions

Position	FY 2014/16	FY 2016/18	FY 2018/20	FY 2020/21
Town Clerk	1	1	1	1

Proposed Budget FY2020-21 Town of Yucca Valley

001 06-General Fund Town Clerk

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
Revenues					
4402 0000 00 0000 000 Election Fees	446.00	0.00	0.00	0.00	0.00
4403 0000 00 0000 000 Notary Fees	10.00	0.00	0.00	0.00	0.00
4404 0000 00 0000 000 Passport Fees	2,905.00	2,500.00	1,985.00	500.00	(2,000.00)
Total Revenues	3,361.00	2,500.00	1,985.00	500.00	(2,000.00)
Expenses					
5110 0000 00 0000 000 Salaries Full Time	91,309.85	93,135.00	81,894.36	93,130.00	(5.00)
5115 0000 00 0000 000 Salaries Vacation Cash Out	5,500.30	6,000.00	0.00	6,000.00	0.00
5121 0000 00 0000 000 FICA Medicare	1,288.59	1,450.00	1,094.70	1,460.00	10.00
5123 0000 00 0000 000 Health Insurance	14,787.00	15,720.00	14,542.00	16,260.00	540.00
5124 0000 00 0000 000 Workers Comp Insurance	2,736.57	3,015.00	2,524.81	3,020.00	5.00
5125 0000 00 0000 000 Life and Disability	808.63	800.00	766.20	800.00	0.00
5126 0000 00 0000 000 Unemployment Insurance	1,596.32	2,000.00	1,472.79	2,010.00	10.00
5127 0000 00 0000 000 CalPERS Retirement	23,348.22	26,675.00	24,494.64	26,090.00	(585.00)
5128 0000 00 0000 000 Other Post Employment Benefits	5,101.78	3,700.00	4,187.80	1,400.00	(2,300.00)
Expenditure					
5202 0000 00 0000 000 Communications Stipend	1,324.72	1,380.00	1,273.92	1,380.00	0.00
5998 0000 00 0000 000 Staff Recovery	(35,980.00)	(32,000.00)	(8,600.00)	(11,000.00)	21,000.00
6110 0000 00 0000 000 Office Supplies	621.44	2,320.00	1,640.94	1,000.00	(1,320.00)
6610 0000 00 0000 000 Reference Materials	0.00	200.00	56.84	200.00	0.00
7110 0000 00 0000 000 Professional Services	8,493.15	19,300.00	5,066.45	7,500.00	(11,800.00)
7510 0000 00 0000 000 Printing	0.00	310.00	45.13	0.00	(310.00)
7520 0000 00 0000 000 Advertising	2,847.00	5,100.00	4,375.80	3,000.00	(2,100.00)
7618 0000 00 0000 000 Meetings and Travel Reimbursemnt	4,008.55	3,570.00	2,807.91	1,500.00	(2,070.00)
7630 0000 00 0000 000 Dues and Memberships	340.00	510.00	550.00	550.00	40.00
7860 0000 00 0000 000 Election Expense	8,395.00	0.00	0.00	6,000.00	6,000.00
7999 0000 00 0000 000 Indirect Cost Recovery	(1,394.20)	(2,700.00)	(836.52)	(2,500.00)	200.00
Total Expenses	135,132.92	150,485.00	137,357.77	157,800.00	7,315.00
Excess Revenue Over (Under) Expenditures	(131,771.92)	(147,985.00)	(135,372.77)	(157,300.00)	(9,315.00)

Town of Yucca Valley

Operating Budget

FY 2020-21

Town Manager – Disaster Preparedness

Mission Statement

The mission of the Town of Yucca Valley Office of Disaster Preparedness, in conjunction with all Town Departments, is to ensure the Town is ready and able to mitigate against, prepare for, respond to and recover from the effects of emergencies that threaten lives, property, and the environment.

Description and Purpose

The Town of Yucca Valley is committed to serving the public before, during and after times of emergency and disaster by promoting effective coordination between agencies, and encouraging emergency preparedness by the citizens, visitors, businesses and organizations. The Town of Yucca Valley Office of Disaster Preparedness (ODP) was established by ordinance in 1991.

A division within the Town Manager’s office, ODP is responsible for coordination of emergency and disaster preparedness, proactive training, planning, response, and recovery. During times of emergency, staff reports to the emergency operations center (EOC) to provide support to the emergency organization and the Director of Emergency Services.

The Town is an active participant on the San Bernardino Operational Area Coordinating Committee (OACC) and the Morongo Basin First Responders. ODP staff collaborates frequently with surrounding jurisdictions, the San Bernardino Operational Area Office of Emergency Services (OES), State OES, FEMA and other public, private and non-profit organizations on issues related to emergency management. In addition, ODP monitors federal and state legislation that directly impacts how the Town will continue to provide emergency services to the community.

Proposed Budget FY2020-21 Town of Yucca Valley

001 07-General Fund Disaster Preparedness

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
<u>Revenues</u>					
4870 0000 00 0000 000 Emergency Management Program Grant Revenue	12,068.00	12,000.00	0.00	12,000.00	0.00
Total Revenues	<u>12,068.00</u>	<u>12,000.00</u>	<u>0.00</u>	<u>12,000.00</u>	<u>0.00</u>
<u>Expenses</u>					
6110 0000 00 0000 000 Office Supplies	0.00	250.00	0.00	0.00	(250.00)
6120 0000 00 0000 000 Operating Supplies	70.69	1,500.00	857.53	1,000.00	(500.00)
6910 0000 00 0000 000 Tools and Equipment	61.82	1,000.00	907.09	500.00	(500.00)
6910 2010 00 0000 000 Tools and Equipment EMPG Grant	12,068.00	0.00	0.00	0.00	0.00
7110 0000 00 0000 000 Professional Services	0.00	2,500.00	0.00	1,000.00	(1,500.00)
7130 0000 00 0000 000 Satellite Communications	1,349.63	1,200.00	1,081.51	1,200.00	0.00
7520 0000 00 0000 000 Advertising	100.00	750.00	0.00	250.00	(500.00)
7618 0000 00 0000 000 Meetings and Travel Reimbursemnt	179.52	1,000.00	53.55	0.00	(1,000.00)
7620 0000 00 0000 000 Staff Training and Education	0.00	1,000.00	0.00	1,000.00	0.00
7620 2010 00 0000 000 Staff Training and Education EMPG Grant	0.00	12,000.00	0.00	12,000.00	0.00
7630 0000 00 0000 000 Dues and Memberships	0.00	100.00	75.00	75.00	(25.00)
7820 2019 00 0000 000 Special Acitivites COVID-19	0.00	0.00	5,531.57	0.00	0.00
7999 0000 00 0000 000 Indirect Cost Recovery	(1,078.00)	(4,450.00)	0.00	(5,000.00)	(550.00)
Total Expenses	<u>12,751.66</u>	<u>16,850.00</u>	<u>8,506.25</u>	<u>12,025.00</u>	<u>(4,825.00)</u>
Excess Revenue Over (Under) Expenditures	<u>(683.66)</u>	<u>(4,850.00)</u>	<u>(8,506.25)</u>	<u>(25.00)</u>	<u>4,825.00</u>

Town of Yucca Valley

Operating Budget

FY 2020-21

Administrative Services - Information Technology

Mission Statement

The mission of the Town's Information Technology division is to deliver efficient and reliable information technology services to Town residents and staff in a cost-effective manner.

Description and Purpose

The Town's Information Technology (IT) department provides specific IT support for Town-wide operations at all of the Town's physical sites. Included sites are Town Hall, Community Services, Community Development, the Animal Shelter and the Hi-Desert Nature Museum. Services include general network access, maintenance and security, computer communication activities, public accessibility, website administration, internet services, and workstation configuration and maintenance, and master-planning activities.

To assist in the administration of the department, the Town currently contracts for the majority of its IT services, including network administration, maintenance and security, software and software license administration and maintenance, and website design. The IT department manages and administers all related vendor contracts and agreements.

Proposed Budget FY2020-21 Town of Yucca Valley

001 08-General Fund Information Technology

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
<u>Revenues</u>					
Total Revenues	0.00	0.00	0.00	0.00	0.00
<u>Expenses</u>					
6120 0000 00 0000 000 Operating Supplies	0.00	500.00	481.71	500.00	0.00
6910 0000 00 0000 000 Tools and Equipment	480.40	500.00	431.69	500.00	0.00
7110 0000 00 0000 000 Professional Services	80,780.00	80,000.00	77,220.00	97,500.00	17,500.00
7410 0000 00 0000 000 Maintenance Computers	14,123.48	21,000.00	15,669.72	11,500.00	(9,500.00)
7415 0000 00 0000 000 Software Licenses	68,837.62	105,620.00	80,380.93	92,914.00	(12,706.00)
7416 0000 00 0000 000 Website Maintenance	4,445.60	16,000.00	3,735.14	1,360.00	(14,640.00)
7999 0000 00 0000 000 Indirect Cost Recovery	(20,652.65)	(51,900.00)	(18,467.20)	(25,000.00)	26,900.00
Total Expenses	148,014.45	171,720.00	159,451.99	179,274.00	7,554.00
Excess Revenue Over (Under) Expenditures	(148,014.45)	(171,720.00)	(159,451.99)	(179,274.00)	(7,554.00)

Town of Yucca Valley

Operating Budget

FY 2020-21

Town Manager – Recycling and Solid Waste Management

Mission Statement

The mission of the Town's Recycling and Solid Waste program is to protect the environment by providing municipal recycling and solid waste disposal, household hazardous waste disposition, and universal waste recycling opportunities to all residents and businesses in the Town of Yucca Valley. This will be accomplished through carrying out the activities mandated by the California Integrated Waste Management Act (AB 939), the California Mandatory Commercial Recycling Bill (AB 341), the California Mandatory Organics Recycling Bill (AB 1826), and the Town's Source Reduction and Recycling Element and Household Hazardous Waste Element.

Description and Purpose

The Recycling and Solid Waste program includes recycling, solid waste disposal, and household hazardous waste services for the town. The administrative responsibilities involve liaison and reporting duties with State, County, regional and local agencies dealing with recycling efforts, developing efficiency and innovations in the area of trash collection and recycling programs.

AB 939 mandated that the Town recover 50% of all solid waste generated within the Town by the year 2000. In 2012, AB 341 mandated a state-wide diversion goal of 75% of commercial solid waste to the landfills by the year 2020. And in 2016, AB 1826 was enacted and designed to move California to its statewide goal of a 75% recycling rate, including a reduction in the level of organic waste disposal by 50% from its current levels. In order to achieve these mandates, it is necessary to control 100% of the waste stream. This is being accomplished through the Town's mandatory service provision and collection program, the Town's commercial recycling program, by being an active member of the Mojave Desert and Mountain Recycling Joint Powers Authority, and significant education and outreach efforts to the public.

Proposed Budget FY2020-21 Town of Yucca Valley

001 09-General Fund Recycling and Solid

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
<u>Revenues</u>					
4311 0000 00 0000 000 Burrtec Admin Fee	0.00	0.00	0.00	25,000.00	25,000.00
4816 0000 00 0000 000 Perchlorate Settlement Revenue	8,473.75	8,500.00	10,493.44	8,000.00	(500.00)
4950 0000 00 0000 000 Other Miscellaneous Revenue	<u>0.00</u>	<u>0.00</u>	<u>75,000.00</u>	<u>0.00</u>	<u>0.00</u>
Total Revenues	<u>8,473.75</u>	<u>8,500.00</u>	<u>85,493.44</u>	<u>33,000.00</u>	<u>24,500.00</u>
<u>Expenses</u>					
6110 0000 00 0000 000 Office Supplies	0.00	1,000.00	0.00	0.00	(1,000.00)
6120 0000 00 0000 000 Operating Supplies	30.00	1,000.00	0.00	1,000.00	0.00
7110 0000 00 0000 000 Professional Services	38,253.22	31,000.00	35,059.18	32,000.00	1,000.00
7630 0000 00 0000 000 Dues and Memberships	22,024.00	23,000.00	22,756.00	22,800.00	(200.00)
7890 0000 00 0000 000 Promotional Events	<u>3,713.35</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>2,000.00</u>
Total Expenses	<u>64,020.57</u>	<u>56,000.00</u>	<u>57,815.18</u>	<u>57,800.00</u>	<u>1,800.00</u>
Excess Revenue Over (Under) Expenditures	<u>(55,546.82)</u>	<u>(47,500.00)</u>	<u>27,678.26</u>	<u>(24,800.00)</u>	<u>22,700.00</u>

Town of Yucca Valley

Operating Budget

FY 2020-21

Town Manager – Community Relations

Mission Statement

To facilitate the professional and effective dissemination of information about Town's projects, activities, programs and events: to assist with the promotion of Town activities as required.

Description and Purpose

The Division, currently executed by the Town Clerk, sets parameters and coordinates the Towns' press release program, assisting departments and divisions to prepare thorough information and distribute it equitably to the appropriate target media. The division also develops the content and the format of Yucca Valley website, newsletters and social media efforts.

Proposed Budget FY2020-21 Town of Yucca Valley

001 23-General Fund Community Relations

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
<u>Revenues</u>					
Total Revenues	0.00	0.00	0.00	0.00	0.00
<u>Expenses</u>					
6110 0000 00 0000 000 Office Supplies	0.00	500.00	0.00	500.00	0.00
6120 0000 00 0000 000 Operating Supplies	200.22	500.00	415.57	500.00	0.00
6610 0000 00 0000 000 Reference Materials	0.00	300.00	103.00	300.00	0.00
7110 0000 00 0000 000 Professional Services	1,045.00	1,500.00	1,215.75	1,500.00	0.00
7510 0000 00 0000 000 Printing	0.00	1,000.00	0.00	0.00	(1,000.00)
7520 0000 00 0000 000 Advertising	606.00	2,000.00	606.00	1,000.00	(1,000.00)
7890 0000 00 0000 000 Promotional Events	14,673.57	8,000.00	6,250.00	5,000.00	(3,000.00)
Total Expenses	16,524.79	13,800.00	8,590.32	8,800.00	(5,000.00)
Excess Revenue Over (Under) Expenditures	(16,524.79)	(13,800.00)	(8,590.32)	(8,800.00)	5,000.00

Town of Yucca Valley

Operating Budget

FY 2020-21

Administrative Services – Finance

Mission Statement

The Town’s Finance Department is dedicated to ensuring the long-term financial stability of the Town and enhancing public and organizational trust through sound financial management practices.

Description and Purpose

The Finance Department is charged with maintaining the financial and accounting system of the Town in a manner consistent with the highest professional standards in accordance with legal requirements and generally accepted accounting principles. Additionally, the department is responsible for the safeguarding of Town financial assets through continuous review to ensure that the Town is abiding by the financial policies and practices established by the Council. The Department provides the Council and Town Departments with timely financial information designed to support the decision-making process, and coordinates the preparation of the annual budget and comprehensive annual financial report.

Authorized Positions

Position	FY 2014/16	FY 2016/18	FY 2018/20	FY 2020/21
Director of Administrative Services	1	1	0	0
Finance Manager	0	1	1	1
Finance and Accounting Supervisor	0	0	1	1
Senior Accountant	1	0	0	0
Staff Accountant	0	0	1	1
Accounting Technician II/III	1	1	1	1
Office Assistant - PT	0	1	2	2
Sr. Management Analyst	0	0	0	1
Management Analyst	1	1	1	1
Division Total	4	5	7	8

Proposed Budget FY2020-21 Town of Yucca Valley

001 10-General Fund Finance

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
Revenues					
4250 0000 00 0000 000 Business Registration	55,781.00	31,800.00	49,860.50	25,000.00	(6,800.00)
4469 0000 00 0000 000 STVR Compliance Monitoring Fees	5,865.00	13,430.00	5,992.50	0.00	(13,430.00)
4605 0000 00 0000 000 Interest Earnings	40.52	0.00	0.00	0.00	0.00
4609 0000 00 0000 000 Interest Income Certificate of Deposit	44,349.74	8,500.00	8,982.35	0.00	(8,500.00)
4611 0000 00 0000 000 LAIF Interest	133,798.40	165,000.00	128,150.25	50,000.00	(115,000.00)
4614 0000 00 0000 000 Money Market Interest Income	34,554.51	76,500.00	90,631.64	10,000.00	(66,500.00)
Total Revenues	274,389.17	295,230.00	283,617.24	85,000.00	(210,230.00)
Expenses					
5110 0000 00 0000 000 Salaries Full Time	249,820.74	353,965.00	196,659.10	307,600.00	(46,365.00)
5111 0000 00 0000 000 Salaries Temporary	23,137.01	34,655.00	22,907.34	33,800.00	(855.00)
5112 0000 00 0000 000 Salaries Overtime	2,072.93	5,215.00	2,598.13	4,800.00	(415.00)
5115 0000 00 0000 000 Salaries Vacation Cash Out	6,060.03	7,500.00	0.00	5,700.00	(1,800.00)
5121 0000 00 0000 000 FICA Medicare	4,025.72	5,845.00	3,225.28	5,100.00	(745.00)
5123 0000 00 0000 000 Health Insurance	42,763.04	63,460.00	42,381.00	65,000.00	1,540.00
5124 0000 00 0000 000 Workers Comp Insurance	8,185.17	12,060.00	6,797.01	10,600.00	(1,460.00)
5125 0000 00 0000 000 Life and Disability	2,107.92	3,120.00	2,072.89	2,700.00	(420.00)
5126 0000 00 0000 000 Unemployment Insurance	4,774.70	8,065.00	3,964.86	7,000.00	(1,065.00)
5127 0000 00 0000 000 CalPERS Retirement	43,656.16	61,795.00	44,991.03	56,500.00	(5,295.00)
5128 0000 00 0000 000 Other Post Employment Benefits Expenditure	14,047.38	14,100.00	10,078.87	5,600.00	(8,500.00)
5202 0000 00 0000 000 Communications Stipend	1,580.52	2,030.00	1,166.46	2,200.00	170.00
5997 0000 00 0000 000 Town Paid Sick Leave	0.00	0.00	530.64	0.00	0.00
5998 0000 00 0000 000 Staff Recovery	(52,700.00)	(64,200.00)	(18,400.00)	(30,000.00)	34,200.00
6110 0000 00 0000 000 Office Supplies	3,932.48	5,100.00	1,967.35	3,000.00	(2,100.00)
6120 0000 00 0000 000 Operating Supplies	15.07	0.00	0.00	0.00	0.00
6610 0000 00 0000 000 Reference Materials	0.00	310.00	199.99	0.00	(310.00)
7110 0000 00 0000 000 Professional Services	52,613.00	82,700.00	43,362.87	55,000.00	(27,700.00)
7110 4167 00 0000 000 Professional Services VTD Accounting Contract	13,600.00	60,400.00	51,850.00	0.00	(60,400.00)
7119 0000 00 0000 000 STVR Compliance Professional Services	18,094.00	17,000.00	0.00	18,000.00	1,000.00
7341 0000 00 0000 000 Storage Unit Rental	1,475.88	1,530.00	0.00	0.00	(1,530.00)
7510 0000 00 0000 000 Printing	463.21	1,530.00	252.19	400.00	(1,130.00)
7610 0000 00 0000 000 Conferences	3,273.07	3,060.00	757.28	1,000.00	(2,060.00)
7618 0000 00 0000 000 Meetings and Travel Reimbursemnt	1,031.84	5,100.00	1,700.29	1,000.00	(4,100.00)
7620 0000 00 0000 000 Staff Training and Education	3,851.35	0.00	1,479.18	1,000.00	1,000.00
7630 0000 00 0000 000 Dues and Memberships	706.00	2,550.00	1,716.14	2,000.00	(550.00)
7933 0000 00 0000 000 Bank Charges	(35.00)	510.00	524.34	500.00	(10.00)
7940 0000 00 0000 000 Cash Deposit Over Short	9.10	0.00	12.72	0.00	0.00
7999 0000 00 0000 000 Indirect Cost Recovery	(38,973.05)	(85,000.00)	(2,926.50)	(45,000.00)	40,000.00
Total Expenses	409,588.27	602,400.00	419,868.46	513,500.00	(88,900.00)
Excess Revenue Over (Under) Expenditures	(135,199.10)	(307,170.00)	(136,251.22)	(428,500.00)	(121,330.00)

Town of Yucca Valley

Operating Budget

FY 2020-21

Administrative Services – Human Resources/Risk

Mission Statement

The mission of the Town’s Human Resources Division is the ongoing support of the Town’s employees and each of the individual departments in accomplishing the global mission of the Town through personnel administration, employee relations, safety, and risk management.

Description and Purpose

The department’s responsibilities include: overseeing and managing the employee recruitment processes, employee classifications, employee relations, employee benefits, and employee development. Also, the division provides for the coordination and maintenance of all personnel records, policies and procedures.

The primary purpose of the Town’s Risk Management activities is the assurance of a safe working environment for employees and volunteers, and to minimize risk to the Town wherever possible.

Authorized Positions

Position	FY 2014/16	FY 2016/18	FY 2018/20	FY 2020/21
Human Resources and Risk Manager	1	1	1	1
Human Resources and Finance Technician	1	1	1	1
Division Total	2	2	2	2

Proposed Budget FY2020-21 Town of Yucca Valley

001 11-General Fund Human Resources

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
Revenues					
4603 0000 00 0000 000 Administrative fee reimb	(28.37)	0.00	0.00	0.00	0.00
4873 0000 00 0000 000 PARSAC Safety Grant Revenue	7,649.04	10,000.00	8,195.54	10,000.00	0.00
Total Revenues	7,620.67	10,000.00	8,195.54	10,000.00	0.00
Expenses					
5110 0000 00 0000 000 Salaries Full Time	154,040.03	161,375.00	146,705.49	162,140.00	765.00
5112 0000 00 0000 000 Salaries Overtime	274.23	660.00	870.87	1,000.00	340.00
5115 0000 00 0000 000 Salaries Vacation Cash Out	0.00	2,500.00	2,412.80	2,500.00	0.00
5121 0000 00 0000 000 FICA Medicare	2,087.45	2,320.00	2,030.75	2,410.00	90.00
5123 0000 00 0000 000 Health Insurance	29,005.99	31,740.00	28,897.44	32,520.00	780.00
5124 0000 00 0000 000 Workers Comp Insurance	4,623.35	4,975.00	4,510.90	5,000.00	25.00
5125 0000 00 0000 000 Life and Disability	1,343.47	1,400.00	1,364.10	1,400.00	0.00
5126 0000 00 0000 000 Unemployment Insurance	2,696.90	3,315.00	2,631.38	3,340.00	25.00
5127 0000 00 0000 000 CalPERS Retirement	23,204.46	28,115.00	24,765.20	26,620.00	(1,495.00)
5128 0000 00 0000 000 Other Post Employment Benefits	(491.78)	6,455.00	7,515.52	2,430.00	(4,025.00)
Expenditure					
5202 0000 00 0000 000 Communications Stipend	1,324.72	1,200.00	1,273.92	1,200.00	0.00
5800 0000 00 0000 000 Administrative Payroll Fees	956.15	2,050.00	1,093.88	1,000.00	(1,050.00)
5888 0000 00 0000 000 Retiree Health Benefits	0.00	10,250.00	6,183.00	7,500.00	(2,750.00)
6110 0000 00 0000 000 Office Supplies	1,720.16	2,500.00	1,178.44	2,000.00	(500.00)
6610 0000 00 0000 000 Reference Materials	681.22	1,000.00	893.27	1,000.00	0.00
7110 0000 00 0000 000 Professional Services	9,764.85	60,000.00	54,128.83	10,000.00	(50,000.00)
7112 0000 00 0000 000 Medical Services	3,605.00	4,000.00	2,910.00	3,000.00	(1,000.00)
7510 0000 00 0000 000 Printing	39.10	500.00	0.00	0.00	(500.00)
7520 0000 00 0000 000 Advertising	7,694.04	12,000.00	2,033.95	5,000.00	(7,000.00)
7610 0000 00 0000 000 Conferences	0.00	2,000.00	1,119.60	1,500.00	(500.00)
7618 0000 00 0000 000 Meetings and Travel Reimbursemnt	2,444.57	500.00	344.81	1,500.00	1,000.00
7618 0000 00 1020 000 Meetings and Travel Reimbursemnt	475.92	0.00	0.00	0.00	0.00
PARSAC					
7620 0000 00 0000 000 Staff Training and Education	0.00	4,000.00	1,403.60	1,000.00	(3,000.00)
7630 0000 00 0000 000 Dues and Memberships	1,628.00	2,000.00	954.00	2,000.00	0.00
7710 0000 00 0000 000 Insurance	62,588.06	120,000.00	132,824.00	195,000.00	75,000.00
7730 0000 00 0000 000 Claims	103.50	10,000.00	5,255.00	0.00	(10,000.00)
7820 0000 00 0000 000 Special Activities	6,540.59	3,200.00	2,266.87	2,500.00	(700.00)
7820 0000 00 1020 000 Special Activities PARSAC	2,582.61	0.00	1,125.00	0.00	0.00
7997 0000 00 0000 000 Employee Wellness Program	0.00	20,000.00	2,234.50	5,000.00	(15,000.00)
7999 0000 00 0000 000 Indirect Cost Recovery	(82,867.85)	(39,500.00)	(16,035.55)	(98,000.00)	(58,500.00)
Total Expenses	236,064.74	458,555.00	422,891.57	380,560.00	(77,995.00)
Excess Revenue Over (Under) Expenditures	(228,444.07)	(448,555.00)	(414,696.03)	(370,560.00)	77,995.00

Town of Yucca Valley

Operating Budget

FY 2020-21

Interdepartmental Department

Description and Purpose

The Town's Interdepartmental Department is used to budget and account for general activities and services performed for all Town departments. Through the Town's cost allocation plan, some of the expenditures are allocated to various special revenue funds in order to accurately reflect and reimburse the general fund support for such funds.

The Town may utilize this department for Town-wide expenditures including utility expense, photographic reproduction and postage related costs, communication expense and other non-departmental expenditures.

Proposed Budget FY2020-21 Town of Yucca Valley

001 00-General Fund General Services

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
<u>Revenues</u>					
4111 0000 00 0000 000 Property Tax Secured Unsecured	2,791,774.55	2,995,000.00	2,830,431.77	2,950,000.00	(45,000.00)
4111 1000 00 0000 000 Property Tax Secured Unsecured IT Masterplan Project	0.00	0.00	42,247.89	0.00	0.00
4112 0000 00 0000 000 Supplemental Property Tax Secured Unsecured	67,387.50	50,000.00	56,165.49	30,000.00	(20,000.00)
4114 0000 00 0000 000 Property Tax Penalties	2,077.75	3,000.00	2,315.20	2,000.00	(1,000.00)
4115 0000 00 0000 000 Document Transfer Tax	76,485.96	50,000.00	76,525.74	25,000.00	(25,000.00)
4116 0000 00 0000 000 HOPTR	26,232.64	29,500.00	25,954.18	29,500.00	0.00
4117 0000 00 0000 000 Vehicle In Lieu Property Tax	1,952,004.00	1,905,000.00	2,072,413.49	1,990,000.00	85,000.00
4119 0000 00 0000 000 ROPS Residual Property Tax	271,755.52	175,000.00	326,655.57	270,000.00	95,000.00
4120 0000 00 0000 000 Local Sales Tax 1%	3,761,616.90	3,650,000.00	2,604,268.91	2,835,000.00	(815,000.00)
4121 0000 00 0000 000 Measure Y Essential Services Sales Tax 0.5%	0.24	0.00	0.00	0.00	0.00
4140 0000 00 0000 000 Transient Occupancy Tax	342,760.33	310,000.00	239,843.49	160,000.00	(150,000.00)
4145 0000 00 0000 000 STVR Transient Occupancy Tax	441,441.86	450,000.00	459,620.13	150,000.00	(300,000.00)
4150 0000 00 1011 000 Franchise Fees Cable Company	228,438.41	200,000.00	166,085.36	185,000.00	(15,000.00)
4150 0000 00 1013 000 Franchise Fees So Cal Gas Co	56,228.32	60,000.00	64,430.87	60,000.00	0.00
4150 0000 00 1014 000 Franchise Fees Solid Waste Commercial	192,120.75	150,000.00	138,475.70	125,000.00	(25,000.00)
4150 0000 00 1015 000 Franchise Fees Solid Waste Residential	171,104.74	135,000.00	119,830.64	200,000.00	65,000.00
4150 0000 00 1016 000 Franchise Fees Solid Waste-Tipping Fee	149,966.45	100,000.00	84,701.08	150,000.00	50,000.00
4150 0000 00 1017 000 Franchise Fees Edison	185,676.33	175,000.00	184,715.44	150,000.00	(25,000.00)
4240 0000 00 0000 000 Bingo Permit Fees	10.00	0.00	10.00	0.00	0.00
4250 0000 00 0000 000 Business Registration	0.99	0.00	0.00	0.00	0.00
4320 0000 00 0000 000 County Fines Forfeitures	20,727.86	15,000.00	15,422.98	15,000.00	0.00
4404 0000 00 0000 000 Passport Fees	70.00	0.00	60.00	2,500.00	2,500.00
4560 0000 00 0000 000 Sponsorship Revenue	1,000.00	0.00	0.00	0.00	0.00
4605 0000 00 0000 000 Interest Earnings	25,491.29	0.00	0.00	0.00	0.00
4611 0000 00 0000 000 LAIF Interest	5,684.46	0.00	(5,684.46)	0.00	0.00
4621 0000 00 0000 000 Town Building Leases	28,716.00	56,100.00	35,577.00	56,160.00	60.00
4806 0000 00 0000 000 Vehicle License Excess Fees	10,480.51	11,000.00	17,451.48	15,000.00	4,000.00
4815 0000 00 0000 000 Article 19 WDA	36,799.50	22,500.00	29,226.13	37,000.00	14,500.00
4831 0000 00 0000 000 State Mandates	20,325.00	0.00	375.00	0.00	0.00
4832 0000 00 0000 000 LUCA-Local Update of Census Addresses	7,500.00	0.00	0.00	0.00	0.00
4833 0000 00 0000 000 Repo Fee	345.00	400.00	150.00	500.00	100.00
4840 0000 00 0000 000 Sale of Town Assets	1,781.00	0.00	202,320.05	0.00	0.00
4850 0000 00 0000 000 Restitution Vandalism	854.20	1,200.00	0.00	1,000.00	(200.00)
4950 0000 00 0000 000 Other Miscellaneous Revenue	248.86	1,000.00	2,130.94	1,000.00	0.00
4999 0000 30 0000 000 Transfers In Animal Shelter	54,000.00	0.00	0.00	0.00	0.00
4999 0000 30 0000 350 Transfers In Animal Shelter	0.00	54,000.00	0.00	54,000.00	0.00
Total Revenues	10,931,106.92	10,598,700.00	9,791,720.07	9,493,660.00	(1,105,040.00)
<u>Expenses</u>					
5123 0000 00 0000 000 Health Insurance	18.85	0.00	0.00	0.00	0.00
5124 0000 00 0000 000 Workers Comp Insurance	(131,093.69)	(24,000.00)	0.00	(25,000.00)	(1,000.00)

Proposed Budget FY2020-21 Town of Yucca Valley

001 00-General Fund General Services

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
5126 0000 00 0000 000 Unemployment Insurance	(48,833.17)	0.00	0.00	0.00	0.00
5127 0000 00 0000 000 CalPERS Retirement	22,134.08	0.00	0.00	0.00	0.00
5129 0000 00 0000 000 Addl Pension/Section 115 Pension Expense	347,500.00	0.00	0.00	0.00	0.00
5800 0000 00 0000 000 Administrative Payroll Fees	72.89	0.00	0.00	0.00	0.00
6120 0000 00 0000 000 Operating Supplies	1,922.15	4,000.00	2,462.35	1,500.00	(2,500.00)
6130 0000 00 0000 000 Postage	10,612.34	11,500.00	9,600.31	8,000.00	(3,500.00)
7110 0000 67 0000 000 Professional Services Brehm 2 Sports Park	2,098.03	0.00	0.00	0.00	0.00
7131 0000 00 0000 000 Basic Telephone	41,936.90	40,000.00	41,148.45	42,000.00	2,000.00
7134 0000 00 0000 000 Internet Connection	25,215.92	26,000.00	22,077.26	26,000.00	0.00
7135 0000 00 0000 000 Cellular Telephones	5,539.75	6,000.00	5,539.70	6,000.00	0.00
7139 0000 00 0000 000 Radio Access San Bernardino County	25,498.80	22,700.00	19,180.73	21,450.00	(1,250.00)
7210 0000 00 0000 000 Gas Utilities	0.00	0.00	17.57	0.00	0.00
7210 0000 21 0000 000 Gas Museum	3,114.48	3,060.00	2,999.55	3,000.00	(60.00)
7210 0000 56 0000 000 Gas Public Works Building	7,828.95	6,630.00	7,597.03	7,500.00	870.00
7210 0000 60 0000 000 Gas Town Hall	7,963.92	5,410.00	7,377.52	8,000.00	2,590.00
7210 0000 68 0000 000 Gas Former PFF Building	181.46	510.00	134.61	5,000.00	4,490.00
7210 0000 70 0000 000 Gas Senior Center	2,597.17	3,060.00	1,742.60	2,000.00	(1,060.00)
7210 0000 72 0000 000 Gas Jacobs Park	405.98	200.00	411.50	400.00	200.00
7210 0000 74 0000 000 Gas Paradise Park	151.68	200.00	80.63	120.00	(80.00)
7210 0000 75 0000 000 Gas Welcome Center	1,577.15	1,330.00	1,558.86	1,500.00	170.00
7210 0000 76 0000 000 Utilities Gas Park N Ride	23.30	0.00	0.00	0.00	0.00
7210 0000 78 0000 000 Utilities Gas Medians	34.07	0.00	0.00	0.00	0.00
7211 0000 56 0000 000 Electricity Public Works Building	7,841.04	6,120.00	609.58	8,000.00	1,880.00
7211 0000 57 0000 000 Utilties Electricity Fleet Maintenance	1,923.05	0.00	0.00	0.00	0.00
7211 0000 60 0000 000 Electricity Town Hall	82,342.45	91,600.00	77,694.11	84,000.00	(7,600.00)
7211 0000 64 0000 000 Electricity Machris Park	7,735.38	8,670.00	2,619.37	6,800.00	(1,870.00)
7211 0000 65 0000 000 Electricity Essig Park	1,219.57	1,530.00	1,244.33	1,500.00	(30.00)
7211 0000 66 0000 000 Electricity Brehm 1 Park	8,640.53	9,590.00	7,174.70	8,150.00	(1,440.00)
7211 0000 67 0000 000 Electricity Brehm 2 Sports Park	16,225.66	27,380.00	24,300.55	25,000.00	(2,380.00)
7211 0000 68 0000 000 Electricity Former PFF Building	882.19	1,630.00	1,829.65	20,000.00	18,370.00
7211 0000 70 0000 000 Electricity Senior Center	18,345.63	18,870.00	15,316.16	17,000.00	(1,870.00)
7211 0000 72 0000 000 Electricity Jacobs Park	7,670.19	9,890.00	5,602.84	7,000.00	(2,890.00)
7211 0000 72 0000 200 Utilties Electricity Jacobs Park	0.00	0.00	343.86	0.00	0.00
7211 0000 73 0000 000 Electricity Remembrance Park	416.93	590.00	281.41	500.00	(90.00)
7211 0000 74 0000 000 Electricity Paradise Park	2,109.77	1,840.00	2,346.24	2,500.00	660.00
7211 0000 75 0000 000 Electricity Welcome Center	12,444.73	14,280.00	10,089.02	12,500.00	(1,780.00)
7211 0000 76 0000 000 Electricity Park N Ride	3,488.23	3,060.00	3,789.86	3,500.00	440.00
7211 0000 77 0000 000 Electricity Town Sign	1,378.61	1,430.00	1,042.51	1,500.00	70.00
7212 0000 00 0000 000 Water Utilities	0.00	48,000.00	62.25	0.00	(48,000.00)
7212 0000 24 0000 000 Water Community Services & Facilities Administration	3,413.45	4,180.00	2,455.29	3,500.00	(680.00)
7212 0000 56 0000 000 Water Public Works Building	1,870.83	1,430.00	1,284.74	1,500.00	70.00
7212 0000 56 0000 100 Utilities Water Public Works Building	0.00	0.00	136.64	0.00	0.00
7212 0000 64 0000 000 Water Machris Park	1,000.63	1,120.00	810.58	1,200.00	80.00
7212 0000 65 0000 000 Water Essig Park	561.60	610.00	501.58	650.00	40.00
7212 0000 67 0000 000 Water Brehm 2 Sports Park	1,116.50	1,220.00	836.98	1,300.00	80.00
7212 0000 68 0000 000 Water Former PFF Building	1,627.89	1,730.00	1,912.64	4,300.00	2,570.00

Proposed Budget FY2020-21 Town of Yucca Valley

001 00-General Fund General Services

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
7212 0000 69 0000 000 Water BUMA Building (Stahmer)	289.60	330.00	975.30	0.00	(330.00)
7212 0000 70 0000 000 Water Senior Center	4,827.71	5,510.00	3,764.77	4,500.00	(1,010.00)
7212 0000 72 0000 000 Water Jacobs Park	2,654.76	1,790.00	1,784.22	2,800.00	1,010.00
7212 0000 73 0000 000 Water Remembrance Park	375.76	770.00	454.41	550.00	(220.00)
7212 0000 74 0000 000 Water Paradise Park	6,390.95	8,870.00	11,693.04	10,200.00	1,330.00
7212 0000 75 0000 000 Water Welcome Center	411.39	460.00	357.64	450.00	(10.00)
7212 0000 76 0000 000 Water Park N Ride	520.20	870.00	681.81	650.00	(220.00)
7212 0000 78 0000 000 Water Medians	549.49	920.00	666.64	650.00	(270.00)
7212 0000 80 0000 000 Utilities Water 7346 Elk Trail	277.18	0.00	220.65	320.00	320.00
7212 0000 81 0000 000 Utilities Water Wamego/Yucca Trail	139.80	0.00	220.65	200.00	200.00
7213 0000 00 0000 000 Sewer Maintenance Fees	0.00	0.00	0.00	25,000.00	25,000.00
7213 0000 74 0000 000 Sewer Maintenance Fees Paradise Park	0.00	0.00	85.50	0.00	0.00
7214 0000 00 0000 000 Cable Utilities	2,062.43	1,550.00	656.11	750.00	(800.00)
7214 0000 00 1011 000 Utilities Cable Cable Company	(1,793.87)	0.00	0.00	0.00	0.00
7310 0000 00 0000 000 Equipment Rental	25,413.00	30,000.00	28,241.01	20,000.00	(10,000.00)
7311 0000 00 0000 000 Postage Machines Rental	6,776.35	0.00	5,421.08	6,000.00	6,000.00
7411 8466 00 0000 000 Maintenance Equipment Signal Maintenance Contract	8,410.34	0.00	0.00	0.00	0.00
7630 0000 00 0000 000 Dues and Memberships	18,287.78	19,380.00	18,638.82	18,750.00	(630.00)
7930 0000 00 0000 000 Commission Expense	39.38	0.00	223.48	0.00	0.00
7979 0000 00 0000 000 Property Tax Admin Costs SBCO	306.00	10,000.00	4,464.07	5,000.00	(5,000.00)
7999 0000 00 0000 000 Indirect Cost Recovery	(99,812.73)	(22,000.00)	(103,179.90)	(186,000.00)	(164,000.00)
8340 0000 30 0000 000 Animal Shelter Facility Payment Start Up Costs Animal Shelter	54,707.00	54,000.00	40,472.25	54,000.00	0.00
9499 0000 00 0000 515 Transfers Out	190,000.00	0.00	0.00	0.00	0.00
9499 0000 00 0000 800 Transfers Out	547,500.00	887,500.00	887,500.00	0.00	(887,500.00)
9499 0000 00 0000 801 Transfers Out	268,412.30	0.00	0.00	0.00	0.00
9499 0000 30 0000 000 Transfers Out Animal Shelter	8,414.00	0.00	0.00	0.00	0.00
9499 0000 30 0000 800 Transfers Out Animal Shelter	0.00	8,670.00	0.00	8,414.00	(256.00)
9499 4170 00 0000 000 Transfers Out Cal Humanities Grant	16,000.00	16,000.00	0.00	0.00	(16,000.00)
9499 5002 30 0000 538 Transfers Out HMG Generator Project Animal Shelter	17,000.00	0.00	0.00	0.00	0.00
9499 5012 00 0000 000 Transfers Out Town Property Aquisition	30,000.00	0.00	0.00	0.00	0.00
Total Expenses	<u>1,616,914.69</u>	<u>1,385,990.00</u>	<u>1,187,555.11</u>	<u>290,104.00</u>	<u>(1,095,886.00)</u>
Excess Revenue Over (Under) Expenditures	<u>9,314,192.23</u>	<u>9,212,710.00</u>	<u>8,604,164.96</u>	<u>9,203,556.00</u>	<u>(9,154.00)</u>

**Proposed Budget FY2020-21
Town of Yucca Valley**

001 40-General Fund Partnerships

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
<u>Revenues</u>					
Total Revenues	0.00	0.00	0.00	0.00	0.00
<u>Expenses</u>					
7920 0000 00 0000 000 Community Partnerships	12,000.00	15,000.00	0.00	15,000.00	0.00
7920 4157 00 0000 000 Community Partnerships Boys & Girls Club	20,000.00	0.00	0.00	0.00	0.00
Total Expenses	32,000.00	15,000.00	0.00	15,000.00	0.00
Excess Revenue Over (Under) Expenditures	(32,000.00)	(15,000.00)	0.00	(15,000.00)	0.00

**Proposed Budget FY2020-21
Town of Yucca Valley**

001 41-General Fund Contracts

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
<u>Revenues</u>					
Total Revenues	0.00	0.00	0.00	0.00	0.00
<u>Expenses</u>					
7925 0000 00 0000 000 Community Contracts	0.00	34,500.00	20,000.00	0.00	(34,500.00)
7925 4151 00 0000 000 Community Contracts Chamber Grubstakes	3,000.00	2,000.00	7,000.00	0.00	(2,000.00)
7925 4156 00 0000 000 Community Contracts Chamber Joint Marketing	20,000.00	0.00	0.00	0.00	0.00
7925 4159 00 0000 000 Community Contracts Desert Tourism-CA Welcome Ctr	27,500.00	40,000.00	40,000.00	0.00	(40,000.00)
Total Expenses	<u>50,500.00</u>	<u>76,500.00</u>	<u>67,000.00</u>	<u>0.00</u>	<u>(76,500.00)</u>
Excess Revenue Over (Under) Expenditures	<u>(50,500.00)</u>	<u>(76,500.00)</u>	<u>(67,000.00)</u>	<u>0.00</u>	<u>76,500.00</u>

Town of Yucca Valley

Operating Budget

FY 2020-21

Community Services - Recreation

Mission Statement

To design and conduct an appropriate level of recreational opportunities and experiences with the goals of enhancing the local quality of life, promoting health and wellness, strengthening the community's image, increasing cultural enrichment, and contributing to the Town's economic health.

Description and Purpose

The activities, programs and events conducted by the Recreation Division are key factors in local residents' perception of their quality of life. The division staff aims to offer a balanced program that considers the needs, interests and abilities of all population groups, aligned with the financial resources available. Activities typically fall under the general headings of sports, fitness, music, drama, dance, arts and crafts, enrichment programs, day trips, and special events. Activities range from active and passive drop-in programs to highly organized leagues and aquatics programs. While some offerings are one-time celebrations, others are presented year-round or in series corresponding to seasons, traditions or school schedules.

Authorized Positions

Position	FY 2014/16	FY 2016/18	FY 2018/20	FY 2020/21
Recreation Supervisor	1	0	0	0
Recreation Coordinator	0	1	3	3
Division Total	1	1	3	3

Proposed Budget FY2020-21 Town of Yucca Valley

001 20-General Fund Recreation

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
<u>Revenues</u>					
4501 0000 00 0000 000 Adult Sport Recreation Revenue	4,348.00	5,000.00	(354.00)	2,500.00	(2,500.00)
4502 0000 00 0000 000 Aquatic Recreation Revenue	34,710.50	25,000.00	9,888.60	5,000.00	(20,000.00)
4503 0000 00 0000 000 Concert Recreation Revenue	1,200.00	3,500.00	600.00	0.00	(3,500.00)
4504 0000 00 0000 000 Contract Classes Recreation Revenue	25,021.85	35,000.00	14,985.50	5,000.00	(30,000.00)
4505 0000 00 0000 000 Special Events Recreation Revenue	6,942.00	8,000.00	2,375.00	2,500.00	(5,500.00)
4506 0000 00 0000 000 Adult Trip Recreation Revenue	1,275.00	1,000.00	0.00	0.00	(1,000.00)
4507 0000 00 0000 000 Youth Sports Recreation Revenue	14,697.50	20,000.00	16,185.00	10,000.00	(10,000.00)
4560 0000 00 0000 000 Sponsorship Revenue	3,775.00	0.00	3,160.00	0.00	0.00
4620 4030 00 0000 000 Recreation Facility Rentals Youth Sports	1,000.00	0.00	0.00	0.00	0.00
4907 0000 00 0000 000 Donations	37.50	0.00	(6,537.50)	0.00	0.00
4950 0000 00 0000 000 Other Miscellaneous Revenue	25.01	0.00	0.00	0.00	0.00
Total Revenues	93,032.36	97,500.00	40,302.60	25,000.00	(72,500.00)
<u>Expenses</u>					
5110 0000 00 0000 000 Salaries Full Time	47,391.81	63,045.00	82,530.73	143,330.00	80,285.00
5110 4016 00 0000 000 Salaries Full Time Aquatics	49.88	0.00	57.48	0.00	0.00
5110 4018 00 0000 000 Salaries Full Time Concert In The Park	2,498.41	0.00	2,518.05	0.00	0.00
5110 4024 00 0000 000 Salaries Full Time Special Events	5,416.16	0.00	4,330.19	0.00	0.00
5110 4030 00 0000 000 Salaries Full Time Youth Sports	1,329.89	0.00	8,427.62	0.00	0.00
5111 0000 00 0000 000 Salaries Temporary	15,597.49	121,600.00	13,097.34	52,542.00	(69,058.00)
5111 4012 00 0000 000 Salaries Temporary Adult Sports	6,129.84	0.00	959.40	0.00	0.00
5111 4016 00 0000 000 Salaries Temporary Aquatics	58,617.25	0.00	33,865.18	0.00	0.00
5111 4018 00 0000 000 Salaries Temporary Concert In The Park	1,899.41	0.00	2,239.36	0.00	0.00
5111 4024 00 0000 000 Salaries Temporary Special Events	9,646.16	0.00	7,337.78	0.00	0.00
5111 4030 00 0000 000 Salaries Temporary Youth Sports	19,997.36	0.00	15,737.55	0.00	0.00
5112 0000 00 0000 000 Salaries Overtime	1,189.36	1,090.00	2,122.72	3,400.00	2,310.00
5112 4016 00 0000 000 Salaries Overtime Aquatics	262.23	0.00	13.44	0.00	0.00
5112 4018 00 0000 000 Salaries Overtime Concert In The Park	980.20	0.00	809.52	0.00	0.00
5112 4024 00 0000 000 Salaries Overtime Special Events	103.32	0.00	1,522.40	0.00	0.00
5112 4030 00 0000 000 Salaries Overtime Youth Sports	55.40	0.00	57.20	0.00	0.00
5121 0000 00 0000 000 FICA Medicare	2,499.89	2,700.00	2,603.84	2,810.00	110.00
5123 0000 00 0000 000 Health Insurance	12,626.26	15,864.00	25,111.75	48,800.00	32,936.00
5123 4016 00 0000 000 Health Insurance Aquatics	0.00	0.00	576.60	0.00	0.00
5124 0000 00 0000 000 Workers Comp Insurance	3,170.59	5,527.00	4,258.37	7,330.00	1,803.00
5124 4012 00 0000 000 Workers Comp Insurance Adult Sports	189.86	0.00	33.26	0.00	0.00
5124 4016 00 0000 000 Workers Comp Insurance Aquatics	1,766.27	0.00	1,150.93	0.00	0.00
5125 0000 00 0000 000 Life and Disability	585.89	670.00	884.80	1,310.00	640.00
5125 4012 00 0000 000 Life and Disability Adult Sports	4.46	0.00	4.01	0.00	0.00
5126 0000 00 0000 000 Unemployment Insurance	1,849.58	3,715.00	2,484.03	3,880.00	165.00
5126 4012 00 0000 000 Unemployment Insurance Adult Sports	110.76	0.00	19.41	0.00	0.00
5126 4016 00 0000 000 Unemployment Insurance Aquatics	1,030.32	0.00	671.34	0.00	0.00

Proposed Budget FY2020-21 Town of Yucca Valley

001 20-General Fund Recreation

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
5127 0000 00 0000 000 CalPERS Retirement	6,733.80	8,680.00	9,670.70	12,550.00	3,870.00
5127 4016 00 0000 000 CalPERS Retirement Aquatics	0.00	0.00	4.01	0.00	0.00
5128 0000 00 0000 000 Other Post Employment Benefits	3,281.04	2,510.00	5,097.30	2,150.00	(360.00)
Expenditure					
5128 4016 00 0000 000 Other Post Employment Benefits	0.00	0.00	2.87	0.00	0.00
Expenditure Aquatics					
5202 0000 00 0000 000 Communications Stipend	600.08	325.00	553.92	650.00	325.00
6110 0000 00 0000 000 Office Supplies	2,908.82	3,000.00	3,041.72	5,000.00	2,000.00
6110 4016 00 0000 000 Office Supplies Aquatics	57.95	0.00	0.00	0.00	0.00
6120 0000 00 0000 000 Operating Supplies	1,674.52	45,000.00	1,025.14	10,925.00	(34,075.00)
6120 0000 40 0000 000 Operating Supplies	13.52	0.00	0.00	0.00	0.00
6120 4012 00 0000 000 Operating Supplies Adult Sports	1,698.34	0.00	175.79	1,300.00	1,300.00
6120 4016 00 0000 000 Operating Supplies Aquatics	1,238.21	0.00	476.31	2,000.00	2,000.00
6120 4018 00 0000 000 Operating Supplies Concert In The Park	3,690.46	0.00	2,441.47	0.00	0.00
6120 4020 00 0000 000 Operating Supplies Contract	0.00	0.00	37.63	0.00	0.00
Instructors					
6120 4024 00 0000 000 Operating Supplies Special Events	38,147.13	0.00	26,332.17	20,950.00	20,950.00
6120 4025 00 0000 000 Operating Supplies Senior Programming	101.07	0.00	719.46	0.00	0.00
6120 4030 00 0000 000 Operating Supplies Youth Sports	3,846.91	0.00	7,260.62	7,000.00	7,000.00
6190 0000 00 0000 000 Clothing	2,368.57	3,600.00	1,728.04	1,000.00	(2,600.00)
6190 4016 00 0000 000 Clothing Aquatics	376.50	0.00	432.35	500.00	500.00
6190 4018 00 0000 000 Clothing Concert In The Park	280.58	0.00	376.28	0.00	0.00
6190 4024 00 0000 000 Clothing Special Events	489.28	0.00	432.83	850.00	850.00
6610 0000 00 0000 000 Reference Materials	0.00	420.00	45.00	0.00	(420.00)
6910 0000 00 0000 000 Tools and Equipment	6,626.09	10,100.00	2,514.49	1,000.00	(9,100.00)
6910 4012 00 0000 000 Tools and Equipment Adult Sports	458.03	0.00	86.48	400.00	400.00
6910 4016 00 0000 000 Tools and Equipment Aquatics	928.99	0.00	468.96	1,000.00	1,000.00
6910 4018 00 0000 000 Tools and Equipment Concert In The Park	1,004.53	0.00	18.68	0.00	0.00
6910 4020 00 0000 000 Tools and Equipment Contract	0.00	0.00	1,299.00	1,000.00	1,000.00
Instructors					
6910 4024 00 0000 000 Tools and Equipment Special Events	3,214.68	0.00	3,269.64	1,250.00	1,250.00
6910 4025 00 0000 000 Tools and Equipment Senior Programming	0.00	0.00	11.94	0.00	0.00
6910 4030 00 0000 000 Tools and Equipment Youth Sports	1,158.69	0.00	1,593.83	500.00	500.00
7110 0000 00 0000 000 Professional Services	2,388.61	123,980.00	374.00	600.00	(123,380.00)
7110 4012 00 0000 000 Professional Services Adult Sports	1,467.00	0.00	274.48	3,600.00	3,600.00
7110 4016 00 0000 000 Professional Services Aquatics	1,657.00	0.00	440.00	1,800.00	1,800.00
7110 4018 00 0000 000 Professional Services Concert In The Park	26,224.44	0.00	21,680.00	0.00	0.00
7110 4020 00 0000 000 Professional Services Contract	17,744.66	0.00	11,282.65	10,000.00	10,000.00
Instructors					
7110 4023 00 0000 000 Professional Services Film Festival	0.00	20,000.00	19,450.00	20,000.00	0.00
7110 4024 00 0000 000 Professional Services Special Events	36,648.93	0.00	38,159.64	51,050.00	51,050.00
7110 4030 00 0000 000 Professional Services Youth Sports	5,592.10	0.00	3,598.00	8,000.00	8,000.00

Proposed Budget FY2020-21 Town of Yucca Valley

001 20-General Fund Recreation

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
7110 4180 00 0000 000 Professional Services Prop 68 Competitive Grant	2,367.96	0.00	19,335.95	0.00	0.00
7340 0000 00 0000 000 Rental of Buildings	114.00	0.00	1,735.50	650.00	650.00
7340 4030 00 0000 000 Rental of Buildings Youth Sports	24,475.00	30,000.00	25,637.50	26,500.00	(3,500.00)
7510 0000 00 0000 000 Printing	10,300.64	18,695.00	6,763.48	9,000.00	(9,695.00)
7510 4012 00 0000 000 Printing Adult Sports	0.00	0.00	0.00	400.00	400.00
7510 4016 00 0000 000 Printing Aquatics	840.40	0.00	424.13	950.00	950.00
7510 4018 00 0000 000 Printing Concert In The Park	1,798.96	0.00	0.00	0.00	0.00
7510 4020 00 0000 000 Printing Contract Instructors	1,953.69	0.00	599.75	600.00	600.00
7510 4024 00 0000 000 Printing Special Events	2,185.96	0.00	2,590.97	3,300.00	3,300.00
7510 4030 00 0000 000 Printing Youth Sports	1,215.83	0.00	532.88	800.00	800.00
7520 0000 00 0000 000 Advertising	1,983.73	9,000.00	2,490.88	0.00	(9,000.00)
7520 4012 00 0000 000 Advertising Adult Sports	0.00	0.00	0.00	800.00	800.00
7520 4016 00 0000 000 Advertising Aquatics	0.00	0.00	0.00	500.00	500.00
7520 4018 00 0000 000 Advertising Concert In The Park	650.00	0.00	904.00	0.00	0.00
7520 4020 00 0000 000 Advertising Contract Instructors	901.01	0.00	0.00	1,200.00	1,200.00
7520 4024 00 0000 000 Advertising Special Events	3,811.30	0.00	5,310.95	5,000.00	5,000.00
7520 4030 00 0000 000 Advertising Youth Sports	300.00	0.00	700.00	700.00	700.00
7610 0000 00 0000 000 Conferences	4,889.95	17,500.00	13,063.89	1,000.00	(16,500.00)
7630 0000 00 0000 000 Dues and Memberships	1,454.52	3,000.00	2,762.17	2,000.00	(1,000.00)
7940 0000 00 0000 000 Cash Deposit Over Short	(16.97)	0.00	(1.10)	0.00	0.00
Total Expenses	<u>426,844.56</u>	<u>510,021.00</u>	<u>460,650.65</u>	<u>481,877.00</u>	<u>(28,144.00)</u>
Excess Revenue Over (Under) Expenditures	<u>(333,812.20)</u>	<u>(412,521.00)</u>	<u>(420,348.05)</u>	<u>(456,877.00)</u>	<u>(44,356.00)</u>

Town of Yucca Valley

Operating Budget

FY 2020-21

Community Services - Museum

Mission Statement

The Hi-Desert Nature Museum is dedicated to the process of education by exploring the natural, artistic, and cultural heritage of the Morongo Basin and High Desert. The Museum seeks to inspire wonder, discovery, understanding, and responsibility through exhibitions, programs and collections in the arts, history, and natural sciences.

Description and Purpose

For more than 50 years, the Hi-Desert Nature Museum has been dedicated to helping residents and visitors to the Morongo Basin discover the rich cultural heritage and natural history of this area. As stewards of the public trust, the museum collects, preserves, and maintains a collection of more than 3,000 tangible objects that represent the complex relationships between various cultures and the region's natural environment.

Through professional display and interpretation, the Hi-Desert Nature Museum serves as a learning center that promotes a deeper connection to the cultural and natural heritage of the high desert region. The museum is a community resource that promotes life-long learning through relevant exhibitions and dynamic participatory programs for families, seniors, and youth.

Authorized Positions

Position	FY 2014/16	FY 2016/18	FY 2018/20	FY 2020/21
Museum Programs Supervisor	1	1	1	1
Museum Program Coordinator	1	0	0	0
Museum Registrar and Exhibits Coordinator	1	1	1	1
Museum Assistant	0	0	1	1
Division Total	3	2	3	3

Proposed Budget FY2020-21 Town of Yucca Valley

001 21-General Fund Museum

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
<u>Revenues</u>					
4520 0000 00 0000 000 Museum Revenue	2,370.00	500.00	945.00	1,000.00	500.00
4560 4034 00 0000 000 Sponsorship Revenue Exhibits	0.00	0.00	2,000.00	0.00	0.00
4907 0000 00 0000 000 Donations	8,961.00	3,025.00	(14,281.88)	0.00	(3,025.00)
Total Revenues	11,331.00	3,525.00	(11,336.88)	1,000.00	(2,525.00)
<u>Expenses</u>					
5110 0000 00 0000 000 Salaries Full Time	117,016.76	122,047.00	109,658.56	124,700.00	2,653.00
5111 0000 00 0000 000 Salaries Temporary	15,776.92	21,015.00	13,002.41	14,370.00	(6,645.00)
5112 0000 00 0000 000 Salaries Overtime	122.31	600.00	354.21	600.00	0.00
5121 0000 00 0000 000 FICA Medicare	1,960.97	2,070.00	1,812.99	2,030.00	(40.00)
5123 0000 00 0000 000 Health Insurance	27,027.64	31,728.00	26,737.51	32,520.00	792.00
5124 0000 00 0000 000 Workers Comp Insurance	3,976.36	4,310.00	3,775.78	4,190.00	(120.00)
5125 0000 00 0000 000 Life and Disability	1,109.10	1,110.00	1,076.20	1,110.00	0.00
5126 0000 00 0000 000 Unemployment Insurance	2,319.55	2,855.00	2,202.51	2,800.00	(55.00)
5127 0000 00 0000 000 CalPERS Retirement	20,895.86	24,155.00	21,820.57	23,690.00	(465.00)
5128 0000 00 0000 000 Other Post Employment Benefits	6,855.51	4,850.00	5,625.27	1,870.00	(2,980.00)
Expenditure					
6110 0000 00 0000 000 Office Supplies	2,251.38	3,200.00	803.36	2,000.00	(1,200.00)
6120 0000 00 0000 000 Operating Supplies	10,240.80	11,300.00	10,658.50	9,000.00	(2,300.00)
6610 0000 00 0000 000 Reference Materials	349.06	500.00	149.33	300.00	(200.00)
7110 0000 00 0000 000 Professional Services	9,776.30	6,750.00	6,829.00	10,000.00	3,250.00
7115 0000 00 0000 000 Exhibit Professional Services	31,741.36	30,000.00	11,752.77	23,500.00	(6,500.00)
7510 0000 00 0000 000 Printing	2,120.31	2,000.00	675.02	3,000.00	1,000.00
7520 0000 00 0000 000 Advertising	4,979.32	6,000.00	2,717.70	5,000.00	(1,000.00)
7630 0000 00 0000 000 Dues and Memberships	689.17	850.00	797.21	850.00	0.00
Total Expenses	259,208.68	275,340.00	220,448.90	261,530.00	(13,810.00)
Excess Revenue Over (Under) Expenditures	(247,877.68)	(271,815.00)	(231,785.78)	(260,530.00)	11,285.00

Town of Yucca Valley

Operating Budget

FY 2020-21

Community Services - Administration

Mission Statement

To provide professional support to the Town Council, its commissions and committees, and to community agencies with regard to the delivery of community services; to ensure conscientious information sharing and excellent customer service; and to provide clear direction, professional oversight, and comprehensive administrative support to department staff in various community service divisions.

Description and Purpose

Community Services Administration is the central support system for the Town’s Recreation and Museum operations, lending assistance with scheduling, record keeping, purchasing, messaging, accounts payable and receivable, program registration, technical support, publicity and communications. The administrative team strives to ensure that department staff members are well trained and equipped to provide leadership, frontline customer service and professional interaction with the public, commissioners, council members, community organizations and other agencies.

The division manages formal agreements and other ongoing relationships with many agencies and organizations in the community. The scheduling and use of meeting rooms and other Town facilities for public and private functions are managed by the administrative staff. Community Services is at the center of Town-sponsored and other community special events.

The staff is responsible for providing liaison and secretarial support for the Parks, Recreation and Cultural Commission, the Yucca Valley Sports Council and the Youth Commission. Support includes prompt and efficient communication with commissioners, organization and scheduling of meetings and preparation and distribution of meeting agendas and minutes.

Authorized Positions

Position	FY 2014/16	FY 2016/18	FY 2018/20	FY 2020/21
Director of Community Services	1	1	0	0
Community Services Manager	0	0	1	1
Administrative Assistant II/III	1	1	1	0
Division Total	2	2	2	1

Proposed Budget FY2020-21 Town of Yucca Valley

001 24-General Fund Community Services

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
Revenues					
4000 0000 00 0000 000 Lookup/Suspense	0.00	0.00	(126.79)	0.00	0.00
4620 0000 00 0000 000 Recreation Facility Rentals	45,582.00	52,000.00	41,006.57	15,000.00	(37,000.00)
Total Revenues	45,582.00	52,000.00	40,879.78	15,000.00	(37,000.00)
Expenses					
5110 0000 00 0000 000 Salaries Full Time	187,064.72	177,407.00	148,332.03	122,190.00	(55,217.00)
5112 0000 00 0000 000 Salaries Overtime	241.80	1,000.00	162.29	0.00	(1,000.00)
5115 0000 00 0000 000 Salaries Vacation Cash Out	0.00	1,500.00	0.00	1,500.00	0.00
5121 0000 00 0000 000 FICA Medicare	2,669.07	2,910.00	2,157.49	1,810.00	(1,100.00)
5123 0000 00 0000 000 Health Insurance	26,032.34	31,728.00	19,567.72	16,260.00	(15,468.00)
5124 0000 00 0000 000 Workers Comp Insurance	5,597.89	6,010.00	4,574.03	3,750.00	(2,260.00)
5125 0000 00 0000 000 Life and Disability	1,572.79	1,500.00	1,282.80	850.00	(650.00)
5126 0000 00 0000 000 Unemployment Insurance	3,265.48	4,005.00	2,668.14	2,500.00	(1,505.00)
5127 0000 00 0000 000 CalPERS Retirement	48,282.04	56,200.00	42,757.75	34,230.00	(21,970.00)
5128 0000 00 0000 000 Other Post Employment Benefits	10,278.88	7,850.00	7,620.19	1,830.00	(6,020.00)
Expenditure					
5202 0000 00 0000 000 Communications Stipend	1,649.72	1,525.00	1,436.42	1,200.00	(325.00)
6110 0000 00 0000 000 Office Supplies	579.19	2,000.00	665.78	750.00	(1,250.00)
6120 4024 00 0000 000 Operating Supplies Special Events	0.00	500.00	0.00	0.00	(500.00)
6190 0000 00 0000 000 Clothing	0.00	200.00	0.00	0.00	(200.00)
6610 0000 00 0000 000 Reference Materials	0.00	200.00	0.00	0.00	(200.00)
7110 0000 00 0000 000 Professional Services	240.00	0.00	0.00	250.00	250.00
7510 0000 00 0000 000 Printing	34.26	500.00	184.29	0.00	(500.00)
7620 0000 00 0000 000 Staff Training and Education	1,163.03	0.00	1,120.59	1,000.00	1,000.00
7620 4016 00 0000 000 Staff Training and Education	731.47	0.00	0.00	0.00	0.00
Aquatics					
7630 0000 00 0000 000 Dues and Memberships	875.00	650.00	885.00	800.00	150.00
7710 0000 00 0000 000 Insurance	300.00	1,500.00	0.00	0.00	(1,500.00)
7930 0000 00 0000 000 Commission Expense	6,721.03	10,000.00	3,048.50	2,500.00	(7,500.00)
Total Expenses	297,298.71	307,185.00	236,463.02	191,420.00	(115,765.00)
Excess Revenue Over (Under) Expenditures	(251,716.71)	(255,185.00)	(195,583.24)	(176,420.00)	78,765.00

Town of Yucca Valley

Operating Budget

FY 2020-21

Community Services – Animal Care & Control

Mission Statement

Animal Control

The Animal Control Division is dedicated to the delivery of effective, courteous and responsive service to the residents of the community. Animal Control is committed to improving the quality of animal guardianship and responsibility through public education and the enforcement of animal related laws.

Animal Shelter

The Animal Shelter Division will provide impounded animals a caring and safe environment, will implement a program that maximizes the adoptability of companion/domestic animals, and will support community efforts to help decrease the number of unwanted pets.

Description and Purpose

The Animal Care & Control Division is the point of contact for the public with regard to animal problems and issues. The division is responsible for addressing the issues associated with stray, injured, abandoned, neglected, and mistreated animals in Yucca Valley, as well as for the enforcement of state and local animal control and welfare laws.

The division strives to provide prompt and courteous service to the residents of the community. Other priorities include promoting citizen safety, facilitating animal rescue, encouraging responsible pet ownership and the providing education aimed at the prevention of animal overpopulation.

The division collaborates with the Sheriff's Department, the Fire Department, State Fish & Game, County Animal Control, and other agencies on animal-related issues.

The Animal Shelter Division is open 5 days a week (excluding holidays) to accommodate citizens who wish to adopt animals, reclaim impounded animals, turn in stray or owned animals or license their dog(s). The Animal Control staff is available for emergency response 7 days a week, 24 hours a day.

Town of Yucca Valley

Operating Budget

FY 2020-21

Community Services – Animal Care & Control

Authorized Positions

Position	FY 2014/16	FY 2016/18	FY 2018/20	FY 2020/21
Animal Shelter/Field Operations				
Animal Care & Control Manager	1	1	1	1
Administrative Assistant II	1	1	1	1
Animal Control Officer II	1	1	0	0
Animal Control Officer I – Field	0	0	1	0
Animal Shelter Specialist/ Animal Control Officer I	3	3	3	3
Kennel Technician - PT	2	2	2	1
Senior Animal Shelter Specialist	1	1	1	1
Division Total	9	9	9	7

Proposed Budget FY2020-21 Town of Yucca Valley

001 30-General Fund Animal Shelter

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
<u>Revenues</u>					
4230 0000 00 0000 000 Animal License Fees	(35.00)	0.00	671.00	0.00	0.00
4350 0000 00 0000 000 Animal Apprehension Impound Fees	0.00	0.00	220.00	0.00	0.00
4424 0000 00 0000 000 Animal Euthanasia Fees	0.00	0.00	135.00	0.00	0.00
4427 0000 00 0000 000 Animal Impound Boarding Fee	0.00	0.00	299.00	0.00	0.00
4428 0000 00 0000 000 Animal Adoption Fees	0.00	0.00	184.00	0.00	0.00
4429 0000 00 0000 000 Animal Disposal Fee	0.00	0.00	15.00	0.00	0.00
4430 0000 00 0000 000 Owner Turn In Fee	0.00	0.00	199.00	0.00	0.00
4431 0000 00 0000 000 Veterinary Fees	0.00	0.00	110.20	0.00	0.00
4434 0000 00 0000 000 Microchip Fees	0.00	0.00	20.00	0.00	0.00
4435 0000 00 0000 000 Vaccine Fees	0.00	0.00	100.00	0.00	0.00
4436 0000 00 0000 000 State Unaltered Fee	935.00	1,000.00	905.00	1,000.00	0.00
4821 0000 00 0000 000 County Animal Shelter Partnership Funding	336,463.00	420,235.00	286,766.25	393,820.00	(26,415.00)
Total Revenues	337,363.00	421,235.00	289,624.45	394,820.00	(26,415.00)
<u>Expenses</u>					
5110 0000 00 0000 000 Salaries Full Time	255,461.79	273,682.00	236,407.51	272,900.00	(782.00)
5111 0000 00 0000 000 Salaries Temporary	26,477.28	36,350.00	20,436.93	17,500.00	(18,850.00)
5112 0000 00 0000 000 Salaries Overtime	11,170.95	11,865.00	8,149.70	12,300.00	435.00
5113 0000 00 0000 000 Salaries Standby	0.00	0.00	324.00	0.00	0.00
5115 0000 00 0000 000 Salaries Vacation Cash Out	3,351.65	2,500.00	0.00	3,500.00	1,000.00
5121 0000 00 0000 000 FICA Medicare	4,314.96	4,915.00	3,985.40	4,500.00	(415.00)
5123 0000 00 0000 000 Health Insurance	75,182.57	76,940.00	71,043.59	78,900.00	1,960.00
5124 0000 00 0000 000 Workers Comp Insurance	8,753.88	10,165.00	8,471.01	9,200.00	(965.00)
5125 0000 00 0000 000 Life and Disability	2,742.04	2,465.00	2,691.42	2,300.00	(165.00)
5126 0000 00 0000 000 Unemployment Insurance	5,106.48	6,615.00	4,941.56	6,200.00	(415.00)
5127 0000 00 0000 000 CalPERS Retirement	34,438.69	46,940.00	36,882.42	34,900.00	(12,040.00)
5128 0000 00 0000 000 Other Post Employment Benefits	16,066.41	11,445.00	12,882.13	4,000.00	(7,445.00)
<u>Expenditure</u>					
5202 0000 00 0000 000 Communications Stipend	1,825.20	1,925.00	1,699.20	2,000.00	75.00
5997 0000 00 0000 000 Town Paid Sick Leave	0.00	0.00	11,372.18	0.00	0.00
6110 0000 00 0000 000 Office Supplies	5,003.40	4,640.00	1,570.42	4,780.00	140.00
6120 0000 00 0000 000 Operating Supplies	11,795.37	12,880.00	10,227.92	13,270.00	390.00
6125 0000 00 0000 000 Promotional Supplies	1,180.26	1,130.00	440.96	1,000.00	(130.00)
6140 0000 00 0000 000 Animal Food Bedding	13,512.01	29,270.00	7,434.55	18,000.00	(11,270.00)
6141 0000 00 0000 000 Veterinary Supplies	14,749.56	29,590.00	6,701.85	17,000.00	(12,590.00)
6190 0000 00 0000 000 Clothing	650.64	900.00	679.52	900.00	0.00
6430 0000 00 0000 000 Custodial Supplies	2,407.42	4,510.00	3,667.49	3,200.00	(1,310.00)
6610 0000 00 0000 000 Reference Materials	0.00	570.00	288.00	500.00	(70.00)
6910 0000 00 0000 000 Tools and Equipment	686.48	850.00	618.08	800.00	(50.00)
7110 0000 00 0000 000 Professional Services	37,850.34	52,660.00	43,807.00	54,000.00	1,340.00
7111 0000 00 0000 000 Contract Legal Expense	0.00	1,650.00	0.00	1,700.00	50.00
7131 0000 00 0000 000 Basic Telephone	7,730.28	7,670.00	7,465.90	7,670.00	0.00
7137 0000 00 0000 000 Data Connection	14,657.70	14,960.00	13,830.46	15,640.00	680.00
7211 0000 00 0000 000 Utilities Electricity	22,819.13	28,480.00	21,179.78	29,490.00	1,010.00
7212 0000 00 0000 000 Utilities Water	4,407.24	5,300.00	3,440.26	5,300.00	0.00
7410 0000 00 0000 000 Maintenance Computers	700.00	2,650.00	40.00	2,730.00	80.00
7411 0000 00 0000 000 Maintenance Equipment	323.01	0.00	0.00	0.00	0.00

Proposed Budget FY2020-21 Town of Yucca Valley

001 30-General Fund Animal Shelter

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
7412 0000 00 0000 000 Maintenance Building	3,349.85	5,640.00	2,466.95	5,810.00	170.00
7510 0000 00 0000 000 Printing	713.18	4,640.00	117.96	4,780.00	140.00
7620 0000 00 0000 000 Staff Training and Education	290.66	880.00	486.22	910.00	30.00
7630 0000 00 0000 000 Dues and Memberships	335.88	570.00	335.88	500.00	(70.00)
7999 0000 00 0000 000 Indirect Cost Recovery	75,945.00	78,220.00	0.00	80,570.00	2,350.00
8341 8045 00 0000 000 Contingency Exp Animal Shelter Project	0.00	75,760.00	0.00	78,030.00	2,270.00
8531 0000 00 0000 000 Special Equipment Capital	10,108.32	20,600.00	0.00	21,220.00	620.00
Total Expenses	<u>674,107.63</u>	<u>869,827.00</u>	<u>544,086.25</u>	<u>816,000.00</u>	<u>(53,827.00)</u>
Excess Revenue Over (Under) Expenditures	<u>(336,744.63)</u>	<u>(448,592.00)</u>	<u>(254,461.80)</u>	<u>(421,180.00)</u>	<u>27,412.00</u>

Proposed Budget FY2020-21 Town of Yucca Valley

001 31-General Fund Animal Control

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
<u>Revenues</u>					
4210 0000 00 0000 000 Animal Grooming Commerical Permit Fees	455.00	500.00	195.00	500.00	0.00
4230 0000 00 0000 000 Animal License Fees	17,722.00	15,000.00	11,691.00	12,000.00	(3,000.00)
4312 0000 00 0000 000 Citation Fines	0.00	0.00	945.00	0.00	0.00
4350 0000 00 0000 000 Animal Apprehension Impound Fees	7,391.00	7,000.00	6,377.00	7,000.00	0.00
4418 0000 00 0000 000 Animal Administrative Hearing Fees	345.00	0.00	245.00	0.00	0.00
4419 0000 00 0000 000 Animal Quarantine Fees	45.00	0.00	45.00	0.00	0.00
4420 0000 00 0000 000 Animal Public Nuisance Fees	57.00	0.00	0.00	0.00	0.00
4424 0000 00 0000 000 Animal Euthanasia Fees	703.00	500.00	420.00	700.00	200.00
4427 0000 00 0000 000 Animal Impound Boarding Fee	2,972.00	2,500.00	2,910.00	3,000.00	500.00
4428 0000 00 0000 000 Animal Adoption Fees	21,130.00	25,000.00	15,868.00	15,000.00	(10,000.00)
4429 0000 00 0000 000 Animal Disposal Fee	270.00	200.00	255.00	200.00	0.00
4430 0000 00 0000 000 Owner Turn In Fee	925.00	1,200.00	1,175.00	1,200.00	0.00
4431 0000 00 0000 000 Veterinary Fees	348.39	200.00	330.84	350.00	150.00
4434 0000 00 0000 000 Microchip Fees	2,080.00	1,300.00	1,780.00	2,000.00	700.00
4436 0000 00 0000 000 State Unaltered Fee	1,905.00	1,500.00	2,390.00	2,750.00	1,250.00
4907 0000 00 0000 000 Donations	(111.00)	9,000.00	(81.00)	0.00	(9,000.00)
4907 3144 00 0000 000 Donations Cyla Wells Bequest	36,869.35	0.00	0.00	0.00	0.00
Total Revenues	93,106.74	63,900.00	44,545.84	44,700.00	(19,200.00)
<u>Expenses</u>					
5110 0000 00 0000 000 Salaries Full Time	101,064.11	131,500.00	70,231.89	68,000.00	(63,500.00)
5112 0000 00 0000 000 Salaries Overtime	9,187.84	15,275.00	6,086.93	7,900.00	(7,375.00)
5113 0000 00 0000 000 Salaries Standby	11,760.00	13,010.00	10,236.00	3,600.00	(9,410.00)
5115 0000 00 0000 000 Salaries Vacation Cash Out	5,017.45	4,100.00	0.00	4,100.00	0.00
5121 0000 00 0000 000 FICA Medicare	1,738.04	2,510.00	1,360.77	1,200.00	(1,310.00)
5123 0000 00 0000 000 Health Insurance	13,573.56	34,900.00	12,416.89	19,500.00	(15,400.00)
5124 0000 00 0000 000 Workers Comp Insurance	3,604.05	5,190.00	2,852.62	2,500.00	(2,690.00)
5125 0000 00 0000 000 Life and Disability	405.54	1,205.00	381.10	600.00	(605.00)
5126 0000 00 0000 000 Unemployment Insurance	2,102.38	3,460.00	1,664.05	1,700.00	(1,760.00)
5127 0000 00 0000 000 CalPERS Retirement	14,702.06	26,205.00	11,243.76	5,700.00	(20,505.00)
5128 0000 00 0000 000 Other Post Employment Benefits	6,474.90	5,455.00	4,753.26	1,000.00	(4,455.00)
Expenditure					
5202 0000 00 0000 000 Communications Stipend	207.72	450.00	553.92	600.00	150.00
5997 0000 00 0000 000 Town Paid Sick Leave	0.00	0.00	7,117.69	0.00	0.00
6110 0000 00 0000 000 Office Supplies	1,497.75	3,375.00	889.24	3,544.00	169.00
6120 0000 00 0000 000 Operating Supplies	1,612.79	2,150.00	417.15	2,258.00	108.00
6125 0000 00 0000 000 Promotional Supplies	21.55	0.00	0.00	0.00	0.00
6142 3144 00 0000 000 Sponsored Adoptions Cyla Wells Funds	2,882.39	3,000.00	916.92	3,150.00	150.00
6190 0000 00 0000 000 Clothing	2,407.72	2,100.00	1,061.52	2,205.00	105.00
6610 0000 00 0000 000 Reference Materials	0.00	250.00	0.00	263.00	13.00
6910 0000 00 0000 000 Tools and Equipment	19.91	441.00	258.85	463.00	22.00
7110 0000 00 0000 000 Professional Services	9,853.46	13,415.00	7,271.10	14,086.00	671.00
7110 3144 00 0000 000 Professional Services Cyla Wells Funds	9,480.00	6,125.00	8,775.00	6,431.00	306.00
7510 0000 00 0000 000 Printing	782.95	200.00	214.16	210.00	10.00
7620 0000 00 0000 000 Staff Training and Education	270.00	4,000.00	66.00	2,000.00	(2,000.00)

**Proposed Budget FY2020-21
Town of Yucca Valley**

001 31-General Fund Animal Control

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
7630 0000 00 0000 000 Dues and Memberships	250.00	400.00	250.00	420.00	20.00
Total Expenses	<u>198,916.17</u>	<u>278,716.00</u>	<u>149,018.82</u>	<u>151,430.00</u>	<u>(127,286.00)</u>
Excess Revenue Over (Under) Expenditures	<u>(105,809.43)</u>	<u>(214,816.00)</u>	<u>(104,472.98)</u>	<u>(106,730.00)</u>	<u>108,086.00</u>

Town of Yucca Valley

Operating Budget

FY 2020-21

Community Development – Planning

Mission Statement

To implement the goals, policies and objectives of the Town’s General Plan, through extensive public participation and input, ensuring the orderly development of a balanced community based upon the adopted General Plan while providing professional, courteous, and responsive services.

Description and Purpose

The purpose of the Advanced and Current Planning Sections is to guide and direct the physical growth of the Town based upon the adopted General Plan and to provide a comprehensive and well coordinated "One-Stop-Project-Process" point for development proposals. The Current Planning Section provides the central control point for the review and processing of all development proposals, and ensures continued implementation of advanced planning policy, guided by the General Plan. The Advanced Planning Section works with local citizenry and governments to set and monitor the long-term visions, goals, and objectives that provide a pathway for development to assist in implementing community priorities, based upon Town Council direction.

Authorized Positions

	<i>FY 2014/16</i>	<i>FY 2016/18</i>	<i>FY 2018/20</i>	<i>FY 2020/21</i>
Associate Planner	0	0	1	1
Assistant Planner	0	0	1	0
Planning Technician	1	1	0	0
Division Total	1	1	2	1

Proposed Budget FY2020-21 Town of Yucca Valley

001 50-General Fund Planning

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
Revenues					
4460 0000 00 0000 000 General Plan Maintenance Fee	2,219.37	2,000.00	2,529.44	2,000.00	0.00
4468 0000 00 0000 000 Planning Fees	6,629.00	4,000.00	7,802.00	6,500.00	2,500.00
4470 0000 00 0000 000 STVR Permit Fees	17,550.00	3,870.00	18,580.00	5,500.00	1,630.00
Total Revenues	26,398.37	9,870.00	28,911.44	14,000.00	4,130.00
Expenses					
5110 0000 00 0000 000 Salaries Full Time	64,744.98	76,985.00	56,526.70	82,320.00	5,335.00
5112 0000 00 0000 000 Salaries Overtime	0.00	1,985.00	732.23	2,380.00	395.00
5115 0000 00 0000 000 Salaries Vacation Cash Out	0.00	3,500.00	0.00	0.00	(3,500.00)
5121 0000 00 0000 000 FICA Medicare	966.91	915.00	809.23	1,050.00	135.00
5123 0000 00 0000 000 Health Insurance	12,943.84	15,864.00	11,086.95	16,260.00	396.00
5124 0000 00 0000 000 Workers Comp Insurance	1,938.84	2,295.00	1,753.60	2,550.00	255.00
5125 0000 00 0000 000 Life and Disability	602.42	600.00	489.58	600.00	0.00
5126 0000 00 0000 000 Unemployment Insurance	1,131.00	1,485.00	1,022.92	1,700.00	215.00
5127 0000 00 0000 000 CalPERS Retirement	17,170.80	20,330.00	7,750.05	6,370.00	(13,960.00)
5128 0000 00 0000 000 Other Post Employment Benefits	3,709.41	2,850.00	2,922.73	1,240.00	(1,610.00)
Expenditure					
5202 0000 00 0000 000 Communications Stipend	0.00	0.00	0.00	350.00	350.00
5998 0000 00 0000 000 Staff Recovery	(19,920.00)	(5,000.00)	0.00	(5,000.00)	0.00
6110 0000 00 0000 000 Office Supplies	1,404.27	3,570.00	1,537.84	3,675.00	105.00
6126 0000 00 0000 000 Signs	(110.00)	0.00	(224.40)	0.00	0.00
6610 0000 00 0000 000 Reference Materials	0.00	260.00	0.00	268.00	8.00
7110 0000 00 0000 000 Professional Services	98.00	24,990.00	18,267.00	76,240.00	51,250.00
7510 0000 00 0000 000 Printing	452.30	1,500.00	50.57	1,545.00	45.00
7520 0000 00 0000 000 Advertising	2,668.80	2,350.00	1,228.00	2,400.00	50.00
7618 0000 00 0000 000 Meetings and Travel Reimbursemnt	71.54	0.00	0.00	0.00	0.00
Total Expenses	87,873.11	154,479.00	103,953.00	193,948.00	39,469.00
Excess Revenue Over (Under) Expenditures	(61,474.74)	(144,609.00)	(75,041.56)	(179,948.00)	(35,339.00)

Town of Yucca Valley

Operating Budget

FY 2020-21

Community Development– Engineering

Mission Statement

To implement the 5-Year Capital Improvement Program ensuring project delivery on schedule and within budget; to continuously monitor and update master plans for the Town’s current and future infrastructure needs. To provide professional and courteous public support through timely responses to citizen inquires, the issuance of engineering permits, field inspections, and plan check services to the development community.

Description and Purpose

The Engineering Division implements programs in three core areas including capital project construction, traffic engineering, and private land development review and implementation. Private land development engineering provides review and oversight on specific project requirements for subdivisions and development projects, plan review of street, grading, and storm drain design submittals and associated encroachment permits for improvements within the public right-of-way. Capital project construction provides the planning, administration and management of the design and construction of all capital projects, including implementation of federal and state grant funded project delivery. Traffic engineering provides traffic system analysis and management of the local traffic circulation as well as the technical review of private land development traffic studies. The Division is also responsible for assessment district formation and administration.

Authorized Positions

Position	FY 2014/16	FY 2016/18	FY 2018/20	FY 2020/21
Engineering Tech II	1	1	1	1
Public Works Inspector - PT	1	1	1	1
Project Engineer	1	1	0	0
Division Total	3	3	2	2

Proposed Budget FY2020-21 Town of Yucca Valley

001 51-General Fund Engineering

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
Revenues					
4484 0000 00 0000 000 Encroachment Permits	25,392.80	20,000.00	34,732.45	20,000.00	0.00
4484 8340 00 0000 000 Encroachment Permits Town Wide Slurry Seal	0.00	0.00	3,590.30	0.00	0.00
Total Revenues	<u>25,392.80</u>	<u>20,000.00</u>	<u>38,322.75</u>	<u>20,000.00</u>	<u>0.00</u>
Expenses					
5110 0000 00 0000 000 Salaries Full Time	59,016.49	108,076.00	54,865.78	64,300.00	(43,776.00)
5111 0000 00 0000 000 Salaries Temporary	41,614.07	0.00	37,696.62	40,520.00	40,520.00
5112 0000 00 0000 000 Salaries Overtime	1,008.86	1,055.00	3,456.22	2,480.00	1,425.00
5121 0000 00 0000 000 FICA Medicare	1,394.71	1,333.00	1,336.12	1,500.00	167.00
5123 0000 00 0000 000 Health Insurance	14,787.00	15,864.00	14,542.00	16,260.00	396.00
5124 0000 00 0000 000 Workers Comp Insurance	3,013.43	2,740.00	2,979.51	3,120.00	380.00
5125 0000 00 0000 000 Life and Disability	657.24	1,300.00	662.35	550.00	(750.00)
5126 0000 00 0000 000 Unemployment Insurance	1,757.84	1,830.00	1,738.09	2,150.00	320.00
5127 0000 00 0000 000 CalPERS Retirement	3,952.75	6,855.00	4,173.53	4,970.00	(1,885.00)
5128 0000 00 0000 000 Other Post Employment Benefits	3,482.64	3,443.00	3,037.59	1,550.00	(1,893.00)
Expenditure					
5202 0000 00 0000 000 Communications Stipend	0.00	1,380.00	0.00	0.00	(1,380.00)
5997 0000 00 0000 000 Town Paid Sick Leave	0.00	0.00	1,191.32	0.00	0.00
5998 0000 00 0000 000 Staff Recovery	(38,744.75)	(50,000.00)	(32,753.46)	(50,000.00)	0.00
6110 0000 00 0000 000 Office Supplies	472.06	5,360.00	4,250.86	5,500.00	140.00
6190 0000 00 0000 000 Clothing	0.00	0.00	404.89	0.00	0.00
7110 0000 00 0000 000 Professional Services	38,985.00	35,000.00	29,245.00	48,000.00	13,000.00
7510 0000 00 0000 000 Printing	0.00	1,500.00	284.88	0.00	(1,500.00)
7520 0000 00 0000 000 Advertising	0.00	500.00	0.00	0.00	(500.00)
7610 0000 00 0000 000 Conferences	2,199.30	4,400.00	0.00	1,000.00	(3,400.00)
7630 0000 00 0000 000 Dues and Memberships	0.00	800.00	0.00	500.00	(300.00)
Total Expenses	<u>133,596.64</u>	<u>141,436.00</u>	<u>127,111.30</u>	<u>142,400.00</u>	<u>964.00</u>
Excess Revenue Over (Under) Expenditures	<u>(108,203.84)</u>	<u>(121,436.00)</u>	<u>(88,788.55)</u>	<u>(122,400.00)</u>	<u>(964.00)</u>

Town of Yucca Valley

Operating Budget

FY 2020-21

Community Development – Code Compliance

Mission Statement

To implement enforcement programs designed to eliminate public nuisances through sensitive, courteous, and effective response time, emphasizing voluntary compliance through education and public awareness followed when necessary, by proper legal procedures; thereby implementing processes that protect the health, safety and welfare of the Town’s residents through the fair and impartial enforcement of the Municipal Codes resulting in the elimination of public nuisances.

Authorized Positions

Position	FY 2014/16	FY 2016/18	FY 2018/20	FY 2020/21
Code Compliance Officer I/II	1	1	1	1
Administrative Assistant II – Code/Planning	1	1	1	1
Division Total	2	2	2	2

Proposed Budget FY2020-21 Town of Yucca Valley

001 52-General Fund Code Enforcement

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
<u>Revenues</u>					
4310 0000 00 0000 000 Code Enforcement Admin Fine	59,588.95	50,000.00	22,979.92	20,000.00	(30,000.00)
4440 0000 00 0000 000 Abatement Fees	22,370.03	30,000.00	29,299.85	20,000.00	(10,000.00)
Total Revenues	81,958.98	80,000.00	52,279.77	40,000.00	(40,000.00)
<u>Expenses</u>					
5110 0000 00 0000 000 Salaries Full Time	100,383.43	110,000.00	90,303.93	103,000.00	(7,000.00)
5112 0000 00 0000 000 Salaries Overtime	45.01	1,735.00	207.35	1,000.00	(735.00)
5121 0000 00 0000 000 FICA Medicare	1,436.73	1,590.00	1,265.51	1,500.00	(90.00)
5123 0000 00 0000 000 Health Insurance	26,945.10	31,728.00	27,579.73	32,520.00	792.00
5124 0000 00 0000 000 Workers Comp Insurance	3,018.06	3,350.00	2,774.34	3,120.00	(230.00)
5125 0000 00 0000 000 Life and Disability	845.81	900.00	835.11	900.00	0.00
5126 0000 00 0000 000 Unemployment Insurance	1,760.55	2,195.00	1,618.38	2,080.00	(115.00)
5127 0000 00 0000 000 CalPERS Retirement	10,191.46	21,975.00	8,144.06	9,060.00	(12,915.00)
5128 0000 00 0000 000 Other Post Employment Benefits	6,036.37	4,320.00	4,620.46	1,550.00	(2,770.00)
Expenditure					
5202 0000 00 0000 000 Communications Stipend	0.00	0.00	438.52	0.00	0.00
6110 0000 00 0000 000 Office Supplies	1,083.27	1,260.00	650.54	1,320.00	60.00
6120 0000 00 0000 000 Operating Supplies	55.72	2,625.00	83.15	3,150.00	525.00
6190 0000 00 0000 000 Clothing	224.26	525.00	427.81	570.00	45.00
7110 0000 00 0000 000 Professional Services	6,522.13	8,400.00	4,983.33	8,400.00	0.00
7510 0000 00 0000 000 Printing	779.09	1,510.00	141.92	1,850.00	340.00
7630 0000 00 0000 000 Dues and Memberships	95.00	125.00	0.00	150.00	25.00
7850 0000 00 0000 000 Substandard Buildings	250.00	41,000.00	0.00	15,000.00	(26,000.00)
7851 0000 00 0000 000 Abatement Costs	9,594.93	20,000.00	3,166.71	15,000.00	(5,000.00)
Total Expenses	169,266.92	253,238.00	147,240.85	200,170.00	(53,068.00)
Excess Revenue Over (Under) Expenditures	(87,307.94)	(173,238.00)	(94,961.08)	(160,170.00)	13,068.00

Town of Yucca Valley

Operating Budget

FY 2020-21

Community Development – Building & Safety

Mission Statement

To assure the general health, safety and welfare of its citizens and visitors through consistent application of adopted building codes; and work in cooperation with other Town departments to assist home owners, builders, developers and contractors through the code and permit processes.

Description and Purpose

The Building and Safety Section is responsible for implementation of the uniform codes, thereby ensuring the general health, safety and welfare of the community through effective Building and Safety services. The Building and Safety Division is responsible for the enforcement of codes and regulations designed to establish minimum health and property standards. All applications, plans and specifications are subject to a plan check review process to verify that construction improvements comply with the minimum standards specified in the various uniform codes and municipal ordinances. Field inspections are conducted of all building and property development activities.

Proposed Budget FY2020-21 Town of Yucca Valley

001 53-General Fund Building and Safety

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
<u>Revenues</u>					
4461 0000 00 0000 000 Building Inspection Fees	227,784.49	282,450.00	483,767.40	520,000.00	237,550.00
4462 0000 00 0000 000 Plan Check Fees	88,152.61	129,550.00	109,940.98	200,000.00	70,450.00
4463 0000 00 0000 000 SMIP Residential	18.61	0.00	349.95	0.00	0.00
4464 0000 00 0000 000 SMIP Commerical	(23.54)	0.00	202.56	0.00	0.00
4465 0000 00 0000 000 Certificate of Compliance	1,686.00	0.00	625.00	1,000.00	1,000.00
4467 0000 00 0000 000 SB 1473 CA Building Standards Commission Fee	59.65	0.00	228.74	0.00	0.00
4471 0000 00 0000 000 Septic Abandonment Recording Fee	0.00	0.00	8,374.00	8,500.00	8,500.00
Total Revenues	<u>317,677.82</u>	<u>412,000.00</u>	<u>603,488.63</u>	<u>729,500.00</u>	<u>317,500.00</u>
<u>Expenses</u>					
6110 0000 00 0000 000 Office Supplies	0.00	0.00	0.00	500.00	500.00
6610 0000 00 0000 000 Reference Materials	0.00	100.00	0.00	0.00	(100.00)
7110 0000 00 0000 000 Professional Services	95.00	291,600.00	377,424.51	416,000.00	124,400.00
7113 0000 00 0000 000 Contracted Professional Services	250,426.98	0.00	0.00	0.00	0.00
7158 0000 00 0000 000 SMIP Fees Residential	0.00	0.00	0.00	240.00	240.00
7159 0000 00 0000 000 SMIP Fees Commercial	0.00	0.00	0.00	1,100.00	1,100.00
7510 0000 00 0000 000 Printing	541.58	1,075.00	613.46	1,150.00	75.00
Total Expenses	<u>251,063.56</u>	<u>292,775.00</u>	<u>378,037.97</u>	<u>418,990.00</u>	<u>126,215.00</u>
Excess Revenue Over (Under) Expenditures	<u>66,614.26</u>	<u>119,225.00</u>	<u>225,450.66</u>	<u>310,510.00</u>	<u>191,285.00</u>

Town of Yucca Valley

Operating Budget

FY 2020-21

Community Development – Administration

Mission Statement

To guide and direct physical and infrastructure development of the Town; assure the protection and preservation of the desert atmosphere and characteristics, while ensuring the Town’s continued role as the economic hub of the Morongo Basin; promote a balanced, economically secure community by encouraging local employment opportunities and providing opportunities to develop a housing balance for all income levels based upon the Town’s General Plan.

Description and Purpose

The Administration Division coordinates, programs, and prioritizes the activities and work program functions of the divisions and sections, including Planning, Building and Safety, Animal Care and Control, Engineering and Code Compliance. The Administration Division also coordinates the support and contract services for all divisions and sections, monitors work program implementation status and results-oriented productivity, and makes adjustments in work programs and priorities where necessary, implements and monitors customer service programs to ensure responsiveness to Council, Commission, Manager, and citizen requests for services, prepares annual budget and monitors program and/or project expenditures, ensures coordination between the divisions and sections, both internally and with other Town departments and operations.

Authorized Positions

Position	FY 2014/16	FY 2016/18	FY 2018/20	FY 2020/21
Deputy Town Manager	1	1	1	1

Proposed Budget FY2020-21 Town of Yucca Valley

001 54-General Fund Com Dev Administration

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
<u>Revenues</u>					
Total Revenues	0.00	0.00	0.00	0.00	0.00
<u>Expenses</u>					
5110 0000 00 0000 000 Salaries Full Time	183,252.44	186,070.00	185,172.80	183,000.00	(3,070.00)
5111 0000 00 0000 000 Salaries Temporary	14,171.88	0.00	0.00	0.00	0.00
5121 0000 00 0000 000 FICA Medicare	2,866.34	2,700.00	2,665.24	2,650.00	(50.00)
5123 0000 00 0000 000 Health Insurance	14,095.91	15,865.00	13,854.23	16,260.00	395.00
5124 0000 00 0000 000 Workers Comp Insurance	5,779.52	5,625.00	5,479.13	5,490.00	(135.00)
5125 0000 00 0000 000 Life and Disability	1,419.54	1,400.00	1,335.90	1,400.00	0.00
5126 0000 00 0000 000 Unemployment Insurance	3,371.39	3,750.00	3,196.14	3,660.00	(90.00)
5127 0000 00 0000 000 CalPERS Retirement	45,494.46	51,950.00	53,411.13	49,580.00	(2,370.00)
5128 0000 00 0000 000 Other Post Employment Benefits	9,372.85	7,210.00	9,131.96	2,660.00	(4,550.00)
Expenditure					
5998 0000 00 0000 000 Staff Recovery	(19,920.00)	(63,000.00)	(7,000.00)	(12,000.00)	51,000.00
6110 0000 00 0000 000 Office Supplies	2,612.22	2,000.00	1,872.83	2,100.00	100.00
6610 0000 00 0000 000 Reference Materials	0.00	275.00	0.00	300.00	25.00
7510 0000 00 0000 000 Printing	236.21	1,500.00	320.14	1,500.00	0.00
7618 0000 00 0000 000 Meetings and Travel Reimbursemnt	3,622.04	4,400.00	0.00	4,000.00	(400.00)
7630 0000 00 0000 000 Dues and Memberships	426.00	440.00	446.00	460.00	20.00
7930 0000 00 0000 000 Commission Expense	6,749.47	10,000.00	3,977.33	2,500.00	(7,500.00)
Total Expenses	273,550.27	230,185.00	273,862.83	263,560.00	33,375.00
Excess Revenue Over (Under) Expenditures	(273,550.27)	(230,185.00)	(273,862.83)	(263,560.00)	(33,375.00)

Town of Yucca Valley

Operating Budget

FY 2020-21

Community Development – Facilities Maintenance

Mission Statement

The Facilities Maintenance Division will evaluate needs and prioritize maintenance and repair projects, will apply high standards of care to the Town’s public buildings, and will strive to ensure clean, safe, and functional public facilities for Town and community use. Division staff will provide professional input as required regarding the design, purchase and construction of public buildings, equipment and systems.

Description and Purpose

The Facilities Maintenance Division is responsible for the cleanliness, functionality, and maintenance of all Town buildings. The division conducts inspections, services equipment, and makes repairs to buildings as needed. The staff performs daily maintenance and custodial functions to ensure the safety and comfort of a variety of internal and external user groups. The set-up and preparation of rooms for public meetings, recreational activities and private events is among the customer service responsibilities of the division.

The calendaring and coordination of user groups in Town facilities is managed by the Community Services Department, which also rents rooms and ensures adherence to policies.

Authorized Positions

Position	FY 2014/16	FY 2016/18	FY 2018/20	FY 2020/21
Facility Maintenance Supervisor	1	1	1	1
Facilities Maintenance Worker I	0	0	1	1
Facility Maintenance Worker I – Part Time	3	3	5	5
Division Total	4	4	7	7

Proposed Budget FY2020-21 Town of Yucca Valley

001 55-General Fund Facility Maintenance

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
<u>Revenues</u>					
Total Revenues	0.00	0.00	0.00	0.00	0.00
<u>Expenses</u>					
5110 0000 00 0000 000 Salaries Full Time	105,586.95	135,845.00	117,997.69	106,150.00	(29,695.00)
5111 0000 00 0000 000 Salaries Temporary	61,788.80	74,420.00	40,980.30	89,540.00	15,120.00
5112 0000 00 0000 000 Salaries Overtime	7,291.71	6,210.00	5,128.22	8,490.00	2,280.00
5121 0000 00 0000 000 FICA Medicare	2,413.73	2,865.00	2,320.77	2,980.00	115.00
5123 0000 00 0000 000 Health Insurance	14,787.00	15,075.00	24,488.38	30,890.00	15,815.00
5124 0000 00 0000 000 Workers Comp Insurance	5,200.08	5,975.00	5,054.44	6,170.00	195.00
5125 0000 00 0000 000 Life and Disability	1,073.26	1,120.00	1,146.78	1,810.00	690.00
5126 0000 00 0000 000 Unemployment Insurance	3,033.49	3,950.00	2,948.42	4,120.00	170.00
5127 0000 00 0000 000 CalPERS Retirement	25,222.91	33,465.00	28,059.10	34,240.00	775.00
5128 0000 00 0000 000 Other Post Employment Benefits	6,042.75	4,640.00	6,281.31	2,160.00	(2,480.00)
Expenditure					
5202 0000 00 0000 000 Communications Stipend	1,012.50	1,625.00	1,375.00	1,630.00	5.00
5997 0000 00 0000 000 Town Paid Sick Leave	0.00	0.00	1,437.15	0.00	0.00
6110 0000 00 0000 000 Office Supplies	0.00	500.00	50.15	0.00	(500.00)
6190 0000 00 0000 000 Clothing	1,445.47	3,825.00	666.29	3,825.00	0.00
6410 0000 00 0000 000 Maintenance Supplies	18,639.85	29,650.00	22,629.55	22,150.00	(7,500.00)
6910 0000 00 0000 000 Tools and Equipment	418.83	1,000.00	333.79	1,000.00	0.00
6911 0000 00 0000 000 Furnishings Equipment Replacemnt	2,687.84	2,000.00	630.73	2,000.00	0.00
7110 0000 00 0000 000 Professional Services	33,033.58	35,500.00	35,263.36	27,500.00	(8,000.00)
7113 0000 00 0000 000 Contracted Professional Services	105,057.84	116,350.00	91,369.79	83,350.00	(33,000.00)
7411 0000 00 0000 000 Maintenance Equipment	14,783.49	20,600.00	3,018.76	16,600.00	(4,000.00)
7412 0000 00 0000 000 Maintenance Building	26,020.73	28,000.00	10,515.11	22,500.00	(5,500.00)
7414 0000 00 0000 000 Maintenance-Vandalism	0.00	0.00	1,990.64	0.00	0.00
7930 0000 00 0000 000 Commission Expense	0.00	0.00	(13.13)	0.00	0.00
7999 0000 00 0000 000 Indirect Cost Recovery	(22,863.95)	(13,000.00)	(30,636.15)	(30,000.00)	(17,000.00)
Total Expenses	412,676.86	509,615.00	373,036.45	437,105.00	(72,510.00)
Excess Revenue Over (Under) Expenditures	(412,676.86)	(509,615.00)	(373,036.45)	(437,105.00)	72,510.00

Town of Yucca Valley

Operating Budget

FY 2020-21

Public Works – Administration

Mission Statement

The Public Works Department is dedicated to managing and maintaining the Town’s infrastructure, by providing a high standard of effective infrastructure development, preventive maintenance, and responsive customer service programs while maintaining fiscal accountability.

Description and Purpose

The Public Works Administration Division is responsible for the overall administration of the Department. Major functions include Park, Street, and Facility maintenance, implementation of master facility plans based upon available resources, managing and scheduling maintenance and minor repair plans, budget preparation and monitoring, personnel training, State law compliance oversight, and work program implementation and monitoring.

Authorized Positions

Position	FY 2014/16	FY 2016/18	FY 2018/20	FY 2020/21
Public Works Director	0	0	1	1
Administrative Assistant II	1	1	1	1
Division Total	1	1	2	2

Proposed Budget FY2020-21 Town of Yucca Valley

001 56-General Fund Public Works

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
<u>Revenues</u>					
Total Revenues	0.00	0.00	0.00	0.00	0.00
<u>Expenses</u>					
5110 0000 00 0000 000 Salaries Full Time	26,102.40	210,109.00	153,333.65	204,000.00	(6,109.00)
5112 0000 00 0000 000 Salaries Overtime	100.80	1,295.00	1,045.88	1,000.00	(295.00)
5115 0000 00 0000 000 Salaries Vacation Cash Out	0.00	0.00	0.00	6,000.00	6,000.00
5121 0000 00 0000 000 FICA Medicare	287.35	3,077.00	1,937.87	3,070.00	(7.00)
5123 0000 00 0000 000 Health Insurance	9,858.16	31,584.00	26,440.40	32,520.00	936.00
5124 0000 00 0000 000 Workers Comp Insurance	760.76	5,810.00	4,658.36	6,360.00	550.00
5125 0000 00 0000 000 Life and Disability	215.03	1,100.00	1,340.86	1,100.00	0.00
5126 0000 00 0000 000 Unemployment Insurance	443.78	4,240.00	2,717.38	4,240.00	0.00
5127 0000 00 0000 000 CalPERS Retirement	1,728.08	17,200.00	10,777.67	15,750.00	(1,450.00)
5128 0000 00 0000 000 Other Post Employment Benefits	1,649.92	8,407.00	7,761.20	3,060.00	(5,347.00)
Expenditure					
5202 0000 00 0000 000 Communications Stipend	0.00	600.00	1,008.52	1,200.00	600.00
6110 0000 00 0000 000 Office Supplies	2,642.20	3,310.00	2,836.08	3,500.00	190.00
6127 0000 00 0000 000 Dirt Road Sign Replacement	0.00	1,500.00	0.00	1,500.00	0.00
6610 0000 00 0000 000 Reference Materials	0.00	300.00	0.00	0.00	(300.00)
7110 0000 00 0000 000 Professional Services	100.94	0.00	0.00	0.00	0.00
7510 0000 00 0000 000 Printing	105.45	200.00	486.11	200.00	0.00
7610 0000 00 0000 000 Conferences	0.00	3,750.00	2,615.55	1,000.00	(2,750.00)
7618 0000 00 0000 000 Meetings and Travel Reimbursemnt	610.00	450.00	0.00	500.00	50.00
7630 0000 00 0000 000 Dues and Memberships	60.00	250.00	60.00	250.00	0.00
Total Expenses	<u>44,664.87</u>	<u>293,182.00</u>	<u>217,019.53</u>	<u>285,250.00</u>	<u>(7,932.00)</u>
Excess Revenue Over (Under) Expenditures	<u>(44,664.87)</u>	<u>(293,182.00)</u>	<u>(217,019.53)</u>	<u>(285,250.00)</u>	<u>7,932.00</u>

Town of Yucca Valley

Operating Budget

FY 2020-21

Public Works – Fleet Maintenance

Mission Statement

The Fleet Maintenance Division implements a cost-effective and pro-active vehicle and equipment maintenance program, and manages the Vehicle & Equipment Replacement Program.

Description and Purpose

Fleet Maintenance is responsible for maintaining over 100 individual units, including small machinery, vehicles, and heavy equipment. Major functions include administration of the Highway Patrol Safety Inspection Program (BIT), Smog Check Program, preparation of diesel fuel tax returns, the scheduling and coordination of repairs and maintenance, and management of the Vehicle Equipment Replacement Program.

Proposed Budget FY2020-21 Town of Yucca Valley

001 57-General Fund Fleet Maintenance

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
<u>Revenues</u>					
Total Revenues	0.00	0.00	0.00	0.00	0.00
<u>Expenses</u>					
6410 0000 00 0000 000 Maintenance Supplies	1,098.41	3,600.00	228.29	3,000.00	(600.00)
6500 0000 00 0000 000 Fuel	62,796.02	60,000.00	44,531.90	53,500.00	(6,500.00)
6610 0000 00 0000 000 Reference Materials	0.00	500.00	0.00	0.00	(500.00)
6910 0000 00 0000 000 Tools and Equipment	250.01	500.00	59.75	0.00	(500.00)
7411 0000 00 0000 000 Maintenance Equipment	4,854.59	11,500.00	3,531.61	13,000.00	1,500.00
7413 0000 00 0000 000 Maintenance Vehicles	30,588.12	33,000.00	30,490.06	25,500.00	(7,500.00)
7998 0000 00 0000 000 Auto Reimbursement	(1,498.00)	0.00	(1,587.33)	0.00	0.00
Total Expenses	98,089.15	109,100.00	77,254.28	95,000.00	(14,100.00)
Excess Revenue Over (Under) Expenditures	(98,089.15)	(109,100.00)	(77,254.28)	(95,000.00)	14,100.00

Town of Yucca Valley

Operating Budget

FY 2020-21

Public Works – Park Maintenance

Mission Statement

The Park Maintenance Division is dedicated to maintaining park, recreation, and outdoor infrastructure facilities ensuring cleanliness, orderly, safe, and environmentally responsible maintenance programs.

Description and Purpose

The Park Maintenance Division implements landscaping and maintenance programs to provide safe and clean parks and outdoor infrastructure for the Town’s 200-acre park system, which consists of the following:

- Community Center 22.2 acres
- Jacob’s Park 5 acres
- Machris Park 12 acres
- Paradise Park 5 acres
- Remembrance Park .2 acres
- Essig Park 10 acres
- Brehm Sports Park 15 acres
- North Park 80 acres
- South Park 40 acres
- Park N Ride 6.5 acres
- Welcome Center 1.6 acres
- YVHS Pool .55 acres
- Brehm I Park 2.5 acres

Included in these services is maintenance of 7 sports fields, 6 playgrounds, over 3,000 trees and shrubs, 4 tennis courts, State Route 62 Median Islands, the Yucca Valley Swimming Pool, the California Welcome Center, the Yucca Valley Park and Ride facility, the Yucca Valley Animal Shelter landscape, the Yucca Valley Community Development building landscape, and the maintenance of the San Bernardino County Library, newly renovated in FY2019-20 at the former PFF Bank building.

Authorized Positions

Position	FY 2014/16	FY 2016/18	FY 2018/20	FY 2020/21
Parks Maintenance Supervisor	0	0	1	1
Skilled Lead Maintenance Worker	1	1	0	0
Skilled Maintenance Worker II	2	2	3	3
Skilled Maintenance Worker I – Part Time	0	0	2	1
Division Total	3	3	6	5

Proposed Budget FY2020-21 Town of Yucca Valley

001 58-General Fund Parks Operations

	Year End Actual 6/30/2019	Annual Budget 6/30/2020	Y-T-D Actual 6/30/2020	FY 20-21 Budget	Change from PY Budget
<u>Revenues</u>					
Total Revenues	0.00	0.00	0.00	0.00	0.00
<u>Expenses</u>					
5110 0000 00 0000 000 Salaries Full Time	216,246.00	235,170.00	204,331.60	233,730.00	(1,440.00)
5111 0000 00 0000 000 Salaries Temporary	3,998.61	21,170.00	0.00	0.00	(21,170.00)
5112 0000 00 0000 000 Salaries Overtime	13,225.37	21,100.00	13,052.31	17,300.00	(3,800.00)
5113 0000 00 0000 000 Salaries Standby	7,536.00	7,155.00	6,912.00	10,650.00	3,495.00
5115 0000 00 0000 000 Salaries Vacation Cash Out	3,408.97	12,500.00	6,595.78	12,500.00	0.00
5121 0000 00 0000 000 FICA Medicare	3,421.12	4,225.00	3,308.99	3,980.00	(245.00)
5123 0000 00 0000 000 Health Insurance	54,427.68	63,456.00	51,131.93	65,040.00	1,584.00
5124 0000 00 0000 000 Workers Comp Insurance	7,199.77	8,825.00	6,866.41	8,230.00	(595.00)
5125 0000 00 0000 000 Life and Disability	1,747.67	2,035.00	1,794.96	1,980.00	(55.00)
5126 0000 00 0000 000 Unemployment Insurance	4,199.85	5,825.00	4,005.37	5,490.00	(335.00)
5127 0000 00 0000 000 CalPERS Retirement	40,133.93	48,525.00	43,285.06	46,600.00	(1,925.00)
5128 0000 00 0000 000 Other Post Employment Benefits	13,810.54	9,410.00	11,440.57	3,500.00	(5,910.00)
Expenditure					
5997 0000 00 0000 000 Town Paid Sick Leave	0.00	0.00	568.88	0.00	0.00
6122 0000 00 0000 000 Grounds Maintenance Supplies	50,302.74	84,595.00	44,115.83	40,500.00	(44,095.00)
6190 0000 00 0000 000 Clothing	2,768.08	2,940.00	2,204.08	3,000.00	60.00
6910 0000 00 0000 000 Tools and Equipment	1,354.86	8,970.00	4,328.69	9,000.00	30.00
7110 0000 00 0000 000 Professional Services	12,071.11	45,150.00	16,126.42	32,000.00	(13,150.00)
7114 0000 00 0000 000 YVHS Pool Maintenance	26,061.70	25,200.00	9,279.48	19,500.00	(5,700.00)
7212 0000 24 0000 000 Water Community Services & Facilities Administration	52,861.26	57,650.00	45,585.01	50,000.00	(7,650.00)
7212 0000 60 0000 000 Water Town Hall	8,796.66	11,000.00	7,754.59	13,000.00	2,000.00
7212 0000 64 0000 000 Water Machris Park	14,211.24	14,650.00	13,708.20	15,000.00	350.00
7212 0000 65 0000 000 Water Essig Park	18,091.96	18,970.00	17,899.18	20,000.00	1,030.00
7212 0000 66 0000 000 Water Brehm 1 Park	19,772.16	17,630.00	18,429.04	20,000.00	2,370.00
7212 0000 67 0000 000 Water Brehm 2 Sports Park	40,210.98	30,100.00	37,707.90	42,000.00	11,900.00
7310 0000 00 0000 000 Equipment Rental	4,066.04	6,300.00	2,764.92	6,300.00	0.00
7342 0000 00 0000 000 Leased Facility Fees	27.91	525.00	0.00	525.00	0.00
7411 0000 00 0000 000 Maintenance Equipment	5,639.05	4,725.00	5,932.14	3,675.00	(1,050.00)
7630 0000 00 0000 000 Dues and Memberships	870.00	510.00	378.00	510.00	0.00
Total Expenses	626,461.26	768,311.00	579,507.34	684,010.00	(84,301.00)
Excess Revenue Over (Under) Expenditures	(626,461.26)	(768,311.00)	(579,507.34)	(684,010.00)	84,301.00

Town of Yucca Valley

Operating Budget

FY 2020-21

Public Works – Street Maintenance

Mission Statement

To implement preventive maintenance programs that result in a safe and effective street system while maintaining fiscal responsibility and responsive customer service.

Description and Purpose

The Street Maintenance Division is responsible for the maintenance of approximately 160 miles of paved roadway and approximately one mile of dirt road. The primary functions of the Division includes, pothole repair, skin patching, sign replacement, sign repair, shoulder maintenance, storm cleanup, street sweeping, hazard removal, sand and dirt removal, crack sealing and filling, and berm repair and construction.

The budgeted expenditures for streets maintenance including the authorized positions below are maintained in the Special Revenue Funds 515-Gas Tax and Fund 524-Measure I. Please refer to the Special Revenue Funds section for detailed expenditures.

Authorized Positions

Position	FY 2014/16	FY 2016/18	FY 2018/20	FY 2020/21
Streets Maintenance Supervisor	0	0	1	1
Skilled Lead Maintenance Worker	1	1	0	0
Skilled Maintenance Worker II	3	3	3	3
Division Total	4	4	4	4

Special Revenue Funds



Adopted Budget
Fiscal Year 2020-21

Town of Yucca Valley
Special Revenue/Other Funds
FY 2020-21

Special Revenue Funds are used to account for the proceeds derived from specific revenue sources which are legally restricted to expenditures for specified purposes.

300 Quimby/In Lieu

Established as a fund to account for monies received as paid-in-lieu funds pursuant to the requirements of the Town Ordinance relating to the dedication of land for parks and recreational purposes.

301 Street In Lieu

Established as a fund to account for monies received as paid-in-lieu funds pursuant to the requirements of the Town Ordinance relating to delayed improvements.

310 Retail Sector Improvements

Established as a fund as a result of a settlement to account for monies that are to be used by the Town to sustain and improve the TOWN's retail areas consistent with recommendations contained in the Retail Sector Strategies Report or for any other actions or projects the TOWN deems appropriate to sustain and improve the TOWN's retail sector.

350 Development Impact Fee

Established as depository for development impact fees. The fees are levied against new development in the Town in order to pay for the construction or improvement of public facilities as a result of Town growth.

507 Traffic Safety

Established to account for expenditures financed by revenue generated from the enforcement of California vehicle codes and town ordinances. These restricted funds may be used only for traffic signals, school crossing guards, and other related traffic safety expenditures.

508 Asset Seizure

Established to account for assets seized during police narcotic activities. Expenditures for this fund are restricted to activities involving drug and gang prevention.

511 LLESA

Established by the American Recovery and Reinvestment Act to create and enhance crime prevention involving cooperation between community residents and law enforcement personnel to control, detect and investigate crime and the prosecution of criminals.

515 Gas Tax

Established to account for receipts and expenditures of money apportioned under Street and Highway Code Sections 2105, 2106, 2107, and 2107.5 of the State of California. These funds must be spent only for street maintenance, repairs or construction. A limited amount may be

Town of Yucca Valley
Special Revenue/Other Funds
FY 2020-21

spent on related engineering costs. Also accounts for monies previously received as part of the 514-TCRP Maintenance Fund as of July 2011.

516 Local Transportation Fund (LTF)

Established to account for financial transactions per Article No. 8 of the Transportation Development Action of 1971 (SB325) State of California Streets, Roads, Bicycle and Pedestrian Capital Facilities.

517 Road Maintenance Rehabilitation Account (RMRA)

Established to account for receipts and expenditures of money apportioned under the Road Repair and Accountability Act of 2017, to address basic road maintenance, rehabilitation, and critical safety needs on both State and local roads.

518 Article 3 TDA

Established to account for financial transactions per Article No. 3 of the Transportation Development Action of 1971 (SB325) State of California Streets, Roads, Bicycle and Pedestrian Capital Facilities.

522 Measure I – 65% Major Arterials

Established to account for revenues from a (1/2%) sales tax on all retail transactions within the County. This Measure I sales tax authorization ended in 2010 and is expected to be closed in FY2020-21.

524 Measure I – 2010 Unrestricted

Established to account for 75% of the local allocation of revenues from a voter approved (1/2%) local transportation sales tax for Measure I 2010-2040, for the use in unrestricted local street projects.

526 Highway Safety Improvement Program (HSIP)

Established to account for the receipts and expenditures under the HSIP federal grant which purpose is to achieve a significant reduction in traffic fatalities and serious injuries on all public roads.

536 Active Transportation Program Grant (ATP)

Established to account for the receipts and expenditures under the ATP grant. The purpose of ATP is to encourage increased use of active modes of transportation.

560 Community Development Block Grant (CDBG)

Established to account for financing of rehabilitation of privately held homes and government infrastructures. Financing is provided by the Federal Housing and Community Development Act.

Town of Yucca Valley
Special Revenue/Other Funds
FY 2020-21

570 Recycling Activities

Established to account for grant money for eligible cities and counties, for beverage container recycling and litter cleanup activities.

571 California Humanities Grant Program

Established to account for the receipts and expenditures under the California Humanities Grant Program. The purpose is to encourage participation in public humanities, particularly by new and/or underserved audiences, and promote understanding and empathy among residents in order to cultivate a thriving democracy.

572 Prop 68 Parks Bond Grant

Established to account for the receipts and expenditures under the Prop 68 Statewide Park Desert Community Grant. The purpose is to facilitate the development of public facilities that will assist in achieving active recreational projects, including aquatic and fitness centers.

581 Landscape/Lighting Maintenance District

Established to provide regular maintenance, repair and replacement of all facilities within the public rights-of-ways or easements which shall include, but not be limited to, the landscaping, irrigation system, signage, perimeter wall, retaining walls, pedestrian path and erosion control plantings within or adjacent to the detention basins and drainage swale.

582 Streets & Drainage District

Established to provide maintenance of streets, roads, and highways needed to keep the streets in a safe condition and to preserve the street network. Also for maintenance and operation of drainage and flood control facilities, including but not limited to floodways, channels, percolation pond, storm drain systems including pipes and catch basins and appurtenant facilities.

583 Mello Roos CFD

Established to provide maintenance of streets, roads and other qualified infrastructure construction as part of new development pursuant to the Mello-Roos Community Facility Act of 1982, which provides a mechanism for funding such maintenance activities.

630 Bond Funded Town Housing Fund

This fund accounts for transactions related to the Town's housing activities that are funded by tax exempt bond funds. This fund was established to segregate the tax exempt financed low and moderate housing activities from those funded through other means.

632 Town Housing Fund

This fund accounts for transactions related to the Town's housing activities. The fund was established as the Housing Successor of the former Yucca Valley Redevelopment Agency's Low and Moderate Housing fund which was eliminated as of February 1, 2012.

Town of Yucca Valley
Special Revenue/Other Funds
FY 2020-21

800 Capital Projects Reserve

Established to maintain a capital projects reserve for the purpose of providing funding for the planning, construction, repair and rehabilitation of the Town's capital assets.

801 Measure Y Town Essential Services Fund

Established to account for the receipts and expenditures of the voter approved one-half percent of sales tax on retail sales within the Town limits to fund projects recommended by the Revenue Oversight Commission.

802 Measure Z Sewer Project Assessment Assistance Fund

Established to account for the receipts and expenditures of the voter approved one-half percent of sales tax on retail sales within the Town limits to assist citizens with the sewer assessment costs. This fund is overseen by the Revenue Oversight Commission.

Town of Yucca Valley
Special Revenue/Other Funds
FY 2020-21

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**Town of Yucca Valley
FY 2020-21 Proposed Budget
Special Revenue Funds
FY20-21**

Fund	Projected Fund Balance 7/1/2020	Revenues	Expenditures	Capital Outlay	Transfers In/ Transfers Out	Projected Fund Balance 6/30/2021
Special Revenue Funds						
300 - In-Lieu/Quimby Fees	\$ 11,286	\$ 200	\$ -	\$ -	\$ -	\$ 11,486
301 - Street Imp In-Lieu Fees	335,610	3,000	-	-	-	338,610
310 - Retail Sector Improvements	57,422	500	(30,000)	-	-	27,922
350 - Development Impact Fees	1,879,207	77,000	(5,000)	(184,100)	(54,000)	1,713,107
507 - Traffic Safety	208,628	9,000	-	-	-	217,628
508 - Asset Seizure	16,108	100	-	(2,500)	-	13,708
511 - COPS-LLESA	263,416	102,000	(200,500)	-	-	164,916
515 - Gas Tax	255,141	525,000	(475,000)	(50,000)	-	255,141
516 - LTF	1,692,867	5,000	-	(1,152,810)	-	545,057
517- RMRA	190,344	380,000	(20,000)	(480,940)	-	69,404
518 - Article 3 TDA	-	-	-	-	-	-
522 - Measure I - Major Arterial	-	-	-	-	-	-
524 - Measure I - 2010 Unrestricted	1,417,931	599,500	(304,410)	(474,140)	-	1,238,881
526 - Highway Safety Improvement	532,585	-	-	-	-	532,585
536 - ATP State Grant	0	64,000	-	(102,000)	38,000	0
560 - CDBG	0	225,131	-	(225,131)	-	0
570 - Recycling Activities	9,638	5,050	(5,050)	-	-	9,638
571 - Cal Humanities Grant	(0)	-	-	-	-	(0)
572 - Parks Bond Grant	(0)	1,650,000	(1,650,000)	-	-	(0)
581 - LLD	93,662	7,680	(7,500)	-	-	93,842
582 - SDD	299,453	37,920	(9,100)	(28,600)	-	299,673
583 - MELLO ROOS CFD	196,963	107,240	(7,500)	(5,000)	-	291,703
630 - Bond Funded L/M Housing Fund	1,075,601	2,500	-	(30,000)	-	1,048,101
632 - Town Housing Fund	106,710	500	(2,500)	-	-	107,447
800 - Capital Projects Reserve	2,803,156	30,000	-	(1,302,500)	(38,000)	1,492,656
801 - Measure Y	2,256,801	1,520,000	(2,195,831)	-	-	1,580,970
802 - Measure Z	-	1,505,000	(1,505,000)	-	-	-
Total Special Revenue Funds	\$ 13,702,529	\$ 6,856,321	\$ (6,417,391)	\$ (4,037,721)	\$ -	\$ 10,052,475
Total Infrastructure Expenditures:	(6,508,731)					
Total Program Expenditures:	(2,441,381)					
Total Pass-Thru Expenditures:	(1,505,000)					
	(10,455,112)					

Town of Yucca Valley
 FY 2020-21 Proposed Budget
 Special Revenue Funds

300 - In-Lieu/Quimby Fees	<u>2018-19</u>		<u>2019-20</u>		<u>2020-21</u>
	<u>Amended Budget</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>Projected Actual</u>	<u>Proposed Budget</u>
RECEIPTS					
Interest	\$ 700	\$ 156	\$ 700	\$ 200	\$ 200
In Lieu Park Fees					-
TOTAL RECEIPTS	700	156	700	200	200
EXPENDITURES					
Indirect Cost	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-
CAPITAL OUTLAY					
Work in Progress	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT)- to Fund 301	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN(OUT)	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	700	156	700	200	200
BEGINNING FUND BALANCE	10,930	10,930	11,086	11,086	11,286
ENDING FUND BALANCE	\$ 11,630	\$ 11,086	\$ 11,786	\$ 11,286	\$ 11,486

Town of Yucca Valley
 FY 2020-21 Proposed Budget
 Special Revenue Funds

301 - In-Lieu Street Improvements Fees	<u>2018-19</u>		<u>2019-20</u>		<u>2020-21</u>
	<u>Amended Budget</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>Projected Actual</u>	<u>Proposed Budget</u>
RECEIPTS					
Interest	\$ 1,000	\$ 5,969	\$ 1,000	\$ 4,000	\$ 3,000
In Lieu Street Improvements	-	4,455	-	(4,455)	-
TOTAL RECEIPTS	1,000	10,424	1,000	(455)	3,000
EXPENDITURES					
Indirect Cost	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-
CAPITAL OUTLAY					
Work in Progress	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT)- from Fund 300	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN(OUT)	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	1,000	10,424	1,000	(455)	3,000
BEGINNING FUND BALANCE	325,641	325,641	336,065	336,065	335,610
ENDING FUND BALANCE	\$ 326,641	\$ 336,065	\$ 337,065	\$ 335,610	\$ 338,610

Town of Yucca Valley
 FY 2020-21 Proposed Budget
 Special Revenue Funds

310- Retail Sector Improvements	2018-19		2019-20		2020-21
	Amended Budget	Actual	Amended Budget	Projected Actual	Proposed Budget
RECEIPTS					
LAIF Interest	\$ 900	\$ 1,578	\$ 900	\$ 700	\$ 500
TOTAL RECEIPTS	900	1,578	900	700	500
EXPENDITURES					
Professional Services	51,000	30,000	51,000	30,000	30,000
TOTAL EXPENDITURES	51,000	30,000	51,000	30,000	30,000
CAPITAL OUTLAY					
Work in Progress	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-
OPERATING TRANSFERS IN (OUT)					
Transfer IN	-	-	-	-	-
Transfer OUT	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN(OUT)	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE					
	(50,100)	(28,422)	(50,100)	(29,300)	(29,500)
BEGINNING FUND BALANCE	115,144	115,144	86,722	86,722	57,422
ENDING FUND BALANCE	\$ 65,044	\$ 86,722	\$ 36,622	\$ 57,422	\$ 27,922

**Town of Yucca Valley
FY 2020-21 Amended Budget
Special Revenue Funds**

350 - Development Impact Fees	2018-19		2019-20		2020-21
	Amended Budget	Actual	Amended Budget	Projected Actual	Proposed Budget
RECEIPTS					
Single Family Residential	\$ 115,500	\$ 112,199	\$ 122,000	\$ 82,208	\$ 57,500
Multi-Family Residential	-	-	-	-	-
Commercial	21,000	-	22,000	-	9,500
Office	-	-	-	-	-
Interest	10,000	34,911	10,000	16,410	10,000
TOTAL RECEIPTS	146,500	147,110	154,000	98,618	77,000
EXPENDITURES					
Operating Supplies					
Indirect Cost	1,250	1,018	15,500	15,500	5,000
TOTAL EXPENDITURES	1,250	1,018	15,500	15,500	5,000
CAPITAL OUTLAY					
Work in Progress	220,310	8,572	521,738	3,532	184,100
TOTAL CAPITAL OUTLAY	220,310	8,572	521,738	3,532	184,100
OPERATING TRANSFERS IN (OUT)					
Transfer OUT - Fund 001	(54,000)	(54,000)	(54,000)	(54,000)	(54,000)
Transfer OUT - Fund 526 Warren Vista/Yucca	(518,761)	(40,000)	(478,761)	(478,761)	-
Transfer OUT - Fund 800-Animal Shelter	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN(OUT)	(572,761)	(94,000)	(532,761)	(532,761)	(54,000)
INCREASE (DECREASE) IN FUND BALANCE	(647,821)	43,520	(915,999)	(453,175)	(166,100)
BEGINNING FUND BALANCE	2,288,862	2,288,862	2,332,382	2,332,382	1,879,207
ENDING FUND BALANCE	1,641,041	2,332,382	1,416,383	1,879,207	1,713,107
Due to (from other funds)	(588,020)	(566,231)	(588,020)	(563,494)	(560,757)
ENDING CASH BALANCE	\$ 1,053,021	\$ 1,766,151	\$ 828,363	\$ 1,315,713	\$ 1,152,350

Work in Progress Detail	2018-19		2019-20	2019-20	2020-21
	Amended Budget	Actual	Amended Budget	Amended Budget	Proposed Budget
Project					
Onaga Trail-Kickapoo to Camino Del Cielo	50,000	-	50,000	-	-
Yucca Trail - Palomar Improv	20,600	6,336	14,265	3,532	70,000
Yucca Trail - Palomar Improv	-	-	310,000	-	114,100
SR62-SR247 to Warren Vista	149,710	2,237	147,473	-	-
	-	-	-	-	-
	220,310	8,572	521,738	3,532	184,100

Town of Yucca Valley
 FY 2020-21 Proposed Budget
 Special Revenue Funds

507 - Traffic Safety	2018-19		2019-20		2020-21
	Amended Budget	Actual	Amended Budget	Projected Actual	Proposed Budget
RECEIPTS					
County Fine Revenue	\$ 7,000	\$ 10,797	\$ 7,000	\$ 6,000	\$ 7,000
Interest	1,500	4,699	2,000	2,500	2,000
TOTAL RECEIPTS	8,500	15,496	9,000	8,500	9,000
EXPENDITURES					
Professional Services	-		-	-	-
Indirect Cost	-		-	-	-
TOTAL EXPENDITURES	-	-	-	-	-
CAPITAL OUTLAY					
Work in Progress	-		-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT) - Fund 536	(69,875)	(69,875)	-	-	-
Transfer IN (OUT) - Fund 529	-		-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	(69,875)	(69,875)	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	(61,375)	(54,379)	9,000	8,500	9,000
BEGINNING FUND BALANCE	254,507	254,507	200,128	200,128	208,628
ENDING FUND BALANCE	\$ 193,132	\$ 200,128	\$ 209,128	\$ 208,628	\$ 217,628

Town of Yucca Valley
 FY 2020-21 Proposed Budget
 Special Revenue Funds

508 - Asset Seizure	2018-19		2019-20		2020-21
	Amended Budget	Actual	Amended Budget	Projected Actual	Proposed Budget
RECEIPTS					
Program Revenue	\$ -	\$ 10,246	\$ -	\$ -	\$ -
Interest	50	102	50	200	100
TOTAL RECEIPTS	50	10,347	50	200	100
EXPENDITURES					
Special Activities	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-
CAPITAL OUTLAY					
Special Projects - Equipment	2,000	-	1,620	-	2,500
TOTAL CAPITAL OUTLAY	2,000	-	1,620	-	2,500
OPERATING TRANSFERS IN (OUT)					
TOTAL OPERATING TRANSFERS IN (OUT)	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	(1,950)	10,347	(1,570)	200	(2,400)
BEGINNING FUND BALANCE	5,561	5,561	15,908	15,908	16,108
ENDING FUND BALANCE	\$ 3,611	\$ 15,908	\$ 14,338	\$ 16,108	\$ 13,708

**Town of Yucca Valley
FY 2020-21 Amended Budget
Special Revenue Funds**

511 - COPS-LLESA	2018-19		2019-20		2020-21
	Amended Budget	Actual	Amended Budget	Projected Actual	Proposed Budget
RECEIPTS					
Grant revenue	\$ 150,000	149,154	\$ 100,000	\$ 156,422	\$ 100,000
Interest	1,500	3,107	1,500	3,000	2,000
TOTAL RECEIPTS	151,500	152,261	101,500	159,422	102,000
EXPENDITURES					
Indirect Cost	500	500	500	500	500
Contract Safety Program Costs	101,000	59,683	101,000	101,000	200,000
TOTAL EXPENDITURES	101,500	60,183	101,500	101,500	200,500
CAPITAL OUTLAY					
Special Equipment	-		-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-
OPERATING TRANSFERS IN (OUT)					
Transfer from General Fund	-		-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	50,000	92,078	-	57,922	(98,500)
BEGINNING FUND BALANCE	175,132	113,416	205,494	205,494	263,416
ENDING FUND BALANCE	\$ 225,132	\$ 205,494	\$ 205,494	\$ 263,416	\$ 164,916

**Town of Yucca Valley
FY 2020-21 Proposed Budget
Special Revenue Funds**

515 - Gas Tax	2018-19		2019-20		2020-21
	Amended Budget	Actual	Amended Budget	Projected Actual	Amended Budget
RECEIPTS					
Highway Users Tax (Prop 42 Replc)	\$ 80,000	\$ 72,942	\$ 188,000	\$ 155,000	\$ 168,000
Highway Users Tax	121,000	119,795	121,000	110,000	120,000
Highway Users Tax	79,000	80,399	79,500	79,000	86,000
Highway Users Tax	158,700	150,655	158,000	142,000	120,000
Highway Users Tax	5,000	5,000	5,000	5,000	5,000
Highway Users Tax-Loan Repayment(new)	24,500	24,622	24,500	24,789	25,000
State Grant Reimbursement	-	57,652	-	-	-
Interest	1,000	1,879	1,000	3,000	1,000
TOTAL RECEIPTS	469,200	512,944	577,000	518,789	525,000
EXPENDITURES					
Personnel	(100,670)	(100,386)	(105,660)	(105,660)	106,000
Supplies & Services	(520,950)	(436,035)	(405,475)	(322,100)	359,000
Indirect Recovery	(40,000)	(10,492)	(23,900)	(23,900)	10,000
TOTAL EXPENDITURES	(661,620)	(546,914)	(535,035)	(451,660)	475,000
CAPITAL OUTLAY					
Vehicle replacement	(59,000)	-	(50,000)	-	50,000
TOTAL CAPITAL OUTLAY	(59,000)	-	(50,000)	-	50,000
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT)- Fund 516					
Transfer IN (OUT)- General Fund Reserves	190,000	190,000	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	190,000	190,000	-	-	-
INCREASE (DECREASE) IN FUND BALANCE					
	(61,420)	156,031	(8,035)	67,129	0
BEGINNING FUND BALANCE	31,984	31,984	188,013	188,013	255,141
ENDING FUND BALANCE	\$ (29,437)	\$ 188,013	\$ 179,977	\$ 255,141	\$ 255,140

**Town of Yucca Valley
FY 2020-21 Proposed Budget
Special Revenue Funds**

516 - LTF	2018-19		2019-20		2020-21		
	Amended Budget	Actual	Amended Budget	Projected Actual	Proposed Budget	Projected Carryforward	Total 20/21
RECEIPTS							
SANBAG Revenue	\$ 196,800	196,849	\$ 152,352	\$ 152,352	\$ -	\$ -	\$ -
Article 3 TDA	-	-	91,000	-	-	-	-
Interest	10,000	30,469	10,000	15,000	5,000	-	5,000
TOTAL RECEIPTS	206,800	227,318	253,352	167,352	5,000	-	5,000
EXPENDITURES							
Indirect Cost	-	-	-	-	-	-	-
Professional Services	-	-	-	-	-	-	-
Street Eng Prof Serv	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
CAPITAL OUTLAY							
Work in Progress	472,450	91,497	719,952	1,500	1,152,810	379,452	1,532,262
TOTAL CAPITAL OUTLAY	472,450	91,497	719,952	1,500	1,152,810	379,452	1,532,262
OPERATING TRANSFERS IN (OUT)							
Transfer IN (OUT) - Fund 529							
Transfer IN (OUT) - Fund 524			248,000	-			
Transfer IN (OUT) - Fund 517	-	-	-	-	-	-	-
Transfer IN (OUT) - Fund 542	(10,000)	(10,000)	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	(10,000)	(10,000)	248,000	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	(275,650)	125,821	(218,600)	165,852	(1,147,810)	(379,452)	(1,527,262)
BEGINNING FUND BALANCE	1,401,194	1,401,194	1,527,015	1,527,015	1,692,867		1,692,867
ENDING FUND BALANCE	\$ 1,125,544	1,527,015	\$ 1,308,415	\$ 1,692,867	\$ 545,057		\$ 165,605
Work in Progress Detail							
	2018-19		2019-20		2020-21		
	Amended Budget	Actual	Amended Budget	Proposed Actual	Proposed Budget	Projected Carryforward	Total 20/21
Project							
Fortuna	20,000	-	20,000	-	-	20,000	20,000
Grand/Palm Alley	162,450	-	162,450	750	-	161,700	161,700
Pima Trail	175,000	-	175,000	750	52,810	174,250	227,060
Crack Seal - Gap Streets	115,000	91,497	23,502	-	-	23,502	23,502
Outer Highway Sidewalk	-	-	339,000	-	-	-	-
Slurry Seal - 2020/21	-	-	-	-	1,100,000	-	1,100,000
	472,450	91,497	719,952	1,500	1,152,810	379,452	1,532,262

**Town of Yucca Valley
FY 2020-21 Proposed Budget
Special Revenue Funds**

**517 - Road Maintenance Rehabilitation
Account (RMRA)**

	2018-19		2019-20		2020-21
	Amended Budget	Actual	Amended Budget	Projected Actual	Proposed Budget
RECEIPTS					
SB1 RMRA Revenue	\$ 357,350	\$ 400,396	\$ 357,350	\$ 367,261	\$ 379,000
Interest	250	882	250	2,000	1,000
TOTAL RECEIPTS	357,600	401,279	357,600	369,261	380,000
EXPENDITURES					
Indirect Cost	-	-	35,760	35,760	20,000
TOTAL EXPENDITURES	-	-	35,760	35,760	20,000
CAPITAL OUTLAY					
Work in Progress	477,840	417,840	321,840	253,042	480,940
TOTAL CAPITAL OUTLAY	477,840	417,840	321,840	253,042	480,940
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT)	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE					
	(120,240)	(16,561)	-	80,459	(120,940)
BEGINNING FUND BALANCE	126,446	126,446	109,885	109,885	190,344
ENDING FUND BALANCE	\$ 6,206	\$ 109,885	\$ 109,885	\$ 190,344	\$ 69,404

Work in Progress Detail

Project	2018-19		2019-20		2020-21
	Amended Budget	Actual	Amended Budget	Projected Actual	Proposed Budget
Buena Vista, SR247 to Yucca Mesa	477,840	417,840	-	-	-
			28,000	28,471	-
			53,580	-	-
			5,500	5,307	-
			3,500	3,072	-
			50,000	48,502	-
			5,000	5,254	-
			5,500	5,300	-
			6,000	5,886	-
			6,000	6,967	-
			33,000	48,512	-
			85,000	84,908	-
			5,000	10,862	-
			35,760	-	-
Bannock: Hwy 62 to Sante Fe Trail					6,550
Chemehuevi: Hwy 62 to Airplane Drive					10,720
Cherokee Trail: Hwy 62 to Sante Fe Drive					8,030
Cherokee Trail: Hwy 62 to Yucca Trail					4,050
Cholla Ave: Hwy 62 to Northbound to NP					5,380
Church St: Hwy 62 to Southbound to NP					2,470
Deer Trail: Hwy 62 to Sante Fe Trail					11,200
Elk Trail: Hwy 62 to Sante Fe Trail					11,230
Elk Trail: Hwy 62 to Northbound to NP					1,390
Elk Trail: Yucca Trail to Southbound to NP					1,150
Fox Trail: Hwy 62 to Sante Fe Trail					2,730
Fox Trail: Hwy 62 to Northbound to NP					1,150
Fox Trail: Yucca Trail to Southbound to NP					1,430
Geronimo Trail: Hwy 62 to Sante Fe Trail					6,970

Grand Avenue: Hwy 62 to Northbound to NP				1,810	
Hopi Trail: Hwy 62 to Northbound to NP				2,880	
Inca Trail: Hwy 62 to Southbound to NP				8,840	
Inca Trail: Hwy 62 to Northbound to NP				5,180	
Katje: Hwy 62 to Airplane Dr				9,660	
Kickapoo Trail: NP at Sante Fe Trail to SB to Onaga				12,760	
Kickapoo Trail: Onaga to Navajo				5,590	
Kickapoo Trail: Navajo to South End				840	
La Honda Way: Hwy 62 to Northbound to NP				670	
Mohawk Trail: Hwy 62 to Northbound to NP				420	
Navajo Trail: Kickapoo to Eastbound to NP				1,120	
Navajo Trail: Shawnee Trail to Inca Trail				1,780	
Navajo Trail: Mariposa Trail to Hopi Trail				5,070	
Onaga Trail: Palm (North) to Palm (South)				2,950	
Onaga Trail: Palm to Amador				9,440	
Onaga Trail: Amador to Grand				23,540	
Onaga Trail: Grand to Sage				66,470	
Palm Ave: Hwy 62 to Northbound to NP				190	
Palm Ave: Hwy 62 to Southbound to NP				260	
Pioneer Town Rd: Hwy 62 to Northbound to NP				5,750	
Pueblo Trail: Church St. to Cibola Tr				2,020	
Pueblo Trail: Cibola Tr. To Borrego Tr				1,940	
Pueblo Trail: Borrego Tr. To Acoma Tr				2,160	
Pueblo Trail: Acoma Tr. To Apache Tr				2,180	
Sage: Hwy 62 to Northbound to NP				7,540	
Wamego Trail/Geronimo: Fox Trail to Southwest to NP				770	
Wamego Trail: Hwy 62 to Northbound to NP				1,490	
Yucca Trail: Hwy 62 to Westbound to NP				150	
Yucca Trail: NP at Wamego Trail to Eastbound to NP				8,080	
Yucca Trail Offramp: Yucca Trail to Southbound to Hwy 62				500	
Onaga: Kickapoo to Mariposa				27,970	
Onaga: Alaba to Palomar				35,810	
Acoma: SR62 to Papago Trail				43,740	
Acoma: Zuni to Golden Bee				55,430	
Mohawk Trail: SR62 to New Pvmt Arterial				1,490	
Planning and Engineering				15,000	
Contingency				35,000	
Total Projects	<u>477,840</u>	<u>417,840</u>	<u>321,840</u>	<u>253,042</u>	<u>480,940</u>

**Town of Yucca Valley
FY 2020-21 Proposed Budget
Special Revenue Funds**

***AMENDMENTS TO BE MADE AT YEAR END FY2019/20**

518 - Article 3 TDA	2019-20		2020-21
	*Amended Budget	Projected Actual	Proposed Budget
RECEIPTS			
Article 3 TDA	\$ 91,000	\$ 91,000	-
Interest	-	-	-
TOTAL RECEIPTS	91,000	91,000	-
EXPENDITURES			
Indirect Cost	-	-	-
Professional Services	-	-	-
Street Eng Prof Serv	-	-	-
TOTAL EXPENDITURES	-	-	-
CAPITAL OUTLAY			
Work in Progress	339,000	339,000	-
TOTAL CAPITAL OUTLAY	339,000	339,000	-
OPERATING TRANSFERS IN (OUT)			
Transfer IN (OUT) - Fund 524	248,000	248,000	-
TOTAL OPERATING TRANSFERS IN (OUT)	248,000	248,000	-
INCREASE (DECREASE) IN FUND BALANCE	-	-	-
BEGINNING FUND BALANCE	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -
Work in Progress Detail			
	Amended	Proposed	2020-21
<u>Project</u>	Budget	Actual	Proposed
Outer Highway Sidewalk	339,000	339,000	-
	\$ 339,000	\$ 339,000	\$ -

**Town of Yucca Valley
FY 2020-21 Amended Budget
Special Revenue Funds**

522 - Measure I - Major Arterial	2018-19		2019-20	2020-21
	Amended Budget	Actual	Amended Budget	Proposed Budget
RECEIPTS				
Revenue SANBAG				
County Reimbursement	\$ 120,000	\$ 141,318	\$ -	\$ -
Interest	4,000	2,191	-	-
TOTAL RECEIPTS	124,000	143,509	-	-
EXPENDITURES				
Indirect Cost Recovery	(27,356)	-	-	-
TOTAL EXPENDITURES	(27,356)	-	-	-
CAPITAL OUTLAY				
Work in Progress	(657,219)	(590,333)	(24,905)	-
TOTAL CAPITAL OUTLAY	(657,219)	(590,333)	(24,905)	-
OPERATING TRANSFERS IN (OUT)				
Transfer IN (OUT) - Fund 527	-	-	-	-
Transfer IN (OUT) - Fund 507	-	-	-	-
Transfer IN (OUT) - Fund 524	92,000	-	-	-
Transfer IN - Fund 526	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	92,000	-	-	-
INCREASE (DECREASE) IN FUND BALANCE				
INCREASE (DECREASE) IN FUND BALANCE	(468,575)	(446,824)	(24,905)	-
BEGINNING FUND BALANCE	471,729	471,729	24,905	-
ENDING FUND BALANCE	\$ 3,154	\$ 24,905	\$ 0	\$ -

522 - Measure I - Major Arterial

Work in Progress Detail Project	2018-19		2019-20	2020-21
	Amended Budget	Actual	Amended Budget	Amended Budget
Yucca Trail/Palomar Improv	-	-	-	-
Buena Vista, SR247 to Yucca Mesa	6,734	3,189	-	-
Yucca Mesa, Barron to Town Limit	6,335	4,302	-	-
Buena Vista, SR247 to Yucca Mesa	261,029	240,672	-	-
Yucca Mesa, Barron to Town Limit	383,121	342,171	-	-
Crack Seal Project	-	-	24,905	-
	657,219	590,333	24,905	-

**Town of Yucca Valley
FY 2020-21 Proposed Budget
Special Revenue Funds**

524 - Measure I - 2010 Unrestricted	2018-19		2019-20		2020-21		
	Amended Budget	Actual	Amended Budget	Projected Actual	Proposed Budget	Projected Carryforward	Total 20/21
RECEIPTS							
Revenue SANBAG 2010 Unrestricted	\$ 785,000	\$ 801,830	\$ 800,000	\$ 600,000	\$ 592,000	\$ -	\$ 592,000
Interest	7,500	28,553	7,500	18,000	7,500	-	7,500
TOTAL RECEIPTS	792,500	830,383	807,500	618,000	599,500	-	\$ 599,500
EXPENDITURES							
Personnel	(292,460)	(282,135)	(306,655)	(306,655)	304,410	-	304,410
TOTAL EXPENDITURES	(292,460)	(282,135)	(306,655)	(306,655)	304,410	-	304,410
CAPITAL OUTLAY							
Work in Progress	(705,805)	(503,967)	(1,422,813)	(111,250)	474,140	1,155,713	1,629,853
TOTAL CAPITAL OUTLAY	(705,805)	(503,967)	(1,422,813)	(111,250)	474,140	1,155,713	1,629,853
OPERATING TRANSFERS IN (OUT)							
Transfer IN (OUT) - Fund 516	-	-	(248,000)	-	-	-	-
Transfer IN (OUT) - Fund 517	-	-	-	-	-	-	-
Transfer IN (OUT) - Fund 518	-	-	-	(248,000)	-	-	-
Transfer IN (OUT) - Fund 536	(92,000)	-	(195,000)	(195,000)	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	-	-	(443,000)	(443,000)	-	-	-
INCREASE (DECREASE) IN FUND BALANCE							
	(297,765)	44,281	(1,364,968)	(242,905)	(179,050)	(1,155,713)	(1,334,763)
BEGINNING FUND BALANCE	\$ 1,616,555	\$ 1,616,555	\$ 1,660,836	\$ 1,660,836	\$ 1,417,931	\$ 1,417,931	\$ 1,417,931
ENDING FUND BALANCE	\$ 1,318,790	\$ 1,660,836	\$ 295,868	\$ 1,417,931	\$ 1,238,881	\$ 262,218	\$ 83,168

524 - Measure I - Unrestricted	2018-19		2019-20		2020-21		
	Amended Budget	Actual	Amended Budget	YTD Actual	Proposed Budget	Projected Carryforward	YTD Actual
Work in Progress Detail							
Salaries	174,140	173,511	182,955	182,955	185,550	-	185,550
Salaries - Overtime	8,815	7,694	9,265	9,265	8,770	-	8,770
Standby	4,420	3,168	4,640	4,640	4,770	-	4,770
FICA Medicare	-	-	-	-	-	-	-
FICA Medicare	2,720	2,674	2,855	2,855	2,900	-	2,900
Health Care	46,080	39,272	47,160	47,160	48,780	-	48,780
Workers' Comp	3,750	5,402	3,940	3,940	5,990	-	5,990
Life & Disability	1,650	1,581	1,650	1,650	1,650	-	1,650
Unemployment Insurance	3,750	3,151	3,940	3,940	3,990	-	3,990
Retirement	40,170	36,708	42,930	42,930	39,230	-	39,230
OPEB	6,965	8,973	7,320	7,320	2,780	-	2,780
Personnel Total	292,460	282,135	306,655	306,655	304,410	-	304,410
Indirect Cost Recovery	45,000	-	49,000	49,000	50,000	-	-
Median Maintenance	56,000	21,396	56,000	12,000	61,640	-	-
Street Lights	50,000	47,486	50,000	50,000	50,000	-	-
Signal Maintenance Contract	15,000	-	15,000	-	15,000	-	-
Annual Traffic Census	12,000	11,435	14,000	-	12,000	-	-
SB743 Traffic Study	2,185	2,185	-	-	9,000	-	-
Traffic Studies	6,000	29	3,100	-	-	-	-
Town Wide Slurry Seal	461,120	401,691	509,959	250	250,000	509,959	759,959
SHOPP, proj applic thru CT	5,000	-	5,000	-	-	-	-
Congestion Management Plan	3,500	-	5,000	-	3,500	-	-
Buena Vista/Yucca Mesa	-	-	-	-	-	-	-
Onaga Safety Improvement	-	-	70,000	-	-	-	-
Crack Sealing	50,000	19,746	645,754	-	23,000	645,754	668,754
	705,805	503,967	1,422,813	111,250	474,140	1,155,713	1,428,713

Town of Yucca Valley
FY 2020-21 Amended Budget
Special Revenue Funds

	2018-19		2019-20		2020-21
	Amended Budget	YTD Actual	Amended Budget	Projected Actual	Amended Budget
526 - HSIP					
Highway Safety Improvement Program					
RECEIPTS					
Revenue - HSIPL-5466(023)	\$ 139,500	32,508	1,282,492	22,602	-
Interest	-	101	-	176	-
TOTAL RECEIPTS	139,500	32,609	1,282,492	22,778	-
EXPENDITURES					
Indirect Cost Recovery	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-
CAPITAL OUTLAY					
Work in Progress	658,261	72,705	1,761,056	22,638	-
TOTAL CAPITAL OUTLAY	658,261	72,705	1,761,056	22,638	-
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT) - Fund 350	518,761	40,000	478,761	478,761	-
Transfer IN (OUT) - Fund 536	-	-	-	53,671	-
Transfer IN (OUT) - Fund 001	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	518,761	40,000	478,761	532,432	-
INCREASE (DECREASE) IN FUND BALANCE	-	(96)	197	532,572	-
BEGINNING FUND BALANCE	109	109	13	13	532,585
ENDING FUND BALANCE	\$ 109	\$ 13	\$ 210	\$ 532,585	\$ 532,585

	2018-19		2019-20	2019-20	2020-21
	Amended Budget	Actual	Amended Budget	Amended Budget	Amended Budget
Work in Progress Detail					
Project					
Warren Vista/Yucca Trail Design	68,951	66,405	2,546	9,254	-
Warren Vista/Yucca Trail Const	225,000	-	1,400,500	845	-
Yuca Trail/Palomar - Ineligible for Reimb	15,000	-	15,000	-	-
Warren Vista/Yucca Trail Ineligible for Reimb	349,310	6,300	343,010	12,540	-
	658,261	72,705	1,761,056	22,638	-

Town of Yucca Valley
 FY 2020-21 Amended Budget
 Special Revenue Funds

536- ATP Grant	2018-19		2019-20		2020-21
	Amended Budget	Actual	Amended Budget	Projected Actual	Proposed Budget
RECEIPTS					
ATP State Grant - YV Sidewalk	\$ 1,025,850	\$ 106,775	\$ 919,075	\$ 805,702	\$ -
ATP State Grant	-	-	-	-	64,000
Interest	-	-	-	1,000	
TOTAL RECEIPTS	1,025,850	106,775	919,075	806,702	64,000
EXPENDITURES					
Indirect Cost Recovery	56,564	2,315	-	-	-
TOTAL EXPENDITURES	56,564	2,315	-	-	-
CAPITAL OUTLAY					
Work in Progress	975,804	19,487	1,151,317	1,146,863	102,000
TOTAL CAPITAL OUTLAY	975,804	19,487	1,151,317	1,146,863	102,000
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT) - Fund 524	69,875	69,875	195,000	195,000	-
Transfer IN (OUT) - Fund 524	-	-	-	53,671	-
Transfer IN (OUT) - Fund 800					38,000
TOTAL OPERATING TRANSFERS IN (OUT)	69,875	69,875	195,000	248,671	38,000
INCREASE (DECREASE) IN FUND BALANCE	63,357	154,848	(37,242)	(91,491)	-
BEGINNING FUND BALANCE	(63,357)	(63,357)	91,491	91,491	0
ENDING FUND BALANCE	\$ -	\$ 91,491	\$ 54,249	\$ 0	\$ 0
Work in Progress Detail					
	2018-19		2019-20	2019-20	2020-21
Project	Amended Budget	Actual	Amended Budget	Projected Actual	Proposed Budget
YV Elem Sidewalk PS&E	24,954	7,095	1,859	1,151	-
YV Elem Sidewalk Construction	940,850	5,138	1,130,712	1,130,712	-
YV Elem Sidewalk Non-Grant	10,000	7,254	18,746	15,000	-
Onaga Pedestrian Improvements					52,000
Little League Pedestrian Improvements					50,000
	975,804	19,487	1,151,317	1,146,863	102,000

**Town of Yucca Valley
FY 2020-21 Amended Budget
Special Revenue Funds**

538- Hazard Mitigation Federal Grant		2018-19		2020-21	
		Amended Budget	Actual	Amended Budget	Actual
<u>Acct.</u>	RECEIPTS				
538.00.4880.5002.00.0	Hazard Mitigation Fed Grant Rev	\$ 145,856	\$ 134,268	\$ -	\$ -
	Interest	-	67	-	-
	TOTAL RECEIPTS	145,856	134,336	-	-
	EXPENDITURES				
	Indirect Cost Recovery	-	-	-	-
	TOTAL EXPENDITURES	-	-	-	-
	CAPITAL OUTLAY				
	Work in Progress	188,150	156,117	-	-
	TOTAL CAPITAL OUTLAY	188,150	156,117	-	-
	OPERATING TRANSFERS IN (OUT)				
	Transfer IN (OUT) - Fund 001	17,000	17,000	-	-
	Transfer IN (OUT) - Fund 800	10,360	10,360	-	-
	TOTAL OPERATING TRANSFERS IN (OUT)	27,360	27,360	-	-
	INCREASE (DECREASE) IN FUND BALANCE	(14,934)	5,578	-	-
	BEGINNING FUND BALANCE	15,147	15,147	-	-
	ENDING FUND BALANCE	\$ 213	\$ 20,725	\$ -	\$ -
	Work in Progress Detail	2018-19		2020-21	
	<u>Project</u>	Amended Budget	Actual	Amended Budget	Actual
538.00.8310.5002.60.	Town Hall Complex Generator Project	105,596	91,840	-	-
538.00.8310.5002.30.	Animal Shelter Generator Project	82,554	64,278	-	-
		188,150	156,117	-	-

**Town of Yucca Valley
FY 2020-21 Proposed Budget
Special Revenue Funds**

560 - CDBG	2018-19		2019-20		2020-21
	Amended Budget	Actual	Amended Budget	Projected Actual	Proposed Budget
RECEIPTS					
CDBG Reimbursement Code Enforcement	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -
CDBG Reimbursement Project	335,996	268,590	189,666	13,308	125,131
CDBG - CV	-	-	-	-	100,000
TOTAL RECEIPTS	340,996	268,590	194,666	13,308	225,131
EXPENDITURES					
Indirect Cost	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-
CAPITAL OUTLAY					
Work in Progress	334,289	281,345	175,205	50	225,131
TOTAL CAPITAL OUTLAY	334,289	281,345	175,205	50	225,131
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT)-537					
Transfer IN (OUT)-Fund 800	-	-	-	6,204	-
TOTAL OPERATING TRANSFERS IN (OUT)	-	-	-	6,204	-
INCREASE (DECREASE) IN FUND BALANCE	6,707	(12,755)	19,461	19,462	-
BEGINNING FUND BALANCE	(6,707)	(6,707)	(19,462)	(19,462)	0
ENDING FUND BALANCE	\$ -	\$(19,462)	\$ (1)	0	\$ 0
Work in Progress Detail					
Project	2018-19		2019-20		2020-21
	Amended Budget	Actual	Amended Budget	Projected Actual	Proposed Budget
Paradise Park-CDBG	329,289	281,345	47,944	-	-
North Park Project	-	-	122,261	50	125,131
CDBG - CV	-	-	-	-	100,000
Code Enforcement	5,000	-	5,000	-	-
	334,289	281,345	175,205	50	225,131

**Town of Yucca Valley
FY 2020-21 Adopted Budget
Special Revenue Funds**

570 - Recycling Activities	<u>2018-19</u>		<u>2019-20</u>		<u>2020-21</u>
	<u>Amended Budget</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>Projected Actual</u>	<u>Proposed Budget</u>
RECEIPTS					
Revenue	\$ 5,000	\$ 5,724	\$ 5,000	\$ -	\$ 5,000
Interest	25	162	50	200	50
TOTAL RECEIPTS	<u>5,025</u>	<u>5,886</u>	<u>5,050</u>	<u>200</u>	<u>5,050</u>
EXPENDITURES					
Earth Day Supplies	825	232	850	287	550
Earth Day Prof Serv	5,000	4,580	5,000	-	4,500
Indirect Cost	200	-	200	-	-
TOTAL EXPENDITURES	<u>6,025</u>	<u>4,812</u>	<u>6,050</u>	<u>287</u>	<u>5,050</u>
CAPITAL OUTLAY					
Work in Progress	-	-	-	-	-
TOTAL CAPITAL OUTLAY	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
OPERATING TRANSFERS IN (OUT)					
Transfer IN - Fund 547	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
INCREASE (DECREASE) IN FUND BALANCE	<u>(1,000)</u>	<u>1,074</u>	<u>(1,000)</u>	<u>(87)</u>	<u>-</u>
BEGINNING FUND BALANCE	<u>8,651</u>	<u>8,651</u>	<u>9,725</u>	<u>9,725</u>	<u>9,638</u>
ENDING FUND BALANCE	<u>\$ 7,651</u>	<u>\$ 9,725</u>	<u>\$ 8,725</u>	<u>\$ 9,638</u>	<u>\$ 9,638</u>

**Town of Yucca Valley
FY 2020-21 Amended Budget
Special Revenue Funds**

571 - California Humanities Grant	<u>2018-19</u>		<u>2019-20</u>		<u>2020-21</u>
	<u>Amended Budget</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>Projected Actual</u>	<u>Proposed Budget</u>
RECEIPTS					
Federal Program Grant Revenue	\$ 8,000	\$ 6,400	\$ 1,600	\$ -	\$ -
Interest	-	73	-	130	-
TOTAL RECEIPTS	8,000	6,473	1,600	130	-
EXPENDITURES					
Staff Salary	5,150	-	5,150	5,150	-
Supplies and Materials	2,850	1,855	995	995	-
Professional Services	13,700	7,508	6,192	6,192	-
Equipment	5,000	22	4,978	4,846	-
Computer Maintenance	800	-	800	800	-
Printing Exp	1,500	-	1,500	383	-
Advertising	500	-	500	392	-
TOTAL EXPENDITURES	29,500	9,385	20,115	18,758	-
OPERATING TRANSFERS IN (OUT)					
Transfer IN - Fund 001	16,000	16,000	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	16,000	16,000	-	-	-
INCREASE (DECREASE) IN FUND BALANCE					
	(5,500)	13,088	(18,515)	(18,628)	-
BEGINNING FUND BALANCE					
	5,540	5,540	18,628	18,628	(0)
ENDING FUND BALANCE					
	\$ 40	\$ 18,628	\$ 113	\$ (0)	\$ (0)

**Town of Yucca Valley
FY 2020-21 Amended Budget
Special Revenue Funds**

572 - Parks Bond Grant - Prop 68

	2018-19		2019-20		2020-21
	Amended Budget	Actual	Amended Budget	Projected Actual	Proposed Budget
RECEIPTS					
Grant Revenue	\$ 2,000,000	\$ -	\$ 2,000,000	\$ 327,216	\$ 1,650,000
TOTAL RECEIPTS	\$ 2,000,000	\$ -	\$ 2,000,000	327,216	\$ 1,650,000
EXPENDITURES					
Aquatics/Gym Project Expenditures - Phase 1	(1,780,250)	(900)	(1,658,568)	(6,276)	-
Aquatics/Gym Project Expenditures - Phase 2	-	-	-	-	1,530,000
Capital Project - CEQA	-	-	(78,452)	(78,452)	120,000
Phase 1 - LPA Study	(219,750)	(29,116)	(232,964)	(212,472)	-
TOTAL EXPENDITURES	(2,000,000)	(30,016)	(1,969,984)	(297,200)	1,650,000
CAPITAL OUTLAY					
Work in Progress	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT) - General Fund 001	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE					
	\$ -	\$(30,016)	\$ 30,016	\$ 30,016	\$ -
BEGINNING FUND BALANCE	\$ -	\$ -	\$ (30,016)	\$ (30,016)	\$ (0)
ENDING FUND BALANCE	\$ -	\$(30,016)	\$ -	\$ (0)	\$ (0)

	FY 2018-19		FY 2019-20		FY 2020-21
	Amended Budget	Actual	Amended Budget	Amended Budget	Proposed Budget
Aquatics/Gym Project Expenditures - Phase 1					
Salaries Temp Aquatics	8,500	848	7,652	3,556	-
FICA/Medicare	-	-	-	52	-
Workers Comp Ins Aquatics	1,200	38	1,162	107	-
Unemployment Ins Aquatics	600	14	586	62	-
Total Salaries	10,300	900	9,400	3,776	50,000
Grant Admin Costs	25,000	-	25,000	-	-
Capital Project - Aquatics/Rec	1,744,950	-	1,624,168	2,500	-
Total Phase 1 Project Costs	1,780,250	900	1,658,568	6,276	50,000
Architecture and Engineering					1,400,000
Conceptual Plan					10,000
Project Management					70,000
Total Phase 2 FY20/21 Costs					1,530,000

**Town of Yucca Valley
FY 2020-21 Adopted Budget
Special Revenue Funds**

581 - LLD	2018-19		2019-20		2020-21
	Amended Budget	Actual	Amended Budget	Projected Actual	Proposed Budget
RECEIPTS					
Assessments-Living Space-TM16957-5810	\$ 2,100	\$ -	\$ 2,100	\$ 500	\$ 930
Assessments-Mesquite 55-TM16587-5811	10,325	10,104	10,500	4,000	6,000
Assessments-YV Estates-TM17328-5812	4,200	-	4,200	750	750
Assessments-Burnt Mtn-TM17633-5814	-	-	-	-	-
Interest	-	1,463	600	7,000	-
TOTAL RECEIPTS	16,625	11,567	17,400	12,250	7,680
EXPENDITURES					
Indirect Cost	500	78	500	500	2,500
County Admin Cost	4,500	653	1,500	-	-
County Admin Cost - Contract Admin	-	-	3,000	4,000	5,000
Assessment Engineering	7,500	-	7,500	-	-
Assessment Engineering - Mesquite 55	-	-	-	-	-
TOTAL EXPENDITURES	12,500	731	12,500	4,500	7,500
CAPITAL OUTLAY					
Work in Progress	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-
OPERATING TRANSFERS IN (OUT)					
	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN(OUT)	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	4,125	10,836	4,900	7,750	180
BEGINNING FUND BALANCE	75,076	75,076	85,912	85,912	93,662
ENDING FUND BALANCE	\$ 79,201	\$ 85,912	\$ 90,812	\$ 93,662	\$ 93,842

Town of Yucca Valley
FY 2020-21 Proposed Budget
Special Revenue Funds

582 - Streets and Drainage Maint District	<u>2018-19</u>		<u>2019-20</u>		<u>2020-21</u>
	<u>Amended Budget</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>Projected Actual</u>	<u>Proposed Budget</u>
RECEIPTS					
Assessments-Living Space-TM16957-5810	\$ 2,200	\$ 2,141	\$ 2,700	\$ 7,161	\$ 960
Assessments-Mesquite 55-TM16587-5811	21,000	22,138	21,000	13,382	30,120
Assessments-YV Estates-TM17328-5812	5,000	-	4,500	730	720
Assessments-Home Depot-TM17455-5813	14,000	14,230	14,000	9,217	6,120
Assessments-Burnt Mtn-TM17633-5814	-	-	-	-	-
Penalties	-	-	-	-	-
Interest	2,000	4,654	2,000	3,000	-
TOTAL RECEIPTS	44,200	43,163	44,200	33,489	37,920
EXPENDITURES					
Indirect Cost	500	500	500	500	3,300
County Admin Cost	1,200	1,344	1,200	-	-
Assessment Engineering	7,500	-	7,500	5,250	5,800
TOTAL EXPENDITURES	9,200	1,844	9,200	5,750	9,100
CAPITAL OUTLAY					
Work in Progress	46,482	44,409	70,500	-	28,600
TOTAL CAPITAL OUTLAY	46,482	44,409	70,500	-	28,600
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT)	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN(OUT)	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	(11,482)	(3,089)	(35,500)	27,739	220
BEGINNING FUND BALANCE	274,803	274,803	271,714	271,714	299,453
ENDING FUND BALANCE	\$ 263,321	\$ 271,714	\$ 236,214	\$ 299,453	\$ 299,673
Work in Progress Detail					
	<u>2018-19</u>		<u>2019-20</u>		<u>2020-21</u>
Project	Amended Budget	Actual	Amended Budget	Projected Actual	Amended Budget
Home Depot TM17455-SI Seal	5,500	-	5,500	-	3,000
Mesquite 55 TM16587	40,982	44,409	-	-	25,600
Crack Sealing	-	-	65,000	-	-
	46,482	44,409	70,500	-	28,600

**Town of Yucca Valley
FY 2020-21 Amended Budget
Special Revenue Funds**

583 - MELLO ROOS CFD	2018-19		2019-20		2020-21
	Amended Budget	Actual	Amended Budget	Projected Actual	Proposed Budget
RECEIPTS					
Warren Vista CFD Receipts	\$ 7,200	\$ 7,641	\$ 7,150	\$ -	\$ 5,800
Dollar General CFD Receipts	2,000	2,042	2,000	2,300	1,900
Super Walmart CFD Receipts	15,500	16,131	15,100	21,600	15,200
Burrtec CFD Receipts	1,500	-	3,000	-	-
Hawks Ridge CFD Receipts	2,000	1,060	2,000	-	1,500
Sage Estates CFD Receipts	78,500	21,421	78,500	-	77,400
O'Reilly CFD Receipts	3,500	21,420	3,500	-	2,500
Mohawk CFD Receipts	3,500	3,521	3,500	-	1,940
LAIF Interest	700	2,104	700	2,000	1,000
TOTAL RECEIPTS	114,400	75,340	115,450	25,900	107,240
EXPENDITURES					
Indirect Cost	500	500	500	500	-
County Admin Cost	450	450	450	-	-
Assessment Engineering	7,500	4,965	7,500	6,000	7,500
TOTAL EXPENDITURES	8,450	5,915	8,450	6,500	7,500
CAPITAL OUTLAY					
Work in Progress	5,000	-	6,200	5,000	5,000
TOTAL CAPITAL OUTLAY	5,000	-	6,200	5,000	5,000
OPERATING TRANSFERS IN (OUT)					
TOTAL OPERATING TRANSFERS IN(OUT)	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE					
	100,950	69,425	100,800	14,400	94,740
BEGINNING FUND BALANCE					
	81,613	81,613	182,563	182,563	196,963
ENDING FUND BALANCE					
	\$ 182,563	\$ 151,038	\$ 283,363	\$ 196,963	\$ 291,703
Work in Progress Detail					
	2018-19		2019-20		2020-21
	Amended Budget	Actual	Amended Budget	Amended Budget	Amended Budget
Project					
Super Walmart CFD-Battery B/U	-	-	-	-	-
Palomar/Yucca Trail Signal	-	-	-	-	-
Joshua Lane/Yucca Trail Signal	-	-	-	-	-
Signal Maintenance Control	5,000	-	6,200	5,000	5,000
	5,000	-	6,200	5,000	5,000

**Town of Yucca Valley
FY 2020-21 Proposed Budget
Special Revenue Funds**

630 - Bond Funded L/M Housing	<u>2018-19</u>		<u>2019-20</u>		<u>2020-21</u>
	<u>Amended Budget</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>Projected Actual</u>	<u>Proposed Budget</u>
RECEIPTS					
LAIF Interest	\$ 4,500	\$ 9,391	\$ 4,500	\$ 5,500	\$ 2,500
TOTAL RECEIPTS	<u>4,500</u>	<u>9,391</u>	<u>4,500</u>	<u>5,500</u>	<u>2,500</u>
EXPENDITURES					
Operating Expenditures	-		-	-	-
Professional Services	-		-	-	-
Debt Service - Housing Bonds	-		-	-	-
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
CAPITAL OUTLAY					
Work in Progress	150,000	18,700	131,300	10,000	30,000
TOTAL CAPITAL OUTLAY	<u>150,000</u>	<u>18,700</u>	<u>131,300</u>	<u>10,000</u>	<u>30,000</u>
OPERATING TRANSFERS IN (OUT)					
630.00.8313.5011	-		-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
INCREASE (DECREASE) IN FUND BALANCE	<u>(145,500)</u>	<u>(9,309)</u>	<u>(126,800)</u>	<u>(4,500)</u>	<u>(27,500)</u>
BEGINNING FUND BALANCE	<u>1,089,410</u>	<u>1,089,410</u>	<u>1,080,101</u>	<u>1,080,101</u>	<u>1,075,601</u>
ENDING FUND BALANCE	<u>\$ 943,910</u>	<u>\$ 1,080,101</u>	<u>\$ 953,301</u>	<u>\$ 1,075,601</u>	<u>\$ 1,048,101</u>
Due to (from other funds)	(500,000)	(556,679)	(500,000)	(556,679)	(500,000)
ENDING CASH BALANCE	<u>\$ 443,910</u>	<u>\$ 523,422</u>	<u>\$ 453,301</u>	<u>\$ 518,922</u>	<u>\$ 548,101</u>
Work in Progress Detail					
Project	<u>Amended</u>	<u>Actual</u>	<u>2019-20</u>	<u>2019-20</u>	<u>2020-21</u>
	<u>Budget</u>		<u>Amended</u>	<u>Amended</u>	<u>Amended</u>
			<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
Qualified L/M Housing Project	50,000	18,700	31,300	10,000	30,000
Town Sewer Connections	100,000	-	100,000	-	-
	<u>150,000</u>	<u>18,700</u>	<u>131,300</u>	<u>10,000</u>	<u>30,000</u>

**Town of Yucca Valley
FY 2020-21 Proposed Budget
Special Revenue Funds**

632 - Town Housing Fund	<u>2018-19</u>		<u>2019-20</u>		<u>2020-21</u>
	<u>Amended Budget</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>Projected Actual</u>	<u>Proposed Budget</u>
RECEIPTS					
SERAF repayment	\$ 18,895	\$ -	\$ -	\$ -	\$ -
Residual Receipts	-	-	-	-	-
Interest	600	1,442	700	500	500
TOTAL RECEIPTS	19,495	1,442	700	500	500
EXPENDITURES					
Operating Expenditures	-	-	-	-	-
Professional Services	5,000	1,250	5,000	2,500	2,500
Leased Facility Fees	1,000	-	1,000	-	-
TOTAL EXPENDITURES	6,000	1,250	6,000	2,500	2,500
CAPITAL OUTLAY					
Work in Progress	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT) - Loan payment	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	13,495	192	(5,300)	(2,000)	(2,000)
BEGINNING FUND BALANCE	(1,196,724)	(1,196,724)	(1,196,532)	(1,196,532)	(1,198,532)
ENDING FUND BALANCE	<u>\$ (1,183,229)</u>	<u>\$ (1,196,532)</u>	<u>\$ (1,201,832)</u>	<u>\$ (1,198,532)</u>	<u>\$ (1,200,532)</u>
ADVANCES FROM OTHER FUNDS					
Advance from General Fund	114,672	114,672	179,595	179,595	179,595
Advance from Dev Impact Fund	555,270	555,270	568,968	568,968	571,705
Advance from L/M Housing Bond Fund	556,679	556,679	556,679	556,679	556,679
Due from Successor Agency	6,639	6,639	-	-	-
Advance to Lessor	(1,686)	-	-	-	-
ENDING CASH BALANCE	<u>\$ 48,345</u>	<u>\$ 36,728</u>	<u>\$ 103,410</u>	<u>\$ 106,710</u>	<u>\$ 107,447</u>

Town of Yucca Valley
 FY 2020-21 Amended Budget
 Special Revenue Funds

800 - Capital Projects Reserve	2018-19		2019-20		2020-21		
	Amended Budget	Actual	Amended Budget	Projected Actual	Amended Budget	Projected Carryforward	Total FY20/21
RECEIPTS							
SA- Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State Grant Reimbursement	-	-	10,000	10,000	-	-	-
Cost Recovery	-	27,578	-	-	30,000	-	30,000
Capital Projects Reimb	1,100,000	-	1,100,000	1,125,000	-	-	-
TOTAL RECEIPTS	1,100,000	27,578	1,110,000	1,135,000	30,000	-	30,000
EXPENDITURES							
Spec Prof Serv-PFF Study	-	-	-	-	-	-	-
Housing and Safety Element Study	-	-	150,000	-	-	-	-
Spec Prof Serv-Other	52,072	-	-	-	-	-	-
TOTAL EXPENDITURES	52,072	-	150,000	-	-	-	-
CAPITAL OUTLAY							
Construction Projects	4,862,947	249,754	5,022,023	4,930,840	100,000	-	100,000
Capital Replacement	537,886	246,243	167,936	76,206	300,000	-	300,000
Vehicle & Equipment Replacement	261,600	50,927	254,075	132,931	57,500	-	57,500
Capital Maintenance	2,213,054	333,731	1,811,966	619,187	845,000	266,669	1,111,669
TOTAL CAPITAL OUTLAY	7,875,487	880,654	7,256,000	5,759,165	1,302,500	266,669	1,569,169
OPERATING TRANSFERS IN (OUT)							
Transfer IN (OUT)- Fund 001	84,200	84,200	50,870	50,870	-	-	-
Transfer IN (OUT)- Fund 001	8,414	8,414	8,670	8,670	-	-	-
Transfer IN (OUT)- Fund 001	463,300	463,300	836,630	836,630	-	-	-
Transfer IN (OUT)- Fund 538	(10,360)	(10,360)	-	-	-	-	-
Transfer IN (OUT)- Fund 001	30,000	30,000	-	-	-	-	-
Transfer IN (OUT)- Fund 634	36,182	36,182	-	-	-	-	-
Transfer IN (OUT)- Fund 536	-	-	-	-	(38,000)	-	(38,000)
Transfer IN (OUT)- Fund 634	2,450,100	2,426,756	-	-	-	-	-
	3,061,836	3,038,492	896,170	896,170	(38,000)	-	(38,000)
INCREASE (DECREASE) IN FUND BALANCE	(3,765,723)	2,185,416	(5,399,830)	(3,727,995)	(1,310,500)	(266,669)	(1,577,169)
Unassigned Cap Reserve Fund	152,507	204,807	64,375	64,375	(0)	-	(0)
Town Wide Infrastructure Reserve	-	-	-	-	844,716	-	844,716
Town Wide Infrastructure Reserve 13-14	166,760	166,760	-	-	-	-	-
Town Wide Infrastructure Reserve 13-14	400,000	400,000	263,117	263,117	-	-	-
Town Wide Infrastructure Reserve 14-15	15,000	15,000	15,000	15,000	-	-	-
Town Wide Infrastructure Reserve 14-15	400,000	400,000	400,000	400,000	-	-	-
Town Wide Infrastructure Reserve 15-16	116,200	116,200	116,200	116,200	-	-	-
Town Wide Infrastructure Reserve 15-16	600,000	600,000	600,000	600,000	-	-	-
Unallocated Reserves	-	-	-	-	1,149,930	-	1,149,930
Unallocated Reserve 16-17 excess	400,000	400,000	150,000	150,000	-	-	-
Unallocated Reserve 17-18 excess	-	-	463,300	463,300	-	-	-
Unallocated Reserve 18-19 excess	-	-	-	-	-	-	-
Specialized Professional Services Reserve	52,322	52,322	52,322	52,322	52,322	-	52,322
Unspent Bond Proceeds	61,318	61,318	61,318	61,318	-	-	-
Unspent Bond Proceeds-Library Project	1,074,714	1,074,714	3,317,143	3,317,143	0	-	0
Unspent Bond Proceeds-Sewer Design	46,875	46,875	76,460	76,460	72,835	-	72,835
Unspent Bond Proceeds-Sewer Construction	300,000	300,000	299,572	299,572	104,400	-	104,400
Animal Shelter Reserve	47,082	47,082	-	-	-	-	-
Animal Shelter Reserve - Vehicle	44,800	44,800	53,214	53,214	-	-	-
Fleet Reserve	415,857	415,857	599,130	599,130	578,953	-	578,953
BEGINNING FUND BALANCE	4,293,435	4,345,735	6,531,151	6,531,151	2,803,156	-	2,803,156
Unassigned Cap Reserve Fund	543,708	64,375	0	(0)	138,951	-	(0)
Town Wide Infrastructure Reserve	-	-	-	-	-	-	(0)
Town Wide Infrastructure Reserve 13-14	(433,240)	-	-	-	-	-	-
Town Wide Infrastructure Reserve 13-14	355,625	263,117	-	-	-	-	-

Town of Yucca Valley
 FY 2020-21 Amended Budget
 Special Revenue Funds

800 - Capital Projects Reserve	2018-19		2019-20		2020-21		Total FY20/21
	Amended Budget	Actual	Amended Budget	Projected Actual	Amended Budget	Projected Carryforward	
Town Wide Infrastructure Reserve 14-15	(285,000)	15,000	-	-	-	-	-
Town Wide Infrastructure Reserve 14-15	(1,651,135)	400,000	0	128,516	-	-	-
Town Wide Infrastructure Reserve 15-16	116,200	116,200	-	116,200	-	-	-
Town Wide Infrastructure Reserve 15-16	600,000	600,000	-	600,000	-	-	-
Town Wide Unallocated Reserve					779,930		713,530
Unallocated Reserve 16-17 excess	150,000	150,000	-	150,000	-	-	-
Unallocated Reserve 17-18 excess	463,300	463,300	-	163,300	-	-	-
Unallocated Reserve 18-19 excess	-	-	519,533	836,630	-	-	-
Specialized Professional Services Reserve	52,322	52,322	52,322	52,322	52,322		52,322
Unspent Bond Proceeds-unallocated	61,318	61,318	61,318	-	-		(61,318)
Unspent Bond Proceeds-PFF Library Project	-	3,317,143	-	1,656	0	0	0
Unspent Bond Proceeds-Sewer Design	46,875	76,460	38,682	72,835	(0)		(0)
Unspent Bond Proceeds-Sewer Construction	-	299,572	-	104,400	-		-
Animal Shelter Reserve	47,082	-	-	-	-		-
Animal Shelter Reserve - Vehicle	44,800	53,214	-	-	-		-
Fleet Reserve	415,857	599,130	457,809	578,953	521,453		521,453
ENDING FUND BALANCE	\$ 527,712	\$ 6,531,151	\$ 1,131,321	\$ 2,803,156	\$ 1,492,656		\$ 1,225,987
Construction Projects							
Project Detail							
Town Hall Reorganization	10,000	5,667	4,333	-	-	-	-
Town Hall Redesign	25,000	-	25,000	-	100,000	-	100,000
Welcome Center Maintenance	750	615	-	-	-	-	-
Welcome Center Maintenance - Building	82,500	2,642	217,493	161,760	-	-	-
Welcome Center Maintenance - Parking	37,400	2,690	34,710	28,593	-	-	-
Old Kennel Demolition	82,483	53,813	-	-	-	-	-
Public Buildings Design/Renov	4,624,814	184,327	4,040,487	4,040,487	-	-	-
PFF - Furniture/Fixtures	-	-	700,000	700,000	-	-	-
	4,862,947	249,754	5,022,023	4,930,840	100,000	-	100,000
Capital Replacement Program							
Cap Projects- Contingency	171,476	3,000	63,976	34,985	200,000	-	200,000
Financial Software	30,069	-	30,069	3,250	-	-	-
New website	75,000	32,340	52,660	19,804	-	-	-
Capital Project Market Analysis	40,000	33,769	6,231	1,884	-	-	-
IT Masterplan Project	10,490	10,490	-	-	-	-	-
Parks & Rec Masterplan Update	35,708	36,075	-	-	-	-	-
Community Sound System-Yucca Room	15,693	5,728	-	-	-	-	-
MDAQ EV Charging Station	-	-	15,000	16,284	-	-	-
Town Property Acquisition	159,450	124,841	-	-	100,000	-	100,000
	537,886	246,243	167,936	76,206	300,000	-	300,000
Vehicle and Equipment Replacement							
Water Truck (replacement)	95,000	-	89,000	-	-	-	-
#38, Backhoe	25,000	22,289	25,000	25,000	25,000	-	25,000
#3, Town Hall	46,600	7,525	39,075	6,931	7,500	-	7,500
#17, AC Truck	70,000	-	76,000	76,000	-	-	-
#5 Skiploader	25,000	21,112	25,000	25,000	25,000	-	25,000
Capital Maintenance Program	261,600	50,927	254,075	132,931	57,500	-	57,500
Facilities Maintenance							
Elk Trail Demolition	30,419	23,063	-	-	-	-	23,063
Exterior Paint-Library	5,000	-	-	-	-	-	-
Museum Replumb	15,500	-	15,500	-	-	-	-
Jacobs Tennis Court Resurfacing	-	-	13,000	-	-	-	-
	50,919	23,063	28,500	-	-	-	23,063
Parks Maintenance							
Community Ctr - Concrete	25,000	-	25,000	-	-	-	-
Community Ctr Fencing	40,000	-	-	-	-	-	-

Town of Yucca Valley
 FY 2020-21 Amended Budget
 Special Revenue Funds

800 - Capital Projects Reserve	2018-19		2019-20		2020-21		
	Amended Budget	Actual	Amended Budget	Projected Actual	Amended Budget	Projected Carryforward	Total FY20/21
Essig Park Project	40,000	-	-	-	-	-	-
Field Ingroomer	6,000	-	6,000	-	-	-	-
	111,000	-	31,000	-	-	-	-
Public Works							
Town-wide Infrastructure 13-14	-	-	-	-	-	-	-
Town-wide Infrastructure 13-14	36,760	36,760	-	-	-	-	-
Town-wide Infrastructure 14-15	15,000	15,000	-	-	-	-	-
Town-wide Infrastructure 14-15	400,000	251,883	148,117	20,000	-	128,117	128,117
Town-wide Infrastructure 15-16	125,000	-	125,000	-	-	-	-
Town-wide Infrastructure 15-16	600,000	-	600,000	-	-	-	-
Sewer Assessment Fees	-	-	12,000	11,883	12,000	-	12,000
Sewer Connection Design	44,375	6,597	37,778	3,625	-	34,153	34,153
Sewer Connection Construction	300,000	428	299,572	195,172	453,000	104,400	557,400
Townwide Slurry Seal - Gap Streets	530,000	-	530,000	388,507	380,000	-	380,000
	2,051,135	310,669	1,752,466	619,187	845,000	266,669	1,111,669
Capital Maintenance subtotal	2,213,054	333,731	1,811,966	619,187	845,000	266,669	1,134,732

**Town of Yucca Valley
FY 2020-21 Proposed Budget
Special Revenue Funds**

801-Town Essential Services	2019-20			2020-21
	Amended Budget	Actual Y-T-D	Projected Actual	Projected Budget
RECEIPTS				
Sales Tax	\$ 2,000,000	1,567,958	\$ 1,717,958	\$ 1,500,000
Interest Income	35,000	22,435	25,000	20,000
TOTAL RECEIPTS	2,035,000	1,590,393	1,742,958	1,520,000
EXPENDITURES				
Indirect Cost Recovery	81,750	-	57,200	66,000
Measure Communication Services	20,000	12,466	20,000	10,000
Board of Equalization fees	-	2,800	2,800	
TOTAL EXPENDITURES	101,750	15,266	80,000	76,000
CAPITAL OUTLAY				
Work in Progress	3,538,045	1,767,281	1,807,543	2,119,831
TOTAL CAPITAL OUTLAY	3,538,045	1,767,281	1,807,543	2,119,831
OPERATING TRANSFERS IN (OUT)				
Transfer of Measure Y Funds from General Fund	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	(1,604,795)	(192,154)	(144,585)	(675,831)
BEGINNING FUND BALANCE	2,401,386	2,401,386	2,401,386	2,256,801
ENDING FUND BALANCE	\$ 796,591	\$ 2,209,232	\$ 2,256,801	\$ 1,580,970

**Town of Yucca Valley
FY 2020-21 Proposed Budget
Special Revenue Funds**

801-Town Essential Services	2019-20			2020-21
	Amended Budget	Actual Y-T-D	Projected Actual	Projected Budget
Work in Progress Detail				
Maintenance of Existing Essential Public Safety	283,772	1,001,729	1001729	1824831
Increase in Public Safety Staffing	717,957			
SR247Pioneertown RdSlurry	-			
Fairway DriveFairway DriveEndSlurry	-			
Camino Del Cielo OnagaYucca TrailSlurry	-			
Canyon DriveEnd/OnagaPinon DriveSlurry	-			
Cardilo TrailEndMartinez TrailCape	-			
Cardilo TrailMartinez TrailPinon DriveSlurry	-			
Chaparral DriveNavajo TrailEndSlurry	-			
El Pardo TrailLa Vina TrailEl Prado CtSlurry	-			
El Prado TrailEl Prado CtMartinez TrailCape	-			
Fairway DriveSR62RockawayCape	-			
Fairway DriveRockawayPrimavera DrCape	-			
Fairway DrivePrimavera DrPinon DriveCape	-			
Fairway DrivePinon DriveEndSlurry	-			
Martinez TrailMirada CourtPinon DriveCape	-			
Martinez TrailPinon DriveAirlaneCape	-			
Martinez CourtEndMartinez TrailCape	-			
Mirada CourtMartinez TrailEndCape	-			
Navajo TrailEnd/ChaparralEnd/PinonCape	-			
Onaga TrailPinon DriveEndSlurry	-			
Pinon DriveRidge RoadEnd/NavajoCape	-			
PrimaveraFairway DrivePinon DriveCape	-			
Riche RoadPinon DriveEndCape	-			
Rockaway Ave.Fairway DrivePinon DriveSlurry	-			
San Remo TrailEnd/MartinezEnd/CardilloSlurry	-			
Shafter Ave.RockawayEndSlurry	-			
Ventura Ave.RockawayWhitney Ave.Cape	-			
Ventura Ave.Whitney Ave.Pinon DriveSlurry	-			
La VinaCardiloBeniciaSlurry	-			
BeniciaFairway DriveCamino Del CieloSlurry	-			
La PazMartinezEndSlurry	-			
WhitneyRockwayVenturaSlurry	-			
Aviation/SR247/Airway	-			
Alaba/Juarez/End	8,800	9,398	9,398	
Balsa/SanAndreas/Juarez	22,100	22,572	22,572	
Catalina/SanDiego/End	2,500	2,714	2,714	
Frontera/Joshua Lane/San Andreas	19,900	20,140	20,140	
Hidden Gold/SanVicente/Fronter	10,900	11,304	11,304	
Ivanhoe/SanVicente/Frontera	10,420	15,064	15,064	
Juarez/WarrenVista/JoshuaLane	29,400	29,165	29,165	
Lisbon/WarrenVista/JoshuaLane	17,700	17,939	17,939	
Paxton/WarrenVista/Avalon	31,500	30,993	30,993	
Rubidoux/SanAndreas/Lisbon	15,600	15,088	15,088	
RubidouxCourt/End	3,000	3,508	3,508	

**Town of Yucca Valley
FY 2020-21 Proposed Budget
Special Revenue Funds**

801-Town Essential Services	2019-20			2020-21
	Amended Budget	Actual Y-T-D	Projected Actual	Projected Budget
SanDiego/Juarez/SanAndreas	28,480	27,402	27,402	
SanTropez/WarrenVista/SanDiego	19,100	18,048	18,048	
SanVicente/JoshuaLane/Frontera	49,000	49,869	49,869	
Pioneertown/SR62/Town Limit	294,580			
Yucca Tr/CaminoDelCielo/End	4,000			
Camino Del Cielo/End	2,500			
Amador/JoshuaDr/OnagaTrail	16,720			
Baywood/NavajoTrail/End	1,760			
GoldenBee/Cholla/JoshuaLn	114,400			
GrandAve/JoshuaDr/OnagaTrail	17,600			
GrandCourt/GrandAve/End	2,420			
LisaCircle/GrandAve/End	2,420			
MountainView/SageAve/End	17,600			
NavajoTrail/Palm/Sage	12,980			
PalmAve/JoshuaDr/Onaga	15,400			
PiuteTrail/Palm/Amador	5,500			
PiuteTrail/Grand/End	1,980			
Sage/Joshua/Onaga	24,200			
TaosCircle/Grand/End	2,420			
TaosTrail/Palm/Amador	5,500			
ZuniTrail/Palm/Amador	5,500			
ZuniTrail/Grand/End	1,760			
Traffic Control/Signing	47,800	36,670	36,670	
Slurry Seal Planning & Eng	49,000	1,591	1,591	
Crack Sealing	137,500			
Infrastructure Contingency	168,000	64,348	64,348	
Emergency Infrastructure Repair Project	180,650		-	-
Graffiti Abatement Program	15,000		-	-
Infrastructure Projects	1,415,590	375,814	375,814	-
Brehm Park Completion	120,179		-	-
Expanded Senior Programming	66,930	41,100	45,000	40,000
Senior Center Improvements	285,617	7,138	7,000	-
YVHS Swimming Pool Improvements	-	-	-	-
Community Non-Profit Partnerships	113,000	76,500	113,000	100,000
Community Contracts	-	-	-	155,000
Community-Wide QOL Program	35,000	15,000	15,000	-
Community Emergency Response Grants	250,000	250,000	250,000	-
Community Shade Shelter	250,000		-	-
	3,538,045	1,767,281	1,807,543	2,119,831

**Town of Yucca Valley
FY2020-21 Proposed Budget
Special Revenue Funds**

802 Sewer Assessment Assistance	2019-20		2020-21	
	Amended Budget	YTD Actual	Projected Actual	Projected Budget
RECEIPTS				
Measure Z Sales Tax	\$ 2,000,000	\$ 1,567,958	\$ 1,717,958	\$ 1,500,000
Interest Income	35,000	4,943	5,000	5,000
TOTAL RECEIPTS	2,035,000	1,572,901	1,722,958	1,505,000
EXPENDITURES				
Measure Communication Services	1,500	11,046	11,046	-
Pass Through to HDWD	1,933,250	2,110,581	2,704,840	1,430,000
Sales Tax Admin Costs	100,250	74,632	74,632	75,000
TOTAL EXPENDITURES	2,035,000	2,196,260	2,790,519	1,505,000
OPERATING TRANSFERS IN (OUT)				
	-	-	-	-
	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE				
	-	(623,358)	(1,067,560)	-
BEGINNING FUND BALANCE				
	1,067,560	1,067,560	1,067,560	\$ (0)
ENDING FUND BALANCE				
	\$ 1,067,560	\$ 444,202	\$ (0)	\$ (0)

Town of Yucca Valley
Operating Budget

Glossary of Finance and Budget Terms

AB2928 – A State of California Assembly Bill entitled “Traffic Congestion Relief Act” that provides funding for street and highway pavement maintenance, rehabilitation, and reconstruction of necessary associated facilities.

Accounting System – The collective set of records and procedures used to record, classify and report information on the financial status and operations of the Town.

Accounts Payable – A short-term liability account reflecting amounts owed by the Town to external entities for goods and services furnished.

Accounts Receivable – An asset account reflecting amounts due to the Town from private persons or organizations for goods and services furnished by a government.

Adopted Budget – The title of the budget following its formal adoption by resolution of the Town Council.

Amended Budget – The title of the budget version that includes all amendments to the Adopted Budget approved by Council throughout the fiscal year.

Appropriation – A legislative act by the Town Council authorizing the expenditure of a designated amount of public funds for a specific purpose.

Assessed Valuation – A valuation set upon real estate or other property by a government as a basis for levying taxes.

Audit – An examination of Town records and accounts by an external source to check their validity and accuracy.

Benefits – Those benefits paid by the Town as conditions of employment. Examples include insurance and retirement benefits.

Bond – A certificate of debt issued by a government or corporation guaranteeing payment of the original investment plus interest by a specified future date.

Budget – A spending plan and policy guide comprised of an itemized summary of the Town’s probable expenditures and revenues for a given fiscal year.

CALPERS – Public Employees Retirement System provides retirement benefits for the employees of Public Agencies in the State of California.

Town of Yucca Valley

Operating Budget

Capital Expenditures – Expenditures related to the acquisition, replacement, or improvement of a section of the Town’s infrastructure.

Capital Improvement Program – The long-range construction plan designed to foresee and address the Town’s future capital needs.

Capital Project – Any major construction, acquisition, or renovation that increases the useful life of the Town’s physical assets or adds to their value.

Carryover – An unspent appropriation of one fiscal period re-authorized for a subsequent period.

Community Development Block Grants (CDBG) – Federal funds distributed from the U.S. Department of Housing and Urban Development that are passed through to the Town’s CDBG (special revenue) fund. The Town primarily uses these funds for public improvements and local social programs.

Citizens’ Option for Public Safety (COPS) – A state funded program that provides supplemental funding to local jurisdictions for front-line municipal police services.

Comprehensive Annual Financial Report (CAFR) – The official financial report of the Town. It includes an audit opinion as well as basic financial statements and supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions.

COBRA – Congress passed the landmark Consolidated Omnibus Budget Reconciliation Act (COBRA) health benefit provisions in 1986. The law amends the Employee Retirement Income Security Act (ERISA), the Internal Revenue Code and the Public health services Act to provide continuation of group health coverage that otherwise would be terminated.

Debt Service – Payment of interest and repayment of principal to holders of the Town’s various debt instruments.

Depreciation – The expense incurred with the expiration of a capital asset.

Direct Costs – Operational expenditures exclusive to a specific service or program.

Discretionary Revenue – Revenues that are generated by general or specific taxing authority such as Property or Sales Taxes.

Encumbrance – The designation of appropriated funds to buy an item or service.

Town of Yucca Valley

Operating Budget

Expenditures – Decreases in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service and capital outlays, and intergovernmental grants entitlement and shared revenues.

Fiscal – Of, or pertaining to the finances of the Town.

Fiscal Year – The twelve-month period beginning July 1st and ending June 30th of the subsequent calendar year.

Fixed Assets – Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture, and other equipment.

Full-time Equivalent Positions – The conversion of a part-time, temporary, or volunteer positions to a decimal equivalent of a full-time position based on an annual amount of 2,080 hours worked.

Fund Accounting – System, particularly used by governments. Since there is no profit motive, accountability is measured instead of profitability. The main purpose is stewardship of financial resources received and expended in compliance with legal requirements.

Generally Accepted Accounting Principles – A uniform set of minimum standards for external financial accounting and reporting.

Gann Appropriation Limit – A State of California mandated appropriation limit imposed on local jurisdictions.

General Fund – See Operating Budget.

General Plan – The fundamental policy document that guides the Town's future growth and development.

General Revenue – See Discretionary Revenues.

Governmental Accounting Standards Board (GASB) – The authoritative accounting and financial reporting standard-setting body for government entities.

Grants – A contribution by a government or other organization to provide funding for a specific project. Grants can either be classified as capital projects or operational, depending on the grantee.

Town of Yucca Valley
Operating Budget

Indirect Cost – Costs that are essential to the operation of the Town but not exclusive to any specific service or program. Indirect costs are primarily associated with support departments such as Town Clerk, Town Attorney, Administration, IT, Human Resources, and Finance.

Infrastructure – Basic physical assets such as buildings, streets, sewers, and parks.

Interest Expense – Interest costs paid by the Town on loans and bonds.

Levy – The total amount of taxes, special assessments, or service charges imposed by a government.

Liability – Debt or other legal obligations arising out of past transactions that will be liquidated, renewed, or refunded at some future date.

Municipal Code – A collection of ordinances approved by the Town Council.

Operating Budget – Costs associated with the on-going, day-to-day operation of the Town.

Ordinance – A formal legislative enactment by the Town Council.

Other Expenditures – All budgeted expenditures that do not fall into one of the three primary expenditure categories: Personnel, Supplies and Services, and Capital.

Personnel Services Expenditures – Salaries, wages, and benefits paid for services performed by Town employees.

Program Revenue – Revenues generated by a given activity.

Proposed Budget – The title of the budget prior to its formal adoption by resolution of the Town Council.

Redevelopment Agency (RDA) – Purpose of the Yucca Valley Redevelopment Agency is to eliminate urban blight in the Town of Yucca Valley. Agency is a component unit of the Town of Yucca Valley; it is controlled by the Town, which appoints Agency's Board of Directors. Town employees perform all the duties and functions required of the Agency.

Reserves – The portion of the General Fund balance set aside for contingencies.

Town of Yucca Valley
Operating Budget

Resolution – A special order of the Town Council that requires less legal formality than an Ordinance.

Spending Plan – A preliminary budget approved by Council contingent upon subsequent adoption of appropriations.

Supplies and Services Expenditures – Expenditures for supplies required for the daily operation of the Town and for contractual and professional services.

Yield – The rate of return on an investment based on the price paid.