



INGLEWOOD POLICE DEPARTMENT

TO ALL POLICE & PUBLIC SAFETY DISPATCHER APPLICANTS

The following items must be presented during your initial meeting with your Background Investigator. **You are required to bring originals and copies of all documents.** Some of the documents may not be readily available, (such as transcripts) and this is understood however, please make every effort to obtain these documents as soon as possible.

Please note: Some of the documents listed below may not be applicable to you (e.g. marriage certificate, divorce decree, etc.) If you have any questions regarding this, contact your Background Investigator for clarification.

1. Birth Certificate
2. Notarized Release and Waiver (you will be given this form on your first visit)
3. High School Diploma or G.E.D.
4. High School Transcripts (Sealed)
5. College Diploma
6. College Transcripts (Sealed)
7. Marriage Certificate
8. Divorce Decree
9. DD-214 (Military)
10. Proof of Selective Service Registration (can be found on the internet)
11. California Driver's License (or state where you are currently licensed to drive)
12. California Vehicle Registration (or state where your vehicle is currently registered)
13. Proof of Automobile Insurance
14. Social Security Card
15. All Civil Suits and Final Judgments
16. Traffic Collision Reports
17. A copy of any police report in which you were arrested. If not applying for a Police Officer position, only furnish copies of arrests reports that resulted in a conviction. Include any documentation from the court showing the final disposition of the case and or conviction.

LATERAL APPLICANTS & APPLICANTS PREVIOUSLY EMPLOYED BY ANY POLICE DEPARTMENT

18. Internal Affairs Investigation(s)
19. Evaluations
20. Professional Certificates
21. Report Writing Sample(s)