

Checklist for Building Revision Plan Check Submittal

- 1 Copy of building permit applicant re-submittal form with detailed description of Revision. Description may be separate list of changes organized by sheet numbers.
- 2 copies of only the Revised Architectural Energy & Structural Plan/Sheets with the revisions clouded / called out. (Wet Signed by Engineer/ Architect)
- 2 copies of Structural Calculations (Wet Signed by Engineer/ Architect)
- 2 copies of Geotechnical Reports (Soils Report) less than 6 months old (Wet Signed by Engineer/ Architect)
- Plan Check Fee

CBC Section 1803.2 requires soils investigation reports for projects within Seismic Design Category D. The exceptions for single story R-3 and U occupancy under the CBC has been deleted. We DO NOT accept Incomplete Submittals.