



HIGH DESERT AJCC

WEST VALLEY AJCC

EAST VALLEY AJCC

<b>Customer Name:</b>	<b>Last 4-SSN:</b>
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**INSTRUCTIONS:** Discuss and complete all questions with customer.

<b>A. General Information:</b>	
1. <u>Employment Goal</u> :	
2. <u>Work History Summary</u> (List experience in months/years, include special skills; examples: 12 yrs. construction, 5 mos. retail sales, etc.):	
3. <u>Education/Training</u> (List diplomas, licenses, certificates, etc. you have achieved. If currently attending school or training, provide details.):	
4. <u>Transferable Skills</u> (List knowledge, skills and abilities; examples: customer service, MS Word, warehouse operations, operate forklift, etc.):	
<b>B. Potential Challenges/Barriers to Employment:</b>	
1. <u>Transportation</u> (Explain your transportation situation; suspended driver's license, own vehicle, use public bus system, walk, bicycle, etc.):	
2. <u>Legal/Court/Convictions</u> (List any misdemeanor/felony convictions, including active parole/probation status if applicable, etc.):	
3. <u>Family/Housing Situation</u> (Do you have a stable place to live?):	
4. <u>Financial/Income</u> (Specify source of income. Examples: Wages, UI, supported by parents, etc.):	
5. <u>Needed Assistance</u> (What AJCC resources/services do you need to obtain gainful employment? Examples: resume help, job search assistance, job referral, and/or type of skills upgrade/training):	
<b>C. Partner Referral:</b>	
Referral From:	
1. Referral To:	2. Referral To:
3. Referral To:	4. Referral To:

**Customer Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Staff Signature:** \_\_\_\_\_

**Date Reviewed:** \_\_\_\_\_

**Assigned WDS:** \_\_\_\_\_

Check if screened for DW or specialized grants: