



26379 Fremont Road
 Los Altos Hills
 California 94022
 650/941-7222
 Fax 650/941-3160

APPLICATION FOR ALTERNATE MATERIALS OR METHODS OF CONSTRUCTION
 (Please read the attached Conditions of Approval and Disclaimer before completing the application)

Under the authority of the CBC, CPC, CMC and CEC, the undersigned requests approval of alternate materials, alternate design and methods of construction for:

Project Name: _____ Plan Check Number: _____
 Project Address: _____
 Occupancy Group: _____ Type of Construction: _____ Sprinklers (Y/N): _____ No. of Stories: _____
 Floor Area: _____ Tenant Area: _____
 Describe Use: _____

Subject of Alternative (a separate form should be filled out for each alternative item):
A brief description of the item must be included here even if additional documents are attached.

Code Requirement (specify code section): _____

Alternate Proposed (*A brief description must be included here even if additional documents are attached*):

Justification (Attach copies of any reference, test reports, expert opinions, etc. The Chief Building Official may require that a consultant be hired by the applicant to perform all applicable tests, research and analysis and submit a full report of evaluation to the Building Division for consideration and approval). *A brief description must be included here even if additional documents are attached*

Requested by:

_____	_____
Owner Print	Owner Signature
_____	_____
Architect/Engineer Print	Architect/Engineer Signature
_____	_____
Contractor Print	Contractor Signature

Contact Phone Number: _____ **Architect or Engineer must wet stamp & sign**

Staff Findings:	(STAFF USE ONLY)
_____	_____
_____	_____
STAFF:	
<input type="checkbox"/> APPROVAL RECOMMENDED	<input type="checkbox"/> NOT RECOMMENDED SECTION CHIEF: _____
<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED
<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED
CHIEF BUILDING OFFICIAL _____	FIRE CHIEF _____
	<i>(if applicable)</i>

**CONDITIONS OF APPROVAL FOR APPLICATIONS FOR
ALTERNATE MATERIALS, ALTERNATE DESIGN AND METHODS OF CONSTRUCTION**

Building official may approve the proposed alternate, if sufficient evidence is provided that:

- Proposed design complies with the intent of provisions of the current codes
- The material or method proposed is equivalent to code requirements in:
 1. Suitability
 2. Strength
 3. Effectiveness
 4. Fire resistance
 5. Durability
 6. Safety
 7. Sanitation

Upon approval, all the features of the approved application (including a copy of the application) shall be incorporated to the drawings.

DISCLAIMER

Applicants for Alternate Materials, Alternate Design and Methods of Construction shall note that the approval of the proposal is based on the factual documentation provided in support of the alternate at the time of approval. If at any point during the review or inspection process, the building official notices deviations from the original application, the approval becomes null and void. At that time, the applicant has to either revert to the original proposal or file a new application based on the revised plans.

For Alternate Proposals processed prior to submittal of full set of plans. In these instances, the approval is only in concept. The approval needs to be validated after submittal of all construction documents.