Plan Check Submittal Requirements for Residential Additions

Addition Square Footage = ☐☐☐☐☐☐☐ sq. ft.

N/A	Req	
☐	☐	2 SETS OF ARCHITECTURAL / STRUCTURAL PLANS
☐	☐	IF ENGINEERING REVIEW IS REQUIRED (SEE BELOW*) 1 SET OF SITE WORK PLANS ARE NEEDED (*INCLUDING BUT NOT LIMITED TO SITE, GRADING, DRAINAGE AND SEWER PLANS*)
☐	☐	2 SETS OF WET SIGNED SOILS REPORTS (IF ADDITION > 750 SQ. FT. OR ADDING AN ADDITIONAL STORY)
☐	☐	2 SETS OF WET SIGNED SURVEY PLANS (IF ADDITION > 750 SQ. FT. OR ANY PL SETBACKS < 6 FT)
☐	☐	1 SET OF ENERGY FORMS AND/OR CALCULATIONS (IF ADDITION > 100 SQ. FT.) *Forms MF-1R & CF-1R to be included on plans (See www.energy.ca.gov/title24/ for forms & info)*
☐	☐	1 SET OF STRUCTURAL CALCULATIONS *Buildings complying with the requirements of Section 2308 of the 2007 CBC (Conventional Light-Frame Construction) Does not require structural calculations.*
☐	☐	INFORMATION TO BE PROVIDED AND **MUST** BE INCLUDED ON PLANS:

- FIRE SPRINKLERS REQ'D / NOT REQ'D (If required, note on plans under separate submittal and permit) Note: Fire sprinklers are required throughout the entire building whenever more than a 750 sq. ft. addition and/or an additional story will be added to the existing building.

- FLOOD ZONE_____(See www.fema.gov/hazard/flood/info.shtm for flood maps) Note: For zones designated other than Zone X, see Engineering Department for design requirements.

- Located within close proximity of abandoned oil well?_____ (yes or no) (See www.conservation.ca.gov/dog/ for maps & info) If yes, an approval letter from the Department of Conservation is required prior to an issuance of a building permit. You can reach them at: Department of Conservation/ Division of Oil, Gas & Geothermal Resources, 5816 Corporate Ave., Suite 200, Cypress, CA, (714) 816-6847.

- This project shall comply with the 2013 editions of the California Building Code, California Electrical Code, California Mechanical Code, California Plumbing Code, California Energy Code, California Fire Code, and The Redondo Beach Municipal Code.

If Plan submittal is not complete, the Plans will be returned, without a plan check correction list.

Other requirements (please initial each item):

_____A **demolition application and plan** must be submitted at time of plan submittal. If the demolition of all floor/ceiling areas, and/or lineal footage of the walls exceed 50% of the existing (include calculations on plans), then a demolition permit will be required. The applicant acknowledges receiving the requirements for a demolition permit, which must be completed before its issuance. If the applicant is not the owner, the applicant will notify the owner of the requirements.

_____ An ***Engineering permit and review** may be required if the addition exceeds 50% of the existing floor area foot print and/or the new improvement would pose a potential impact to the Public Right of Way. The applicant acknowledges receiving **insurance requirements for obtaining an Engineering Permit**. If the applicant is not the owner, the applicant shall notify the owner of the requirements.

_____ **School Developer Fees must be paid prior to issuance of a building permit.** A School Developer Fee is required if the addition is greater than 500 square feet. If the applicant is not the owner, the applicant will notify the owner of this requirement. The contact information for the school district is: *Redondo Beach Unified School District, 1401 Inglewood Ave, Redondo Beach, CA 90278, (310) 937-1243.*

_____ **Construction Site Notification** is required if the building valuation is greater than $50,000. The applicant acknowledges receiving the handout for **Construction Notification requirements**. If the applicant is not the owner, the applicant will notify the owner of this requirement.

Project Address:_____

Signature:_____ **Date**:_____

Print Name:_____ **Phone**:_____