



CITY OF RANCHO MIRAGE

DEVELOPMENT SERVICES
PLANNING DIVISION
69-825 Highway 111, Rancho Mirage, CA 92270
Phone: 760.328.2266

(For City Use Only)
 Approved Denied
Reason: _____
Filing Fee: \$_____ Payment Method _____
City Staff: _____

Filming/Photography Permit Application

Date: ____/____/____
MM DD YYYY

APPLICANT INFORMATION

Applicant Name: _____ Telephone No.: _____
Mailing Address: _____
Email: _____

PRODUCTION INFORMATION

Production Co.: _____ Telephone No.: _____
Mailing Address: _____
Name of Production: _____
Production Dates and Times: _____
Location Address: _____
Personnel: Total: _____ Total Personnel Residing on Location: _____
Property Type: Public Property Private Property
Venue: Indoors Outdoors Both
Production Type: Still Photography TV Commercial TV Movie TV Episode
 Feature Film Music Video Corporate Video Other: _____
Elements: Tents Amplified Sound Special Lighting Special Effects Food
 Alcohol Generator Valet Parking Security Celebrities Rides
 Ticket Sales Banners Balloons Animals Other: _____
Equipment Details: Generators: _____ Cars: _____ Trucks: _____ RVs: _____ Other: _____

PRODUCTION CONTACTS

Production Manager: _____ Telephone No.: _____
Location Manager: _____ Telephone No.: _____

TRANSPARENCY NOTICE: Some or all of the content contained in this application and its attachments may be subject to disclosure pursuant to the California Public Records Act (Government Code section 6250, et seq.)

Production Name: _____

SITE PLAN DETAILS & SHOOT SPECIFICS

Submit a Site Plan that includes the specific parking location(s) including address of cast & crew vehicles; location of all equipment; location of catering activities; location of temporary restrooms; location of tents; location of generators; location of lighting; and any additional information as required.

Attach a specific description about your shoot. You must include the name(s) of property owner(s), address(es), nearest cross streets and telephone number(s) of the filming location(s). Also describe all scene(s) to be filmed (including animals, pyrotechnics and stunts.) Please specify arrangements made for security, sanitation and health, fire and safety, building safety, concessions & other activities included in the

REQUIREMENTS

The City encourages all applicants to schedule a preliminary meeting with staff to review the proposed request prior to submittal of the application.

1. "The City of Rancho Mirage" shall be included in all production credits.
2. Application form filled out with all required signatures.
3. Application fees.
4. Complete description of the location shoot specifics.
5. All required site plans and exhibits as described on the application.
6. Written proof of Homeowner's Association approval, if applicable.
7. A Certificate of Liability Insurance a minimum of \$1,000,000 is required with the City of Rancho Mirage named as additional insured.
8. A valid City of Rancho Mirage business license.
9. A copy of the executed reciprocal parking agreement, if applicable.
10. Any required permits from the City's Engineering Department in conjunction with the proposed use of right of way and lane closures must be obtained prior to the use of such rights-of-way, if applicable.
11. A list of all vendors and concessionaires by name, address and telephone. We encourage the use of Rancho Mirage businesses when possible.

PERMIT PROCEDURES

1. A complete application will all required site plans, shoot specifics and other items as outlined above are received.
2. Staff will review the application and determine if it is complete. When the application is complete, a meeting may be scheduled with the applicant and production company any may include a representative from Building & Safety, Public Works, Planning, Fire and the Sheriff's Office to discuss the production.
3. The applicant will receive a letter outlining the Conditions of Approval. The approval shall be signed by the applicant and returned to the City.

The City reserves the right, without restriction or limitation, to revoke this permit at any time, including upon receipt of a complaint during the special event that one or more of the conditions of this permit approval has

CERTIFICATION

I certified that all information provided within and submitted with this application is true.

_____ Date ____ / ____ / ____

Printed Name

Signature